

CASCADE
--- TOWNSHIP ---

2025 75TH ST. NE
Rochester, MN 55906
www.cascadetownship.us

CASCADE TOWN BOARD MINUTES

February 2, 2015

Call to order at 6:00 PM at the Cascade Town Hall Board Room.

Members present: Supervisors Heathman, Atkinson (arrived late), and Laures, Clerk/Treasurer Brown

Attendees present: Jim and Judy Larsen, Jim and Sandy Hoss, Chuck Wallace, Judy Ohly, Char Brown, Lad Roering, Jon Espy, John Friedrichs, Steve Wilson, Don and Darla McKenzie.

Chairman Laures called for additional agenda items. Clerk Brown requested two follow up items for the Schoeppner CUP and the Wilmar discussions.

Township Board Continuing Business.

- A motion by Mr. Heathman to approve the minutes from the January 5, 2015 town board meeting as distributed. Second by Mr. Laures.
AYE: Heathman, Laures
NAY:
Motion Approved

(Mr. Atkinson arrived)
- A motion by Mr. Atkinson to approve and pay the Joint Powers bill (claim # 1755) of \$23,290.88. Second by Mr. Heathman
AYE: Atkinson, Heathman
NAY: None
Abstain: Laures
Motion Approved
- A motion by Mr. Atkinson to approve and pay the remaining Cascade bills (claim #s 1743 – 1754) of \$11,225.66. Second by Mr. Heathman.
AYE: Atkinson, Heathman, Laures

NAY:
Motion Approved

- Clerk/Treasurer Brown reviewed the financial reports.

Total receipts in January 2015 were:

1. Checking interest of \$226.15
2. Journeys with Jeff, Town Hall rental \$150.00
3. Olmsted County final tax settlement for 2014 \$5,472.83
4. Filing fee Judy Ohly \$2.00
5. Filing Fee Lenny Laures \$2.00

The Premier Bank account balance as of January 31, 2015 was \$364,860.23

The CTAS balance as of the start of this meeting is \$364,860.23

The total outstanding checks are:

1. Checks written at this meeting - \$36,279.72
2. Ck # 4357 - \$100.00

Ending CTAS balance on February 2, 2015 is \$328,480.51

- A motion by Mr. Laures to approve the financial report. Second by Mr. Atkinson.
AYE: Atkinson, Laures
NAY: Heathman
Motion Approved
- Sheriff Deputy's Report:
Deputy Chad Miller reported 47 calls for service in the past month. Five calls were at Zumbro Ridge Estates.
- Mail Review
Supervisor Laures noted communication from RPU regarding their periodic Well Head Protection Plan update
- Meeting Review
All Supervisors attended the OCTOA mtg.
Mr. Heathman met with KBS to address the building construction issues
Mr. Laures attended ROCOG, and the City Comp Plan mtg.

Mr. Atkinson met with the JPB Personnel Committee

Township Board New Business

10. Variance Discussion; Mr. McKenzie

Mr. McKenzie appeared before the board to discuss his proposed addition to his house the need for a variance to the front yard setback requirements. Mr. McKenzie desired to know if it would be worthwhile to pursue the variance. The board noted that no position could be taken at this meeting. The board did not note any significant concerns with the nature of the request. It was noted the addition would bring the house more in line with the surrounding properties. Mr. McKenzie will contact TCPA to start the variance process.

11 & 12. Bd. of Audit and Budget Meetings

The annual Board of Audit meeting will be held on February 9, 2015 at 6PM at the town hall. The budget meeting will follow.

13. Election and Annual Meeting

Clerk Brown reviewed the resolutions to appoint the Absentee Ballot Board members and the election judges for the annual election. The proposed annual newsletter was reviewed by the board.

- A motion by Mr. Atkinson to adopt resolution 15-02-01 appointing the election judges for the annual election. Second by Mr. Heathman.
AYE: Atkinson, Heathman , Laures
NAY: None
Motion Approved
- A motion by Mr. Heathman to adopt resolution 15-02-02 appointing the members of the Absentee Ballot Board. Second by Mr. Atkinson.
AYE: Atkinson, Heathman , Laures
NAY: None
Motion Approved
- A motion by Mr. Heathman to approve the annual newsletter as drafted. Second by Mr. Laures.
AYE: Atkinson, Heathman , Laures
NAY: None
Motion Approved

The Chair was authorized to sign the check for the postage required for the annual newsletter mailing as this claim must be paid before the next monthly meeting.

14. Follow up Items

Schoeppner CUP: It is unknown if TCPA has responded to the complainant.

Wilmar Investments: The letter from the township attorney to address the questions posed by Mr. Fitzgerald was sent and noted the information desired was available in the public record of the township/county.

Township Board Discussion Items

15. Road Maintenance

No significant items

16. Town Hall Building Concerns

Mr. Heathman met with KBS. KBS has identified the cause of the gaps and corner cracking as a result of wall panel movement. This is due to a combination of outside ambient temperatures and the lack of relative humidity inside the building. A resolution is to fill the gaps between exterior walls and interior countertops with caulk. A discussion about whether to add a humidifier to maintain inside humidity levels ensued. No decision was made as to whether to install a humidifier.

17. Town Hall Rentals

- A motion by Mr. Heathman to waive the rental fee for the upcoming weed seminar rental.
Second by Mr. Atkinson.
AYE: Atkinson, Heathman , Laures
NAY: None
Motion Approved

Per past practice the fee for the Boardman Valley rental was waived.

18. Upcoming Meetings

February 17, 2015 ISTS public hearing at the county: Mr. Heathman inquired if the township had taken a position on the ISTS. Mr. Laures stated the township has not taken a position. Mr. Heathman noted no one should be speaking for Cascade Township.

Mr. Laures encouraged interested parties to ride the bus up to Lobby day at the Capital

19. Call to Audience

Mr. Hegreness inquired about the conversation with his neighbor regarding the number of autos and the activity at that address. Clerk Brown reported that Mr. Parrish had contacted him and noted he was unable to attend the meeting but stated the car activity has ceased. The board stated this matter is closed for now.

The board discussed the competitive quote being pursued by Rochester Township for audit services. Cascade will wait to proceed until a decision is made by Rochester.

The board discussed the revised MOU with the City of Rochester Fire Department.

- A motion by Mr. Heathman to approve the MOU as distributed. Second by Mr. Atkinson.
AYE: Atkinson, Heathman , Laures
NAY: None
Motion Approved

No additional comments/questions from the audience.

Motion by Mr. Atkinson to adjourn. Second by Mr. Heathman.

AYE: Atkinson, Heathman, Laures

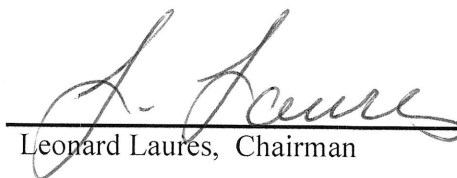
NAY: None

Motion Approved. Meeting adjourned at 7:44 PM

Submitted: Michael Brown, Clerk/Treasurer



Michael Brown, Clerk/Treasurer



Leonard Laures, Chairman

