



**CASCADE**  
--- TOWNSHIP ---

2025 75<sup>TH</sup> ST. NE  
Rochester, MN 55906  
[www.cascadetownship.us](http://www.cascadetownship.us)

**CASCADE TOWNSHIP  
OLMSTED COUNTY-MINNESOTA  
BOARD MINUTES**

April 11, 2022

**OPENING BUSINESS**

The meeting was called to order by Supervisor Black at 6:00pm. All in attendance recited the Pledge of Allegiance.

Those in attendance were Supervisors Mike Black, Nicole Brueck, and Arlen Heathman, Road Maintenance Supervisor Pat McGowan and Clerk/Treasurer Sara Rudquist. Supervisors Dean Hegrenes and Gary Sieck were absent.

The minutes for the March 14, 2022, Board Meeting were reviewed by the Board. It was moved by Supervisor Heathman and seconded by Supervisor Brueck to approve the minutes as provided. All voted in favor. The motion passed.

The minutes for the March 31, 2022, Special Board Meeting were reviewed by the Board. It was moved by Supervisor Heathman and seconded by Supervisor Black to approve the minutes as provided. All voted in favor. The motion passed.

Deputy Sheriff Dean Thompson presented the public safety report. There were 57 calls for service since the last meeting.

**CONTINUING BUSINESS**

The Board reviewed the Joint Powers Board claims and payroll. It was moved by Supervisor Brueck and seconded by Supervisor Heathman to approve and pay the Cascade Township portion (\$28,796.53) of the total claims including payroll portion of \$14,739.91 and the state storm damage reimbursement payment (December 2021) of \$4,595.77. All voted in favor and the motion passed.

The Board reviewed the Cascade Township Cash Control Statement and bank statement. Supervisor Heathman moved and Supervisor Black seconded to accept the Cash Control Statement with an end-of-the-month balance of \$936,380.63 as presented. All voted in favor and the motion passed.

The Board reviewed the Cascade Township claims and payroll. Supervisor Black moved and Supervisor Brueck seconded to approve and pay the current month's claims of \$42,145.57 (#3064-3077) and gross pay of \$6,135.37 as presented. All voted in favor. The motion passed.

Road Maintenance Supervisor Pat McGowan gave the monthly report. Tim Haltom will begin full-time on April 17. The 2011 F450 was sold for \$27,500.

### **NEW BUSINESS/ACTION ITEMS**

Supervisor Black moved and Supervisor Heathman seconded to hold a special town board meeting on Tuesday, April 19, 9:20am, to consider the construction phase engineering proposal submitted by WHKS and forthcoming proposal from GCubed. All voted in favor and the motion carried.

Kevin Graves, WHKS, presented the contract for construction phase engineering for the SSD project, including field work and administrative service. Supervisor Black moved and Supervisor Heathman seconded to table this proposal from WHKS until the special meeting set for next week. All voted in favor and the motion carried.

Kevin Graves presented the easements for the SSD. He will work towards getting signatures to finalize the documents.

Supervisor Black moved and Supervisor Brueck seconded to approve the following road maintenance plan as brought forward following the annual road tour on March 31:

- Wear coat over reclaimed roads of 2021:
  - Quarry Court
  - St. Mary's Drive
  - Harvest Avenues
- Construction completion, shaping, curb and gutter, base coat on 2021 reclaim; fix a couple of areas in Zumbro Ridge Estates from drainage repair in 2021:
  - 55<sup>th</sup> Street NE
  - Portland Court
- Repairs:
  - Drainage issue on Schelee Court NW
  - 65<sup>th</sup> Street and 18<sup>th</sup> Ave
- Reclaim and base coat:
  - Westchester Drive
  - Kristin Drive
  - Kristin Lane
- Patching and crack filling as budget allows

All voted in favor and the motion carried.

Supervisor Black moved and Supervisor Heathman seconded to approve Resolution 2022.04.20 Adopting the Rochester-Olmsted Council of Governments' Organization Agreement. All voted in favor and the motion passed.

Supervisor Brueck moved and Supervisor Black seconded to approve the 2022 Land Lease Agreement with Darrell and Gloria Schultz as presented. All voted in favor and the motion passed.

Mr. Chip Applegath introduced himself and expressed his interest in serving on the Planning Commission.

Board reviewed the Reorganizational Items. Supervisor Black moved and Supervisor Brueck seconded to appoint Chip Applegath as Commissioner #1, Supervisor Nicole Brueck as Commissioner #5, Supervisor Dean Hegrenes as Interim Board Representative to the Planning Commission, Brad Brech as Commissioner #2, and the remaining reorganizational items as discussed. All voted in favor and the motion carried.

Supervisor Black moved and Supervisor Brueck seconded to approve Resolution 2022.04.01 Appointing Election Judges for 2022 Special Primary, Primary, and General Elections. All voted in favor and the motion carried.

Supervisor Black moved and Supervisor Brueck seconded to approve Resolution 2022.04.02 Authorizing Contract with Interested Officer for Supervisor Arlen Heathman. All voted in favor with Supervisor Heathman abstaining. Motion carried.

Supervisor Black moved and Supervisor Brueck seconded to approve Resolution 2022.04.03 Authorizing Contract with Interested Officer for Supervisor Dean Hegrenes. All voted in favor and the motion passed.

#### **DISCUSSION/INFORMATION ITEMS**

Brad Brech gave the Planning Commission update.

Board reviewed the township mail and upcoming town hall rentals. Supervisor Heathman reported on the TCPA meeting.

It was noted that a quorum of the Cascade Town Board may be present at the following meetings:

- Tuesday, April 19, 9:30am – 10:00am – Board of Appeal and Equalization
- Tuesday, April 19, 6:00pm – Planning Commission Meeting

It was moved by Supervisor Black and seconded by Supervisor Brueck to adjourn. All voted in favor, and the meeting adjourned at 7:33pm.

Seven citizens registered their attendance.

Respectfully submitted,

Sara Rudquist  
Cascade Township Clerk/Treasurer

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Chairman

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Clerk/Treasurer Sara Rudquist