



CASCADE
--- TOWNSHIP ---

2025 75TH ST. NE
Rochester, MN 55906
www.cascadetownship.us

**CASCADE TOWNSHIP
OLMSTED COUNTY-MINNESOTA
BOARD MINUTES**

January 10, 2022

OPENING BUSINESS

The meeting was called to order by Chairman Sieck at 6:00pm. All in attendance recited the Pledge of Allegiance.

Those in attendance were Supervisors Gary Sieck, Dean Hegrenes, Mike Black, Lenny Laures, and Arlen Heathman, Road Maintenance Supervisor Pat McGowan and Clerk/Treasurer Sara Rudquist.

The minutes for the December 13, 2021, Board Meeting were reviewed by the Board. It was moved by Supervisor Black and seconded by Supervisor Laures to approve the minutes as provided. All voted in favor. The motion passed.

Deputy Sheriff Dean Thompson presented the public safety report. There were 66 calls for service since the last meeting.

CONTINUING BUSINESS

The Board reviewed the Joint Powers Board claims and payroll. It was moved by Supervisor Hegrenes and seconded by Supervisor Black to approve and pay the Cascade Township portion (\$46,865.24) of the total claims including payroll portion of \$42,678.70. All voted in favor and the motion passed.

The Board reviewed the Cascade Township Cash Control Statement and bank statement. Supervisor Black moved and Supervisor Heathman seconded to accept the Cash Control Statement with an end-of-the-month balance of \$985,129.38 as presented. All voted in favor and the motion passed.

The Board reviewed the Cascade Township claims and payroll. Supervisor Black moved and Supervisor Laures seconded to approve and pay the current month's claims of \$51,327.78 (#3031-3040) and gross pay of \$7,771.62 as presented. All voted in favor. The motion passed.

Road Maintenance Supervisor Pat McGowan gave the monthly report. The crew responded to trees down from the storm on December 15. The county is investigating if there was enough damage to

qualify for disaster assistance. Pat has scheduled training classes. A new hire has been working on a seasonal basis with potential for full-time status.

NEW BUSINESS/ACTION ITEMS

The Township Clerk and Board were presented with a signed Petition to Establish a Subordinate Service District from representatives of Zumbro Ridge Estates and Hallmark Terrace mobile home parks. The signatures were verified. There will be a public hearing held on Friday, January 21, 1:00pm, to consider the establishment of the requested subordinate service district.

Supervisor Black gave an update on the financing for the SSD. Mr. Kevin Graves, WHKS, will update the PFA forms with the updated budget numbers. Things are in place and ready to move forward once all the requirements have been met.

The Contract with Licensed Operator (Gopher Septic) will be presented at the Special Board Meeting, January 21.

Kevin Graves, WHKS, is working on the operating budget. City of Rochester has confirmed the connection costs and other fees will be at the 2022 rates.

Supervisor Black moved and Supervisor Heathman seconded to approve the Connection Agreement with the City of Rochester. All voted in favor and the motion passed.

The Septic Ordinance for the SSD is being reviewed by TCPA and will be presented at the February meeting.

Supervisor Black moved and Supervisor Laures seconded to table the granting of the bid submitted from Elcor for the SSD work. All voted in favor and the motion carried.

Supervisor Black moved and Supervisor Heathman seconded to approve the Letter of Intent for Elcor as presented. All voted in favor and the motion passed.

Supervisor Hegrenes addressed the option of Alternative A offered as part of the bid. Board discussed that Alternate A is not eligible for funding from PSIG and the bond/loan that will be acquired for the SSD for the 2 mobile home parks. Other funding options would include and not be limited to the township funding, ARPA funds, separate bonding, other state funding. There was also discussion about the initial cost of putting in the pipe vs the cost of redoing the road in the future. The board would like the Letter of Intent to indicate that Alternate A would be included.

Supervisor Laures moved and Supervisor Black seconded to approve the letter to Senator Senjem regarding funding for the 29 individual homes. All voted in favor and the motion passed.

Board discussed with Mr. Dan Mulholland options for Portland Court and a possible cul-de-sac with potential variance needs. Board encouraged Mr. Mulholland/Mr. Penz to bring forward their request.

Supervisor Heathman moved and Supervisor Laures seconded to approve Resolution 2022.01.01 Appointing Absentee Ballot Board for 2022 Township Annual Election with Mike Black, Dean Hegrenes and Sara Rudquist serving. All voted in favor and the motion passed.

Supervisor Laures moved and Supervisor Black seconded to approve Resolutions 2022.01.10, 2022.01.11, 2022.01.12, and 2022.01.13, Spending ARPA Funds. All voted in favor and the motion carried.

DISCUSSION/INFORMATION ITEMS

Brad Brech gave the Planning Commission update. He reported on the changes recommended to the Zoning Ordinance. Supervisor Laures moved and Supervisor Black seconded to approve the amendments as presented. All voted in favor and motion passed.

Board reviewed the township mail and upcoming town hall rentals.

Supervisor Hegrenes has developed a list of items that need to be done for the SSD, including key dates. Ongoing assignments are needed as the project comes to fruition.

It was moved by Supervisor Black and seconded by Supervisor Laures to adjourn. All voted in favor, and the meeting adjourned at 7:38pm.

Eight citizens registered their attendance.

Respectfully submitted,

Sara Rudquist
Cascade Township Clerk/Treasurer

Chairman Gary Sieck

Clerk/Treasurer Sara Rudquist