

CITY OF BURLINGAME

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Burlingame, California 94010-3997



COMMUNITY DEVELOPMENT DEPARTMENT

Economic Development Division

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Economic Development Subcommittee Special Meeting

Wednesday, May 11, 2022, 8:15 a.m.
Zoom Conference Call

On September 16, 2021, Governor Newsom signed into law AB 361, which allows a local agency to meet remotely when:

1. The local agency holds a meeting during a declared state of emergency
2. State or local health officials have imposed or recommended measures to promote social distancing
3. Legislative bodies declare the need to meet remotely due to present imminent risks to the health or safety of attendees

On April 18, 2022, the City Council adopted Resolution Number 036-2022 stating that the City Council and Commissions will continue to meet remotely for at least thirty days for the following reasons:

1. There is still a local state of emergency
2. County Health Orders require that all individuals in public spaces maintain social distancing and wear masks
3. The City can't maintain social distancing requirements for the public, staff, Councilmembers, and Commissioners in their meeting spaces.

Pursuant to Resolution Number 036-2022, Conference Room A will not be open to the public for the May 11, 2022 Economic Development Subcommittee Meeting.

Topic: Economic Development Subcommittee Meeting
Time: May 11, 2022 08:15 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85782384142>

Meeting ID: 857 8238 4142

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Meeting ID: 857 8238 4142

Find your local number: <https://us02web.zoom.us/j/8198198198>

AGENDA

CALL TO ORDER – 8:15 a.m.

READ AND APPROVE MINUTES FROM MARCH 9, 2022

DISCUSSION ITEMS

1. Annual Meeting with the Hoteliers *8:15 a.m.*
2. Update on Bayshore Beautification Project *8:50 a.m.*
3. Update on Topgolf Project *9:05 a.m.*
4. Future Agenda Topics

Public Comments

The next regular meeting of the City Council's Economic Development Subcommittee will be held on June 8, 2022, via Zoom



City Council Economic Development Subcommittee

MINUTES (DRAFT)

Via Zoom

Wednesday, April 13, 2022 – 8:15 a.m.

ATTENDANCE

Members Present: Vice Mayor Michael Brownrigg, Councilmember Donna Colson

Members Absent: None

Staff Present: City Manager (CM) Lisa Goldman, Community Development Director (CDD) Kevin Gardiner, Parks & Recreation Director (PRD) Margaret Glomstad, Finance Director (FD) Helen Yu-Scott, Economic Development & Housing Specialist (EDS) Sanfilippo

Members of the Public Present: None

READ AND APPROVE MINUTES FROM MARCH 9 MEETING

- Approved.

DISCUSSION ITEMS

Update on Commercial Linkage Fee Study

CDD Gardiner introduced the topic, explaining that the consultant working on the commercial linkage fee update, Century Urban, anticipates completing the update of the study by the end of April. The second portion of the study, involving a revenue projection of different Bayfront office developments, will be completed by the end of May.

He also noted that the Parks Fee study may be updated by Century Urban as well.

Annual Meeting with the DBID

This item was removed from the agenda due to members of the DBID not being able to attend. The Subcommittee requested a Special meeting with the DBID to discuss the potential business license tax changes and the parklet cleaning fees.

Miscellaneous Discussion

Vice Mayor Brownrigg thought there may be an opportunity to meet with housing developers about setting an appropriate affordability requirement. Councilmember Colson noted that the discussion could be more well-informed after the commercial linkage fees have been updated and a separate subcommittee formed to discuss the usage of those funds. There was also discussion that the Village

at Burlingame would be a good model to estimate the demand for affordability at deeper levels (i.e. the low-income category, compared to moderate or above-moderate).

Vice Mayor Brownrigg requested possible updates from the Peninsula Healthcare District and Sisters of Mercy properties, though CM Goldman noted that those discussions would be better suited for the entire City Council.

Councilmember Colson requested an analysis of existing rental stock and their levels of affordability compared to the new units, possibly through the Turner Center or Stanford.

Action Items

- EDS Sanfilippo will contact the DBID to request a special meeting as a rescheduling of the DBID
- EDS Sanfilippo will seek information related to older housing stock/averages on Craigslist for the June meeting

FUTURE AGENDA TOPICS

The May meeting will include the annual meeting with the hoteliers, an update on the Bayshore beautification project, and an update on the Topgolf project.

PUBLIC COMMENTS

There were no public comments.

ADJOURNMENT

Meeting adjourned at 9:00 a.m.

Respectfully submitted,

Joseph Sanfilippo
Economic Development & Housing
Specialist