CITY OF BURLINGAME | Building Division
501 Primrose Rd, Burlingame, CA 94010
buildingpermits@burlingame.org
Phone: (650) 558-7260
www.burlingame.org

Deferred Submittal Statement

PLEASE NOTE: Deferred submittal are limited to items called out and approved as deferred submittals under the original permit.

1. **I AM:** ☐ Owner-Builder ☐ Contractor ☐ Design Professional

Project Address _____ Permit # _____

Contact Name _____

Contact Email Address _____ Mobile / Work # _____

2. **All applications for a deferred submittal to an active permit MUST contain the following:**

☐ Plan set with affected sheets only.
☐ Plans must be signed by the architect or the designer. The engineer, if applicable, must also sign their pages.
☐ Provide completed deferred submittal form, plans, and documents electronically (if total files exceed 10 MB, please send using a cloud sharing link, i.e., Dropbox, Google Drive, or similar).

3. **Description of submittal:** _____

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