



**CASCADE**  
--- TOWNSHIP ---

2025 75<sup>TH</sup> ST. NE  
Rochester, MN 55906  
[www.cascadetownship.us](http://www.cascadetownship.us)

**CASCADE TOWNSHIP  
OLMSTED COUNTY-MINNESOTA  
BOARD MINUTES**

March 4, 2019

**OPENING BUSINESS**

The meeting was called to order at 6:00pm at the Cascade Town Hall. All in attendance recited the Pledge of Allegiance.

Those in attendance were Supervisors Dean Hegrenes, Mike Black, Lenny Laures, and Arlen Heathman, and Clerk/Treasurer Sara Rudquist. Supervisor Gary Sieck was absent.

The minutes for the February 11, 2019, Board Meeting were reviewed by the Board. It was moved by Supervisor Hegrenes and seconded by Supervisor Heathman to approve the minutes as provided. All voted in favor. The motion passed.

Deputy Sheriff Tracey Pagel presented the public safety report. There were 74 calls for service since the last meeting.

**CONTINUING BUSINESS**

The Board reviewed the Joint Powers Board claims and payroll. It was moved by Supervisor Laures and seconded by Supervisor Hegrenes to approve and pay the claims of \$15,686.21 and net payroll of \$11,320.28 as presented. All voted in favor. The motion passed.

The Board reviewed the Cascade Township Cash Control Statement and bank statement. Supervisor Heathman moved and Supervisor Hegrenes seconded to accept the Cash Control Statement with an end-of-the-month balance of \$549,800.08 as presented. All voted in favor and the motion passed.

The Board reviewed the Cascade Township claims and payroll. Supervisor Hegrenes moved and Supervisor Heathman seconded to approve and pay the current month's claims of \$30,779.30 and payroll of \$3,719.71 as presented. All voted in favor, and the motion passed.

**NEW BUSINESS/ACTION ITEMS**

The Board reviewed the bridge report sent from Olmsted County.

Supervisor Heathman moved and Supervisor Black seconded to sign the Subordinate Service District Contract pending a payment schedule from WHKS. All voted in favor and the motion passed.

### **DISCUSSION/INFORMATION ITEMS**

Road Maintenance Supervisor Mark Cochran reported that the road crew has spent most of the month moving snow. Some mailboxes have been hit by trucks and by the heavy snow. The 2011 truck is in for repairs.

Supervisor Black presented the long term road plans A, B, and C, and the Board discussed the various strategies.

Cheryl Adolphson of the Planning Commission reported that at the February meeting CUP 01-01 was found compliant.

The Board declined the offer to purchase the rolling cabinet from Charis Christian Fellowship.

Supervisor Heathman reported on the TCPA meeting.

It was noted that a quorum of the Cascade Town Board may be present at the following meeting:

- Township Elections – Tuesday, March 12, 5:00 – 8:00pm
- Annual Township Meeting – Tuesday, March 12, 8:15pm
- MAT Spring Short Course – Tuesday, March 19, 9:00am – 3:00pm
- Planning Commission Meeting – Tuesday, March 19, 6:00pm
- Annual Road Tour – Monday, March 25, 7:00am
- OCTOA Meeting – Thursday, March 28, 7:30pm
- JPB Bid Meeting – Tuesday, April 2, 9:00am

It was moved by Supervisor Hegrenes and seconded by Supervisor Black to adjourn. All voted in favor, and the meeting adjourned at 7:29pm.

Two citizens registered their attendance at the meeting.

Respectfully submitted,

Sara Rudquist  
Clerk/Treasurer  
Cascade Township

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Chairman Mike Black

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Clerk/Treasurer Sara Rudquist

Fund Name:	Vendor	Date	Check #	Description	Void	Account Name	F-A-O-P	Total
All Funds	Cardmember Services - Premier Bank	02/07/2019	5371*	Statement Date 2-4-2019	N	General Government Buildings and Plant	100-41940-211-	\$ 25.42
			5371*			Joint Powers Monthly Road Maintenance	100-41940-309-201-43127-402-	\$ 75.67
			5371*					\$ 30.00
			<b>5371</b>					<b>\$ 131.09</b>
	Dean Hegrenes	02/07/2019	5372	mileage	N	Council/Town Board	100-41110-331-	\$ 22.04
			<b>5372</b>					<b>\$ 22.04</b>
	Possabilities	02/07/2019	5373	December cleaning	N	General Government Buildings and Plant	100-41940-401-	\$ 86.00
			<b>5373</b>					<b>\$ 86.00</b>
	S. L. Contracting, Inc	02/07/2019	5374	driveway - grade, seed, straw mulch	N	Miscellaneous Culvert & Landscaping	201-43128-419-	\$ 907.00
			<b>5374</b>					<b>\$ 907.00</b>
	Olmsted County Assoc. of Townships	02/07/2019	5375	County and State Assoc dues for 2019	N	Accounting	100-41530-433-	\$ 1,731.28
			<b>5375</b>					<b>\$ 1,731.28</b>
	Olmsted County - Public Works Dept.	02/07/2019	5376	Invoice: Dec 18 #5714 R&B culvert & apron	N	Miscellaneous Culvert & Landscaping	201-43128-419-	\$ 671.50
			<b>5376</b>					<b>\$ 671.50</b>
	Minnesota Benefit Association	02/07/2019	5377	2019 group life	N	Council/Town Board Clerk	100-41110-133-100-41425-133-	\$ 805.00
			5377					\$ 160.00
			<b>5377</b>					<b>\$ 965.00</b>
	Joint Powers Board, Cas & Roch Twps	02/07/2019	5378	January 2019 Claims and Payroll paid in February	N	Joint Powers Monthly Road Maintenance	201-43127-402-	\$ 14,332.82
			5378				201-43127-404-	\$ 3,333.33
			<b>5378</b>					<b>\$ 17,666.15</b>
	Robert A. Heathman	02/07/2019	5379	mileage	N	Council/Town Board	100-41110-331-	\$ 41.76
			<b>5379</b>					<b>\$ 41.76</b>

**Fund Name:** All Funds  
**Date Range:** 02/01/2019 To 02/28/2019

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
02/07/2019	Tiede Grabarski Law Firm	5380	January 2019 Legal Services - Subordinate service district (Project Partners)	N	City/Town Attorney	100-41610-304-300	\$ 200.00
<b>Total For Check 5380</b>							<b>\$ 200.00</b>
02/07/2019	PERA	EFT021901	Distribution for paycheck February 2019	N	Council/Town Board	100-41110-121-	\$ 240.50
		EFT021901			Clerk	100-41425-121-	\$ 339.58
<b>Total For Check EFT021901</b>							<b>\$ 580.08</b>
02/07/2019	United States Treasury	EFT021902	January 2019 time card paid in February - Q1 payment 2	N	Council/Town Board	100-41110-171-	\$ 803.06
		EFT021902			Clerk	100-41425-171-	\$ 467.92
		EFT021902			Planning and Zoning	100-41910-171-	\$ 27.52
<b>Total For Check EFT021902</b>							<b>\$ 1,298.50</b>
02/11/2019	Payroll Period Ending 02/07/2019	5362	January 2019 claims paid in February 2019	N	Planning and Zoning	100-41910-103-	\$ 46.17
<b>Total For Check 5362</b>							<b>\$ 46.17</b>
02/11/2019	Payroll Period Ending 02/07/2019	5363	January 2019 claims paid in February 2019	N	Planning and Zoning	100-41910-103-	\$ 36.94
<b>Total For Check 5363</b>							<b>\$ 36.94</b>
02/11/2019	Payroll Period Ending 02/07/2019	5364	January 2019 claims paid in February 2019	N	Planning and Zoning	100-41910-103-	\$ 36.94
<b>Total For Check 5364</b>							<b>\$ 36.94</b>
02/11/2019	Payroll Period Ending 02/07/2019	5365	January 2019 claims paid in February 2019	N	Planning and Zoning	100-41910-103-	\$ 46.17
<b>Total For Check 5365</b>							<b>\$ 46.17</b>
02/11/2019	Payroll Period Ending 02/07/2019	5366	January 2019 claims paid in February 2019	N	Clerk	100-41425-103-	\$ 551.14
<b>Total For Check 5366</b>							<b>\$ 551.14</b>
02/11/2019	Payroll Period Ending 02/07/2019	5367	January 2019 claims paid in February 2019	N	Council/Town Board	100-41110-103-	\$ 493.53
<b>Total For Check 5367</b>							<b>\$ 493.53</b>
02/11/2019	Payroll Period Ending 02/07/2019	5368	January 2019 claims paid in February 2019	N	Council/Town Board	100-41110-103-	\$ 425.65

Fund Name: All Funds

Date Range: 02/01/2019 To 02/28/2019

<u>Date</u>	<u>Vendor</u>	<u>Total For Check</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
02/11/2019	Payroll Period Ending 02/07/2019	5369	5368	January 2019 claims paid in February 2019	N	Council/Town Board	100-411110-103-	\$ 425.65
		<b>Total For Check</b>	<b>5369</b>					\$ 395.48
02/11/2019	Payroll Period Ending 02/07/2019	5370	5370	January 2019 claims paid in February 2019	N	Clerk	100-41425-103-	\$ 1,364.21
		<b>Total For Check</b>	<b>5370</b>					\$ 1,364.21
		<b>Total For Selected Checks</b>						\$ 27,696.63