

# CITY OF BURLINGAME

City Hall – 501 Primrose Road  
Burlingame, California 94010-3997



## COMMUNITY DEVELOPMENT DEPARTMENT

Economic Development Division

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### **Economic Development Subcommittee**

Thursday, October 11, 2018, 2:30 p.m.  
City Hall - Conference Room A

### **Agenda**

**CALL TO ORDER – 2:30 p.m.**

**READ AND APPROVE MINUTES FROM AUGUST and SEPTEMBER MEETING**

#### **DISCUSSION ITEMS**

- 1. Burlingame Avenue Downtown Zoning (2:30-3:30):** The Economic Development Subcommittee invites property owners to join in the discussion on downtown market trends and to provide input on how zoning could be modified to increase economic activity in downtown.
- 2. Draft Checklist on “How to Maintain Vacant Commercial Spaces” (3:30-4:00):** In an effort to support the commercial districts, the Economic Development Specialist drafted a document listing suggested strategies and approaches to maintaining and enhancing a vacant commercial space to attract desired potential tenants.
- 3. Public Comments**
- 4. Future Agenda Topics**

**The Next Regular Meeting of the City Council’s Economic  
Development Subcommittee will be held on Friday,  
November 16<sup>th</sup>, 2018 at 9:00 a.m. in City Hall – Conference Room A**