Agenda

Time	<i>Topic</i>	Presenters	Attachments	<u>Purpose</u>
7:00 PM	Call to Order	Chair, Char Brown		
	Roll Call	Scribe, Ron Schaap		Establish a quorum
	Pledge of Allegiance	Chair, Char Brown		
	Announcement of Agenda	Chair, Char Brown		Adjust agenda, as necessary
	Approval of Minutes	Scribe, Ron Schaap	Not available	Establish a factual record
Limit 5 min per participant	Call to the Audience	Public Participants		Comments permitted on any topic not the subject of a public hearing
Time limits as announced	Public Hearing CONTINUED Majestic Meadows Preliminary Plat	All present will have an opportunity to speak	Tointon re. EC Comm. pdf Infiltration Info.	pdf inar
	Update from the Town Board	Town Board Rep, Arlen Heathman		Information exchange
	Unfinished Business Discuss Plans to Revise Zoning Ordinance	Commissioners		Decisions and actions
	Round-the-table	Commissioners		Open forum
Limit 5 min per participant	Second Call to the Audience	Public Participants		Comments permitted on any topic not the subject of a public hearing
	Adjournment	All		

Note Items

- 1.) Revise Zoning Ordinance to align with Olmsted County, incorporate definitions, add construction storm water requirements and add vacation rental regulations
- 2.) Revise Subdivision Ordinance to align with Olmsted County and capture open space requirement modification
- 3.) Post Construction Storm Water Ordinance (tentative)

Cascade Township Planning Commission Agenda Page 2

Voting Members:

	Char Brown	Daniel Frissora	Arlen Heathman	Ron Schaap				
	Chuck Masog							
Ex Officio Non-voting Members:								
	Michael Brown	Roger Ihrke	David Meir					

0 = absent

CASCADE TOWNSHIP
OLMSTED COUNTY – MINNESOTA
Planning Commission Meeting Minutes

July 16, 2014

Planning Commission Members present: Chair Person, Char Brown, Ron Schaap, Scribe, and Commissioners Arlen Heathman and Chuck Masog. Absent: Dan Frissora

Other Attendees: Cascade Township Clerk/Treas. Michael Brown, David Meir, (TCPA) These are advisory Ex-officio members.

- 1. Roll Call
- 2. Pledge of Allegiance
- 3. Announcement of Agenda
- 4. Approval of Minutes. Motion of Commissioner Arlan Heathman, seconded by Commissioner Masog. Motion Approved
- 5. Chairperson Char Brown read the Agenda. Point of order was explained.
- 6. Declared Pubic Hearing Open Majestic Meadows (GDP) TCPA Spokesman Dave Meir began by handing out an updated PP Review with an attached Grading Plan Review. Updates were spelled out by Mr. Meir. Fred Daly parcel was corrected to A3 zoning. Also other changes and additions that were requested were made. Discussion continued.
- 7. August 20 has been scheduled to go before the Environmental Commission.
- 8. Access to a trail and private easement were discussed. During the discussion comments were made that a trail between lots 7 and 8 would not be a good location.
- 9. Slope easement was discussed.
- 10. Developers could make cash donations for a trail to the outer area. Developers feel it would not be a trail used by the homeowners.
- 11. Right turn lane off Co. Rd. #133 was approved.
 - New septic system will be put in for existing dwelling
 - Existing well will be closed and sealed on lot 3

- Bottom of page 8 change to U.S Highway 63 on new preliminary plat.
- pp. 8- Change road name Majestic Circle NW to Majestic Drive NW.
- 12. Olmsted County Report was discussed.
 - Stake where septic systems will be placed to eliminate driving over area.
 - Grading Plan was discussed.
 - All revised plans will be given to G.G.G.
 - Dave said adjustments must be made to drain entire area.
 - Chairperson Brown commented that soils are not suited for road beds to the entrance to subdivision. Soil 285A. Asked what risk mitigations are available. Soil type 340b is not suited for drainage fields on lots 7, 8 and 9.
 - Part b of question. Are there farm drainage tiles on these lots?
 - Commissioner Masog asked if you need DNR approval because of river. Dave said plat shows no construction near the river.
 - Commissioner Heathman had concern for out-lot having no access.
 - Also questioned how deed restriction worked. Dave said all homeowners would own a portion of the out-lot. Open space would be covered by homeowners association.
 - Clerk Brown questioned work from G.G.G. as to what data he used for calculating the drainage plan of the property.

Bill Tointon, Terry and Craig Johnson and Jeff Broberg – Geologist were given time to address commission.

- June 24 They filed plan with TCPA
- Consideration of access down to the river and clean-up were discussed.
- Roger I. told Bill, grading plan does not need to be approved before plat approval.
- Bio infiltration basins will be used for MS4 plan.
- Adam Parker spoke about drainage plan.
- Jeff addressed soils for roadways (geotec fabric will be used) Common practice.

- Out lot was discussed. Sally Hills Plat was handed out and discussed.
- 13. Commissioner Heathman questioned the bio infiltration system.
 - It was stated that this system is accepted by the MPCA.
 - They will be inspected to see if the are working should stabilize in one year.
- 14. Jeff Broberg stated MS4 permits have priority on design and filtration during construction of final phase. Will put no water in the right of way.
 - Jeff explained it is an on going study on design with this new system.
 - G.G.G. will fix the problems we had questions about.
 - Major inspection will happen after two years.
- 16. Clerk Brown will receive e-mail with more explanation of the B.I. Basins.
- 17. Discussion on soil types led to the conclusion that mound septic systems would be require on most lots.
- 18. Discussed Environmental Corridor.
 - A public trail, in Jeff's opinion, would not work on property.
 - Cash donation by developer could be given for trail on other side of river. '
- 19.Clerk Brown asked if G.G.G. encountered a 1936 Fence Law. Right hand. Left hand law.
- 20. Meeting Open for Public Comment.
 - In Favor no speakers.
 - In Opposition Fred Daley
 - Discussion of lot size and rolling average of lot size was explained.
 - After third call there were no more speakers.
 - Public comments were closed.
- 21.Bill Tointon asked for the floor
 - In 1996, a 3 ½ acre lot in Olmsted Counties general use plan was a rolling average.
 - Commission had a discussion.
- 22. Clerk Michael Brown asked for a 60 day extension for approval of plat. Variance requires will take time. August 20 will be the next Environmental Commission meeting.

- 23.. Chairperson Brown said she was uncomfortable passing this tonight.
 - Commissioner Masog asked for an update on Zoning and Planning Ordinance.
- 24. Motion made and seconded to continue hearing until next meeting, Tuesday, August 19^{th} at 7:00 pm. Approved and passed unanimously.
 - 25. Send all questions to Dave at TCPA.
 - 26. Will skip update from Township Board because of the late hour.
 - 27. Will open it up to Public Hearing again. Approved..
 - New definition for road use agreement.
 - Instruction for storm water.
 - Last item Update on Vacation Rental property. (Serenity Home Network) Town Board not going to enforce the ordinance, neither is the County.
 - 28. Round table discussion was held.
- 29. Motion to Adjourn at 10:10 pm. Motion by Meathman, Seconded by Mazog. Motion carried.

Respectfully Submitted,

Ronald D. Schaap, Scribe Char Brown, Planning Commission Chair

Brown, Charlene L. (Char)

From: Michael Brown
 brownmk@charter.net>

Sent:Tuesday, July 29, 2014 7:38 AMTo:Brown, Charlene L. (Char)Subject:FW: Infiltration Basins

From: Michael Brown [mailto:townclerk.cascadetownship@gmail.com]

Sent: Monday, July 28, 2014 9:28 PM

To: Arlen Heathman; Chuck Masog; Dan Frissora; Ron Schaap; Char Brown

Subject: Infiltration Basins

To all,

I have not yet received any literature from McGhie & Betts to serve as a primer on Infiltration Basins as presented by McGhie & Betts as part of the Majestic Meadows preliminary plat. Though it may be a bit more technical than we need, I have listed below the links to the US EPA website information on infiltration basins and the MPCA stormwater manual section on infiltration basins. This is only for information and awareness of how the design is used and the advantages or disadvantages. If I receive any other informational literature on the topic per the request at the last Planning Commission meeting, I will forward that as well

US EPA website for Infiltration Basins. http://water.epa.gov/polwaste/npdes/swbmp/Infiltration-Basin.cfm

MPCA Storm Water Manual section on infiltration

basins: http://stormwater.pca.state.mn.us/index.php/Infiltration basin

If you click on the links on this page you will get the details for the various items such as design criteria, operation and maintenance etc.

--

Michael Brown Clerk/Treasurer Cascade Township, Olmsted County, MN www.cascadetownship.us

Brown, Charlene L. (Char)

From: Michael Brown <townclerk.cascadetownship@gmail.com>

Sent: Thursday, July 17, 2014 3:50 PM

To: Bill Tointon

Cc: David Meir; Dan Frissora; Chuck Masog; Char Brown; Arlen Heathman; Ron Schaap

Subject: Re: FW: Preliminary plat at EC

Mr. Tointon,

Thank you for forwarding the note from TCPA. I have copied the Planning Commission members on this note for their future consideration.

On Thu, Jul 17, 2014 at 9:23 AM, Bill Tointon < <u>BTointon@mcghiebetts.com</u>> wrote:

Mr. Brown. Here is the response from TCPA regarding the process for preliminary plat approval. As you will note the Townboard approves the preliminary plat contingent upon the Environmental Commission approval. This is the process that historically has been used in the townships and in fact the same one used for River Highlands.

From: David Meir [mailto:david@tcpamn.org]
Sent: Wednesday, July 16, 2014 9:15 AM

To: Bill Tointon

Subject: Preliminary plat at EC

Mr. Tointon,

The preliminary plat *can* be approved by the Town Board *contingent* upon approval by the EC.

If you have other questions you can email me and I'll run it by Roger. Or feel free to email him yourself.

Respectfully,

David H. Meir

TCPA Zoning Administrator

4111 11th Avenue SW

Room 10

Rochester, MN 55902

ph: 507-529-0774

fax: 507-281-6821

TCPA Website

Bill Tointon Principal

d: <u>507-218-3364</u>

McGhie & Betts, a Division of WSB & Associates, Inc.| 1648 Third Avenue SE | Rochester, MN 55904



McGhie & Betts has joined WSB & Associates, Inc., a Minnesota-owned consulting firm serving a broad array of clients with civil engineering, planning, landscape architecture, environmental, and construction services.

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Michael Brown Clerk/Treasurer Cascade Township, Olmsted County, MN www.cascadetownship.us

Sharon Haack

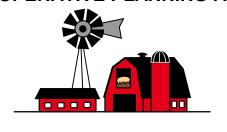
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WELL OR BORING LOCATION WEL			I AND RORING SEALING RECORD Se		ING SEALING RECORD Sealing No.
,					Minnesota Unique Well No. or W-series No. (Loose blank if not known)
Township Name Township	No. Range No.	Section No. Fra			
Cascade 10	114) 3	D. MC	M	5-28-14 UNK
GPS LOCATION – decimal degrees (to four decimal places)					Depth Before Sealing ZY ft. Original Depth ZY it.
Latitude	Longitu				AQUIFER(S) STATIC WATER LEVEL
Numerical Street Address or Fire	Number and City	of Well or Boring	Locatio	n .	XSingle Aquifer Multiaquifer Multiaquifer MeEL/BORING Estimated Date Measured Date Measured Date Measured Date Measured State Date Measured Date Measu
Show exact location of well or b	oring KC	Sketch map	of well o	r boring	Water-Supply Well Monit. Well
in section grid with "X."		location, sho lines, roads,	wing pro	perty	Env. Bore Hole Other
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w					WELLHEAD COMPLETION
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S S	_ T	P III			☐ Well Pit ☐ Other
1 Mile	-	- old We	Ü		Other
PROPERTY OWNER'S NAME/C	OMPANY NAME				CASING(S)
Property owner's mailing address if		cation address ind		ove	Diameter Depth Set in oversize hole? Annular space initially grouted?
810 SUG 81	WW SH	# 105	5		in. from to to the fit. Yes X No Yes X No Unknown
Plainview				Δ	in. from to ft. Yes No Yes No Unknown
	1		10	`	in. from to ft.
WELL OWNER'S NAME/COMPA	NY NAME				SCREEN/OPEN HOLE
Well owner's mailing address if differ	ent than property or	wner's address ind	icated ab	ove	Screen from toft. Open Hole from toft.
φ					OBSTRUCTIONS
					Rods/Drop Pipe Check Valve(s) Debris Fill No Obstruction
					Type of Obstructions (Describe) Dirt + Grave
GEOLOGICAL MATERIAL	COLOR	HARDNESS OR FORMATION	FROM	то	Obstructions removed? XYes \(\subseteq No \) Describe \(\begin{align*} & \text{Discribe} \\ \text{Blew att} \\ \text{Obstructions} \]
If not known, indicate estimated	formation log fro	m nearby well or	boring.		PUMP
Drift			0	15	Type Removed Not Present Other
Limestone			15	24	METHOD USED TO SEAL ANNULAR SPACE BETWEEN 2 CASINGS, OR CASING AND BORE HOLE:
					Annular Space Exists Annular Space Grouted with Tremie Pipe Casing Perforation/Removal
					in. from to ft. Perforated Removed
					in. from to ft. Perforated Removed
					Type of Perforator
				-	VARIANCE
					Was a variance granted from the MDH for this well? Yes No TN#
					GROUTING MATERIAL(S) (One bag of cement = 94 lbs., one bag of bentonite = 50 lbs.)
					Grouting Material Neat Cement from 0 to 29 ft. yards 512 bags
					from to ft bags
					from toftyards bags
					OTHER WELLS AND BORINGS
REMARKS, SOURCE OF DATA	DIFFICULTIES I	N SEALING			Other unsealed and unused well or boring on property?
l u					LICENSED OR REGISTERED CONTRACTOR CERTIFICATION This well or boring was sealed in accordance with Minnesota Rules, Chapter 4725. The information contained in this report
is true					is true to the best of my knowledge.
					Their Well Roberta Inc. 2041
					Licensee BusinesenName License or Registration No.
					1111
					Certified Representative Signature Certified Rep. No. Date
MINN. DEPT OF HEALTH COPY H 319163				3	Tim Postier Name of Person Sealing Well or Boring

TOWNSHIP COOPERATIVE PLANNING ASSOCIATION

4111 11th Avenue SW Room 10 Rochester, MN 55902

PH: (507) 529-0774 FX: (507) 281-6821



Roger Ihrke, Administrator David Meir, Administrator Barbara Literski, Adm. Asst.

roger@tcpamn.org david@tcpamn.org

-- TCPA --

Date: 8/11/14

To: Cascade Township Planning Commission

Cascade Town Board McGhie & Betts, Inc.

GGG, Inc.

(all of the above via e-mail)

RE: Preliminary Plat Review Majestic Meadows (Section 1, Cascade Township) from tabled meeting on July 15 2014

The Cascade Township Planning Commission tabled any decision on the preliminary plat for Majestic Meadows until their next scheduled meeting on August 19, 2014. The Commission tabled a decision on the preliminary plat in order to allow the applicant to provide additional information on the stormwater treatment systems along with allowing the Township engineers report to be provided to the Commission prior to approval. The applicant has since meet with the Township Board to get some direction on the open space questions, trail easements and variance requests.

The applicant has since resubmitted much of the materials with several corrections. Those documents were made available to Commission members via a separate email last week. If any of the Commission members would like hard copies of the information, please let us know via email and we will send them to you.

The applicant has requested a special meeting of the Cascade Township Board and the Cascade Township Board of Adjustment to be held on August 21, 2014 after 6:00 PM. This meeting has been scheduled and the variance requests advertised for the Board of Adjustment. If the Commission acts upon the Preliminary Plat and the open space variance is approved, the Commission's recommendation will be taken before the Town Board the same evening.

The Commission may or may not choose to voice its' concerns over the building variance. If the building variance is denied by the Board of Adjustment, the plat may still move forward understanding that the applicant will be required to remove the building prior to final plat approval.

The Township Engineers report will be provided under separate cover.

Staff recommendation is still being withheld until we have had a chance to review the engineers report. All of the information requested in our report has been submitted, reviewed and meets the criteria as outlined in the subdivision ordinance with the exception of the open space. The Commission may only provide positive conditional recommendation of the plat, if it recommends the open space variance. If the preliminary plat is

approved by the Town Board; work on the project may commence once the township engineer has reviewed the engineers estimate and the applicant has provide a bond in the amount of 125 percent of the estimated costs.	e

Stormwater Management Based On The New NPDES Permit and Site Applicability By Adam Parker, PE, CPESC

McGhie and Betts/WSB and Associates



Storm Management and Site Applicability

- New MPCA CSW (Construction Stormwater) Permit Overview and Stormwater Treatment (Permit and Local)
- What is MIDS?
- WSB/MB Past Experience Providing Filtration and Biofiltration
- Currrent Site Characteristics and how WSB/MB Will Provide Stormwater Treatment and Protection for this Site – Haack Property



With the new MPCA permit, if over 1 acre of new impervious surface is added, treatment is required.

Before 2013, Owner of a New Construction Project Had Option of Infiltrate/Filtrate/Biofiltrate or Wet Pond to Treat

Now, Viewed as "Infiltrate/Filtrate/Biofiltrate or Else"

Summary Provided by MPCA Fact Sheet (provided as a separate document).



Basic definitions (paraphrased):

Infiltration – water infiltrates entirely throughout the soil horizon and travels to the defined water table with no additional piping or collection system added.

Filtration – water travels through a medium and can be collected by draintile or some other collection assist method. May or may not have plant or grass on the upper layer

Biofiltration – basically the same concept as filtration but there is some form of plant material or grass in the upper horizon.

MPCA CSW makes no distinction, you can meet requirements by routing stormwater by either method. Wet Ponds are a secondary option unless allowed by MS4.



Based On MPCA CSW Permit, The Treatment Requirement is "Prohibited" If Karst Or High Groundwater Tables Are Present.

Per The Permit Language, Mottled Soil Found On This Site Would be Considered "Saturated" because of Mottling Presence within 3 Feet of Most Borings/readings

Refer To Current MPCA CSW Permit with Highlighted Text (Pgs. 9 And 12) – attached in a separate document

Note Pg. 14 Regarding Discussion About Karst Features.



Site is shown to have mottled soil within 3' of most borings, and Karst is found within proximity, now what?

- 1. Proposed Bio-filtration system with underdrain
- Meets MIDS standards, which has been adopted by the MPCA as satisfying permit requirements.
- Underdrain helps maintain groundwater level and reduces peak flow rates for smaller storm events.
- 4. For higher events, the resultant CN is lower due to previous agriculture use, however additional rate control is done by upstream ditches. Additional BMPs including erosion control and ditch checks help satisfy pretreatment requirements.



What is MIDS?

MIDS – Minimal Impact Design Standards

- 1. Focus group initiated by MPCA
- States actual stormwater performance goals for new construction as well as linear (i.e. highway) and re-development sites.MPCA as satisfying permit requirements
- Also provides sample ordinances for MS4s
- 4. The NPDES Permit allows MIDS as an acceptable alternative to standard 1 inch rule
- 5. Because of current site characteristics, i.e. mottled soil and karst features, the <u>Design Sequence Flowchart</u> was used.

Further Discussion (Minnesota Stormwater Manual)

http://stormwater.pca.state.mn.us/index.php/Design Sequence Flowchart-Flexible treatment options



What is MIDS?

MIDS – Minimal Impact Design Standards (continued)

- For this site, site meets Flexible Treatment Option (FTO) #2 or FTO#3 (shallow groundwater and karst)
- Proposed Stormwater Management Plan will provide <u>0.55 inch of</u> <u>biofiltration volume</u> over new impervious (exceeds FTO#2/3)
- Additional treatment to be provided by vegetated swales, ditch checks, level spreaders.
- 9. Based on P8, the amount of treatment will provide 60% removal based on average annual events in terms of lbs/year of total phosphorus.
- 10. Because of current site characteristics, i.e. mottled soil and karst features, the <u>Design Sequence Flowchart</u> was used to select FTO.

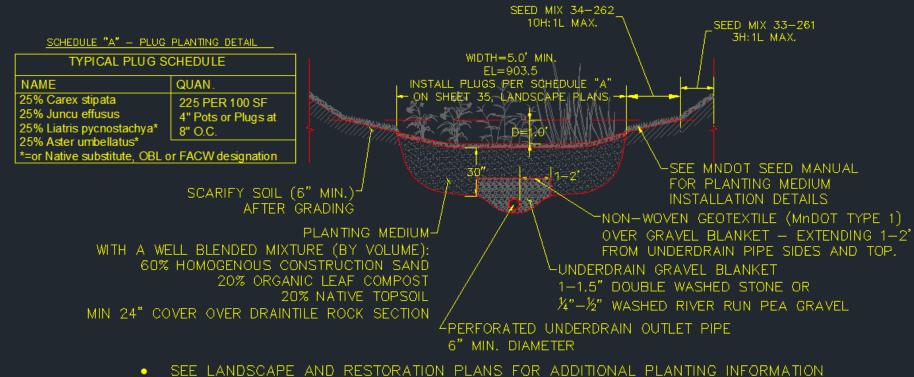


WSB/MB Experience

- Designed and oversaw installation of filtration practices dating back to 2000.
- In metro area, infiltration or filtration has been standard practice and required as primary treatment option for most new construction within the last 10 years.
- Design involves anticipation of expected runoff rates and peak flows
- Additional upstream settling and velocity reduction is required where standard pond design is not critical.
- 5. Filtration/Biofiltration provides lower impact of runoff volumes and downstream erosion when compared to standard pond designs.



Typical details used on past projects:





GRADING PLANS FOR PLACEMENT OF DRAINTILE AND PLANTING BOUNDARIES



BIOFILTRATION AREA W/UNDERDRAIN TYP. CROSS SECTION

SCHEMATIC - NOT TO SCALE



Typical Items To Be Placed On Construction Plans:

- Basin Protection: (typically leave 1' from bottom unexcavated, then remove once final stabilization has occurred. Then basin is scarified and seeded or planted as to loosen soil and allow filtration. Alternative is to provide a Temporary Basin upstream from Basin.
- 2. Seeding and Plant Establishment Notes
- 3. Draintile and Collection Information (inverts, size, details)
- 4. Outlet Structure and Overflow Information



Past Experience with Examples all from WSB/MB Current Project Staff

Prior projects: U of M Student Housing Complex, Minneapolis, MN



Site Characteristics:

Ultra-urban, compact site, no outfall other than filtration, draintile helps maintain structure, storm pipe directly enters structure from parking lot, "medium wet to wet"



Prior projects: Townhome Site, Plymouth, MN



Site Characteristics:

Draintile helps maintain structure, Storm pipe directly enters structure from parking lot, "medium-wet"



Prior projects: Commercial Site, Plymouth, MN



Site Characteristics:

Compact site, curbcut from parking lot direct to basin, adjacent to wetland with permanent saturated soil, "wet".



Prior projects: Way Park, Northfield. MN



Site Characteristics:

Park setting, generally sheet flow, "medium dry to medium wet"



Prior projects: Met Council Service Center, Fridley, MN





Additional project experience includes large and small commercial and residential sites.

Other bio/filtration projects underway (select examples):

- New 30+ Acre Army Training and Firehall Complex Stillwater, MN (requires 100% filtration of all runoff)
- 2. I-35E Park and Ride Lino Lakes, MN
- 3. 30+ Acre Residential Sites in Andover and Medina, MN
- 4. Riverview Park Coon Rapids, MN
- 5. CSAH101 Highway Expansion Minnetonka, MN



Site Characteristics and Likely Outcomes

- 1. This site has benefit of using sheet flow and nonconcentrated (i.e. non piped) incoming flows
- 2. Amount of impervious surface not considered "intense"
- Anticipated runoff will be "dry" to "medium dry" and proposed vegetation plan will reflect upstream flow
- 4. Draintile will help maintain system and prevent standing water or groundwater creep
- Maintenance should be manageable given the presence of low intensity sheet flow to basin and low intensity runoff.



Site Characteristics and Likely Outcomes

- Area draining to landlocked portion will be maintained low velocity sheet flow
- 7. Additional rate control will be provided by the ditch sections
- Ditch sections designed to be dry under normal circumstances with draintile aided at lowpoints for long-term maintenance.
- Overall runoff rates to Zumbro will be maintained mimicking existing drainage patterns
- 10. Amount of sediment likely to decrease with addition of ditches and biofiltration basin compared to existing uncontrolled agricultural runoff.
- 11. Our belief that this project can be used as a demonstration tool for future applications.

