

CASCADE TOWNSHIP

OLMSTED COUNTY – MINNESOTA BUDGET MEETING MINUTES

FEBRUARY 7, 2013

The Cascade Township budget meeting was called to order at 9:00AM at the Cascade Town Hall

Members present were: Chairman Lenny Laures, Supervisor Arlen Heathman, Supervisor Harold Atkinson, and Clerk/Treasurer Michael Brown.

Board of Audit

The Board of Audit was conducted as part of the budget meeting. The summary of receipts and disbursements, as well as the itemized statement of receipts and disbursements were examined. The following items were audited:

1. Claim 3967
2. Claim 3976
3. Check 4090

The total receipts for fiscal year 2013 were \$746,601.97

The total disbursements for fiscal year 2013 were \$760,241.41

Supervisor Heathman moved to approve the audit. Second by Atkinson.

AYE: Heathman, Atkinson, Laures

NAY: None

Motion Approved

Supervisor Atkinson moved to adjourn the Board of Audit meeting. Second by Heathman.

AYE: Heathman, Atkinson, Laures

NAY: None

Motion Approved

Budget for 2014

The proposed 2015 budget was discussed and reviewed against the 2011, 2012, and 2013 actual expenses and the 2014 budget for this year. Discussion on each of the seven township funds followed.

The following items were noted:

- In past years the budget for supervisor and clerk wages did not include the amount contributed to the FSA as it has been paid from a separate account code. For clarity, the FSA deductions have been added to the budget item for supervisor and clerk wages in order to present a complete picture. Though no salary increases have occurred entering 2015 the budget line items appear higher than in the past due to this accounting change.
- The Treasurer was requested to look at the budget lines for election expenses and determine if they can be consolidated. Specifically look at combining 41535-354 with 41410-354.
- Verify that the township insurance for P&Z provides the maximum coverage.
- Add a budget item for receipt of permits and fees.
- Add a budget item account/code for general community support to replace the acct/obj code used for the cemetery contributions.
- Add a contract service line under acct. code 43560

Supervisor Heathman moved to approve the budget pending confirmation of the 2015 fire costs and the consolidation of election expenses. Second by Laures.

AYE: Heathman, Atkinson, Laures

NAY: None

Motion Approved

The following will be presented to the voters at the annual meeting in March 2014 (pending clarification of the noted items).

SUMMARY INFORMATION			2014	2015
100	GENERAL FUND			
	TOTAL REVENUE FUND DISBURSEMENTS		\$ 59,900	\$ 64,350
200	ROAD AND BRIDGE FUND			
	TOTAL ROAD & BRIDGE FUND DISBURSEMENTS		\$ 454,417	\$ 462,016
300	TOTAL FIRE FUND DISBURSEMENTS			
	TOTAL FIRE FUND DISBURSEMENTS		\$ 160,712	\$ 160,712
320	PUBLIC SAFETY			
	TOTAL PUBLIC SAFETY FUND DISBURSEMENTS		\$ 23,350	\$ 25,000
400	CAPITAL PROJECTS FUND			
	TOTAL CAPITAL FUND DISBURSEMENTS		\$ -	\$ -
800	RESERVE FUND			
	TOTAL RESERVE FUND DISBURSEMENTS		\$ -	\$ -
900	DEBT SERVICE FUND			
	TOTAL DEBT SERVICE FUND DISBURS.		\$ 33,831	\$ 32,394
TOTAL EXPENSES			\$ 732,210	\$ 744,472
EST REVENUE FOR YEAR				
	GAS TAX		\$25,000	\$25,000
	ANNEXATION PAYMENTS		\$1,800	\$1,800
	MARKET VALUE CREDIT		\$0	\$900
	BANK INTEREST		\$1,500	\$2,000
	AGGREGATE TAX PMT		\$0	\$0
	REIMBURSEMENT FOR EXPENSES			\$1,000
	TOWN HALL FEE & DEPOSIT			\$300
	MISC INCOME		\$300	\$300
TOTAL ESTIMATED INCOME			\$28,600	\$31,300
TOTAL EXPENSES FOR YEAR			\$732,210	\$744,472
REVENUE FOR YEAR			-\$28,600	-\$31,300
LESS FROM RESERVES			-\$10,000	\$0
LESS ZUMBROTA BANK LOAN				
SUMMARY SPENT THIS YEAR				
TAX LEVY FOR YEAR			\$693,610	\$713,172
			2014	2015
	YTY Change		\$16,744	\$19,562
	YTY Change %		2.47%	2.82%

Supervisor Heathman moved to adjourn. Second by Laures.
AYE: Heathman, Atkinson, Laures
NAY: None
Motion Approved, meeting adjourned at 11:15AM

Submitted by:

Michael Brown, Clerk



Michael Brown, Clerk/Treasurer



Lenny Laures, Chairman

