



CASCADE
--- TOWNSHIP ---

2025 75TH ST. NE
Rochester, MN 55906
www.cascadetownship.us

CASCADE TOWN BOARD MINUTES

March 2, 2015

Call to order at 6:15 PM at the Cascade Town Hall Board Room.

Members present: Supervisors Heathman, Atkinson, and Laures, Clerk/Treasurer Brown

Attendees present: 12 township residents as noted on the attendance log

Chairman Laures called for additional agenda items. Supervisor Heathman requested to add a review of the ballot petition for the five member board to the agenda.

Township Board Continuing Business.

- A motion by Mr. Heathman to approve the minutes from the February 2, 2015 town board meeting as distributed. Second by Mr. Atkinson.
AYE: Atkinson, Heathman, Laures
NAY:
Motion Approved
- A motion by Mr. Heathman to approve the minutes from the February 9, 2015 town board budget and board of audit meeting as distributed. Second by Mr. Atkinson.
AYE: Atkinson, Heathman, Laures
NAY:
Motion Approved
- A motion by Mr. Heathman to approve the minutes from the February 23, 2015 special town board meeting as distributed with a ammendment to list the name of the new law firm for the township attorney. Second by Mr. Atkinson.
AYE: Atkinson, Heathman, Laures
NAY:
Motion Approved

- A motion by Mr. Atkinson to approve and pay the Joint Powers bill (claim # 1769) of \$12,157.67. Second by Mr. Heathman
 AYE: Atkinson, Heathman
 NAY: None
 Abstain: Laures
 Motion Approved
- A motion by Mr. Atkinson to notify the township attorney to terminate any further work on pursuing the question of an EIS as it relates to the 55th street quarry. Second by Mr. Heathman.
 AYE: Atkinson, Heathman, Laures
 NAY:
 Motion Approved
- A motion by Mr. Atkinson to approve and pay the remaining Cascade bills (claim #s 1756 – 1768) of \$ 5,565.31. Second by Mr. Heathman.
 AYE: Atkinson, Heathman, Laures
 NAY:
 Motion Approved
- Clerk/Treasurer Brown reviewed the financial reports.

Total receipts in January 2015 were:

1. Checking interest of \$172.37
2. Journeys with Jeff, Town Hall rental \$150.00

The Premier Bank account balance as of February 27, 2015 was \$330,353.29

The CTAS balance as of the start of this meeting is \$330,353.29

The total outstanding checks are:

1. Checks written at this meeting - \$19,802.22
2. Ck # 4370 - \$1,824.56

Ending CTAS balance on March 2, 2015 is \$309,000.66

- A motion by Mr. Laures to approve the financial report. Second by Mr. Atkinson.
 AYE: Atkinson, Laures
 NAY: Heathman
 Motion Approved
- Sheriff Deputy's Report:
 Deputy Chad Miller reported 55 calls for service in the past month.

- Mail Review
 - Upcoming Urban Short Course
 - RSG invitation for seminar on March 17, 2015
 - Request from Supervisors to invite Planning Commission members to attend the Spring Short Course
 - A motion by Mr. Heathman to approve the chair to sign the audit engagement letter from Smith Schafer. Second by Mr. Atkinson.
 - AYE: Atkinson, Heathman , Laures
 - NAY: None
 - Motion Approved

- Meeting Review
 - TCPA
 - Weed seminar
 - MS4
 - JP Equipment

Township Board New Business

9. Board of Canvass

The Board of Canvass (Town Board Supervisors) will be held following the annual meeting on March 10, 2015

10. Pleasant Prairie Cemetery

The cemetery is still in the city. The board takes no position on whether the cemetery should remain in the city or be detached. The matter is between the city and the cemetery. The clerk was instructed to notify the city of this position.

11. Board of Audit Report for annual meeting

Clerk Brown reviewed the Board of Audit Report as required for the Annual Meeting.

- A motion by Mr. Heathman to approve the Board of Audit Report as drafted. Second by Mr. Atkinson.
- AYE: Atkinson, Heathman , Laures
- NAY: None
- Motion Approved

12. FY 2014 Audit

Smith Schafer will be retained as the audit firm.

13. Cafeteria Plan

Mr. Lares will review the concerns with the township attorney. Clerk Brown will distribute the minutes of the February 2007 minutes adopting the plan.

Township Board Discussion Items

14. Road Maintenance

No issues. There is a sufficient supply of salt & sand to last the remainder of the season.

15. Town Hall Building Concerns

No updates. KBS repairs are pending.

16. Town Hall Rentals

Pending town hall rentals were reviewed.

17. Upcoming Meetings

18. Review of Ballot Petition

A redacted copy of the ballot petition was made available for review. Mr. Heathman expressed concerns about the accuracy of the photocopy. The matter requires legal guidance.

19. Call to Audience

Discussion of petition for a five member board.
Discussion of township resident campaign concerns.
Mr. Heathman requested to review the checks prior to adjournment.

Motion by Mr. Heathman to adjourn. Second by Mr. Lares.

AYE: Atkinson, Heathman, Lares

NAY: None

Motion Approved. Meeting adjourned at 8:23 PM

Submitted: Michael Brown, Clerk/Treasurer

Michael Brown, Clerk/Treasurer

Leonard Laures, Chairman