



CASCADE
--- TOWNSHIP ---

2025 75TH ST. NE
 Rochester, MN 55906
www.cascadetownship.us

2019 - 2020 Reorganizational Items

Board Members:

	<u>Elected</u>	<u>Next Election</u>	<u>Salary</u>	<u>*Mtg Fee</u>
Supervisor #1- Arlen Heathman First Elected in 1995	2019	2022	\$290.00	\$55.00
Supervisor#2 - Lenny Laures First Elected in 2000	2018	2021	\$290.00	\$55.00
Supervisor #3 – Mike Black First Elected in 2016	2017	2020	\$355.00	\$55.00
Supervisor #4 – Ordean Hegrenes First Elected in 2018	2018	2021	\$290.00	\$55.00
Supervisor #5 – Gary Sieck First Elected in 2015	2019	2022	\$290.00	\$55.00
Clerk/Treasurer – Sara Rudquist Appointed in 2017			\$22.70/hr	\$55.00
Asst. Clerk/Treas. – Lois Freed Appointed in 2017			\$19.60/hr	\$55.00
Deputy Clerk/Treas. – Appointed in 20			\$22.00/hr	\$55.00

2019 / 2020 Board Chair: Supervisor Lenny Laures
 2019 / 2020 Board Vice Chair: Supervisor Arlen Heathman

NOTE: The general process of selection of Chair and Vice Chair starts at seat #5 and moves backwards one seat each year starting in 2016. This process will be contingent upon a consensus by the new Board each year.

Board meeting Dates - - Second Monday of each month (unless moved due to holiday). The full 2019 calendar has already been approved by the Board and posted.

- Board Meeting time – 6:00 PM

- Board Meeting Location – Cascade Town Hall, 2025 75th St. NE, Rochester, MN
- Official Posting Site – Cascade Town Hall, 2025 75th St. NE, Rochester, MN
- Official Web Site – www.cascadetownship.us
- Official Newspaper – Rochester Post Bulletin
- Official Depository – Premier Bank
 Bank Account numbers: Premier Bank #---1548
 Authorized check signers: Sara Rudquist, Mike Black, Lenny Laures, Arlen Heathman
- Town Credit Card – Premier Bank
 Authorized users: Supervisor Mike Black, Clerk/Treasurer Sara Rudquist
- Gopher Fee - \$1.50 (Set by Board Resolution)
- Head Election Judge and Election Judge pay rate \$15.00 per hour.
- Clerk/Treasurer – Head Election Official rate regular Clerk/Treasurer hourly rate
- Township official labor rate \$16.50 per hour
- Mileage rate – National rate of \$0.58 per mile
- Town Hall rental fee- \$50.00 for residents, \$100.00 for non-residents plus \$100.00 damage deposit per rental
- Planning Commission:
 - Planning and Zoning Commission Meeting: Third Tuesday at 6:00 PM (if needed) at Cascade Town Hall
 - Meeting Reimbursement Rate \$40.00 per meeting or half-day training. \$50.00 per meeting for Chair and Scribe
 - Hourly Rate: \$16.50/hr for work authorized by Planning Commission and site visits
 - Set terms:
 - Commissioner 1, Term expires April 2021
Nicole Brueck
 - Commissioner 2, Term expires April 2022
Brad Brech
 - Commissioner 3, Term expires April 2020
Cheryl Adolphson
 - Commissioner 4, Term expires April 2020
Dana Duffield
 - Commissioner 5, Term expires April 2019
Supervisor Hegrenes approved for one year

- Associate Commissioner
**TBD
- Per Township Zoning Ordinance section 3.16B and Township Planning Commission Policy section 1C;
Interim Board Representative: Supervisor Laures is approved for one year
- Set the following appointments:
 1. Planning Commission member: Dean Hegrenes
 2. TCPA representative: Lenny Laures
 3. JPB – Personnel Representatives: Dean Hegrenes and Gary Sieck
 4. Animal Control Officer: Town Board
 5. Town Hall Manager: Clerk/Treasurer Rudquist
 6. Fire Wardens: Neil Farnham and Town Board
 7. JPB Equipment Representatives: Lenny Laures and Arlen Heathman
 8. Continuous Improvement Managers:
 - Conditional Use Permits – Planning Commission Chair
 - Road Maintenance Long-term Planning – Town Board
 - Ordinance Maintenance – Town Board

OTHER FEES

Notary Fee	\$2.00
Photo Copies or Fax per page:	
Letter Size	\$.025 (up to 50 copies)
Legal Size	\$0.50 (up to 50 copies)
Over 50 copies	Above copy rate plus Time and Materials
Mailing Copies	\$2.00 plus postage and materials
Copying/retrieval	\$2.00/ document up to 10 pages plus time and materials
Non-Sufficient Funds Fee	\$30.00
Special Planning Commission meeting	\$300.00
Special Town Board meeting	\$350.00
Board of Adjustment (Variances) Meeting	\$350.00
Building Permits	per TCPA fee schedule
Zoning/CUP fees	per TCPA fee schedule