

Streamlined Annual PHA Plan <i>(High Performer PHAs)</i>	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires: 02/29/2016
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Purpose. The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families

Applicability. Form HUD-50075-HP is to be completed annually by **High Performing PHAs**. PHAs that meet the definition of a Standard PHA, Troubled PHA, HCV-Only PHA, Small PHA, or Qualified PHA do not need to submit this form.

Definitions.

- (1) **High-Performer PHA** – A PHA that owns or manages more than 550 combined public housing units and housing choice vouchers, and was designated as a high performer on both of the most recent Public Housing Assessment System (PHAS) and Section Eight Management Assessment Program (SEMAP) assessments.
- (2) **Small PHA** - A PHA that is not designated as PHAS or SEMAP troubled, or at risk of being designated as troubled, and that owns or manages less than 250 public housing units and any number of vouchers where the total combined units exceeds 550.
- (3) **Housing Choice Voucher (HCV) Only PHA** - A PHA that administers more than 550 HCVs, was not designated as troubled in its most recent SEMAP assessment, and does not own or manage public housing.
- (4) **Standard PHA** - A PHA that owns or manages 250 or more public housing units and any number of vouchers where the total combined units exceeds 550, and that was designated as a standard performer in the most recent PHAS or SEMAP assessments.
- (5) **Troubled PHA** - A PHA that achieves an overall PHAS or SEMAP score of less than 60 percent.
- (6) **Qualified PHA** - A PHA with 550 or fewer public housing dwelling units and/or housing choice vouchers combined, and is not PHAS or SEMAP troubled.

A.	PHA Information.																				
A.1	<p>PHA Name: <u>Chesapeake Redevelopment and Housing Authority</u> PHA Code: <u>VA012</u> PHA Type: <input type="checkbox"/> Small <input checked="" type="checkbox"/> High Performer PHA Plan for Fiscal Year Beginning: (MM/YYYY): <u>01/2022</u> PHA Inventory (Based on Annual Contributions Contract (ACC) units at time of FY beginning, above) Number of Public Housing (PH) Units <u>467</u> Number of Housing Choice Vouchers (HCVs) <u>1679</u> Total Combined <u>2146</u> PHA Plan Submission Type: <input checked="" type="checkbox"/> Annual Submission <input type="checkbox"/> Revised Annual Submission</p> <p>Availability of Information. In addition to the items listed in this form, PHAs must have the elements listed below readily available to the public. A PHA must identify the specific location(s) where the proposed PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and proposed PHA Plan are available for inspection by the public. Additionally, the PHA must provide information on how the public may reasonably obtain additional information of the PHA policies contained in the standard Annual Plan, but excluded from their streamlined submissions. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on their official website. PHAs are also encouraged to provide each resident council a copy of their PHA Plans.</p> <p>Chesapeake Redevelopment and Housing Authority website, www.crhava.org Central Office-1468 S. Military Highway, Chesapeake, VA 23320 Broadlawn Park Management Office-1745 Acorn Street, Chesapeake, VA 23324 MacDonald Manor Management Office-1331 MacDonald Road, Chesapeake, VA 23325 Owens Village Management Office-700 Geneva Avenue, Chesapeake, VA 23323 Peaceful Village Management Office-3001 Welcome Road, Chesapeake, VA 23324</p> <p><input type="checkbox"/> PHA Consortia: (Check box if submitting a Joint PHA Plan and complete table below)</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th rowspan="2" style="width: 25%;">Participating PHAs</th> <th rowspan="2" style="width: 10%;">PHA Code</th> <th rowspan="2" style="width: 25%;">Program(s) in the Consortia</th> <th rowspan="2" style="width: 20%;">Program(s) not in the Consortia</th> <th colspan="2" style="width: 20%;">No. of Units in Each Program</th> </tr> <tr> <th style="width: 10%;">PH</th> <th style="width: 10%;">HCV</th> </tr> </thead> <tbody> <tr> <td>Lead PHA:</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td> </td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Participating PHAs	PHA Code	Program(s) in the Consortia	Program(s) not in the Consortia	No. of Units in Each Program		PH	HCV	Lead PHA:											
Participating PHAs	PHA Code					Program(s) in the Consortia	Program(s) not in the Consortia	No. of Units in Each Program													
		PH	HCV																		
Lead PHA:																					

B. Annual Plan Elements

B.1 Revision of PHA Plan Elements.

(a) Have the following PHA Plan elements been revised by the PHA since its last **Annual PHA Plan** submission?

- | | | |
|-------------------------------------|-------------------------------------|--|
| Y | N | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Statement of Housing Needs and Strategy for Addressing Housing Needs. |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Deconcentration and Other Policies that Govern Eligibility, Selection, and Admissions. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Financial Resources. |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Rent Determination. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Homeownership Programs. |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Safety and Crime Prevention. |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Pet Policy. |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Substantial Deviation. |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Significant Amendment/Modification |

(b) The PHA must submit its Deconcentration Policy for Field Office Review.

Deconcentration Policy

CRHA will determine the average income of all families in all covered developments on an annual basis. CRHA will determine the average income of all families residing in each covered development (not adjusting for unit size) on an annual basis. For developments outside the EIR CRHA will take the following actions to provide for deconcentration of poverty and income mixing:

Chesapeake Redevelopment & Housing Authority's (CRHA) admissions policy provides for deconcentration of poverty by bringing higher income tenants into lower income public housing communities and bringing lower income tenants into higher income public housing communities.

Order of Selection [24 CFR 960.206(e)] Policy

Families will be selected from the waiting list based on preference. Among applicants with the same preference, families will be selected on a first-come, first-served basis according to the date and time their complete application is received by CRHA. When selecting applicants from the waiting list CRHA will match the characteristics of the available unit (unit size, accessibility features, unit type) to the applicants on the waiting lists. CRHA will offer the unit to the highest-ranking applicant who qualifies for that unit size or type, or that requires the accessibility features. By matching unit and family characteristics, it is possible that families who are lower on the waiting list may receive an offer of housing ahead of families with an earlier date and time of application or higher preference status. Factors such as deconcentration or income mixing, and income targeting will also be considered in accordance with HUD requirements and PHA policy.

(c) If the PHA answered yes for any element, describe the revisions for each element below:
CRHA's Public Housing Admissions and Continued Occupancy Policy (ACOP) have been modified as attached.

B.1

Housing Needs of Families on the Waiting List

Waiting list type: (select one)

- Section 8 tenant-based assistance
- Public Housing
- Combined Section 8 and Public Housing
- Public Housing Site Based or sub jurisdictional waiting list (optional)

If used, identify which development/sub-jurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	1029	100%	
Extremely low income <=30% AMI	841	82%	
Very low income (>30% but <=50% AMI)	138	14%	
Low income (>50% but <80% AMI)	38	4%	
Families with children	702	68%	
Elderly families	5	<1%	
Families with Disabilities	57	6%	
White	65	6%	
Black/African American	930	90%	
American Indian/Alaska Native	2	<1%	
Asian	0		
Native Hawaiian/Other Pacific Islander	32	3%	
Characteristics by Bedroom Size (Public Housing Only)			
1BR	282	27%	
2BR	655	65%	
3BR	86	8%	
4BR	6	<1%	
5BR	0		
5+BR	N/A	N/A	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (#of months)? 49 months

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes

B.1

Housing Needs of Families on the Waiting List

Waiting list type: (select one)

- Section 8 tenant-based assistance
- Public Housing
- Combined Section 8 and Public Housing
- Public Housing Site Based or sub jurisdictional waiting list (optional)

If used, identify which development/sub-jurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	9,732	100%	
Extremely low income <=30% AMI	6,055	62%	
Very low income (>30% but <=50% AMI)	2,188	22%	
Low income (>50% but <80% AMI)	1,489	16%	
Families with children	8,038	82%	
Elderly families	151	1%	
Families with Disabilities	1,543	17%	
White	953	9%	
Black/African American	8,716	89%	
American Indian/Alaska Native	41	1%	
Asian		0%	
Native Hawaiian/Other Pacific Islander	22	<1%	
Characteristics by Bedroom Size (Public Housing Only)			
1BR	N/A	N/A	
2BR	N/A	N/A	
3BR	N/A	N/A	
4BR	N/A	N/A	
5BR	N/A	N/A	
5+BR	N/A	N/A	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (#of months)? 17 months

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes

B.1	Financial Resources: Planned Sources and Uses		
	Sources	Planned \$	Planned Uses
1. Federal Grants (FY2018 grants)			
a) Public Housing Operating Fund	1,700,000		
b) Public Housing Capital Fund	1,091,150		
c) HOPE VI Revitalization			
d) HOPE VI Demolition			
e) Annual Contributions for Section 8 Tenant-Based Assistance	15,764,000		
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)			
g) Resident Opportunity and self-Sufficiency Grants (ROSS)	242,000		
h) Community Development Block Grant	185,000		Other (Housing/Non-Housing Community Development, Admin.)
i) HOME	180,000		Other (Homeownership, Rehab/Development, Down Payment Assistance, Admin, Operating Expense) TBRA
Other Federal Grants (list below)			
2. Prior Year Federal Grants (unobligated funds only)			Public Housing Capital Improvements
2020 Capital Funds			400,000
2021 Capital Funds			1,134,000
Subtotal			20,696,150
3. Public Housing Dwelling Rental income			1,450,000
			Public Housing Operations
4. Other Income (list below)			225,000
			Public Housing Operations
- Excess Utilities, tenant fees, non-dwelling rent, laundry, etc.-			220,000
- Interest on Investments			5,000
Subtotal			1,675,000
5. Non-Federal Sources (list below)			
Total Resources			22,371,150

B.2 New Activities.

(a) Does the PHA intend to undertake any new activities related to the following in the PHA's current Fiscal Year?

Y N

Hope VI or Choice Neighborhoods.

Mixed Finance Modernization or Development.

Demolition and/or Disposition.

Conversion of Public Housing to Tenant Based Assistance.

Conversion of Public Housing to Project-Based Assistance under RAD.

Project Based Vouchers.

Units with Approved Vacancies for Modernization.

Other Capital Grant Programs (i.e., Capital Fund Community Facilities Grants or Emergency Safety and Security Grants).

(b) If any of these activities are planned for the current Fiscal Year, describe the activities. For new demolition activities, describe any public housing development or portion thereof, owned by the PHA for which the PHA has applied or will apply for demolition and/or disposition approval under section 18 of the 1937 Act under the separate demolition/disposition approval process. If using Project-Based Vouchers (PBVs), provide the projected number of project based units and general locations, and describe how project basing would be consistent with the PHA Plan.

CRHA has applied for and been approved for the RAD program for the Owens Village public housing community and is taking steps to explore opportunities to improve the Broadlawn public housing community. Progress has been impeded by repercussions of the COVID-19 pandemic but the goals remain unaltered.

	<p><i>CRHA is researching the feasibility of developing and submitting to HUD a Section 32 Homeownership Plan, possibly in concert with the HCV program, for the scattered site units in the Schooner Cove public housing community.</i></p> <p><i>CRHA will again apply for any Emergency Safety and Security, and any other applicable grants made available through CFP funding.</i></p>
<p>B.3</p>	<p>Progress Report.</p> <p>Provide a description of the PHA’s progress in meeting its Mission and Goals described in the PHA 5-Year Plan.</p> <ol style="list-style-type: none"> 1. ENCOURAGE AND CREATE HOMEOWNERSHIP OPPORTUNITIES <ol style="list-style-type: none"> a. ENCOURAGE HOMEOWNERSHIP OPPORTUNITIES <ol style="list-style-type: none"> i. FOSTER THE PARTICIPATION OF AT LEAST 2-5 FAMILIES IN CRHA AND/OR PARTNER HOMEOWNERSHIP TRAINING <i>CRHA reprogrammed a former homeownership program, rebranding it as HomeOwnership Program (HOP) with forty (40) currently active HOP clients. The program is designed to assess homeownership readiness, provide financial and homeownership classes and training to position them for the next step, and connect participants with local lenders and realtors.</i> b. HELP HUD-ASSISTED RENTERS BECOME HOMEOWNERS <ol style="list-style-type: none"> i. USE NSP, ARS, CHDO’S AND OTHER PROGRAMS TO INCREASE AVAILABILITY OF HOMES FOR PURCHASE BY 5-8 LOW- TO MODERATE-INCOME FAMILIES EACH YEAR <i>CRHA intends to pursue homeownership opportunities for public housing residents in the outlying, Schooner Cove scattered site, public housing community. CRHA’s efforts to “Acquire, Renovate and Sell” affordable homes through the state ARS program has been somewhat hampered by the housing market (lack of affordable houses needing less than \$40k in repairs, and competition) and COVID-19 but staff continues to search and pursue opportunities.</i> ii. ISOLATE 5 HOUSING CHOICE VOUCHERS FOR HOMEOWNERSHIP <i>Forty (40) HCV clients are actively participating in HOP and are in various stages of readiness, and are actively working toward the goal of homeownership, diverting their voucher toward a mortgage payment in place of monthly rent to a landlord. One (1) HCV client closed on their new home in December 2020.</i> 2. DEVELOP AND EXPAND OPPORTUNITIES FOR AFFORDABLE HOUSING <ol style="list-style-type: none"> a. PURSUE VHDA TAX CREDIT TRAINING AND CERTIFICATION FOR PROPERTY AND MANAGEMENT STAFF <ol style="list-style-type: none"> i. ENCOURAGE 80% OF HOUSING STAFF AND 50% OF MANAGEMENT STAFF TO ATTEND ANNUAL TAX-CREDIT TRAINING <i>CRHA’s Director of Housing and other housing team members are certified and/or have some knowledge and training in LIHTC. Training has been directly impacted by COVID-19. 100% of the Property Managers and 50% of housing management overall are LIHTC trained.</i> b. IMPROVE HOUSING OPPORTUNITIES FOR THE ELDERLY, PERSONS WITH A DISABILITY, THE HOMELESS, AND VETERANS <ol style="list-style-type: none"> i. APPLY FOR 50 ADDITIONAL VASH, AND 10 ADDITIONAL SRAP VOUCHERS <i>CRHA applied for additional vouchers and was awarded 5 additional VASH vouchers and 12 Mainstream, and there are currently 45 persons with intellectual or other developmental disabilities supported by SRAP vouchers. CRHA was awarded 25 FYI (Foster Youth to Independence) vouchers and administers the 1-year, TBRA (Tenant Based Rental Assistance) voucher program through HOME in partnership with ForKids, and PSH (Permanent Supportive Housing) vouchers in partnership with CIBH (Chesapeake Integrated Behavioral Health) that will serve up to fifteen adults.</i> ii. INCREASE PROJECT-BASED VOUCHERS BY 30-40 EACH YEAR <i>CRHA supports Chesapeake’s Cypress Landing Veteran’s Community with 50 project-based vouchers for disabled and homeless veterans.</i> iii. MAINTAIN 100% LEASE-UP ON ALL VASH, MAINSTREAM, SRAP AND TBRA VOUCHERS <i>CRHA continuously works with clients to help them locate and successfully move into housing that meets HQS standards and is optimally located for public transportation and other needed businesses and services. Currently 100% of VASH, 80% of Mainstream, 90% of SRAP, and 71% TBRA are leased up.</i> c. APPLY FOR ADDITIONAL RENTAL VOUCHERS WHEN AVAILABLE <i>CRHA is applying for additional VASH vouchers recently announced under the new 2021 allocation which makes \$50m new funding available for approximately 6,000 more vouchers.</i>

3. EMPOWER INDIVIDUALS AND FAMILIES THROUGH THE DELIVERY OF TRANSFORMATION SERVICES

- a. MAINTAIN AND CREATE PARTNERSHIPS, PROGRAMS AND RESOURCES THAT FOSTER ECONOMIC GROWTH AND SELF-SUFFICIENCY TO END THE CYCLE OF POVERTY

CRHA partners with the City and many local organizations to provide training, education, and opportunities for clients and residents. Programs include ConnectHome which provides connectivity to residents in public housing in concert with expanded WiFi and Connect2Computers through COX, PC's acquired through TCC computer club and 100 tablets provided by T-Mobile Everyone On program to help bridge the digital divide, financial fitness, budgeting, credit and homeownership classes through the Up Center and Empowered Women of Virginia Heart of Compassion tutorials, Job Skills Training Program (JSTP) through TCC and career opportunities through Chesapeake Regional Employment, "Neighborhood", and City and community job fairs and Job Seekers Boot Camp. Staff works with FSS participants through individual site-based Case Management and assists them develop individual training and service plans. To assist families with their needs for financial fitness credit repair classes, fair market housing and homeownership counseling are offered. CRHA also partners with the Chesapeake Department of Human Services Division of Social Services to help residents with economic hardships, with the Virginia Cooperative Extension Services, Opportunity Incorporated, One-Stop Workforce Center and the STOP Program for Virginia Financial Literacy and Savings Plan, and Catholic Charities to provide individual financial coaching, budgeting, and financial education workshops CRHA proudly shares the recent graduation of two FSS participants earning escrows of \$16 and \$26 thousand, respectively. CRHA's TBRA program was extended to a 24-month subsidy to further support housing stability. The program is 90% leased up. CRHA was awarded \$2.3 million Jobs Plus Grant.

- b. PROMOTE INITIATIVES THAT ENCOURAGE HEALTHY LIVING AND LIFESTYLE

The Virginia Cooperative Extension offers "Eat Smart, Move More" for tips and advice to help residents make smart food and healthy lifestyle choices. Healthy Chesapeake shared a study that shows that community gardens improve access to fruit and vegetables, and the consumption can improve physical activity. They are also a catalyst to increase produce availability in food deserts. This directly impacts the overall outcome for resident's physical and mental health. CRHA works to increase food security and reduce hunger by providing access to food, a healthful diet and nutrition education in a way that supports American agriculture and inspires public confidence. CRHA partner agency, Catholic Charities is committed to providing comprehensive services to promote physical, mental, and spiritual well-being. CRHA works with Children's Harbor, a daily childcare service provider that includes CRHA clients, to ensure that the environment is safe, decent and sanitary for the children that receive assistance. CRHA provides the maintenance and upkeep for the building. CRHA partnered with The City of Chesapeake Public Health Department, Chesapeake Regional, CHKD, EVMS and the Food Bank to provide healthy food to residents, to offer COVID testing opportunities, and with the additional support of Chesapeake Public Schools and the Hague Pharmacy, several COVID vaccination clinics to ensure minority communities had increased access.

- c. DEVELOP PROGRAMS AND RESOURCES THAT ENCOURAGE LONG-TERM, PERSONAL SUCCESS OF THE YOUNGER GENERATION

Staff and community volunteers provide leadership for several sport activities at all age levels, tutoring and computer access for educational success, fun, and healthy and educational community events throughout the year. After school programs, scout groups, community service activities, religious youth groups, and other community-based activities have been a key role in the lives of CRHA youth. The mobile library is instrumental in encouraging and developing reading skills. Book distributions are held by Extension Services for reading fundamental. In partnership with schools, fraternities and sororities offer STEAM workshops. STEAM is an educational learning that uses Science, Technology, Engineering, the Arts, and Math to access critical thinking, dialogue, creativity, and problem solving. Community programs promote youth development and focus on essential elements of welling being and healthy development. CRHA offers numerous and varied opportunities and programs for the younger generation. Staff provides coaching leadership for several sport activities at all age levels, tutoring and computer access for educational success, and fun, healthy and educational events and activities throughout the year. CRHA hosted the second (abbreviated) Kids and Pros Football Camp after missing the second year due to COVID, regularly hosts a "Red Carpet Honor Roll Event" each semester to recognize and celebrate student's academic success and coordinates an annual school supply distribution and back to school bash. The local Girl Scouts maintain a productive presence in CRHA communities and staff supports community activities through HUD's Strong Families Initiative. Reading camps, book distribution and reading initiatives are promoted regularly, and a cooperative STEM after-school program is available to community students. CRHA partnered with T-Mobile to expand high speed internet, Tidewater Community College to purchase student refurbished PC's for a computer loan program, and expanded broadband width at all public housing sites.

4. DIVERSIFY THE AUTHORITY'S BUSINESS MODEL AND FUNDING STREAMS

- a. TRANSFORM COMMUNITIES

- i. PURSUE RAD, OTHER HUD PROGRAMS AND PUBLIC/PRIVATE PARTNERSHIP OPPORTUNITIES

	<p><i>CRHA is in the process of transforming the Owens Village public housing community under RAD, though progress has been delayed somewhat by COVID-19. Financing and pre-renovation steps are underway in preparation Public and resident meetings have been held and initial suggestions from the A&E are currently under consideration. Broadlawn Park public housing community is also under consideration for transformation through the RAD program.</i></p> <p>b. BECOME A DEVELOPMENT CATALYST FOR THE CITY</p> <p>i. PARTNER WITH THE CITY OF CHESAPEAKE TO PURSUE MUTUALLY BENEFICIAL OPPORTUNITIES <i>CRHA is represented on the City's newly formed Land Bank with one commissioner serving on that Board. CRHA's Executive Director serves on several City Boards and initiatives. CRHA partnered with the City of Chesapeake Planning Department to conduct a Landlord Workshop. CRHA Executive Director produced a comprehensive 2020 CRHA Community Impact report to better communicate programs, initiatives and successes within the greater community.</i></p> <p>ii. FOSTER RELATIONSHIPS TO INCREASE SERVICE DELIVERY TO RESIDENTS AND SUPPORT CITY AGENCIES AND THE POLICE IN THE COMMUNITY <i>Cooperatively, CRHA and the City of Chesapeake opened the City's first Homeless Resource Day Center which offers the City's homeless population access to shower and laundry facilities, a computer lab, and connects them with needed services and resources. CRHA staff participated in the City's initial Community Wellbeing Plan focus group. CRHA developed an Organizational and Values Statement to aid in sharing the goals and good works of the Authority and efforts have been made to expand CRHA's social media presence and client outreach through an e-newsletter and push notifications as well as a recently upgraded website. CRHA has also pursued technology to improve operations, procedures and efficiency. CRHA has installed Tsunami security camera systems to assist police in resolving crimes and community incidents, including gang presence in public housing. CRHA has hired off-duty City police to patrol the public housing communities after hours.</i></p> <p>c. DEVELOP AN AUTHORITY AFFILIATED NON-PROFIT ENTITY TO EXPAND SERVICES AND OPPORTUNITY</p> <p>i. DEVELOP AND IMPLEMENT A NOT FOR PROFIT ARM OF THE AUTHORITY <i>The City of Chesapeake, City Council on September 9, 2019 approved the establishment of "Blue Heron Housing Partners, LLC." non-profit entity under CRHA. The articles of incorporation, by-laws and appointment of officers and directors are in progress.</i></p> <p>ii. SEEK CREATIVE INCOME STREAM OPPORTUNITIES THROUGH DEVELOPMENT, MANAGEMENT AND COMPLIANCE SERVICES <i>The City's Homeless Resource Center was established in an unused space within CRHA's central office building, generating a modest monthly lease income.</i></p>
<p>B.4. Most Recent Fiscal Year Audit.</p> <p>(a) Were there any findings in the most recent FY Audit?</p> <p>Y N <input type="checkbox"/> <input checked="" type="checkbox"/></p> <p>(b) If yes, please describe:</p>	
Other Document and/or Certification Requirements.	
<p>C.1</p>	<p>Certification Listing Policies and Programs that the PHA has Revised since Submission of its Last Annual Plan</p> <p><i>Form 50077-ST-HCV-HP, Certification of Compliance with PHA Plans and Related Regulations, must be submitted by the PHA as an electronic attachment to the PHA Plan.</i></p>
<p>C.2</p>	<p>Civil Rights Certification.</p> <p><i>Form 50077-ST-HCV-HP, Certification of Compliance with PHA Plans and Related Regulations, must be submitted by the PHA as an electronic attachment to the PHA Plan.</i></p>

C.3	<p>Resident Advisory Board (RAB) Comments.</p> <p>(a) Did the RAB(s) provide comments to the PHA Plan?</p> <p>Y N <input checked="" type="checkbox"/> <input type="checkbox"/></p> <p>If yes, comments must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations.</p>
C.4	<p>Certification by State or Local Officials.</p> <p>Form HUD 50077-SL, <i>Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan</i>, must be submitted by the PHA as an electronic attachment to the PHA Plan.</p>
D	<p>Statement of Capital Improvements. Required in all years for all PHAs completing this form that administer public housing and receive funding from the Capital Fund Program (CFP).</p>
D.1	<p>Capital Improvements. Include a reference here to the most recent HUD-approved 5-Year Action Plan (HUD-50075.2) and the date that it was approved by HUD.</p>

Instructions for Preparation of Form HUD-50075-HP Annual Plan for High Performing PHAs

A. PHA Information. All PHAs must complete this section.

A.1 Include the full **PHA Name**, **PHA Code**, **PHA Type**, **PHA Fiscal Year Beginning** (MM/YYYY), **PHA Inventory**, **Number of Public Housing Units and or Housing Choice Vouchers (HCVs)**, **PHA Plan Submission Type**, and the **Availability of Information**, specific location(s) of all information relevant to the public hearing and proposed PHA Plan. ([24 CFR §903.23\(4\)\(e\)](#))

PHA Consortia: Check box if submitting a Joint PHA Plan and complete the table. ([24 CFR §943.128\(a\)](#))

B. Annual Plan.

B.1 Revision of PHA Plan Elements. PHAs must:

Identify specifically which plan elements listed below that have been revised by the PHA. To specify which elements have been revised, mark the “yes” box. If an element has not been revised, mark “no.”

Statement of Housing Needs and Strategy for Addressing Housing Needs. Provide a statement addressing the housing needs of low-income, very low-income and extremely low-income families and a brief description of the PHA’s strategy for addressing the housing needs of families who reside in the jurisdiction served by the PHA. The statement must identify the housing needs of (i) families with incomes below 30 percent of area median income (extremely low-income), (ii) elderly families and families with disabilities, and (iii) households of various races and ethnic groups residing in the jurisdiction or on the waiting list based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location. For years in which the PHA’s 5-Year PHA Plan is also due, this information must be included only to the extent it pertains to the housing needs of families that are on the PHA’s public housing and Section 8 tenant-based assistance waiting lists. ([24 CFR §903.7\(a\)\(1\)](#)) and 24 CFR §903.12(b). Provide a description of the PHA’s strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. For years in which the PHA’s 5-Year PHA Plan is also due, this information must be included only to the extent it pertains to the housing needs of families that are on the PHA’s public housing and Section 8 tenant-based assistance waiting lists. ([24 CFR §903.7\(a\)\(2\)\(ii\)](#)) and 24 CFR §903.12(b).

Deconcentration and Other Policies that Govern Eligibility, Selection and Admissions. Describe the PHA’s admissions policy for deconcentration of poverty and income mixing of lower-income families in public housing. The Deconcentration Policy must describe the PHA’s policy for bringing higher income tenants into lower income developments and lower income tenants into higher income developments. The deconcentration requirements apply to general occupancy and family public housing developments. Refer to 24 CFR §903.2(b)(2) for developments not subject to deconcentration of poverty and income mixing requirements. ([24 CFR §903.7\(b\)](#)) Describe the PHA’s procedures for maintaining waiting lists for admission to public housing and address any site-based waiting lists. ([24 CFR §903.7\(b\)](#)) A statement of the PHA’s policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV. ([24 CFR §903.7\(b\)](#)) Describe the unit assignment policies for public housing. ([24 CFR §903.7\(b\)](#))

Financial Resources. A statement of financial resources, including a listing by general categories, of the PHA’s anticipated resources, such as PHA operating, capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program and state the planned use for the resources. ([24 CFR §903.7\(c\)](#))

Rent Determination. A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units, including applicable public housing flat rents, minimum rents, voucher family rent contributions, and payment standard policies. ([24 CFR §903.7\(d\)](#))

Homeownership Programs. A description of any homeownership programs (including project number and unit count) administered by the agency or for which the PHA has applied or will apply for approval. For years in which the PHA's 5-Year PHA Plan is also due, this information must be included only to the extent that the PHA participates in homeownership programs under section 8(y) of the 1937 Act. ([24 CFR §903.7\(k\)](#) and 24 CFR §903.12(b).

Safety and Crime Prevention (VAWA). A description of: **1)** Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; **2)** Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and **3)** Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families. ([24 CFR §903.7\(m\)\(5\)](#))

Pet Policy. Describe the PHA's policies and requirements pertaining to the ownership of pets in public housing. ([24 CFR §903.7\(n\)](#))

Substantial Deviation. PHA must provide its criteria for determining a "substantial deviation" to its 5-Year Plan. ([24 CFR §903.7\(r\)\(2\)\(i\)](#))

Significant Amendment/Modification. PHA must provide its criteria for determining a "Significant Amendment or Modification" to its 5-Year and Annual Plan. Should the PHA fail to define 'significant amendment/modification', HUD will consider the following to be 'significant amendments or modifications': a) changes to rent or admissions policies or organization of the waiting list; b) additions of non-emergency public housing CFP work items (items not included in the current CFP Annual Statement or CFP 5-Year Action Plan); or c) any change with regard to demolition or disposition, designation, homeownership programs or conversion activities. See guidance on HUD's website at: [Notice PIH 1999-51](#). ([24 CFR §903.7\(r\)\(2\)\(ii\)](#))

If any boxes are marked "yes", describe the revision(s) to those element(s) in the space provided.

PHAs must submit a Deconcentration Policy for Field Office review. For additional guidance on what a PHA must do to deconcentrate poverty in its development and comply with fair housing requirements, see [24 CFR 903.2](#). ([24 CFR §903.23\(b\)](#))

B.2 New Activities. If the PHA intends to undertake any new activities related to these elements or discretionary policies in the current Fiscal Year, mark "yes" for those elements, and describe the activities to be undertaken in the space provided. If the PHA does not plan to undertake these activities, mark "no."

Hope VI. 1) A description of any housing (including project name, number (if known) and unit count) for which the PHA will apply for HOPE VI; and 2) A timetable for the submission of applications or proposals. The application and approval process for Hope VI is a separate process. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm>. ([Notice PIH 2010-30](#))

Mixed Finance Modernization or Development. 1) A description of any housing (including name, project number (if known) and unit count) for which the PHA will apply for Mixed Finance Modernization or Development; and 2) A timetable for the submission of applications or proposals. The application and approval process for Mixed Finance Modernization or Development is a separate process. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm>. ([Notice PIH 2010-30](#))

Demolition and/or Disposition. Describe any public housing projects owned by the PHA and subject to ACCs (including name, project number and unit numbers [or addresses]), and the number of affected units along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition; and (2) A timetable for the demolition or disposition. This statement must be submitted to the extent that approved and/or pending demolition and/or disposition has changed. The application and approval process for demolition and/or disposition is a separate process. See guidance on HUD's website at: http://www.hud.gov/offices/pih/centers/sac/demo_dispo/index.cfm. ([24 CFR §903.7\(h\)](#))

Conversion of Public Housing. Describe any public housing building(s) (including project number and unit count) owned by the PHA that the PHA is required to convert or plans to voluntarily convert to tenant-based assistance; 2) An analysis of the projects or buildings required to be converted; and 3) A statement of the amount of assistance received to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/centers/sac/conversion.cfm>. ([24 CFR §903.7\(j\)](#))

Project-Based Vouchers. Describe any plans to use HCVs for new project-based vouchers. ([24 CFR §983.57\(b\)\(1\)](#)) If using project-based vouchers, provide the projected number of project-based units and general locations, and describe how project-basing would be consistent with the PHA Plan.

Other Capital Grant Programs (i.e., Capital Fund Community Facilities Grants or Emergency Safety and Security Grants).

B.3 Progress Report. For all Annual Plans following submission of the first Annual Plan, a PHA must include a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year PHA Plan. ([24 CFR §903.7\(r\)\(1\)](#))

B.4 Most Recent Fiscal Year Audit. If the results of the most recent fiscal year audit for the PHA included any findings, mark "yes" and describe those findings in the space provided. ([24 CFR §903.7\(p\)](#))

C. Other Document and/or Certification Requirements

C.1 Certification Listing Policies and Programs that the PHA has Revised since Submission of its Last Annual Plan. Provide a certification that the following plan elements have been revised, provided to the RAB for comment before implementation, approved by the PHA board, and made available for review and inspection by the public. This requirement is satisfied by completing and submitting form HUD-50077 SM-HP.

C.2 Civil Rights Certification. Form HUD-50077 SM-HP, *PHA Certifications of Compliance with the PHA Plans and Related Regulation*, must be submitted by the PHA as an electronic attachment to the PHA Plan. This includes all certifications relating to Civil Rights and related regulations. A PHA will be considered in compliance with the AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction. ([24 CFR §903.7\(o\)](#))

- C.3 Resident Advisory Board (RAB) comments.** If the RAB provided comments to the annual plan, mark “yes,” submit the comments as an attachment to the Plan and describe the analysis of the comments and the PHA’s decision made on these recommendations. ([24 CFR §903.13\(c\)](#), [24 CFR §903.19](#))
- C.4 Certification by State or Local Officials.** Form HUD-50077-SL, *Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan*, must be submitted by the PHA as an electronic attachment to the PHA Plan. ([24 CFR §903.15](#))

D. Statement of Capital Improvements. PHAs that receive funding from the Capital Fund Program (CFP) must complete this section. ([24 CFR 903.7 \(g\)](#))

- D.1 Capital Improvements.** In order to comply with this requirement, the PHA must reference the most recent HUD approved Capital Fund 5 Year Action Plan. PHAs can reference the form by including the following language in Section C. 8.0 of the PHA Plan Template: “See HUD Form 50075.2 approved by HUD on XX/XX/XXXX.”

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced the 5-Year and Annual PHA Plan. The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA’s operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA’s mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families.

Public reporting burden for this information collection is estimated to average 16.64 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.