



**CASCADE**  
**--- TOWNSHIP ---**

2025 75<sup>TH</sup> ST. NE  
Rochester, MN 55906  
[www.cascadetownship.us](http://www.cascadetownship.us)

**CASCADE TOWNSHIP**  
**OLMSTED COUNTY-MINNESOTA**  
**BOARD MINUTES**

August 13, 2018

**OPENING BUSINESS**

The meeting was called to order at 6:00pm at the Cascade Town Hall. All in attendance recited the Pledge of Allegiance.

Those in attendance were Chairman Mike Black, Supervisors Gary Sieck, Dean Hegrenes, Lenny Laures, and Arlen Heathman, Assistant Clerk/Treasurer Lois Freed and Clerk/Treasurer Sara Rudquist.

The minutes for the July 9, 2018, Board Meeting were reviewed by the Board. It was moved by Supervisor Laures and seconded by Supervisor Sieck to approve the minutes as provided. All voted in favor. The motion passed.

Deputy Sheriff Tracey Pagel presented the public safety report. There were 124 calls for service over the last month.

**CONTINUING BUSINESS**

The Board reviewed the Joint Powers claims and payroll. It was moved by Supervisor Laures and seconded by Supervisor Black to approve and pay the claims of \$8,772.95 and net payroll of \$9,869.45 as presented. All voted in favor. The motion passed.

Brad Brech, 7075 Mesabi Court NW, reported on some issues with Jaguar installation.

The Board reviewed the Cascade Township Cash Control Statement and bank statement. Supervisor Black moved and Supervisor Sieck seconded to accept the Cash Control Statement with an end-of-the-month balance of \$509,917.21 as presented. All voted in favor and the motion passed.

The Board reviewed the Cascade Township claims and payroll. Supervisor Sieck moved and Supervisor Black seconded to approve and pay the current month's claims of \$83,525.05 and payroll of \$4,540.52 as presented. All voted in favor, and the motion passed.

**NEW BUSINESS/ACTION ITEMS**

Sheila Craig representing the Project Partners (Zumbro Ridge, Hallmark Terrace, Portland Court) septic-to-sewer project presented some estimated costs of \$425,483 above the potential grant amount. This does not include on-going maintenance costs and decommissioning costs. There are 2 meetings on August 22 regarding this issue. Board agreed that Sheila should talk to township attorney, Peter Tiede, about setting up the subordinate service district petition and drafting an annexation agreement. Mr. Mark Schoeneman indicated that his mother's place, east of Broadway, would like to be included in this project.

Supervisor Lares explained the need to set up an annexation agreement with the city of Rochester for the potential subordinate service district. Details need to be reviewed with Mr. Tiede.

Supervisor Lares moved to reschedule the November board meeting to 6:00pm, Tuesday, November 13 due to Veteran's Day recognition. Supervisor Black seconded. All voted in favor and the motion passed.

### **DISCUSSION/INFORMATION ITEMS**

Road Maintenance Supervisor Mark Cochran reported that the Hromis erosion situation is being remedied this week.

Supervisor Heathman described an issue with driveway access and address change associated with the Kittley and Fitzpatrick properties. This is not an issue the township has jurisdiction over.

Road Maintenance Supervisor Mark Cochran presented the road report. Inspector looked at the water system. Several back-flow preventers need installation for approximately \$1,100.00. Hathaway Trees will work in Cascade on August 27 at a rate of \$150 per hour. Did patching today. Paver patches will happen in late September. Mark has had several calls about Jaguar's work; they have followed through on repairs as needed. Mark reviewed the 2018 road tour report with cost estimates. At current state the 2019 repairs are estimated at \$1.2 million. Recommendation is to plan maintenance of 1.557 miles of roads per year. Estimated road budget needed per year to accomplish that is \$443,775. Supervisor Black and Mark will put presented information into a spreadsheet for further discussion and presentation of the need to the citizens. Striping is complete. Supervisor Heathman mentioned that the ditches in 67<sup>th</sup> Street are full and need attention.

There was discussion about the details for the annual picnic.

Cheryl Adolphson of the Planning Commission reported on the July meeting. Commission reviewed materials on CUP rules, guidelines, schedules, etc. Next meeting will be the public hearing for the CUP application submitted by Milestone Materials (Wilmar Investments, LLC).

Supervisor Heathman reported on the TCPA meeting and the question of office space sufficient for the business conducted.

Supervisor Heathman reported on the MS4 quarterly meeting.

Supervisor Lares reported on the MAT District 1 meeting.

Supervisor Sieck reported on the Joint Powers Personnel Committee meeting.

It was noted that a quorum of the Cascade Town Board may be present at the following meetings:

- Primary Election – Tuesday, August 14, 7:00am – 8:00pm
- Planning Commission Meeting and Public Hearing – Tuesday, August 21, 7:00pm.
- Sheila Craig / Project Partners Meeting – Wednesday, August 22, 2:00pm AND 6:30pm
- Cascade Township Annual Picnic – Thursday, August 23, 5:00pm – 7:30pm

It was reported that there is a speed limit sign that is obstructed by tree branches in the Chippewa neighborhood.

Question about the new business sign on North Broadway was discussed. Business is in Haverhill Township and will be addressed there. Possibility that a CUP or sign permit would be needed.

Supervisor Laures suggested that a haul road agreement be in place as part of the possible CUP for Milestone Materials regarding the 10-ton road limit issue.

It was moved by Supervisor Laures and seconded by Supervisor Sieck to adjourn. All voted in favor, and the meeting adjourned at 7:55pm.

Six citizens registered their attendance at the meeting.

Respectfully submitted,

Sara Rudquist  
Clerk/Treasurer  
Cascade Township

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Chairman Mike Black

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Clerk/Treasurer Sara Rudquist