



## **CASCADE** --- TOWNSHIP ---

2025 75<sup>TH</sup> ST. NE  
Rochester, MN 55906  
[www.cascadetownship.us](http://www.cascadetownship.us)

### **BOARD MINUTES**

**September 8, 2014**

Call to order at 6:18 pm at the Cascade Town Hall Board Room following the Cascade Township Board of Adjustment meeting.

Members present: Supervisors Heathman, Atkinson, and Laures, Clerk/Treasurer Michael Brown

Attendees present: Jim and Sandy Hoss, Judy Larsen, Don and Ardith Ottman, Char Brown (planning Comm.), Craig Johnson and Terry Johnson (Farmland LLC), William Tointon (McGhie & Betts), Roger Ihrke (TCPA), Jeff Olsgard (Veit), Albert Evans, Chad Kelly and Brian Schumacher (RSG), Perry Atterholt (Mathy)

Chairman Laures called for additional agenda items. None were requested.

### **Township Board Continuing Business.**

- A motion by Mr. Atkinson to approve the minutes from the August 4, 2014 town board meeting as published and distributed. Second by Mr. Laures.  
AYE: Atkinson, Heathman, Laures  
NAY: None  
Motion Approved
- A motion by Mr. Heathman to approve the minutes from the August 21, 2014 special town board meeting as published and distributed. Second by Mr. Atkinson.  
AYE: Atkinson, Heathman, Laures  
NAY: None  
Motion Approved
- A motion by Mr. Heathman to approve and pay the Joint Powers bill (claim # 1678) of \$15,292.60. Second by Mr. Atkinson  
AYE: Atkinson, Heathman, Laures  
NAY: None  
Motion Approved
- A motion by Mr. Laures to approve and pay the remaining Cascade bills (claim #s 1656 – 1677) of \$21509.44. Second by Mr. Atkinson.  
AYE: Atkinson, Heathman, Laures  
NAY: None  
Motion Approved
- Clerk/Treasurer Brown reviewed the financial reports.

Total receipts in August 2014 were:

1. Checking interest of \$190.84
2. Journeys with Jeff, Town Hall rental \$150.00
3. Olmsted County Finance, PILT \$190.24
4. James Bier, culvert contribution \$200.00
5. Farmland LLC, special meeting fees, \$600.00
6. Donna Vale Town Hall rental, \$150.00
7. Tarja Anderson, Town Hall rental, \$150.00

The Premier Bank account balance as of July 31, 2014 was \$308,857.57

The CTAS balance as of the start of this meeting is \$308,857.57

The total outstanding checks are:

1. Checks written at this meeting - \$39,373.53
2. CK #4222 - \$120.00

Ending CTAS balance on September 8, 2014 is \$269,364.04

- A motion by Mr. Heathman to approve the financial report. Second by Mr. Laures.  
AYE: Atkinson, Heathman, Laures  
NAY: None  
Motion Approved
- Sheriff Deputy's Report:  
Deputy Chad Miller provided an update on patrol activities. There were a total of 76 calls for service including many traffic stops.
- Mail Review
- Meeting Review  
Mr. Laures attended TCPA  
Mr. Heathman attended the county Committee of the Whole.  
The supervisors attended the District 1 mtg.  
Mr. Brown and Mr. Heathman attended a Rochester Urbanized Area MS4 meeting.

## **Township Board New Business**

### 12. Jim Evans Introduction

Mr. Evans introduced himself to the board and expressed his interest in being considered for appointment to the Planning Commission when an opening arises. Mr. Evans provided a brief history of his professional background and his motivation for serving. Clerk Brown noted that Mr. Evans' name was on a list of interested parties established in 2009. The board thanked Mr. Evans for his interest. Clerk Brown was requested to bring the 2009 list to the October board meeting for a discussion on updates and refreshing of the interest list.

### 13. Veit Disposal early crushing request

Mr. Olsgard addressed the board to request permission to begin their annual crushing activity earlier than is normal and allowed by the CUP. The request is being made to match the availability of the crushing contractor. Mr. Olsgard noted the directions that will be given to the contractor to ensure compliance with the CUP. The board approved the request and reminded Mr. Olsgard of the conditions for crushing.

Mr. Olsgard also addressed the board to provide an update on the corrective actions requested by the township. The town board acknowledged the efforts of Veit and expressed no further concerns. The board, with the concurrence of the Planning Commission Chair, excused Veit from the 2014 October meeting attendance required by the CUP.

### 14. Town Hall Rental Requests

Clerk Brown provided the board with an update on reservation activity for the town hall. Through December there are 7 booked events.

### 15. Transcription Services for Public Hearings

Responding to a request from the Planning Commission and a suggestion from TCPA, transcription services for recording public hearings were investigated. Clerk Brown reviewed the costs and recommended against pursuing this option due to high cost (\$60/hr. plus \$4.00 per page). The board accepted the recommendation. It was noted the Clerk records meetings to assist in preparing minutes. However, the recording equipment is privately owned and the recordings are not official records and are not available to the public.

### 16. Public Comments via Township Website

The Planning Commission requested the Town Board to consider allowing the use of the township website as a medium for collecting comments regarding items having a public hearing. Concerns were expressed regarding the ability to control and limit comments and the proper inclusion and storage of input for the public record. The board declined to approve the requested use as the details need more investigation and discussion.

### 16.5. Milestone Materials (unplanned agenda addition)

Representatives of Milestone materials addressed the board to offer the board the opportunity to answer any questions the board may have regarding the upcoming request for rezoning of a parcel along 55<sup>th</sup> St. Mr. Laures noted he had questions that would need to be addressed regarding access and road use. Mr. Laures noted he had met with the city and county and both show the rezone parcel to be in the suburban sub-division area. It was noted by Mr. Laures under this designation the gravel operations could be under interim use permits. Mr. Heathman noted 55<sup>th</sup> St. is a township road by use. The option to vacate the road was noted by Mr. Laures. No questions or follow up action items were noted.

## **Township Board Discussion Items**

### 17. Road Maintenance

A. Trapper Lane

The residents expressed a concern about the slopes connecting their drives to the recently repaved road. Mr. Lares stated he had received a quote of approximately \$900 per drive or a total of \$1800 to address the problem. The board approved the plan.

B. Portland Ct.

There are several rotting trees in the road ROW in danger of falling and damaging homes. Mr. Lares stated he would be able to retain Hathaway at his "special duty rate" of \$125/hr. to remove the trees. This would include all brush removal. The board approved removal of the trees (approximately 8-10).

C. 7<sup>th</sup> St.

The driveways creating water flow problems onto the road way will be graded with the blade to create a proper swail.

D. Indigo

Small patch required.

E. Salt

The township has been requested to accept early delivery of salt in order to make more room at the docks for additional stock. Early deliveries will begin. Delivery rates are \$9.95/ton.

18. Planning Commission Update

No update

19. Upcoming Meetings

Planning Commission on September 16, 2014  
OCTOA September 25, 2014 at Byron Fire Hall

Additional Notes

Mr. Lares informed the board that Don Fredrickson has decided to no longer provide janitorial services to Cascade. Clerk Brown was requested to obtain quotes for Janitorial services. Clerk Brown stated an intent to request quotes from ABC and Possabilities. ABC currently has the state contract to provide services for MNDOT.

Mr. Atkinson expressed a concern with the overlap between the members of the board, the planning commission, and the board of adjustment and the appearance of a lack of separation. After discussion, no further action was taken at this time.

Motion by Supervisor Atkinson to adjourn. Second by Supervisor Heathman.

AYE: Atkinson, Heathman, Lares

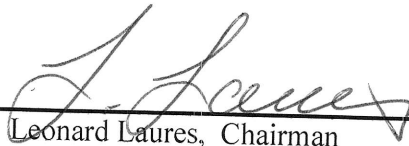
NAY: None

Motion Approved. Meeting adjourned at 8:00 PM

Submitted: Michael Brown, Clerk/Treasurer

A handwritten signature in cursive script, appearing to read "Michael Brown", written over a horizontal line.

Michael Brown, Clerk/Treasurer

A handwritten signature in cursive script, appearing to read "Leonard Laures", written over a horizontal line.

Leonard Laures, Chairman