



City of Troy
 500 W Big Beaver Rd, Troy MI 48084
 248-524-3344
 buildinginspection@troymi.gov

FENCE PERMIT APPLICATION

NAME OF OWNER/AGENT/DESIGN PROFESSIONAL			
STREET ADDRESS AND JOB LOCATION (Street Number and Name)	NAME OF CITY, VILLAGE OR TOWNSHIP IN WHICH JOB IS LOCATED	Oakland County	
		Troy Michigan	

WHO IS THE APPLICANT Contractor Homeowner	NAME OF HOMEOWNER/CONTRACTOR	CONTRACTOR LICENSE NUMBER	EXPIRATION DATE
ADDRESS (Street Number and Name)	CITY	STATE	ZIP CODE
TELEPHONE NUMBER (Include area code)	EMAIL ADDRESS:		
WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption)	FEDERAL EMPLOYER ID NUMBER (OR REASON FOR EXEMPTION)		

Section 23a of the state construction code act of 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subjected to civil fines.

SIGNATURE OF CONTRACTOR OR HOMEOWNER (Homeowner's signature indicates compliance with Section VI. Homeowner Affidavit)	DATE
X _____	

I hereby certify the fence work described on this permit application shall be installed **by myself in my own home** in which I am living or about to occupy. All work shall be installed in accordance of Chapter 83 of the Troy City Ordinance and **shall not be enclosed, covered up, or put into operation** until it has been **inspected** and **approved** by the Cities Building Inspector. I will cooperate with the Cities Building Inspector and assume the responsibility to arrange for necessary inspections.

FENCE INFORMATION AND FEE

Type, height, and lineal feet of material to be used:					
Type:	Wood	Wire	Metal	Masonry	Other
Symbols:	0000000	xxxxxx	////////	□□□□	-----
HEIGHT					
NO. OF FEET					
PERMIT FEE	<input type="checkbox"/> Under 300' \$150.00		<input type="checkbox"/> Over 300' \$200.00		

SITE DRAWING REQUIRED

- A site drawing or plot plan is required for fence permit submittal.
- All drawings shall be accurate and drawn to scale.
- The location of your fence and distances to your property and lot lines are required.
- Final lot grade shall be approved before a fence permit is issued.
- Fences under seven feet do not fall under the 2015 Michigan Building Code.
- Permit review will be performed by the Planning Department.
- Residential Fences cannot exceed 6 feet in height.
- To verify if a sketch, plot plan, or land survey is available in our digital record for your property please send requests to: buildinginspection@troymi.gov
- Your Tax Parcels Map is available here: <https://cms6.revize.com/revize/citytroymi/departments/maps/index.ph>

IMPORTANT INFORMATION

- It is **highly recommended** that the applicant and/or the owner hire a licensed Professional Surveyor for the proper placement of the fence.
- The City of Troy will be requesting a Professional Surveyor verification for the placement of all new fences in the future and the starting date will be published on the City of Troy website.
- All fence placement errors will be the responsibility of the applicant/owner, owner's agent, and fence company.
- All disputes among property owners regarding the placement of a fence are a civil matter
- The City of Troy will not be inspecting for placement and the Plan Review executed by any or all staff member of the City of Troy will only be approving or disapproving based on the information submitted by the applicant and it will be limited to what is allowed to be installed per the Zoning Ordinance and City Codes.
- Fences 7 feet tall or over fall under the 2015 Michigan Building Code. A building permit will be required and permit review will be performed by the Building Department and the Planning Department.
- fire Department Fence Requirements: All commercial fence and/or gate projects of all heights shall be
- submitted for review to the Fire Department for emergency access to the site.
- Department of Public Works (DPW) Fence Requirements: No permit shall be issued for any fence construction within any easement without the approval of the Director of Public Works, or his authorized representative.

APPLICANT SIGNATURE REQUIRED

By signing I am confirming that I have read and understood all of the fence permit requirements.

Applicant Signature: _____

Approved By _____ Date: _____