



Building Permit Application

(Permit fees will be assessed according to the master fee schedule in effect at the time the permit is issued)

PROJECT ADDRESS:		UNIT #:	PERMIT # (office use):
This is a: <input type="checkbox"/> Single Family Dwelling <input type="checkbox"/> Residential Apartments or Condos		<input type="checkbox"/> Commercial Building <input type="checkbox"/> Office Building	<input type="checkbox"/> Other
<input type="checkbox"/> PROPERTY OWNER or <input type="checkbox"/> TENANT Name:		<input type="checkbox"/> ARCHITECT <input type="checkbox"/> DESIGNER Lic. #: Name:	
Address:		Address:	
City: State: Zip:		City: State: Zip:	
Contact #:		Contact #:	
Email:		Email:	
<input type="checkbox"/> CONTRACTOR or <input type="checkbox"/> OWNER-BUILDER Name:		ENGINEER Lic. #: Name:	
Address:		Address:	
City: State: Zip:		City: State: Zip:	
Contact #:		Contact #:	
Email:		Email:	
Licensed Contractor Declaration: I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.			
License Class:		License Number:	
Signature:		Date:	
DESCRIPTION OF WORK:			
VALUATION:		\$	
PROJECT INCLUDES: <input type="checkbox"/> Electrical <input type="checkbox"/> Plumbing <input type="checkbox"/> Mechanical (HVAC)			
Stories	Existing:	Proposed:	Units Existing: Proposed:
Area (in sq. ft.)	Proposed:	Habitable:	Garage: Commercial:
	Existing:	Habitable:	Garage: Commercial:
PROJECT CONTACT PERSON:			Phone #: E-Mail:
SIGNATURE OF APPLICANT: <i>(As the Applicant, you are the contact person for this project unless otherwise noted above)</i>			
Please PRINT your name:			
For Office Use Only		Exp. Date:	
Owner / Builder form completed	<input type="checkbox"/> Yes <input type="checkbox"/> N/A	Bin #:	
Contractor's license verified:	<input type="checkbox"/> Yes <input type="checkbox"/> N/A	Address:	
Worker's Compensation verified:	<input type="checkbox"/> Yes <input type="checkbox"/> N/A		

(CHECK EACH APPLICABLE BOX & INITIAL ON THE LINE)

OWNER / BUILDER DECLARATION

I hereby affirm under penalty of perjury that I am exempt from the California Contractor's License Law for the following reason: (Business and Professions Code, Sec. 7031.5: Any city or county which requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance also requires the applicant for such permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractor's License Law, Chapter 9 commencing, with Section 7000 of Division 3 of the Business and Professions Code, or that he or she is exempt from licensure and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500.):

I, as **OWNER of the property, or my employees with wages as their sole compensation, will do () all of or () portions of the work, and the structure is not intended or offered for sale.** (Section 7044, Business and Professions Code: The Contractors' License Law does not apply to an OWNER of property who, through employees' or personal effort, builds or improves the property, provided that the improvements are not intended or offered for sale. If, however, the building or improvement is sold within one year of completion, the OWNER - BUILDER will have the burden of proving that he or she did not build or improve for the purpose of sale.)

I, as **owner of the property, am exclusively contracting with licensed Contractors to construct the project. Each such contractor must obtain a City of Burlingame business license.** (Section 7044, Business and Professions Code: The Contractors' License Law does not apply to an OWNER of property who contracts for the projects with a licensed Contractor pursuant to the Contractors' State License Law.)

I am exempt from licensure under Contractors' State License Law for the following reasons:

By my signature below I acknowledge that, except for my personal residence in which I must have resided for at least one year prior to completion of the improvements covered by the permit, I cannot legally sell a structure that I have built as an owner-builder if it has not been constructed in its entirety by licensed contractors. I understand that a copy of the applicable law, Section 7044 of the Business and Professions Code, is available upon request and / or is available at the following website: <http://www.leginfo.ca.gov/calaw.html>.

SIGNATURE: _____ **DATE:** _____

WORKER'S COMPENSATION DECLARATION

WARNING: FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL, AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (\$100,000), IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED FOR IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEES.

I hereby affirm under penalty of perjury one of the following declarations:

I have and will maintain a certificate of consent to self-insure for Workers' Compensation, issued by the Department of Labor Relations as provided for by Section 3700 of the Labor Code, for the performance of work for which this permit is issued. Policy #: _____

I have and will maintain Workers' Compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My Worker's Compensation Insurance carrier and policy number are:

Carrier: _____ Policy #: _____ Expiration Date: _____

Name of Agent: _____ Phone #: _____

I certify that in the performance of the work for which this permit is issued, **I shall not** employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that, if I should subsequently become subject to the worker's compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.

SIGNATURE: _____ **DATE:** _____

DECLARATION REGARDING CONSTRUCTION LENDING AGENCY

I hereby affirm under penalty of perjury that there is a construction lending agency for the performance of the work for which this permit is issued (Section 3097, Civil Code). LENDER'S NAME: _____ LENDER'S ADDRESS: _____

SIGNATURES AND AGREEMENT

I understand that all work to be performed under this permit shall be completed within the time limit set forth on the permit card under "Expiration Date." This permit becomes null and void at the end of the Expiration Date unless all work has been completed and Final Inspection approval has been given and recorded by the City on the Inspection Record. An expired permit shall be replaced with a new permit prior to the continuation of work. The new permit will require compliance with applicable codes and laws, and payment of applicable fees, in effect at the time that the permit is renewed. The fees for the first extension shall be the amount required for the original permit. (BMC 18.07.070, Section 303.4.)

I certify that I have read this application and state that the information given is complete and correct. I agree to comply with all local ordinances and state laws relating to building construction; and I make this statement and sign this agreement under penalty of law. I understand that all work performed under this permit must be inspected by the City, and the results of the inspections recorded on the project Inspection Record prior to the work being covered and concealed. I hereby authorize representatives of the City to enter upon the subject property for inspection purposes. Requests for inspections shall be made one to two business days prior to the need for an inspection.

Licensed Contractor Agent for Contractor Owner Agent for Owner

SIGNATURE: _____ **DATE:** _____