

CASCADE TOWNSHIP

OLMSTED COUNTY – MINNESOTA BOARD MINUTES

March 3, 2014

Call to order at 6:00 pm at the Cascade Town Hall Board Room. All in attendance recited the Pledge of Allegiance.

Members present were: Chairman Laures, Supervisor Arlen Heathman, Supervisor Harold Atkinson, and Clerk\Treasurer Michael Brown

Attendees present: Sheriff's Deputy Chad Miller, Jim and Sandy Hoss, Patrick Murphy (Tonna), Jim, and Judy Larsen, Don and Ardith Ottman, Char Brown, Nels Pierson

Chairman Laures called for additional agenda items. None requested.

Township Board Continuing Business.

- A motion by Supervisor Heathman to approve the minutes from the February 3, 2014 town board meeting as published and distributed. Second by Supervisor Atkinson.
AYE: Heathman, Atkinson, Laures
NAY: None
Motion Approved
- A motion by Supervisor Atkinson to approve the minutes from the February 7, 2014 budget meeting as published and distributed. Second by Supervisor Laures.
AYE: Heathman, Atkinson, Laures
NAY: None
Motion Approved
- A motion by Supervisor Heathman to approve the minutes from the February 14, 2014 special town board meeting as published and distributed. Second by Supervisor Atkinson.
AYE: Heathman, Atkinson, Laures
NAY: None
Motion Approved
- A motion by Supervisor Atkinson to approve the Board of Audit report as published and distributed. Second by Supervisor Heathman.
AYE: Heathman, Atkinson, Laures
NAY: None
Motion Approved
- A motion by Supervisor Atkinson to approve and pay the Joint Powers bill (claim # 1562) of \$30,075.52. Second by Supervisor Heathman.
AYE: Heathman, Atkinson, Laures
NAY: None
Motion Approved

- A motion by Supervisor Heathman to approve and pay the remaining Cascade bills (claim #s 1551 – 1561) of \$3777.42. Second by Supervisor Atkinson.
AYE: Heathman Atkinson, Laures
NAY: None
Motion Approved

- Clerk/Treasurer Brown reviewed the financial reports.

Total receipts in February 2014 were:

1. Checking interest of \$199.71
2. Gas Tax from Olmsted County of \$28,290.77

The Premier Bank account balance as of February 28, 2014 was \$363,038.30

The CTAS balance as of the start of this meeting is \$363,038.30

The total outstanding checks are:

1. Checks written at this meeting - \$35,864.70

Ending CTAS balance on March 3, 2014 is \$327,173.60

Motion to approve the financial report was made by Supervisor Laures. Second by Supervisor Atkinson.

AYE: Heathman, Atkinson, Laures

NAY: None

Motion Approved

- Sheriff Deputy's Report:
52 total calls for service for the past month. 11 calls related to vehicle assists and cars in the ditch.
- Mail & Meetings Review
 - Supervisor Laures attended the L&R meeting
 - Clerk/Treasurer Brown will attend the Spring Short Course

Township Board New Business

10. Orderly Annexation Agreement

Clerk Brown reviewed with the board and the assembled audience the final draft of the OA agreement. Supervisor Laures requested that the final draft be reviewed by the township attorney and any changes communicate to the city of Rochester.

Supervisor Heathman moved to authorize the chair and clerk to sign the final agreement pending review and approval from the township attorney. Second by Supervisor Atkinson.

AYE: Heathman, Atkinson, Laures
NAY: None
Motion Approved

The clerk will coordinate the legal review and any updates with the city of Rochester.

16. Nels Pierson

Mr. Pierson appeared before the board to provide an early awareness of his most recent consideration for reuse of the St. Mary's Barn. Mr. Pierson is investigating the option of using the barn as the site of an aquaponics operation to raise fish, and as a reuse of the biological waste of the fish farm, grow micro herbs or other greens. The operation would be agricultural in nature and wholesale only. Mr. Pierson suggested this might fit a Special District zoning designation.

11. Planning Commission

Supervisor Heathman reviewed with the board his concerns with the Planning Commission leadership and the lack of progress, despite the presence of a quorum, toward completion of the previously communicated action items. The clerk was requested to send a letter to the members of the commission emphasizing the need for progress.

The board discussed Planning Commission applicant Ronald Schaap.

Supervisor Laures moved to appoint Mr. Schaap to the Planning Commission effective with the April 2014 meeting. Second by Supervisor Atkinson.

AYE: Heathman, Atkinson, Laures

NAY: None

Motion Approved

The board interviewed Planning Commission applicant Char Brown. Ms. Brown introduced herself and provided an overview of her professional work experiences and skill set.

Supervisor Atkinson moved to appoint Ms. Brown to the Planning Commission effective with the April 2014 meeting. Second by Supervisor Heathman.

AYE: Heathman, Atkinson, Laures

NAY: None

Motion Approved

12. Budget Update

Clerk/Treasurer Brown provided an update on the 2015 fire contract cost. The actual cost is approximately \$5000 less than was included in the draft budget for the annual meeting. The draft budget will be amended to reflect the actual cost and the electorate will be asked to decide if the \$5000 savings should be realized as a levy reduction or added to one of the fund categories.

13. Resolution Accepting a Private Donation

The town board reviewed resolution 14-003 accepting a private donation of 100 banquet chairs for the town hall.

Supervisor Heathman moved to approve Resolution 14-003. Second by Supervisor Atkinson.

AYE: Heathman, Atkinson, Laures

NAY: None

Motion Approved

14. Township Auditors

Clerk/Treasurer Brown discussed with the board the engagement letter from Smith Schaeffer and Associates to act as the township auditor for fiscal year 2013.

Supervisor Laures moved to authorize the clerk to sign the engagement letter. Second by Supervisor Atkinson.

AYE: Heathman, Atkinson, Laures

NAY: None

Motion Approved

The clerk was requested to pursue a three year contract with Smith Schaeffer and Assoc.

15. Road Maintenance

Supervisor Laures provided an update on the past month's maintenance activities.

17. Public Hearing Audio Recording Equipment

The clerk was directed to investigate options to satisfy the requirement to audio record public hearings.

18. Upcoming Meetings

Annual Meeting; March 11, 2014

Asphalt training; March 12, 2014

OCTOA; March 27, 2014 at Rochester Town Hall

OCTOA Banquet; March 29, 2014 at Stewartville Legion, Cascade to bring door prize

19. Annual Meeting Update

Clerk Brown provided an update on the annual meeting and elections

Motion by Supervisor Laures to adjourn. Second by Supervisor Atkinson.

AYE: Heathman, Atkinson, Laures

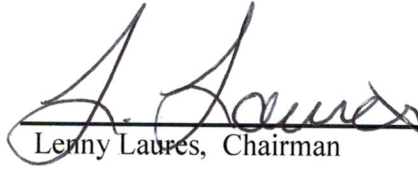
NAY: None

Motion Approved. Meeting adjourned at 7:58 PM

Submitted: Michael Brown, Clerk/Treasurer



Michael Brown, Clerk/Treasurer



Lenny Laures, Chairman

