

**CASCADE TOWNSHIP**

**OLMSTED COUNTY – MINNESOTA  
BOARD MINUTES**

**ORIGINAL**

**July 1, 2013**

Call to order at 6:00 pm at the Cascade Town Hall Meeting Room. All in attendance recited the Pledge of Allegiance.

Members present were: Chairman Laures, Supervisor Arlen Heathman, Supervisor Harold Atkinson, and Clerk\Treasurer Michael Brown

Attendees present: Adam DeCook (SHDC), Brenda DeCook (SHDC), Char Brown, Nan Frie, Sandy Hohberger, Jim and Sandy Hoss,

**Township Board Continuing Business.**

- A motion by Supervisor Heathman to approve the minutes from the June 14, 2013 road inspection meeting as published and distributed. Second by Supervisor Laures.  
AYE: Heathman, Atkinson, Laures  
NAY: None  
Motion Approved
- A motion by Supervisor Heathman to approve the minutes from the June 3, 2013 town board meeting as published and distributed. Second by Supervisor Atkinson.  
AYE: Heathman, Atkinson, Laures  
NAY: None  
Motion Approved
- A motion by Supervisor Atkinson to approve and pay the July Joint Powers bill of \$17,319.35. Second by Supervisor Heathman.  
AYE: Heathman, Atkinson, Laures  
NAY: None  
Motion Approved
- A motion by Supervisor Atkinson to approve and pay the remaining Cascade bills of \$84,778.04. Second by Supervisor Heathman.  
AYE: Heathman Atkinson, Laures  
NAY: None  
Motion Approved
- Clerk/Treasurer Brown reviewed the financial reports.

Total receipts in June 2013 were:

1. checking interest of \$166.84

The Premier Bank account balance as of June 30, 2013 was \$276,657.01

The CTAS balance as of the start of this meeting is \$276,657.01

The total outstanding checks are:

1. Checks written at this meeting - \$104,201.70

Ending CTAS balance on June 3, 2013 is \$172,455.31

Motion to approve the financial report was made by Supervisor Atkinson. Second by Supervisor Heathman.

AYE: Heathman, Atkinson, Laures

NAY: None

Motion Approved

- Review of Mail

Char Brown addressed the board in response to her earlier correspondence regarding the operation of the Planning Commission and the inherent disadvantage created for township residents due to a lack of access to review materials prior to Planning Commission meetings. It was requested that the website be utilized as a distribution mechanism for materials in order to allow residents to be prepared for any meetings.

**Sheriff Deputy's Report:**

72 calls for service for the past month. This includes extra medical calls and enhanced traffic enforcement activity for this period. (Report presented by Clerk Brown for Deputy Miller)

**Township Board New Business**

Olmsted County Highway Agreement

Olmsted County presented the township with the annual agreement for equipment and maintenance services. Supervisor Heathman moved to approve and sign the agreement. Second by Supervisor Atkinson.

AYE: Heathman, Atkinson, Laures

NAY: None

Motion Approved

Policy Adoption

The clerk reviewed the proposed Stray Animal Policy for Cascade Township. A change was requested to the first sentence stating no township involvement in owning or operating a shelter. Supervisor Heathman moved to approve the policy as amended. Second by Supervisor Atkinson.

AYE: Heathman, Atkinson, Laures

NAY: None

Motion Approved

The clerk reviewed the Invoice and Collection Policy. Supervisor Heathman moved to approve as written. Second by Supervisor Atkinson.

AYE: Heathman, Atkinson, Laures

NAY: None

Motion Approved

### Resolutions

The clerk reviewed resolution 13-005 setting an annual expiration date for special meeting notice requests. Supervisor Heathman moved to approve. Second by Supervisor Atkinson.

AYE: Heathman, Atkinson, Laures

NAY: None

Motion Approved

The clerk reviewed resolution 13-006 adopting the Minnesota Township records retention policy. Supervisor Laures moved to approve. Second by Supervisor Heathman.

AYE: Heathman, Atkinson, Laures

NAY: None

Motion Approved

Resolution 13-004 to claim the Salley Hill Development Bond was deferred pending the clerk's meeting with the developer and the lender to confirm bond renewal

### **Discussion**

#### Roads and Administrative Items

Supervisor Laures reviewed the status of road work including the quotes for the 67th St. culvert. Supervisor Atkinson moved to proceed with the 67<sup>th</sup> St. project. Second by Supervisor Heathman

AYE: Heathman, Atkinson, Laures

NAY: None

Motion Approved

Supervisor Heathman moved to post the Town Hall as prohibiting guns in the premises. Second by Supervisor Atkinson.

AYE: Heathman, Atkinson, Laures

NAY: None

Motion Approved

The clerk was directed to contact the township engineer at GGG and direct that all invoices for engineering services be billed to the township with the township responsible for subsequent collection from the owing parties. This change is intended to reduce the appearance of any conflicts of interests arising from parties (i.e. Developers) making direct payments to the township engineer.

Residents of Camelback Ct. inquired if it was possible to have the county post signs prohibiting "Jake Braking" on 75<sup>th</sup> St. as the sound carries into their neighborhood.

The board discussed the request made by Harvey Ratzloff to TCPA regarding a zoning change to HC for the property adjacent to 75<sup>th</sup> St. The clerk was directed to arrange for a meeting of the board and representatives of TCPA and the City of Rochester to discuss what agreements (orderly annexation) are needed to proceed.

Salley Hill Development

The board reviewed with SHDC representatives the grading comments from GGG. Adam DeCook stated he is in agreement with the comments and WHKS (SHDC engineer) is expected to have a plan to address the comments by Monday, July 7, 2013.

After discussion with the SHDC representatives, Supervisor Heathman moved to grant the request from SHDC for an extension until August 5, 2013 to present a plan and complete the grading corrections in accordance with the June 24, 2013 letter from GGG. Second by Supervisor Atkinson.

AYE: Heathman, Atkinson, Laures

NAY: None

Motion Approved

The clerk and Brenda DeCook of SHDC will meet with the letter of credit lender (AgStar) to resolve issues of completing the new LOC to avoid overlapping LOCs.

Per Adam DeCook, the public access area will remain as platted. SHDC wants to retain control of the public access until the roads are accepted. The town board re-iterated the requirement that 50% of the homes must be built before the roads can be accepted. SHDC stated their intent to contest the 50% requirement.

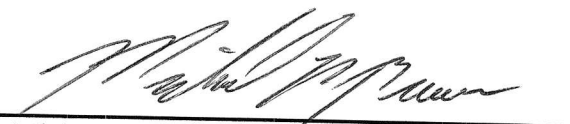
Motion by Supervisor Laures to adjourn. Second by Supervisor Atkinson.

AYE: Heathman, Atkinson, Laures

NAY: None

Motion Approved. Meeting adjourned at 9:05 PM

Submitted: Michael Brown, Clerk/Treasurer

  
Michael Brown, Clerk/Treasurer

  
Lenny Laures, Chairman