



CASCADE
--- TOWNSHIP ---

2025 75TH ST. NE
Rochester, MN 55906
www.cascadetownship.us

**CASCADE TOWNSHIP
OLMSTED COUNTY-MINNESOTA
BOARD MINUTES**

June 13, 2022

OPENING BUSINESS

The meeting was called to order by Supervisor Hegrenes at 6:00pm. All in attendance recited the Pledge of Allegiance.

Those in attendance were Supervisors Mike Black, Dean Hegrenes, Nicole Brueck, and Arlen Heathman, Road Maintenance Supervisor Pat McGowan and Clerk/Treasurer Sara Rudquist. Supervisor Gary Sieck was absent.

The minutes for the May 9, 2022, Board Meeting were reviewed by the Board. It was moved by Supervisor Black and seconded by Supervisor Brueck to approve the minutes as provided. All voted in favor. The motion passed.

The minutes for the May 23, 2022, Special Board Meeting were reviewed by the Board. It was moved by Supervisor Black and seconded by Supervisor Heathman to approve the minutes as provided. All voted in favor. The motion passed.

Deputy Sheriff Dean Thompson presented the public safety report. There were 98 calls for service since the last meeting. Board discussed issue brought forward by Mr. Curt Hale, 628 73rd St NW, regarding people not stopping at stop signs in his neighborhood. Supervisor Hegrenes moved and Supervisor Brueck seconded to install school bus stop signs. All voted in favor and the motion carried. Deputy Thompson will also park the speed trailer as it is available.

CONTINUING BUSINESS

The Board reviewed the Joint Powers Board claims and payroll. It was moved by Supervisor Black and seconded by Supervisor Brueck to approve and pay the Cascade Township portion (\$27,076.96) of the total monthly claims including total payroll of \$19,312.37. All voted in favor and the motion passed.

The Board reviewed the Cascade Township Cash Control Statement and bank statement. Supervisor Black moved and Supervisor Heathman seconded to accept the Cash Control Statement with an end-of-the-month balance of \$1,330,588.35 as presented. All voted in favor and the motion passed.

The Board reviewed the Cascade Township claims and payroll. Supervisor Black moved and Supervisor Heathman seconded to approve and pay the current month's claims of \$188,927.31 (#3095-3123) and gross pay of \$6,186.62 as presented. All voted in favor. The motion passed.

Road Maintenance Supervisor Pat McGowan gave the monthly report. Construction season is in full swing. Final lift on last year's roads are complete; shouldering has been done. Reclaiming will begin last week of June, weather permitting. Bargen finished the crack fill and mastic gap repairs. New tractor should be here this week. Mowing and herbicide treatment will begin next week. Board directed that dust control be applied on 55th Street and Portland Court as Pat sees fit. New driveways in the Trails of Cascade development have not been installed according to the ordinance, requiring correction to township standards. In the future, the ordinance will be provided to the applicants with the permit application.

NEW BUSINESS/ACTION ITEMS

Mr. Andrew Forletti, Smith Schafer, presented the audit report for the year-end December 31, 2021. Supervisor Black moved and Supervisor Brueck seconded to approve the audit as presented. All voted in favor and the motion carried.

Board discussed the Metes and Bounds Subdivision, CTMB-22-01, Joe and Greg Bruggenthies, with Mr. Joe Bruggenthies in attendance. Supervisor Black moved and Supervisor Heathman seconded to approve the request subject to the conditions recommended by staff. All voted in favor and the motion carried.

Supervisor Black moved and Supervisor Brueck seconded to approve the modification to the Zoning Ordinance regarding swimming pools. All voted in favor and the motion carried.

Pat McGowan presented the proposed modification to the retaining wall at Mr. Gathje's property. Homeowner will pay cost for retaining wall. Supervisor Black moved and Supervisor Heathman seconded to approve the plan within the right-of-way subject to on-site approval following the 3:1 slope plan as proposed by GCubed. All voted in favor and the motion carried.

Kevin Graves, WHKS, reported on the status of the SSD. All easements have been updated, signed, and recorded with the county. Payment process for the PSIG is moving forward. Supervisor Heathman moved and Supervisor Brueck seconded to give the acting Board Chairman and Town Clerk authority to sign SSD pay requests required for PSIG disbursement as presented by WHKS on a monthly basis. All voted in favor and the motion carried.

Kevin Graves presented the request from Zumbro Ridge Estates to be invoiced from the township for their portion of the SSD project not covered by the PSIG grant for which the township obtained a bond. North Country Foundation representative, Soren Stevenson, has obtained an additional grant for ZRE and their portion of the project. Supervisor Black moved and Supervisor Brueck seconded to approve the invoice for Zumbro Ridge Estates in the amount of \$221,585.00. All voted in favor and the motion passed.

Supervisor Black explained the tax assessment process with the county for the SSD. The town board presented a petition to schedule a Special Township Meeting. Meeting was set for Monday, July 11, 6:45pm. Details will be published as required.

Supervisor Black moved and Supervisor Heathman seconded to approve the Olmsted County Maintenance Agreement. All voted in favor and the motion carried.

The annual township picnic date was set for Wednesday, August 24, 5:00 – 7:00pm.

DISCUSSION/INFORMATION ITEMS

Supervisor Brueck gave the Planning Commission update.

Board reviewed the township mail and upcoming town hall rentals.

It was noted that a quorum of the Cascade Town Board may be present at the following meetings:

- Tuesday, June 21, 6:00pm – Planning Commission Meeting
- Thursday, June 23, 3:00pm – 7:00pm – TCPA 25 year celebration, TCPA Office

Supervisor Heathman reported that the mileage reimbursement rate will increase to \$0.625 per mile beginning July 1.

It was moved by Supervisor Black and seconded by Supervisor Brueck to adjourn. All voted in favor, and the meeting adjourned at 8:28pm.

Four citizens registered their attendance.

Respectfully submitted,

Sara Rudquist
Cascade Township Clerk/Treasurer

Chairman

Clerk/Treasurer Sara Rudquist