



**CASCADE**  
--- TOWNSHIP ---

2025 75<sup>TH</sup> ST. NE  
Rochester, MN 55906  
[www.cascadetownship.us](http://www.cascadetownship.us)

CASCADE TOWNSHIP  
OLMSTED COUNTY  
PLANNING COMMISSION MEETING MINUTES  
March 15, 2016

**Call to Order** 7:02 pm by Chairperson Dean Hegrenes  
Commission Members Present: David Derby, Dean Hegrenes, Gary Sieck, Cheryl Adolphson

Pledge of Allegiance

**Agenda Announcement and Review**

**Approval of Minutes**

The minutes from the February 16, 2016 meeting were briefly discussed. A motion to approve the minutes was made by Commissioner Sieck and seconded by Commissioner Hegrenes. All voted in favor, and the motion passed.

**Call to Audience** Supervisor Heathman described and discussed some of the issues raised at the annual meeting. The earth removal that will be starting soon on the hillside NE of the intersection of 18<sup>th</sup> Avenue and 55<sup>th</sup> Street is not a mining operation. The topsoil will be set aside and restored at the original site. The soils underneath will be moved for landfill for the new 55<sup>th</sup> Street bridge approaches.

**Continuing Business**

**Update From Town Board** – Commissioner Sieck

Both the annual meeting and the monthly meetings of the Cascade supervisors were routine with the exception of the variance that has been requested by Mrs. DeCook on the Salley Ridge construction. Supervisors Sieck and Laures are meeting with Attorney Bayliss; evidence is being gathered for the mining litigation.

**Review Revision of January 5, 2015 Planning Commission Policy**

After brief discussion of the final changes, a motion to accept the Version 1.3 dated April 4, 2016 was made by Commissioner Derby and seconded by Commissioner Sieck. All voted in favor, and the motion passed. This document will be submitted for consideration at the April 4, 2016 meeting of the Cascade Board of Supervisors.

**Cascade Township Planning Commission Rules of Procedure**

After discussion concerning Conditional Use Permits (CUP), namely who and how to audit the CUPs and two minor editing suggestions, a motion to accept the March 15, 2016 version was made by Commissioner Sieck and seconded by Commissioner

Hegrenes. All voted in favor, and the motion passed. The process and ownership thereof for CUP audits will be determined after discussion with and direction from the Cascade Board of Supervisors.

**Discussion of 4/2/2014 SBAR Regarding Definitions of “Park” and “Community Building”**

The recommended definitions listed on page 2 as an update to the Cascade Township Zoning Ordinance need a public hearing. It may be possible to coordinate this public hearing with others to minimize costs or there could be a long delay. Commissioner Hegrenes will ask TCPA to review the definitions and provide comments.

**Commission Review of Current Cascade Township CUP’s**

Discussed earlier in the Rules of Procedure considerations. Will be waiting for direction from the Cascade Board of Supervisors.

**Other Considerations for Review / Action by Planning Commission**

**Subdivision Ordinance Review and Update**

Commissioner Derby has met with Supervisor Laures concerning various aspects of subdivision ordinances. They need to comply with Minnesota statues. Differences between zoning and ordinances need to be resolved. There are considerations for design standards in smaller subdivisions. Overall, a work in progress and Commissioner Derby will be contacting the TCPA.

**New Business**

As background for the Upcoming Variance Application, an information package was sent to Commissioners regarding the 1464 Salley Ridge Lane Setback. The Board of Adjustment will meet to consider this variance application on March 24. Members of the Board of Adjustment at the special open meeting will be: Supervisors Heathman, Sieck, Laures, and Black, and Clerk Steve Wilson. Members unable to attend the special open meeting are: Supervisor Hoss and Commissioner Hegrenes.

**Next Meeting April 19, 2016.** New officers will be installed.

**Round-the-Table**

**Second Call to Audience** No replies

**Adjournment**

Motion made by Commissioner Sieck to adjourn, seconded by Commissioner Derby. All voted in favor, the motion passed, and the meeting adjourned at 8:34 pm.

Submitted: Cheryl Adolphson, Scribe

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Cheryl Adolphson, Scribe

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Dean Hegrenes, Planning Commission  
Chairperson