



CASCADE
--- TOWNSHIP ---

2025 75TH ST. NE
Rochester, MN 55906
www.cascadetownship.us

**CASCADE TOWNSHIP
OLMSTED COUNTY-MINNESOTA
BOARD MINUTES**

December 13, 2021

OPENING BUSINESS

The meeting was called to order by Chairman Sieck at 6:00pm. All in attendance recited the Pledge of Allegiance.

Those in attendance were Supervisors Gary Sieck, Dean Hegrenes, Mike Black, Lenny Laures, and Arlen Heathman, Road Maintenance Supervisor Mark Cochran and Clerk/Treasurer Sara Rudquist.

The minutes for the November 8, 2021, Board Meeting were reviewed by the Board. It was moved by Supervisor Black and seconded by Supervisor Laures to approve the minutes as provided. All voted in favor. The motion passed.

Deputy Sheriff Dean Thompson presented the public safety report. There were 104 calls for service since the last meeting.

CONTINUING BUSINESS

The Board reviewed the Joint Powers Board claims and payroll. It was moved by Supervisor Black and seconded by Supervisor Hegrenes to approve and pay the Cascade Township portion (\$29,189.83) of the total claims including payroll portion of \$11,094.88. All voted in favor and the motion passed.

The Board reviewed the Cascade Township Cash Control Statement and bank statement. Supervisor Black moved and Supervisor Laures seconded to accept the Cash Control Statement with an end-of-the-month balance of \$1,123,981.13 as presented. All voted in favor and the motion passed.

The Board reviewed the Cascade Township claims and payroll. Supervisor Laures moved and Supervisor Black seconded to approve and pay the current month's claims of \$132,890.10 (#3014-3030) and gross pay of \$5,440.12 as presented. All voted in favor. The motion passed.

Supervisor Sieck thanked Road Maintenance Supervisor Mark Cochran for his years of service as this was his last meeting prior to retiring. Mark Cochran gave his monthly report. He has been training Pat McGowan. After reviewing the 2021 budget, Mark reported there will be a carry-over of \$167,000 due

to moving the 55th Street/Portland Court project into 2022. Mark heard from the vendors that prices will have approximately 20% increase for next year's construction season. Mark reported the cost estimate as requested for the culdesac on the end of Portland Court to be approximately \$45,000.

New Road Maintenance Supervisor Pat McGowan gave his report. The crew responded to the first large snowfall of the season.

NEW BUSINESS/ACTION ITEMS

Kevin Graves, WHKS, presented an update on the status of the Subordinate Service District. The bid tabulation was presented with Elcor being the only bidder. Total bid for the entire project is \$1,729,976.00. The breakdown for the main project is \$1,587,692.00 and Alternate A is an additional \$142,284.00. Response to the bid is due in 60 days. The board will need to hear a response on the PSIG eligibility for the revision of the scope of the work. Next step will be securing financing for the remainder of the costs not covered by the PSIG in addition to finalizing the cost of the entire project including connection fees.

Supervisor Laures reported that he and Mr. Pat Loomis looked at the septic systems of the individual properties that are excluded from this phase of the project. No imminent threat to health was found. A report will be sent to Senator Senjem. Sheila Craig will assist with the language of the funding request.

Subordinate Service District documents will need to be recorded once the legal description and surveyed map is received. Kevin Graves will pursue this information.

Mr. Dan Mulholland, representing Mr. Lowell Penz, addressed the board regarding the road right-of-way on Portland Court. The details for an agreement regarding each party's contribution will be discussed prior to next month's meeting.

Supervisor Black moved and Supervisor Heathman seconded to recess the board meeting for the public hearing. All voted in favor and the meeting recessed at 7:08pm.

Chairman Sieck opened the public hearing for the Cascade Township Zoning Ordinance revisions. Brad Brech, Planning Commission Chairman, reviewed the changes to the ordinance. Supervisor Heathman moved to adopt the ordinance with the revisions as presented. Supervisor Black seconded. Chairman Sieck made 3 calls to the audience for comments in favor of the revisions and 3 calls to the audience for comments in opposition. Roger Ihrke, TPCA, explained the process as it relates to the DNR. All voted in favor and the motion carried.

Supervisor Heathman moved and Supervisor Black seconded to close the public hearing. All voted in favor and the hearing closed at 7:25pm.

Supervisor Black moved and Supervisor Laures seconded to resume the monthly board meeting. All voted in favor and the meeting resumed at 7:25pm.

Roger Ihrke, TPCA, presented the metes and bounds request from Mr. Ed Stanley and Mr. Mark Stanley. Supervisor Black moved and Supervisor Laures seconded to approve the request subject to staff conditions and recommendations. All voted in favor and the motion carried.

Supervisor Heathman moved and Supervisor Black seconded to approve the Township Cooperative Planning Association Joint Powers Membership Agreement. All voted in favor and the motion carried.

Supervisor Laures moved and Supervisor Black seconded to approve the 2 resolutions approving the Driveway Ordinance and the Access Management Ordinance. All voted in favor and the motion carried.

Supervisor Black moved and Supervisor Hegrenes seconded to approve the 2021-2022 Snow Removal Agreement Resolution with Trails of Cascade. All voted in favor and the motion carried.

Roger Ihrke, TCPA, discussed the response to Veit regarding their request to store soil as part of their CUP. Mr. Ihrke will reply favorably to Veit.

Clerk Rudquist gave notice of the town offices (Seats 1, 2 and 3) to be elected on March 8, 2022.

Supervisor Black moved and Supervisor Hegrenes seconded to approve the 2022 Meeting Calendar with one change. All voted in favor and the motion carried.

The board discussed and declined the request to provide a link to an Alzheimer support website.

The board discussed and declined the request to install a “no jake braking” sign on 19th Street NW as the portion of the road requesting the sign is not in the township but the city of Rochester.

Supervisor Laures moved and Supervisor Black seconded to increase the hourly rate for Clerk/Treasurer Rudquist to \$31 per hour. All voted in favor and the motion carried.

Supervisor Black moved and Supervisor Heathman seconded to provide a premium pay bonus for 2020 to Clerk Rudquist for COVID mitigation efforts in the amount of \$3,000.00 payable using ARPA funding. All voted in favor and the motion carried.

DISCUSSION/INFORMATION ITEMS

Brad Brech gave the Planning Commission update. The Board directed him to allow the Planning Commission to set the schedule of CUP reviews as they see fit.

Supervisor Heathman reported on the TCPA meeting.

Board reviewed the township mail and upcoming town hall rentals.

It was noted that the Planning Commission Meeting for December has been cancelled.

Mr. Dave Moertel, 7010 Indigo Court NW, addressed the board regarding the new stop signs installed on Chippewa Drive, expressing concern over the safety of this portion of roadway. The board encouraged him to pursue an agreement/plan between members of the neighborhood and return to the board.

Mr. Dan Mulholland addressed the board, assuring that Mr. Penz is wishing to come to an agreement regarding this road project on Portland.

It was moved by Supervisor Laures and seconded by Supervisor Black to adjourn. All voted in favor, and the meeting adjourned at 8:40pm.

Eight citizens registered their attendance.

Respectfully submitted,

Sara Rudquist
Cascade Township Clerk/Treasurer

Chairman Gary Sieck

Clerk/Treasurer Sara Rudquist