



CASCADE
--- TOWNSHIP ---

2025 75TH ST. NE
Rochester, MN 55906
www.cascadetownship.us

CASCADE TOWNSHIP
OLMSTED COUNTY-MINNESOTA
BOARD MINUTES

April 8, 2019

OPENING BUSINESS

The meeting was called to order at 6:00pm at the Cascade Town Hall. All in attendance recited the Pledge of Allegiance.

Those in attendance were Supervisors Mike Black, Lenny Laures, and Arlen Heathman, and Clerk/Treasurer Sara Rudquist. Supervisors Dean Hegrenes and Gary Sieck were absent.

The minutes for the March 4, 2019, Board Meeting were reviewed by the Board. It was moved by Supervisor Laures and seconded by Supervisor Heathman to approve the minutes as provided. All voted in favor. The motion passed.

The minutes for the March 25, 2019, Road Tour were reviewed by the Board. It was moved by Supervisor Black and seconded by Supervisor Heathman to approve as presented. All voted in favor.

The minutes for the March 12, 2019, Board of Canvass meeting were reviewed by the Board. Supervisor Laures moved and Supervisor Heathman seconded to approve as presented. All voted in favor.

Board reviewed the minutes from the Annual Township Meeting held on March 12, 2019.

Deputy Sheriff Tracey Pagel presented the public safety report. There were 86 calls for service since the last meeting.

CONTINUING BUSINESS

The Board reviewed the Joint Powers Board claims and payroll. It was moved by Supervisor Laures and seconded by Supervisor Heathman to approve and pay the Cascade Township portion (\$36,193.40) of the total claims including net payroll of \$15,114.90 as presented. All voted in favor. The motion passed.

The Board reviewed the Cascade Township Cash Control Statement and bank statement. Supervisor Black moved and Supervisor Heathman seconded to accept the Cash Control Statement with an end-of-the-month balance of \$516,034.17 as presented. All voted in favor and the motion passed.

The Board reviewed the Cascade Township claims and payroll. Supervisor Laures moved and Supervisor Black seconded to approve and pay the current month's claims of \$50,191.93 and payroll of \$4,270.91 as presented. All voted in favor, and the motion passed.

NEW BUSINESS/ACTION ITEMS

Kevin Graves of WHKS provided an update on the status of the Subordinate Service District progress. A draft sewer ordinance should be ready to present for review by the Board at the May meeting. The Board is waiting to record the SSD until the sewer ordinance is in place.

The Board reviewed the annexation petition as presented from the City of Rochester.

Supervisor Laures moved to accept the land lease agreement with Darrell and Gloria Schultz of \$100.00/acre for 2019. Supervisor Black seconded. All voted in favor.

Supervisor Black moved and Supervisor Laures seconded to approve the reorganizational items as discussed (see attached document). All voted in favor and the motion passed.

Supervisor Laures moved and Supervisor Black seconded to table the Resolution Adopting the MN State Building Code. All voted in favor. (At this point TCPA recommends that the resolution NOT be approved.)

Supervisor Laures moved to purchase a refurbished AED as presented if available; if refurbished is not available to purchase a new model. Supervisor Black seconded. After further discussion motion was amended to pursue the latest model at the group discount first, the refurbished model second and the new model at quoted price last. All voted in favor and the motion carried.

DISCUSSION/INFORMATION ITEMS

Road Maintenance Supervisor Mark Cochran reported that the road crew has filled many pot holes, done sweeping, been preparing for a potential snowfall this week. He thanked the board for their attendance at the recent JPB meeting. The JPB Employee Handbook was presented to the employees today with a good response. Mark has set up monthly schedules, break schedules and snow plow schedules. Mark presented the 2019 road maintenance recommendations as developed at the recent Road Tour. Supervisor Black moved to approve the recommendations. Supervisor Heathman seconded. All voted in favor and the motion passed.

Nicole Brueck of the Planning Commission reported that at the March meeting the Cascade Township Subdivision Ordinance was reviewed for updates.

Supervisor Heathman reported of a citizen's concern regarding a property with an unsightly yard. A business is being operated. It is unclear if a CUP is required. Supervisor Black moved to table this item until next month. Supervisor Heathman seconded. All voted in favor and the motion passed.

Supervisor Laures explained an issue with a property on Buck Ridge and a portion of land that is an old roadway. Land may need a permanent easement before action can be taken.

Supervisor Laures reported on the TTAC meeting. Cascade Township roads (65th St NW, 60th Ave NW and 19th St NW) are all considered short-term issues with possible action in the next 10 years.

Board reviewed the township mail

Supervisor Heathman reported on the TCPA meeting.

It was noted that a quorum of the Cascade Town Board may be present at the following meeting:

- Planning Commission Meeting – Tuesday, April 16, 6:00pm
- Board of Appeal and Equalization – Tuesday, April 23, 9:30 – 10:00am
- MAT Summer Specialized Training – Thursday, June 20, 7:30am – 12:30pm, International Event Center, Rochester

Wayne Banks (5806 Broadway Ave N) received a letter from TCPA regarding a complaint that his shed is not entirely on his property; therefore, it requested he move it. He disputed the letter stating that the shed is indeed on his property and not the neighbor's. Board consensus was that this is not a Town Board issue.

It was moved by Supervisor Laures and seconded by Supervisor Black to adjourn. All voted in favor, and the meeting adjourned at 7:45pm.

Seven citizens registered their attendance at the meeting.

Respectfully submitted,

Sara Rudquist
Clerk/Treasurer
Cascade Township

Chairman Lenny Laures

Clerk/Treasurer Sara Rudquist