



CASCADE

--- TOWNSHIP ---

2025 75TH ST. NE
Rochester, MN 55906
www.cascadetownship.us

CASCADE TOWNSHIP

OLMSTED COUNTY-MINNESOTA

BOARD MINUTES

August 12, 2019

OPENING BUSINESS

The meeting was called to order at 6:00pm at the Cascade Town Hall. All in attendance recited the Pledge of Allegiance.

Those in attendance were Supervisors Gary Sieck, Mike Black, Dean Hegrenes, Arlen Heathman and Lenny Laures, Clerk/Treasurer Sara Rudquist and Assistant Clerk/Treasurer Lois Freed.

The minutes for the July 8, 2019, Board Meeting were reviewed by the Board. It was moved by Supervisor Black and seconded by Supervisor Sieck to approve the minutes as provided. All voted in favor. The motion passed.

Deputy Sheriff Tracey Pagel presented the public safety report. There were 123 calls for service since the last meeting.

CONTINUING BUSINESS

Road Maintenance Supervisor Mark Cochran reported the estimated summer storm damage cost of \$10,000 was submitted for the state financial assistance plan. Mark and Arlen attended the state highway meeting. There are tree limbs encroaching into the snowplow space on some roads, but the tree removal budget has been depleted. Board agreed Mark should resolve the tree issues to protect the snowplows. Mark reported there have been several complaints about the height difference between the concrete driveways and the road on 73rd Street. The standard practice is to leave it until the road is completed next season. Board agreed to not deviate from this standard practice.

The Board reviewed the Joint Powers Board claims and payroll. It was moved by Supervisor Black and seconded by Supervisor Hegrenes to approve and pay the Cascade Township portion (\$16,703.36) of the total claims including net payroll of \$11,320.28 as presented. All voted in favor. The motion passed.

The Board reviewed the Cascade Township Cash Control Statement and bank statement. Supervisor Sieck moved and Supervisor Black seconded to accept the Cash Control Statement with an end-of-the-month balance of \$522,591.12 as presented. All voted in favor and the motion passed.

The Board reviewed the Cascade Township claims and payroll. Supervisor Black moved and Supervisor Hegrenes seconded to approve and pay the current month's claims of \$23,170.68 and gross pay of \$5,036.56 as presented. All voted in favor, and the motion passed.

NEW BUSINESS/ACTION ITEMS

Kevin Graves, WHKS, presented an update on the Subordinate Service District. The cost opinion has been updated. Cost increases in materials, labor, city connection fees and additional items following completion of surveys have been submitted through the PSIG application process. At this time project funding is not looking favorable for the 2020 season, and the greater probability is the 2021 funding season. PSIG application allows for 5% contingency increase as protection from inflationary costs. Engineering is nearing completion with the bill due prior to the probable grant-funding year. Mr. Graves will research financing options in the interim.

Supervisor Black moved and Supervisor Sieck seconded to approve Option 2 for the draft sewer ordinance as presented. All voted in favor and the motion passed. Mr. Graves will update the ordinance with Option 2, inform the Hallmark Terrace owner of the changes, and submit the ordinance to the township for review by the township lawyer.

Supervisor Black moved and Supervisor Sieck seconded to approve Resolution 2019.08.12, Resolution Authorizing Snow Removal. There was discussion about the use of "cartway" in the resolution. Supervisor Black rescinded his motion. Supervisor Laures and the clerk will rewrite the resolution for future approval.

Jason Gascoigne, 6512 W River Road NW, addressed the issues presented in the July 2019 letter from TCPA and his home-based business. Board directed Mr. Gascoigne to follow up with TCPA regarding possible zoning violations and take corrective action as needed.

Supervisor Sieck moved and Supervisor Black seconded that Rochester Public Schools be allowed to use the town hall at no charge as requested for upcoming elections. All voted in favor and the motion passed.

Supervisor Black moved to table discussion regarding purchasing new 8-foot tables for the town hall, and if there is an entity that would be interested in purchasing the old tables for \$15 per table, the board allow the clerk to purchase \$1,000 worth of tables. Supervisor Black rescinded the motion. Supervisor Black moved and Supervisor Sieck seconded to offer the old 8-foot tables for sale at \$15 per table and replace them as sold at a cost up to \$80 per table, purchasing the Lifetime brand as presented. All voted in favor and the motion passed.

Supervisor Black presented a letter from RPU and associated documents.

Supervisor Heathman reported on correspondence regarding mirrors that had been installed near a "blind" driveway. The Board decided no action is needed at this time.

DISCUSSION/INFORMATION ITEMS

Dana Duffield of the Planning Commission reported that there is ongoing progress with ordinance revisions. August Planning Commission meeting is cancelled. CUP reviews and ordinance revisions will continue in September.

Supervisor Laures reported on the ROCOG meeting.

Board reviewed the township mail.

It was noted that a quorum of the Cascade Town Board may be present at the following meetings:

- Cascade Township Annual Picnic – Thursday, August 22, 5:00 – 7:30pm

It was moved by Supervisor Black and seconded by Supervisor Sieck to adjourn. All voted in favor, and the meeting adjourned at 7:54pm.

Four citizens registered their attendance at the meeting.

Respectfully submitted,

Sara Rudquist
Clerk/Treasurer
Cascade Township

Chairman Lenny Laures

Clerk/Treasurer Sara Rudquist