



**CASCADE**  
--- TOWNSHIP ---

2025 75<sup>TH</sup> ST. NE  
Rochester, MN 55906  
[www.cascadetownship.us](http://www.cascadetownship.us)

**CASCADE TOWNSHIP  
OLMSTED COUNTY – MINNESOTA  
BOARD MINUTES**

October 3rd, 2016

**OPENING BUSINESS**

Called to order at 6:00 pm at the Cascade Town Hall. All in attendance recited the Pledge of Allegiance.

Those in attendance were Vice Chair Jimmy Hoss, Supervisor Lenny Laures, Supervisor Arlen Heathman, Clerk/Treasurer Steve Wilson and Assistant Clerk/Treasurer Sara Rudquist. Those absent were Chairman Gary Sieck and Supervisor Mike Black.

The minutes from the September 6th, 2016 monthly meeting were reviewed by the Board. It was moved by Supervisor Heathman and seconded by Supervisor Laures to approve the minutes as provided. All voted in favor. The motion passed.

PERA-Driven Social Security adjustments were discussed. Vice Chair Hoss asked Supervisors Laures and Heathman if they would like to voluntarily pay for their employee portion of the payroll back-taxes that were overlooked by the Township related to PERA rule changes. Supervisor Laures said he would volunteer and Supervisor Heathman said he would like to ask questions of the accounting firm Smith Schafer prior to making a decision. The detail of the amounts were provided in the Board packet.

**CONTINUING BUSINESS/CONSENT AGENDA**

The Board reviewed the Joint Powers claims and payroll. It was moved by Supervisor Heathman and seconded by Supervisor Hoss to approve the claims of \$19,763.49 and net payroll of \$9,687.64 as presented. Supervisors Heathman and Hoss voted in favor and Supervisor Laures abstained. The motion passed.

The Board reviewed the Cascade Township Cash Control Statement and bank statement. It was moved by Supervisor Laures and seconded by Supervisor Heathman to approve the Cash Control Statement with an ending month balance of \$297,882.25 as presented. All voted in favor and the motion passed.

The Board reviewed the Cascade Township claims and payroll. It was moved by Supervisor Laures and seconded by Supervisor Hoss to approve the claims as presented excluding #2042 through #2047 and net payroll of \$3,228.62 as presented. All voted in favor and the motion passed.

### **NEW BUSINESS/ACTION ITEMS**

Supervisor Laures presented the proposed Snow and Ice Control policy for Joint Powers.

In accordance with section 3.16B of the Township Zoning Ordinance and section 1C. of the Township Planning Commission policy, Supervisor Heathman moved and Supervisor Hoss seconded the positioning of Supervisor Laures as an interim alternate representative of the Town Board on the Cascade Planning Commission. All voted in favor and the motion passed.

It was moved by Supervisor Hoss and seconded by Supervisor Laures to approve the Continuous Improvement Framework for Cascade Township as presented. The motion also included three priorities for the 2017 Annual Meeting. The priorities are:

1. Township C.U.P. Maintenance
2. Township Road Maintenance
3. Township Ordinance Maintenance

All voted in favor and the motion passed.

It was moved by Supervisor Heathman and seconded by Supervisor Laures to approve Sandy Hohberger and Sue Kirk as alternate election judges. All voted in favor and the motion passed.

It was moved by Supervisor Heathman and seconded by Supervisor Hoss to approve Resolution #16-10-03-01 - #16-10-03-03 as presented. All voted in favor and the motion passed.

It was moved by Supervisor Heathman and seconded by Supervisor Hoss to approve a Hall rental fee waiver for the Buckridge HOA. All voted in favor and the motion passed.

It was moved by Supervisor Heathman and seconded by Supervisor Laures to authorize the Town Hall Manager to waive Town Hall rental fees to any HOAs located within the Township. All voted in favor and the motion passed.

### **DISCUSSION/INFORMATION ITEMS**

Mike Nigbor of Rochester City Parks presented the plan for a new Dog and Garden park to be located in Cascade Township that will open within the month. Citizens expressed their concerns with the late notice from the City. Mr. Nigbor explained the park will go forward either

with the Township and a C.U.P. or the City will annex the property out of the Township. Citizens were encouraged to participate in the process by voicing their recommendations to the Cascade Planning Commission on October 18<sup>th</sup>, 2016 regarding the C.U.P. for the Dog Park.

Supervisor Hoss moved and Supervisor Heathman seconded the purchase and installation of a new sign post on Woodridge Lane that will be used for a neighborhood watch sign. All voted in favor and the motion passed.

Commissioner Hegrenes provided a Planning Commission report.

Supervisor Laures provided a Road Maintenance Report.

Supervisor Laures reported on meetings with TCPA and Animal Control. Supervisor Hoss reported on OCTOA.

Supervisor Heathman moved and Supervisor Hoss seconded to appoint Supervisor Laures as the representative from Cascade Township to the County Animal Control Planning Committee. All voted in favor and the motion passed.

It was moved by Supervisor Heathman and seconded by Supervisor Laures to adjourn. All voted in favor and the meeting adjourned at 8:40 pm.

Twenty two citizens registered their attendance at the meeting.

Steve Wilson  
Clerk/Treasurer  
Cascade Township