



**CASCADE**  
--- TOWNSHIP ---

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**CASCADE TOWNSHIP  
OLMSTED COUNTY – MINNESOTA  
BOARD MINUTES**

October 5th, 2015

**OPENING BUSINESS**

Called to Order at 6:00 pm at the Cascade Town Hall. Chairman Heathman requested 30 seconds of silence in honor and memory of Corky Atkinson. All in attendance recited the Pledge of Allegiance.

Those in attendance were Chairman Arlen Heathman, Supervisor Dan Frissora, Supervisor Jimmy Hoss, Supervisor Lenny Laures, Supervisor Gary Sieck and Clerk/Treasurer Steve Wilson

The minutes from the September 8th, 2015 meeting were reviewed by the Board. It was moved by Supervisor Frissora and seconded by Supervisor Sieck to approve the minutes as presented. All voted in favor and the motion passed.

**CONTINUING BUSINESS**

The Board reviewed the Joint Powers claims and payroll. It was moved by Supervisor Hoss and seconded by Supervisor Frissora to approve the claims and payroll as presented. Supervisors Sieck, Heathman, Frissora and Hoss voted in favor and Supervisor Laures abstained. The motion passed.

The Board reviewed the Cascade Township claims and payroll. It was moved by Supervisor Sieck and seconded by Supervisor Heathman to approve the claims and payroll as presented. All voted in favor and the motion passed.

The Board reviewed the Cascade Township cash control statement and bank statement. It was moved by Supervisor Sieck and seconded by Supervisor Laures to approve the cash control statement as presented. All voted in favor and the motion passed.

Deputy Sheriff Chad Miller presented a report to the Board. There were 53 calls in the last 30 days.

The Board reviewed the monthly email and mail.

The Board provided reports to the other Board members and to the citizens regarding meetings attended over the last month. Supervisor Hoss reported on OCTOA which was attended by Supervisors Laures, Hoss, Heathman, Frissora and Clerk/Treasurer Wilson. Supervisor Laures reported on TCPA.

## **NEW BUSINESS**

Chairman Heathman read a statement from attorney Ken Bayliss regarding the status of the Lawsuit from Wilmar Investments LLC:

*"We have timely answered the Complaint. The case has been assigned to a judge who will issue a scheduling order that will set the deadlines in the case. We will know about how fast the case will progress once the court issues the scheduling order. We expect to be able to report more at next month's meeting."*

The Board discussed the connecting road between River Highlands and Majestic Meadows. Chad Shuman from Olmsted County provided the history of the connecting road and why it is being required by the County. Mark Walch from G Cubed Engineering described the design of new roads including the new connecting road. Board members assured citizens the road would be the same quality and meet the same specifications of other Townships roads. Plans will move forward for the connecting road as originally agreed.

The Board reviewed a meeting reimbursement policy. Version 1.0 was provided. A motion was made by Supervisor Sieck and seconded by Supervisor Hoss to approve the Township meeting reimbursement policy 1.0. All voted in favor and the motion passed.

The Board reviewed a staffing proposal. Clerk/Treasurer Wilson presented the research and the report. It was moved by Supervisor Laures and seconded by Supervisor Frissora to pay the Clerk/Treasurer an hourly wage of \$17.50/hour retroactive to June 1<sup>st</sup>. All voted in favor and the motion passed.

It was moved by Supervisor Sieck and seconded by Supervisor Frissora to hire an Assistant Clerk/Treasurer as a separate position from the Deputy Clerk Treasurer. The hourly rate would be \$17.50/hour. All voted in favor and the motion passed.

The Board requested a market analysis regarding pay ranges of appointed Clerk/Treasurers in Minnesota. The board will review the analysis by February and make any needed adjustments to the Clerk/Treasurer positions.

The Board discussed the appointment of a new Planning and Zoning Commissioner. Three people provided resumes for the open position vacated by Chuck Masog. The candidates were Cheryl Adolphson, Tom Glaser and Dave Moertel. The Board used written and recorded ballots that were recorded by Clerk/Treasurer Wilson. The results were Supervisor Sieck voted for Cheryl Adolphson, Supervisor Laures voted for Tom Glaser, Supervisor Hoss voted for Cheryl Adolphson, Supervisor Heathman voted for Cheryl Adolphson and Supervisor Frissora voted for Dave Moertel. It was moved by Supervisor Frissora and seconded by Supervisor Hoss for a unanimous decision for Cheryl Adolphson. All voted in favor and the motion passed.

The Sheriff's contract for 2016-2017 was discussed. It was moved by Supervisor Sieck and seconded by Supervisor Hoss to approve the contract. All vote in favor and the motion passed.

### **DISCUSSION ITEMS**

Supervisor Sieck gave an update regarding the Planning and Zoning Commission.

Supervisor Laures gave a road maintenance report.

It was moved by Supervisor Heathman and seconded by Supervisor Sieck to approve a fee waiver for hall rental to the family of Corky Atkinson for a funeral service on Saturday October 10th. All voted in favor and the motion passed.

It was moved by Supervisor Sieck and seconded by Supervisor Laures to approve a fee waiver for hall rental to the 4-H led by Bev Lewis and consisted of Kindergarten to second grade. The 4-Hers would need the Hall in the evening on the second Thursday of each month. All voted in favor and the motion passed. The agreement will go through the school year and be reviewed again next summer 2016.

It was moved by Supervisor Frissora and seconded by Supervisor Laures to adjourn.

The meeting adjourned at 9:14 pm

There were 18 citizens who registered their attendance at the meeting.

Steve Wilson  
Clerk/Treasurer  
Cascade Township