



**CASCADE**  
**--- TOWNSHIP ---**

2025 75<sup>TH</sup> ST. NE  
Rochester, MN 55906  
[www.cascadetownship.us](http://www.cascadetownship.us)

**CASCADE TOWNSHIP**  
**OLMSTED COUNTY-MINNESOTA**  
**BOARD MINUTES**

December 10, 2018

**OPENING BUSINESS**

The meeting was called to order at 6:00pm at the Cascade Town Hall. All in attendance recited the Pledge of Allegiance.

Those in attendance were Supervisors Gary Sieck, Dean Hegrenes, Mike Black, Lenny Laures, and Arlen Heathman, Assistant Clerk/Treasurer Lois Freed and Clerk/Treasurer Sara Rudquist.

The minutes for the November 13, 2018, Board Meeting were reviewed by the Board. It was moved by Supervisor Laures and seconded by Supervisor Heathman to approve the minutes as provided. All voted in favor. The motion passed.

Deputy Sheriff Tracey Pagel presented the public safety report. There were 71 calls for service over the last month. Deputy Pagel suggested contacting the city to request some type of reflective notice posting hours for the dog park. Supervisor Black will contact them.

**CONTINUING BUSINESS**

The Board reviewed the Joint Powers claims and payroll. It was moved by Supervisor Heathman and seconded by Supervisor Sieck to approve and pay the claims of \$14,570.05 and net payroll of \$11,732.45 as presented. All voted in favor. The motion passed.

The Board reviewed the Cascade Township Cash Control Statement and bank statement. Supervisor Black moved and Supervisor Hegrenes seconded to accept the Cash Control Statement with an end-of-the-month balance of \$377,537.13 as presented. All voted in favor and the motion passed.

The Board reviewed the Cascade Township claims and payroll. Supervisor Laures moved and Supervisor Sieck seconded to approve and pay the current month's claims of \$117,721.27 and payroll of \$3,999.11 as presented. All voted in favor, and the motion passed.

**NEW BUSINESS/ACTION ITEMS**

Sheila Craig reported that the township lawyer is working on the deed verifications for the Subordinate Service District. Once the parcel id's have legal descriptions, the resolutions can be recorded with the county. WHKS will complete the maps needed for the Orderly Annexation Agreement.

Supervisor Sieck moved and Supervisor Black seconded to increase the Clerk/Treasurer wage to \$22.70 and the Assistant Clerk/Treasurer to \$19.60. All voted in favor and the motion passed.

Supervisor Lares moved and Supervisor Sieck seconded to approve and appoint Brad Brech as the Seat #3 Planning Commissioner. All voted in favor and the motion passed.

The board reviewed the Smith Schafer engagement letter for audit in 2019.

Sherry and Steve Will, 5820 River Ridge Court NE, presented an issue with a neighbor's shed encroaching onto their property. Supervisor Sieck moved and Supervisor Heathman seconded to request TCPA to investigate and send out a letter on behalf of the township. All voted in favor and the motion passed.

### **DISCUSSION/INFORMATION ITEMS**

Supervisor Heathman reported that the sign on private property for a motorcycle shop in Haverhill Township is back in place. Board requested Clerk to have TCPA draft a letter to the property owner in this regard. Supervisor Heathman will also contact TCPA inquiring what the regulations are for various "for sale" signs around the township.

Road Maintenance Supervisor Mark Cochran reported that he reviewed the roads in Majestic Meadows. They were all found to be in order with the exception of some of the ponds which will have to be inspected in the spring. There are possible changes to the ponds as suggested by G3. Supervisor Lares moved to accept the Majestic Meadows roads and begin the 2-year warrantee period with the condition that the ponds receive an approval in the spring. Supervisor Black seconded. All voted in favor and the motion passed. Mark reported that there was one heavy snow during which several mailboxes were knocked over by the wet, heavy snow. This past Sunday the toilets in the town hall were not working and had backed up onto the floor. Gopher Septic pumped the system today and will jet it this week. Testing of the drinking water is in process.

Clerk/Treasurer Rudquist read the Notice of Candidacy for the 2019 election. Supervisor Seats 1 and 5 are up for election. Affidavit of Candidacy forms are available.

Cheryl Adolphson of the Planning Commission reported on the November meeting. CUP 16-03 (City of Rochester Dog Park and Garden Area) was reviewed and found compliant. CUP 11-01 (Buehler) was to be reviewed, but did not come to the meeting. Planning Commission is following up. Beginning in January, Planning Commission meetings will begin at 6:00pm.

Supervisor Lares reported on the MAT Annual Conference and the OCTOA meeting. Supervisor Heathman reported on TCPA meeting. Supervisor Black reported on the JPB meeting. Township mail was reviewed.

It was noted that a quorum of the Cascade Town Board may be present at the following meetings:

- Planning Commission Meeting CANCELLED in December.
- JPB Holiday Dinner – January 11, 2019, 5:30pm, Willow Creek Golf Course

- Planning Commission Meeting – Tuesday, January 15, 6:00pm.
- OCTOA Meeting – Thursday, January 24, 7:30pm, location TBD
- Board of Audit and Budget – Monday, January 28, 6:00pm

It was moved by Supervisor Laures and seconded by Supervisor Sieck to adjourn. All voted in favor, and the meeting adjourned at 7:24pm.

Five citizens registered their attendance at the meeting.

Respectfully submitted,

Sara Rudquist  
Clerk/Treasurer  
Cascade Township

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Chairman Mike Black

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Clerk/Treasurer Sara Rudquist