



**CASCADE**  
--- TOWNSHIP ---

2025 75<sup>TH</sup> ST. NE  
Rochester, MN 55906  
[www.cascadetownship.us](http://www.cascadetownship.us)

CASCADE TOWNSHIP  
OLMSTED COUNTY  
PLANNING COMMISSION MEETING MINUTES

February 16, 2016

**Call to Order** 7:00 pm by Chairperson Dean Hegrenes

Commission Members Present: David Derby, John Friederichs, Dean Hegrenes, Gary Sieck, Cheryl Adolphson

Cascade Townboard Supervisor Present: James Hoss. Also present were Sandy Hoss and Jonathan Olson

Pledge of Allegiance

**Agenda Announcement and Review**

**Approval of Minutes**

The minutes from the January 26, 2016 meeting were discussed. A motion to approve the minutes, contingent on revision to delete the list on pages 2 and 3, was made by Commissioner Sieck and seconded by Commissioner Friederichs. All voted in favor, and the motion passed.

**Call to Audience** No replies

**Continuing Business**

**Update From Town Board** – Commissioner Sieck

Proposed 2017 budget will show increases, some of which are administrative costs, proactive road maintenance costs with more durable surfacing materials, and legal fees from the lawsuit. Supervisors Sieck and Lares are meeting with Attorney Bayliss. This 2017 budget is planned to be available on the website before the March 8 annual meeting.

**Conditional Use Permit C7-CUP-16-01** Discussion and Review

Although the final document was not available, a motion to approve the CUP-16-01, contingent on the two revisions on the last page, was made by Commissioner Sieck and seconded by Commissioner Friederichs. All voted in favor, and the motion passed.

**Additional Changes to January 5, 2015 version of the Planning Commission Policy**

No changes were suggested, other than the changes to eliminate both ex-officio members as voted during in the November 2015 Meeting. A new Version 1.3 will be prepared with that revision for consideration by the Cascade Board of Supervisors.

**Cascade Township Planning Commission Rules of Procedure**

Need to revise the wording for "Section 1. Meetings" on page 1 of 5 to be worded the same as that on page 3 of 4 of the Planning Commission Policy document under the heading "Meetings". Other areas of the document will be reviewed for consistency with the Policy document. The Procedure document will be revised to reflect those changes. A final update will be reviewed by the Planning Commission and then submitted for consideration by the Cascade Board of Supervisors.

**Discussion of 4/2/2014 SBAR Regarding Definitions of "Park" and "Community Building"**

The recommended definitions listed on page 2 as an update to the Cascade Township Zoning Ordinance need a public hearing. Will plan to coordinate this public hearing with others to minimize costs. Ask TCPA if they will review the definitions and provide comments.

**New Business**

**Commission Review of Current Cascade Township CUP's and Plan for "Periodic Review"**

Chairperson Hegrenes reviewed his conversation with Salem Township Planning Commission chairperson Mike Coats. Salem Township schedules reviews for all of its CUPs. Extended discussion followed concerning what the Cascade Planning Commission should be doing to monitor the current 18 CUPs: How much detail? How often? Public hearing? Legal responsibilities and limitations? Advice from TCPA? IUP versus CUP?

**Other Considerations for Review / Action by Planning Commission**

**Subdivision Ordinance Review and Update**

Commissioner Derby agreed to review the 2003 document regarding inconsistencies. Will need to get in a queue with the TCPA to update.

**Planning and Zoning Ordinance Review and Update**

Current document is dated 2012, will need to review, check for inconsistencies, and get in queue with the TCPA to update.

**Next Meeting March 15, 2016.**

**Round-the-Table**

**Second Call to Audience** No replies

**Adjournment**

Motion made by Commissioner Friederichs to adjourn, seconded by Commissioner Derby. All voted in favor, the motion passed, and the meeting adjourned at 9:13 pm.

Submitted: Cheryl Adolphson, Scribe

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Cheryl Adolphson, Scribe

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Dean Hegrenes, Planning Commission  
Chair