



# City of Burlingame Master Fee Schedule

**EFFECTIVE ON JULY 1, 2018**

Updated fees charged in connection with the filing, accepting, reviewing, approving or issuance of an application, permit or entitlement will be effective on August 3, 2018.



Fiscal Year 2018-19 Master Fee Schedule

## CITY-WIDE FEES

SERVICE	REFERENCE	FEE
<b>Returned Check</b>	Resolution No. 31-2003	\$30.00
<b>Copying of Routine Document            (Copies of sizes other than 8- ½"            by 11" or 8 - ½" by 14" or 11" by            17 or color copies will be charged            at cost)</b>  <b>To be paid in advance</b>	Gov't Code § 6253(b)	\$0.25 per page
<b>Copies of Reports/Statements filed pursuant to Political Reform Act</b>	Gov't Code § 81008	\$0.10 per page
<b>Audio tape copies (except for            Police)</b> <b>If blank tape supplied</b>  <b>If no tape supplied</b>	Resolution No. 32-2009  Resolution No. 32-2009	\$18.00 per tape  \$18.00 per tape plus purchase costs of tape



Fiscal Year 2018-19 Master Fee Schedule

## BUILDING

SERVICE	REFERENCE	FEE
<b><u>BUILDING PERMIT FEES BASED ON TOTAL VALUATION</u></b>		
<b>\$1.00 to \$500.00</b>	Resolution No. 27-2011	\$37.00
<b>\$501.00 to \$2,000.00</b>	Resolution No. 27-2011	\$37.00 for the first \$500.00 plus \$5.28 for each additional \$100.00 or fraction thereof up to and including \$2,000.00
<b>\$2,001.00 to \$25,000.00</b>	Resolution No. 27-2011	\$116.00 for the first \$2,000.00 plus \$22.15 for each additional \$1,000.00 or fraction thereof up to and including \$25,000.00
<b>\$25,001.00 to \$50,000.00</b>	Resolution No. 27-2011	\$625.00 for the first \$25,000.00 plus \$16.30 for each additional \$1,000.00 or fraction thereof up to and including \$50,000.00
<b>\$50,001.00 to \$100,000.00</b>	Resolution No. 27-2011	\$1,032.00 for the first \$50,000.00 plus \$11.07 for each additional \$1,000.00 or fraction thereof up to and including \$100,000.00
<b>\$100,001.00 to \$500,000.00</b>	Resolution No. 27-2011	\$1,585.00 for the first \$100,000.00 plus \$9.40 for each additional \$1,000.00 or fraction thereof up to and including \$500,000.00



Fiscal Year 2018-19 Master Fee Schedule

## BUILDING

SERVICE	REFERENCE	FEE
<b>\$500,001.00 to \$1,000,000.00</b>	Resolution No 27-2011	\$5,345.00 for the first \$500,000.00 plus \$8.57 for each additional \$1,000.00 or fraction thereof up to and including \$1,000,000.00
<b>More than \$1,000,000.00</b>	Resolution No. 27-2011	\$9,630.00 for the first \$1,000,000.00 plus \$5.80 for each additional \$1,000.00 or fraction thereof
<b><u>OTHER BUILDING PERMIT FEES</u></b>		
<b>Building inspections outside normal business hours</b>	Resolution No. 27-2011	\$240.00 per hour (minimum charge of 2 hours)
<b>Re-inspection fees (minimum – one hour)</b>	Resolution No. 27-2011	\$240.00 per hour
<b>Energy Upgrade California Basic Package</b>	Resolution No. 27-2011	\$238.00
<b>Advanced Package</b>		\$476.00
<b>General fire inspections for new building and tenant remodels limited to building permits of commercial or multi-family residential</b>	Resolution No. 27-2011	Determined by CCFD – pass-through costs



Fiscal Year 2018-19 Master Fee Schedule

## BUILDING

SERVICE	REFERENCE	FEE
<b><u>PLAN REVIEW FEES</u></b>		
<b>Basic Fee – Building Division</b>	Resolution No. 104-2002	65% of Building Permit Fee
<b>Energy Plan Check Fee (where applicable; includes review of Green Points Checklist)</b>	Resolution No. 104-2002	Additional 25% of Building Permit Fee
<b>Disabled Access Plan Check Fee (where applicable)</b>	Resolution No. 104-2002	Additional 35% of Building Permit Fee
<b>Review of Request for Alternate Materials and Methods</b>	Resolution No. 27-2011	\$293.00 per hour
<b>Review of Unreasonable Hardship Request</b>	Resolution No. 27-2011	\$293.00 per hour
<b>Planning Department Plan Check Fee (where applicable)</b>  <b>Minimum fee of \$80.00</b>	Resolution No. 104-2002	Additional 25% of Building Permit Fee
<b>Plan Revisions for Planning Department</b>	Resolution No. 27-2011	\$293.00 per hour



Fiscal Year 2018-19 Master Fee Schedule

## BUILDING

SERVICE	REFERENCE	FEE
<b>Plan Revisions Subsequent to Permit Issuance</b>	Resolution No. 27-2011	\$293.00 per hour plus cost of any additional review
<b>Engineering Division Plan Review (where applicable)</b>	Resolution No. 104-2002	Additional 25% of Building Permit Fee
<b>Imaging Fee</b>	Resolution No. 104-2002	Additional 5% of Building Permit Fee with minimum fee of \$5.00
<b>Arborist Review</b>	Resolution No. 33-2008	\$238.00
<b><u>PLUMBING PERMIT FEES</u></b>		
*These fees do not include connections fees, such as for sewer connections or water meter fees charged by other City departments nor any fees charged by public utility companies.		
<b>For issuance of each plumbing permit</b>	Resolution No. 27-2011	\$46.00
**The following items are in addition to the Basic Permit Issuance Fee:		
<b><u>New Residential Building</u> - including all plumbing fixtures, connections and gas outlets for new single- and multi-family buildings</b>	Resolution No. 32-2009	\$0.13 per square foot of habitable area



Fiscal Year 2018-19 Master Fee Schedule

## BUILDING

SERVICE	REFERENCE	FEE
<u>Fixtures and vents</u> For each plumbing fixture or trap (including water and waste piping and backflow prevention)	Resolution No. 27-2011	\$20.00
<u>Sewer and interceptors</u> For each building sewer	Resolution No 27-2011	\$71.00
For each industrial waste pretreatment interceptor (except kitchen-type grease traps)	Resolution No. 27-2011	\$60.00
<u>Water Piping and Water Heaters</u> For installation alteration or repair of water piping or water-treatment equipment	Resolution No. 27-2011	\$60.00
For each water heater including vent	Resolution No. 27-2011	\$60.00
<u>Gas Piping Systems</u> For each gas piping system of one to five outlets	Resolution No. 27-2011	\$39.00
For each additional outlet over five	Resolution No. 33-2008	\$8.00



Fiscal Year 2018-19 Master Fee Schedule

## BUILDING

SERVICE	REFERENCE	FEE
<u><b>Irrigation Systems and Backflow Prevention Devices</b></u>  <b>Irrigation systems including backflow device(s)</b>  <b>Other backflow prevention devices:</b> <b>2 inches (50.8 mm) and smaller</b>  <b>Over 2 inches (50.8 mm)</b>	Resolution No. 27-2011   Resolution No. 27-2011  Resolution No. 27-2011	\$60.00   \$60.00  \$60.00
<u><b>Swimming Pools</b></u> <b>For each swimming pool or spa, all plumbing:</b> <b>Public pool</b> <b>Public spa</b> <b>Private pool</b> <b>Private spa</b>	Resolution No. 27-2011 Resolution No. 27-2011 Resolution No. 27-2011 Resolution No. 27-2011	\$242.00 \$182.00 \$242.00 \$182.00
<u><b>Miscellaneous</b></u> <b>For each appliance or fixture for which no fee is listed</b>	Resolution No. 27-2011	\$39.00
<b>Inspections outside normal business hours</b>	Resolution No. 27-2011	\$240.00 per hour (minimum charge of 2 hours)





Fiscal Year 2018-19 Master Fee Schedule

## BUILDING

SERVICE	REFERENCE	FEE
Re-inspection fees (minimum – one hour)	Resolution No. 27-2011	\$240.00 per hour
Inspections for which no fee is specifically indicated (minimum charge is one-half hour)	Resolution No. 27-2011	\$240.00 per hour
Imaging fee	Resolution No. 32-2009	Additional 5% of plumbing permit fee with minimum fee of \$5.00
Plan review (where applicable)	Resolution No. 104-2002	Additional 25% of plumbing permit fee
<b><u>MECHANICAL PERMIT FEES</u></b>		
*These fees do not include connections fees, such as for sewer connections or water meter fees charged by other City departments nor any fees charged by public utility companies		
<b><u>Basic Permit Issuance Fee</u></b> For issuance of each mechanical permit**	Resolution No. 27-2011	\$46.00
**The following items are in addition to the Basic Permit Issuance Fee:		



Fiscal Year 2018-19 Master Fee Schedule

## BUILDING

SERVICE	REFERENCE	FEE
<b><u>New Residential Building</u></b> including all mechanical work including appliances, exhaust fans, ducts, and flues	Resolution No. 32-2009	\$0.11 per square foot of habitable area
<b><u>Furnaces</u></b> To and including 100 MBTU	Resolution No. 27-2011	\$60.00
Over 100 MBTU	Resolution No. 27-2011	\$60.00
<b><u>Boilers, compressors, absorption systems</u></b> To and including 100 MBTU or 3HP	Resolution No. 27-2011	\$60.00
Over 100 MBTU or 3 HP	Resolution No. 27-2011	\$60.00
<b><u>Air Conditioners</u></b>	Resolution No. 27-2011	\$60.00
<b><u>Air Handlers</u></b> To 10,000 CFM including ducting	Resolution No. 27-2011	\$39.00 each
Over 10,000 CFM	Resolution No. 27-2011	\$60.00 each
<b><u>Ventilation and Exhaust</u></b> Each ventilation fan attached to a single duct	Resolution No. 27-2011	\$20.00 each
Each hood including ducts	Resolution No. 27-2011	\$31.00 each



Fiscal Year 2018-19 Master Fee Schedule

## BUILDING

SERVICE	REFERENCE	FEE
<b><u>Miscellaneous</u></b> For each appliance or piece of equipment not specifically listed above	Resolution No. 27-2011	\$31.00 each
<b><u>Inspections outside normal business hours</u></b>	Resolution No. 27-2011	\$240.00 per hour (minimum charge of 2 hours)
<b><u>Re-inspection fees</u></b> (minimum charge is one hour)	Resolution No. 27-2011	\$240.00 per hour
<b><u>Inspections for which no fee is specifically indicated</u></b> (minimum charge is one-half hour)	Resolution No. 27-2011	\$240.00 per hour
<b>Imaging fee</b>	Resolution No. 32-2009	Additional 5% of mechanical permit fee with minimum fee of \$5.00
<b>Plan review (where applicable)</b>	Resolution No. 104-2002	Additional 25% of mechanical permit fee



Fiscal Year 2018-19 Master Fee Schedule

## BUILDING

SERVICE	REFERENCE	FEE
<b><u>ELECTRICAL PERMIT FEES</u></b>		
<p>*These fees do not include connections fees, such as for sewer connections or water meter fees charged by other City departments nor any fees charged by public utility companies)</p>		
<p>**The following items are in addition to the Basic Permit Issuance Fee:</p>		
<p><b>For issuance of each electrical permit**</b></p>	<p>Resolution No. 27-2011</p>	<p>\$46.00</p>
<p><b>New Residential Building - including all wiring and electrical devices in or on each building, including service</b></p>	<p>Resolution No. 32-2009</p>	<p>\$0.11 per square foot of habitable area</p>



Fiscal Year 2018-19 Master Fee Schedule

## BUILDING

SERVICE	REFERENCE	FEE
<b><u>SYSTEM FEE SCHEDULE</u></b>		
<p><b><u>Swimming Pools</u></b>  <b>Public swimming pools and spas including all wiring and electrical equipment</b></p> <p><b>Private pools for single-family residences</b></p>	<p>Resolution No. 27-2011</p> <p>Resolution No. 27-2011</p>	<p>\$240.00</p> <p>\$185.00</p>
<p><b><u>Temporary Power</u></b>  <b>Temporary service pole including all attached receptacles</b></p> <p><b>Temporary power pole and wiring for construction sites, Christmas tree lots, etc.</b></p>	<p>Resolution No. 27-2011</p> <p>Resolution No. 27-2011</p>	<p>\$60.00</p> <p>\$60.00</p>



Fiscal Year 2018-19 Master Fee Schedule

## BUILDING

SERVICE	REFERENCE	FEE
<b><u>UNIT FEE SCHEDULE</u></b>		
<p><b><u>Receptacle, switch and light outlets</u></b>  <b>First 20 units</b></p> <p><b>Each additional</b></p>	<p>Resolution No. 27-2011</p> <p>Resolution No. 32-2009</p>	<p>\$59.00</p> <p>\$4.00</p>
<p><b><u>Residential Appliances</u></b>  <b>For fixed residential appliances including cook tops, ovens, air conditioning, garbage disposals, and similar devices not exceeding 1 HP in rating</b></p> <p><b>(For other types of air conditioners or other motor-driven appliances having larger ratings, see Power Apparatus below)</b></p>	<p>Resolution No. 32-2009</p>	<p>\$10.00 each</p>



Fiscal Year 2018-19 Master Fee Schedule

## BUILDING

SERVICE	REFERENCE	FEE
<p><b><u>Nonresidential Appliances</u></b> Self-contained factory-wired non-residential appliances not exceeding 1 HP, KW, or kVA in rating including medical and dental devices; food, beverage and ice cream cabinets; illuminated showcases; drinking fountains; vending machines; laundry machines; etc.</p> <p>(For other types of devices having larger electrical ratings, see Power Apparatus below)</p>	Resolution No. 32-2009	\$10.00 each



Fiscal Year 2018-19 Master Fee Schedule

## BUILDING

SERVICE	REFERENCE	FEE
<p><b><u>Power Apparatus</u></b>            For motors, generators, air conditioners and heat pumps and commercial cooking devices as follows (ratings in horsepower, kilowatts, kilovolt-amperes, or kilovolt-amperes-reactive):</p> <p><b>Up to 10</b></p> <p><b>Over 10 to and including 100</b></p> <p><b>Over 100</b></p> <p><b>Notes:</b>            For equipment or appliances having more than one motor, transformer, heater, etc., the sum of the combined ratings may be used. These fees include all switches, circuit breakers, contractors, thermostats, relays, and other related control equipment.</p>	<p>Resolution No 27-2011</p> <p>Resolution No. 27-2011</p> <p>Resolution No. 27-2011</p>	<p>\$31.00</p> <p>\$60.00</p> <p>\$120.00</p>





Fiscal Year 2018-19 Master Fee Schedule

## BUILDING

SERVICE	REFERENCE	FEE
<b><u>Photo voltaic systems</u></b>		
<b><u>Residential systems</u></b>		
Permit	Resolution No. 32-2009	No Charge
Plan Check	Resolution No. 32-2009	No Charge
<b><u>Commercial Systems</u></b>		
Permit	Resolution No. 27-2011	\$385.00
Plan Check	Resolution No. 27-2011	\$293.00 per hour
<b><u>Busways</u></b>		
For trolleys and plug-in type busways	Resolution No. 27-2011	\$31.00 for each 100 feet (30,500 mm) or fraction thereof
<b><u>Signs, Outline Lighting and Marquees Permits</u></b>		
Signs, outline lighting, or marquees supplied from one circuit	Resolution No. 27-2011	\$60.00 each
For additional branch circuits within the same sign, outline lighting, or marquee	Resolution No. 32-2009	\$20.00 each



Fiscal Year 2018-19 Master Fee Schedule

## BUILDING

SERVICE	REFERENCE	FEE
<b><u>Services</u></b>		
<b>600 volts or less and not over 200 amperes in rating</b>	Resolution No. 27-2011	\$60.00 each
<b>600 volts or less, over 200 amperes to 1,000 amperes</b>	Resolution No. 27-2011	\$91.00 each
<b>Over 600 volts or over 1,000 amperes</b>	Resolution No 27-2011	\$121.00 each
<b><u>Miscellaneous</u></b> <b>For apparatus, conduits, and conductors for which a permit is required but for which no fee is set forth</b>	Resolution No. 27-2011	\$39.00
<b>Inspections outside normal business hours</b>	Resolution No. 27-2011	\$240.00 per hour (minimum charge of 2 hours)
<b>Re-inspection fees (minimum charge is one hour)</b>	Resolution No. 27-2011	\$240.00 per hour
<b>Inspections for which no fee is specifically indicated (minimum charge is one-half hour)</b>	Resolution No 27-2011	\$240.00 per hour
<b>Imaging fee</b>	Resolution No. 32-2009	Additional 5% of electrical permit fee with minimum fee of \$5.00



Fiscal Year 2018-19 Master Fee Schedule

## BUILDING

SERVICE	REFERENCE	FEE
<b>Plan review (where applicable)</b>	Resolution No. 104-2002	Additional 25% of electrical permit fee
<b><u>GENERAL FEES</u></b>		
<b>Building Moving</b>	Resolution No. 32-2009 (Section 18.07.030)	\$361.00



Fiscal Year 2018-19 Master Fee Schedule

## CITY CLERK & ELECTIONS

SERVICE	REFERENCE	FEE
<b>Video recording of City Council meeting or other proceeding that has been video recorded — to be paid in advance of copying recording</b>	Resolution No. 32-2009	\$88.00 per VHS tape plus photo service charge
	Resolution No. 32-2009	\$88.00 per DVD plus photo service charge
<b>Audiotape of City Council meeting or other City proceeding that has been taped — to be paid in advance of copying tape</b>	Resolution No. 32-2009	\$17.00 per tape if tape is supplied by requestor
	Resolution No. 32-2009	\$17.00 per tape if tape is not supplied plus purchase cost of tape
<b>All Certifications</b>	Resolution No. 32-2009	\$17.00 each
<b>Filing of Nomination Papers</b>	Burlingame Municipal Code section 2.20.020 (Ordinance No. 1703 (2003))	\$25.00 per candidate



Fiscal Year 2018-19 Master Fee Schedule

## ENGINEERING

SERVICE	REFERENCE	FEE
<b><u>ENCROACHMENT PERMITS</u></b>		
<b>Minor (no excavation involved)</b>		\$230.00
<b>Sewer Lateral Test</b>	Resolution No. 32-2009	\$423.00
<b>Sewer Lateral Replacement (with Sidewalk Add No. 5)</b>	Resolution No. 32-2009	\$423.00
<b>Water Service Connection (with Sidewalk Add No. 5)</b>	Resolution No. 32-2009	\$553.00
<b>Fire System Connection (with Sidewalk Add No. 5)</b>	Resolution No. 32-2009	\$191.00
<b>Sidewalk/Driveway up to 200 S.F. (Includes Curb Drain)</b>	Resolution No. 32-2009 Sections 12.10.030/12.08.020/ 12.04.030	\$398.00 plus \$0.36 for each square foot over 200 *  *Fee waived for owner who undertake stand-alone sidewalk trip hazard repairs (Section 12.12.070)
<b>Sidewalk Closure/Pedestrian Protection</b>	Resolution No. 32-2009	\$397.00
<b>Traffic Control</b>	Resolution No. 33-2008	\$324.00



Fiscal Year 2018-19 Master Fee Schedule

## ENGINEERING

SERVICE	REFERENCE	FEE
<b>Block Party (includes up to 6 barricades)</b>	Resolution No. 27-2006	\$54.00 plus \$5.00 for each add'l barricade over 6
<b>Commercial Areas and Construction Purposes (i.e. Dumpsters/Containers)</b>		\$206.00 plus \$10.00 space per day or meter rates
<b>Moving Only Purposes (Residential Areas)</b>		\$33.00 processing fee plus \$10.00 per space per day



Fiscal Year 2018-19 Master Fee Schedule

## ENGINEERING

SERVICE	REFERENCE	FEE
<b><u>GENERAL FEES</u></b>		
<b>Demolition Permit (in addition to any Building Department-issued Demolition or Construction Permit) Includes sewer, water and sidewalk replacement</b>	Resolution No. 32-2009	\$1,518.00
<b>Add fire line</b>	Resolution No. 32-2009	\$81.00
<b>Add curb drain</b>	Resolution No. 32-2009	\$217.00
<b>Add sidewalk closure</b>	Resolution No. 32-2009	\$217.00
<b>Add PG&amp;E</b>	Resolution No. 32-2009	\$217.00
<b>Address Change</b>	Resolution No. 32-2009	\$316.00
<b>Single Trip -Transportation Fee (Fixed rate set by Caltrans)</b>	Senate Bill SB 372	\$16.00
<b>Leaf Blower Testing Certification Fee</b>	Ord. No. 1871 (2012)	\$32.00 for up to 5 leaf blowers \$5.00 for certification decal if certified by manufacturer
<b>Creek Enclosures</b>	Resolution No. 32-2009 Section 18.24.020	\$2,943.00
<b>Abandonment of Public Utility Easement</b>		\$4,826.00



Fiscal Year 2018-19 Master Fee Schedule

## ENGINEERING

SERVICE	REFERENCE	FEE
Hauling Permit	Section 13.60.080	\$236.00 application fee plus 1 cent per ton per mile
Inspection/Investigation Fee	Section 12.10.070	\$230.00 per hour
<b><u>SPECIAL ENCROACHMENT PERMITS</u></b>		
<b>Subsurface Shoring Systems that encroach into the public right-of-way</b> <ul style="list-style-type: none"> <li>• Per 10'-20' deep tieback</li> <li>• Per &gt;20' deep tieback</li> <li>• For permanent area used (i.e. shoring wall)</li> </ul>		\$2,000.00 each \$1,000.00 each 50% of appraised land value per square foot (sf) multiplied by the area (sf) of encroachment
Permanent structures, such as retaining walls, fences	Resolution No. 32-2009 Section 12.10.020	\$2,561.00
Non-permanent installations, such as tables, chairs, planters	Resolution No. 32-2009 Section 12.10.020	\$1,600.00





Fiscal Year 2018-19 Master Fee Schedule

## ENGINEERING

SERVICE	REFERENCE	FEE
<b><u>DEPOSITS OR BONDS FOR ENCROACHMENT PERMIT WORK</u></b>		
<b>Openings in Public Right-of-Way (not in sidewalk or street)</b>	Resolution No. 33-2007	\$1,000.00 Minimum (in easement area) \$10.00/sf in sidewalk
<b>Openings in Public Right-of-Way in sidewalk (not in street)</b>	Resolution No. 33-2007	\$10.00 per square foot in sidewalk area, \$1,000.00 minimum
<b>Street Roadway Opening (AC Pavement Restoration)</b>	Resolution No. 33-2007 Section 12.10.025	\$10.00 per square foot in paved area, \$2,500.00 minimum including curb replacement
<b>Water Main Modification (refundable bond)</b>	Resolution No. 33-2007	\$10,000.00 per connection
<b>Sewer Main &amp; Storm Drain Modification (refundable bond)</b>	Resolution No. 33-2007	\$10,000.00 per connection
<b><u>SUBDIVISION MAPS</u></b>		
<b>Lot Line Adjustment</b>	Resolution No. 32-2009 (Section 26.24.090)	\$2,584.00
<b>Lot Combination</b>	Resolution No. 32-2009 Section 26.24.090	\$2,584.00



Fiscal Year 2018-19 Master Fee Schedule

## ENGINEERING

SERVICE	REFERENCE	FEE
<b>Subdivision Map</b>	Resolution No. 32-2009 Sections 26.24.090/ 26.16.151	\$3,836.00 plus deposit, plus \$234.00 for each additional lot in excess of 5 lots; plus actual City consultant costs
<b>Condominium Map</b>	Resolution No. 32-2009 Sections 26.24.090/ 26.16.151	\$3,119.00, plus \$587.00 for each additional unit over 4 units, plus actual City consultant costs
<b><u>STORMWATER POLLUTION PREVENTION CONSTRUCTION PERMITS</u></b>		
** The fees represent the labor cost to inspect and security deposit		
<b>Type 1 Project: Single family dwellings with 1<sup>st</sup> or 2<sup>nd</sup> floor additions on a 10,000 sf lot or smaller</b>		\$177.00 plus \$1,500.00 security deposit
<b>Type 2 Project: Multi-family dwellings or commercial additions (excluding tenant improvements) that are on a 10,000 sf lot or smaller</b>		\$353.00 plus \$3,000.00 security deposit



Fiscal Year 2018-19 Master Fee Schedule

## ENGINEERING

SERVICE	REFERENCE	FEE
Type 3 Project: Any project 10,000 sf up to an acre lot		\$707.00 plus \$5,000.00 security deposit
Type 4 Project: Any project greater than one acre in size		\$1,414.00 plus \$10,000 security deposit
<b><u>PLANNING APPLICATION REVIEWS</u></b>		
Single Family Dwelling (Addition)		\$459.00
Single Family Dwelling (New)		\$917.00
Multi-family		\$1,834.00
Commercial/Industrial		\$1,834.00
Environmental Review		\$1,477.00
Traffic and Parking Studies		\$3,485.00
<b><u>GRADING PERMIT</u></b>		
1 – 100 cubic yards		\$1,238.00
101 – 1,000 cubic yards		\$1,869.00
1,001 – 10,000 cubic yards		\$2,185.00
Over 10,000 cubic yards		\$2,973.00



Fiscal Year 2018-19 Master Fee Schedule

## ENGINEERING

SERVICE	REFERENCE	FEE
<b><u>ENVIRONMENTAL COMPLIANCE</u></b>		
<b>Stormwater Inspection for Industrial/Commercial Facilities</b>		\$135.00 per hour



Fiscal Year 2017-18 Master Fee Schedule

## FINANCE

SERVICE	REFERENCE	FEE
Duplicate business license	Section 6.04.120	\$10.00
Application for first business license	Section 6.04.170	\$35.00
Submittal of surety bond for transient occupancy after expiration of bond	Resolution No. 27-2006	\$150.00 for every 15 days bond is late
Special business license for long-term parking	Section 6.08.085	5% of gross receipts



Fiscal Year 2018-19 Master Fee Schedule

## FIRE FEES - CENTRAL COUNTY FIRE DEPARTMENT

The Central County Fire Department (CCFD) is governed by the Fire Board, and as such, its fees are enacted via a process that is separate from that of the City of Burlingame. Fees are reviewed and updated every other year, and will next be reviewed for fiscal year 2019-20. The following are current fees as of July 1, 2017:

SERVICE	REFERENCE	FEE
<b><u>CARE FACILITIES INSPECTION</u></b>		
<b>Pre-inspection of licensed community care facility</b>	Health & Safety Code § 13235	\$160.00 per hour
<b>Residential Care Facility for Elderly serving 6 or fewer persons – fire inspection enforcement</b>	Health & Safety Code § 1569.84	No Charge
<b>Residential Care Facilities</b>	Resolution No. 33-2008	\$309.00
<b>Large Family Day Care</b>	Resolution No. 33-2008	\$161.00
<b>Skilled Nursing Facility</b>	Resolution No. 33-2008	\$570.00
<b>Hospital/Institution</b>	Resolution No. 33-2008	\$2,208.00
<b><u>RE-INSPECTIONS</u></b>		
<b>Second re-inspection</b>	Resolution No. 33-2008	\$146.00 per inspection
<b>Third and subsequent re-inspections</b>	Resolution No. 33-2008	\$350.00 per inspection



Fiscal Year 2018-19 Master Fee Schedule

## FIRE FEES - CENTRAL COUNTY FIRE DEPARTMENT

SERVICE	REFERENCE	FEE
<b><u>CONSTRUCTION FEES</u></b>		
<b>General Fire &amp; Life Safety Services</b> <ul style="list-style-type: none"> <li>• Consultation &amp; Research</li> <li>• Pre-application meetings &amp; Design Review</li> <li>• Property Survey</li> <li>• General Construction Inspections</li> <li>• Processing, Scheduling, and Record Keeping</li> </ul>		12% of Building Permit fees for Commercial and Multi-Family Residential
<b>Building or Planning Plan Check</b>	Resolution No. 33-2008	\$166.00 per hour
<b>Expedite Building or Planning Check Fees (2 hour minimum)</b>	Resolution No. 33-2008	\$332.00 per hour
<b>Consultation and Planning</b>	Resolution No. 33-2008	\$189.00 per hour
<b>Alternate Means of Protection Review</b>	Resolution No. 33-2008	\$189.00 per hour
<b><u>Fire Alarm Systems</u></b>		
<b>Permit for Monitoring System</b>	Resolution No. 33-2008	\$173.00
<b>Permit for Manual System</b>	Resolution No. 33-2008	\$173.00
<b>Permit for Automatic System</b>	Resolution No. 33-2008	\$310.00
<b>Permit for Combination System</b>	Resolution No. 33-2008	\$446.00



Fiscal Year 2018-19 Master Fee Schedule

## FIRE FEES - CENTRAL COUNTY FIRE DEPARTMENT

SERVICE	REFERENCE	FEE
<b>Multi-Residential or Commercial Fire Alarm Remodel or Repair (Device relocation/adjustment)</b>		\$105.00
<b>Fixed Fire Extinguishing System Permit</b>	Resolution No. 33-2008	\$241.00
<b>Standpipe System Permit</b>	Resolution No. 33-2008	\$310.00
<b>Storage Tank (above or below ground) Permit</b>	Resolution No. 33-2008	\$173.00
<b><u>SPRINKLER SYSTEMS</u></b>		
<b>One or two Family Dwelling Fire Sprinkler System (NFPA 13D)</b>	Resolution No. 33-2008	\$446.00 - flat fee including 2 inspections (additional inspections will be charged at the hourly rate of the staff who actually perform each inspection)
<b>Fire Pump Permit</b>	Resolution No. 33-2008	\$173.00
<b>Multi-Residential or Commercial Fire Sprinkler System (NFPA 13 or 13R) Permit – Single Story (incl. T.I.) Permit - Multi-story</b>	Resolution No. 33-2008	\$719.00 flat fee including 2 inspections (additional inspections will be charged at the hourly rate of the staff who actually perform each inspection)





Fiscal Year 2018-19 Master Fee Schedule

## FIRE FEES - CENTRAL COUNTY FIRE DEPARTMENT

SERVICE	REFERENCE	FEE
<b>Multi-Residential or Commercial Fire sprinkler Remodel &amp; Repair (Sprinkler Head relocation/adjustment only)</b>	Resolution No. 33-2008	\$173.00
<b>Fire Service Line Inspection</b>	Resolution No. 33-2008	\$173.00
<b>Emergency Responder Radio Coverage System Permit</b>	§510, CFC Title 24 Part 9	\$370.00
<b><u>MISCELLANEOUS FEES AND PERMITS</u></b>		
<b>Labor Rate for Mechanic Services</b>		\$110.00
<b>Vegetation Management Inspection</b>	Resolution No. 33-2008	\$173.00 plus 50% of contractor's fee



Fiscal Year 2018-19 Master Fee Schedule

## FIRE FEES - CENTRAL COUNTY FIRE DEPARTMENT

SERVICE	REFERENCE	FEE
<b>Change of Use Inspection (usually triggered by new business license)</b>	Resolution No. 33-2008	\$105.00
<b>Accounts referred to Collection Agencies</b>		+47% of original invoice
<b>Photographs from investigations</b>	Resolution No. 61-2004	Cost of reproduction
<b>Fire Incident Reports (not including photographs)</b>	Resolution No. 33-2008	\$10.00
<b>Work without a construction permit</b>	Resolution No. 33-2008	Up to 10 times the permit fees



Fiscal Year 2018-19 Master Fee Schedule

## FIRE FEES - CENTRAL COUNTY FIRE DEPARTMENT

SERVICE	REFERENCE	FEE
<b>Emergency Response Costs for Driving under the Influence (Billing upon conviction)</b>	Govt. Code §53150-58	Costs according to Personnel Schedule below plus apparatus cost of \$91.00 per hour as set by State
<b>False Alarms</b>	Resolution No. 33-2007	\$315.00 for 3 to 5 \$630.00 for 6 or more
<b>Hazardous Materials Clean-up/Response</b>	Resolution No. 33-2008	Costs according to Personnel Schedule below plus apparatus costs of \$91.00 per hour as set by State



Fiscal Year 2018-19 Master Fee Schedule

## FIRE FEES - CENTRAL COUNTY FIRE DEPARTMENT

SERVICE	REFERENCE	FEE
<b><u>Standby Service</u></b>		
<b>Firefighter</b>	Resolution No. 33-2008	\$87.00 per hour (minimum of 3 hours)
<b>Fire Captain</b>	Resolution No. 33-2008	\$141.00 per hour (minimum of 3 hours)
<b>Battalion Chief</b>	Resolution No. 33-2008	\$170.00 per hour (minimum of 3 hours)
<b>Engine Company</b>	Resolution No. 33-2008	\$315.00 per hour (minimum of 3 hours) plus apparatus costs of \$91.00 per hour as set by State



Fiscal Year 2018-19 Master Fee Schedule

## FIRE FEES - CENTRAL COUNTY FIRE DEPARTMENT

SERVICE	REFERENCE	FEE
<b><u>PERSONNEL COSTS</u></b>		
<b><u>Personnel Costs by Job Class</u></b>		
Administration	Resolution No. 33-2008	\$ 57.00 per hour
Firefighter	Resolution No. 33-2008	\$ 87.00 per hour
Fire Captain	Resolution No. 33-2008	\$141.00 per hour
Fire Administrative Captain	Resolution No. 33-2008	\$141.00 per hour
Fire Prevention Specialist		\$ 80.00 per hour
Fire Inspector	Resolution No. 33-2008	\$137.00 per hour
Deputy Fire Marshal		\$146.00 per hour
Battalion Chief	Resolution No. 33-2008	\$170.00 per hour
Division Chief or Fire Marshal	Resolution No. 33-2008	\$186.00 per hour
Deputy Fire Chief	Resolution No. 33-2008	\$189.00 per hour
Fire Chief	Resolution No. 33-2008	\$208.00 per hour
<b><u>GENERAL PERMITS</u></b>		
Aerosol Products	Resolution No. 33-2008	\$263.00
Amusement Buildings	Resolution No. 33-2008	\$297.00
Apartments, Hotels and Motels – 10 or less units	Resolution No. 33-2008	\$177.00
Apartments, Hotels and Motels – 11 to 25 units	Resolution No. 33-2008	\$212.00
Apartments, Hotels and Motels – 26 or more units	Resolution No. 33-2008	\$247.00



Fiscal Year 2018-19 Master Fee Schedule

## FIRE FEES - CENTRAL COUNTY FIRE DEPARTMENT

SERVICE	REFERENCE	FEE
<b>Apartments Assigned to Prevention</b>		\$236.00
<b>Aviation Facilities</b>	Resolution No. 33-2008	\$468.00
<b>Battery System</b>	Resolution No. 33-2008	\$468.00
<b>Carnivals and Fairs</b>	Resolution No. 33-2008	\$433.00
<b>Christmas Tree Lot</b>	Resolution No. 33-2008	\$161.00
<b>Combustible Fiber Storage</b>	Resolution No. 33-2007	\$263.00
<b>Combustible Material Storage</b>	Resolution No. 33-2008	\$263.00
<b>Commercial Occupancy Assigned to Prevention</b>	Resolution No. 33-2008	\$97.00
<b>Commercial Rubbish-Handling Operation</b>	Resolution No. 33-2008	\$263.00
<b>Compressed Gasses</b>	Resolution No. 33-2008	\$263.00
<b>Cryogenes</b>	Resolution No. 33-2008	\$263.00
<b>Dry Cleaning Plants</b>	Resolution No. 33-2008	\$263.00
<b>Dust-Producing Operations</b>	Resolution No. 33-2008	\$263.00
<b>Exhibits &amp; Trade Shows – Display Booth</b>	Resolution No. 33-2008	\$263.00
<b>Exhibits &amp; Trade Shows – With Open Flame</b>	Resolution No. 33-2008	\$263.00



Fiscal Year 2018-19 Master Fee Schedule

## FIRE FEES - CENTRAL COUNTY FIRE DEPARTMENT

SERVICE	REFERENCE	FEE
<b>Exhibits &amp; Trade Shows – Display Fuel Powered Equipment</b>	Resolution No. 33-2008	\$263.00
<b>Explosives or Blasting Agents</b>	Resolution No. 33-2008	\$468.00
<b>Fire Hydrants and Water Control Valves</b>	Resolution No. 33-2008	\$261.00
<b>Fireworks</b>	Resolution No. 33-2008	\$468.00
<b>Flammable or Combustible Liquids</b>	Resolution No. 33-2008	\$468.00
<b>Hazardous Materials</b>	Resolution No. 33-2008	\$468.00
<b>High-Piled Combustible Storage – 20,000 square feet or less</b>	Resolution No. 33-2008	\$475.00
<b>High-Piled Combustible Storage – more than 20,000 square feet</b>	Resolution No. 33-2008	\$578.00
<b>Highrise</b>	H&S§13214(b)	\$444.00
<b>Hot-Work Operations</b>	Resolution No. 33-2008	\$263.00
<b>Liquefied Petroleum Gasses</b>	Resolution No. 33-2008	\$468.00
<b>Liquid- or gas-fueled Vehicles or Equipment in Assembly Buildings</b>	Resolution No. 33-2008	\$468.00
<b>Live Audiences</b>	Resolution No. 33-2008	\$468.00



Fiscal Year 2018-19 Master Fee Schedule

## FIRE FEES - CENTRAL COUNTY FIRE DEPARTMENT

SERVICE	REFERENCE	FEE
<b>Lumber Yards storing in excess of 100,00 board Feet</b>	Resolution No. 33-2008	\$366.00
<b>Magnesium Working</b>	Resolution No. 33-2008	\$263.00
<b>Motor Vehicle Fuel-Dispensing Stations</b>	Resolution No. 33-2008	\$263.00
<b>Open Burning</b>	Resolution No. 33-2008	\$263.00
<b>Organic Coating</b>	Resolution No. 33-2008	\$263.00
<b>Ovens, Industrial Baking and Drying</b>	Resolution No. 33-2008	\$263.00
<b>Parade Floats</b>	Resolution No. 33-2008	\$263.00
<b>Places of Assembly</b>	Resolution No. 33-2008	\$434.00
<b>Production Facilities</b>	Resolution No. 33-2008	\$434.00
<b>Pyrotechnical and Special Effects Material</b>	Resolution No. 33-2008	\$468.00
<b>Radioactive Materials</b>	Resolution No. 33-2008	\$281.00
<b>Refrigeration Equipment</b>	Resolution No. 33-2008	\$391.00
<b>Repair Garage</b>	Resolution No. 33-2008	\$297.00
<b>Spraying and Dipping</b>	Resolution No. 33-2008	\$297.00
<b>Tents, Canopies, and Temporary Membrane Structures</b>	Resolution No. 33-2008	\$398.00
<b>Tire Storage</b>	Resolution No. 33-2008	\$263.00





Fiscal Year 2018-19 Master Fee Schedule

## **FIRE FEES - CENTRAL COUNTY FIRE DEPARTMENT**

<b>SERVICE</b>	<b>REFERENCE</b>	<b>FEE</b>
Wood Products	Resolution No. 33-2008	\$263.00



Fiscal Year 2018-19 Master Fee Schedule

## LIBRARY

SERVICE	REFERENCE	FEE
<b><u>CITY OF BURLINGAME FEES</u></b>		
<b>Photocopies – Black and White</b>		\$0.15 per page at vending machine
<b>Photocopies - Color</b>		\$0.45 per page at vending machine
<b>Internet /Database copies or printouts – Black and White</b>	Resolution No. 27-2011	First 3 pages free \$0.15 per page
<b>Internet /Database copies or printouts – Color</b>	Resolution No. 27-2011	First page free \$0.45 per page
<b><u>Facilities Rental</u></b>		
<b>Lane Community Room rental</b>	Resolution No. 32-2009	\$100.00
<b>Use of Audio Visual Equipment</b>	Resolution No. 27-2011	\$30.00 flat fee
<b>Tech Media Lab rental</b>		\$60.00 first 4 hours
<b>Use of Audio Visual Equipment</b>		\$30.00 flat fee
<b>Computer set-up/breakdown</b>		\$50.00 flat fee
<b>Upper Level Meeting Room rental</b>		\$40.00 first 4 hours. \$10.00 each additional hour
<b>Use of Audio Visual Equipment</b>		\$30.00 Flat fee
<b>Outside System Book Loan</b>	Resolution No. 27-2011	\$5.00 + additional fee from lending library if applicable



Fiscal Year 2018-19 Master Fee Schedule

## LIBRARY

SERVICE	REFERENCE	FEE
Photo/filming fee (only for shoots requiring staff oversight during closed hours)		\$50.00/hour
USB Flash Drive		\$10.00 each
Ear-Bud Headphones		\$2.00 each
Cloth Shopping Bag		\$5.00 each
Passport: Acceptance/US State Department Fee	Set by US State Department	\$35.00 (as of April 2, 2018)
Passport Photo Fee		\$15.00
Express Mail Service to Passport Processing Center		\$19.99 or current postal rate
<b><u>PENINSULA LIBRARY SYSTEM CONSORTIUM CONTROLLED FEES</u></b>		
Overdue Fee for Adult	Peninsula Library System	\$0.25 per item, per day
Maximum Fee	Peninsula Library System	\$8.00 Adult
Lost Book Replacement Fee	Peninsula Library System	\$5.00 per item plus costs of replacement of item



Fiscal Year 2018-19 Master Fee Schedule

## PARKS & RECREATION

### Group Classifications for Purposes of Parks & Recreation Facilities Usage:

**Group A:** City of Burlingame, Burlingame School District

**Group A-1:** Recognized Burlingame based non-profit youth sports groups (for field use only)

**Group B:** Non-profit groups or organizations with IRS Section 501c(3) tax exempt status

**Group C:** Private parties, commercial, business, and profit-making organizations

School District Fees: Fees shall be applied to the district and affiliated organizations (examples: PTA, Boosters, Foundations) as follows:

A. San Mateo Union High School District

- a. Unless otherwise specified in an adopted facility use agreement, indoor and athletic facility fees shall be calculated administratively to be comparable to the SMUHSD fee schedule as it pertains to City use of similar SMUHSD facilities.
- b. Picnic and special park facility fees, and staffing fees charged to SMUHSD shall be at the rates described in other sections of the fee schedule.

B. Burlingame School District

- a. Unless otherwise specified in an adopted facility use agreement, indoor and athletic facility fees shall be calculated administratively to be comparable to the BSD fee schedule as it pertains to City use of similar BSD facilities.
- b. Picnic and special park facility fees, and staffing fees charged to BSD shall be at the rates described in other sections of the fee schedule. Pool fees for BSD use shall be charged at the non-profit rate.



Fiscal Year 2018-19 Master Fee Schedule

## PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
<b><u>INDOOR FACILITIES</u></b>		
<b><u>Recreation Center Auditorium</u></b> <b>Group A</b>	Resolution No. 31-2003	No Charge
<b>Group B:</b> <b>Burlingame Residents</b>	Resolution No. 33-2008	\$152.00 1 <sup>st</sup> hour \$78.00 /add'l hour
<b>Non-Residents</b>	Resolution No. 33-2008	\$165.00 1 <sup>st</sup> hour \$83.00/add'l hour
<b>Burlingame Non-Profit Meetings</b>		\$42.00 per hour
<b>Non Resident Non-Profit Meetings</b>		\$46.00 per hour
<b>Group C:</b> <b>Burlingame Residents</b>	Resolution No. 33-2008	\$262.00 1 <sup>st</sup> hour \$132.00/ add'l hour
<b>Non-Residents</b>	Resolution No. 33-2008	\$303.00 1 <sup>st</sup> hour \$149.00/ add'l hour
<b>Auditorium Deposit</b>		\$500.00



Fiscal Year 2018-19 Master Fee Schedule

## PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
<p><b><u>Other Recreation Center Rooms</u></b></p> <p><b>Group A</b></p> <p><b>Group B: Burlingame Residents</b></p> <p><b>Non-Residents</b></p> <p><b>Burlingame Non-Profit Meetings</b></p> <p><b>Non Resident Non-Profit Meetings</b></p> <p><b>Group C: Burlingame Residents</b></p> <p><b>Non-Residents</b></p> <p><b>Facility Room Deposit</b></p>		<p>No Charge</p> <p>\$117.00 1<sup>st</sup> hour \$59.00 /add'l hour</p> <p>\$128.00 1<sup>st</sup> hour \$63.00/add'l hour</p> <p>\$23.00 per hour</p> <p>\$25.00 per hour</p> <p>\$152.00 1<sup>st</sup> hour \$78.00/add'l hour</p> <p>\$165.00 1<sup>st</sup> hour \$83.00/add'l hour</p> <p>\$200.00 Per Room 50% discount on deposit of lounge if 2nd lounge is rented at the same time</p> <p>50% discount on deposit of kitchen if rented with another room</p>



Fiscal Year 2018-19 Master Fee Schedule

## PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
<b>Kitchen</b>		
<b>Group A:</b>		No Charge
<b>Group B:</b>		
<b>Burlingame Residents</b>		\$19.00 per hour
<b>Non-Residents</b>		\$23.00 per hour
<b>Group C:</b>		
<b>Burlingame Residents</b>		\$35.00 per hour
<b>Non-Residents</b>		\$41.00 per hour
<b>Additional Rental Charges:</b>		
<b>Tables/Chairs-up to 50</b>	Resolution No. 33-2008	\$19.00
<b>Tables/Chairs-51 to 100</b>	Resolution No. 33-2008	\$28.00
<b>Tables/Chairs-over 100</b>	Resolution No. 33-2008	\$43.00
<b>Coffee Pots</b>	Resolution No. 33-2008	\$15.00 per pot
<b>Building Attendant*</b>	Resolution No. 33-2008	\$40.00 per hour
<b>Field Attendant</b>	Resolution No. 41-2008	\$40.00 per hour
<b>Weekend Custodian</b>	Resolution No. 27-2006	\$102.00 per event

\* Building Attendant will be on duty 30 minutes prior to and 30 minutes after duration of activities at Recreation Center.



Fiscal Year 2018-19 Master Fee Schedule

## PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
<b>Weekday Custodian</b>	Resolution No. 31-2003	\$32.00 per hour
<b>Extra, Non-Scheduled Hours</b>	Resolution No. 27-2006	\$268.00 per hour
<b>Wine/beer to be served</b>	Resolution No. 31-2003	\$33.00 additional





Fiscal Year 2018-19 Master Fee Schedule

## PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
<b><u>OUTDOOR FACILITIES</u></b>		
<b>Large Special Event Deposit for Athletic Fields:</b>		
<b>Less than 100 in attendance</b>		\$250.00 per event
<b>More than 100 in attendance</b>		\$500.00 per event
<b>Group A-1: Field Use per Season by Burlingame-based non-profit youth sports group.</b>	Resolution No. 27-2011	\$16.00 per Resident \$85.00 per Non-Resident plus \$3.00 per hour per field for Resident groups, \$9.00 per hour per field for groups less than 50% Resident
<b>Fields used by Accredited Burlingame-based non-profit youth sports groups</b>		Security Deposit \$500.00



Fiscal Year 2018-19 Master Fee Schedule

## PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
<b><u>Bayside Ball Fields #1 and #2</u></b> <b>Group A</b>	Resolution No. 31-2003	No Charge
<b>Group B:</b> <b>Burlingame Residents</b>	Resolution No. 61-2006	\$22.00 per hour
<b>Non-residents</b>	Resolution No. 33-2008	\$32.00 per hour
<b>Group C:</b> <b>Burlingame Residents</b>	Resolution No. 31-2003	\$32.00 per hour
<b>Non-residents</b>	Resolution No. 33-2008	\$52.00 per hour
<b>Bayside Field Lights</b>	Resolution No. 24-2010	\$36.00 per hour



Fiscal Year 2018-19 Master Fee Schedule

## PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
<u><b>Bayside Ball Fields #3, #4 or #5 for Softball or Baseball</b></u>  <b>Group A</b>  <b>Group B</b> <b>Burlingame Residents</b>  <b>Non-residents</b>  <b>Group C</b> <b>Burlingame Residents</b>  <b>Non-residents</b>  <b>Bayside Field Lights</b>	Resolution No. 31-2003  Resolution No. 61-2006  Resolution No. 33-2008  Resolution No. 61-2006  Resolution No. 33-2008  Resolution No. 24-2010	No Charge  \$17.00 per hour  \$27.00 per hour  \$27.00 per hour  \$42.00 per hour  \$36.00 per hour



Fiscal Year 2018-19 Master Fee Schedule

## PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
<b><u>Bayside Soccer Fields</u></b>		
<b>Group A</b>	Resolution No. 31-2003	No Charge
<b>Group B: Burlingame Residents</b>	Resolution No. 61-2006	\$22.00 per hour
<b>Non-residents</b>	Resolution No. 33-2008	\$32.00 per hour
<b>Group C: Burlingame Residents</b>	Resolution No. 61-2006	\$32.00 per hour
<b>Non-residents</b>	Resolution No. 33-2008	\$52.00 per hour
<b>Bayside Field Lights</b>	Resolution No. 24-2010	\$36.00 per hour



Fiscal Year 2018-19 Master Fee Schedule

## PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
<u><b>Cuernavaca Park</b></u> <b>Group A</b>  <b>Group B:</b> <b>Burlingame Residents</b>  <b>Non-residents</b>  <b>Group C:</b> <b>Burlingame Residents</b>  <b>Non-residents</b>	Resolution No. 31-2003  Resolution No. 61-2006  Resolution No. 33-2008  Resolution No. 31-2003  Resolution No. 33-2008	No Charge  \$22.00 per hour  \$32.00 per hour  \$32.00 per hour  \$52.00 per hour
<u><b>Murray Field</b></u> <b>Group A</b>  <b>Group B:</b> <b>Burlingame Residents</b>  <b>Non-residents</b>  <b>Group C:</b> <b>Burlingame Residents</b>  <b>Non-residents</b>  <b>Murray Field Lights</b>	Resolution No. 31-2003  Resolution No. 61-2006  Resolution No. 33-2008  Resolution No. 61-2006  Resolution No. 33-2008  Resolution No. 24-2010	No Charge  \$55.00 per hour  \$75.00 per hour  \$75.00 per hour  \$95.00 per hour  \$36.00 per hour



Fiscal Year 2018-19 Master Fee Schedule

## PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
<b><u>Ray Park Ball Fields #1 or #2</u></b> <b>Group A</b>	Resolution No. 31-2003	No Charge
<b>Group B:</b> <b>Burlingame Residents</b>	Resolution No. 61-2006	\$22.00 per hour
<b>Non-residents</b>	Resolution No. 33-2008	\$32.00 per hour
<b>Group C:</b> <b>Burlingame Residents</b>	Resolution No. 31-2003	\$32.00 per hour
<b>Non-residents</b>	Resolution No. 33-2008	\$52.00 per hour



Fiscal Year 2018-19 Master Fee Schedule

## PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
<u>Washington Park Main Ball Field for Baseball</u> <b>Group A</b>  <b>Group B: Burlingame Residents</b>  <b>Non-residents</b>  <b>Group C: Burlingame Residents</b>  <b>Non-residents</b>  <b>Washington Park Lights</b>	Resolution No. 41-2008  Resolution No. 41-2008  Resolution No. 41-2008  Resolution No. 41-2008  Resolution No. 41-2008  Resolution No. 24-2010	No Charge  \$32.00 per hour + field attendant  \$52.00 per hour + field attendant  \$52.00 per hour + field attendant  \$72.00 per hour + field attendant  \$36.00 per hour



Fiscal Year 2018-19 Master Fee Schedule

## PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
<b><u>Washington Park Bullpen</u></b>		
<b>Group A</b>	Resolution No. 31-2003	No Charge
<b>Group B: Burlingame Residents</b>	Resolution No. 61-2006	\$17.00 per hour
<b>Non-residents</b>	Resolution No. 61-2006	\$22.00 per hour
<b>Group C: Burlingame Residents</b>	Resolution No. 33-2007	\$32.00 per hour
<b>Non-residents</b>	Resolution No. 33-2008	\$42.00 per hour
<b><u>Washington Park Main Ball field Outfield for Soccer</u></b>		
<b>Group A</b>	Resolution No. 31-2003	No Charge
<b>Group B: Burlingame Residents</b>	Resolution No. 61-2006	\$32.00 per hour
<b>Non-residents</b>	Resolution No. 33-2008	\$52.00 per hour
<b>Group C: Burlingame Residents</b>	Resolution No. 61-2006	\$52.00 per hour
<b>Non-residents</b>	Resolution No. 33-2008	\$72.00 per hour
<b>Washington Park Lights</b>	Resolution No. 24-2010	\$36.00 per hour





Fiscal Year 2018-19 Master Fee Schedule

## PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
<b><u>Washington Park Small Ball Field</u></b>		
<b>Group A</b>	Resolution No. 31-2003	No Charge
<b>Group B: Burlingame Residents</b>	Resolution No. 61-2006	\$17.00 per hour
<b>Non-residents</b>	Resolution No. 33-2008	\$27.00 per hour
<b>Group C: Burlingame Residents</b>	Resolution No. 61-2006	\$27.00 per hour
<b>Non-residents</b>	Resolution No. 33-2008	\$42.00 per hour
<b>Washington Small Lights</b>	Resolution No. 24-2010	\$36.00 per hour
<b><u>Tennis Courts</u></b>		
<b>Burlingame Residents</b>	Resolution No. 31-2003	\$34.00 for 4 hours/per court
<b>Non-residents</b>	Resolution No. 61-2006	\$54.00 for 4 hours/per court
<b>For Profit Rental Burlingame Residents</b>	Resolution No. 103-2009	\$20.00 per hour/per court
<b>Non-residents</b>	Resolution No. 103-2009	\$24.00 per hour/per court



Fiscal Year 2018-19 Master Fee Schedule

## PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
<b><u>PICNIC PERMITS</u></b>		
<b>West-end of Washington Park (for Burlingame non-profit groups only)</b>	Resolution No. 27- 2011	\$445.00 Permit Fee No Deposit
<b>Electrical Service Hook-up at West-end of Washington Park</b>	Resolution No. 32- 2009	\$79.00
<b><u>Small Picnic Area</u> Burlingame Residents</b>	Resolution No. 33- 2008	\$105.00 Permit Fee No Deposit
<b>Non-residents</b>	Resolution No. 33- 2008	\$142.00 Permit Fee No Deposit
<b><u>Large Picnic Area</u> Burlingame Residents</b>	Resolution No. 24- 2010	\$210.00 Permit Fee No Deposit
<b>Non-Residents</b>	Resolution No. 24- 2010	\$263.00 Permit Fee No Deposit
<b><u>Non-profit Group Picnic Fees:</u> Cuernavaca &amp; Ray Parks</b>	Resolution No. 103- 2009	\$100.00 Permit Fee No Deposit
<b><u>Both Washington Park Picnic Areas</u> Burlingame Residents</b>		\$288.00 Permit Fee No Deposit
<b>Non-Residents</b>		\$368.00 Permit Fee No Deposit



Fiscal Year 2018-19 Master Fee Schedule

## PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
<u>Washington Park Bocce Ball Courts</u> (reservations)		
<b>Burlingame Residents</b>	Resolution 34-2013	\$26.00/hour per court No Deposit
<b>Non-Residents</b>		\$31.00/hour per court No Deposit
<b>Rental of Bocce Ball and Horseshoes</b>	Resolution 34-2013	\$10.00 Flat Rate + \$40.00 Refundable deposit
<u>Washington Park Horseshoe Pits</u> (reservations)		
<b>Burlingame Residents</b>	Resolution 34-2013	\$26.00/hour per court No Deposit
<b>Non-Residents</b>	Resolution 34-2013	\$31.00/hour per court No Deposit
<u>Rental of Park Space for Private Classes (Exercise Boot Camps, Stroller Exercise Classes &amp; Other Private Uses)</u>		
<b>Burlingame residents</b>	Resolution No. 103-2009	\$18.00 per hour
<b>Non-residents</b>	Resolution No. 103-2009	\$22.00 per hour



Fiscal Year 2018-19 Master Fee Schedule

## PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
<b><u>Village Park Picnic Fee (3 tables)</u></b>		
<b>Burlingame residents</b>	Resolution 24-2010	\$105.00 Permit Fee No Deposit
<b>Non-residents</b>	Resolution 24-2010	\$142.00 Permit Fee No Deposit
<b><u>Non-Profit Community Groups Equipment Rental Fees</u></b>		
<b>Collapsible Picnic Table</b>	Resolution No. 32-2009	\$15.00 per table/per day
<b>Tables</b>		\$4.00 per table/per day
<b>Chairs</b>		\$2.00 per chair/per day
<b>Tents</b>		\$20.00 per tent/per day
<b>Risers – without wheels</b>		\$30.00 per riser/per day
<b>Risers – with wheels</b>		\$50.00 per riser/per day
<b><u>Inflatable Jump House</u></b>		
<b>Washington Park</b>	Resolution No. 27-2011	\$105.00 Permit Fee No Deposit (Must be done in conjunction with a picnic permit)
<b>Recreation Center Patio</b>	Resolution No. 27-2011	\$105.00 Permit Fee No Deposit (Must be in conjunction with rental of Lounge II)



Fiscal Year 2018-19 Master Fee Schedule

## PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
<b><u>Wedding Ceremony</u></b>		
<b>Washington Park Rose Garden</b>	Resolution No. 27-2011	\$105.00 residents \$158.00 non-residents
<b>With Recreation Center Rental</b>	Resolution No. 27-2011	\$53.00 residents \$105.00 non-residents
<b><u>Photo Shoots in Parks</u></b>		
<b>Application Fee</b>	Resolution No. 27-2011	\$53.00 non-refundable fee
<b>Rental Fee Per Day</b>	Resolution No. 27-2011	\$132.00 per day
<b>Student Photo Shoot</b>		No Charge or application fee
<b><u>Film Shoot in Parks</u></b>		
<b>Application Fee</b>		\$309.00 non-refundable fee
<b>Commercial or Corporate</b>		\$420.00 per day
<b>Feature Film/Documentary</b>		\$630.00 per day



Fiscal Year 2018-19 Master Fee Schedule

## PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
<b><u>Brochure Ads</u></b>	Resolution No. 27-2011	1 issue/4 issues (1 year - 20% Discount)
<b>1/8 page</b>		\$73.00/\$234.00
<b>1/4 page</b>		\$146.00/\$467.00
<b>1/2 page</b>		\$293.00/\$938.00
<b>Full page</b>		\$585.00/\$1,872.00
<b>Full Page Inside Front Cover</b>		\$788.00/\$2,521.00
<b>Full Page Inside Back Cover</b>		\$735.00/\$2,352.00
<b>Full Page Back Cover</b>		\$876.00/\$2,803.00
<b>Layout</b>		\$75.00 per hour
<b>Discount for Non-Profits</b>		25% resident groups 0% non-resident groups
<b><u>CLASSES</u></b>		
<b>Class Fees</b>	Resolution No. 31-2003	To be set based on class provider and materials/facilities provided
<b>Registration Fees</b>	Resolution No. 24-2010	\$12.00



Fiscal Year 2018-19 Master Fee Schedule

## PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
<b>Non-resident Fee on Classes</b>	Resolution No. 31-2003	Add 20% to class fee rounded to nearest dollar
<b>Senior discount – Burlingame residents age 65 and over</b>	Resolution No. 103-2009	25% off class fee on classes held at Recreation Center
<b>Senior discount – non-residents age 65 and over</b>	Resolution No. 31-2003	Waive non-resident fee
<b>Registration cancellation charge</b>	Resolution No. 33-2008	\$8.00 per class or event
<b><u>TREE AND PARKS FEES</u></b>		
<b>Memorial tree plantings 15 gallon/24" box size</b>	Resolution No. 33-2008	\$200.00/\$400.00
<b>Memorial Bench – Washington Park</b>	Resolution No. 27-2011	\$2,000.00
<b>Memorial Bench – Bayside Park</b>		\$2,200.00
<b>Additional street tree plantings 15 gallon/24" box size</b>	Resolution No. 32-2009	\$95.00/\$250.00
<b><u>Protected Tree Removal</u> Application Fee</b>	Resolution No. 33-2008	\$75.00
<b>Failure to Meet Replanting Requirements of Permit</b>		\$1,200.00



Fiscal Year 2018-19 Master Fee Schedule

## PARKS & RECREATION

FACILITY/SERVICE	REFERENCE	FEE
Arborist's plan review for landscaping requirements on planning applications (See also planning fee schedule)	Resolution No. 33-2008	\$238.00
Arborist check of construction plans and inspection of landscape requirements on building permit submittals	Resolution No. 33-2008	\$238.00
Appeal to City Council from Beautification Commission decision (does not include noticing costs)	Resolution No. 33-2008	\$455.00
Noticing, City Council Appeal	Resolution No. 33-2008	\$96.00
Street Banner Hanger	Resolution No. 24-2010	\$125.00
<u>Private Tree Emergency Work</u> Business Hours (M-F; 7-3:30)		\$78.00 per hour
After Hours (Weekends & Holidays)		\$99.00 per hour





Fiscal Year 2018-19 Master Fee Schedule

## PLANNING

SERVICE	REFERENCE	FEE
<b><u>PRE-APPLICATIONS</u></b>		
Preliminary Plan Check, New Construction*	Resolution No. 27-2011	\$850.00
Preliminary Plan Check, Remodel*	Resolution No. 27-2011	\$425.00
Zoning Verification/Property Profile Letter		\$100.00
<b><u>APPLICATIONS</u></b>		
Ambiguity/Determination Hearing before Planning Commission (applies to Planning, Fire, and Building requests)	Resolution No. 33-2008	\$1,420.00
Amendment/Extension of Permits	Resolution No. 27-2011	\$765.00
Antenna Exception Fee	Section 18.18.040	\$3,000.00
Appeal to Planning Commission of administratively approved permits/appeal to City Council of Planning Commission decisions	Resolution No. 33-2008	\$910.00
Noticing to be charged separately		
Legal Review-Substantive work by City	Resolution No. 48-2015	\$186.00/hour

\*Fifty percent (50%) of fee will be credited toward required application fees if and when project is submitted as a complete application.



Fiscal Year 2018-19 Master Fee Schedule

## PLANNING

SERVICE	REFERENCE	FEE
<b>Attorney for development projects requiring discretionary review before the Planning Commission under Title 25</b>		
<b>Conditional Use Permit</b>	Resolution No. 27-2011	\$1,883.00
<b>Condominium Permit, 10 Units or Fewer</b>	Resolution No. 33-2008	\$3,352.00
<b>Condominium Permit, 11 Units to 25 Units</b>	Resolution No. 33-2008	\$3,937.00
<b>Condominium Permit, 26 Units to 50 Units</b>		\$4,621.00
<b>Condominium Permit, 51 Units to 100 Units</b>		\$5,426.00
<b>Condominium Permit, 101 Units and Greater</b>		\$6,371.00
<b>Design Review, Addition</b>	Resolution No. 27-2011	\$1,207.00
<b>Design Review, Amendment</b>	Resolution No. 27-2011	\$1,042.00
<b>Design Review Deposit **</b>	Resolution No. 27-2006	\$1,360.00
<b>Design Review – Handling Fee</b>	Resolution No. 33-2008	\$529.00
<b>Minor Amendment to Approved Project</b>		\$402.00
<b>As-Built Variation from Approved Project</b>		\$1,482.00

\*\* Minimum deposit. Formula for ultimate calculation is design review consultant fee times hours spent. Project not set for hearing until actual time paid.



Fiscal Year 2018-19 Master Fee Schedule

## PLANNING

SERVICE	REFERENCE	FEE
Design Review, New Construction	Resolution No. 27-2011	\$1,206.00
Fence Exception	Resolution No. 27-2011	\$1,060.00
Minor Modification	Resolution No. 27-2011	\$1,350.00
Hillside Area Construction Permit	Resolution No. 27-2011	\$2,220.00
Accessory Dwelling Unit	Resolution No. 27-2011	\$686.00
Reasonable Accommodation	Resolution No. 27-2011	\$433.00
General Plan Amendment/Re-zoning	Resolution No. 27-2011	\$7,220.00
Accessory Dwelling Unit Amnesty Permit, Building Official Inspection Deposit	Resolution No. 27-2011	\$500.00
Special Use Permit	Resolution No. 27-2011	\$4,120.00
Variance	Resolution No 27-2011	\$4,307.00
Wireless Communications Administrative Use Permit	Municipal Code Chapter 25.77	\$1,914.00
<u>Plan Recheck Fee</u> More than two revisions to plans	Resolution No. 32- 2009	\$699.00
Major redesign of project plans	Resolution No. 32- 2009	\$841.00
<b><u>ENVIRONMENTAL</u></b>		
Environmental, Categorical Exemption	Resolution No. 27-2011	\$117.00
Environmental, Negative Declaration (R-	Resolution No. 27-2011	\$6,069.00



Fiscal Year 2018-19 Master Fee Schedule

## PLANNING

SERVICE	REFERENCE	FEE
<b>1 and R-2)</b>		
<b>Environmental, Mitigated Declaration and/or with a Responsible Agency</b>	Resolution No. 27-2011	Pass-through of actual contractor cost
<b>Environmental Impact Report</b>	Resolution No. 31-2003	20% of contract, deposit to be determined by Director of Community Development
<b>Environmental Posting Fee, Negative Declaration and EIR</b>	Resolution No. 27-2011	\$830.00
<b>Fish &amp; Game Fee for Negative Declaration, whether mitigated or not (pass-through fee)</b>	Fish & Game Code § 711.4	\$2,280.75
<b>Fish &amp; Game Fee for Environmental Impact Report (pass-through fee)</b>	Fish & Game Code § 711.4	\$3,168.00
<b>County Clerk Processing Fee for Fish &amp; Game (pass-through fee)</b>	Fish & Game Code § 711.4	\$50.00
<b><u>PARKS</u></b>		
<b>Arborist Review (when required)</b>	Resolution No. 33-2008	\$238.00



Fiscal Year 2018-19 Master Fee Schedule

## PLANNING

SERVICE	REFERENCE	FEE
<b><u>NOTICING</u></b>		
Noticing, R-1 and R-2	Resolution No. 27-2011	\$640.00
Noticing, All Other Districts	Resolution No. 27-2011	\$640.00
Noticing, R-1 Design Review, Residential	Resolution No. 27-2011	\$890.00
Noticing, R-1 Design Study, Residential	Resolution No. 27-2011	\$890.00
Noticing, Design Review, all other districts	Resolution No. 27-2011	\$890.00
Noticing, Minor Modifications, Hillside Area Construction Permits	Resolution No. 27-2011	\$744.00
Noticing, General Plan Amendment – Re-zoning	Resolution No. 33-2008	\$1,331.00
Noticing, Environmental Impact Report	Resolution No. 33-2008	\$1,331.00
Noticing, City Council Appeal	Resolution No. 33-2008	\$100.00
Noticing, Accessory Dwelling Unit Amnesty Permit	Resolution No. 61-2004	\$64.00
Noticing – Wireless Communications	Municipal Code Chapter 25.77.120	\$586.00
Noticing – Replacement of Posted Sign		\$333.00
Noticing – Design Review Yard Sign		\$546.00



Fiscal Year 2018-19 Master Fee Schedule

## PLANNING

SERVICE	REFERENCE	FEE
<b><u>SIGNS</u></b>		
50 square feet or less	Resolution No 27-2011	\$250.00
Over 50 SF and less than 200 square feet	Resolution No. 27-2011	\$356.00
Over 200 square feet	Resolution No. 27-2011	\$410.00
Sign Variance	Resolution No. 27-2011	\$3,029.00
Removal of Illegal Sign	Resolution No. 33-2008	\$121.00
<b><u>PUBLICATIONS</u></b>		
Zoning Map	Resolution No. 32-2009	\$5.00



Fiscal Year 2018-19 Master Fee Schedule

## DEVELOPMENT IMPACT FEES (PLANNING)

The **Bayfront Development Fee** is charged to all new construction/development within the Bayfront Specific Plan Area on the east side of US 101. One-half of the fee is payable before issuance of a building permit and the balance is payable when certificate of occupancy is requested. Ordinance No. 1739 (2004), as amended, provides for annual adjustment based on the construction cost index published in the Engineering News Record (ENR) as of July 1 of each year. These fees will be included in the City of Burlingame Master Fee Schedule as of July 1, 2018 based on any change in the construction cost index.

SERVICE	REFERENCE	FEE
<b>Bayfront Development Fee Office</b>	Ord. No. 1739 (2004)	\$2,712.00/TSF
<b>Restaurant</b>		\$10,923.00/TSF
<b>Hotel</b>		\$889.00/room
<b>Hotel, Extended Stay</b>		\$864.00/room
<b>Office, Warehouse, Manufacturing</b>		\$4,112.00/TSF
<b>Retail – Commercial</b>		\$9,985.00/TSF
<b>Car Rental</b>		\$63,369.00/acre
<b>Commercial Recreation</b>		\$19,666.00/acre
<b>All Other</b>		\$2,185.00 per p.m. peak hour trip as detailed by traffic study



Fiscal Year 2018-19 Master Fee Schedule

## DEVELOPMENT IMPACT FEES (PLANNING)

**North Burlingame & Rollins Road Development Fees** are charged to all new construction and development within the North Burlingame/Rollins Road Specific Plan Area. One-half of the fee is payable before issuance of a building permit and the balance is payable when certificate of occupancy is requested. Ordinance No. 1751 (2005) provides for annual adjustment beginning in 2006, based on the construction cost index published in the Engineering News Record (ENR) as of July 1 of each year. These fees will be included in the City of Burlingame Master Fee Schedule as of July 1, 2018 based on any change in the construction cost index.

SERVICE	REFERENCE	FEE
<b><u>North Burlingame &amp; Rollins Road Development Fee</u></b>		
Rollins Road Area of Benefit	Ord. No. 1751 (2005)	\$0.62 per square foot of building
<b><u>El Camino North Area of Benefit</u></b>		
Multiple family dwelling or duplex	Ord. No. 1751 (2005)	\$0.62 per square foot of building
Any use other than multiple family dwelling or duplex	Ord. No. 1751 (2005)	\$0.78 per square foot of building





Fiscal Year 2018-19 Master Fee Schedule

## DEVELOPMENT IMPACT FEES (PLANNING)

The **Public Facilities Impact Fee** is a general category of fees based on the uses, number of dwelling units and/or amount of square footage to be located on the property after completion of a development project. The fees are committed to public improvement, public services, and community amenities affected by new development (Burlingame Municipal Code Chapter 25.80).

The purpose of the fee is established upon approval of a permit for construction or reconstruction, and is intended for improvements in one or more of the following categories:

- General Facilities & Equipment
- Libraries
- Police
- Parks & Recreation
- Streets & Traffic
- Fire
- Storm Drainage

	<b>Single Family</b>	<b>Multifamily</b>	<b>Commercial</b>	<b>Office</b>	<b>Industrial</b>
	Fee per Dwelling Unit	Fee per Dwelling Unit	Fee per 1,000 sq.ft. of Building	Fee per 1,000 sq.ft. of Building	Fee per 1,000 sq.ft. of Building
<b>General</b>	\$ 2,756	\$ 1,636	\$ 640	\$ 930	\$ 305
<b>Library</b>	\$ 2,383	\$ 1,415	\$ 478	\$ 695	\$ 228
<b>Police</b>	\$ 437	\$ 259	\$ 102	\$ 147	\$ 48
<b>Parks</b>	\$ 590	\$ 350	\$ 118	\$ 172	\$ 56
<b>Traffic/Streets</b>	\$ 1,573	\$ 1,105	\$ 1,810	\$ 7,285	\$ 1,146
<b>Fire</b>	\$ 642	\$ 381	\$ 248	\$ 360	\$ 118
<b>Storm Drainage</b>	\$ 781	\$ 391	\$ 442	\$ 717	\$ 628
<b>Total Impact Fee:</b>	<b>\$ 9,162</b>	<b>\$ 5,537</b>	<b>\$3,838</b>	<b>\$10,306</b>	<b>\$2,529</b>

The establishing ordinance provides no annual escalator for the Public Facilities Impact Fee.



Fiscal Year 2018-19 Master Fee Schedule

## DEVELOPMENT IMPACT FEES (PLANNING)

**Burlingame Avenue Parking in Lieu Fees** are applicable only to commercial properties within Downtown Burlingame and are collected in those instances where a land-use requires additional parking, but the site cannot physically accommodate additional spaces. The fee is based upon a per-space, or portion thereof that is not being provided on the property. The funds are to remain in the City's Parking fund to help defray the cost of building a City-owned and operated parking structure.

SERVICE	REFERENCE	FEE
<b><u>Burlingame Avenue Parking in Lieu Fees</u></b>	Resolution 48-2000	\$54,468.92



Fiscal Year 2018-19 Master Fee Schedule

## POLICE

SERVICE	REFERENCE	FEE
Vehicle Release	Resolution No.32-2009	\$150.00
Police Reports Report Copies	Resolution No.32-2009 Gov't Code § 6253(b)	\$0.25 per page
Fingerprint Rolling Fee	Live scan Fee Set by State of California Department of Justice	\$35.00 plus appropriate State Dept. of Justice and/or Federal processing fee
CD's/DVD's Containing Digital Files	Resolution No.32-2009	\$93.25 per CD/DVD
Clearance Letter	Resolution No. 32-2009	\$27.00
Repossessed Vehicle	Gov't Code § 41612	\$15.00
<b><u>Preferential Parking Permits</u></b> <b>(Residential Permit Parking Program)</b>		
Issuance (up to 2 permits for same address)	Resolution No. 22-2008 (Section 13.36.070)	\$55.00
Annual renewal (up to 2 permits for same address)	Resolution No. 22-2008 (Section 13.36.070)	\$55.00
Charge for replacement of lost permit	Resolution No. 22-2008 (Section 13.36.070)	\$55.00



Fiscal Year 2018-19 Master Fee Schedule

## POLICE

SERVICE	REFERENCE	FEE
<b>Driving Under Influence (DUI) Fees</b>	Resolution No. 32-2009	\$223.00 per hour
	Resolution No. 33-2007	\$130.00 per blood test
	Resolution No. 33-2007	\$48.00 per breath or urine test
	Resolution No. 33-2007	\$130.00 per refused blood test
<b>Security Service (Outside Detail) (minimum charge of four hours)</b>	Resolution No. 33-2008	\$140.00 per hour
<b>Alarm Permit Application Fee</b>	Resolution No. 116-2003 (Section 10.10.110)	\$18.00
<b>Alarm Permits (Annual Renewal)</b>	Resolution No. 116-2003 (Section 10.10.110)	\$32.00 per year
<b><u>False Alarm Charge</u></b> <b>1 to 2 false alarms</b>		No Charge
<b>3 to 5 false alarms</b>	Resolution No. 116-2003 (Section 10.10.090)	\$50.00 each
<b>6 or more false alarms</b>	Resolution No. 116-2003	\$100.00 each
<b>Any false alarm for which no alarm permit has been issued</b>	(Section 10.10.090) Resolution No. 28-2006	\$50.00 (includes cost of alarm permit plus \$18.00 initial application fee)
<b>Live Entertainment Permit</b>	Resolution No. 32-2009 (Sections 6.16.090)	\$580.00



Fiscal Year 2018-19 Master Fee Schedule

## POLICE

SERVICE	REFERENCE	FEE
<b>Peddlers and Solicitors</b>	Resolution No. 41-2008 (Section 6.24.030)	\$617.00 for investigation plus fingerprinting fees
<b>Curb Painting</b>	Resolution No. 33-2007	\$57.00 for investigation
<b><u>Tanning Salon</u> Application</b>	Resolution No. 41-2008 (Section 6.42.060)	\$944.00 plus fingerprinting fees
<b>Sale or Transfer</b>	Resolution No. 41-2008 (Section 6.42.120)	\$864.00 plus fingerprinting fees
<b>Renewal</b>	Resolution No. 41-2008 (Section 6.42.160)	\$648.00 plus fingerprinting fees
<b><u>Massage Operator</u> Application</b>	Resolution No. 32-2009 (Section 6.40.060)	\$1,221.00 plus fingerprinting fees
<b>Sale or Transfer</b>	Resolution No. 32-2009 (Section 6.40.120)	\$1,221.00 plus fingerprinting fees
<b>Renewal</b>	Resolution No. 32-2009 (Section 6.40.160)	\$765.00 plus fingerprinting fees



Fiscal Year 2018-19 Master Fee Schedule

## POLICE

SERVICE	REFERENCE	FEE
<b><u>Model/Escort Service</u> Application</b>	Resolution No. 41-2008 (Section 6.41.040)	\$1,036.00 plus fingerprinting fees
<b>Sale or Transfer</b>	Resolution No. 41-2008 (Section 6.41.100)	\$945.00 plus fingerprinting fees
<b>Renewal</b>	Resolution No. 41-2008 (Section 6.41.130)	\$648.00 plus fingerprinting fees
<b><u>Private Patrol Company</u> Application</b>	Resolution No. 41-2008 (Section 6.44.050)	\$347.00 plus fingerprinting fees
<b>Renewal</b>	Resolution No. 41-2008 (Section 6.44.080)	\$174.00 plus fingerprinting fees
<b><u>Taxi Operator</u> Application</b>	Section 6.36.050	Business license fee plus fingerprinting fees
<b>Renewal</b>	Section 6.36.190	Business license fee plus fingerprinting fees
<b><u>Taxi Driver</u> Application</b>	Section 6.36.050	\$70.00 plus fingerprinting fees
<b>Renewal</b>	Section 6.36.190	\$64.00 plus fingerprinting fees
<b>Taxicab Annual Inspection</b>	Section 6.36.120	\$80.00 per vehicle
<b>Valet Parking</b>	Resolution No. 41-2008 (Section 6.30.040)	\$670.00 plus fingerprinting fees



Fiscal Year 2018-19 Master Fee Schedule

## POLICE

SERVICE	REFERENCE	FEE
<b>Concealed Weapon</b>	Resolution No. 32-2009	\$1,130.00 for investigation
<b>Fortune Teller</b>	Resolution No. 41-2008 (Set by Section 6.38.060)	\$670.00 plus fingerprinting fees
<b>Unruly Gathering</b>	Section 10.70.070	Cost of Hours of Officer Response
<b>Special Events &amp; Street Closing:</b>	Resolution No. 32-2009	
<b>Application and Permit</b>		\$100.00
<b>Sidewalk Closure</b>		\$100.00 per parcel/per day
<b>Road Closure</b>		\$200.00 per parcel/per day
<b>Verification of non-resident "proof-of-correction" citations</b>	Resolution No. 90-2009	No Charge



Fiscal Year 2018-19 Master Fee Schedule

## SEWER

SERVICE	REFERENCE	FEE
<b><u>SEWER CONNECTION FEES</u></b>		
<b>Single-family and Duplex</b>	Section 15.08.020	\$264.00/unit Fee updated based on Engineering News Record Construction Cost Index as of 1/1/18
<b>Multi-family</b>	Section 15.08.020	\$201.00/unit Fee updated based on Engineering News Record Construction Cost Index as of 1/1/18
<b>Commercial/Retail</b>	Section 15.08.020	\$420.00/thousand square feet (TSF) Fee updated based on Engineering News Record Construction Cost Index as of 1/1/18
<b>Office</b>	Section 15.08.020	\$91.00/TSF Fee updated based on Engineering News Record Construction Cost Index as of 1/1/18
<b>Warehouse</b>	Section 15.08.020	\$118.00/TSF Fee updated based on Engineering News Record Construction Cost Index as of 1/1/18
<b>Restaurant</b>	Section 15.08.020	\$1,040.00/TSF Fee updated based on Engineering News Record Construction Cost Index as of 1/1/18





Fiscal Year 2018-19 Master Fee Schedule

## SEWER

SERVICE	REFERENCE	FEE
<b>Hotel with Restaurant</b>	Section 15.08.020	\$663.00/room Fee updated based on Engineering News Record Construction Cost Index as of 1/1/18
<b>Hotel without Restaurant</b>	Section 15.08.020	\$410.00/room Fee updated based on Engineering News Record Construction Cost Index as of 1/1/18
<p><b><u>INDUSTRIAL WASTE DISCHARGE FEES</u></b></p> <p>The fee covers two (2) samples; additional samples charged according to the Analytical Processing Fee Schedule below.</p>		
<b>Light Discharger, Annual</b>	Ord. No. 1786 (2006)	\$606.00
<b>Moderate Discharger, Annual</b>	Ord. No. 1786 (2006)	\$1,660.00
<b>Heavy Discharger, Annual</b>	Ord. No. 1786 (2006)	\$2,318.00
<b>Non-Conventional Discharger, Annual</b>	Ord. No. 1786 (2006)	\$1,239.00
<b>Groundwater Discharger</b>	Ord. No. 1786 (2006)	Non-conventional Fee plus \$6.98 per 1000 gallons discharged
<b>Application Processing Fee</b>	Ord. No. 1786 (2006)	\$160.00



Fiscal Year 2018-19 Master Fee Schedule

## SEWER

SERVICE	REFERENCE	FEE
<b><u>ANALYTICAL FEES</u></b>		
<b>In-house Testing</b>	Ord. No. 1786 (2006)	Cost
<b>Contract Lab Testing</b>	Ord. No. 1786 (2006)	Cost plus 15%
<b><u>BIMONTHLY SEWER SERVICE CHARGES</u></b>		
<b>Single-family or duplex</b>	Ord. No. 1844-2010 Section 15.08.070 (Effective 1/1/2012)	\$12.25 per thousand gallons. Minimum charge \$24.50
<b>Multi-family residential</b>	Ord. No. 1844-2010 Section 15.08.070 (Effective 1/1/2012)	\$11.45 per thousand gallons
<b>Restaurant, other commercial food-related uses</b>	Ord. No. 1844-2010 Section 15.08.070 (Effective 1/1/2012)	\$32.59 per thousand gallons
<b>Heavy strength commercial</b>	Ord. No. 1844-2010 Section 15.08.070 (Effective 1/1/2012)	\$21.97 per thousand gallons
<b>Light strength commercial</b>	Ord. No. 1844-2010 Section 15.08.070 (Effective 1/1/2012)	\$13.53 per thousand gallons



Fiscal Year 2018-19 Master Fee Schedule

## SEWER

SERVICE	REFERENCE	FEE
<b>Institutional</b>	Ord. No. 1844-2010 Section 15.08.070 (Effective 1/1/2012)	\$4.80 per thousand gallons
<b><u>NEW CUSTOMERS IN SINGLE-FAMILY OR DUPLEX CLASSIFICATION</u></b>		
<u>Number of Residents</u> 1 2 3 4 5 6 7 8 9 or more	Section 15.08.072 (Effective 1/1/2012)	\$47.63 \$59.26 \$72.52 \$85.78 \$97.94 \$101.44 \$110.30 \$128.46 \$150.60



Fiscal Year 2018-19 Master Fee Schedule

## WATER

Water fees are set via a three year rate-setting cycle with an effective date of January 1. The following rates are effective January 1, 2018.

SERVICE	REFERENCE	FEE
<b><u>BI-MONTHLY CHARGE FOR METERS</u></b>		
5/8" and 3/4" meter	Ord. No. 1880 (2017)	\$78.17
1" meter	Ord. No. 1880 (2017)	\$130.28
1 - ½" meter	Ord. No. 1880 (2017)	\$260.57
2" meter	Ord. No. 1880 (2017)	\$416.91
3" meter	Ord. No. 1880 (2017)	\$781.70
4" meter	Ord. No. 1880 (2017)	\$1,302.83
6" meter	Ord. No. 1880 (2017)	\$2,605.67
8" meter	Ord. No. 1880 (2017)	\$4,169.07



Fiscal Year 2018-19 Master Fee Schedule

# WATER

SERVICE	REFERENCE	FEE
<b><u>WATER CONSUMPTION</u></b>		
<b>Single Family Residential Tiers</b>	Ord. No. 1880 (2017)	Rates per thousand gallons  Effective Jan 1, 2018: Tier 1 (0-4,000 gal): \$9.11 Tier 2 (4,001-8,000 gal): \$10.21 Tier 3 (8,001-16,000 gal): \$11.33 Tier 4 (16,001-24,000 gal): \$12.45 Tier 5 (24,001 gal & above): \$13.56  Effective Jan 1, 2019: Tier 1 (0-4,000 gal): \$9.79 Tier 2 (4,001-8,000 gal): \$10.98 Tier 3 (8,001-16,000 gal): \$12.18 Tier 4 (16,001-24,000 gal): \$13.38 Tier 5 (24,001 gal & above): \$14.58



Fiscal Year 2018-19 Master Fee Schedule

# WATER

SERVICE	REFERENCE	FEE
<b>Commercial/Multi-Family/Duplex/Other</b>	Ord. No. 1880 (2017)	Effective Jan 1, 2018: \$10.66 per thousand gallons  Effective Jan 1, 2019: \$11.46 per thousand gallons
<b><u>Water Service Turn-On</u> 8 a.m. to 3:15 p.m., Monday thru Friday</b>	Ord. No. 1880 (2012)	No Charge
<b>3:16 p.m. to 3:30 p.m., Monday thru Friday</b>		\$20.00
<b>3:31 p.m. to 7:59 a.m., Monday thru Friday</b>		\$60.00
<b>Saturday/Sunday/Holiday</b>		\$60.00
<b><u>Penalty Fee (Past Due)</u> Not paid within 30 days of billing</b>	Ord. No. 1880 (2012)	1.5% penalty



Fiscal Year 2018-19 Master Fee Schedule

## WATER

SERVICE	REFERENCE	FEE
<u><b>Service Renewal</b></u> <b>8 a.m. to 3:15 p.m., Monday thru Friday</b>  <b>3:16 p.m. to 3:30 p.m., Monday thru Friday</b>  <b>3:31 p.m. to 4:50 p.m., Monday thru Friday</b>	Ord. No. 1880 (2012)	\$35.00  \$45.00  \$60.00
<b>Maintenance of Water in Fire Protection System</b>	Ord. No. 1880 (2012)	\$1.00 per month per inch of pipe diameter, with \$2.00 minimum charge
<u><b>Flow Test</b></u> <b>5/8" through 1"</b>  <b>1 - ½" and 2"</b>  <b>Over 2"</b>	Ord. No. 1880 (2012)	\$50.00  \$80.00  \$100.00 minimum (if over \$100.00, cost of testing plus 15%)
<b>Temporary Water Service Meter charges (does not include water consumption)</b>	Ord. No. 1880 (2012)	\$750.00 deposit \$43.00 per month for 1-inch meter \$85.00 per month for three-inch meters
<b>Water Service Turn-on Deposit if Delinquent on City Water Account in Previous 12 months</b>	Ord. No. 1880 (2012)	\$50.00 or 2 months estimated consumption, whichever is greater



Fiscal Year 2018-19 Master Fee Schedule

# WATER

SERVICE	REFERENCE	FEE
<b>Work on City Water System</b>	Ord. No. 1880 (2012)	\$60.00 permit \$1,500.00 bond or deposit
<b>Fire Flow Test</b>	Section 15.04.030	\$242.00 per hydrant





Fiscal Year 2018-19 Master Fee Schedule

# WATER

SERVICE	REFERENCE	FEE
<b><u>Water Line Installation</u></b>		
<b>5/8" bypass meter</b>	Ord. No. 1805 (2007)	\$350.00
<b>3/4" service with meter</b>	Ord. No. 1805 (2007)	\$4,100.00
<b>1" service with meter</b>	Ord. No. 1805 (2007)	\$4,135.00
<b>1 - ½ " service with meter</b>	Ord. No. 1805 (2007)	\$5,280.00
<b>2" service with meter</b>	Ord. No. 1805 (2007)	\$5,420.00
<b>If larger than 2" or a length of more than 60 feet</b>	Ord. No. 1805 (2006)	Cost plus 15%
<b><u>Meter Upgrade</u></b>		
<b>To 3/4" meter or 1" meter (meter only)</b>	Ord. No. 1805 (2007)	\$254.00



Fiscal Year 2018-19 Master Fee Schedule

## **COUNTY FEES - ANIMAL CONTROL**

The City's agreement with San Mateo County requires that animal control fees reflect the fees adopted by the County Board of Supervisors (S.M.C Ordinance No. 04628, approved July 24, 2012). These fees are subject to changes based on any future action by the County of San Mateo, and are available on-line at

**[https://library.municode.com/ca/san\\_mateo\\_county/codes/code\\_of\\_ordinances?nodeId=TIT6AN#](https://library.municode.com/ca/san_mateo_county/codes/code_of_ordinances?nodeId=TIT6AN#)**