



CASCADE
--- TOWNSHIP ---

2025 75TH ST. NE
Rochester, MN 55906
www.cascadetownship.us

**CASCADE TOWNSHIP
OLMSTED COUNTY-MINNESOTA
BOARD MINUTES**

May 11, 2020

OPENING BUSINESS

The meeting was called to order at 6:00pm in person at the Cascade Township Hall and via the call-in declaration as set by Chairman Heathman. All in attendance recited the Pledge of Allegiance.

Those in attendance were Supervisors Gary Sieck, Dean Hegrenes, Mike Black, Arlen Heathman and Lenny Laures, Clerk/Treasurer Sara Rudquist, Assistant Clerk/Treasurer Lois Freed, and Road Maintenance Supervisor Mark Cochran.

The minutes for the April 13, 2020, Board Meeting were reviewed by the Board. It was moved by Supervisor Black and seconded by Supervisor Hegrenes to approve the minutes as provided. All voted in favor. The motion passed.

The Board reviewed the April 21, 2020, Board of Appeal and Equalization Meeting Minutes. It was moved by Supervisor Sieck and seconded by Supervisor Black to approve the minutes as presented. All voted in favor and the motion carried.

Deputy Sheriff Dean Thompson presented the public safety report. There were 107 calls for service since the last meeting.

CONTINUING BUSINESS

The Board reviewed the Joint Powers Board claims and payroll. It was moved by Supervisor Black and seconded by Supervisor Sieck to approve and pay the Cascade Township portion (\$33,322.93) of the total claims including net payroll of \$14,526.38 as presented. All voted in favor and the motion passed.

The Board reviewed the Cascade Township Cash Control Statement and bank statement. Supervisor Sieck moved and Supervisor Black seconded to accept the Cash Control Statement with an end-of-the-month balance of \$341,714.75 as presented. All voted in favor and the motion passed.

The Board reviewed the Cascade Township claims and payroll. Supervisor Black moved and Supervisor Sieck seconded to approve and pay the current month's claims of \$46,396.52 and gross pay of \$5,172.25 as presented. All voted in favor. The motion passed.

Road Maintenance Supervisor Mark Cochran gave his monthly report. The paving and shouldering work and approximately 90% of the Cascade Township road work for this season has been completed. Lines will be painted on 19th Street NW. Trees and stumps are removed in St. Mary's Hills. Town hall parking lot is being surfaced. 65th Street has been bladed, and the crew will keep it in as good of shape as possible; dust control will be coming the first part of June.

NEW BUSINESS/ACTION ITEMS

Mr. and Mrs. Cedarholm were addressed regarding a letter of complaint from a neighbor. Supervisor Black will visit with them at their property to address the number of trailers on their property and report at the June meeting in addition to responding to the complainant.

Mr. Andrew Forletti of Smith Schafer presented the 2019 audit report. Supervisor Sieck moved and Supervisor Black seconded to approve and accept the audit report as presented. All voted in favor. The motion passed.

Supervisor Hegrenes moved and Supervisor Sieck seconded to approve the 5-year auditor contract as presented by Smith Schafer. Supervisor Hegrenes modified his motion to include the contingency upon Rochester Township approving the same contract. Supervisor Sieck seconded the modification. All voted in favor and the motion passed.

Roger Ihrke, TCPA, presented the Planning Commission recommendation regarding the Trails of Cascade General Development Plan. Mr. Bill Tointon, Mr. Chris Barber, and Mr. Tom Meilander addressed the board and answered questions. Supervisor Black moved and Supervisor Sieck seconded to approve the General Development Plan as presented with the condition that the 66-foot road easement is shown from Chippewa into the new development where the foot trail is now shown. All voted in favor and the motion passed.

Roger Ihrke, TCPA, presented the zoning request for Trails of Cascade Commercial Special District. Supervisor Sieck moved and Supervisor Hegrenes seconded to approve the Trails of Cascade Commercial Special District and language as presented and the rezoning from Ag3 to R1. All voted in favor and the motion carried.

Citizens Mr. and Mrs. Steve Tomminello and Ms. Gretchen McCoy discussed with the Board the Oakmere neighborhood agreement regarding the cul-de-sac island. Supervisor Heathman moved and Supervisor Black seconded that the neighborhood will pay for the excavation of the island down to 16 inches below the road surface, and the township will take care of filling the hole and covering with blacktop. All voted in favor and the motion passed. It was noted that once this island is removed, the agreement will cease to exist. The neighborhood will work closely with Road Maintenance Supervisor Mark Cochran to get this completed.

Board discussed 65th Street NW as related to the new school Rochester Public Schools is planning north of this roadway. Roger Ihrke and Supervisor Laues will meet with the city and school district and report back.

Supervisor Hegrenes reported his recommendations for the Board of Adjustment Policy: leave the policy as written; add the detail that the Board of Adjustment shall meet in conjunction with the Town Board Meeting or meeting requests will be treated as a Special Board Meeting if requested to meet at a

different time; the Town Board shall act as the Board of Adjustment. Supervisor Hegrenes moved and Supervisor Laures seconded to make these changes to the Board of Adjustment Policy. All voted in favor and the motion passed.

Assistant Clerk/Treasurer Lois Freed presented the results of research regarding Cascade Township burning permits, including the minutes from March 2009 showing the choice of the electorate indicating that the township no longer issue permits, deferring to the DNR permitting process. Chairman Heathman directed Assistant Freed to contact Mr. Neil Farnham, township fire warden, with these updates and the option to be appointed by the DNR as the local representative.

Chairman Heathman will present recommendations for the Cascade Township Dog Ordinance update next month.

Mr. David Lucas, 7203 Voyager Court, introduced himself and expressed his interest in serving on the Planning Commission. Supervisor Sieck moved and Supervisor Black seconded to appoint Mr. Lucas to the Planning Commission Seat #4 effective immediately. All voted in favor and the motion carried.

DISCUSSION/INFORMATION ITEMS

There is nothing to update regarding the West River Road property lawsuit.

Mr. Joe Adamson updated the board on the progress of St. Mary's Barns.

Nicole Brueck gave the Planning Commission report on the last meeting.

Board reviewed the township mail. Chairman Heathman will respond to the letter of complaint that was presented.

It was noted that a quorum of the Cascade Town Board may be present at the following meeting:

- Planning Commission Meeting – Tuesday, May 19, 2020, 6:00pm (in-person and call-in available)

It was moved by Supervisor Black and seconded by Supervisor Sieck to adjourn. All voted in favor, and the meeting adjourned at 9:00pm.

Seventeen citizens registered their attendance at the meeting.

Respectfully submitted,

Sara Rudquist
Cascade Township Clerk/Treasurer

Chairman R. Arlen Heathman

Clerk/Treasurer Sara Rudquist