



# STREET ADDRESS APPLICATION

**SELECT ONE:**

- NEW ADDRESS FOR A NEW PARCEL**
- ADDITIONAL ADDRESS TO EXISTING PARCEL**
- CHANGE ADDRESS/REPLACE AN EXISTING ADDRESS**

\*\* ADU are required to have a separate address using the existing street number and add an "A"

PRESENT ADDRESS: \_\_\_\_\_

PROPOSED NEW ADDRESS: \_\_\_\_\_

LOT: \_\_\_\_\_ BLOCK: \_\_\_\_\_ SUBDIVISION: \_\_\_\_\_

ASSESSOR'S PARCEL NUMBER(S): \_\_\_\_\_

REASON FOR THE ADDRESS REQUEST: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PRESENT OWNER NAME: \_\_\_\_\_

PRESENT OWNER ADDRESS: \_\_\_\_\_

PRESENT OWNER  
TELEPHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

ATTACH DRAWINGS OR SKETCHES (8 ½" X 11" SIZE PAPER) TO SHOW ALL THE EXISTING ADDRESS OR ADDRESSES AND PROPOSED ADDRESS OR ADDRESSES ON THE PROPERTY.

I AM THE PRESENT OWNER OF THIS PROPERTY. I AGREE TO PAY THE FEE OF \$378.00. (Resolution No. 47-2019)

SIGN: \_\_\_\_\_ DATE: \_\_\_\_\_

**NOTE: ONCE THE NEW ADDRESS HAS BEEN APPROVED AND A NOTICE SENT TO THE VARIOUS AGENCIES AND CITY DEPARTMENTS, THE CITY WILL NOT RETURN THE FEE. ANOTHER ADDRESS CHANGE WILL NOT BE CONSIDERED WITHOUT SUFFICIENT REASON AND ANOTHER \$378.00 FEE.**

BELOW THIS LINE FOR CITY ENGINEER USE ONLY

\$378.00 FEE PAID \_\_\_\_\_  
INITIALS DATE

RECEIPT & FUND NO.: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_  
CITY ENGINEER

DATE: \_\_\_\_\_

DENIED BY: \_\_\_\_\_  
CITY ENGINEER

DATE: \_\_\_\_\_