



**CASCADE**  
**--- TOWNSHIP ---**

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Rochester, MN 55906  
[www.cascadetownship.us](http://www.cascadetownship.us)

**CASCADE TOWNSHIP**  
**OLMSTED COUNTY-MINNESOTA**  
**BOARD MINUTES**

December 9, 2019

**OPENING BUSINESS**

The meeting was called to order at 6:00pm at the Cascade Town Hall. All in attendance recited the Pledge of Allegiance.

Those in attendance were Supervisors Mike Black, Dean Hegrenes, Arlen Heathman and Lenny Laures, and Clerk/Treasurer Sara Rudquist. Supervisor Gary Sieck was absent.

Supervisor Black moved and Supervisor Heathman seconded to cover Supervisor Laures's expenses for the MAT Annual Conference. All voted in favor with Supervisor Laures abstaining. Motion carried.

The minutes for the November 4, 2019, Board Meeting were reviewed by the Board. It was moved by Supervisor Black and seconded by Supervisor Hegrenes to approve the minutes as provided. All voted in favor. The motion passed.

**CONTINUING BUSINESS**

The Board reviewed the Joint Powers Board claims and payroll. It was moved by Supervisor Heathman and seconded by Supervisor Black to approve and pay the Cascade Township portion (\$33,837.28) of the total claims including net payroll of \$11,847.44 as presented. All voted in favor. The motion passed.

The Board reviewed the Cascade Township Cash Control Statement and bank statement. Supervisor Black moved and Supervisor Hegrenes seconded to accept the Cash Control Statement with an end-of-the-month balance of \$231,897.28 as presented. All voted in favor and the motion passed.

The Board reviewed the Cascade Township claims and payroll. Supervisor Black moved and Supervisor Heathman seconded to approve and pay the current month's claims of \$124,834.37 and gross pay of \$5,280.68 as presented. All voted in favor, and the motion passed.

Road Maintenance Supervisor Mark Cochran gave his monthly report. State disaster funding request will be sent in this month. Friederich's Forest will need an escrow account for various development costs as required by the Development Agreement.

## **NEW BUSINESS/ACTION ITEMS**

Supervisor Heathman moved and Supervisor Black seconded to recess the Town Board meeting until after the Board of Adjustment Hearing. All voted in favor and the motion carried. Supervisor Laures opened the Board of Adjustment hearing. David Meir, TCPA presented the variance request for Ms. VanGetson. Supervisor Black moved to approve the variance as requested. Supervisor Heathman seconded. Supervisor Black amended his motion to include the condition that the pool house can only be used as a seasonal pool house and not as living quarters. Supervisor Heathman seconded the amended motion. Supervisors Heathman and Black voted in favor; Supervisors Laures and Hegrenes voted against. Supervisor Laures moved and Supervisor Black seconded to recess the Board of Adjustment hearing for clarification on the results of a tie vote. All voted in favor and the meeting recessed.

Supervisor Black moved and Supervisor Heathman seconded to reconvene the regular monthly meeting. All voted in favor and the meeting reconvened.

Supervisor Black withdrew his request for consideration to plow private roads in the Sally Ridge development in view of township policies and ordinances.

Kevin Graves of WHKS presented a proposed project schedule for the Subordinate Service District moving forward. Next steps include sending the proposed Sewer Ordinance to the township attorney for review. Mike Bubany, David Drown Associates, Inc., was introduced. He presented options for financing the SSD costs for the interim prior to the availability and disbursement of the grant funds.

Supervisor Laures reported that the criminal attorney hired by the township is working on the case regarding Mr. Gascioigne.

Board reviewed the Cedarholm letter and asked Roger Ihrke be contacted for an update.

Supervisor Laures moved and Supervisor Black seconded to split the cost of the wood chipper with Rochester Township if they are willing. All voted in favor and the motion carried.

Supervisor Black moved and Supervisor Laures seconded to request the Planning Commission work with Roger Ihrke and TCPA to schedule a public hearing for the Subdivision Ordinance updates. All voted in favor and the motion carried.

Supervisor Heathman moved and Supervisor Black seconded to approve the 2020 meeting calendar as presented. All voted in favor and the motion passed.

Supervisor Laures moved and Supervisor Black seconded to set the Clerk/Treasurer salary at \$27.70 per hour. All voted in favor and the motion passed.

Supervisor Black moved and Supervisor Hegrenes seconded to set the Assistant Clerk/Treasurer wage at \$20.60 per hour. All voted in favor and the motion passed.

## **DISCUSSION/INFORMATION ITEMS**

Clerk/Treasurer Rudquist read the Notice of Candidacy for the 2020 election. Supervisor Seat 3 is up for election. Affidavit of Candidacy forms are available.

Supervisor Hegrenes reported on the need for permits at the St. Mary's Hills Barn location and Roger Ihrke's review of the property.

Supervisor Hegrenes and Nicole Brueck of the Planning Commission reported on the November meeting. December meeting has been cancelled.

Supervisor Laures reported on meetings: ROCOG, access permit meeting, MAT State Conference, TCPA.

It was noted that a quorum of the Cascade Town Board may be present at the following meetings:

- JPB Employee Holiday Party – January 16, 2020

It was moved by Supervisor Black and seconded by Supervisor Laures to adjourn. All voted in favor, and the meeting adjourned at 9:22pm.

Eight citizens registered their attendance at the meeting.

Respectfully submitted,

Sara Rudquist  
Clerk/Treasurer  
Cascade Township

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Chairman Lenny Laures

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Clerk/Treasurer Sara Rudquist