



# **CASCADE**

**--- TOWNSHIP ---**

**2025 75<sup>TH</sup> ST. NE**  
**Rochester, MN 55906**  
**[www.cascadetownship.us](http://www.cascadetownship.us)**

## **CASCADE TOWNSHIP OLMSTED COUNTY-MINNESOTA BOARD MINUTES**

December 12, 2022

### **OPENING BUSINESS**

The meeting was called to order by Supervisor Hegrenes at 6:00pm. All in attendance recited the Pledge of Allegiance.

Those in attendance were Supervisors Dean Hegrenes, Mike Black, Brad Brech, and Arlen Heathman, Road Maintenance Supervisor Pat McGowan and Clerk/Treasurer Sara Rudquist. Supervisor Gary Sieck was absent.

The minutes for the November 14, 2022, Board Meeting were reviewed by the Board. It was moved by Supervisor Black and seconded by Supervisor Brech to approve the minutes as provided. All voted in favor. The motion passed.

The minutes for the December 1, 2022, Special Board Meeting were reviewed by the Board. It was moved by Supervisor Brech and seconded by Supervisor Black to approve the minutes as provided. All voted in favor. The motion passed.

Deputy Sheriff Dean Thompson presented the public safety report. There were 69 calls for service since the last meeting.

### **CONTINUING BUSINESS**

The Board reviewed the Joint Powers Board claims and payroll. It was moved by Supervisor Black and seconded by Supervisor Brech to approve and pay the Cascade Township portion (\$32,123.26) of the total monthly claims including total payroll of \$13,180.21. All voted in favor and the motion passed.

The Board reviewed the Cascade Township Cash Control Statement and bank statement. Supervisor Brech moved and Supervisor Heathman seconded to accept the Cash Control Statement with an end-of-the-month balance of \$1,429,566.30 as presented. All voted in favor and the motion passed.

Supervisor Heathman moved and Supervisor Black seconded to bill Zumbro Ridge Estates \$874.50 to cover the GDO Law bill related to the additional funding from Olmsted County. All voted in favor and the motion carried.

The Board reviewed the Cascade Township claims and payroll. Supervisor Heathman moved and Supervisor Black seconded to approve and pay the current month's claims of \$711,585.33 (#3228-3248) and gross pay of \$5,099.87 as presented. All voted in favor. The motion passed.

Road Maintenance Supervisor Pat McGowan gave the monthly report. He had an incident with the road grader's front wheel coming off while driving on West Circle Drive. The wheel bumped a vehicle before tipping over. The grader was not damaged. Bauer Built is covering the cost of repair to the other vehicle and the cost of putting the wheel back on the grader as they had just replaced the tires prior to this incident. Luke Lentz has moved from part-time to full-time employment with JPB. Pat received a complaint about snow plowing that will be remedied once the shoulders are frozen and the snow can be pushed back off the road farther. Rochester Township Board requested that Pat look into the cost of trading the skid for a track skid steer.

### **NEW BUSINESS/ACTION ITEMS**

Roger Ihrke, TCPA, presented the rezoning application from Mr. Thein. Supervisor Black moved and Supervisor Heathman seconded to approve the rezoning as recommended by staff and the Planning Commission. All voted in favor and the motion passed.

Supervisor Hegrenes reported on the post-construction meeting for the SSD. WHKS has presented a punch list for Elcor that will be addressed this fall but will have to be finalized in the spring.

Supervisor Black moved and Supervisor Heathman seconded to approve the month's PSIG draft request as presented. All voted in favor and the motion carried.

Jered Staton, TCPA, presented a proposed maintenance agreement with the City of Rochester for a portion of Prairie Vista Drive as it relates to the Conditional Use Permit application for a park and ride. The board requested clarification and supporting data regarding the traffic projections, including the bus routes along with an amended maintenance agreement to present next month.

Roger Ihrke, TCPA, is pursuing information from Olmsted County about a possible CUP for an event barn on the Loy property after inspecting their compliance with the current IUP held with Cascade Township.

Supervisor Heathman moved and Supervisor Black seconded to request that TCPA send Underwire Consulting, Inc. a letter letting them know when the township wants them to come to a meeting during which CUP 20-02 will be either extended or dissolved. All voted in favor and the motion carried.

Roger Ihrke explained the business operating without proper permitting at 5610 Valleyhigh Road NW. Supervisor Brech moved and Supervisor Heathman seconded to have TCPA staff send a letter to the property owner at this address giving him 30 days to respond to the township with his plans to get in compliance. All voted in favor and the motion carried.

Supervisor Heathman moved and Supervisor Black seconded to table the Planning Commissioner vacancy discussion. All voted in favor and the motion passed.

Clerk Rudquist gave notice of the Supervisor seats to be elected on March 14, 2023, as Seat #3 for a 3-year term and Seat #2 for the remaining 1 year of the term. Dates for filing the Affidavit of Candidacy are January 3, 2023, to January 17, 2023.

Supervisor Brech moved and Supervisor Black seconded to approve the 2023 Board Meeting schedule as presented. All voted in favor and the motion carried.

After review and discussion, Supervisor Hegrenes moved and Supervisor Black seconded to set the hourly wage for 2023 for Clerk/Treasurer Rudquist at \$40/hour. All voted in favor and the motion carried.

Clerk Rudquist presented the newly offered MAT-U online training resource.

Mr. Bryce DeCook described the status of the Sally Hills development, asking if the board would consider accepting the road at less than 50% occupancy. Board directed Pat McGowan to have the township engineer review the road condition and present a report at the next board meeting.

### **DISCUSSION/INFORMATION ITEMS**

Supervisor Heathman explained a request that came in for an on-going town hall rental. Board agreed to follow the policies in place regarding rentals.

Cheryl Adolphson gave the Planning Commission update.

Supervisor Heathman reported on the TCPA and OCTOA meetings.

Board reviewed the township mail and upcoming town hall rentals. Supervisor Hegrenes moved and Supervisor Black seconded to use the money allocated in the budget for hiring outside cleaning crew for the town hall as a bonus for Clerk Rudquist who has done the cleaning this year. All voted in favor and the motion carried.

It was noted that a quorum of the Cascade Town Board may be present at the following meetings:

- Tuesday, December 20, 2022, 6:00pm – Planning Commission Meeting

It was moved by Supervisor Brech and seconded by Supervisor Heathman to adjourn. All voted in favor, and the meeting adjourned at 8:16pm.

Four citizens registered their attendance.

Respectfully submitted,

Sara Rudquist  
Cascade Township Clerk/Treasurer

---

Chairman

---

Clerk/Treasurer