



# SEPTEMBER NEWSLETTER

SEPTEMBER 1, 2020



Big Rapids Housing Commission will be closed on Monday, September 7, 2020 in observance of Labor Day.

**Rent is due on September 1, 2020. Late fees will be assessed at 8:00 a.m. on Wednesday, September 9, 2020.**

## **Upcoming Meetings**

The Big Rapids Housing Commission meeting will be held on Thursday, September 10, 2020 at 9 a.m. via conference call. Call-in information for the Commission Meeting will be posted at the main office and all laundry rooms when available. All other September meetings have been cancelled.

## **Signatures Needed**

Residents that need to stop by the office and sign a completed rent review are as follows: 1A 1C 2A 2B 2C 2D 3C 4A 4B 4D 5C 6A 6D 7A 7D 18C 24A 24C 30B 101D 103A 104B 105B 107C 108A 108B 108C 111A 111C 113E 115C 116A 117A 117B 117C 118B 119C 119E 120D 121C 121E 122B 122E 123A 123D 124C 125A 125C 127C 127D 128C 129E 131B 132A 132C 132D 133A 133C 133D 134E 135F 201 307 404

## **NEW: Report Income Changes ONLINE**

Starting immediately, income changes may be reported online. Please visit our website at [www.bigrapidshousing.org](http://www.bigrapidshousing.org) and click on "Report a Change in Income: on the lower left side of the page. Please be reminded that you must report **ALL** income changes within 10 days for **ALL** adults in your household, 18-years old and older.

## **REMINDER: Unemployment Income**

Unemployment income is included in your rent calculation and must be reported in a timely manner to the Housing Commission. Unemployment income is reported to the Housing Commission via the HUD Real Estate Assessment Center, so if you haven't reported your unemployment income, please contact the office as soon as possible. Failure to report unemployment income within ten days may result in retro rent.

## **CENSUS REMINDER**

If you haven't completed a 2020 Census questionnaire this year, please call 1-844-330-2020 or visit [my2020census.gov](http://my2020census.gov). The questionnaire takes less than ten minutes to complete and is required by law. Census workers have begun going door to door at our complexes in order to obtain an accurate count. This is **NOT** soliciting.

## **Security Cameras**

For your protection we have installed updated security cameras throughout the Big Rapids Housing Commission complexes.

## **CANCELLED: Fall Unit Inspections**

Due to COVID-19, we are cancelling fall unit inspection, however, we do want to remind all residents that your lease states, "To keep the dwelling unit and other such areas as may be assigned to Resident for exclusive use in a clean and safe condition." Residents who are not keeping their apartments in a clean and safe condition will receive a lease violation and/or 30 Day Notice to Quit.

**Garbage Reminder- All garbage must be bagged and tied before placing in carts/dumpsters.**

**UPDATED: PARKVIEW Laundry Room Hours:**

North & South Parkview Village: Monday – Sunday 7:30 a.m. to 8:00 p.m.  
Evergreen hours remain the same: Monday – Friday 7:30 a.m. to 8:00 p.m.  
Saturday/Sunday 8:00 a.m. to 5:00 p.m.

**Air Conditioner Reminder**

Please be reminded that in accordance with the Air Conditioner Policy, air conditioners must be removed by October 1 of each year. If you live in North Parkview Senior Section, please contact the office upon removal of your air conditioner so we can remove the monthly fee.

**Reminder Pet Owners**

All dogs and cats must always be on a leash not exceeding four feet in length when not in resident’s apartment.

**Scarecrow Contest**

The Scarecrow Contest is canceled for this year.

**Maintenance Treatment for Bed Bugs for September**

The Housing Commission has contracted with Rose Pest Solutions to inspect all apartments for bed bugs, inspect and/or install monitors on all the accessible beds and couches, and spray the door jambs, baseboards and doorways throughout the apartments. Residents will receive additional notification regarding this treatment. Due to COVID-19 you will be required to sign a consent form and return it to the office before this inspection/treatment will be completed. This is the tentative schedule for September,2020:

Apt #	Date	Apt #	Date	Apt #	Date	Apt #	Date
122D	9/9/20	124B	9/16/20	125E	9/23/20	127C	9/30/20
122E	9/9/20	124C	9/16/20	126A	9/23/20	127D	9/30/20
123A	9/9/20	124D	9/16/20	126B	9/23/20	127E	9/30/20
123B	9/9/20	124E	9/16/20	126C	9/23/20	127F	9/30/20
123C	9/9/20	125A	9/16/20	126D	9/23/20	128A	9/30/20
123D	9/9/20	125B	9/16/20	126E	9/23/20	128B	9/30/20
123E	9/9/20	125C	9/16/20	127A	9/23/20	128C	9/30/20
124A	9/9/20	125D	9/16/20	127B	9/23/20	128D	9/30/20

Residents with allergies will have an opportunity before the treatment date to notify the office if anyone residing in the apartment has asthma/respiratory ailments or sensitivity to petrochemicals. Do not call now. You are required to contact the office immediately or within 24 hours if you suspect you see bed bug or other vermin in your apartment.

**See the attached flyer about the YMCA Veggie Van.**

# 2021 BRHHC Annual Plan

## 2021 Annual Plan – Resident Advisory Board Needed

The Big Rapids Housing Commission is in the process of revising the Annual Plan for Fiscal Year 2021. We need residents to serve as the Resident Advisory Board (RAB) throughout this process. The main role of the RAB is to make recommendations in the development of the PHA Plan. Your participation in this process is of benefit to both the residents and the Big Rapids Housing Commission. If you are interested in serving as a member of the RAB please complete the form below and return it to the office by Friday, September 11, 2020. The first two meetings will take place via conference call on Wednesday, September 9, 2020 at 10:00 a.m. and on Wednesday, September 30, 2020 at 10:00 a.m. The conference call dial in number is **701-802-5178**, access number is **727375**. We will be discussing the Capital Fund Program (future improvements to the apartments) and necessary updates to Commission policies/procedures. All residents are encouraged to call into this meeting, your suggestions and comments are appreciated.

If unable to call into the meeting please submit your comments/suggestions in writing to the office by completing the form below or email your comments/suggestions to [admin@bigrapidshousing.org](mailto:admin@bigrapidshousing.org).

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I am interested in serving on the Resident Advisory Board.            Yes   or   No

Suggested work items for Capital Improvements

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Comments/Suggestions

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Resident Name \_\_\_\_\_, Apt. \_\_\_\_\_

Please return to the office by Friday, September 11, 2020.