



CASCADE

--- TOWNSHIP ---

2025 75TH ST. NE
Rochester, MN 55906
www.cascadetownship.us

BOARD MINUTES

October 6, 2014

Call to order at 6:00 PM at the Cascade Town Hall Board Room.

Members present: Supervisors Heathman, Atkinson, and Laures, Clerk/Treasurer Michael Brown

Attendees present: Jim and Sandy Hoss, Judy and Jim Larsen, Don and Ardith Ottman, Char Brown (planning Comm.), Albert (Jim) Evans, Val and Jeff Coe

Chairman Laures called for additional agenda items. None were requested.

Township Board Continuing Business.

- A motion by Mr. Heathman to approve the minutes from the September 8, 2014 town board meeting as published and distributed. Second by Mr. Atkinson.
AYE: Atkinson, Heathman, Laures
NAY: None
Motion Approved
- A motion by Mr. Heathman to approve and pay the Joint Powers bill (claim # 1695) of \$23,782.94.
Second by Mr. Atkinson
AYE: Atkinson, Heathman, Laures
NAY: None
Motion Approved
- A motion by Mr. Atkinson to approve and pay the remaining Cascade bills (claim #s 1679 – 1694) of \$8224.07 Second by Mr. Heathman.
AYE: Atkinson, Heathman, Laures
NAY: None
Motion Approved
- Clerk/Treasurer Brown reviewed the financial reports.

Total receipts in September 2014 were:

1. Checking interest of \$166.36
2. Journeys with Jeff, Town Hall rental \$150.00
3. Olmsted County, Town Hall rental \$150.00
4. Connie Schultz, Town Hall rental \$150.00
5. Troy Dickison, culvert, \$809.00
6. Rochester Flower & Garden club, Town Hall rental, \$150.00

The Premier Bank account balance as of July 31, 2014 was \$271,074.40

The CTAS balance as of the start of this meeting is \$271,074.40

The total outstanding checks are:

1. Checks written at this meeting - \$33,701.48
2. CK #4274 - \$135.00

Ending CTAS balance on October 6, 2014 is \$237,237.92

- A motion by Mr. Heathman to approve the financial report. Second by Mr. Atkinson.
AYE: Atkinson, Heathman, Laures
NAY: None
Motion Approved
- Sheriff Deputy's Report:
Deputy Chad Miller provided an update on patrol activities. There were a total of 42 calls for service.
- Mail Review
- Meeting Review
Mr. Laures attended TCPA
Messrs. Brown, Heathman and Laures attended OCTOA.

Township Board New Business

10. Planning Commission membership

Mr. Schaap has moved out of the township and has signed for the sale of his home and is no longer eligible to serve on the Planning Commission.

- A motion by Mr. Heathman to appoint Mr. Albert (Jim) Evans to the Planning Commission to replace Mr. Schaap. The appointment is effective immediately. Second by Mr. Atkinson.
AYE: Atkinson, Heathman, Laures
NAY: None
Motion Approved

11. Medical Rental Policy

On behalf of the Planning Commission, Mr. Heathman requested direction from the board regarding the development of a policy to permit renting of residences, while owner or tenant occupied, for use by visiting medical patients. Messrs. Laures and Atkinson confirmed their position that this type of use should be allowed.

Mr. Laures confirmed his position that this type of use should have some form of control in place. Mr. Heathman stated he would contact Olmsted County to determine where they are in the process of developing such an ordinance. The desire is to not unnecessarily lead the county in developing such an ordinance.

12. Zoning Ordinance Update

Clerk Brown reviewed the updates to the township zoning ordinance prepared by the Planning Commission in response to the previous direction set by the town board.

- A motion by Mr. Heathman to move the updates through the adoption process. Second by Mr. Laures.
AYE: Atkinson, Heathman, Laures
NAY: None
Motion Approved

13. Majestic Meadows Developer's Agreement

- A motion by Mr. Laures to make approval of the Developer's Agreement contingent upon finding funding for the road connection into the River Highlands development. Second by Mr. Heathman.
AYE: Atkinson, Heathman, Laures
NAY: None
Motion Approved

Mr. Laures stated he will contact the township engineer to provide a cost for the connection.

The draft Developer's Agreement contains a clause for the developer to make a \$6000 contribution toward the development of a trail to connect their out lot to the exiting public easement in the Salley Hill development. After discussion, the board stated this clause should be removed and replaced by language requiring the developer to build the trail, per the required specifications, necessary to connect their out lot to the existing public easement.

The clerk was directed to send a letter to TCPA informing them of the foregoing decisions and also requesting an adjustment to the required insurance level per state tort law for townships.

14. Janitorial Service Quotes

Clerk Brown reviewed with the board the two quotations received for janitorial service for the town hall.

- A motion by Mr. Heathman to accept the janitorial quote from Possabilities. Second by Mr. Atkinson.
AYE: Atkinson, Heathman, Laures
NAY: None
Motion Approved

15. Town Hall Rental Requests

Rochester Flower & Garden Club has requested to reserve the town hall for an organization pot luck dinner in August 2015. The board approved the request but denied the request to waive the rental fee.

The board approved the request from an Oronoco township resident to reserve the hall for Thanksgiving and Christmas eve for family celebrations.

The board directed that the damage deposit continue to be collected from all renters including other governmental agencies.

Township Board Discussion Items

16. Road Maintenance

A. Trapper Lane

The previously identified driveways presenting homeowner maintenance issues as a result of the recent overlay work have been adjusted to resolve the concerns.

B. Road Signs

The township road signs are in the process of being replaced. The street signs will be done next year.

17. Planning Commission Update

18. Town Hall Building Concerns

Mr. Heathman will contact KBS seeking resolution of the building panel expansion/contraction issue.

19. Board Overlap

The board suggested this item be revisited at the annual reorganization meeting.

Additional Notes

Mr. Laures requested the clerk to add an item to the November agenda to address his concerns with the recording of town board meetings.

Motion by Supervisor Atkinson to adjourn. Second by Supervisor Heathman.

AYE: Atkinson, Heathman, Laures

NAY: None

Motion Approved. Meeting adjourned at 8:36 PM

Submitted: Michael Brown, Clerk/Treasurer

A handwritten signature in cursive script, appearing to read "Michael Brown", written above a horizontal line.

Michael Brown, Clerk/Treasurer

A handwritten signature in cursive script, appearing to read "Leonard Laures", followed by the date "11-3-14", written above a horizontal line.

Leonard Laures, Chairman