



# **CASCADE**

**--- TOWNSHIP ---**

2025 75<sup>TH</sup> ST. NE  
Rochester, MN 55906  
[www.cascadetownship.us](http://www.cascadetownship.us)

## **CASCADE TOWNSHIP OLMSTED COUNTY-MINNESOTA BOARD MINUTES**

November 13, 2017

### **OPENING BUSINESS**

The meeting was called to order at 6:00pm at the Cascade Town Hall. All in attendance recited the Pledge of Allegiance.

Those in attendance were Chairman Jimmy Hoss, Supervisor Mike Black, Supervisor Lenny Laures, Supervisor Arlen Heathman, Clerk/Treasurer Sara Rudquist, and Assistant Clerk/Treasurer Lois Freed. Supervisor Gary Sieck was absent.

The minutes for the October 9, 2017, Board Meeting were reviewed by the Board. It was moved by Supervisor Black and seconded by Supervisor Laures to approve the minutes as provided. All voted in favor. The motion passed.

Deputy Sheriff Tracey Pagel presented the public safety report. There were 99 calls for service over the last month.

### **CONTINUING BUSINESS**

The Board reviewed the Joint Powers claims and payroll. It was moved by Supervisor Laures and seconded by Supervisor Black to approve and pay the claims of \$9,369.04 and net payroll of \$8,323.95 as presented. All voted in favor. The motion passed.

The Board reviewed the Cascade Township Cash Control Statement and bank statement. Supervisor Black moved and Supervisor Heathman seconded to approve the Cash Control Statement with an end-of-the-month balance of \$205,733.40 as presented. All voted in favor and the motion passed.

The Board reviewed the Cascade Township claims and payroll. It was moved by Supervisor Heathman and seconded by Supervisor Black to approve and pay the current month claims of \$84,721.78 and payroll of \$4,872.81 as presented. All voted in favor, and the motion passed.

### **NEW BUSINESS/ACTION ITEMS**

Sheila Craig presented the need for a worksheet for the Water Infrastructure Funding program for Zumbro Ridge Estates and Hallmark Terrace sewer project. Supervisor Black moved and Supervisor

Laures seconded to approve the WHKS service agreement of a maximum cost to Cascade Township of \$1,000.00 based on the contract presented. All voted in favor and the motion passed. Supervisor Laures moved and Supervisor Black seconded to authorize Sheila Craig to solicit proposals for engineering work moving forward on this project. All voted in favor and the motion passed.

Public Hearing was opened to discuss CUP 16-01, Pat Ryan, and the violations of conditions numbers 7 and 14 (septic system and stockade fence). Roger Ihrke of TCPA detailed that the fence requirement has been met, but the septic system final approval has not come through at this time. There was 1 citizen who spoke against. John Friederichs and Dean Hegrenes of the Planning Commission also spoke in this regard. Supervisor Laures moved and Supervisor Heathman seconded to close the public comment portion of the Public Hearing. Supervisor Black moved and Supervisor Laures seconded that the Public Hearing be continued to next month's meeting (December 11, 2017, at 6:00pm).

Roger Ihrke of TCPA stated that their office is running out of storage space and is looking to the townships for suggestions of how to handle the space shortage. Supervisor Laures recommended that TCPA send a notice to each property owner that the plans are being purged after the suggested 20-year period and give an opportunity for the owner to pick up the plans, or they will be discarded. Supervisor Black moved to table this subject until after he brings this recommendation to the TCPA board. Supervisor Laures seconded. All voted in favor and the motion passed.

Supervisor Laures reported on the meeting he and Supervisor Black had with Brent Svendby of the City of Rochester in regards to the 1976 Orderly Annexation Agreement. The city would like to come up with a new agreement that would supersede the current one. Once this agreement is drafted, this topic will be revisited.

Supervisor Laures moved to adopt Resolution 2017.11.13 designating Cascade Town Hall as the polling place for 2018. Supervisor Black seconded. All voted in favor and the motion passed.

MnDOT is coming out with a new map and is requesting that the Board notify of additions to the Cascade map. Supervisors will connect with Clerk/Treasurer Rudquist in this regard.

Supervisor Heathman moved and Supervisor Black seconded to approve the Waste Management contract for 2018. All voted in favor and the motion passed.

## **DISCUSSION/INFORMATION ITEMS**

Road Maintenance Supervisor Mark Cochran presented the road report. Summer work is caught up; mowing, patching complete. Road mileage report was updated. There was discussion about East River Road and the old right of way and whose jurisdiction it is under. Mark will confirm.

Supervisor Hoss reported that Mr. Dvorak seems to be running a business out of his home with employees and large trucks coming and going. Board recommended approaching Roger Ihrke to determine if there is violation with current activity.

Clerk/Treasurer Rudquist will approach MAT attorneys about documentation for possible township credit card.

Supervisor Laures reported regarding Wilmar v. Cascade Township; the hired engineer has reviewed the mitigation plans, and discussion is ensuing.

Commissioner John Friederichs reported on the October Planning Commission meeting. Commission reviewed CUP 11-01 (Steve Buehler) and CUP 03-01 (Veit Disposal) and found them to be in compliance. CUP 16-01 (Pat Ryan) was reviewed and found to be non-compliant in regards to the required stockade fence and septic reporting. Due to this, a public hearing was required with possibility of revocation.

Craig Johnson of Farmland, LLC, requested that the board consider plowing Majestic Meadows subdivision although the roads have not been accepted by the township. Supervisor Laures stated that this would need to be discussed with the Joint Powers Board and that a contract with a plowing fee would need to be in place. Supervisor Black will contact Mr. Johnson regarding this issue. Mr. Johnson also requested an adjustment to a drainage easement on Lot 13, Block 1, of Majestic Meadows development. Board instructed him to work with TCPA to complete the required paperwork.

Supervisor Heathman asked about the record-keeping for road records. Clerk/Treasurer Rudquist and Road Maintenance Supervisor Cochran are developing a new method.

Supervisor Black reported on the TCPA meeting.

It was noted that upcoming meetings include November 14, 7:00pm, Planning Commission Meeting; November 15, 7:00pm, Joint Powers Board Meeting; the Minnesota Association of Townships' Annual Conference held on November 16-18 at the Mayo Civic Center in Rochester; and November 21, 7:30pm, OCTOA meeting held at the New Haven town hall.

Nicole Brueck commended Clerk/Treasurer Rudquist on the recent town hall rental issue.

It was moved by Supervisor Black and seconded by Supervisor Hoss to adjourn. All voted in favor, and the meeting adjourned at 8:48pm.

Twelve citizens registered their attendance at the meeting.

Respectfully submitted,

Sara Rudquist  
Clerk/Treasurer  
Cascade Township

---

Chairman Jimmy Hoss

---

Clerk/Treasurer Sara Rudquist