



Resident Newsletter

April 30, 2018

We will be closed on Monday, May 28th in observance of Memorial Day.

Upcoming Meetings

Tuesday, May 8, 2018, 3:00 p.m.

Resident Council Meeting

Tuesday, May 8, 2018, 4:00 p.m.

Neighborhood Watch Meeting

Thursday, May 10, 2018, 3:00 p.m.

Big Rapids Housing Commission Meeting

Thursday, May 10, 2018, 3:00 p.m.

Public Hearing – Smoke Free/Flame Free/Burn Free Policy

Effective: August 1, 2018

All meetings will be held in the High-rise Conference Room. All residents are invited to attend.

Rent is due on May 1, 2018. Late fees will be assessed at 8:00 a.m. on Tuesday, May 8, 2018.

Signatures Needed

If your apartment # appears on this list then you need to stop by the office and sign your rent review.

2A 2B 3C 3A 3D 4C 5B 6D 7B 11A 13A 14A 14C 17A 17C 18A 18B 18C 19B 19C 20C

21C 25A 29B 31C 101D 102F 105A 106C 107A 107C 110B 110D 111A 111D 113A 113D

113E 113F 118A 118B 119C 119D 119E 120C 121A 121E 122C 122D 122E 123A 125D

125E 126B 126C 127D 127F 126A 129C 129E 131F 132D 133A 133B 133D 134B 134C

135E 135F 135G 305 403

Security Cameras For your protection we have installed security cameras throughout the Big Rapids Housing Commission complexes

Bingo Bake Sale

There will be a bake sale on Thursday, May 3, 2017 from 8:00 a.m. – 4:30 p.m. Homemade cookies, breads and cakes will be for sale at the Big Rapids Housing Commission office lobby. The funds will go towards Bingo Night. Bingo is held in the South Parkview dining room every Thursday at 3:15 p.m. to 5:30 p.m.

Lost and Found

A gold ring was found. If you have lost a ring please come to the office and claim it. We do have several other items which include: garage door opener, winter hat, 1 glove, 2 watches, pocket calendar, nail file/clipper set, a rosary, car key, and a ziplock baggy with coin wrappers and postage stamps.

Extermination Notice – Ants, spiders, etc. – May 16, 2018

On Wednesday, May 16, 2018, Rose Pest Solutions will be spraying around the perimeter of EVERY building. In case of rain the make-up day will be Wednesday, May 23, 2018. Please clean up the area around your unit and remove all lawn furniture, toys, plants, lawn ornaments, etc. from the outside perimeter of your apartment, (about 3ft. from the building). Toys and other items should be placed in the sheds. Pets should not be outside during the application. The exterminator recommends having all windows shut during the application.

Spring Reminders

Please move patio furniture, tables, toys, etc. when you see the mowers around the complex. In addition, please remember to monitor your children at all times when they are on the playground and

outside. Please prevent them from leaving items on the lawn, littering and writing with chalk on buildings. Also, remember to respect your neighbors' property and belongings.

Please see attached policy: The VAWA (Violence Against Women Act) Notice of Occupancy Rights was adopted by the Big Rapids Housing Commission on April 12, 2018, please review the attached policy and contact the office if you have any questions.

Revised Pet Policy and Security Deposit Policy.

Please find attached a revised Pet Policy and Security Deposit Policy for your review. A few of the changes in the proposed Pet Policy include the elimination of the pet deposit and the elimination of the requirement to have cats declawed. The proposed security deposit policy requires the security deposit to be equal to one and one-half month's gross rent or \$75.00, whichever is greater, not to exceed \$600.00. Please review the attached policies and submit any comments to the office in writing by May 31, 2018.

Smoke Free/Flame Free/Burn Free

In accordance with HUD Notice PIH-2017-03 Public Housing Authorities must implement a smoke-free policy barring the use of prohibited tobacco products in all public housing living units, interior common areas and outdoor areas. **The policy prohibits all residents, guests and employees from smoking on Big Rapids Housing Commission property and also bans candles, incense and e-cigarettes.**

A public hearing will be held on Thursday, May 10, 2018 in the Housing Commission's Conference Room at 3:00 p.m.

Resident Council Yard Sale

The Resident Council will be having a yard sale on Thursday, May 24 and Friday, May 25, 2018.

Please feel free to bring in donations to the Big Rapids Housing Office. They are accepting clean clothing and miscellaneous items. Also, feel free to keep bringing in donations for the Neighborhood Watch yard sale scheduled for Wednesday, July 4 & Thursday, July 5, 2018.



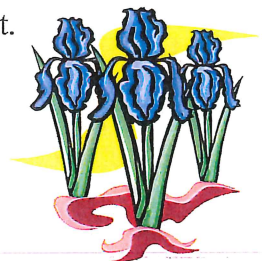
Playground Policy Rules!

To avoid injuries on the playground children are required to follow the playground rules.

Children below the age of thirteen (13) must be supervised at all times, including while they are on the playground. The playground area is open for play during daylight hours. To avoid injuries this area is prohibited at 9:00 p.m. or dark, whichever comes first.

The following rules are posted on the playground:

1. Use of playground equipment is at your own risk.
2. Play area reserved for residents only.
3. Young residents under the age of thirteen (13) must be accompanied by an adult.
4. No rough playing or yelling permitted.
5. Only 1 person per swing at a time.
6. No jumping off sliding board.
7. No glass bottles in play area.
8. No one over the age of sixteen (16) permitted to use equipment.



Registration is Open for Big Rapids Community Garden at the corner of Second Avenue & Adams

The Big Rapids Community Garden Club offers Big Rapids residents a space to garden and grow their own food. They provide raised garden beds that are rented for a small fee, along with support to help people to grow their own food. The gardens are located at the corner of Second Avenue and Adams Street, just down from the Housing Commission office.

Also, this is a great opportunity to complete Community Service hours. Please contact Garden Manager, Lauren Tatum at 117-A Parkview Village or (231) 580-3997 to set up a time to help out in the garden to meet your Community Service hours.



Water keys are available in the office for the outside faucets. The cost is \$4.00.

To avoid high water bills, we continue to limit water use.

1. Sprinklers (for children to play in) can be used for 1 hour every day.
2. Kiddy pools can be filled once every day. Pools are limited to 20 gallons.
3. Watering (plants, flowers, etc.) is limited to 15 minutes.

Pools are to be emptied after use. Residents are prohibited from leaving pools up overnight due to safety issues.

IN ADDITION, RUNNING TOILETS, DRIPPING SINKS, AND TUB FAUCETS NEED TO BE REPORTED IMMEDIATELY TO THE OFFICE FOR REPAIR.

Bed Bug Monitors

The monitors that are installed in your apartment must be kept in place at all times. You will be charged \$5.00 per monitor for any damaged or removed monitors. Upon move out if all the monitors we installed are not left in the unit you will be charged \$5.00 for each monitor.

Example: 20 monitors x \$5.00 = \$100.00. **ALSO**, if your mattress is not on a bed frame it will be necessary for you to acquire a bed frame within 30 days so the monitors can be installed.

Maintenance Treatment for Bed Bugs

The Housing Commission has contracted with Rose Pest Solutions to inspect all apartments for bed bugs, inspect and/or install monitors on all the accessible beds and couches, and spray the door jambs and doorways throughout the apartments. Residents will receive an additional notification. This is the tentative schedule for this month:

Apt #	Date	Apt #	Date	Apt #	Date	Apt #	Date
131C	5/9/2018	132E	5/16/2018	134C	5/23/2018	135F	5/30/2018
131D	5/9/2018	133A	5/16/2018	134D	5/23/2018	135G	5/30/2018
131E	5/9/2018	133B	5/16/2018	134E	5/23/2018	10A	5/30/2018
131F	5/9/2018	133C	5/16/2018	135A	5/23/2018	10B	5/30/2018
132A	5/9/2018	133D	5/16/2018	135B	5/23/2018	10C	5/30/2018
132B	5/9/2018	133E	5/16/2018	135C	5/23/2018	11A	5/30/2018
132C	5/9/2018	134A	5/16/2018	135D	5/23/2018	11B	5/30/2018
132D	5/9/2018	134B	5/16/2018	135E	5/23/2018	11C	5/30/2018

Residents with allergies will have an opportunity before the treatment date to notify the office if anyone residing in the apartment has asthma/respiratory ailments or sensitivity to petrochemicals. Do not call now.

You are required to contact the office immediately or within 24 hours if you suspect you see a bed bug or other vermin in your apartment.

Bed Bug Prevention

Bed bugs are hard to prevent because of their small size, night habits, and ability to hitchhike.

Here are some prevention tips:

- Be on the lookout for signs of infestations such as: waking up with bites; seeing live bugs; Or dark red or black spots on bedding, carpets, walls and furniture. Finding bed bugs early is the key to preventing their spread.

Big Rapids Housing Commission
Notice of Occupancy Rights under the Violence Against Women Act¹

To all Tenants and Applicants

The Violence Against Women Act (VAWA) provides protections for victims of domestic violence, dating violence, sexual assault, or stalking. VAWA protections are not only available to women, but are available equally to all individuals regardless of sex, gender identity, or sexual orientation.² The U.S. Department of Housing and Urban Development (HUD) is the Federal agency that oversees that **public housing** is in compliance with VAWA. This notice explains your rights under VAWA. A HUD-approved certification form is attached to this notice. You can fill out this form to show that you are or have been a victim of domestic violence, dating violence, sexual assault, or stalking, and that you wish to use your rights under VAWA.” **Big Rapids Housing Commission (acronym HP for purposes of this plan).**

Protections for Applicants

If you otherwise qualify for assistance under **public housing**, you cannot be denied admission or denied assistance because you are or have been a victim of domestic violence, dating violence, sexual assault, or stalking.

Protections for Tenants

If you are receiving assistance under **public housing**, you may not be denied assistance, terminated from participation, or be evicted from your rental housing because you are or have been a victim of domestic violence, dating violence, sexual assault, or stalking. Also, if you or an affiliated individual of yours is or has been the victim of domestic violence, dating violence, sexual assault, or stalking by a member of your household or any guest, you may not be denied rental assistance or occupancy rights under **public housing** solely on the basis of criminal activity directly relating to that domestic violence, dating violence, sexual assault, or stalking. Affiliated individual means your spouse, parent, brother, sister, or child, or a person to whom you stand in the place of a parent or guardian (for example, the affiliated individual is in your care, custody, or control); or any individual, tenant, or lawful occupant living in your household.

Removing the Abuser or Perpetrator from the Household

HP may divide (bifurcate) your lease in order to evict the individual or terminate the assistance of the individual who has engaged in criminal activity (the abuser or perpetrator) directly relating to domestic violence, dating violence, sexual assault, or stalking.

If HP chooses to remove the abuser or perpetrator, HP may not take away the rights of eligible tenants to the unit or otherwise punish the remaining tenants. If the evicted abuser or perpetrator was the sole tenant to have established eligibility for assistance under the program, HP must allow the tenant who is or has been a victim and other household members to remain in the unit for a period of time, in order to establish eligibility under the program or under another HUD

¹ Despite the name of this law, VAWA protection is available regardless of sex, gender identity, or sexual orientation.

² Housing providers cannot discriminate on the basis of any protected characteristic, including race, color, national origin, religion, sex, familial status, disability, or age. HUD-assisted and HUD-insured housing must be made available to all otherwise eligible individuals regardless of actual or perceived sexual orientation, gender identity, or marital status.

housing program covered by VAWA, or, find alternative housing. In removing the abuser or perpetrator from the household, HP must follow Federal, State, and local eviction procedures. In order to divide a lease, HP may, but is not required to, ask you for documentation or certification of the incidences of domestic violence, dating violence, sexual assault, or stalking.

Moving to Another Unit

Upon your request, HP may permit you to move to another unit, subject to the availability of other units, and still keep your assistance. In order to approve a request, HP may ask you to provide documentation that you are requesting to move because of an incidence of domestic violence, dating violence, sexual assault, or stalking. If the request is a request for emergency transfer, the housing provider may ask you to submit a written request or fill out a form where you certify that you meet the criteria for an emergency transfer under VAWA. The criteria are:

(1) You are a victim of domestic violence, dating violence, sexual assault, or stalking.

If your housing provider does not already have documentation that you are a victim of domestic violence, dating violence, sexual assault, or stalking, your housing provider may ask you for such documentation, as described in the documentation section below.

(2) You expressly request the emergency transfer. Your housing provider may choose to require that you submit a form, or may accept another written or oral request.

(3) You reasonably believe you are threatened with imminent harm from further violence if you remain in your current unit. This means you have a reason to fear that if you do not receive a transfer you would suffer violence in the very near future.

OR

You are a victim of sexual assault and the assault occurred on the premises during the 90-calendar-day period before you request a transfer. If you are a victim of sexual assault, then in addition to qualifying for an emergency transfer because you reasonably believe you are threatened with imminent harm from further violence if you remain in your unit, you may qualify for an emergency transfer if the sexual assault occurred on the premises of the property from which you are seeking your transfer, and that assault happened within the 90-calendar-day period before you expressly request the transfer.

HP will keep confidential requests for emergency transfers by victims of domestic violence, dating violence, sexual assault, or stalking, and the location of any move by such victims and their families.

HP's emergency transfer plan provides further information on emergency transfers, and HP must make a copy of its emergency transfer plan available to you if you ask to see it.

Documenting You Are or Have Been a Victim of Domestic Violence, Dating Violence, Sexual Assault or Stalking

HP can, but is not required to, ask you to provide documentation to "certify" that you are or have been a victim of domestic violence, dating violence, sexual assault, or stalking. Such request from HP must be in writing, and HP must give you at least 14 business days (Saturdays, Sundays, and Federal holidays do not count) from the day you receive the request to provide the documentation. HP may, but does not have to, extend the deadline for the submission of documentation upon your request.

You can provide one of the following to HP as documentation. It is your choice which of the following to submit if HP asks you to provide documentation that you are or have been a victim of domestic violence, dating violence, sexual assault, or stalking.

- A complete HUD-approved certification form given to you by HP with this notice, that documents an incident of domestic violence, dating violence, sexual assault, or stalking. The form will ask for your name, the date, time, and location of the incident of domestic violence, dating violence, sexual assault, or stalking, and a description of the incident. The certification form provides for including the name of the abuser or perpetrator if the name of the abuser or perpetrator is known and is safe to provide.
 - A record of a Federal, State, tribal, territorial, or local law enforcement agency, court, or administrative agency that documents the incident of domestic violence, dating violence, sexual assault, or stalking. Examples of such records include police reports, protective orders, and restraining orders, among others.
 - A statement, which you must sign, along with the signature of an employee, agent, or volunteer of a victim service provider, an attorney, a medical professional or a mental health professional (collectively, “professional”) from whom you sought assistance in addressing domestic violence, dating violence, sexual assault, or stalking, or the effects of abuse, and with the professional selected by you attesting under penalty of perjury that he or she believes that the incident or incidents of domestic violence, dating violence, sexual assault, or stalking are grounds for protection.
 - Any other statement or evidence that HP has agreed to accept.
- If you fail or refuse to provide one of these documents within the 14 business days, HP does not have to provide you with the protections contained in this notice.
- If HP receives conflicting evidence that an incident of domestic violence, dating violence, sexual assault, or stalking has been committed (such as certification forms from two or more members of a household each claiming to be a victim and naming one or more of the other petitioning household members as the abuser or perpetrator), HP has the right to request that you provide third-party documentation within thirty 30 calendar days in order to resolve the conflict. If you fail or refuse to provide third-party documentation where there is conflicting evidence, HP does not have to provide you with the protections contained in this notice.

Confidentiality

HP must keep confidential any information you provide related to the exercise of your rights under VAWA, including the fact that you are exercising your rights under VAWA.

HP must not allow any individual administering assistance or other services on behalf of HP (for example, employees and contractors) to have access to confidential information unless for reasons that specifically call for these individuals to have access to this information under applicable Federal, State, or local law. HP must not enter your information into any shared database or disclose your information to any other entity or individual. HP, however, may disclose the information provided if:

- You give written permission to HP to release the information on a time limited basis.
 - HP needs to use the information in an eviction or termination proceeding, such as to evict your abuser or perpetrator or terminate your abuser or perpetrator from assistance under this program.
 - A law requires HP or your landlord to release the information.
- VAWA does not limit HP’s duty to honor court orders about access to or control of the property. This includes orders issued to protect a victim and orders dividing property among household members in cases where a family breaks up.

Reasons a Tenant Eligible for Occupancy Rights under VAWA May Be Evicted or Assistance May Be Terminated

You can be evicted and your assistance can be terminated for serious or repeated lease violations that are not related to domestic violence, dating violence, sexual assault, or stalking committed against you. However, HP cannot hold tenants who have been victims of domestic violence, dating violence, sexual assault, or stalking to a more demanding set of rules than it applies to tenants who have not been victims of domestic violence, dating violence, sexual assault, or stalking.

The protections described in this notice might not apply, and you could be evicted and your assistance terminated, if HP can demonstrate that not evicting you or terminating your assistance would present a real physical danger that:

- 1) Would occur within an immediate time frame, and
- 2) Could result in death or serious bodily harm to other tenants or those who work on the property.

If HP can demonstrate the above, HP should only terminate your assistance or evict you if there are no other actions that could be taken to reduce or eliminate the threat.

Other Laws

VAWA does not replace any Federal, State, or local law that provides greater protection for victims of domestic violence, dating violence, sexual assault, or stalking. You may be entitled to additional housing protections for victims of domestic violence, dating violence, sexual assault, or stalking under other Federal laws, as well as under State and local laws.

Non-Compliance with The Requirements of This Notice

You may report a covered housing provider's violations of these rights and seek additional assistance, if needed, by contacting or filing a complaint with U.S. Department of Housing and Urban Development, Patrick V. McNamara Federal Bldg., 477 Michigan Avenue Detroit, MI 48226-2592 at 313-226-6880.

For Additional Information

You may view a copy of HUD's final VAWA rule at <https://www.gpo.gov/fdsys/pkg/FR-2016-11-16/pdf/2016-25888.pdf>. Additionally, HP must make a copy of HUD's VAWA regulations available to you if you ask to see them. For questions regarding VAWA, please contact **Big Rapids Housing Commission at 231-796-8689**.

For help regarding an abusive relationship, you may call the National Domestic Violence Hotline at 1-800-799-7233 or, for persons with hearing impairments, 1-800-787-3224 (TTY). You may also contact **Women's Information Service, Inc, (WISE) at 231-796-6600**.

For tenants who are or have been victims of stalking seeking help may visit the National Center for Victims of Crime's Stalking Resource Center at <https://www.victimsofcrime.org/our-programs/stalking-resource-center>. Victims of stalking or sexual assault may contact **Women's Information Service, Inc, (WISE) at 231-796-6600**.

Attachment: Certification form HUD-5382.

**CERTIFICATION OF
DOMESTIC VIOLENCE,
DATING VIOLENCE,
SEXUAL ASSAULT, OR STALKING,
AND ALTERNATE DOCUMENTATION**

**U.S. Department of Housing
and Urban Development**

OMB Approval No. 2577-0286
Exp. 06/30/2017

Purpose of Form: The Violence Against Women Act (“VAWA”) protects applicants, tenants, and program participants in certain HUD programs from being evicted, denied housing assistance, or terminated from housing assistance based on acts of domestic violence, dating violence, sexual assault, or stalking against them. Despite the name of this law, VAWA protection is available to victims of domestic violence, dating violence, sexual assault, and stalking, regardless of sex, gender identity, or sexual orientation.

Use of This Optional Form: If you are seeking VAWA protections from your housing provider, your housing provider may give you a written request that asks you to submit documentation about the incident or incidents of domestic violence, dating violence, sexual assault, or stalking.

In response to this request, you or someone on your behalf may complete this optional form and submit it to your housing provider, or you may submit one of the following types of third-party documentation:

- (1) A document signed by you and an employee, agent, or volunteer of a victim service provider, an attorney, or medical professional, or a mental health professional (collectively, “professional”) from whom you have sought assistance relating to domestic violence, dating violence, sexual assault, or stalking, or the effects of abuse. The document must specify, under penalty of perjury, that the professional believes the incident or incidents of domestic violence, dating violence, sexual assault, or stalking occurred and meet the definition of “domestic violence,” “dating violence,” “sexual assault,” or “stalking” in HUD’s regulations at 24 CFR 5.2003.
- (2) A record of a Federal, State, tribal, territorial or local law enforcement agency, court, or administrative agency; or
- (3) At the discretion of the housing provider, a statement or other evidence provided by the applicant or tenant.

Submission of Documentation: The time period to submit documentation is 14 business days from the date that you receive a written request from your housing provider asking that you provide documentation of the occurrence of domestic violence, dating violence, sexual assault, or stalking. Your housing provider may, but is not required to, extend the time period to submit the documentation, if you request an extension of the time period. If the requested information is not received within 14 business days of when you received the request for the documentation, or any extension of the date provided by your housing provider, your housing provider does not need to grant you any of the VAWA protections. Distribution or issuance of this form does not serve as a written request for certification.

Confidentiality: All information provided to your housing provider concerning the incident(s) of domestic violence, dating violence, sexual assault, or stalking shall be kept confidential and such details shall not be entered into any shared database. Employees of your housing provider are not to have access to these details unless to grant or deny VAWA protections to you, and such employees may not disclose this information to any other entity or individual, except to the extent that disclosure is: (i) consented to by you in writing in a time-limited release; (ii) required for use in an eviction proceeding or hearing regarding termination of assistance; or (iii) otherwise required by applicable law.

**TO BE COMPLETED BY OR ON BEHALF OF THE VICTIM OF DOMESTIC VIOLENCE,
DATING VIOLENCE, SEXUAL ASSAULT, OR STALKING**

1. Date the written request is received by victim: _____

2. Name of victim: _____

3. Your name (if different from victim's): _____

4. Name(s) of other family member(s) listed on the lease: _____

5. Residence of victim: _____

6. Name of the accused perpetrator (if known and can be safely disclosed): _____

7. Relationship of the accused perpetrator to the victim: _____

8. Date(s) and times(s) of incident(s) (if known): _____

10. Location of incident(s): _____

In your own words, briefly describe the incident(s):

This is to certify that the information provided on this form is true and correct to the best of my knowledge and recollection, and that the individual named above in Item 2 is or has been a victim of domestic violence, dating violence, sexual assault, or stalking. I acknowledge that submission of false information could jeopardize program eligibility and could be the basis for denial of admission, termination of assistance, or eviction.

Signature _____ Signed on (Date) _____

Public Reporting Burden: The public reporting burden for this collection of information is estimated to average 1 hour per response. This includes the time for collecting, reviewing, and reporting the data. The information provided is to be used by the housing provider to request certification that the applicant or tenant is a victim of domestic violence, dating violence, sexual assault, or stalking. The information is subject to the confidentiality requirements of VAWA. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid Office of Management and Budget control number.

BIG RAPIDS HOUSING COMMISSION

Security Deposit Policy

All residents will be required to pay and maintain a security deposit. The security deposit will be equal to one and one-half month's gross rent or \$75.00, whichever is greater, not to exceed \$600.00.

The Big Rapids Housing Commission may allow a new resident to pay their security deposit in up to three (3) payments if it exceeds \$200.00. A minimum payment of \$200.00 is required at the time the lease is executed. The resident may enter into a payment agreement with the Big Rapids Housing Commission to pay the remaining balance within 60 days from date of the lease. This shall be at the sole discretion of the Big Rapids Housing Commission.

The Security Deposit shall be retained in an account at Chemical Bank in Big Rapids, Michigan. Management will use the security deposit at the termination of the Lease:

1. To pay the cost of any rent or any other charges owed by resident at the termination of the lease.
2. To reimburse the cost of repairing any intentional or negligent damages to the dwelling unit caused by resident, household members or guests.

The return of a security deposit shall occur within 30 days after resident moves out. Management agrees to return the security deposit to resident when he/she vacates, less any deductions for any costs indicated above, so long as resident furnishes management with a forwarding address. If any deductions are made, the Commission will furnish resident with a written statement of any such costs for damages and/or other charges deducted from the security deposit.

Due to changes in income, security deposit requirements may fluctuate (increase or decrease) throughout a resident's tenancy. Residents will be required to increase their security deposit should their gross rent increase. If security deposit decreases, any excess amounts of security deposit will be retained in the required account unless resident requests a refund or requests the excess to be applied to their rental account.

Resident must notify the landlord in writing within 4 days after resident moves of a forwarding address where the resident can be reached and where the resident will receive mail; otherwise the landlord shall be relieved of sending the resident an itemized statement of damages and the penalties due to that failure.

Big Rapids Housing Commission Pet Policy

The Big Rapids Housing Commission will permit residents to own and keep common household pets in accordance with the following policy.

Families and Highrise

Residents living in apartments 1-A – 117-C Parkview Village, 118-A – 135-G Evergreen Village and 201 – 408 Parkview Highrise, will be allowed to have two (2) contained household pets or one (1) contained household pet and one (1) common household pet (cat) as defined below. At no time will residents be allowed two (2) cats. Due to congestion and environmental concerns, dogs will not be allowed in these apartments at any time.

1. Bird - Including canary, parakeet, finch, parrot and other species that are normally kept caged; not to exceed one pair; birds of prey and game are not permitted.
2. Fish - In tank or aquarium, not to exceed 20 gallons in capacity; poisonous or dangerous fish are not permitted.
3. Cat - Males and females must be neutered/spade ~~and declawed~~.
4. Other - Caged gerbils, guinea pigs, hamsters and white mice; not to exceed one pair.

Every pet must be registered, prior to admittance, with the Management office.

Before acquiring a pet, the owner must have on file with Management a statement with the name of the person accepting responsibility for care of the pet in case of emergency.

Registration requires the following as applicable:

Cats

1. Emergency contact for pet
2. Signed registration form
3. Proof of spaying or neutering
4. Proof of inoculation, rabies and distemper
5. ~~Proof that the cat has been declawed~~
6. Photograph of cat
7. ~~A \$200.00 Pet Deposit~~

In a case where the cat is younger than 6 months old, the resident must provide as much of the above information as possible. The resident will be allowed to provide the remaining documentation within 60 days after the cat reaches 6 months old.

All cats must be on a leash when not in owners' apartment. The leash must be no longer than 4 feet.

Litter boxes must be provided for cats. Kitty litter must be disposed of in a commercial plastic bag and secured at the top. Highrise residents must dispose of kitty litter in the disposal container provided near the elevator.

Highrise residents must use the large elevator located at the east end of the highrise when transporting their cat.

Cats must wear a flea collar at all times.

Every cat must wear a valid rabies tag and a tag bearing the owner's name, address and telephone number.

Bird, Fish or Other Allowable Pet

1. Emergency Contact for Pet
2. Signed Registration Form

Senior Apartments

All residents living in the Senior Complexes, 10-A – 31-C and 101-A – 114-D Parkivew Village will be allowed to have two (2) contained household pets, or one (1) contained household pet and one (1) common household pet, including dogs as defined below. At no time will residents be allowed two (2) cats or two (2) dogs or one (1) cat and one (1) dog.

1. Bird - Including canary, parakeet, finch, parrot and other species that are normally kept caged; not to exceed one pair; birds of prey and game are not permitted.
2. Fish - In tank or aquarium, not to exceed 20 gallons in capacity; poisonous or dangerous fish are not permitted.
3. Dog - Not to exceed 35 lbs. in weight and 18" in height (from back), at full growth. Veterinarian's recommended – suggested type of dogs are as follows:

1. Chihuahua	5. Schnauzer
2. Pekinese	6. Cocker Spaniel
3. Poodle	7. Daschund
4. Terriers	8. Beagle
4. Cat - Males and females must be neutered/spade ~~and declawed.~~
5. Other - Caged gerbils, guinea pigs, hamsters and white mice; not to exceed one pair.

Every pet must be registered, prior to admittance, with the Management office.

Before acquiring a pet, the owner must have on file with Management a statement with the name of the person accepting responsibility for care of the pet in case of emergency.

Registration requires the following as applicable:

Cats

1. Emergency contact for pet
2. Signed registration form
3. Proof of spaying or neutering
4. Proof of inoculation, rabies and distemper
5. ~~Proof that the cat has been declawed~~
6. Photograph of cat
7. ~~A \$200.00 Pet Deposit~~

In a case where the cat is younger than 6 months old, the resident must provide as much of the above information as possible. The resident will be allowed to provide the remaining documentation within 60 days after the cat reaches 6 months old.

All cats must be on a leash when not in owners' apartment. The leash must be no longer than 4 feet.

Litter boxes must be provided for cats.

Cats must wear a flea collar at all times.

Every cat must wear a valid rabies tag and a tag bearing the owner's name, address and telephone number.

Bird, Fish or Other Allowable Pet

1. Emergency Contact for Pet
2. Signed Registration Form

Dogs

1. Emergency Contact for Pet
2. Signed Registration Form
3. Proof of spaying or neutering
4. Proof of inoculation, rabies and distemper
5. Proof of current license
6. Photograph of dog
7. ~~A \$200.00 Pet Deposit~~

In a case where the dog is younger than 6 months old, the resident must provide as much of the above information as possible. The resident will be allowed to provide the remaining documentation within 60 days after the dog reaches 6 months old.

All dogs must be on a leash when not in owners' apartment. The leash must be no longer than 4 feet

Dogs must be provided with a blanket or pet bed to avoid wear and tear on the carpet.

Dogs must wear a flea collar at all times.

No doghouses will be allowed on Management property.

All Residents

At no time will a resident be allowed to house more than one pet, no exceptions.

1. ~~All residents who acquire a cat or dog after April 1, 2000, will be required to pay a \$200.00 pet deposit.~~
2. At no time will Management approve of exotic pets, such as snakes, monkeys, game pets, rabbits, spiders of any kind, ferrets, iguanas, etc.
3. Pets which meet the size and type criteria outlined in the Pet Policy may visit the developments where pets are allowed with prior Management approval. Residents who have visiting pets must abide by the conditions of the Pet Policy regarding health, sanitation, nuisances, and peaceful enjoyment of others. If visiting pets violate this policy or cause the tenant to violate this policy, the tenant will be required to remove the visiting pet.
4. Residents are responsible for immediately removing feces dropped anywhere and disposing of it properly.
5. No pet shall be tied up or left unattended anywhere at anytime on Big Rapids Housing Commission property.
6. At no time will pets be allowed in Housing Commission lobbies.
7. All apartments with pets must be kept free of pet odors and maintained in a clean and sanitary manner. Any resident with a pet may be subject to a monthly inspection.
8. If pet threatens or attempts to cause harm, poses a nuisance, such as excessive noise, barking or whining which disrupts the peace of the complex, owner will remove the pet from the premises if management so requests within twenty four (24) hours.
9. The resident is liable for any damages caused by their pet. The resident agrees to immediately remove or allow Management to remove any pet from the premises for improper maintenance, at the residents' expense.
10. Violation of the Big Rapids Housing Commission Pet Policy will be grounds for termination of tenancy.

All residents will be required to supply Management with current proof of license, inoculations, rabies and distemper. This will be checked annually by Management. Any resident not complying with the requirements will be given 48 hours to comply or remove the pet from the premises.

Pet Registration Form

I have reviewed the Big Rapids Housing Commission Pet Policy and understand the rules and regulations. I agree to conform to these rules and understand that any violation of these rules will result in a requirement to permanently remove the pet from the apartment within 24 hours or vacate the dwelling.

Resident

Date

Housing Commission Staff

Date

The pet that I have is a _____.

Emergency Contact

Person to contact in case of emergency to care for my pet.

Name _____

Address _____

Telephone Number _____ Daytime _____ Evening _____

Signature of person accepting the
responsibility of caring for pet in case of
emergency.

Date

It is important to keep the information on the emergency contact current at all times.

Michigan is experiencing a
HEPATITIS A OUTBREAK

Get vaccinated during this special

**HEPATITIS A
VACCINATION
WALK-IN CLINIC**

Thursday | May 10

8:30 AM to 1:30 PM

Big Rapids Housing Commission

9 Park View Drive | Big Rapids

in the Highrise Dining Room



***District Health
Department #10***

Healthy People, Healthy Communities

Scrapbooking!

Raffles & Prizes!

Snacks and drinks!



\$10.00

Per person

Come Enjoy Time Together!

For the Children

\$5.00

Per Child

Movies, Snacks. Games,
and Prizes!

A

***JOIN US FOR**

FUNDRAISER

The Salvation Army

325 Linden St.

Big Rapids, MI 49307

May 18, 2018

5:00- 9:00 p.m.