



**CASCADE**  
--- TOWNSHIP ---

2025 75<sup>TH</sup> ST. NE  
Rochester, MN 55906  
[www.cascadetownship.us](http://www.cascadetownship.us)

**CASCADE TOWNSHIP  
OLMSTED COUNTY-MINNESOTA  
BOARD MINUTES**

November 14, 2022

**OPENING BUSINESS**

The meeting was called to order by Supervisor Black at 6:00pm. All in attendance recited the Pledge of Allegiance.

Those in attendance were Supervisors Mike Black, Brad Brech, and Arlen Heathman, Road Maintenance Supervisor Pat McGowan and Clerk/Treasurer Sara Rudquist. Supervisors Gary Sieck and Dean Hegrenes were absent.

The minutes for the October 10, 2022, Board Meeting were reviewed by the Board. It was moved by Supervisor Heathman and seconded by Supervisor Brech to approve the minutes as provided. All voted in favor. The motion passed.

Deputy Sheriff Dean Thompson presented the public safety report. There were 106 calls for service since the last meeting.

**CONTINUING BUSINESS**

The Board reviewed the Joint Powers Board claims and payroll. It was moved by Supervisor Heathman and seconded by Supervisor Brech to approve and pay the Cascade Township portion (\$25,223.08) of the total monthly claims including total payroll of \$13,180.21. All voted in favor and the motion passed.

The Board reviewed the Cascade Township Cash Control Statement and bank statement. Supervisor Black moved and Supervisor Heathman seconded to accept the Cash Control Statement with an end-of-the-month balance of \$1,061,325.43 as presented. All voted in favor and the motion passed.

The Board reviewed the Cascade Township claims and payroll. Supervisor Brech moved and Supervisor Heathman seconded to approve and pay the current month's claims of \$475,969.05 (#3199-3227) and gross pay of \$6,173.12 as presented. All voted in favor. The motion passed.

Road Maintenance Supervisor Pat McGowan gave the monthly report. The private vehicle of JPB Operator Lucas Lentz was damaged when a plow truck was backed out of the garage. JPB will pay out

for the damage and get reimbursed by the JPB MATIT insurance policy. Plows and trucks are ready for winter. Crew began tree removal. The lift station for the SSD is now running and the phone line has been installed. There are some other items that will need to be completed, including installing some concrete barriers to protect the area. JPB crew will plow this year and install temporary barriers until permanent installation next spring.

Township resident reported some issues with his neighbor's fence. Board explained that fencing on private property is not a township issue.

### **NEW BUSINESS/ACTION ITEMS**

Roger Ihrke, TCPA, presented the final plat application for Trails of Cascade. Supervisor Heathman moved and Supervisor Black seconded to approve the Final Plat Resolution for Trails of Cascade Second Subdivision. All voted in favor and the motion carried.

Board would like to see a post-construction meeting for the SSD scheduled for Cascade Board, WHKS, Elcor, Zumbro Ridge Estates, Hallmark Terrace, Gopher Septic, and anyone else involved in the SSD. Discussion also needs to happen about the daily readings as described in the Connection Agreement.

Supervisor Heathman moved and Supervisor Black seconded to table the agreement between City of Rochester and Cascade Township for the additional funding allotted to Zumbro Ridge Estates. After further discussion Supervisor Heathman amended his motion to include allowing for a special board meeting as soon as the amended agreement is available. Supervisor Black seconded the amendment. All voted in favor and the motion carried.

Supervisor Black moved and Supervisor Heathman seconded to approve the month's PSIG draft request as presented. All voted in favor and the motion carried.

Supervisor Black moved and Supervisor Heathman seconded to approve 2022-2023 Snowplow Resolutions 2022.11.14.01, 2022.11.14.02, and 2022.11.14.03. All voted in favor and the motion carried.

Supervisor Brech moved and Supervisor Heathman seconded to approve the Cascade Township Personnel Policy. All voted in favor and the motion passed.

Supervisor Black moved and Supervisor Heathman seconded to approve the 2023 Resolution Designation Annual Polling Place. All voted in favor and the motion carried.

Township residents Mr. and Mrs. Brad and Carol Timmerman (6315 Shady Lane Drive NE) presented a request for cost sharing for the culvert they replaced that is in the township right-of-way. Residents hired Custom Retaining Wall to do the work, removing headwalls and installing it to township standards. Supervisor Heathman moved and Supervisor Brech seconded to pay for the cost of the culvert and aprons at the price that the township would have paid the county. All voted in favor and the motion carried.

### **DISCUSSION/INFORMATION ITEMS**

Supervisor Heathman and Pat McGowan will reach out to a contractor about repairing the flashing issue on the town hall roof.

Cheryl Adolphson gave the Planning Commission update.

Supervisor Heathman reported on the TCPA meeting.

Board reviewed the township mail and upcoming town hall rentals.

It was noted that a quorum of the Cascade Town Board may be present at the following meetings:

- Tuesday, November 15, 2022, 6:00pm – Planning Commission Meeting
- Tuesday, November 22, 2022, 7:30pm – OCTOA Meeting, Pleasant Grove Town Hall

Joe Adamson expressed his interest in the opening on the Planning Commission.

It was moved by Supervisor Black and seconded by Supervisor Brech to adjourn. All voted in favor, and the meeting adjourned at 7:30pm.

Twelve citizens registered their attendance.

Respectfully submitted,

Sara Rudquist  
Cascade Township Clerk/Treasurer

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Chairman

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Clerk/Treasurer