

# **2022 City Council Candidate Briefing**

## **CENTRAL COUNTY FIRE DEPARTMENT OVERVIEW**

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### **BACKGROUND**

The Central County Fire Department (CCFD) was established on April 20, 2004, through a Joint Powers Agreement between the City of Burlingame and the Town of Hillsborough to promote more efficient administration and effective delivery of services. Funding is provided primarily from the partner cities' General Fund revenues. Each City pays a percentage of CCFD's budget based upon the number of fire companies, the number of personnel, and call volume. The initial merger included stipulations whereby personnel remained employees of the individual cities, and responsibility for certain major costs, such as replacement of vehicles and facilities and costs related to other post-employment benefits, remained with the partner cities.

On June 21, 2010, CCFD became a stand-alone agency, and all employees became employees of CCFD. The partner cities retained responsibility for their facilities and vehicles, as well as post-employment benefits for those who retired prior to June 21, 2010. On December 29, 2014, CCFD entered into a contract for fire and emergency medical services with the City of Millbrae. With this contract came the addition of 19 fire personnel to the CCFD ranks. The Department currently has 90 full time employees (FTEs) serving the communities of Burlingame, Hillsborough, and Millbrae.

<b>Governance</b>	CCFD is governed by a Board of Directors consisting of four City Councilmembers: two from the City of Burlingame and two from the Town of Hillsborough. All major decisions are ratified by the respective City Councils.
<b>Administration</b>	Every two years, the City Managers of Burlingame and Hillsborough alternate serving as the Department's Chief Administrative Officer (CAO). The CAO appoints the Fire Chief, who conducts the day-to-day operations of the Department. In practice, the two City Managers consult with each other on all major CCFD decisions.
<b>Size of Area</b>	The Department covers a total area of 14.93 square miles: 5.5 square miles in Burlingame, 6.23 square miles in Hillsborough, and 3.2 square miles in Millbrae.
<b>Population</b>	The Department serves a total population of 64,191: 29,746 in Burlingame, 11,447 in Hillsborough, and 22,998 in Millbrae.

**Apparatus Inventory**      The Department has six engines, one aerial ladder truck, one SVI Rescue, and one Type 6 (provided by the State).

**Fire Stations**              City of Burlingame – 2  
Town of Hillsborough – 2  
City of Millbrae – 2

**Budget**

	Actual 2019/2020	Actual 2020/2021	Adopted 2021/2022	Adopted 2022/2023
Burlingame	\$11,482,359	\$11,892,420	\$12,501,367	\$13,354,647
Hillsborough	\$7,654,908	\$7,928,280	\$8,334,245	\$9,023,098
Millbrae	\$7,337,244	\$7,604,472	\$7,993,414	\$8,654,097
Other Revenues	\$1,993,875	\$2,557,961	\$1,622,601	\$1,466,234
Total	\$28,468,386	\$29,983,133	\$30,451,627	\$32,678,076
% Change	4.3%	5.3%	1.6%	7.3%

**MAJOR DEPARTMENT INITIATIVES**

**Administration:** The primary mission of the Administrative Division is to create an environment that fosters a collaborative, proactive approach to planning for fire operations that serves the needs of the City of Burlingame, Town of Hillsborough, and City of Millbrae. The Administrative Division also analyzes and plans for equipment purchases and personnel needs.

**Operations:** In order to improve service and reduce costs, the Department constantly looks for ways to share resources with neighbors. Currently, CCFD's mechanic's division services CCFD, Colma, and College of San Mateo fire apparatuses, which generates revenue for CCFD.

**Training and Emergency Medical Services:** CCFD's joint training agreement with San Mateo Consolidated Fire Department and San Bruno Fire Department ended on June 30, 2022. Effective July 1, 2022, CCFD has its own training division, with dedicated FTEs. The new training division will ensure that CCFD employees complete all mandated training.

**Fire Prevention and Public Education:** With significant development in all three cities, CCFD fire prevention staff are focusing on construction, fire, and life safety inspections. Wildland mitigation is an important goal of CCFD. Accordingly, staff works with the member cities to promote education and take actions to reduce fuel loads.

**Emergency Preparedness:** CCFD has been working with staff of member cities to ensure that basic Emergency Operations Center needs are met for immediate and long-term coverage. CCFD works with the Burlingame Neighborhood Network to assist in emergency preparation, response, and recovery. CCFD also provides two Community Emergency Response Team trainings per year to ensure preparedness and resilience within the communities.

**FURTHER INFORMATION**

For further information regarding Central County Fire Department programs and projects, please contact Fire Chief Bruce Barron at 650-558-7600, or [bbarron@ccfd.org](mailto:bbarron@ccfd.org).