



2007/08 Budget

## Senior Management

City Manager ..... *Phillip L. Nelson*

Assistant City Manager/  
Finance & Administration ..... *John M. Lamerato*

Assistant City Manager/  
Economic Development Services ..... *Brian P. Murphy*



## City Council

Mayor ..... *Louise E. Schilling*  
Mayor Pro Tem ..... *Cristina Broomfield*  
Council Member ..... *Robin Beltramini*  
Council Member ..... *Wade Fleming*  
Council Member ..... *Martin F. Howrylak*  
Council Member ..... *David Lambert*  
Council Member ..... *Jeanne M. Stine*





## Table of Contents

City of Troy Organizational Chart .....	1
GFOA Distinguished Budget Presentation	
Award .....	2
Executive Staff.....	3
Location of Troy, Michigan .....	4
Budget Overview .....	5
Fact Sheet .....	9
Community Profile .....	10
Reader's Guide.....	11
City-Wide Action Plan.....	14
City Goals and Objectives .....	16
Budget Policies.....	18
Budget Calendar.....	22

### All Funds Summary

Financial Organizational Chart .....	24
Executive Summary.....	25
All Funds Financial Summary .....	29

### General Fund

How the City Allocates Its Money .....	35
--	----

### Trends and Summaries

Summary of Taxes .....	36
General Fund Revenue, Expenditures, Fund Balance .....	39
Revenue Definitions and Assumptions .....	41
General Fund Revenues by Account.....	48
General Fund Expenditures by Department.....	52
General Fund Expenditures by Object.....	56
General Fund Expenditure History by Department.....	59
General Fund Expenditures by Account .....	63

### Personnel Summary

Trends .....	65
Listing by Department.....	66

### Council/Executive Administration

City Council .....	81
City Manager's Office .....	83
City Attorney's Office .....	89

### Fire Department

Fire Department.....	157
----------------------	-----

### Police Department

Police Department .....	204
-------------------------	-----

### Finance Division

#### Finance and Administration

Finance Administration .....	115
Accounting/Risk Management .....	118
City Assessor's Office.....	123
City Clerk's Office/Elections.....	128
Community Affairs .....	135
Human Resources .....	140
Purchasing.....	147
City Treasurer's Office .....	152
City Buildings .....	178
Parks and Recreation .....	192

### Services Division

#### Building Inspection

Building Inspection .....	99
---------------------------	----

#### Engineering

Engineering .....	106
-------------------	-----

#### Library/Museum

Library/Museum .....	165
----------------------	-----



### Other General Government

Planning.....	179
Real Estate and Development.....	186

### Public Works Department

Public Works Department.....	213
------------------------------	-----

### Special Revenue Funds

Community Development Block Grant Fund .....	228
Community Fair Fund .....	229
Local Street Fund .....	230
Major Street Fund.....	230
Budget Stabilization Fund.....	231
Refuse/Recycling Fund .....	233

### Debt Service Funds

Debt Management Program .....	240
General Debt Service Fund .....	243
2000 MTF Debt Service Fund.....	243
Proposal A Debt Service Fund .....	244
Proposal B Debt Service Fund .....	244
Proposal C Debt Service Fund .....	245
Debt Summary.....	246
Schedule of Principal and Interest .....	247

### Capital Projects/Special Assessment Funds

Fund Statement.....	249
Revenue and Expenditures .....	250
Department Summary .....	254
5-Year Future Projects .....	258
Major Roads Funds .....	259
Local Roads Funds.....	263
Sidewalks Funds .....	265
Capital Expenditures .....	267
Capital Expenditures All Funds.....	276
Major Capital Project Descriptions.....	288
Special Assessment Revenues & Expenditures .....	291

### Enterprise Funds

Aquatic Center Fund.....	292
Golf Course Funds .....	300
Sewer Fund .....	310
Water Fund.....	312
Water Main Projects .....	319
Sanitary Sewer Projects .....	322

### Internal Service Funds

Building Operations Fund .....	325
Fleet Maintenance Fund .....	333
Information Technology Fund .....	344
Compensated Absences Fund .....	351
Unemployment Compensation Fund .....	352
Workers' Compensation Fund .....	353

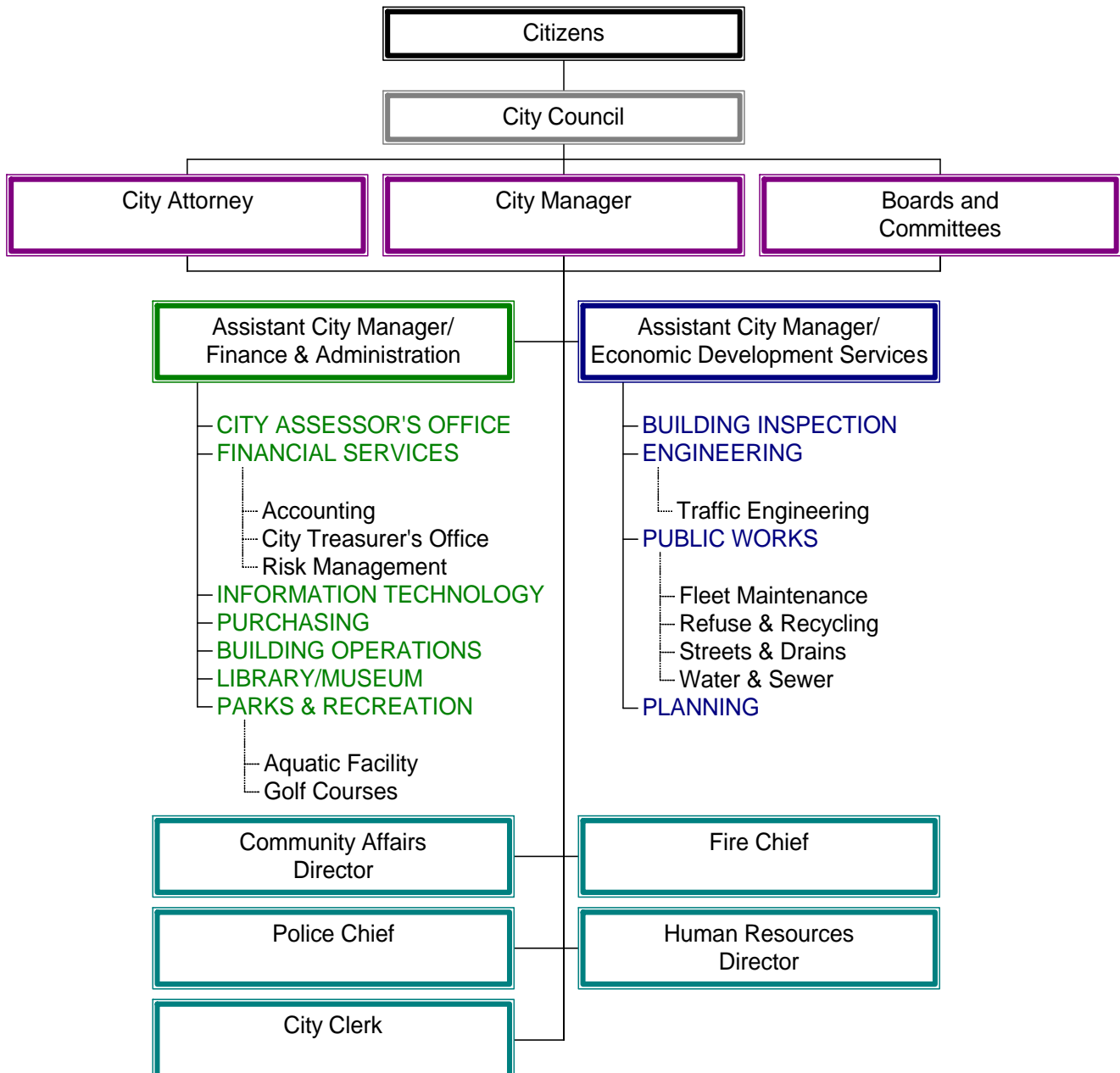
### Supplemental Information

General Revenue by Source and Expenditures by Function .....	354
General Fund Balance Compared to Annual Expenditures.....	355
Value of Taxable Property .....	355
Property Tax Levies and Collections .....	356
Demographic Statistics .....	357
Top 20 Taxpayers.....	358
Property Values and Construction .....	359
Collective Bargaining Agreements.....	360
Economic Information .....	361
Glossary of Key Concepts .....	363





## Organizational Chart





The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Troy, Michigan for its annual budget for the fiscal year beginning July 1, 2006.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to the GFOA to determine its eligibility for another award.



City Manager	<i>Phillip L. Nelson</i>
City Attorney	<i>Lori Grigg Bluhm</i>
Assistant City Manager/Finance & Administration	<i>John M. Lamerato</i>
Assistant City Manager/Economic Development Services	<i>Brian P. Murphy</i>
City Assessor	<i>Nino Licari</i>
City Clerk	<i>Tonni L. Bartholomew</i>
City Engineer	<i>Steven J. Vandette</i>
City Treasurer	<i>Sandra Kasperek</i>
Community Affairs Director	<i>Cindy Stewart</i>
Director of Building & Zoning	<i>Mark S. Stimac</i>
Director of Building Operations	<i>Steve Pallotta</i>
Financial Services Director	<i>James A. Nash</i>
Fire Chief	<i>William Nelson</i>
Human Resources Director	<i>Peggy E. Sears</i>
Information Technology Director	<i>Gert Paraskevin</i>
Library/Museum Director	--vacant--
Parks and Recreation Director	<i>Carol Anderson</i>
Planning Director	<i>Mark Miller</i>
Police Chief	<i>Charles Craft</i>
Public Works Director	<i>Timothy Richnak</i>
Purchasing Director	<i>Susan Leirstein</i>
Risk Manager	<i>Stephen Cooperrider</i>



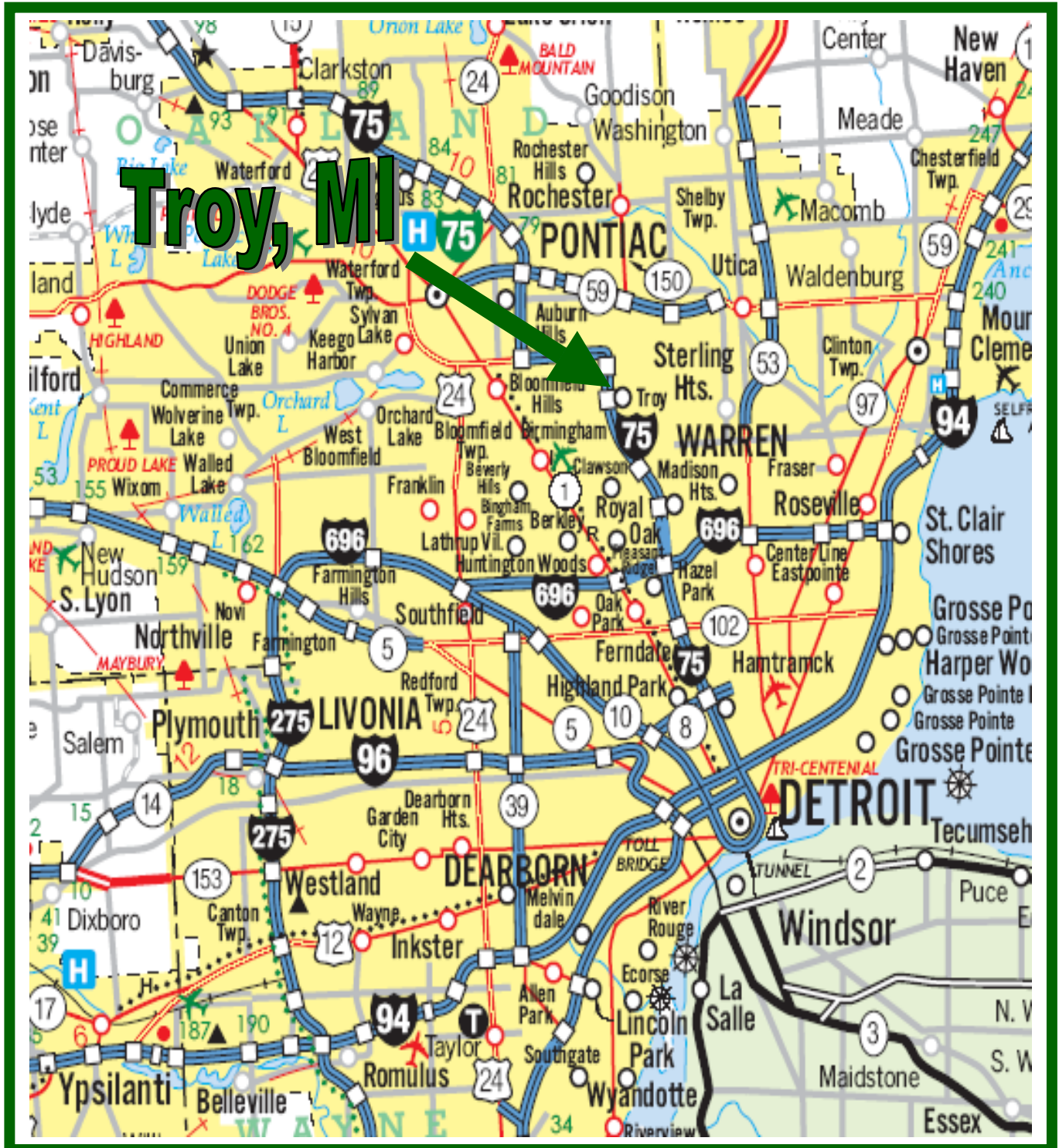
### City Seal

The figure represented on the official seal of the City of Troy is that of Athena, mythological Greek goddess of wisdom.

Athena was known as the dispenser of prudent restraint and practical insight, maintainer of law. Her association with civilization and society rather than wilderness and nature earned her reverence as the protectress of Greek cities, including ancient Troy.

Athena's ethical standards and precepts remain worthy today, making her an appropriate symbol for the modern City of Troy and a model for all who live, work, or play here.

Location of Troy, Michigan





Mayor and City Council  
City of Troy  
500 West Big Beaver  
Troy, MI 48084

May 14, 2007

Dear Mayor and Council Members:

In accordance with the City Charter I present to you the City budget for fiscal year 2007/08. This budget serves not only as a planning and policy guide, but also determines the level of service we will provide to residents, businesses, and visitors. This document also illustrates the City's administrative structure and work plan for the upcoming fiscal year.

The primary focus of this budget is based on the basic functions of government: service delivery; protection; and adding value to life and the various properties in the city of Troy. While not perceived as a part of the budgeting process, the revenues that our taxpayers invest in the City adds value to their properties, which is the highest rate of return on investment. Property values are significantly impacted by the quality and service function of infrastructure, i.e., streets, water and sewer lines, and parks and are just as significantly impacted by the levels of service through police, fire and other emergency service delivery systems.

In terms of the price of government to offer these value added principles, the City of Troy has one of the lowest overall prices in the state of Michigan.

Based on the total expenditures listed in the document, the average residential property owner in Troy pays about 2.1 cents of every tax dollar paid to the various entities serving Troy. Troy residents pay about 1.3% of average household income for property tax based services offered by the City.

#### Building Upon a Strong Base

Our community's growth and standard of excellence has been achieved by faithful adherence to four principles: a strong sense of volunteerism from our residents, a culture of professionalism within the administrative service, fiscal integrity, and quality of life amenities.

While our tax base is strong, we need to achieve a better balance between residential and business properties. Our residential tax base now accounts for approximately 57% of revenues, while our target is a 50-50 split.

Troy's population is incredibly diverse and talented. Over 81 languages are spoken in the homes of our school children. Our city is filled with people who are committed to excellence and community involvement.

As Troy transformed from rapid growth to maturity, these values and principles continue to be important. So too, however, will be our need to recognize that Troy's population is much more mobile than it used to be and that technology is a vital part of our everyday lives. Our City government is positioning itself to keep our important values and traditions, and yet keep pace with advancing technology.





#### Core Values

Prior to budget preparation each year City Council members are surveyed to determine priorities for the upcoming fiscal year. This year City Council asked Administration to devote resources toward the following core values:

- A balanced budget
- A balanced tax base
- Maintaining or lowering the tax rate
- Maintaining a **Fund Balance** of 10% - 17%
- Infrastructure
- Maintaining high level of service in the areas of police, fire, streets and water

#### Budget Overview

The 2007/08 budget is balanced and very fiscally conservative. The budget continues the City's philosophy of providing high-quality, dependable services while directing available resources to service areas experiencing the greatest demands. Developed with City Council's policy goals as direction, this budget addresses current and future community needs and correlates service demands with conservative financial management.

The 2007/08 total millage rate of 9.28 reflects a reduction of .15 mills. This rate includes a **Capital Improvement** millage rate of 1.60.

The **Debt Service** millage rate is .50. Voter approval of 1999 ballot Proposals A, B, and C was based on maintenance of a millage rate not to exceed .75 for the next 14 years, unless voters approve additional bonds.

Troy successfully meets the challenge of keeping tax rates low by providing strong, responsible leadership and offering efficient City services. This, of course, requires a strong tax base.

The 2007/08 budget for all City funds totals \$151.6 million including all transfers. The **General Fund** budget of \$63.5 million provides funding toward the majority of services available to City residents; and is down \$1.5 million, or 2.4%, from last fiscal year. The primary reason for the decrease is the reduction in operating transfers out.

When comparing **General Fund** operating expenses from year to year there is an increase of \$2.0 million or 3.2%, well below the Consumer Price Index of 3.7%.

The estimated **Unreserved/Undesignated Fund Balance** of \$9.7 million is 15.2% of the **General Fund** budget. It should be noted that there are several areas of the budget that have specific uses and cannot be used on day-to-day operational expense. When these totals are subtracted from the overall budgeted expenditures, about 70% of the budget is available for completing day-to-day operational tasks. These funds include: **Debt Service**; **Internal Service Fund**; the **Refuse and Recycling Fund**; the **Budget Stabilization Fund**; the **Community Fair Fund**; and **Capital Expenditures and Special Assessments**.

**General Fund** operating revenues are projected to increase 2.6% or \$1.4 million over 2006/07 to \$55.3 million.





**Charges for Services** revenue increases are attributable to an increased rate structure and usage of the Community Center.

The **General Fund** budget also uses \$3.2 million in **Fund Balance** as a revenue source compared to \$6.4 million last year.

The large decrease is attributable to eliminating transfers to the **Budget Stabilization Fund** and to the **Retirees Medical Benefit Trust Fund**.

This utilization of **Fund Balance** also brings the **Unreserved/Undesignated Fund Balance** into our acceptable range of 10 - 17%.

**General Fund** operating expenditures will increase by 3.2%. The City does not incrementally budget by adding automatic increases to the prior year's numbers, therefore departments are required to justify their current operations and any increases.

#### Capital Improvements

The total capital improvements program of \$29.7 million is composed of projects that benefit the community as a whole. The projects include technology improvements, park facility upgrades, and street projects. Several of the capital improvement activities, streets in particular, are made possible by grant funds leveraged with local funds.

The following projects highlight the 2007/08 capital improvements program:

- Neighborhood road repair and replacement
- Major road improvements
- Continuing investment in technology
- Park development and improvements
- Sidewalk program
- Storm drain improvements
- Transit Center reserve funding
- Civic Center site improvements
- Initial trail system reserve funding

#### Personnel Costs and Staffing Levels

Personnel costs continue to be the largest portion of the **General Fund** budget at 69.1%, up from 65% last year. The total personnel expenditure for 2007/08 is \$43.8 million, which represents a 3.8% increase over last year's budget, after the reduction of 4 full-time positions.

The following 4 positions have been deleted from the 2007/08 budget:

- Librarian II (1)
- Right-of-Way Representative (1)
- Animal Control Officer (1)
- Engineering Specialist (1)

Overall, over the last 4 years the number of full-time equivalent City employees has been decreased by 19 positions. We will continue to look at ways to reduce cost through attrition and consolidate activities while trying not to affect the essential services our residents have come to expect. However, continued stabilization of normal revenue sources, as well as the very real possibilities of continued reduction in state revenue sharing funds promulgated by the State legislature, will have service implications on levels of service that we can offer.



#### Future Projects

Our future infrastructure needs are literally hundreds of millions of dollars. Our biggest infrastructure needs are in the area of road improvements, and storm water management. We will, however, continue to endeavor to find funding sources to meet these future projects.

#### Conclusion

No matter how successful the City of Troy has been to date, our success is and will continue to be dependent on a professional and dedicated workforce, budget realism, and political will to do what is right.

The citizens, who are not only our customers but also our partners and stakeholders, have spoken. They want us to provide a community that is responsive to their needs.

In a representative democracy you are charged with making decisions on behalf of our 87,000 residents, and this budget document serves as an excellent planning and control tool to ensure that the will of the majority of residents are carried out.

Our most important objective for the coming year is to continue to add value and improve the lives of residents of all ages and corporate citizens that, in turn, will provide a great benefit to the community as a whole.

In closing, I wish to thank the staff of our entire organization, and in particular, Financial Services Director James Nash and City Assessor Nino Licari, and the staff of their departments. They are the finest group of individuals with whom I've had the pleasure of working.

With reference to the budget document, I want to thank Assistant City Manager/ Finance & Administration John Lamerato for compiling this comprehensive and easy to understand budget document. Special thanks also goes to Mary Redden (Administrative Assistant to the City Manager) and Beth Tashnick (Administrative Aide).

I also wish to thank the Mayor and City Council Members for their assistance in advancing the concept of a level of service budget document, and direction in developing goals and objectives.

Respectfully submitted,

Phillip L. Nelson,  
City Manager



## 2007/08 Budget Fact Sheet

### 2007/08 Budget at a Glance

The total City budget of \$151.6 million increased by \$7.2 million or 5.0% from the previous year. A substantial portion of the increase is attributable to the funding of Capital projects that often span more than one year.

The average homeowner's tax bill for City services, based on a taxable value of \$124,597, will amount to \$1,156 compared to \$1,121 last year.

The City reduced its full-time work force by 4 positions to 472 employees, which represents 5.39 employees for every 1,000 Troy residents, and approximately 3.93 employees per 1,000 people who work in the city. The 4 positions were reduced through attrition. Job responsibilities were redistributed among current employees and contractual arrangements.

The budget calls for the reliance on **Fund Balance** reserves of \$3.2 million. The undesignated **General Fund** reserves are anticipated to equal at least 15.2% of the recommended budget.

Due to passage of Proposal A, homeowners have seen, at most, a 3.7% adjustment in taxable property value despite a 2.7% average decrease in market values, due to utilizing one year sales data versus two years.

The budget includes funding for the following programs:

- \$12.7 million - Funding for street construction projects, utilizing grants and capital funds
- \$0.6 million - Sidewalks
- \$0.7 million - Investment in technology
- \$2.9 million - Parks development and improvements
- \$8.7 million - Water main replacements
- \$4.6 million - Sanitary sewer improvements
- \$1.3 million - Storm drain improvements
- \$1.5 million - Trail system reserve
- \$1.5 million - Civic Center site improvements
- \$1.3 million - Transit Center reserve



Troy is a vibrant community with a strong sense of civic pride and dedicated community leaders, rich in cultural diversity, community wellness, and economic vitality.

Since its incorporation on June 13, 1955 Troy has been governed by a 7-member City Council, including a Mayor, all of which serve 4-year terms. Under the Council-Manager form of government, Mayor and City Council appoint 2 officials: the City Manager and the City Attorney. In turn, the City Manager appoints all department directors.

The 2007 estimated population for Troy is 87,594: 6,635 residents (or 8.2%) greater than the 2000 census. In terms of population, Troy is the 13th largest city in Michigan and its total property value is the second highest in the state.

Troy's economic base is strong and balanced. The median household income is approximately \$81,000. There are 32,596 households and a median age of 37. Seven school districts serve Troy.

Troy is a full-service community with public transportation provided by a regional authority.

The City of Troy currently maintains 14 developed park sites, 8 of which are major parks. City parks provide a variety of recreational opportunities from baseball diamonds to miles of developed walking, jogging, and bicycle riding pathways. Troy has 610 acres of parkland (active and passive). Additionally, the total acreage of City and private parks, including two golf courses, is 1,441.

Troy has received awards from various professional associations and municipal services organizations for innovative

approaches to service delivery and quality improvements.

Troy enjoys a solid reputation for municipal planning and growth management. Its development of a new comprehensive master land use plan and proposed corridor studies will guide development of the Big Beaver corridor, other business corridors, and high quality mixed residential development as the community's most significant focal points.

The strong commercial and industrial business environment is a mix of service, product, and technological employers. This impressive mix of business opportunities has allowed Troy to maintain low unemployment rates. Principal employers include:

- Advanced Technology Vehicles
- Arvin Meritor
- AT&T
- Behr America
- Corporate System Development
- Delphi
- Entech Personnel Services, Inc.
- Flagstar Bank
- Fisher Corp.
- Kelly Services
- LaSalle Bank
- Magna International
- National City Bank
- Syntel, Inc.
- Target Corporation
- Textron Automotive
- Thyssen Krupp
- William Beaumont Hospital
- Yarema Tool & Die

Troy also enjoys a wide variety of fine restaurants, churches, and retail shops. The city occupies 34.3 square miles, and over 98% of land is developed.



## 2007/08 Budget Reader's Guide

As you review Troy's budget document, note that it is organized by fund type. Fund types are distinguished by laminated tabs and include:

- **General Fund**
- **Special Revenue Funds**
- **Debt Service Funds**
- **Capital Project Funds**
- **Enterprise Funds**
- **Internal Service Funds**

The **General Fund** is further divided into major divisions or departments. These departments are comprised of several activities or offices. For example, within Other General Government there are three offices, including City Buildings, Planning, and Real Estate and Development.

Each department contains:

- Functional Organizational Chart
- Funding Level Summary
- Key Departmental Trends
- Service Statement
- Performance Objectives
- Organizational Chart
- Summary of Budget Changes

Functional Organizational Charts, Department at a Glance summaries, and Key Departmental Trends provide a quick overview of the entire department.

The Funding Level Summary lists costs by object and division for the prior two fiscal years, the current year and proposed budget. The costs include both direct and indirect overhead costs of the function.

The Organization Chart and Staff Summary illustrate the number of budgeted positions and internal office structure.

Performance Objectives give specific objectives that the activity hopes to achieve in the current year, while the Performance Indicators provide a listing of key measurements of the activity's output and efficiency.

Finally, the Summary of Budget Changes provides a detailed explanation of the funding level changes that have taken place, along with several years of operating budget history.

### Frequently Asked Questions

#### **Your budget contains a lot of information! How can I find summary information quickly?**

Information within the All Funds Summary tab provides a quick overview of the City's total budget. It explains how the funds are organized as well as total revenue and expenditures trends. The Executive Summary provides a general overview explaining how the City plans to utilize its resources and highlights some of the more significant changes to the City's budget.

The information within the Trends & Summaries tab also contains a multitude of useful information about the City's largest fund – the **General Fund**.

**I notice that each office has a Funding Level Summary. How can I get more detailed expenditure information by account within each office?**

The City Manager's Office produces a separate line-item budget on CD that details each office's expenditure accounts.

**How can I quickly find the location of certain offices within the budget document?**

The Table of Contents at the beginning of the budget lists all offices in the order in which they appear in the document.

**Where can I find out how many employees are within each department?**

There is a schedule within the Personnel Summary tab that lists all position titles and number of employees within each office.

**How much do you spend in the General Fund on salaries for employees?**

Within the Trends & Summaries tab, there is both an Expenditure and Revenue by Account History, which provides the reader with the total dollars spent in each account.

**How can I find out information about your capital budget?**

Our capital budget is incorporated in the annual budget document. It details the funds appropriated for specific facilities, equipment, vehicles, and improvement projects. A listing, description, and City map geographically depicting the location of all projects can be found within the Capital Projects tab.

## **Uniform Budgeting Act**

The City is legally subject to the budgetary control requirements of State of Michigan P.A. 621 of 1978 (the Uniform Budgeting Act). The following statements represent a brief synopsis of the major provisions of this Act.

1. Budgets must be adopted for the **General Fund** and **Special Revenue Funds**.
2. The budgets must be balanced.
3. The budgets must be amended when necessary.
4. Debt cannot be entered into unless permitted by law.
5. Expenditures cannot exceed budget appropriations.
6. Expenditures cannot be made unless authorized in the budget.
7. Public hearings must be held before budget adoptions.

## **Budget Process**

In establishing the budgetary information within the budget document, the City follows steps and deadlines outlined in the City Charter:

- a. On or before the third Monday in April, the City Manager submits to the City Council a proposed operating budget for the fiscal year commencing the following July 1.



The annual operating budget includes proposed expenditures and the means of financing them for the **General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, Enterprise Funds, and Internal Service Funds.**

- b. After the proposed budget has been submitted to the City Council, they review the recommendations and hold study sessions and a public hearing to obtain taxpayer comments.
- c. On or before the third Monday in May, the budget is legally adopted through passage of an Appropriations Ordinance for each fund which takes effect the following July 1.
- d. The Appropriations Ordinance is the legislative vehicle that allows for expenditure of funds throughout the City. The Ordinance is based on the approved and adopted budget and is the final product of the budget cycle.
- e. The City Manager is authorized to transfer budgeted amounts within budgetary centers (major activity or department); however, any revisions that alter the total expenditures of any budgetary center must be approved by the City Council.

In addition to the Charter requirements, the administrators of all City offices have made budget requests to the City Manager, which he has reviewed before arriving at his proposed budget recommendations.

The Budget Calendar outlines the entire budget process by month.

The City adopts its budget by budgetary center in accordance with the State's legal requirement, and is the level of classification detail at which expenditures may not legally exceed appropriations.

The adopted budget is prepared on a basis consistent with Generally Accepted Accounting Principles (GAAP), except that: operating transfers are treated as revenues and expenditures. The modified accrual basis of accounting is utilized in the preparation of budgets for all governmental fund types that are contained within this document.

Expenditures, other than accrued interest on long-term debt are recorded at the time liabilities are incurred, and revenues are recorded when received in cash, except for material and/or available revenues which should be accrued to properly reflect the tax levied and revenues earned.

The accrual basis of accounting is utilized in developing the **Enterprise Fund**, and **Internal Service Fund** budgets.

Budgets are monitored carefully each month, and progress is reported quarterly. Necessary amendments are approved by City Council periodically.

A budget is considered balanced if the **Fund Balance** projected to the end of the budget year is positive.



City goals and objectives span not only the timeframe for the upcoming budget, but several years. In fact, some decisions City Council makes will have a multi-generational impact. An overview of our action plan consisting of objectives and tasks is outlined below.

**1. Enhance a two-way flow of public information**

This includes continued expansion of our GIS system; continued implementation of the Hansen customer service module; a new document imaging system; financial software system evaluation; implementation of an automatic water meter reading system; and the new City radio station.

**2. Address citizen input and concerns and encourage their participation**

In order to improve communication, we will continue implementation of a citizens concern process tied to work orders. We will also utilize our web site, newsletter, utility bills, and kiosks to inform and interact with our residents. The formation of a Customer Solutions Department will attempt to handle citizen and visitor requests.

**3. Maintain high level of service**

This will be accomplished through expansion of our web site, review of operational procedures, and property maintenance enforcement.

**4. Promote culture of professionalism**

Involves selective education and training of staff and Council Members, continuing our internship program, maintaining an environment that establishes a positive

identity, and continue to pursue achievement awards.

**5. Determine appropriate staffing levels**

This pertains to determining future needs and assessing the number of employees needed to meet those needs, evaluating benefit levels, privatization and regionalization of City services when functional to do so, and the Efficiency Committee review of the table of organization.

**6. Expand electronic functions**

This incorporates document management and imaging, expansion of online transactions, expansion of the sewer video program, and the electronic inspection process for field inspectors.

**7. Prioritize capital projects**

This includes building and maintaining infrastructure and facilities to meet existing and future needs. These projects include road improvements, technology upgrades, development of park sites, a transit center, and rehabilitation of Museum facilities.

**8. Promote economic development and redevelopment**

This includes adoption of Brownfield Redevelopment plans, re-development of industrial/commercial properties on Maple Road, the Big Beaver corridor study, the Maple Road corridor study, and blight reduction.



**9. Uphold fiscal integrity**

As always, prepare balanced budgets, maintain low tax rate, seek the GFOA Distinguished Budget Presentation Award, and maintain a AAA bond rating.

**10. Promote the heritage of our City and the share principles of our Country, while also recognizing the national and ethnic ties of all of our citizens**

An important part of this objective is recognition of changing demographics and adjusting services accordingly and providing cultural programming and services.

**11. Enhance community livability through more integration of business, educational, recreational and other redevelopment philosophies**

The City will continue to partner with the Michigan Economic Development Corporation (MEDC), Michigan Jobs Network, Oakland County, Automation Alley and other strategic partners to recruit and retain quality businesses for our highly trained workforce.

**12. Revamp regulatory documents to be more flexible to take changing styles of the times into account**

This will include updating of the City's master plan and utilizing overlay zoning districts. The planned unit development (PUD) ordinance will be rewritten.



### Goals and Objectives

Every year City Management and City Council engage in a strategic planning process designed to set budget priorities and formulate goals and objectives for the upcoming year.

First the City Manager surveys Council's ideas about Troy's future by using a questionnaire, then the Manager meets individually with Council members to discuss their answers.

Council's responses are compiled and discussed in open meetings (study sessions) to allow for public involvement in the strategic planning process.

When Council reaches consensus on their ideas for Troy's future, they issue directives to City Management on how to proceed towards Council's vision for Troy; these directives take the form of goals and objectives.

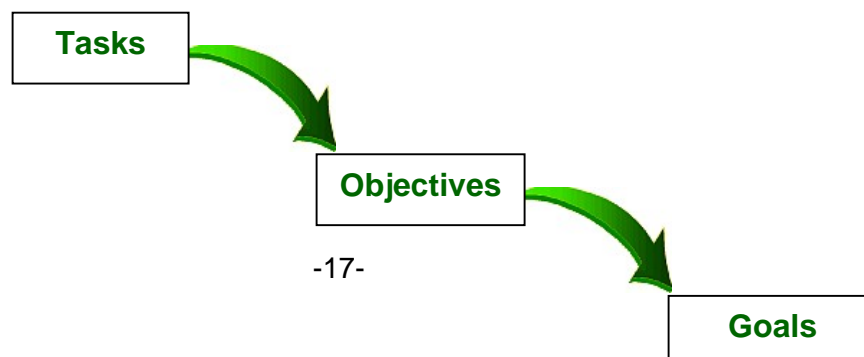
The table below lists the goals established this year by City Council on January 22, 2007 as well as the objectives proposed to achieve them.

Goals	Objectives
<b><u>I Enhance the livability and safety of the community</u></b>	<ul style="list-style-type: none"><li>3. Maintain high level of service</li><li>4. Promote culture of professionalism</li><li>5. Determine appropriate staffing levels</li><li>7. Prioritize capital projects</li><li>8. Promote economic development and redevelopment</li><li>10. Promote the heritage of our city and the shared principles of our country, while also recognizing the national and ethnic ties of all of our citizens</li><li>11. Enhance community livability through more integration of business, educational, recreational and other redevelopment philosophies</li></ul>
<b><u>II Minimize the cost and increase the efficiency and effectiveness of City government</u></b>	<ul style="list-style-type: none"><li>2. Address citizen input and concerns and encourage their participation</li><li>3. Maintain high level of service</li><li>4. Promote culture of professionalism</li><li>5. Determine appropriate staffing levels</li><li>6. Expand electronic functions</li><li>7. Prioritize capital projects</li><li>9. Uphold fiscal integrity</li></ul>

## Goals and Objectives

Goals	Objectives
III <u>Retain and attract investment while encouraging redevelopment</u>	<ul style="list-style-type: none"> <li>3. Maintain high level of service</li> <li>4. Promote culture of professionalism</li> <li>7. Prioritize capital projects</li> <li>8. Promote economic development and redevelopment</li> <li>9. Uphold fiscal integrity</li> <li>11. Enhance community livability through more integration of business, educational, recreational and other redevelopment philosophies</li> </ul>
IV <u>Effectively and professionally communicate internally and externally</u>	<ul style="list-style-type: none"> <li>1. Enhance a two-way flow of public information</li> <li>2. Address citizen input and concerns and encourage their participation</li> <li>3. Maintain high level of service</li> <li>4. Promote culture of professionalism</li> <li>5. Determine appropriate staffing levels</li> <li>6. Expand electronic functions</li> </ul>
V <u>Maintain relevance of public infrastructure to meet changing public needs</u>	<ul style="list-style-type: none"> <li>3. Maintain high level of service</li> <li>4. Promote culture of professionalism</li> <li>6. Expand electronic functions</li> <li>7. Prioritize capital projects</li> <li>12. Revamp regulatory documents to be more flexible to take changing styles of the times into account</li> </ul>
VI <u>Emphasize regionalism and incorporate creativity into the annual strategic planning process</u>	<ul style="list-style-type: none"> <li>3. Maintain high level of service</li> <li>4. Promote culture of professionalism</li> <li>9. Uphold fiscal integrity</li> </ul>

### The Strategic Planning Process:





## 2007/08 Budget

### Budget Policies

In recent years, changing conditions and fiscal capacities coupled with the demand for increased services have forced a reassessment of the role local government units play.

Public officials are charged with the responsibility to ensure that all services are being planned and provided within acceptable levels of cost and, when required, to seek alternative methods of financing. The budgetary process allows for the accumulation of financial and performance information relative to these services. It provides the opportunity to analyze and debate the merits of each service as well as to make decisions about the level and cost of the services to be provided.

This budget continues the conservative spending approach that residents of Troy expect from City government. This document also assists our efforts to make the operations of the City more efficient, less costly, and more importantly, to target available resources to functions according to City Council priority rating.

#### Financial Policies

The City of Troy's financial policies compiled below set forth basic tenets for overall fiscal management of the City. These policies provide a framework to assist the decision-making process of the City Council and Administration. They should enforce any policy choice, regardless of changing circumstances and conditions.

These policies provide guidelines for evaluating both current activities as well as proposals for future programs.

1. The budget process will place emphasis on those personnel and management areas of long-term importance: employee relations, work simpler – more effectively, office automation, implementation of new technologies, long-term workforce planning, management incentives, and use of the *Interest Based Bargaining* technique.
2. Expansion of existing service programs or addition of a new service program is only considered in the proposed budget when a revenue source can support all of the ongoing cost, or when the requesting department can identify an existing service which can be reduced or eliminated. Programs financed with grant money shall be budgeted in special funds and, when grant revenues are reduced or eliminated, the service program shall be adjusted accordingly.
3. The City will maintain a budgetary control system to ensure adherence to the budget and prepare monthly reports comparing actual revenues and expenditures to budgeted amounts. The City will report its financial performance quarterly.
4. The City will monitor departmental expenditures on a monthly basis to ensure conformity to budgets.
5. The City stresses results, integrating performance measurement and productivity indicators with the budget.





6. The City will avoid budgetary practices or procedures that balance current period expenditures at the expense of future years' revenues.
7. The budget strives to provide for adequate maintenance of capital facilities and equipment, and for their orderly replacement.
8. The budget will provide for adequate levels of funding for all retirement systems.
9. The City will develop and maintain accounting and budgetary control systems to adequately safeguard the assets held in public trust.
10. The Operating and Capital Budgets will fully describe the major goals to be achieved and the services and programs to be delivered based upon the levels of funding anticipated or provided.
11. The City will finance essential City services that have a City-wide benefit in the budget from revenue sources which are generated from a broad base, i.e. property taxes, State revenue sharing, assessments, and fees.
12. The City will seek to minimize the impact in use of property tax financing by seeking alternative financing for City services that focus on user fees for responsive services, upgrading, and/or enhancing of the property tax base.

13. Special assessment financing formulas and user fee rate structures will accurately charge the cost of service provided to the benefiting property owners and customers served while being sensitive to the needs of low-income people.

#### Revenue Policies

1. The City will make every attempt to maintain a diversified and stable revenue base to shelter it from short- or long-term fluctuations in any one revenue source.
2. The City will project its annual revenues by an objective and thorough analytical process.
3. The City will maintain sound appraisal procedures and practices to reflect current property values.
4. The City will establish user charges and set fees for services for its enterprise funds at a level that fully supports the total direct and indirect costs of the activities. Indirect costs include the recognition of annualized depreciation of capital assets. Cash flow requirements to adequately defray bond retirement and capital outlay will become a primary determinant in the development of user charges.
5. The City will follow an aggressive policy of collecting revenues.



6. The City will review fees/charges annually and design or modify revenue systems to include provisions that automatically allow charges to grow at a rate that keeps pace with the cost of providing the service.

### **Reserve Policies**

The City will strive to maintain an unreserved, undesignated General Fund balance of 10 -17 % of the General Fund budget. Funds in excess of 17 % will be transferred to the Budget Stabilization Fund.

### **Accounting, Auditing, and Financial Reporting Policies**

1. An independent audit will be performed annually.
2. The City will produce comprehensive annual financial reports in accordance with Generally Accepted Accounting Principles (GAAP), the body of accounting and financial reporting standards, conventions, and practices that have authoritative support from standard setting bodies such as the Governmental Accounting Standards Board (GASB) and the Financial Accounting Standards Board (FASB).

### **Investment Policies**

1. The City will conduct a cash-flow analysis of all funds on a regular basis. Disbursement, collection, and deposit of all funds will be scheduled to insure maximum investment capabilities.

2. When permitted by law, the City will pool cash from several different funds for investment purposes to maximize potential earnings.
3. The City will analyze market conditions and potential investments to maximize its yield, while maintaining the integrity, diversification, and safety of the principal.
4. The City's accounting system will provide regular information concerning cash position and investment performance.

### **Debt Policies**

1. The City will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues, and where the issuance of long-term debt is required, it will pay back the bonds within a period not to exceed the expected useful life of the project.
2. The City will attempt to keep the average maturity of general obligation bonds at or below 20 years.
3. When possible, the City will use special assessment, revenue, tax increment, or other self-supporting bonds.
4. The City will not incur long-term debt to support current operations.



5. The City will maintain a sound relationship with all bond rating agencies and will keep them informed about our current capital projects.

### **Capital Improvement Budget Policies**

1. Capital investments will foster Troy's goal of preserving and enhancing its infrastructure.
2. The City will attempt to maintain all its assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs.
3. The City will maintain the fiscal integrity of its operating debt service and capital improvement budgets in order to provide services, and construct and maintain public facilities, streets, and utilities.
4. The City will implement a multi-year plan for capital improvements, with proposed funding sources, and update it annually.
5. The City shall make all capital improvements in accordance with an adopted capital acquisition program.
6. The City will coordinate decision-making for the Capital Improvement Budget with the Operating Budget to make effective use of the City's limited resources for operating and maintaining existing services and facilities.

7. The City will use intergovernmental assistance to finance only those capital improvements that are consistent with the adopted capital improvement plan, City priorities, and for which operating and maintenance costs have been included in the operating budget.
8. The City will maintain a responsible and prudent fiscal condition to minimize long-term interest expense when financing capital improvements.
9. The capital dollar threshold has been established at \$5,000.

### **Amendment Policies**

The City Manager is authorized to transfer budgeted amounts within budgetary functions; however, any revisions that alter the total expenditure of any budgetary function must be approved by a majority of the members elect of the City Council.



## 2007/08 Budget Budget Calendar

July	10 <sup>th</sup>	Approved 2006/07 budget document distributed at the first City Council meeting in July
	***	Begin preparing updated Municipal Improvements Plan (MIP)
	***	Begin monitoring budget performance
October	***	Revenue and expenditure forecast prepared
	***	Updated revenue study of fees and charges prepared
	16 <sup>th</sup>	Quarterly financial performance report prepared
November	***	Capital budget unit (CBU) develops Capital requests and presents the CBU's Capital improvement report to the City Manager
December	4 <sup>th</sup>	Prior year annual audit released
	***	Preparation of General Fund review and multi-year financial plan
	***	City Manager's final Capital recommendations are reported to all offices and included in the proposed budget
	***	Assistant City Manager/Finance & Administration prepares personnel costs and operating cost targets for proposed budget
	***	Distribute operating budget manual and revenue worksheets
January	***	Revenue worksheets due from all departments
	***	Preparation of the water supply and sewerage disposal system rate analysis
	22 <sup>nd</sup>	Quarterly financial performance report prepared



## 2007/08 Budget Budget Calendar

### February

- \*\*\* Operating budget worksheets due from departments
- \*\*\* 2007/08 revenue forecast prepared by City management
- \*\*\* City management analyzes departments' budget requests
- \*\*\* Assistant City Manager/Finance & Administration prepares proposed budget document

### April

- \*\*\* City Manager makes final proposed budget recommendations
- 16<sup>th</sup> Proposed budget document presented to the City Council
- \*\*\* City Council workshops: Budget review, questions, and adjustments
- 23<sup>rd</sup> Budget notice is published in local newspapers
- 23<sup>rd</sup> Quarterly financial performance report prepared

### May

- \*\*\* Workshops continue
- 14<sup>th</sup> Public hearing for budget
- \*\*\* City Manager prepares approved 2007/08 budget document incorporating City Council adjustments
- 14<sup>th</sup> City Council adopts taxation resolution and appropriations ordinance

### June

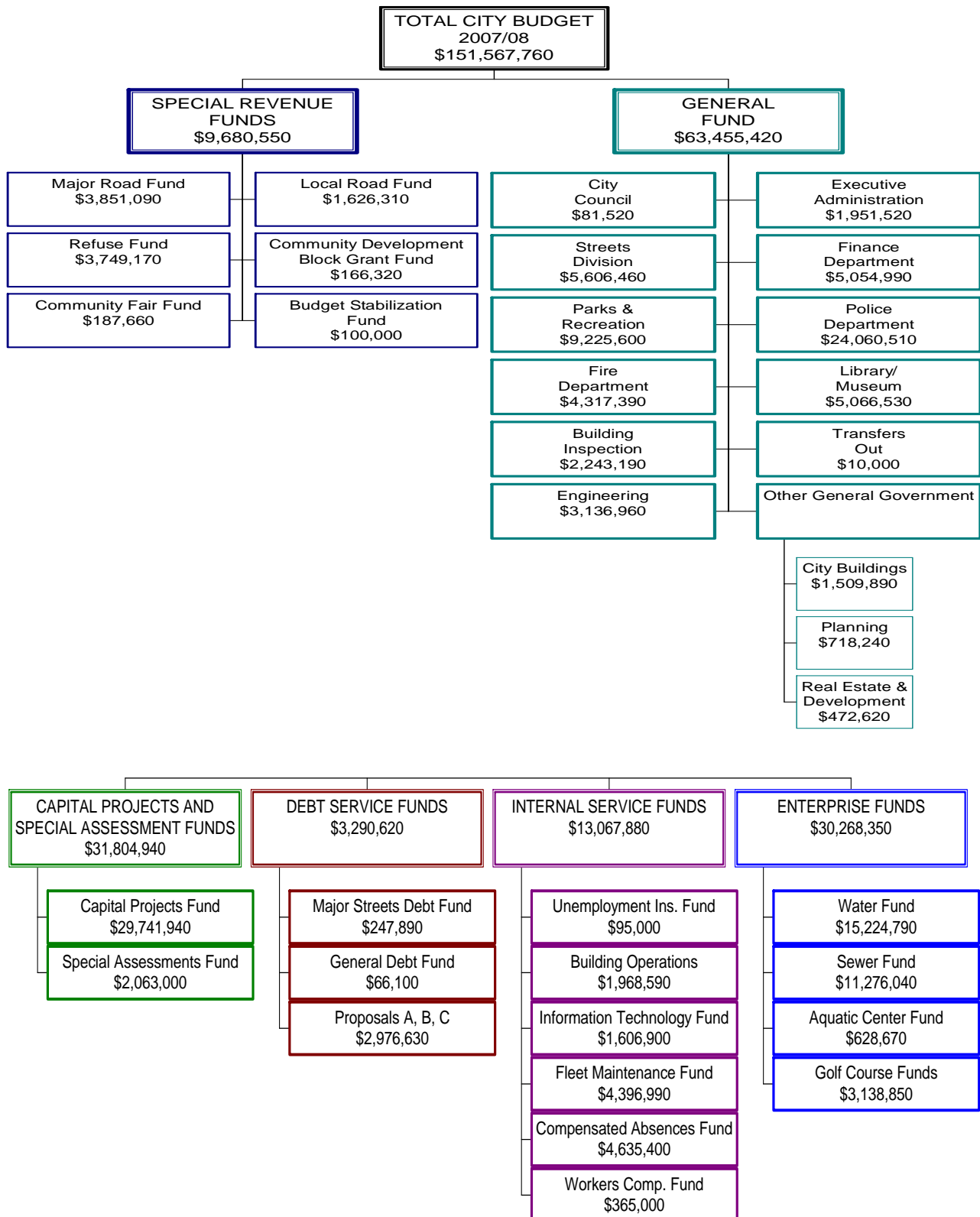
- 18<sup>th</sup> Assistant City Manager/Finance & Administration prepares final current year budget amendment







## Financial Org Chart





The Executive Summary is prepared as an introduction to the 2007/08 budget and provides a summary of Administration's financial plans for the upcoming fiscal year. It will explain how the City plans to utilize its resources and highlights some of the more significant changes to the City's budget. If a more in-depth understanding of the budget is desired, please take some time to review the wealth of information found within the graphs, charts, narrative text, significant notes, and funding level summaries provided in the budget. The budget is available at the City Clerk's Office, Troy Public Library and on the City of Troy's website.

#### **Total City Funds**

The 2007/08 budget for all City funds totals \$151.6 million. The City establishes a budget for 25 separate funds or accounting divisions; these 25 funds can be further paired into 6 major fund groupings. The largest is the **General Fund**, which provides \$63.5 million in funding toward the majority of services available to residents through the City's 14 departments.

**Special Revenue Funds** provide a total of \$9.7 million for major and local road maintenance; refuse and recycling; federally funded Community Development Block Grant programs; and the **Troy Community Fair Fund**.

Several notable items in the **Special Revenue Funds** 2007/08 budget include:

- Maintain and repair major roads (\$3.9 million)
- Maintain local roads (\$1.6 million)

- Refuse collection and disposal and recycling activities (\$3.7 million)

The **Capital Projects Funds** total \$29.7 million for 2007/08. These funds are used for capital equipment and vehicles, construction and improvement of municipal facilities, and road construction. Notable capital projects in the 2007/08 budget include:

- Transit Center reserve (\$1.3 million)
- Major road construction and Improvements (\$10.2 million)
- Local road reconstruction and improvements (\$2.5 million)
- Technology improvements and software (\$0.7 million)
- Storm drainage improvements (\$1.3 million)
- Park development and Improvements (\$ 2.9 million)
- Sidewalk construction (\$0.6 million)
- Civic Center site improvements (\$1.5 million)
- Trail System reserve (\$1.5 million)

**Debt Service Funds** total \$3.3 million, which provides funding for debt payments on road construction projects, the Community Center, and public safety facilities.

**Enterprise Funds** provide \$30.3 million in funding for water and sewer utility operations, as well as the aquatic center and golf courses.

**Internal Service Funds** account for \$13.1 million in charges for goods and services provided by one department to others.



### General Fund

The 2007/08 budget for the **General Fund** is \$63.5 million, a decrease of \$1.5 million or 2.4% below the 2006/07 budget.

### Revenues by Category

The **General Fund** derives its revenue from a variety of sources, the largest being property taxes. The City's general operating millage rate of 6.50 mills will provide nearly \$34.3 million, or 54% of the total **General Fund** budget.

Troy's proposed overall millage rate of 9.28 was lowered from 9.43 due to a major cost savings and reduction in the **Refuse Fund** millage rate. Troy's millage rate has remained at the same rate, or has been lowered, for 6 years. Proposal A has capped property taxable value at a 3.7% increase.

The **General Fund** also realizes revenue from a variety of smaller categories to lessen the burden and reliance on property taxes:

Category	%
Licenses & Permits	2.8
Federal, State & Local Grants	11.1
Fines & Forfeitures	1.6
Charges for Services	10.4
Interest & Rents	3.3
Other Revenue & Financing Sources	13.3

Re-appropriation of \$3.2 million of **Fund Balance** is planned for fiscal year 2007/08.

After this designation the City is estimated to have \$9.7 million or 15.2% of expenditures in the **Unreserved/Undesignated Fund** in 2007/08.

### Expenditures by Object

The \$63.5 million **General Fund** budget is comprised of 4 separate expenditure objects or categories.

	\$ Change	% Change
Personal Services	\$1,594,200	3.8%
Supplies	2,100	0.1%
Other Services/ Charges	372,310	2.3%
Other Financing Uses	3,500,000	99.7%
<b>Total</b>	<b>\$1,531,390</b>	<b>2.4%</b>

The largest category is **Personal Services**, which is made up of wages and fringe benefits and comprises 69.1% of the total budget, compared to 65.0% last fiscal year.

**Supplies**, made up primarily of operating supplies, total 5.0% of the budget.

**Other Services/Charges** total 25.9% of the budget and are primarily used to provide for contractual services, property and liability insurances, utility bills, and outside legal services.

All departmental outlay for major capital purchases is found in the **Capital Projects Fund**.



**Other Financing Uses** is used to account for the transfer of \$10,000 to the **Community Fair Fund**.

The total \$1.5 million decrease in **General Fund** expenditures can best be explained by the following:

**Personal Services** increased \$1,594,200 or 3.8% over last year's budget. Wages for all employees increased by \$534,050. The increase is net of 4 fewer full-time positions in the **General Fund**.

The budget includes funding for 472 full-time positions. This reflects a decrease of 4 full-time employees, bringing a total reduction of 19 full-time employees from 4 years ago. The total net number of part-time employees has decreased by 4, mainly due to the reduction of part-time employees at the Community Center.

**Supplies** increased by \$2,100 or 0.1%. Items such as repairs and maintenance supplies and postage accounted for this increase.

**Other Services/Charges** increased by \$372,310 or 2.3%. The overall increase is primarily due to increases in public utilities and computer services.

A complete list of all capital equipment, vehicles, and projects that are budgeted is located in the Capital Projects section of this document.

**Other Financing Uses** decreased by \$3,500,000. This activity contains a transfer of \$10,000 to the **Community Fair Fund**.

In 2006/07 the City was able to transfer \$1,000,000 to its **Budget Stabilization Fund** and \$2,500,000 to the **Retiree Medical Benefits Trust Fund**.

These transfers were made available due to the size of our **Unreserved/Undesignated Fund Balance**.

The City will continue to pre-fund general and police and fire employee retirees' medical costs as a percent of payroll. An actuarial study has recommended that the City pre-fund these costs in order to offset large future liabilities. This funding is included in the retirement line item.

#### **Expenditures by Budgetary Center**

The **General Fund** can be further broken down to departmental or budgetary center level. These budgetary centers represent the nine City operating departments as well as other ancillary expenditure cost centers.

#### **Water and Sewer Fund**

The **Water and Sewer Fund** is a completely self-supporting activity that does not receive funding from property taxes or any other City fund. It is designed to break even, as well as provide funding for improvements to the system, and is expressly for the purpose of providing water distribution and sewer disposal services to the City of Troy's residents and businesses.



The City purchases its water and sewage disposal services from the City of Detroit, which directly influences the rates Troy charges.

The City of Detroit increased the water and sewer rates it charges the City of Troy effective July 1, 2007.

The Detroit water rate will increase by 3.2% from \$14.92 to \$15.39 per thousand cubic feet. The Southeast Oakland County Sewer District rate will increase by 2.6% from \$10.49 to \$10.76 per thousand cubic feet after including the Oakland County Drain Commission charges. The Evergreen-Farmington Sewer District rate will increase by 4.1% from \$14.03 to \$14.61.

The budget recommends the combined water and sewer rates increase by \$1.23 per MCF. This rate increase will result in a 3% increase in the combined water and sewer rate per MCF. The average residential customer uses 3.9 MCF per quarter, which equates to a quarterly bill of \$164.11 using the proposed rates. This will result in an increase of \$4.79 per quarter or \$19.16 per year.

The system is expected to operate in the coming year with operating revenues meeting operating expenses, and providing some additional funds for improvements to the system. Capital expenditures budgeted for both systems include \$8.7 million for water and \$4.6 million for sewer.

The \$13.3 million in water and sewer improvements are being made without bonding due to the rate structure in place that not only provides for the commodity charge, but for operations and maintenance and capital improvements as well.

The City continues to control its discretionary costs within this fund and provide the necessary equipment to properly maintain the system.

#### Refuse Fund

The **Refuse Fund** operates as a **Special Revenue Fund**. The 2007/08 budget calls for a large reduction in refuse collection and disposal and recycling expenses due to the recent re-bidding of these services for SOCRRA members. The reduced cost will result in a reduction in the refuse millage rate of .15 mills.



## 2007/08 Budget

### All Funds Combined Summary Revenues, Expenditures and Fund Balance

Description	General	Special Revenue	Debt Service	Capital Projects Special Assessment
<b>Revenue</b>				
Taxes	\$ 36,308,690	\$ 3,572,670	\$ 2,637,500	\$ 8,440,000
Licenses and Permits	1,747,500	-	-	-
Federal Grants	55,900	166,320	-	-
State Grants	6,784,000	5,090,000	-	4,219,000
Contributions - Local	180,000	-	-	245,000
Charges for Service	6,598,700	179,600	-	75,000
Fines and Forfeits	1,027,000	-	-	246,180
Interest and Rents	2,081,600	415,000	250,000	1,277,200
Other Revenue	510,550	-	-	400,000
<b>Total - Revenue</b>	<b>\$ 55,293,940</b>	<b>\$ 9,423,590</b>	<b>\$ 2,887,500</b>	<b>\$ 14,902,380</b>
<b>Expenditures</b>				
Personal Service Control	\$ 43,825,310	\$ 181,220	\$ -	\$ -
Supplies	3,180,620	27,050	-	-
Other Services/Charges	16,439,490	3,894,880	65,100	-
Capital Outlay	-	-	-	28,732,010
Debt Service	-	-	3,225,520	260,930
<b>Total - Expenditures</b>	<b>\$ 63,445,420</b>	<b>\$ 4,103,150</b>	<b>\$ 3,290,620</b>	<b>\$ 28,992,940</b>
<b>Other Financing Sources</b>				
Operating Transfer In	\$ 8,161,480	\$ 257,400	\$ 3,379,750	\$ 16,902,560
<b>Total - Other Financing Sources</b>	<b>\$ 8,161,480</b>	<b>\$ 257,400</b>	<b>\$ 3,379,750</b>	<b>\$ 16,902,560</b>
<b>Other Financing Uses</b>				
Operating Transfer Out	\$ 10,000	\$ 5,577,400	\$ 2,976,630	\$ 2,812,000
<b>Total - Other Financing Uses</b>	<b>\$ 10,000</b>	<b>\$ 5,577,400</b>	<b>\$ 2,976,630</b>	<b>\$ 2,812,000</b>
Excess of Revenues Over (Under) Expenditures	\$ -	\$ 440	\$ -	\$ -
Beginning Fund Balance	\$ 19,025,889	\$ 6,476,875	\$ 4,444,081	\$ 7,838,291
<b>Ending Fund Balance</b>	<b>\$ 19,025,889</b>	<b>\$ 6,477,315</b>	<b>\$ 4,444,081</b>	<b>\$ 7,838,291</b>





## 2007/08 Budget

### All Funds Combined Summary Revenues, Expenditures and Fund Balance

Description	Total Governmental Funds	Enterprise	Internal Service
<b>Revenue</b>			
Taxes	\$ 50,958,860	\$ -	\$ -
Licenses and Permits	1,747,500	-	-
Federal Grants	222,220	-	-
State Grants	16,093,000	-	-
Contributions - Local	425,000	-	-
Charges for Service	6,853,300	31,417,670	3,953,070
Fines and Forfeits	1,273,180	-	-
Interest and Rents	4,023,800	1,706,500	4,204,900
Other Revenue	910,550	-	4,890,400
<b>Total - Revenue</b>	<b>\$ 82,507,410</b>	<b>\$ 33,124,170</b>	<b>\$ 13,048,370</b>
<b>Expenditures</b>			
Personal Service Control	\$ 44,006,530	\$ 4,452,750	\$ 8,479,290
Supplies	3,207,670	1,105,090	1,332,550
Other Services/Charges	20,399,470	23,188,840	3,256,540
Capital Outlay	28,732,010	13,680,100	2,123,500
Debt Service	3,486,450	839,530	-
<b>Total - Expenditures</b>	<b>\$ 99,832,130</b>	<b>\$ 43,266,310</b>	<b>\$ 15,191,880</b>
<b>Other Financing Sources</b>			
Operating Transfer In	\$ 28,701,190	\$ -	\$ -
<b>Total - Other Financing Sources</b>	<b>\$ 28,701,190</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Other Financing Uses</b>			
Operating Transfer Out	\$ 11,376,030	\$ -	\$ -
<b>Total - Other Financing Uses</b>	<b>\$ 11,376,030</b>	<b>\$ -</b>	<b>\$ -</b>
Excess of Revenues Over (Under) Expenditures	\$ 440	\$ -	\$ -
Beginning Fund Balance	\$ 37,785,136	\$ -	\$ -
<b>Ending Fund Balance</b>	<b>\$ 37,785,576</b>	<b>\$ -</b>	<b>\$ -</b>

Enterprise and Internal Service Funds report on the accrual basis, therefore retained earnings are not shown in the budget. The Annual Audit shows the retained earnings amount.



## 2007/08 Budget

### All Funds Combined Historical Summary Revenues, Expenditures and Fund Balance

Description	2005 Actual	2006 Projected	2007 Budget
<b><u>Revenue</u></b>			
Taxes	\$ 49,877,170	\$ 50,373,690	\$ 50,958,860
Licenses and Permits	1,662,592	1,643,500	1,747,500
Federal Grants	568,495	256,620	222,220
State Grants	12,466,368	12,675,000	16,093,000
Contributions - Local	498,927	708,290	425,000
Charges for Service	7,243,187	6,960,340	6,853,300
Fines and Forfeits	994,372	1,227,000	1,273,180
Interest and Rents	3,703,692	4,229,800	4,023,800
Other Revenue	2,198,944	1,573,860	910,550
<b>Total - Revenue</b>	<b>\$ 79,213,747</b>	<b>\$ 79,648,100</b>	<b>\$ 82,507,410</b>
<b><u>Expenditures</u></b>			
Personal Service Control	\$ 40,207,208	\$ 41,766,940	\$ 44,006,530
Supplies	2,855,869	3,055,590	3,207,670
Other Services/Charges	19,367,645	20,405,360	20,399,470
Capital Outlay	18,994,827	14,886,120	28,732,010
Debt Service	3,398,042	3,507,480	3,486,450
<b>Total - Expenditures</b>	<b>\$ 84,823,591</b>	<b>\$ 83,621,490</b>	<b>\$ 99,832,130</b>
<b><u>Other Financing Sources</u></b>			
Operating Transfer In	\$ 13,445,489	\$ 17,995,390	\$ 28,701,190
<b>Total - Other Financing Sources</b>	<b>\$ 13,445,489</b>	<b>\$ 17,995,390</b>	<b>\$ 28,701,190</b>
<b><u>Other Financing Uses</u></b>			
Operating Transfer Out	\$ 13,951,057	\$ 15,775,630	\$ 11,376,030
<b>Total - Other Financing Uses</b>	<b>\$ 13,951,057</b>	<b>\$ 15,775,630</b>	<b>\$ 11,376,030</b>
Excess of Revenues Over (Under) Expenditures	\$ (6,115,412)	\$ (1,753,630)	\$ 440
Beginning Fund Balance	\$ 65,847,388	\$ 56,154,926	\$ 37,785,136
<b>Ending Fund Balance</b>	<b>\$ 59,731,976</b>	<b>\$ 54,401,296</b>	<b>\$ 37,785,576</b>

Enterprise and Internal Service Funds revenues and expenses are excluded from the fund balance calculation.



## 2007/08 Budget

### Revenue Comparison All Funds

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b><u>Capital</u></b>				
Capital Fund	\$ 14,506,746	\$ 16,913,850	\$ 26,004,460	\$ 29,741,940
Special Assessment Fund	958,371	4,192,420	4,052,420	2,063,000
Proposal C - Recreation Fund	251,093	-	-	-
<b>Total - Capital</b>	<b>\$ 15,716,210</b>	<b>\$ 21,106,270</b>	<b>\$ 30,056,880</b>	<b>\$ 31,804,940</b>
<b><u>Debt Service</u></b>				
General Debt Service Fund	\$ 2,902,569	\$ 2,986,190	\$ 3,005,190	\$ 3,042,730
2000MTF Bond Debt Retirement	265,363	256,640	256,640	247,890
Proposal A - Bond Debt Retirement	788,688	800,970	800,970	837,000
Proposal B - Bond Debt Retirement	1,316,920	1,393,950	1,393,950	1,383,630
Proposal C - Bond Debt Retirement	711,724	746,770	746,770	756,000
<b>Total - Debt Service</b>	<b>\$ 5,985,264</b>	<b>\$ 6,184,520</b>	<b>\$ 6,203,520</b>	<b>\$ 6,267,250</b>
<b><u>Enterprise</u></b>				
Sanctuary Lake Golf Course Fund	\$ 1,173,854	\$ 1,183,630	\$ 1,864,070	\$ 1,294,090
Sylvan Glen Golf Course Fund	1,136,221	1,208,050	1,443,630	1,331,530
Aquatic Center Fund	482,691	473,200	474,900	477,550
Sewer Fund	11,397,214	12,492,100	13,008,200	13,056,000
Water Fund	16,530,403	15,980,900	16,666,400	16,965,000
<b>Total - Enterprise</b>	<b>\$ 30,720,383</b>	<b>\$ 31,337,880</b>	<b>\$ 33,457,200</b>	<b>\$ 33,124,170</b>
<b><u>General Fund</u></b>				
General Fund	\$ 60,961,424	\$ 59,048,740	\$ 64,986,810	\$ 63,455,420
<b>Total - General Fund</b>	<b>\$ 60,961,424</b>	<b>\$ 59,048,740</b>	<b>\$ 64,986,810</b>	<b>\$ 63,455,420</b>
<b><u>Internal Service</u></b>				
Unemployment Comp Fund	\$ 62,728	\$ 87,000	\$ 73,000	\$ 95,000
Workers' Comp Reserve Fund	577,522	539,000	630,000	443,240
Building Operations Maintenance Fund	1,785,315	1,854,310	1,835,610	1,968,590
Information Technology Fund	1,432,228	1,658,380	1,527,740	2,356,740
Fleet Maintenance Fund	4,414,771	4,274,110	5,577,710	5,771,490
Compensated Absences Fund	4,529,212	4,582,000	4,424,320	4,635,400
<b>Total - Internal Service</b>	<b>\$ 12,801,776</b>	<b>\$ 12,994,800</b>	<b>\$ 14,068,380</b>	<b>\$ 15,270,460</b>
<b><u>Special Revenue</u></b>				
Community Fair Fund	\$ 182,609	\$ 187,740	\$ 180,000	\$ 188,100
Major Street Fund	3,716,401	3,695,000	3,725,240	3,851,090
Local Street Fund	1,581,557	1,515,460	1,580,460	1,626,310
Refuse Fund	4,295,401	4,551,940	4,531,830	3,749,170
Budget Stabilization Fund	141,305	1,100,000	1,040,000	100,000
Community Development Block Grant Fund	79,067	253,820	253,820	166,320
<b>Total - Special Revenue</b>	<b>\$ 9,996,340</b>	<b>\$ 11,303,960</b>	<b>\$ 11,311,350</b>	<b>\$ 9,680,990</b>
<b>Total - All Funds</b>	<b>\$ 136,181,397</b>	<b>\$ 141,976,170</b>	<b>\$ 160,084,140</b>	<b>\$ 159,603,230</b>



## 2007/08 Budget Expenditure Comparison All Funds

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b>Capital</b>				
Capital Fund	\$ 23,673,492	\$ 15,286,950	\$ 26,004,460	\$ 29,741,940
Special Assessment Fund	1,152,234	4,052,320	4,052,420	2,063,000
<b>Total - Capital</b>	<b>\$ 24,825,726</b>	<b>\$ 19,339,270</b>	<b>\$ 30,056,880</b>	<b>\$ 31,804,940</b>
<b>Debt Service</b>				
General Debt Service Fund	\$ 2,860,231	\$ 2,986,190	\$ 3,005,190	\$ 3,042,730
2000MTF Bond Debt Retirement	265,363	256,640	256,640	247,890
Proposal A - Bond Debt Retirement	788,688	800,970	800,970	837,000
Proposal B - Bond Debt Retirement	1,316,920	1,393,950	1,393,950	1,383,630
Proposal C - Bond Debt Retirement	711,724	746,770	746,770	756,000
<b>Total - Debt Service</b>	<b>\$ 5,942,926</b>	<b>\$ 6,184,520</b>	<b>\$ 6,203,520</b>	<b>\$ 6,267,250</b>
<b>Enterprise</b>				
Sanctuary Lake Golf Course Fund	\$ 1,730,234	\$ 1,907,690	\$ 2,084,880	\$ 2,090,670
Sylvan Glen Golf Course Fund	1,110,424	1,221,450	1,417,150	1,275,280
Aquatic Center Fund	638,064	686,320	691,730	738,670
Sewer Fund	10,439,523	12,472,850	16,410,790	15,904,040
Water Fund	13,831,746	17,663,910	21,060,550	23,939,790
<b>Total - Enterprise</b>	<b>\$ 27,749,991</b>	<b>\$ 33,952,220</b>	<b>\$ 41,665,100</b>	<b>\$ 43,948,450</b>
<b>General Fund</b>				
General Fund	\$ 57,909,361	\$ 63,711,380	\$ 64,986,810	\$ 63,455,420
<b>Total - General Fund</b>	<b>\$ 57,909,361</b>	<b>\$ 63,711,380</b>	<b>\$ 64,986,810</b>	<b>\$ 63,455,420</b>
<b>Internal Service</b>				
Unemployment Compensation Fund	\$ 79,233	\$ 87,000	\$ 73,000	\$ 95,000
Workers' Comp Reserve Fund	552,460	365,500	530,000	365,500
Building Operations Maintenance Fund	1,718,697	1,773,520	1,835,610	1,968,590
Information Technology Fund	1,430,321	1,645,900	1,527,740	2,355,900
Fleet Maintenance Fund	4,035,085	5,337,990	5,577,710	5,771,490
Compensated Absences Fund	4,404,825	4,582,000	4,424,320	4,635,400
<b>Total - Internal Service</b>	<b>\$ 12,220,621</b>	<b>\$ 13,791,910</b>	<b>\$ 13,968,380</b>	<b>\$ 15,191,880</b>
<b>Special Revenue</b>				
Community Fair Fund	\$ 143,051	\$ 177,250	\$ 197,110	\$ 187,660
Major Street Fund	3,858,450	3,646,090	3,725,240	3,851,090
Local Street Fund	1,607,670	1,432,850	1,580,460	1,626,310
Refuse Fund	4,367,094	4,551,940	4,531,830	3,749,170
Budget Stabilization Fund	41,305	100,000	40,000	100,000
Community Development Block Grant Fund	79,067	253,820	253,820	166,320
<b>Total - Special Revenue</b>	<b>\$ 10,096,637</b>	<b>\$ 10,161,950</b>	<b>\$ 10,328,460</b>	<b>\$ 9,680,550</b>
<b>Total - All Funds</b>	<b>\$ 138,745,262</b>	<b>\$ 147,141,250</b>	<b>\$ 167,209,150</b>	<b>\$ 170,348,490</b>



## 2007/08 Budget

### Year-End Fund Balance Comparison All Funds

Fund # and Description	2004 Actual	2005 Actual	2006 Estimate	2007 Budget
<b><u>General Fund</u></b>				
101 General Fund	\$23,807,190	\$26,898,809	\$22,236,169	\$19,025,889
<b><u>Special Revenue Funds</u></b>				
202 Major Street Fund	\$2,216,278	\$2,074,229	\$2,123,139	\$1,992,049
203 Local Street Fund	1,601,681	1,575,567	1,658,177	1,658,177
226 Refuse Fund	923,644	851,952	729,512	729,512
257 Budget Stabilization Fund	1,000,000	1,100,000	2,100,000	2,100,000
280 Community Development Block Grant	-	-	-	-
103 Community Fair Fund	(52,911)	(13,353)	(2,863)	(2,423)
<b>Total - Special Revenue Funds</b>	<b>\$5,688,692</b>	<b>\$5,588,395</b>	<b>\$6,607,965</b>	<b>\$6,477,315</b>
<b><u>Debt Service Funds</u></b>				
301 General Debt Service Fund	\$4,734,163	\$4,776,501	\$4,599,311	\$4,444,081
354 2000 MTF Debt Service Fund	-	-	-	-
355 Proposal A - Streets Debt Service Fund	-	-	-	-
356 Proposal B - Police/Fire Facilities Debt Service Fund	-	-	-	-
357 Proposal C - Recreation Debt Service Fund	-	-	-	-
<b>Total - Debt Service Funds</b>	<b>\$4,734,163</b>	<b>\$4,776,501</b>	<b>\$4,599,311</b>	<b>\$4,444,081</b>
<b><u>Capital Projects/Special Assessment Fund</u></b>				
401 Capital Projects Fund	\$21,824,323	\$12,908,667	\$14,535,567	\$2,609,007
403 Special Assessment Fund	9,753,463	9,559,604	6,422,284	5,229,284
<b>Total - Capital Projects/ Special Assessment Fund</b>	<b>\$31,577,786</b>	<b>\$22,468,271</b>	<b>\$20,957,851</b>	<b>\$7,838,291</b>
<b>Total - All Funds</b>	<b>\$65,807,831</b>	<b>\$59,731,976</b>	<b>\$54,401,296</b>	<b>\$37,785,576</b>

Enterprise and Internal Service Fund retained earnings are shown in the Audit.

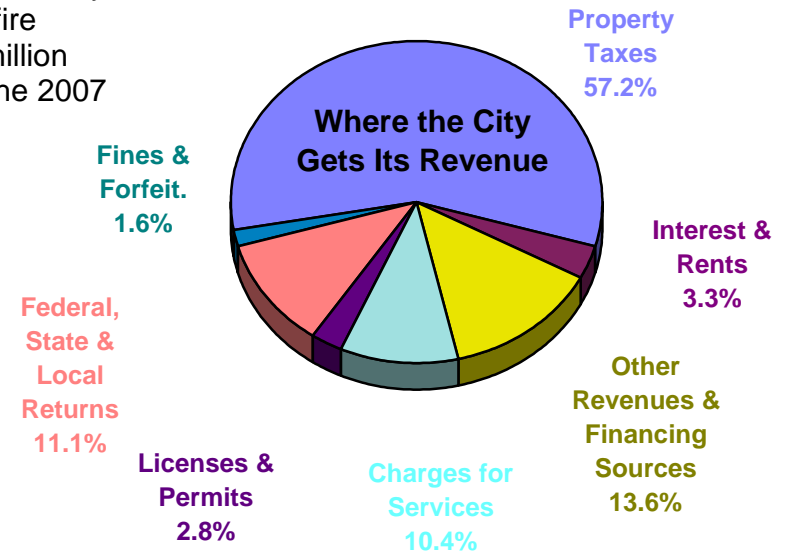
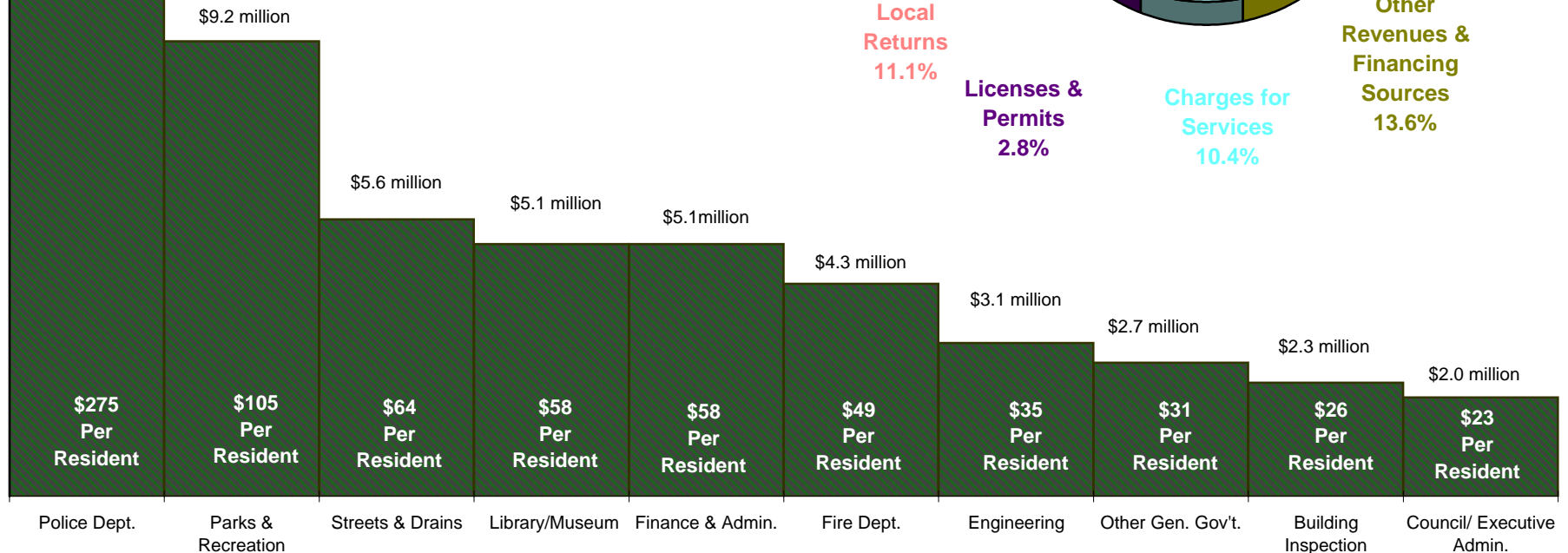
\$24.1million

## How the City of Troy Allocates Its Money

The financial information presented here is intended to provide City residents with general information about how the City's revenue is utilized. Detailed information can be found in the budget document. As you will note, nearly one-half of the dollars spent are for police and fire protection. The City's General Fund of \$63.5 million equates to \$724 spent per resident, based on the 2007 population estimate of 87,594.



-35-









## 2007/08 Budget

### Millage Rates for Troy Citizens

Taxing Entity	2001/02	2002/03	2003/04	2004/05	2005/06	2006/07	2007/08
<b><u>Tax Rate Shown in Mills</u></b>							
Troy School District	10.06	9.74	9.43	10.16	9.87	9.50	9.50
Oakland County Government	4.64	4.65	4.65	4.65	4.65	4.65	4.65
Oakland County Comm. College	1.60	1.61	1.60	1.59	1.58	1.58	1.58
Intermediate School District	3.45	3.42	3.40	3.38	3.37	3.37	3.37
S.M.A.R.T.	0.32	0.60	0.60	0.60	0.60	0.59	0.59
State Education	6.00	6.00	5.00	6.00	6.00	6.00	6.00
City of Troy	9.48	9.45	9.45	9.45	9.45	9.43	9.28
<b>Total - Millage Rates</b>	<b>35.55</b>	<b>35.47</b>	<b>34.13</b>	<b>35.83</b>	<b>35.52</b>	<b>35.12</b>	<b>34.97</b>

Millage rates are estimated for other taxing jurisdictions.

#### **Average Residential Taxable Value**

	95,798	103,432	106,864	111,203	112,886	118,834	124,597
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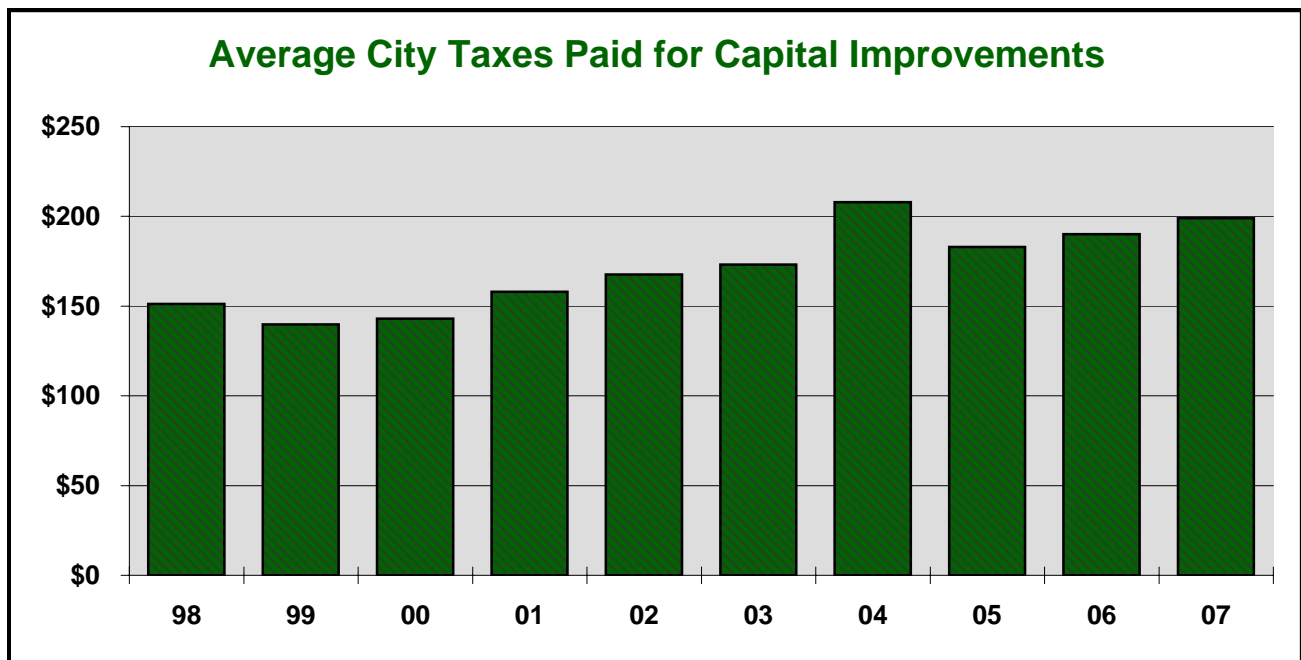
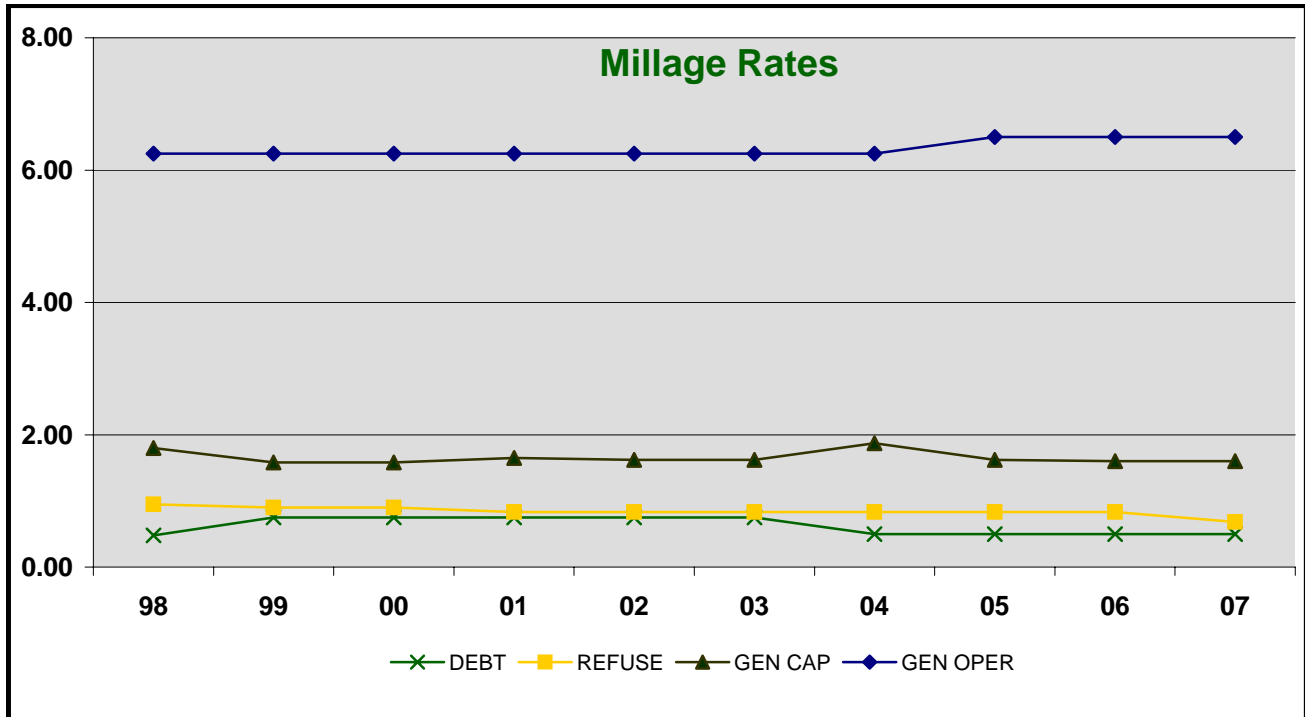
Taxing Entity	2001/02	2002/03	2003/04	2004/05	2005/06	2006/07	2007/08
<b><u>Average Tax Rates Shown in Dollars</u></b>							
Troy School District	\$ 964	\$ 1,007	\$ 1,008	\$ 1,130	\$ 1,114	\$ 1,129	\$ 1,184
Oakland County Government	444	481	497	517	525	553	579
Oakland County Comm. College	154	167	171	177	178	188	197
Intermediate School District	330	354	363	376	380	400	420
S.M.A.R.T.	31	62	64	66	68	70	74
State Education	575	621	534	667	677	713	748
City of Troy	908	977	1,010	1,051	1,067	1,121	1,156
<b>Total - Dollars</b>	<b>\$ 3,406</b>	<b>\$ 3,669</b>	<b>\$ 3,647</b>	<b>\$ 3,984</b>	<b>\$ 4,009</b>	<b>\$ 4,174</b>	<b>\$ 4,358</b>

Average tax rates are based on residential homestead property within the Troy School District.



## 2007/08 Budget

### Millage Rates for Troy Citizens

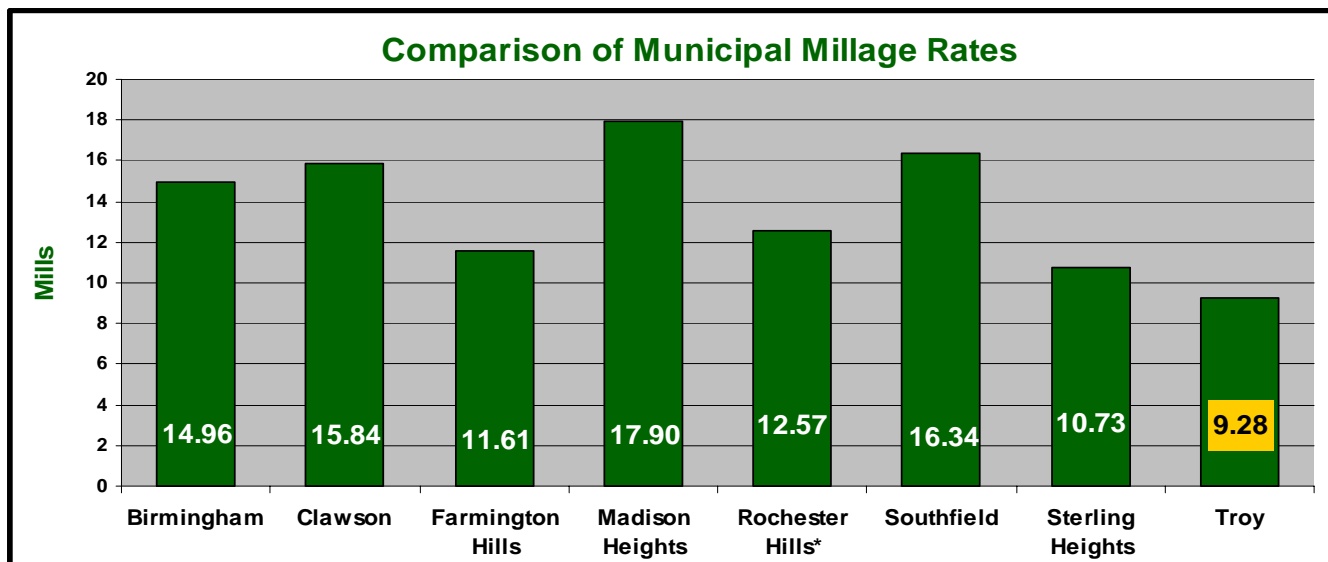




## 2007/08 Budget

### Summary of Millage Requirements

	2000/01	2001/02	2002/03	2003/04	2004/05	2005/06	2006/07	2007/08
General Operating	6.25	6.25	6.25	6.25	6.25	6.50	6.50	6.50
Refuse	0.90	0.83	0.83	0.83	0.83	0.83	0.83	0.68
Capital	1.58	1.65	1.62	1.62	1.87	1.62	1.60	1.60
Debt	0.75	0.75	0.75	0.75	0.50	0.50	0.50	0.50
<b>Total</b>	<b>9.48</b>	<b>9.48</b>	<b>9.45</b>	<b>9.45</b>	<b>9.45</b>	<b>9.45</b>	<b>9.43</b>	<b>9.28</b>



\*Includes estimated millage rate for refuse collection.

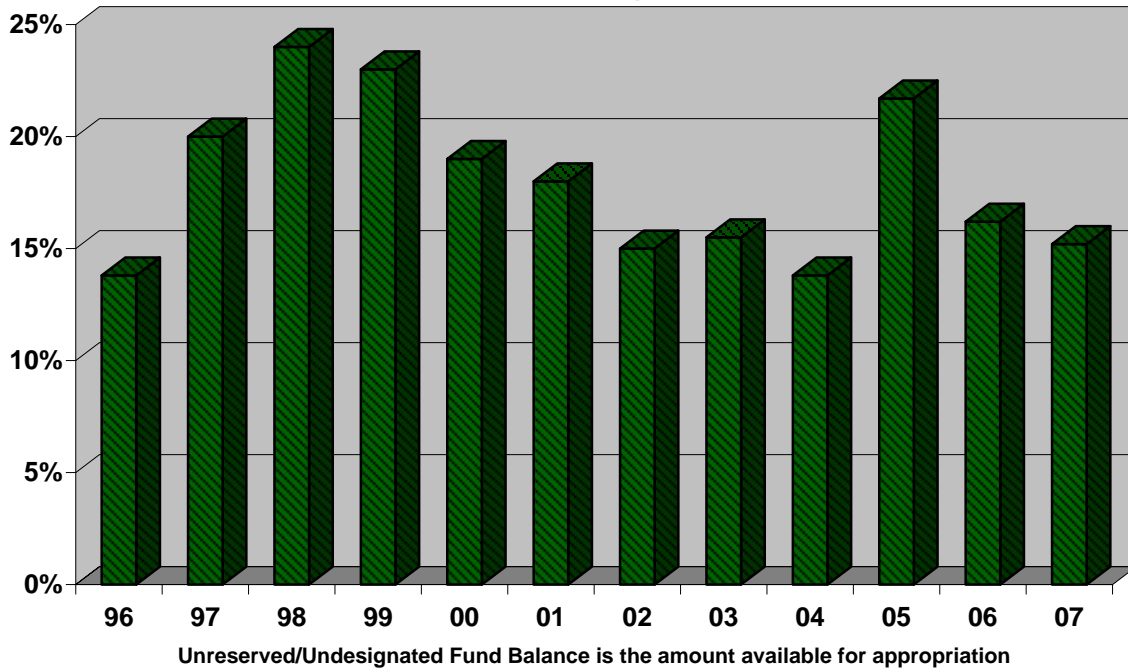


## 2007/08 Budget

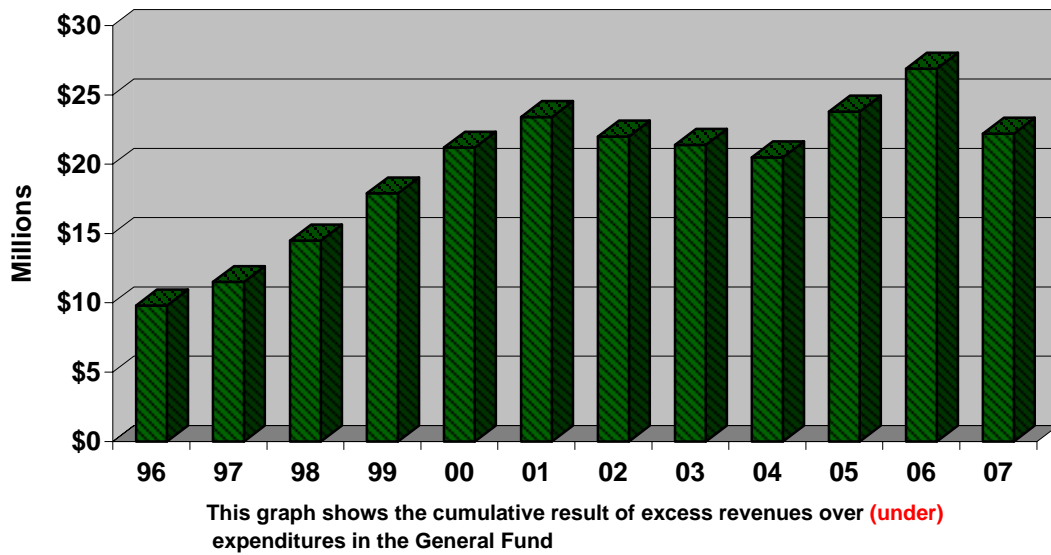
### General Fund Revenue, Expenditures and Fund Balance

Description	2003 Actual	2004 Actual	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b>Revenue</b>						
Taxes	\$ 30,985,388	\$ 32,300,413	\$ 35,229,231	\$ 35,358,690	\$ 35,473,690	\$ 36,308,690
Licenses and Permits	1,649,985	1,607,443	1,662,592	1,643,500	2,059,000	1,747,500
Federal Grants	100,354	126,091	36,999	2,800	34,500	55,900
State Grants	7,295,363	7,072,396	7,001,768	6,898,000	6,765,000	6,784,000
Contributions - Local	162,365	165,154	188,667	180,600	140,000	180,000
Charges for Services	5,973,055	6,403,379	6,769,202	6,626,100	6,475,300	6,598,700
Fines and Forefeits	960,250	973,526	994,372	1,227,000	1,012,000	1,027,000
Interest and Rents	865,998	1,350,075	1,583,459	2,079,600	1,443,300	2,081,600
Other Revenue	439,460	1,755,220	493,433	532,900	491,900	510,550
<b>Total - Revenue</b>	<b>\$ 48,432,218</b>	<b>\$ 51,753,697</b>	<b>\$ 53,959,723</b>	<b>\$ 54,549,190</b>	<b>\$ 53,894,690</b>	<b>\$ 55,293,940</b>
<b>Other Financing Sources</b>						
Operating Transfer In	\$ 9,434,778	\$ 7,508,876	\$ 7,001,703	\$ 4,499,550	\$ 11,092,120	\$ 8,161,480
<b>Total - Revenue and Sources</b>	<b>\$ 57,866,996</b>	<b>\$ 59,262,573</b>	<b>\$ 60,961,426</b>	<b>\$ 59,048,740</b>	<b>\$ 64,986,810</b>	<b>\$ 63,455,420</b>
<b>Expenditures</b>						
Building Inspection	\$ 1,926,514	\$ 1,938,958	\$ 1,991,733	\$ 2,026,820	\$ 2,169,250	\$ 2,243,190
Council/Exec. Administration	1,926,046	1,980,389	1,837,323	1,990,040	2,041,140	2,033,040
Engineering	2,766,755	2,780,647	2,835,770	2,988,000	3,096,890	3,136,960
Finance	4,331,477	4,419,523	4,552,248	4,836,680	4,869,370	5,054,990
Fire	3,732,506	4,071,775	4,036,110	4,182,820	4,212,260	4,317,390
Library/Museum	4,547,589	4,758,581	4,780,601	4,942,580	5,002,000	5,066,530
Other General Government	2,471,227	2,578,758	2,612,507	2,509,880	2,807,150	2,700,750
Police	20,543,113	21,192,309	21,945,432	23,029,450	23,174,400	24,060,510
Parks and Recreation	7,797,872	8,331,857	8,453,068	8,672,060	8,744,820	9,225,600
Streets and Drains	4,678,297	5,074,869	4,754,570	5,023,050	5,359,530	5,606,460
<b>Total - Expenditures</b>	<b>\$ 54,721,396</b>	<b>\$ 57,127,666</b>	<b>\$ 57,799,362</b>	<b>\$ 60,201,380</b>	<b>\$ 61,476,810</b>	<b>\$ 63,445,420</b>
<b>Other Financing Uses</b>						
Operating Transfer Out	\$ 678,000	\$ 10,000	\$ 110,000	\$ 3,510,000	\$ 3,510,000	\$ 10,000
<b>Total - Expenditures and Uses</b>	<b>\$ 55,399,396</b>	<b>\$ 57,137,666</b>	<b>\$ 57,909,362</b>	<b>\$ 63,711,380</b>	<b>\$ 64,986,810</b>	<b>\$ 63,455,420</b>
Excess of Revenue Over (Under) Expenditures	\$ 2,467,600	\$ 2,124,907	\$ 3,052,064	\$ (4,662,640)	\$ -	\$ -
Beginning Fund Balance	\$ 19,228,153	\$ 21,682,285	\$ 23,846,745	\$ 26,898,809	\$ 20,531,559	\$ 19,025,889
<b>Ending Fund Balance</b>	<b>\$ 21,695,753</b>	<b>\$ 23,807,192</b>	<b>\$ 26,898,809</b>	<b>\$ 22,236,169</b>	<b>\$ 20,531,559</b>	<b>\$ 19,025,889</b>

### General Fund Unreserved/Undesignated Fund Balance as a Percentage of Budget



### General Fund Fund Balance







#### General Fund

##### City Taxes

The City's major source of revenue comes from property taxes. This revenue is calculated by multiplying the taxable valuation of the property by the specific tax levy for general operations. If either of these variables increases or decreases, a relative change to the City tax revenue will be experienced.

In the 2007/08 budget operating City tax revenue represents 53.7% of total revenue sources, an increase of \$0.8 million or 2.4% over the fiscal year 2006/07 budget. The City's taxable valuation (TV) increased by 2.6% after including a 3.7% valuation adjustment on most existing residential real property.

The general operations tax levy for the 2007/08 fiscal year is 6.50 mills per \$1,000 taxable value. The operating millage rate remains at the same level since 2005/06.

The City's total tax rate of 9.28 mills was lowered by .15 mills due to the cost savings in the **Refuse Fund**, and has remained at the same or lower rate since the 2002/03 budget year. The operating millage rate of 8.10 mills (general operating = 6.50 mills and Capital = 1.60 mills) continues to be below the 10.0 millage rate established by City Charter and below the 8.5076 Headlee maximum allowable levy. The City is not projecting a Headlee rollback for 2007/08.

##### Licenses and Permits

The revenue source from licenses and permits is made up of business licenses and permits and non-business licenses and permits. This revenue source represents 2.8% of total revenue sources, and is generated by fees charged to individuals and businesses for the building of new structures as well as improvements made to existing structures. Building permits generate the largest source of revenue, accounting for \$1,000,000 or 57.2% of the total from licenses and permits.

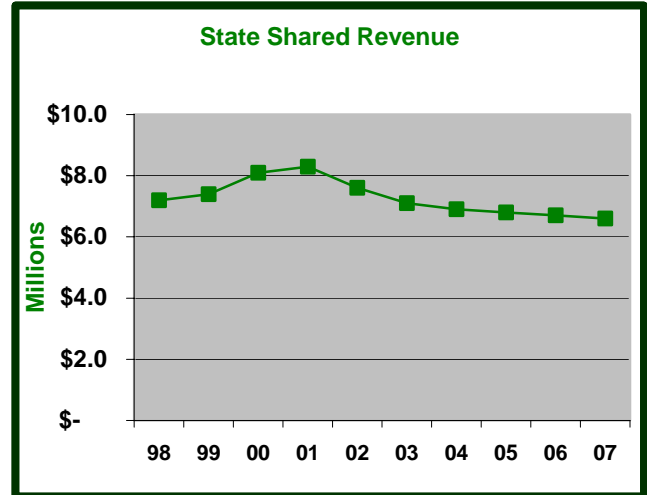
##### Federal, State and Local Returns

Another source of revenue to the City is federal, state and local returns. This source of revenue is comprised of grants from the federal, state, and county levels of government. The major source in this revenue category is state revenue sharing.

State revenue sharing amounts to \$6.6 million or 10.4% of total **General Fund** revenue. State shared revenue is the return of a percentage of the 6% state sales tax to local units of government. Distribution of state shared revenue is based on population and relative tax efforts and valuation. This source of revenue has come under pressure as a result of the condition of the state economy and state budget shortfalls.

## Major Revenue Sources

As can be seen from the chart at the right, this revenue source has decreased or remained flat since 2001. The City uses very conservative estimates when projecting state shared revenue.



### Charges for Services

Charges for services are broken into the following four categories: fees, services rendered, sales and uses. In total, this revenue source generates \$6.6 million or 10.4% of total **General Fund** revenue.

The major sources of revenue are CATV franchise fees, Parks & Recreation program fees, Community Center pass fees and Engineering fees. The Community Center and its program revenue are reviewed annually to meet the goals established by City Council.

### Other Financing Sources

The two main revenue sources are the utilization of the **General Fund** undesignated unreserved fund balance and the transfer from other funds. The major and local streets revenue source is made up of state gasoline and weight taxes returned to the City based on population and number of miles of streets.

The Downtown Development Authority (DDA) transfer covers administrative fees as well as the enhanced maintenance of Big Beaver medians.

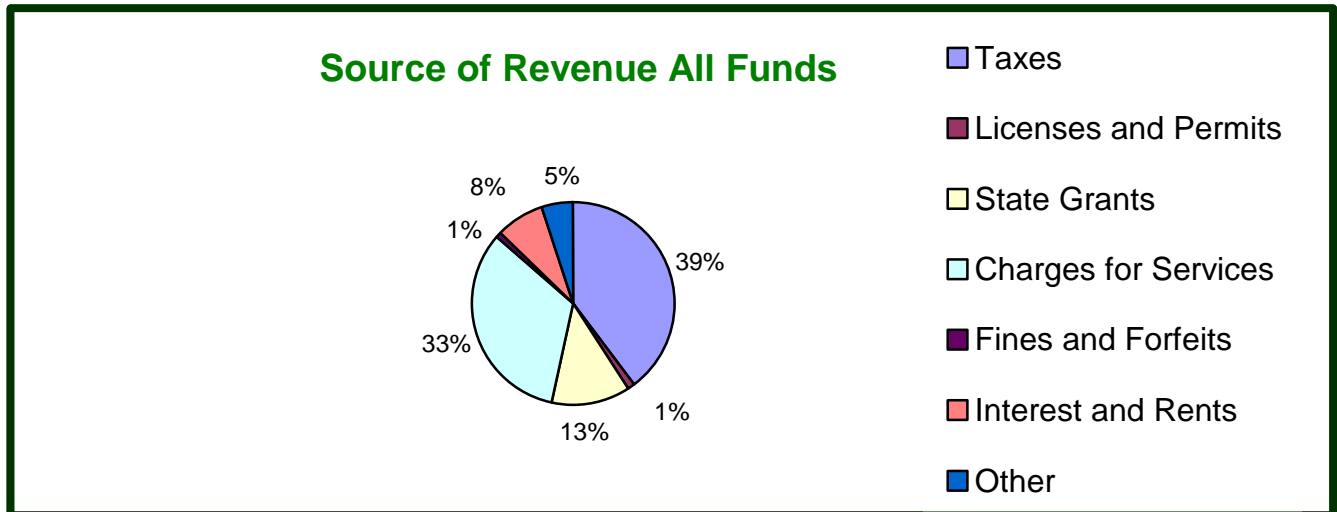
The City has designated a portion of **Fund Balance** for the past several years as a means to balance the budget. Since we rely on this source to balance the budget, we take a very conservative approach in projecting revenues and monitor expenditures very closely.



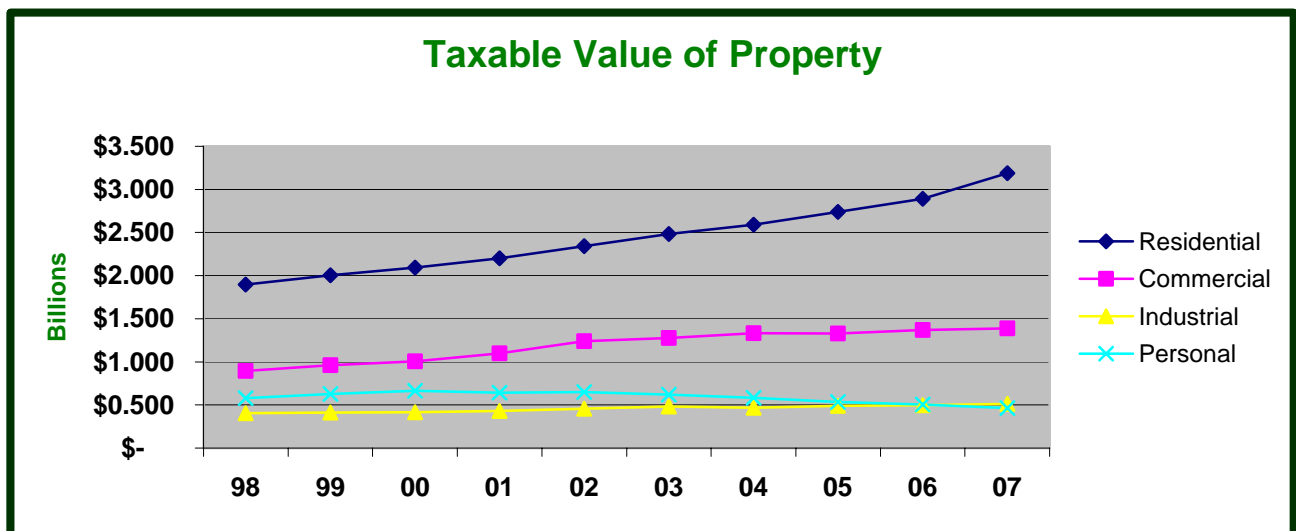
## Major Revenue Sources

### All Funds

The graph below illustrates total fund revenues as a percent of all City funds.



The following graph shows property value assessments by property type. The taxable value, along with the millage rate, determines the total property tax collected.

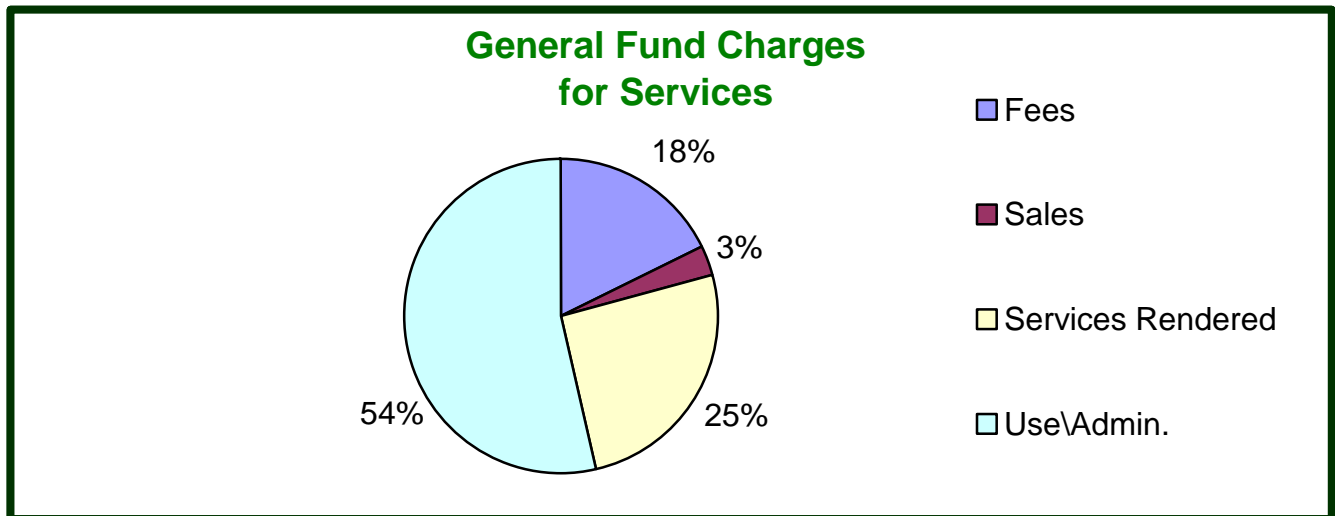




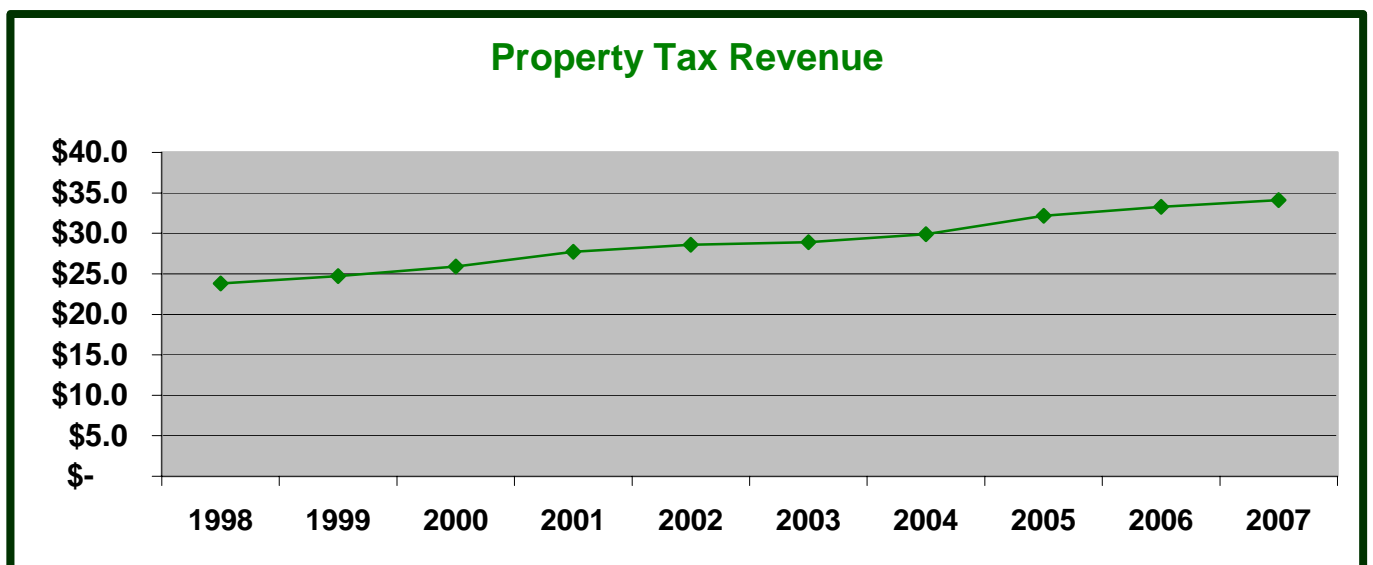
## Major Revenue Sources

### General Fund

The major sources of revenue are CATV franchise fees, Parks and Recreation program fees, Community Center passes, and Engineering fees (Total = \$6.6 million).



Property tax revenue is generated by multiplying the applicable millage rate times the taxable value of the City. Restraints on the growth of this revenue source are tied to the Consumer Price Index (CPI) or 5%, whichever is less, for existing properties.

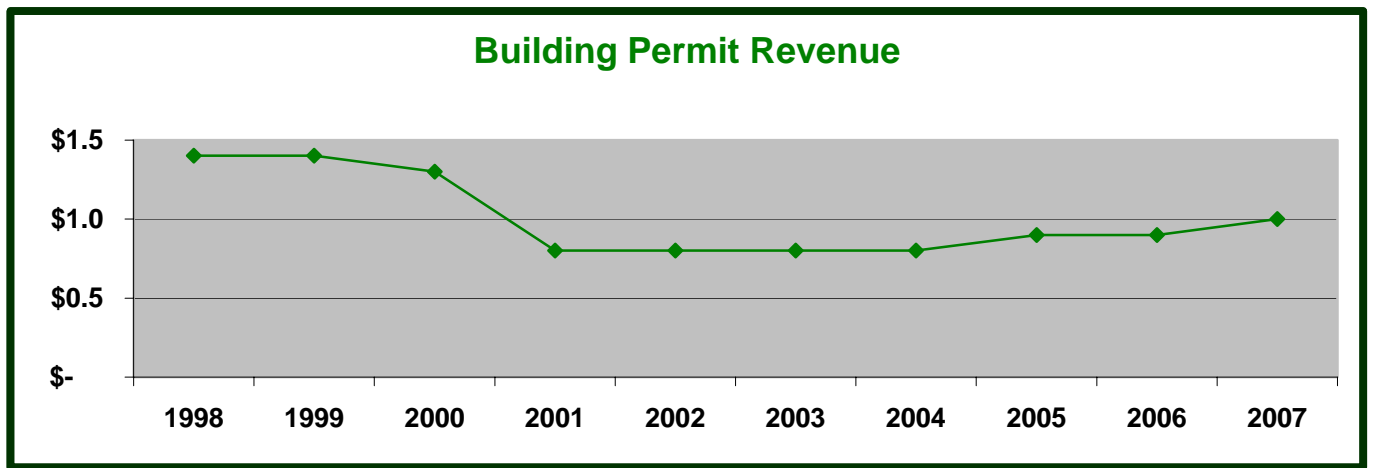




## Major Revenue Sources

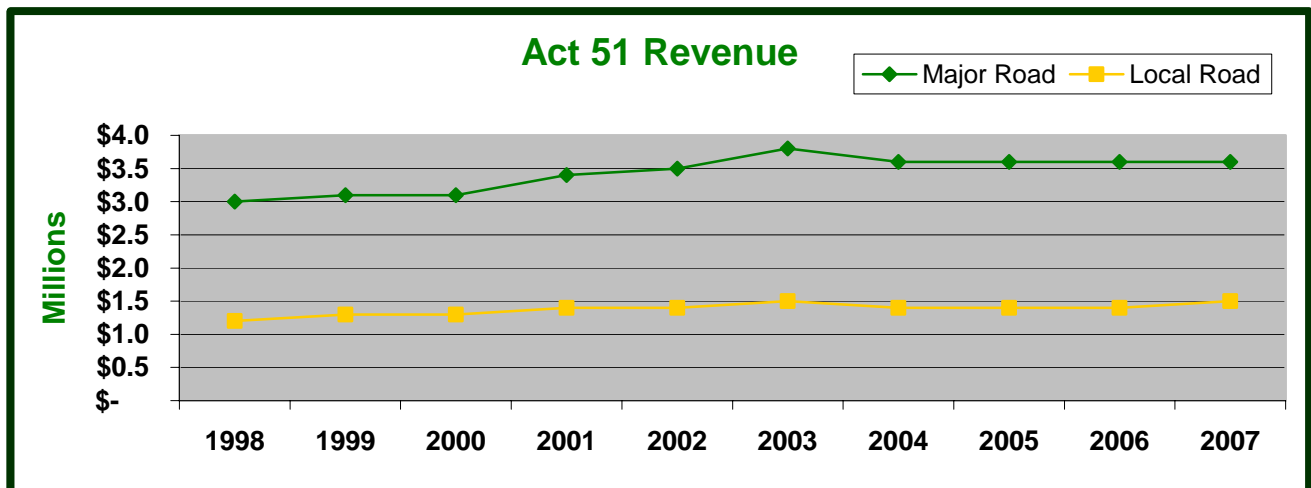
### General Fund, continued

The fee amount for a building permit is calculated based upon the estimated cost of construction. This revenue source is affected by the economy and, in Troy's case, the amount of buildable property remaining.



### Special Revenue Funds

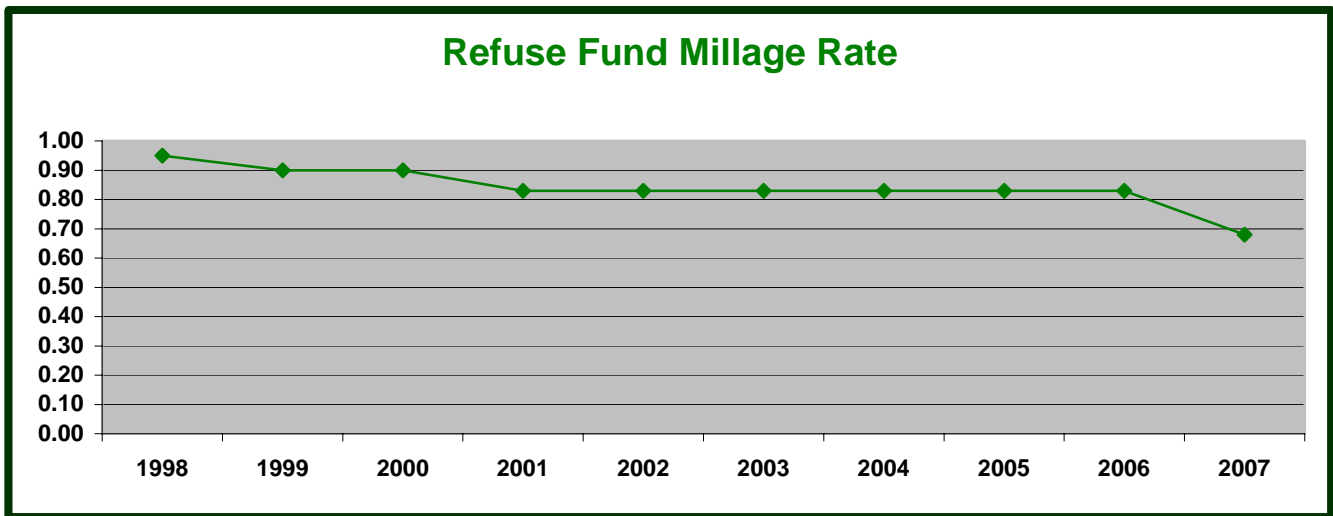
ACT 51 revenues are funded by the State and are based on a \$0.19 tax per gallon of gasoline sales, which is then returned to local units of government using a formula that includes population and number of miles of major and local roads. This source of revenue is tied directly and affected by the price of gasoline, fuel efficiency and the number of miles driven. As can be seen from this chart, the current price of gasoline has had a negative effect on this revenue source.



## Major Revenue Sources

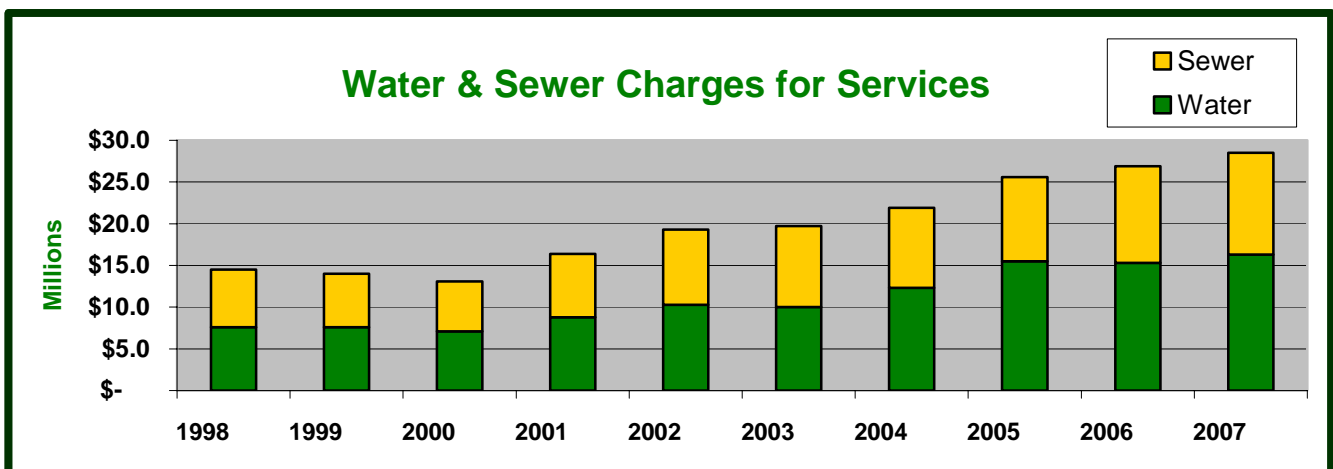
### Special Revenue Funds, continued

The Refuse Fund millage rate is determined by multiplying this rate times the taxable value in order to generate sufficient revenue to cover the cost of refuse collection and disposal as well as curbside recycling collection. 2007 rate has been reduced by .15 mills due to the re-bidding of collection and disposal services by SOCRRA member communities.



### Enterprise Funds

Water and sewer fees are reviewed annually. We are notified each December by the City of Detroit of the proposed rate adjustment for the next fiscal year. Since the City is responsible for the maintenance and improvements to the water and sewer lines within the City, we add operations and maintenance cost to the fee in order to come up with the amount to charge per thousand cubic feet of consumption.



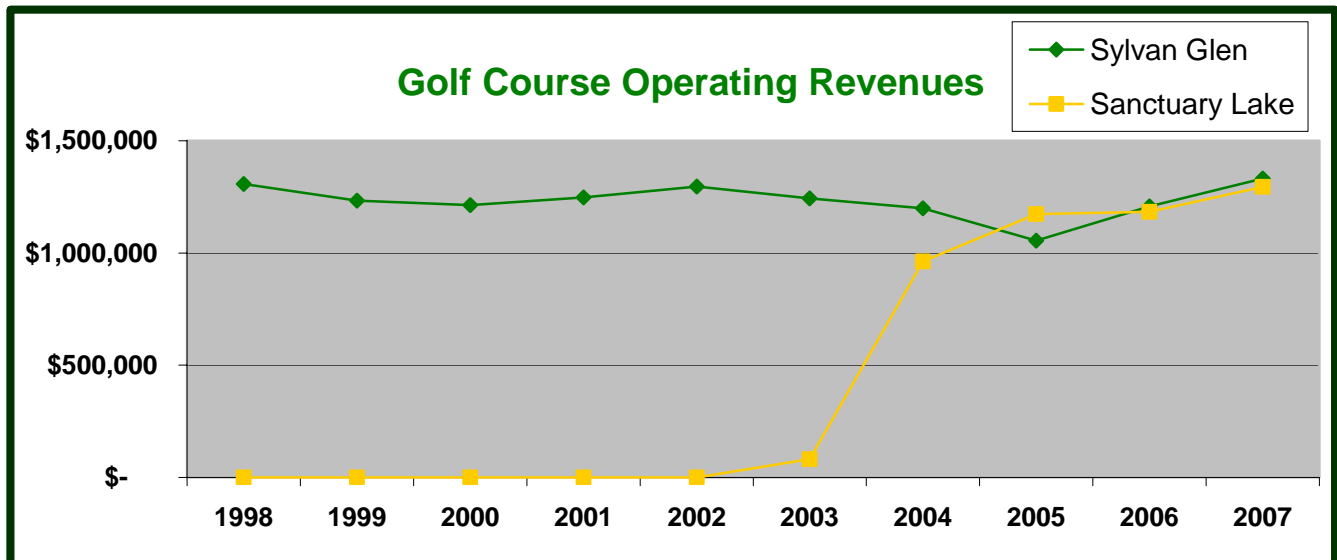




## Major Revenue Sources

### Enterprise Funds, continued

The City of Troy operates 2 public golf courses. Sylvan Glen is projected to produce 51,200 rounds of golf in 2007. Sanctuary Lake is our new public course which came on line in the spring of 2004. This course is a links-style course and is projected to generate 30,150 rounds for 2007. The greens fees are higher at Sanctuary Lake and golfers are required to take a cart due to the terrain, which accounts for the amount of revenue and projected rounds. Sanctuary Lake also has a practice facility consisting of a driving range, chipping, and putting areas.





## 2007/08 Budget

### General Fund Revenue Summary by Account

Account # and Description	2005 Actual	2006 Projected	2006 Budget	%	2007 Budget	%
<b>4000 Revenue</b>						
<b>4401 Taxes</b>						
4402 Property Taxes	\$ 32,975,399	\$ 33,100,000	\$ 33,267,000	51.19	\$ 34,075,000	53.70
4423 Mobile Home Tax	1,638	1,690	1,690	0.00	1,690	0.00
4427 Senior Citizen Housing	36,985	32,000	30,000	0.05	32,000	0.05
4445 Tax Penalties and Interest	541,180	525,000	525,000	0.81	525,000	0.83
4447 Administration Fee	1,674,030	1,700,000	1,650,000	2.54	1,675,000	2.64
<b>4401 Total - Taxes</b>	<b>\$ 35,229,232</b>	<b>\$ 35,358,690</b>	<b>\$ 35,473,690</b>	<b>54.59</b>	<b>\$ 36,308,690</b>	<b>57.22</b>
<b>4450 Licenses and Permits</b>						
4452 Electric, Plumbing, Heat	\$ 15,295	\$ 15,000	\$ 16,000	0.02	\$ 15,000	0.02
4455 Service Stations	225	-	-	-	-	-
4456 Amusements	20,213	20,000	17,000	0.03	20,000	0.03
4475 Other	7,113	7,000	7,000	0.01	7,000	0.01
<b>4450 Total - Licenses and Permits</b>	<b>\$ 42,846</b>	<b>\$ 42,000</b>	<b>\$ 40,000</b>	<b>0.06</b>	<b>\$ 42,000</b>	<b>0.07</b>
<b>4451 Business Licenses and Permits</b>						
4478 Refrigeration and Air Conditioning	\$ 38,679	\$ 35,000	\$ 40,000	0.06	\$ 40,000	0.06
4479 Building	917,618	925,000	1,300,000	2.00	1,000,000	1.58
4480 Electrical	159,768	160,000	180,000	0.28	170,000	0.27
4481 Heating	99,937	100,000	110,000	0.17	110,000	0.17
4482 Plumbing	122,837	120,000	140,000	0.22	130,000	0.20
4483 Animal	29,806	30,000	25,000	0.04	15,000	0.02
4484 Sidewalks	11,888	11,000	12,000	0.02	12,000	0.02
4485 Fence	2,900	3,000	2,500	0.00	3,000	0.00
4486 Sewer Inspection	19,925	21,000	25,000	0.04	23,000	0.04
4487 Right of Way	35,273	20,000	10,000	0.02	20,000	0.03
4488 Multiple Dwelling Inspection	7,500	18,000	5,000	0.01	20,000	0.03
4489 Grading	10,070	10,000	12,000	0.02	10,000	0.02
4490 Fire Protection	64,047	60,000	60,000	0.09	60,000	0.09
4491 Occupancy	36,537	36,000	40,000	0.06	38,000	0.06
4492 Sign	57,111	50,000	55,000	0.08	52,000	0.08
4493 Fireworks	300	-	-	-	-	-
4494 Hazardous Materials	3,900	1,000	1,000	0.00	1,000	0.00
4500 Miscellaneous	1,650	1,500	1,500	0.00	1,500	0.00
<b>4476 Non-Business Licenses and Permits</b>	<b>\$ 1,619,746</b>	<b>\$ 1,601,500</b>	<b>\$ 2,019,000</b>	<b>3.11</b>	<b>\$ 1,705,500</b>	<b>2.69</b>
<b>4450 Total - Licenses and Permits</b>	<b>\$ 1,662,592</b>	<b>\$ 1,643,500</b>	<b>\$ 2,059,000</b>	<b>3.17</b>	<b>\$ 1,747,500</b>	<b>2.75</b>
<b>4501 Federal Grants</b>						
4506 Federal Grant-LLEBG-Mugshot	\$ -	\$ -	\$ 10,000	0.02	\$ 10,000	0.02
4507 Federal Grant- Domestic Prep	23,474	-	5,000	0.01	10,000	0.02
4510 Federal Grant- VEST	-	-	6,500	0.01	30,300	0.05
4512 MCOLES Police Academy	11,200	2,800	13,000	0.02	5,600	0.01
4513 Federal Grant- Museum Assessment	2,325	-	-	-	-	-
<b>4501 Total - Federal Grants</b>	<b>\$ 36,999</b>	<b>\$ 2,800</b>	<b>\$ 34,500</b>	<b>0.05</b>	<b>\$ 55,900</b>	<b>0.09</b>
<b>4539 State Grants</b>						
4543.CAT Internet Crimes-Children	\$ -	\$ 30,000	\$ -	-	\$ 15,000	0.02
4543.402 Criminal Justice	30,561	30,000	30,000	0.05	30,000	0.05
<b>4543 State Grants Pub Safety</b>	<b>\$ 30,561</b>	<b>\$ 60,000</b>	<b>\$ 30,000</b>	<b>0.05</b>	<b>\$ 45,000</b>	<b>0.07</b>



## 2007/08 Budget

### General Fund Revenue Summary by Account

Account # and Description	2005 Actual	2006 Projected	2006 Budget	%	2007 Budget	%
4566.LIBRARY Library	\$ 58,479	\$ 64,000	\$ 70,000	0.11	\$ 64,000	0.10
<b>4566 State Grants-Culture</b>	<b>\$ 58,479</b>	<b>\$ 64,000</b>	<b>\$ 70,000</b>	<b>0.11</b>	<b>\$ 64,000</b>	<b>0.10</b>
4569.110 Grant-Comm Forestry	\$ 3,000	\$ -	\$ -	-	\$ -	-
<b>4569 State Grants-Other</b>	<b>\$ 3,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>	<b>-</b>
4574.010 Homestead Exempt Reimbursement	\$ 2,551	\$ 9,000	\$ -	-	\$ 10,000	0.02
4574.020 Liquor Licenses	63,009	65,000	65,000	0.10	65,000	0.10
4574.030 Sales Tax	6,844,167	6,700,000	6,600,000	10.16	6,600,000	10.40
<b>4574 State Revenue Sharing</b>	<b>\$ 6,909,727</b>	<b>\$ 6,774,000</b>	<b>\$ 6,665,000</b>	<b>10.26</b>	<b>\$ 6,675,000</b>	<b>10.52</b>
<b>4539 Total - State Grants</b>	<b>\$ 7,001,767</b>	<b>\$ 6,898,000</b>	<b>\$ 6,765,000</b>	<b>10.41</b>	<b>\$ 6,784,000</b>	<b>10.69</b>
<b>4580 Contributions - Local</b>						
4582 Public Safety	\$ 25,671	\$ 25,000	\$ 20,000	0.03	\$ 25,000	0.04
4587 Library-Penal Fines	126,638	125,000	120,000	0.18	125,000	0.20
4588 Library-Mini Grants	6,300	5,000	-	-	-	-
4589 County-West Nile	30,058	25,600	-	-	30,000	0.05
<b>4580 Total - Contributions - Local</b>	<b>\$ 188,667</b>	<b>\$ 180,600</b>	<b>\$ 140,000</b>	<b>0.22</b>	<b>\$ 180,000</b>	<b>0.28</b>
<b>4600 Charges for Services</b>						
4607.010 Animal Impounds	\$ 1,250	\$ 1,000	\$ 1,000	0.00	\$ 1,000	0.00
4607.020 Building Board of Appeal	1,600	1,500	1,500	0.00	1,500	0.00
4607.030 CATV Franchise Fee	772,529	800,000	725,000	1.12	800,000	1.26
4607.040 Non Resident Library Card	17,600	17,000	20,000	0.03	17,000	0.03
4607.050 Miscellaneous	2,400	2,500	3,000	0.00	2,500	0.00
4607.060 Museum Program Fees	39,947	40,000	40,000	0.06	40,000	0.06
4607.070 Plan Review Fee	104,895	90,000	95,000	0.15	90,000	0.14
4607.080 Platting Fees	180	-	500	0.00	-	-
4607.085 NSF Fees	9,605	9,000	7,500	0.01	9,000	0.01
4607.090 P.U.D. Application Fee	26,693	6,000	3,000	0.00	6,000	0.01
4607.110 Site Plans	40,460	45,000	30,000	0.05	40,000	0.06
4607.135 Telecom - METRO	231,065	-	200,000	0.31	-	-
4607.140 Towing Fees	26,570	20,000	20,000	0.03	20,000	0.03
4607.150 Vital Statistics	101,744	100,000	95,000	0.15	100,000	0.16
4607.170 Zoning Board of Appeal	8,850	7,000	10,000	0.02	10,000	0.02
4607.180 Zoning Fees	28,100	22,000	20,000	0.03	22,000	0.03
<b>4607 Charges for Services - Fees</b>	<b>\$ 1,413,488</b>	<b>\$ 1,161,000</b>	<b>\$ 1,271,500</b>	<b>1.96</b>	<b>\$ 1,159,000</b>	<b>1.83</b>
4626.010 Cemetery-Open & Close	\$ 3,820	\$ 6,000	\$ 1,000	0.00	\$ 4,000	0.01
4626.020 Court Ordered Payment & In	36,532	5,000	5,000	0.01	5,000	0.01
4626.030 County Road Maintenance	269,679	275,000	280,000	0.43	280,000	0.44
4626.060 DPW Services	26,544	30,000	20,000	0.03	30,000	0.05
4626.070 Duplicating & Photostat	37,032	38,000	16,000	0.02	30,000	0.05
4626.080 Election Services	1,518	1,000	1,000	0.00	2,000	0.00
4626.085 School Elections	28,247	30,000	30,000	0.05	30,000	0.05
4626.090 Engineering Fees	679,264	700,000	700,000	1.08	700,000	1.10
4626.100 Landscape/Tree Preservation Plan	6,902	8,000	5,000	0.01	8,000	0.01
4626.110 Microfilming	5,329	6,000	6,000	0.01	6,000	0.01
4626.120 Miscellaneous	52,656	40,000	40,000	0.06	40,000	0.06
4626.125 Passports	54,566	60,000	45,000	0.07	60,000	0.09
4626.130 Police Services-Contractual	84,899	70,000	70,000	0.11	70,000	0.11
4626.135 Police Service-Clawson	125,072	195,000	191,600	0.29	200,000	0.32



## 2007/08 Budget

### General Fund Revenue Summary by Account

Account # and Description		2005 Actual	2006 Projected	2006 Budget	%	2007 Budget	%
4626.140	Police Inspection Reports	\$ 42,193	\$ 42,000	\$ 42,000	0.06	\$ 43,000	0.07
4626.145	Police APCO Training	1,970	9,500	9,500	0.01	9,500	0.01
4626.170	ROW Fees	63,330	100,000	100,000	0.15	100,000	0.16
4626.210	Soil Erosion	30,279	50,000	25,000	0.04	40,000	0.06
4626.220	Special Right of Way Maintenance	46,614	40,000	35,000	0.05	40,000	0.06
4626.230	Weed Cutting	24,300	20,000	20,000	0.03	20,000	0.03
<b>4626 Charge /Services Rendered</b>		<b>\$ 1,620,746</b>	<b>\$ 1,725,500</b>	<b>\$ 1,642,100</b>	<b>2.53</b>	<b>\$ 1,717,500</b>	<b>2.71</b>
4642.010	Abandoned Vehicles	\$ 49,668	\$ 42,000	\$ 40,000	0.06	\$ 40,000	0.06
4642.020	Auction Confiscated Property	18,283	10,000	8,000	0.01	10,000	0.02
4642.050	Landscaping & Greenbelt	32,410	25,000	25,000	0.04	25,000	0.04
4642.070	Miscellaneous	5,828	4,000	4,000	0.01	4,000	0.01
4642.080	Printed Materials	3,035	4,500	4,500	0.01	4,500	0.01
4642.100	Recreation & OEC Merchandise	23,619	25,000	25,000	0.04	25,000	0.04
4642.115	Senior Store	13,318	17,000	12,000	0.02	15,000	0.02
4642.120	Sign Installations	3,356	3,000	5,000	0.01	5,000	0.01
4642.130	Smart Tickets	5,349	5,400	5,000	0.01	5,000	0.01
4642.140	Street Lighting	8,354	8,500	8,000	0.01	8,500	0.01
4642.150	Tree Planting	9,540	10,000	15,000	0.02	15,000	0.02
<b>4642 Charges/Service - Sales</b>		<b>\$ 172,760</b>	<b>\$ 154,400</b>	<b>\$ 151,500</b>	<b>0.23</b>	<b>\$ 157,000</b>	<b>0.25</b>
4651.040	Miscellaneous	\$ 314	\$ 200	\$ 200	0.00	\$ 200	0.00
4651.050	Outdoor Education Center	51,435	55,000	55,000	0.08	55,000	0.09
4651.070	Senior Citizen Activities	15,916	20,000	15,000	0.02	20,000	0.03
4651.075	Community Center Passes	1,597,171	1,625,000	1,500,000	2.31	1,600,000	2.52
4651.076	Community Center Swim Programs	188,426	190,000	175,000	0.27	190,000	0.30
4651.077	Community Center Fitness Classes	119,611	125,000	125,000	0.19	125,000	0.20
4651.078	Community Center Programs/Events	24,267	30,000	30,000	0.05	30,000	0.05
4651.080	Summer Program	831,732	810,000	800,000	1.23	815,000	1.28
4651.090	Winter Program	733,334	730,000	710,000	1.09	730,000	1.15
<b>4651 Charges/Service-Use/Administration</b>		<b>\$ 3,562,206</b>	<b>\$ 3,585,200</b>	<b>\$ 3,410,200</b>	<b>5.25</b>	<b>\$ 3,565,200</b>	<b>5.62</b>
<b>4600 Total - Charges for Services</b>		<b>\$ 6,769,200</b>	<b>\$ 6,626,100</b>	<b>\$ 6,475,300</b>	<b>9.96</b>	<b>\$ 6,598,700</b>	<b>10.40</b>
<b>4655 Fines and Forfeits</b>							
4655.010	County Reimbursement-Court	\$ 454,495	\$ 425,000	\$ 450,000	0.69	\$ 450,000	0.71
4655.020	Drug Forfeiture Proceed	208,402	460,000	225,000	0.35	225,000	0.35
4655.030	False Alarms-Fire	12,550	15,000	12,000	0.02	15,000	0.02
4655.040	False Alarms-Police	152,205	160,000	170,000	0.26	170,000	0.27
4655.050	Library-Book Fines	109,828	110,000	105,000	0.16	110,000	0.17
4655.060	O.U.I.L Reimbursement	55,179	55,000	50,000	0.08	55,000	0.09
4655.070	Bond Processing Fees	1,714	2,000	-	-	2,000	0.00
<b>4655 Total - Fines and Forfeits</b>		<b>\$ 994,373</b>	<b>\$ 1,227,000</b>	<b>\$ 1,012,000</b>	<b>1.56</b>	<b>\$ 1,027,000</b>	<b>1.62</b>
<b>4664 Interest and Rents</b>							
4667.010	Building Rent	\$ 313,498	\$ 310,000	\$ 290,000	0.45	\$ 310,000	0.49
4667.015	Communication Tower Rent	16,800	33,600	28,800	0.04	33,600	0.05
4667.020	Concession Stand Rental	810	2,000	10,000	0.02	2,000	0.00
4667.025	Community Center Rent	170,785	180,000	155,000	0.24	180,000	0.28
4667.030	Gazebo Rental	8,100	5,000	10,000	0.02	5,000	0.01
4667.045	Library Café Rental	6,000	7,500	6,000	0.01	7,500	0.01
4667.050	Library Rent-AV	18,977	18,000	20,000	0.03	20,000	0.03
4667.060	Library Rent-Books	2,140	2,500	2,500	0.00	2,500	0.00
4667.075	Field Maintenance	21,065	25,000	25,000	0.04	25,000	0.04



## 2007/08 Budget

### General Fund Revenue Summary by Account

Account # and Description	2005 Actual	2006 Projected	2006 Budget	%	2007 Budget	%
4667.085 Parking Lot (SMART)	\$ 172,100	\$ 170,000	\$ 170,000	0.26	\$ 170,000	0.27
4667.095 Tennis Bubble Rent	25,850	26,000	26,000	0.04	26,000	0.04
<b>4667 Rent Income</b>	<b>\$ 756,125</b>	<b>\$ 779,600</b>	<b>\$ 743,300</b>	<b>1.14</b>	<b>\$ 781,600</b>	<b>1.23</b>
4669.020 Investment Income	\$ 827,334	\$ 1,300,000	\$ 700,000	1.08	\$ 1,300,000	2.05
<b>4669 Investment Income</b>	<b>\$ 827,334</b>	<b>\$ 1,300,000</b>	<b>\$ 700,000</b>	<b>1.08</b>	<b>\$ 1,300,000</b>	<b>2.05</b>
<b>4664 Total - Interest and Rents</b>	<b>\$ 1,583,459</b>	<b>\$ 2,079,600</b>	<b>\$ 1,443,300</b>	<b>2.22</b>	<b>\$ 2,081,600</b>	<b>3.28</b>
<b>4671 Other Revenue</b>						
4675.050 Contributions-Fire Dept	\$ 4,780	\$ 1,000	\$ -	-	\$ -	-
4675.060 Contributions-Miscellaneous	-	16,000	-	-	-	-
4675.080 Contributions-Police Department	6,662	5,000	5,000	0.01	5,000	0.01
4675.090 Contributions-Police - Recovery	-	10,000	10,000	0.02	10,000	0.02
4675.110 Contributions-Parks & Recreation	24,612	10,000	10,000	0.02	10,000	0.02
<b>4675 Contributions - Private</b>	<b>\$ 36,054</b>	<b>\$ 42,000</b>	<b>\$ 25,000</b>	<b>0.04</b>	<b>\$ 25,000</b>	<b>0.04</b>
<b>4676 Reimbursements</b>						
4676.010 Reimbursements	\$ 5,773	\$ 2,000	\$ -	-	\$ -	-
<b>4676 Total - Reimbursements</b>	<b>\$ 5,773</b>	<b>\$ 2,000</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>	<b>-</b>
4677.226 Administrative Charges - Refuse	\$ 31,000	\$ 32,000	\$ 32,000	0.05	\$ 33,200	0.05
4677.301 Administrative Charges - Debt Services	42,150	43,500	43,500	0.07	45,100	0.07
4677.583 Administrative Charges - Sanctuary Lake	41,200	42,500	42,500	0.07	44,100	0.07
4677.584 Administrative Charges - Sylvan Glen	41,200	42,500	42,500	0.07	44,100	0.07
4677.590 Administrative Charges - Sewer	112,230	116,000	116,000	0.18	120,300	0.19
4677.591 Administrative Charges - Water	128,750	133,000	133,000	0.20	138,000	0.22
4677.661 Administrative Charges - Motor Pool	35,250	36,400	36,400	0.06	37,750	0.06
<b>4677 Administrative Charges</b>	<b>\$ 431,780</b>	<b>\$ 445,900</b>	<b>\$ 445,900</b>	<b>0.69</b>	<b>\$ 462,550</b>	<b>0.73</b>
4687.010 Refunds-Legal Fees	\$ 6,600	\$ 30,000	\$ 8,000	0.01	\$ 10,000	0.02
4687.040 Rebates	5,733	3,000	3,000	0.00	3,000	0.00
<b>4687 Refunds &amp; Rebates</b>	<b>\$ 12,333</b>	<b>\$ 33,000</b>	<b>\$ 11,000</b>	<b>0.02</b>	<b>\$ 13,000</b>	<b>0.02</b>
4695 Miscellaneous	7,493	10,000	10,000	0.02	10,000	0.02
<b>4671 Other Revenue</b>	<b>\$ 493,433</b>	<b>\$ 532,900</b>	<b>\$ 491,900</b>	<b>0.76</b>	<b>\$ 510,550</b>	<b>0.80</b>
<b>4000 Total - Revenue</b>	<b>\$ 53,959,722</b>	<b>\$ 54,549,190</b>	<b>\$ 53,894,690</b>	<b>82.93</b>	<b>\$ 55,293,940</b>	<b>87.14</b>
<b>8695 Other Financing Sources</b>						
<b>8699 Operating Transfer In</b>						
8699.101 Transfer From General	\$ -	\$ -	\$ 6,367,250	9.80	\$ 3,210,280	5.06
8699.202 Transfer From M/S Fund	1,858,450	1,935,630	2,014,780	3.10	2,130,160	3.36
8699.203 Transfer From L/S Fund	1,607,670	1,432,850	1,580,460	2.43	1,626,310	2.56
8699.248 Transfer From DDA	392,778	389,900	436,590	0.67	402,590	0.63
8699.250 Transfer From Brownfield	10,000	10,000	10,000	0.02	10,000	0.02
8699.257 Transfer From Budget St	41,305	100,000	40,000	0.06	100,000	0.02
8699.401 Transfer From Capital	2,333,000	-	-	-	-	-
8699.590 Transfer From Sewer	758,500	631,170	643,040	0.99	682,140	1.07
<b>8699 Total - Operating Transfer In</b>	<b>\$ 7,001,703</b>	<b>\$ 4,499,550</b>	<b>\$ 11,092,120</b>	<b>17.07</b>	<b>\$ 8,161,480</b>	<b>12.86</b>
<b>8695 Total-Other Financing Sources</b>	<b>\$ 7,001,703</b>	<b>\$ 4,499,550</b>	<b>\$ 11,092,120</b>	<b>17.07</b>	<b>\$ 8,161,480</b>	<b>12.86</b>
<b>1010 Total-General Fund Revenue</b>	<b>\$ 60,961,425</b>	<b>\$ 59,048,740</b>	<b>\$ 64,986,810</b>		<b>\$ 63,455,420</b>	



## 2007/08 Budget

### General Fund

### Expenditure Summary by Department

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget	% Change 2007
<b><u>Building Inspection</u></b>					
371 Building Inspection	\$ 1,991,733	\$ 2,026,820	\$ 2,169,250	\$ 2,243,190	3.40
<b>Total - Building Inspection</b>	<b>\$ 1,991,733</b>	<b>\$ 2,026,820</b>	<b>\$ 2,169,250</b>	<b>\$ 2,243,190</b>	<b>3.40</b>
<b><u>Council/Executive Administration</u></b>					
102 Council	\$ 72,239	\$ 72,890	\$ 85,660	\$ 81,520	(4.80)
172 Manager	723,858	746,270	786,390	741,380	(5.70)
210 Attorney	1,041,226	1,170,880	1,169,090	1,210,140	3.50
<b>Total - Council/Executive Administration</b>	<b>\$ 1,837,323</b>	<b>\$ 1,990,040</b>	<b>\$ 2,041,140</b>	<b>\$ 2,033,040</b>	<b>(0.40)</b>
<b><u>Engineering</u></b>					
442 Engineering/Projects	\$ 1,139,588	\$ 1,156,820	\$ 1,106,410	\$ 1,212,950	9.60
443 Engineering/Subdivision	49,095	37,140	109,590	38,560	(64.80)
444 Engineering/General	1,433,428	1,551,390	1,634,450	1,637,040	0.20
446 Traffic Engineering	213,659	242,650	246,440	248,410	0.80
<b>Total - Engineering</b>	<b>\$ 2,835,770</b>	<b>\$ 2,988,000</b>	<b>\$ 3,096,890</b>	<b>\$ 3,136,960</b>	<b>1.30</b>
<b><u>Finance</u></b>					
192 Elections	\$ 218,456	\$ 272,900	\$ 279,620	\$ 300,080	7.30
201 Accounting	1,033,561	1,075,280	1,067,330	1,118,590	4.80
209 Assessing	833,078	896,830	914,250	960,050	5.00
215 Clerk	418,772	455,070	429,190	480,090	11.90
223 Independent Audit	57,000	59,280	59,000	61,650	4.50
227 Human Resources	525,286	577,590	573,180	595,520	3.90
233 Purchasing	374,617	378,850	394,440	361,970	(8.20)
247 Board of Review	1,237	1,600	1,600	1,600	-
253 Treasurer	513,336	536,790	553,860	566,770	2.30
748 Community Affairs	576,906	582,490	596,900	608,670	2.00
<b>Total - Finance</b>	<b>\$ 4,552,249</b>	<b>\$ 4,836,680</b>	<b>\$ 4,869,370</b>	<b>\$ 5,054,990</b>	<b>3.80</b>
<b><u>Fire Department</u></b>					
337 Fire Administration	\$ 313,512	\$ 284,710	\$ 295,770	\$ 304,680	3.00
338 Fire Operations	788,755	875,070	865,980	848,540	(2.00)
340 Fire Companies	1,199,180	1,201,260	1,187,080	1,213,820	2.30
341 Fire Prevention	1,039,917	1,075,490	1,097,850	1,143,530	4.20
343 Fire Communications	135,728	174,360	182,160	211,150	15.90
344 Fire Halls	559,018	571,930	583,420	595,670	2.10
<b>Total - Fire Department</b>	<b>\$ 4,036,110</b>	<b>\$ 4,182,820</b>	<b>\$ 4,212,260</b>	<b>\$ 4,317,390</b>	<b>2.50</b>





## 2007/08 Budget

### General Fund

### Expenditure Summary by Department

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget	% Change 2007
<b>Library/Museum</b>					
790 Library	\$ 4,338,358	\$ 4,475,930	\$ 4,522,630	\$ 4,567,000	1.00
804 Museum Buildings	408,038	445,390	458,110	477,930	4.30
807 Museum Grounds	34,206	21,260	21,260	21,600	1.60
<b>Total - Library/Museum</b>	<b>\$ 4,780,602</b>	<b>\$ 4,942,580</b>	<b>\$ 5,002,000</b>	<b>\$ 5,066,530</b>	<b>1.30</b>
<b>Other General Government</b>					
265 City Hall	\$ 1,052,012	\$ 1,071,800	\$ 1,103,300	\$ 1,128,950	2.30
268 District Court	273,782	275,910	278,810	281,540	1.00
269 Police/Fire Training	93,620	95,860	96,610	99,400	2.90
400 Planning	564,812	609,220	664,790	672,840	1.20
405 Planning Commission	29,950	32,420	36,060	36,160	0.30
410 Board of Zoning Appeals	9,494	8,720	10,570	9,240	(12.60)
740 Real Estate & Development	588,835	415,950	617,010	472,620	(23.40)
<b>Total - Other General Government</b>	<b>\$ 2,612,505</b>	<b>\$ 2,509,880</b>	<b>\$ 2,807,150</b>	<b>\$ 2,700,750</b>	<b>(3.80)</b>
<b>Other</b>					
965 Transfers Out	\$ 110,000	\$ 3,510,000	\$ 3,510,000	\$ 10,000	(99.70)
<b>Total - Other</b>	<b>\$ 110,000</b>	<b>\$ 3,510,000</b>	<b>\$ 3,510,000</b>	<b>\$ 10,000</b>	<b>(99.70)</b>
<b>Police Department</b>					
305 Police Administration	\$ 1,642,565	\$ 1,685,130	\$ 1,680,400	\$ 1,884,600	12.20
307 Criminal Investigations	1,816,840	1,977,610	1,917,150	2,068,680	7.90
308 Crime Information Unit	127,833	128,590	121,530	129,680	6.70
309 Special Investigation Unit	670,526	696,310	687,020	694,350	1.10
310 City Narcotics Enforcement	-	145,450	123,720	131,560	6.30
311 Drug Enforcement	178,825	143,290	153,960	144,610	(6.10)
314 Juvenile Unit	606,569	650,340	649,120	672,620	3.60
315 Uniform Patrol	8,797,351	9,152,480	9,284,270	9,417,960	1.40
316 K Nine	529,301	533,890	506,760	507,890	0.20
317 Directed Patrol	539,156	661,660	655,330	687,580	4.90
318 Traffic Unit	1,518,804	1,489,340	1,548,910	1,620,100	4.60
319 Crossing Guards	25,356	20,410	33,540	29,900	(10.90)
321 Criminal Justice Training	24,120	30,000	30,000	30,000	-
322 Training	329,900	386,950	372,360	406,770	9.20
325 Communications	1,934,820	2,058,400	2,123,490	2,101,230	(1.00)
326 Staff Services - Records	482,077	525,490	545,090	587,680	7.80
328 Animal Control	273,872	206,880	220,450	167,270	(24.10)



## 2007/08 Budget

### General Fund

### Expenditure Summary by Department

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget	% Change 2007
<b><u>Police Department - Continued</u></b>					
329 Lockup	989,793	1,001,080	959,980	1,084,130	12.90
330 Emergency Response & Preparedness	116,674	122,450	124,690	131,070	5.10
333 Property/Auto - Pound	136,673	142,670	148,900	155,930	4.70
334 Research & Technology	517,185	574,210	585,790	698,540	19.20
335 Community Services	687,193	696,820	701,940	708,360	0.90
<b>Total - Police</b>	<b>\$ 21,945,433</b>	<b>\$ 23,029,450</b>	<b>\$ 23,174,400</b>	<b>\$ 24,060,510</b>	<b>3.80</b>
<b><u>Parks and Recreation</u></b>					
276 Cemetary Maintenance	\$ 26,861	\$ 42,650	\$ 47,340	\$ 44,230	(6.60)
752 Parks Administration	1,339,167	1,327,690	1,275,650	1,178,240	(7.60)
753 Summer Program	701,137	772,990	761,520	1,488,590	95.50
754 Winter Program	721,833	712,200	694,770	604,730	(13.00)
755 Community Center	2,486,739	2,531,620	2,538,370	2,523,490	(0.60)
756 Civic Center Maintenance	198,066	234,460	249,670	248,970	(0.30)
758 Parks Garage	73,243	79,130	84,140	87,020	3.40
759 Athletic Field Maintenance	277,650	289,660	317,770	295,270	(7.10)
770 Parks Maintenance	864,595	917,160	912,560	961,910	5.40
771 Nature Center	444,410	425,240	448,630	462,420	3.10
772 Park Equipement Repair	84,711	86,070	84,530	91,240	7.90
773 Parks Special Events	19,111	25,360	29,330	30,000	2.30
774 Major Tree Maintenance	41,960	18,230	22,880	18,380	(19.70)
775 Major Tree Planting	863	10,990	10,990	10,990	-
776 Major Tree Storm Damage	54	2,270	2,700	2,210	(18.10)
777 Loal Tree Maintenance	481,677	520,330	521,670	475,860	(8.80)
778 Local Tree Planting	80,780	79,860	77,860	81,150	4.20
779 Local Tree Storm Damage	18,950	16,090	13,950	17,710	27.00
780 Street Island Maintenance/Major	167,884	171,490	173,820	176,220	1.40
781 Street Island Maintenance/Local	12,854	16,090	20,700	17,460	(15.70)
782 Street Island Maintenance/Northfield	71,045	57,580	74,380	63,920	(14.10)
783 Street Island Maintenance/DDA	339,478	334,900	381,590	345,590	(9.40)
<b>Total - Parks and Recreation</b>	<b>\$ 8,453,068</b>	<b>\$ 8,672,060</b>	<b>\$ 8,744,820</b>	<b>\$ 9,225,600</b>	<b>5.50</b>
<b><u>Streets</u></b>					
448 Street Lighting	\$ 364,937	\$ 414,290	\$ 427,490	\$ 445,100	4.10
464 Major Surface Maintenance	547,357	600,370	619,740	638,640	3.00
465 Major Guard Rails & Posts	612	2,070	6,000	5,010	(16.50)
466 Major Sweeping	81,550	77,150	77,240	86,300	11.70
469 Major Drain Structures	90,000	120,450	105,570	132,010	25.00



# 2007/08 Budget

## General Fund

### Expenditure Summary by Department

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget	% Change 2007
<b><u>Streets - Continued</u></b>					
470 Major Roadside Cleanup	\$ 17,675	\$ 19,220	\$ 22,660	\$ 21,220	(6.40)
471 Major Grass & Weed Control	63,853	75,340	97,690	86,160	(11.80)
475 Major Signs	58,497	69,070	60,790	70,080	15.30
477 Major Markings	71,725	97,950	97,950	103,640	5.80
478 Major Snow & Ice Control	308,353	297,350	406,560	406,070	(0.10)
479 Major Administration	613,755	576,660	520,580	581,030	11.60
481 Local Surface Maintenance/Gravel	41,482	47,720	43,820	51,280	17.00
482 Local Surface Maintenance	297,676	315,890	342,040	336,720	(1.60)
485 Local Guard Rails & Posts	4,567	8,410	8,810	9,040	2.60
486 Local Sweeping	141,579	152,070	138,380	165,130	19.30
489 Local Drain Structures	168,417	179,560	197,860	196,960	(0.50)
490 Local Roadside Cleanup	3,517	7,900	7,080	8,870	25.30
491 Local Grass & Weed Control	10,324	3,950	3,950	7,540	90.90
492 Local Dust Control	241	-	-	-	-
495 Local Signs	134,902	149,650	145,880	164,350	12.70
497 Local Markings	4,099	14,800	14,800	22,380	51.20
498 Local Snow & Ice Control	310,708	316,510	436,950	422,190	(3.40)
499 Local Administration	214,877	236,390	240,890	241,850	0.40
500 County Surface Maintenance	16,447	17,190	19,560	19,050	(2.60)
502 County Snow & Ice Control	273,711	261,550	355,390	349,520	(1.70)
503 County Administration	21,954	23,410	23,410	24,650	5.30
507 County Sweeping	102,434	96,880	92,730	102,360	10.40
511 S/W Maintenance/Snow Control	8,757	9,630	20,990	12,910	(38.50)
512 S/W Maintenance/General	123,719	139,030	120,260	143,360	19.20
513 Sidewalk Administration	19,781	22,470	22,470	25,540	13.70
514 Retention Ponds	209,427	232,100	203,720	245,250	20.40
515 Open Drain Maintenance	102,906	99,730	117,550	113,260	(3.60)
516 Drains Administration	158,982	156,460	169,590	165,220	(2.60)
517 Storm Sewer & RYD	124,787	142,880	152,180	158,410	4.10
519 Weeds	40,961	38,950	38,950	45,360	16.50
<b>Total - Streets</b>	<b>\$ 4,754,569</b>	<b>\$ 5,023,050</b>	<b>\$ 5,359,530</b>	<b>\$ 5,606,460</b>	<b>4.60</b>
<b>00101 Total - General Fund</b>	<b>\$ 57,909,362</b>	<b>\$ 63,711,380</b>	<b>\$ 64,986,810</b>	<b>\$ 63,455,420</b>	<b>(2.40)</b>



## 2007/08 Budget

### General Fund

### Budgetary Centers By Object

Description	2003 Actual	2004 Actual	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b><u>Building Inspection</u></b>						
Personal Services Control	\$ 1,761,345	\$ 1,756,345	\$ 1,822,958	\$ 1,856,410	\$ 1,980,090	\$ 2,064,010
Supplies	9,915	8,202	8,718	9,350	18,500	11,000
Other Services/Charges	155,254	174,411	160,057	161,060	170,660	168,180
<b>Total - Building Inspection</b>	<b>\$ 1,926,514</b>	<b>\$ 1,938,958</b>	<b>\$ 1,991,733</b>	<b>\$ 2,026,820</b>	<b>\$ 2,169,250</b>	<b>\$ 2,243,190</b>
<b><u>Council/Executive Administration</u></b>						
Personal Services Control	\$ 1,540,020	\$ 1,570,274	\$ 1,501,346	\$ 1,585,250	\$ 1,604,030	\$ 1,617,400
Supplies	27,239	18,001	23,922	23,820	24,620	23,820
Other Services/Charges	358,786	392,114	312,055	380,970	412,490	391,820
<b>Total - Council/Executive Administration</b>	<b>\$ 1,926,045</b>	<b>\$ 1,980,389</b>	<b>\$ 1,837,323</b>	<b>\$ 1,990,040</b>	<b>\$ 2,041,140</b>	<b>\$ 2,033,040</b>
<b><u>Engineering</u></b>						
Personal Services Control	\$ 2,174,354	\$ 2,207,794	\$ 2,289,945	\$ 2,393,850	\$ 2,512,530	\$ 2,538,090
Supplies	24,522	24,070	23,946	31,200	26,650	31,100
Other Services/Charges	552,294	531,733	521,879	562,950	557,710	567,770
Capital Outlay	15,586	17,050	-	-	-	-
<b>Total - Engineering</b>	<b>\$ 2,766,756</b>	<b>\$ 2,780,647</b>	<b>\$ 2,835,770</b>	<b>\$ 2,988,000</b>	<b>\$ 3,096,890</b>	<b>\$ 3,136,960</b>
<b><u>Finance</u></b>						
Personal Services Control	\$ 3,548,641	\$ 3,634,257	\$ 3,657,316	\$ 3,898,960	\$ 3,931,510	\$ 4,072,580
Supplies	151,713	156,940	158,909	162,990	166,890	186,090
Other Services/Charges	631,124	628,326	736,023	774,730	770,970	796,320
<b>Total - Finance</b>	<b>\$ 4,331,478</b>	<b>\$ 4,419,523</b>	<b>\$ 4,552,248</b>	<b>\$ 4,836,680</b>	<b>\$ 4,869,370</b>	<b>\$ 5,054,990</b>
<b><u>Fire</u></b>						
Personal Services Control	\$ 1,576,659	\$ 1,636,435	\$ 1,717,997	\$ 1,768,580	\$ 1,770,650	\$ 1,871,530
Supplies	291,696	293,450	274,131	337,100	345,800	285,350
Other Services/Charges	1,801,104	1,986,862	2,043,982	2,077,140	2,095,810	2,160,510
Capital Outlay	63,047	155,029	-	-	-	-
<b>Total - Fire</b>	<b>\$ 3,732,506</b>	<b>\$ 4,071,776</b>	<b>\$ 4,036,110</b>	<b>\$ 4,182,820</b>	<b>\$ 4,212,260</b>	<b>\$ 4,317,390</b>
<b><u>Library/Museum</u></b>						
Personal Services Control	\$ 2,671,725	\$ 2,778,855	\$ 2,888,732	\$ 2,953,800	\$ 2,987,830	\$ 3,042,060
Supplies	854,259	831,929	849,318	875,350	880,050	874,250
Other Services/Charges	1,020,753	1,141,695	1,042,551	1,113,430	1,134,120	1,150,220
Capital Outlay	852	6,102	-	-	-	-
<b>Total - Library/Museum</b>	<b>\$ 4,547,589</b>	<b>\$ 4,758,581</b>	<b>\$ 4,780,601</b>	<b>\$ 4,942,580</b>	<b>\$ 5,002,000</b>	<b>\$ 5,066,530</b>
<b><u>Other General Government</u></b>						
Personal Services Control	\$ 979,602	\$ 1,017,814	\$ 1,026,395	\$ 837,990	\$ 977,920	\$ 961,670
Supplies	23,667	23,240	29,619	28,500	26,400	29,350
Other Services/Charges	1,467,958	1,537,704	1,556,492	1,643,390	1,802,830	1,709,730
<b>Total - Other General Government</b>	<b>\$ 2,471,227</b>	<b>\$ 2,578,758</b>	<b>\$ 2,612,506</b>	<b>\$ 2,509,880</b>	<b>\$ 2,807,150</b>	<b>\$ 2,700,750</b>



## 2007/08 Budget

### General Fund

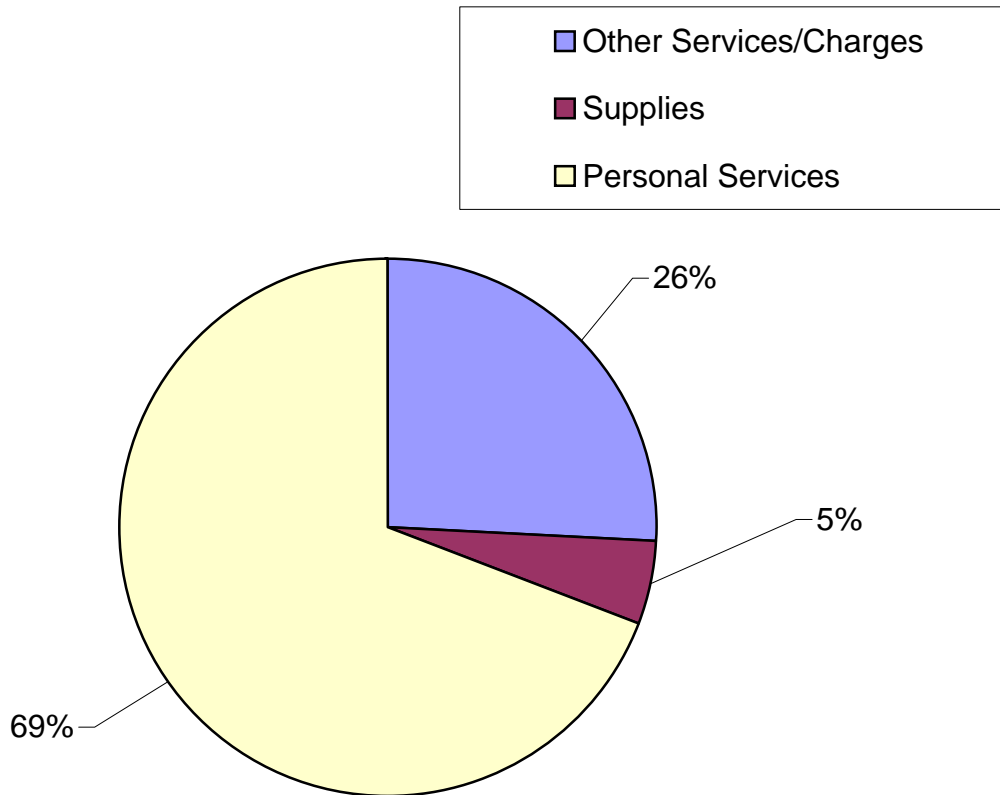
### Budgetary Centers By Object

Description	2003 Actual	2004 Actual	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b><u>Other</u></b>						
Operating Transfer Out	\$ 678,000	\$ 10,000	\$ 110,000	\$ 3,510,000	\$ 3,510,000	\$ 10,000
<b>Total - Other</b>	<b>\$ 678,000</b>	<b>\$ 10,000</b>	<b>\$ 110,000</b>	<b>\$ 3,510,000</b>	<b>\$ 3,510,000</b>	<b>\$ 10,000</b>
<b><u>Police</u></b>						
Personal Services Control	\$ 17,409,757	\$ 17,951,989	\$ 18,604,737	\$ 19,557,180	\$ 19,577,030	\$ 20,385,590
Supplies	389,588	386,638	377,696	425,880	454,960	477,410
Other Services/Charges	2,673,241	2,782,906	2,962,999	3,046,390	3,142,410	3,197,510
Capital Outlay	70,527	70,776	-	-	-	-
<b>Total - Police</b>	<b>\$ 20,543,113</b>	<b>\$ 21,192,309</b>	<b>\$ 21,945,432</b>	<b>\$ 23,029,450</b>	<b>\$ 23,174,400</b>	<b>\$ 24,060,510</b>
<b><u>Parks &amp; Recreation</u></b>						
Personal Services Control	\$ 3,765,459	\$ 3,960,402	\$ 4,144,044	\$ 4,190,710	\$ 4,196,840	\$ 4,400,560
Supplies	540,649	559,635	533,710	575,340	578,960	600,060
Other Services/Charges	3,488,900	3,811,820	3,775,314	3,906,010	3,969,020	4,224,980
Capital Outlay	2,864	-	-	-	-	-
<b>Total - Parks &amp; Recreation</b>	<b>\$ 7,797,872</b>	<b>\$ 8,331,857</b>	<b>\$ 8,453,068</b>	<b>\$ 8,672,060</b>	<b>\$ 8,744,820</b>	<b>\$ 9,225,600</b>
<b><u>Streets</u></b>						
Personal Services Control	\$ 2,473,533	\$ 2,580,715	\$ 2,417,944	\$ 2,557,380	\$ 2,692,680	\$ 2,871,820
Supplies	562,643	680,342	551,328	560,770	655,690	662,190
Other Services/Charges	1,642,122	1,813,812	1,785,298	1,904,900	2,011,160	2,072,450
<b>Total - Streets</b>	<b>\$ 4,678,298</b>	<b>\$ 5,074,869</b>	<b>\$ 4,754,570</b>	<b>\$ 5,023,050</b>	<b>\$ 5,359,530</b>	<b>\$ 5,606,460</b>
<b>Total - General Fund</b>	<b>\$ 55,399,398</b>	<b>\$ 57,137,667</b>	<b>\$ 57,909,361</b>	<b>\$ 63,711,380</b>	<b>\$ 64,986,810</b>	<b>\$ 63,455,420</b>



## 2007/08 Budget

### General Fund Expenditures by Object



The total **General Fund** budget is \$63,455,420.

This graph shows expenditures by object as a percent of the **General Fund**.





## 2007/08 Budget

### General Fund

### Expenditure History By Department

Description	2003 Actual	2004 Actual	2005 Actual	2006 Budget	2007 Budget
<b><u>Building Inspection</u></b>					
Building Inspection	\$ 1,926,514	\$ 1,938,958	\$ 1,991,733	\$ 2,169,250	\$ 2,243,190
<b>Total - Building Inspection</b>	<b>\$ 1,926,514</b>	<b>\$ 1,938,958</b>	<b>\$ 1,991,733</b>	<b>\$ 2,169,250</b>	<b>\$ 2,243,190</b>
<b><u>Council/Executive Administration</u></b>					
Council	\$ 76,475	\$ 78,280	\$ 72,239	\$ 85,660	\$ 81,520
Manager	769,444	790,577	723,858	786,390	741,380
Attorney	1,080,126	1,111,532	1,041,226	1,169,090	1,210,140
<b>Total - Council/Executive Administration</b>	<b>\$ 1,926,045</b>	<b>\$ 1,980,389</b>	<b>\$ 1,837,323</b>	<b>\$ 2,041,140</b>	<b>\$ 2,033,040</b>
<b><u>Engineering</u></b>					
Engineering - Projects	\$ 1,006,325	\$ 927,268	\$ 1,139,588	\$ 1,106,410	\$ 1,212,950
Engineering - Subdivisions	51,284	88,912	49,095	109,590	38,560
Engineering - General	1,495,589	1,502,681	1,433,428	1,634,450	1,637,040
Traffic Engineering	213,557	261,785	213,659	246,440	248,410
<b>Total - Engineering</b>	<b>\$ 2,766,755</b>	<b>\$ 2,780,646</b>	<b>\$ 2,835,770</b>	<b>\$ 3,096,890</b>	<b>\$ 3,136,960</b>
<b><u>Finance</u></b>					
Elections	\$ 136,315	\$ 229,344	\$ 218,456	\$ 279,620	\$ 300,080
Accounting	971,208	996,744	1,033,561	1,067,330	1,118,590
Assessing	834,098	812,720	833,078	914,250	960,050
Clerk	454,767	424,220	418,772	429,190	480,090
Independent Audit	54,557	48,746	57,000	59,000	61,650
Human Resources	456,349	535,722	525,286	573,180	595,520
Purchasing	354,202	364,138	374,617	394,440	361,970
Board of Review	1,236	1,253	1,237	1,600	1,600
Treasurer	513,081	435,383	513,336	553,860	566,770
Community Affairs	555,664	571,253	576,906	596,900	608,670
<b>Total - Finance</b>	<b>\$ 4,331,477</b>	<b>\$ 4,419,523</b>	<b>\$ 4,552,249</b>	<b>\$ 4,869,370</b>	<b>\$ 5,054,990</b>
<b><u>Fire</u></b>					
Fire Administration	\$ 261,207	\$ 273,587	\$ 313,512	\$ 295,770	\$ 304,680
Fire Operations	838,047	940,881	788,755	865,980	848,540
Fire Companies	987,817	1,172,688	1,199,180	1,187,080	1,213,820
Fire Prevention	954,729	976,711	1,039,917	1,097,850	1,143,530
Fire Communications	148,810	146,465	135,728	182,160	211,150
Fire Halls	541,896	561,444	559,018	583,420	595,670
<b>Total - Fire</b>	<b>\$ 3,732,506</b>	<b>\$ 4,071,776</b>	<b>\$ 4,036,110</b>	<b>\$ 4,212,260</b>	<b>\$ 4,317,390</b>



## 2007/08 Budget

### General Fund

### Expenditure History By Department

Description	2003 Actual	2004 Actual	2005 Actual	2006 Budget	2007 Budget
<b><u>Library/Museum</u></b>					
Library	\$ 4,147,972	\$ 4,306,491	\$ 4,338,358	\$ 4,522,630	\$ 4,567,000
Museum Buildings	379,845	431,375	408,038	458,110	477,930
Museum Grounds	19,773	20,715	34,206	21,260	21,600
<b>Total - Library/Museum</b>	<b>\$ 4,547,590</b>	<b>\$ 4,758,581</b>	<b>\$ 4,780,602</b>	<b>\$ 5,002,000</b>	<b>\$ 5,066,530</b>
<b><u>Other General Government</u></b>					
City Hall	\$ 1,044,840	\$ 1,095,057	\$ 1,052,012	\$ 1,103,300	\$ 1,128,950
District Court	211,725	235,882	273,782	278,810	281,540
Fire-Police Training Center	111,145	93,353	93,620	96,610	99,400
Planning	505,484	519,435	564,812	664,790	672,840
Planning Commission	25,579	34,522	29,950	36,060	36,160
Board of Zoning Appeals	8,935	10,078	9,494	10,570	9,240
Real Estate & Development	563,519	590,431	588,835	617,010	472,620
<b>Total - Other General Government</b>	<b>\$ 2,471,227</b>	<b>\$ 2,578,758</b>	<b>\$ 2,612,505</b>	<b>\$ 2,807,150</b>	<b>\$ 2,700,750</b>
<b><u>Other</u></b>					
Transfers Out	\$ 678,000	\$ 10,000	\$ 110,000	\$ 3,510,000	\$ 10,000
<b>Total - Other</b>	<b>\$ 678,000</b>	<b>\$ 10,000</b>	<b>\$ 110,000</b>	<b>\$ 3,510,000</b>	<b>\$ 10,000</b>
<b><u>Police</u></b>					
Police Administration	\$ 1,486,731	\$ 1,596,551	\$ 1,642,565	\$ 1,680,400	\$ 1,884,600
Criminal Investigations	1,473,368	1,628,936	1,816,840	1,917,150	2,068,680
Crime Information Unit	323,138	234,103	127,833	121,530	129,680
Special Investigations Unit	595,943	611,389	670,526	687,020	694,350
City Narcotics Enforcement Team	-	-	-	123,720	131,560
Drug Enforcement	283,272	244,316	178,825	153,960	144,610
SOC Comm Policing Task Force	47,771	-	-	-	-
Juvenile Unit	604,528	628,358	606,569	649,120	672,620
Uniform Patrol	7,979,181	9,107,280	8,797,351	9,284,270	9,417,960
K Nine	473,111	487,059	529,301	506,760	507,890
Directed Patrol	581,344	153,057	539,156	655,330	687,580
Traffic Unit	1,472,549	1,346,701	1,518,804	1,548,910	1,620,100
Crossing Guards	31,317	24,915	25,356	33,540	29,900
Criminal Justice Training	27,305	24,140	24,120	30,000	30,000
Training	314,608	248,328	329,900	372,360	406,770



## 2007/08 Budget

### General Fund

### Expenditure History By Department

Description	2003 Actual	2004 Actual	2005 Actual	2006 Budget	2007 Budget
<b><u>Police - Continued</u></b>					
Communications	\$ 1,811,497	\$ 1,847,536	\$ 1,934,820	\$ 2,123,490	\$ 2,101,230
Staff Services - Records	468,871	439,920	482,077	545,090	587,680
Court Officers	178,890	2,126	-	-	-
Animal Control	262,877	278,799	273,872	220,450	167,270
Lockup	838,626	956,597	989,793	959,980	1,084,130
Emergency Response & Preparedness	42,886	95,688	116,674	124,690	131,070
Property/Auto Pound	128,420	128,465	136,673	148,900	155,930
Research & Technology	447,699	446,804	517,185	585,790	698,540
Community Service	669,182	661,242	687,193	701,940	708,360
<b>Total - Police</b>	<b>\$ 20,543,114</b>	<b>\$ 21,192,310</b>	<b>\$ 21,945,433</b>	<b>\$ 23,174,400</b>	<b>\$ 24,060,510</b>
<b><u>Parks &amp; Recreation</u></b>					
Cemetery Maintenance	\$ 41,031	\$ 41,579	\$ 26,861	\$ 47,340	\$ 44,230
Parks Administration	1,450,685	1,372,907	1,339,167	1,275,650	1,178,240
Summer Program	719,238	753,215	701,137	761,520	1,488,590
Winter Program	689,587	688,976	721,833	694,770	604,730
Community Center	2,095,699	2,389,204	2,486,739	2,538,370	2,523,490
Civic Center Maintenance	168,755	247,916	198,066	249,670	248,970
Parks Garage	69,955	73,472	73,243	84,140	87,020
Athletic Field Maintenance	237,355	309,437	277,650	317,770	295,270
Parks Maintenance	851,026	776,198	864,595	912,560	961,910
Nature Center	429,168	414,018	444,410	448,630	462,420
Park Equipment Repair	74,426	84,853	84,711	84,530	91,240
Parks - Special Events	26,630	33,354	19,111	29,330	30,000
Major Tree Maintenance	10,374	24,129	41,960	22,880	18,380
Major Tree Planting	903	11,082	863	10,990	10,990
Major Tree Storm Damage	1,543	2,792	54	2,700	2,210
Local Tree Maintenance	336,275	439,076	481,677	521,670	475,860
Local Tree Planting	70,385	77,925	80,780	77,860	81,150
Local Tree Storm Damage	13,949	12,065	18,950	13,950	17,710
Street Island Maintenance - Major	168,565	148,770	167,884	173,820	176,220
Street Island Maintenance - Local	16,176	22,850	12,854	20,700	17,460
Street Island Maintenance - Northfield Hills	46,532	60,814	71,045	74,380	63,920
Street Island Maintenance - DDA	279,616	347,225	339,478	381,590	345,590
<b>Total - Parks and Recreation</b>	<b>\$ 7,797,873</b>	<b>\$ 8,331,857</b>	<b>\$ 8,453,068</b>	<b>\$ 8,744,820</b>	<b>\$ 9,225,600</b>
<b><u>Streets</u></b>					
Street Lighting	\$ 320,235	\$ 372,555	\$ 364,937	\$ 427,490	\$ 445,100
Major Surface Maintenance	439,837	597,682	547,357	619,740	638,640
Major Guard Rails & Posts	2,626	7,974	612	6,000	5,010



## 2007/08 Budget

### General Fund

### Expenditure History By Department

Description	2003 Actual	2004 Actual	2005 Actual	2006 Budget	2007 Budget
<b><u>Streets - Continued</u></b>					
Major Sweeping	\$ 62,570	\$ 58,578	\$ 81,550	\$ 77,240	\$ 86,300
Major Drain Structures	116,281	100,783	90,000	105,570	132,010
Major Roadside Cleanup	23,984	17,282	17,675	22,660	21,220
Major Grass and Weed Control	103,557	83,252	63,853	97,690	86,160
Major Signs	37,873	40,045	58,497	60,790	70,080
Major Markings	83,472	86,940	71,725	97,950	103,640
Major Snow & Ice Control	319,253	428,705	308,353	406,560	406,070
Major Administration	589,585	627,640	613,755	520,580	581,030
Local Surface Maintenance - Gravel	53,445	41,855	41,482	43,820	51,280
Local Surface Maintenance	305,169	274,773	297,676	342,040	336,720
Local Guard Rails & Posts	4,369	8,692	4,567	8,810	9,040
Local Sweeping	145,439	135,490	141,579	138,380	165,130
Local Drain Structures	175,720	147,698	168,417	197,860	196,960
Local Roadside Cleanup	6,488	2,351	3,517	7,080	8,870
Local Grass & Weed Control	3,724	1,478	10,324	3,950	7,540
Local Dust Control	-	-	241	-	-
Local Signs	154,002	136,466	134,902	145,880	164,350
Local Markings	17,359	10,938	4,099	14,800	22,380
Local Snow & Ice Control	323,656	477,049	310,708	436,950	422,190
Local Administration	169,550	199,525	214,877	240,890	241,850
County Surface Maintenance	22,827	5,146	16,447	19,560	19,050
County Snow & Ice Control	265,691	378,488	273,711	355,390	349,520
County Administration	16,074	20,418	21,954	23,410	24,650
County Sweeping	82,212	85,689	102,434	92,730	102,360
S/W Maintenance - Snow Control	20,272	10,795	8,757	20,990	12,910
S/W Maintenance - General	127,639	137,723	123,719	120,260	143,360
Sidewalk Administration	11,030	19,241	19,781	22,470	25,540
Retention Ponds	173,098	161,957	209,427	203,720	245,250
Open Drain Maintenance	73,000	50,138	102,906	117,550	113,260
Drains Administration	213,134	219,956	158,982	169,590	165,220
Storm Sewer & RYD	171,587	99,594	124,787	152,180	158,410
Weeds	43,540	27,973	40,961	38,950	45,360
<b>Total - Streets</b>	<b>\$ 4,678,298</b>	<b>\$ 5,074,869</b>	<b>\$ 4,754,569</b>	<b>\$ 5,359,530</b>	<b>\$ 5,606,460</b>
<b>Total - General Fund</b>	<b>\$ 55,399,399</b>	<b>\$ 57,137,667</b>	<b>\$ 57,909,362</b>	<b>\$ 64,986,810</b>	<b>\$ 63,455,420</b>



## 2007/08 Budget

### General Fund Expenditures Summary By Account

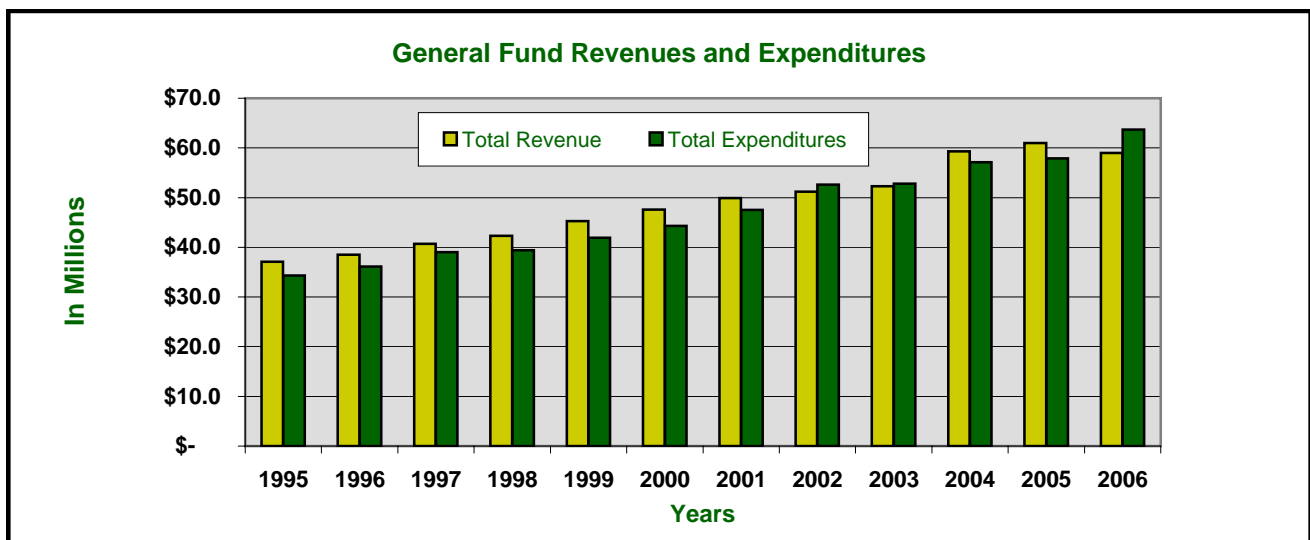
Description	2005 Actual	2006 Projected	2006 Budget	%	2007 Budget	%
<b>7000 Expenses</b>						
<b>7701 Personal Service Control</b>						
7702 Personal Service	\$ 27,079,857	\$ 28,185,510	\$ 28,616,520	44.03	\$ 29,150,570	44.00
7703 Elected & Appointed	23,925	25,000	25,000	0.04	25,000	0.04
7704 Election Inspectors	26,174	64,000	80,000	0.12	75,000	0.12
7705 Holiday	-	-	-	-	-	-
7706 Personal Business	-	-	-	-	-	-
7707 S/A Supplement	-	-	-	-	-	-
7708 Union Business	-	-	-	-	-	-
7709 Funeral Leave	-	-	-	-	-	-
7710 Injury Leave	-	-	-	-	-	-
7711 Jury Duty	-	-	-	-	-	-
7715 FICA	2,047,186	2,138,800	2,174,700	3.35	2,214,710	3.49
7716 Disability Pay-Volunteer Fire Fighters	2,835	3,000	-	-	-	-
7717 Workers Comp & Unemployment	502,831	397,890	445,550	0.69	330,780	0.52
7718 Sick Pay Allowance	1,278,185	1,279,360	1,307,630	2.01	1,386,970	2.19
7719 Hospital & Life Insurance	3,936,206	4,067,350	3,996,230	6.15	4,258,020	6.71
7720 Vacation	1,803,361	1,886,810	2,017,850	3.11	2,138,060	3.37
7722 Retirement	3,370,855	3,552,390	3,567,630	5.49	4,246,200	6.69
<b>7701 Total - Personal Service Control</b>	<b>\$ 40,071,415</b>	<b>\$ 41,600,110</b>	<b>\$ 42,231,110</b>	<b>64.98</b>	<b>\$ 43,825,310</b>	<b>69.06</b>
<b>7726 Supplies</b>						
7728 Office Supplies	\$ 200,889	\$ 210,070	\$ 223,970	0.34	\$ 227,820	0.36
7730 Postage	182,515	185,120	193,970	0.30	199,620	0.31
7735 Photographic Supplies	950	700	1,300	0.00	1,100	0.00
7736 Supplies for Resale	15,215	15,000	15,000	0.02	15,000	0.02
7740 Operating Supplies	1,571,489	1,711,570	1,739,010	2.68	1,712,610	2.70
7751 Gasoline & Oil	17,736	17,970	17,800	0.03	17,800	0.03
7766 Tools	24,702	26,000	26,800	0.04	27,500	0.04
7768 Uniforms	202,225	254,170	254,870	0.39	253,570	0.40
7774 Repair/Maintenance Supplies	615,575	609,700	705,800	1.09	725,600	1.14
<b>7726 Total - Supplies</b>	<b>\$ 2,831,296</b>	<b>\$ 3,030,300</b>	<b>\$ 3,178,520</b>	<b>4.89</b>	<b>\$ 3,180,620</b>	<b>5.01</b>
<b>7800 Other Services/Charges</b>						
7801 Professional Services	\$ 1,075,136	\$ 1,099,070	\$ 1,097,040	1.69	\$ 1,138,160	1.79
7802 Contractual Services	3,543,152	3,884,800	4,047,620	6.23	4,071,710	6.52
7814 Computer Services	1,442,975	1,597,200	1,594,200	2.45	1,708,620	2.69
7816 Consultant Services	368,294	385,500	465,500	0.72	400,500	0.63
7835 Health Services	97,988	55,240	56,370	0.09	97,530	0.15
7850 Communications	94,012	85,980	91,930	0.14	101,160	0.16
7860 Transportation	91,068	90,210	94,920	0.15	91,130	0.14
7880 Community Promotion	72,568	75,600	78,750	0.12	78,750	0.12
7900 Printing & Publishing	290,776	292,590	290,350	0.45	291,450	0.46
7905 Other Fees	60,262	83,000	73,000	0.11	251,620	0.40
7920 Public Utilities	2,469,057	2,548,150	2,646,340	4.07	2,685,890	4.23



## 2007/08 Budget

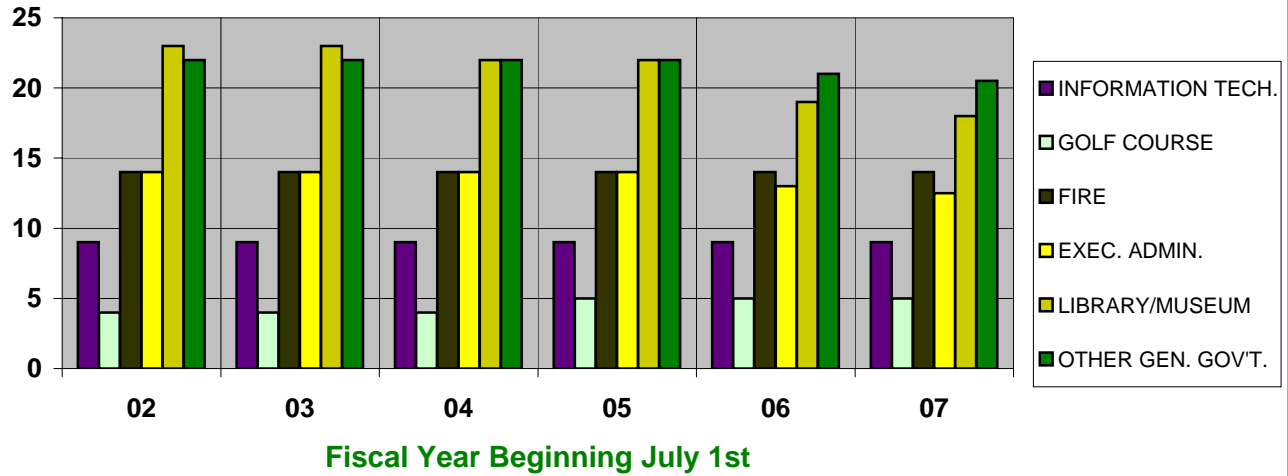
### General Fund Expenditures Summary By Account

Description	2005 Actual	2006 Projected	2006 Budget	%	2007 Budget	%
<b>Other Services/Charges - Continued</b>						
7940 Rentals	\$ 3,091,956	\$ 3,088,030	\$ 3,205,090	4.93	\$ 3,184,470	5.02
7950 Insurance-Other	254,245	254,430	253,940	0.39	254,430	0.40
7951 Advertising	10,946	10,000	10,000	0.02	10,000	0.02
7952 Witness Fees	1,224	1,500	2,000	0.00	1,500	0.00
7953 Filing & Recording Fees	4,982	2,300	2,300	0.00	2,300	0.00
7954 Depositions & Transcripts	3,221	6,000	6,000	0.01	6,000	0.01
7955 Miscellaneous	1,245,596	1,274,100	1,293,600	1.99	1,310,160	2.06
7958 Membership & Dues	117,740	133,480	142,730	0.22	132,760	0.21
7960 Education & Training	296,078	329,380	341,750	0.53	341,050	0.54
7961 Police APCO Training	2,361	100	-	-	-	-
7962 Other	132,729	134,310	133,750	0.21	140,300	0.22
7964 Tax Refunds	130,285	140,000	140,000	0.22	140,000	0.22
<b>7800 Total - Other Services/Charges</b>	<b>\$ 14,896,651</b>	<b>\$ 15,570,970</b>	<b>\$ 16,067,180</b>	<b>24.72</b>	<b>\$ 16,439,490</b>	<b>25.91</b>
<b>7000 Total - Expenses</b>	<b>\$ 57,799,362</b>	<b>\$ 60,201,380</b>	<b>\$ 61,476,810</b>	<b>94.60</b>	<b>\$ 63,445,420</b>	<b>99.98</b>
<b>8990 Other Financing Uses</b>						
8999 Operating Transfer Out	110,000	3,510,000	3,510,000	5.40	10,000	0.02
<b>8990 Total - Other Financing Uses</b>	<b>\$ 110,000</b>	<b>\$ 3,510,000</b>	<b>\$ 3,510,000</b>	<b>5.40</b>	<b>\$ 10,000</b>	<b>0.02</b>
<b>00101 Total - General Fund</b>	<b>\$ 57,909,362</b>	<b>\$ 63,711,380</b>	<b>\$ 64,986,810</b>		<b>\$ 63,455,420</b>	

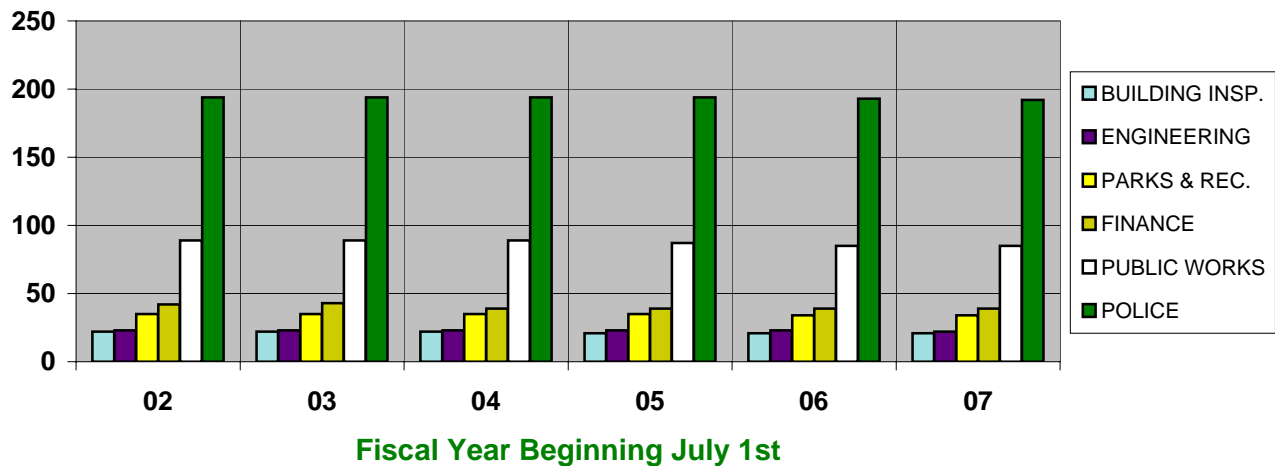




Full-time Personnel History  
By Department



Full-time Personnel History  
By Department



These graphs show the number of full-time employees by department for the past six years.



# Personnel Summary

## Executive Administration

Positions	Approved 2004/05		Approved 2005/06		Approved 2006/07		Requested 2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
<b>City Manager's Office</b>								
City Manager	1		1		1		1	
Assistant City Manager/ Finance & Administration	1		1		1		1	
Assistant City Manager/ Economic Development Services	1		1		1		.5	
Administrative Aide	1		1		1		1	
Administration Assistant to the City Manager	1		1		1		1	
Assistant to the City Manager	1		1		0		0	
<b>Total - City Manager's Office</b>	<b>6</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>4.5</b>	<b>0</b>
Positions	Approved 2004/05		Approved 2005/06		Approved 2006/07		Requested 2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
<b>City Attorney's Office</b>								
City Attorney	1		1		1		1	
Assistant City Attorney	1		1		1		1	
Attorney II	3		3		3		3	
Clerk/Typist		1		1		1		1
Legal Assistant	2		2		2		1	
Legal Assistant II	0		0		0		1	
Legal Secretary	1		1		1		1	
<b>Total - City Attorney's Office</b>	<b>8</b>	<b>1</b>	<b>8</b>	<b>1</b>	<b>8</b>	<b>1</b>	<b>8</b>	<b>1</b>
<b>Total - Executive Administration</b>	<b>14</b>	<b>1</b>	<b>14</b>	<b>1</b>	<b>13</b>	<b>1</b>	<b>12.5</b>	<b>1</b>



## 2007/08 Budget Personnel Summary

Positions	Approved 2004/05		Approved 2005/06		Approved 2006/07		Requested 2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
<b>Building Inspection</b>								
Director of Building and Zoning	1		1		1		1	
Account Clerk I	0		5		5		5	
Clerk/Typist	5		0		0		0	
Inspector	11		10	2	10	2	10	2
Inspector Supervisor	2		2		2		2	
Plan Analyst	1		1		1		1	
Plan Examiner/Coordinator	1		1		1		1	
Secretary II	1		1		1		1	
<b>Total - Building Inspection</b>	<b>22</b>	<b>0</b>	<b>21</b>	<b>2</b>	<b>21</b>	<b>2</b>	<b>21</b>	<b>2</b>

Positions	Approved 2004/05		Approved 2005/06		Approved 2006/07		Requested 2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
<b>Engineering</b>								
City Engineer	1		1		1		1	
Deputy City Engineer	2		2		2		2	
Civil Engineer	3		3		3		3	
Clerk/Typist [Part-Time]		2		1		1		1
Engineering Assistant	1		1		1		1	
Engineering Intern		3		3		3		3
Engineering Specialist	7		7		7		6	
Engineering Technician	1		1		1		1	
Environmental Specialist	1		1		1		1	
GIS Data Analyst	1		1		1		1	
Inspector	1		1		1		1	
Inspector Supervisor	1		1		1		1	
Land Surveyor	1		1		1		1	
Project Manager	1		1		1		1	



## Personnel Summary

Positions	Approved 2004/05		Approved 2005/06		Approved 2006/07		Requested 2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
<b>Engineering, continued</b>								
Secretary	1		1		1		1	
Sr. Traffic Technician [Part-Time]		1		1		1		1
Survey Supervisor	1		1		1		1	
Traffic Technician [Part-Time]		1		1		1		1
<b>Total - Engineering</b>	<b>23</b>	<b>7</b>	<b>23</b>	<b>6</b>	<b>23</b>	<b>6</b>	<b>22</b>	<b>6</b>

### Finance and Administration

Positions	Approved 2004/05		Approved 2005/06		Approved 2006/07		Requested 2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
<b>Accounting/Risk Mgmt.</b>								
Financial Services Director	1		1		1		1	
Account Clerk I	1.5		1.5		1.5		1.5	
Account Clerk II	1		1		1		1	
Accountant	5		5		5		5	
Insurance Safety Coordinator	1		1		1		1	
Risk Manager	1		1		1		1	
<b>Total - Accounting/Risk Mgmt.</b>	<b>10.5</b>	<b>0</b>	<b>10.5</b>	<b>0</b>	<b>10.5</b>	<b>0</b>	<b>10.5</b>	<b>0</b>

Positions	Approved 2004/05		Approved 2005/06		Approved 2006/07		Requested 2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
<b>City Assessor's Office</b>								
City Assessor	1		1		1		1	
Deputy City Assessor	1		1		1		1	
Appraiser	4	1	4	1	4	1	4	1
Office Assistant II	0		0		0		2	
Clerk/Typist	2	1	2	1	2	1	0	1
<b>Total - City Assessor's Office</b>	<b>8</b>	<b>2</b>	<b>8</b>	<b>2</b>	<b>8</b>	<b>2</b>	<b>8</b>	<b>2</b>



# 2007/08 Budget

## Personnel Summary

### Finance and Administration, continued

Positions	Approved 2004/05		Approved 2005/06		Approved 2006/07		Requested 2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
<b>City Clerk's Office</b>								
City Clerk	1		1		1		1	
Deputy City Clerk	1		1		1		1	
Administrative Aide	0		0		0		1	
Clerk/Typist	4	2	0	2	0	2	0	2
Office Assistant I	0		3		3		2	
Office Assistant II	0		1		1		1	
<b>Total - City Clerk's Office</b>	<b>6</b>	<b>2</b>	<b>6</b>	<b>2</b>	<b>6</b>	<b>2</b>	<b>6</b>	<b>2</b>

Positions	Approved 2004/05		Approved 2005/06		Approved 2006/07		Requested 2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
<b>City Treasurer's Office</b>								
City Treasurer	1		1		1		1	
Account Clerk II	1		1		3		3	
Account Clerk I	2.5		2.5		.5		.5	
<b>Total - City Treasurer's Office</b>	<b>4.5</b>	<b>0</b>	<b>4.5</b>	<b>0</b>	<b>4.5</b>	<b>0</b>	<b>4.5</b>	<b>0</b>

Positions	Approved 2004/05		Approved 2005/06		Approved 2006/07		Requested 2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
<b>Community Affairs</b>								
Community Affairs Director	1		1		1		1	
Cable Production Assistant		1		1		1		1
Camera Operator		3		3		3		3
Community Affairs Assistant		2		2		2		2
Community Affairs Officer	2	3	2		2		2	
<b>Total - Community Affairs</b>	<b>3</b>	<b>9</b>	<b>3</b>	<b>6</b>	<b>3</b>	<b>6</b>	<b>3</b>	<b>6</b>



## Personnel Summary

### Finance and Administration, continued

Positions	Approved 2004/05		Approved 2005/06		Approved 2006/07		Requested 2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
<b>Human Resources</b>								
Human Resources Director	1		1		1		1	
Human Resources Specialist	2		2		2		2	
Office Assistant		1		1		1		1
Secretary II	1		1		1		1	
<b>Total - Human Resources</b>	<b>4</b>	<b>1</b>	<b>4</b>	<b>1</b>	<b>4</b>	<b>1</b>	<b>4</b>	<b>1</b>

Positions	Approved 2004/05		Approved 2005/06		Approved 2006/07		Requested 2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
<b>Purchasing</b>								
Purchasing Director	1		1		1		1	
Associate Buyer	1		1		1		1	
Buyer	0		0		0		1	
Clerk/Typist [Part-Time]		1		1		1		1
Purchasing Systems Administrator	1		1		1		0	
<b>Total - Purchasing</b>	<b>3</b>	<b>1</b>	<b>3</b>	<b>1</b>	<b>3</b>	<b>1</b>	<b>3</b>	<b>1</b>
<b>Total - Finance and Administration</b>	<b>39</b>	<b>15</b>	<b>39</b>	<b>12</b>	<b>39</b>	<b>12</b>	<b>39</b>	<b>12</b>



## Personnel Summary

Positions	Approved 2004/05		Approved 2005/06		Approved 2006/07		Requested 2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
<b>Fire</b>								
Fire Chief	1		1		1		1	
Division Assistant Chief	2		2		2		2	
Clerk/Typist		0		1		1		1
Fire Staff Assistant		2		1		1		1
Fire Staff Lieutenant	10		10		10		10	
Secretary	1		1		1		1	
<b>Total - Fire</b>	<b>14</b>	<b>2</b>	<b>14</b>	<b>2</b>	<b>14</b>	<b>2</b>	<b>14</b>	<b>2</b>

### Library/Museum

Positions	Approved 2004/05		Approved 2005/06		Approved 2006/07		Requested 2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
<b>Library</b>								
Library Director	1		1		1		1	
Administrative Aide	1		1		1		1	
Clerk/Typist [Part-Time]		1		1		1		1
Librarian [Part-Time]		13		13		11		11
Librarian I	10		10		9		9	
Librarian II	3		3		3		2	
Library Aide	2	11	2	11		19		19
Library Assistant		39		39		43		43
Operations Coordinator	2		2		2		2	
Page [Part-Time]		24		24		24		24
Secretary	1		1		1		1	
<b>Total - Library</b>	<b>20</b>	<b>88</b>	<b>20</b>	<b>88</b>	<b>17</b>	<b>98</b>	<b>16</b>	<b>98</b>





## 2007/08 Budget Personnel Summary

Positions	Approved 2004/05		Approved 2005/06		Approved 2006/07		Requested 2007/08	
	Full- Time	Part- Time	Full- Time	Part- Time	Full- Time	Part- Time	Full- Time	Part- Time
<b>Museum</b>								
Museum Manager	1		1		1		1	
Archivist	1		1		1		1	
Education Coordinator	0		0		0		0	
Museum Aide [Part-Time]		9		9		9		9
Museum Assistant [Part-Time]		0		0		0		0
Page [Part-Time]		0		0		0		0
<b>Total - Museum</b>	<b>2</b>	<b>9</b>	<b>2</b>	<b>9</b>	<b>2</b>	<b>9</b>	<b>2</b>	<b>9</b>
<b>Total Library/Museum</b>	<b>22</b>	<b>97</b>	<b>22</b>	<b>97</b>	<b>19</b>	<b>107</b>	<b>18</b>	<b>107</b>

### Other General Government

Positions	Approved 2004/05		Approved 2005/06		Approved 2006/07		Requested 2007/08	
	Full- Time	Part- Time	Full- Time	Part- Time	Full- Time	Part- Time	Full- Time	Part- Time
<b>Building Operations</b>								
Director of Building Operations	1		1		1		1	
Superintendent	1		1		1		1	
Building Maintenance Specialist	9		9		9		9	
Clerk/Typist [Part-Time]		1		1		1		1
Maintenance Personnel		1		1		1		1
Secretary	1		1		1		1	
<b>Total - Building Operations</b>	<b>12</b>	<b>2</b>	<b>12</b>	<b>2</b>	<b>12</b>	<b>2</b>	<b>12</b>	<b>2</b>



# Personnel Summary

## Other General Government, continued

Positions	Approved 2004/05		Approved 2005/06		Approved 2006/07		Requested 2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
<b>Planning</b>								
Planning Director	1		1		1		1	
Planner	2		2		2		2	
Principal Planner	1		1		1		1	
Secretary	1		1		1		1	
<b>Total - Planning</b>	<b>5</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>5</b>	<b>0</b>

Positions	Approved 2004/05		Approved 2005/06		Approved 2006/07		Requested 2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
<b>Real Estate &amp; Development</b>								
Assistant City Manger/ Economic Development Services	0		0		0		.5	
Real Estate & Dev. Director	1		1		1		0	
Aide		1		0		0		0
Clerk/Typist		0		1		1		0
Economic Development Specialist	0		0		0		1	
Right of Way Specialist1	2		2		2		1	
Secretary	1		1		1		1	
Sr. Right of Way Representative	1		1		0		0	
<b>Total - Real Estate &amp; Development</b>	<b>5</b>	<b>1</b>	<b>5</b>	<b>1</b>	<b>4</b>	<b>1</b>	<b>3.5</b>	<b>0</b>
<b>Total - Other General Government</b>	<b>22</b>	<b>3</b>	<b>22</b>	<b>3</b>	<b>21</b>	<b>3</b>	<b>20.5</b>	<b>2</b>



**Personnel Summary**

Positions	Approved 2004/05		Approved 2005/06		Approved 2006/07		Requested 2007/08	
	Full- Time	Part- Time	Full- Time	Part- Time	Full- Time	Part- Time	Full- Time	Part- Time
<b>Police</b>								
Chief of Police	1		1		1		1	
Deputy Chief	0		0		0		1	
Captain	3		3		3		3	
Administrative Aide	1		1		1		1	
Analyst Planner	0		0		1		1	
Animal Control Officer	3		3		2		1	
Background Investigator		0		0		0		2
Clerk/Typist	4		0		0		0	
Communications Manager	1		1		1		1	
Communications Supervisor	8		8		8		8	
Crossing Guard		12		12		12		12
Intern		1		1		1		1
Investigations		0		0		0		2
Lieutenant	10		10		10		9	
Office Assistant I	0		1		0		0	
Office Assistant II	0		3		0		0	
Office Coordinator	1		1		1		1	
Police Officer	100		100		99		99	
Police Records Supervisor	1		1		1		1	
Police Service Aide	31		31		31		32	
Records Clerk	5		5		5		5	
Research & Tech. Administrator	1		1		1	1	1	1
Secretary II	0		0		4		4	
Secretary	1		1		1		1	
Sergeant	23		23		23		22	
<b>Total - Police</b>	<b>194</b>	<b>13</b>	<b>194</b>	<b>13</b>	<b>193</b>	<b>14</b>	<b>192</b>	<b>18</b>



## 2007/08 Budget Personnel Summary

Positions	Approved 2004/05		Approved 2005/06		Approved 2006/07		Requested 2007/08	
	Full- Time	Part- Time	Full- Time	Part- Time	Full- Time	Part- Time	Full- Time	Part- Time
<b>Parks &amp; Recreation</b>								
Parks & Recreation Director	1		1		1		1	
Superintendent of Recreation	1		1		1		1	
Parks Superintendent	1		1		1		1	
Account Clerk II	1		1		1		1	
Aquatics Coordinator	1		1		1		1	
Assistant Naturalist	1		1		1		1	
Attendant [Part-Time]		30		30		30		30
Clerk/Typist	3	3	0	3	0	3	0	3
Community Center Manager	1		1		1		1	
Field Supervisor	2		2		2		2	
Fitness/Gym Coordinator	1		1		1		1	
Irrigation Specialist	1		1		1		1	
Laborer	6	1	6	1	6	1	6	1
Landscape Analyst	1		1		1		1	
Leader	2		2		2		2	
Lifeguard [Part-Time]		77		77		77		77
Locker Room Attendant [Part-Time]		8		8		8		0
Nature Center Instructor [Part-Time]		6		6		6		6
Nature Center Manager	1		1		1		1	
Naturalist	1		1		1		1	
Naturalist Aide [Part-Time]		1		1		1		3
Office Assistant I	0		2		2		2	
Office Assistant II	0		1		0		0	
Preschool Coordinator [Part-Time]		1		1		1		1
Recreation Supervisor	5		5		5		5	
Secretary II	1		1		1		1	
Senior Coordinator [Part-Time]		1		1		1		1
Tree Specialist	4		4		4		4	
<b>Total - Parks &amp; Recreation</b>	<b>35</b>	<b>128</b>	<b>35</b>	<b>128</b>	<b>34</b>	<b>128</b>	<b>34</b>	<b>122</b>



# 2007/08 Budget

## Personnel Summary

### Public Works

Positions	Approved 2004/05		Approved 2005/06		Approved 2006/07		Requested 2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
<b>Fleet Maintenance</b>								
Superintendent	1		1		1		1	
Equipment Servicemen	5		4		4		4	
Field Supervisor	2		2		2		2	
Inventory Assistant/Clerk	1		1		1		1	
Summer Laborer		2		2		2		2
Trade Specialist I	5		6		6		6	
Trade Specialist II	4		4		4		4	
<b>Total - Fleet Maintenance</b>	<b>18</b>	<b>2</b>	<b>18</b>	<b>2</b>	<b>18</b>	<b>2</b>	<b>18</b>	<b>2</b>

Positions	Approved 2004/05		Approved 2005/06		Approved 2006/07		Requested 2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
<b>Streets &amp; Drains Division</b>								
Public Works Director	1		1		1		1	
Superintendent	1		1		1		1	
Account Clerk	.5		.5		.5		.5	
Administrative Aide	1		1		1		1	
Equipment Operator I	15		14		14		14	
Equipment Operator II	9		8		8		8	
Field Supervisor	2		2		2		2	
Leader	3		3		3		3	
Project Construction Manager	1		1		1		1	
Seasonal Supervisor		2		2		2		2
Storm Water Utility Engineer	1		1		0		0	
Summer Laborer		16		15		15		15
Weed Enforcement Officer		1		1		1		1
<b>Total - Streets &amp; Drains Division</b>	<b>34.5</b>	<b>19</b>	<b>32.5</b>	<b>18</b>	<b>31.5</b>	<b>18</b>	<b>31.5</b>	<b>18</b>



# Personnel Summary

## Public Works, continued

Positions	Approved 2004/05		Approved 2005/06		Approved 2006/07		Requested 2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
<b>Refuse &amp; Recycling</b>								
Solid Waste Coordinator	1		1		1		1	
Account Clerk	.5		.5		.5		.5	
Recycling Center Attendant		1		1		1		1
<b>Total - Refuse &amp; Recycling</b>	<b>1.5</b>	<b>1</b>	<b>1.5</b>	<b>1</b>	<b>1.5</b>	<b>1</b>	<b>1.5</b>	<b>1</b>

Positions	Approved 2004/05		Approved 2005/06		Approved 2006/07		Requested 2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
<b>Water &amp; Sewer Division</b>								
Superintendent	1		1		1		1	
Equipment Operator I	11		11		11		11	
Equipment Operator II	6		6		6		6	
Equipment Serviceman	7		7		7		7	
Field Supervisor	2		2		2		2	
Inspector	1		1		1		1	
Leader	3		3		3		3	
Office Assistant I	3		3		2	1	2	1
Office Coordinator	1		1		1		1	
Summer Laborer		6		6		6		6
<b>Total - Water &amp; Sewer Division</b>	<b>35</b>	<b>6</b>	<b>35</b>	<b>6</b>	<b>34</b>	<b>7</b>	<b>34</b>	<b>7</b>
<b>Total - Public Works</b>	<b>89</b>	<b>28</b>	<b>87</b>	<b>27</b>	<b>85</b>	<b>28</b>	<b>85</b>	<b>28</b>



## 2007/08 Budget

### Personnel Summary

Positions	Approved 2004/05		Approved 2005/06		Approved 2006/07		Requested 2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
<b>Information Technology</b>								
Info. Tech. Director	1		1		1		1	
Applications Support Specialist	1		2		2		2	
GIS Administrator	1		1		1		1	
Lead PC Specialist	0		0		1		1	
Network Administrator	1		1		1		1	
PC Specialist	3		3		2		2	
Programmer/Analyst	2		1		1		1	
<b>Total - Information Technology</b>	<b>9</b>	<b>0</b>	<b>9</b>	<b>0</b>	<b>9</b>	<b>0</b>	<b>9</b>	<b>0</b>

Positions	Approved 2004/05		Approved 2005/06		Approved 2006/07		Requested 2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
<b>Golf Courses</b>								
Director of Golf Operations	1		1		1		1	
Assistant Golf Pro [Part-Time]		1		0		0		0
Assistant Pro Shop Manager [Part-Time]		0		2		2		2
Cashier [Part-Time]		10		10		10		10
Maintenance Specialist	3		3		3		3	
Pro Shop Manager [Part-Time]		1		1		1		0
Starter Ranger [Part-Time]		27		27		27		27
Summer Laborer [Part-Time]		15		32		32		32
Superintendent of Greens	1		1		1		1	
<b>Total - Golf Courses</b>	<b>5</b>	<b>54</b>	<b>5</b>	<b>72</b>	<b>5</b>	<b>72</b>	<b>5</b>	<b>71</b>





2007/08 Budget

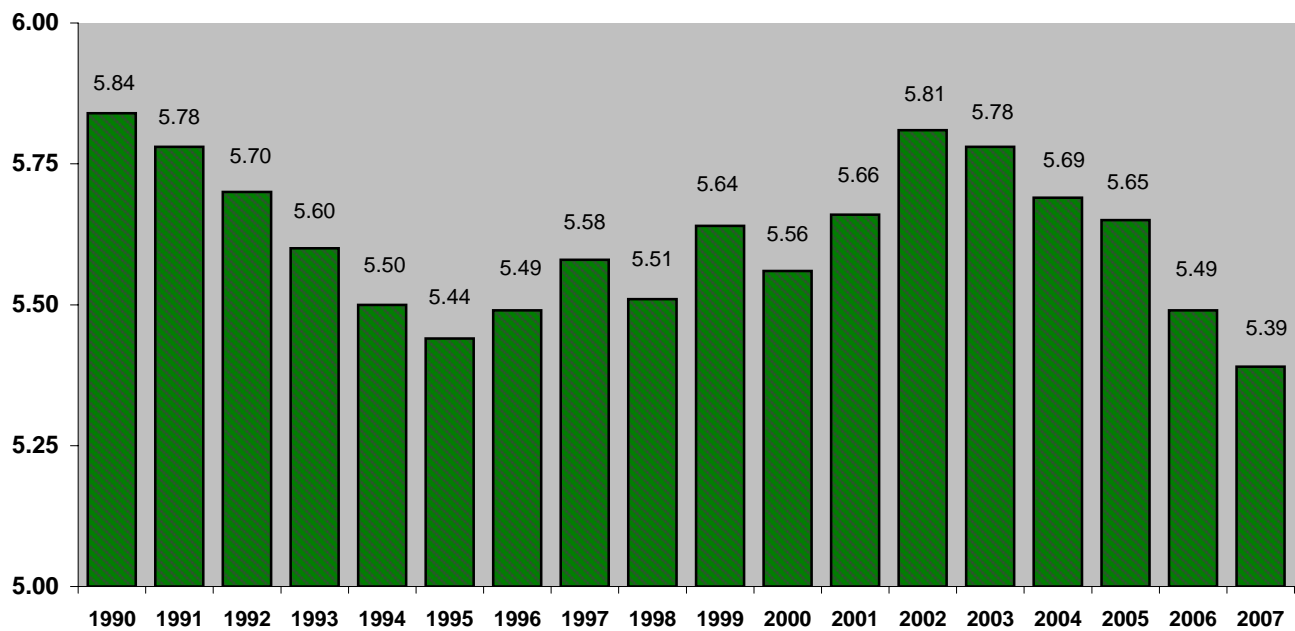
## Personnel Summary

Positions	Approved 2004/05		Approved 2005/06		Approved 2006/07		Requested 2007/08	
	Full- Time	Part- Time	Full- Time	Part- Time	Full- Time	Part- Time	Full- Time	Part- Time
<b>Aquatic Center</b>								
Pool Manager		1		1		1		1
Assistant Manager		3		3		3		3
Support Staff		70		70		70		70
<b>Total - Aquatic Center</b>	<b>0</b>	<b>74</b>	<b>0</b>	<b>74</b>	<b>0</b>	<b>74</b>	<b>0</b>	<b>74</b>
<b>Total - All Personnel</b>	<b>488</b>	<b>422</b>	<b>485</b>	<b>437</b>	<b>476</b>	<b>449</b>	<b>472</b>	<b>445</b>



## 2007/08 Budget Personnel Summary

**Full-time Employees  
per 1,000 Population**



Fiscal Year Beginning July 1st



Mayor .....	<i>Louise E. Schilling</i>
Mayor Pro Tem .....	<i>Cristina Broomfield</i>
Council Member .....	<i>Robin Beltramini</i>
Council Member .....	<i>Wade Fleming</i>
Council Member .....	<i>Martin F. Howrylak</i>
Council Member .....	<i>David Lambert</i>
Council Member .....	<i>Jeanne M. Stine</i>

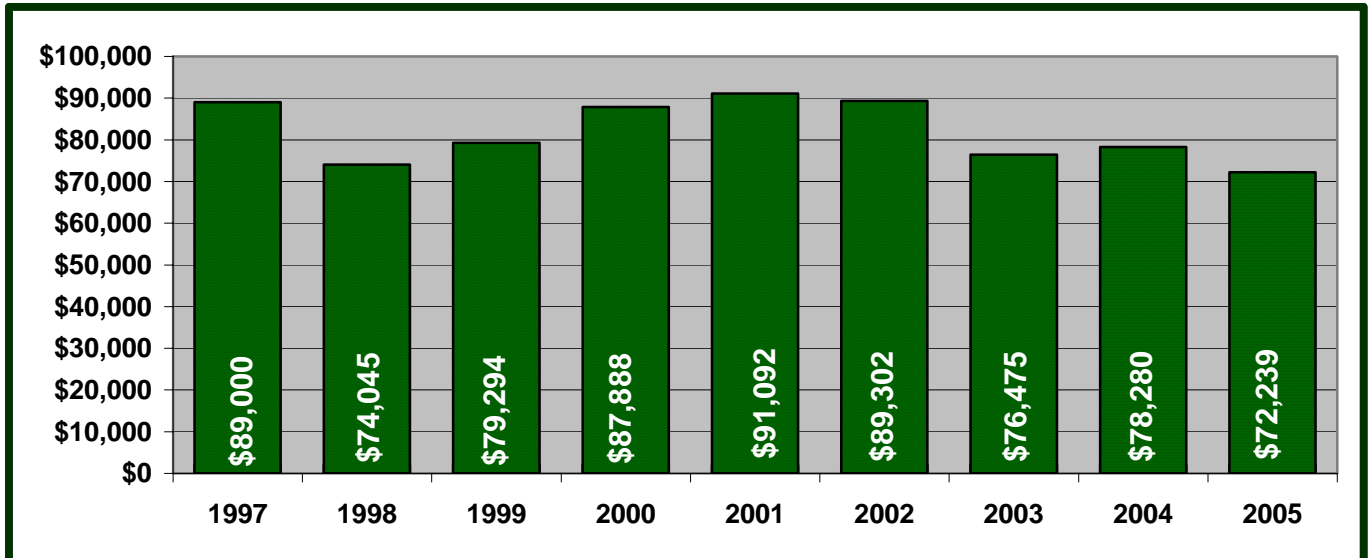




## Department at a Glance

Funding Level Summary	2004/05 Actual	2005/06 Actual	Estimated 2006/07 Budget	2006/07 Budget	2007/08 Budget	% of Change
City Council	\$78,280	\$72,239	\$72,890	\$85,660	\$81,520	-4.8%
<b>Total Department</b>	<b>\$78,280</b>	<b>\$72,239</b>	<b>\$72,890</b>	<b>\$85,660</b>	<b>\$81,520</b>	<b>-4.8%</b>
Personal Services	\$21,146	\$21,915	\$20,320	\$21,090	\$20,950	-0.7%
Supplies	2,806	3,811	5,020	7,020	5,020	-28.5%
Other Services/Charges	54,328	46,513	47,550	57,550	55,550	-3.5%
<b>Total Department</b>	<b>\$78,280</b>	<b>\$72,239</b>	<b>\$72,890</b>	<b>\$85,660</b>	<b>\$81,520</b>	<b>-4.8%</b>

### Operating Budget History





## Mission and Service Statements

### Mission Statement

The mission of the City Council is to partner with City Administration for the accomplishment of the following goals:

- Enhance the livability and safety of the community
- Minimize the cost and increase the efficiency and effectiveness of City government
- Retain and attract investment while encouraging redevelopment
- Effectively and professionally communicate internally and externally
- Maintain relevance of public infrastructure to meet changing public needs
- Emphasize regionalism and incorporate creativity into the annual strategic planning process

### Service Statement

Voters elect City Council members to 4-year, overlapping terms. They serve on a part-time basis and act as the legislative branch of government with the responsibility of formulating municipal policy. The Council enacts ordinances, approves the City budget, and appoints the City Manager who serves as Chief Administrative Officer of the City.

### Did You Know?

- The City of Troy has had the Council-Manager form of government since its incorporation in 1955.
- There is a general election on November 6, 2007 to fill 5 seats on the City Council.
- The deadline to submit a petition to run for a seat on City Council is Monday, July 30, 2007.





2007/08 Budget

City Manager's Office



City Manager .....*Phillip L. Nelson*  
Assistant City Manager/Finance & Administration .....*John M. Lamerato*  
Assistant City Manager/Economic Development Services .....*Brian P. Murphy*







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## Functional Organizational Chart

### City Management

- Provides support and makes recommendations to the City Council
- Responsible for municipal operations
- Provides organizational management
- Provides fiscal management
- Selects candidates for vacant senior staff positions
- Engages in long-range planning
- Facilitates Council-community relationships
- Enhances professional culture of the organization
- Advances basic tenets of the Council-Manager form of government

### Program Development and Evaluation

- Is responsible for program development and implementation
- Evaluates program viability

### Budget and Operations

- Prepares annual operating budget
- Monitors expenditures and revenues
- Analyzes and evaluates financial trends
- Conducts management studies
- Develops Capital Improvement Program



City Manager's Office  
2007/08 Budget

**Department at a Glance**

<b>Funding Level Summary</b>	<b>2004/05 Actual</b>	<b>2005/06 Actual</b>	<b>Estimated 2006/07 Budget</b>	<b>2006/07 Budget</b>	<b>2007/08 Budget</b>	<b>% of Change</b>
City Manager's Office	\$790,577	\$723,858	\$746,270	\$786,390	\$741,380	-5.7%
<b>Total Department</b>	<b>\$790,577</b>	<b>\$723,858</b>	<b>\$746,270</b>	<b>\$786,390</b>	<b>\$741,380</b>	<b>-5.7%</b>
Personal Services	\$721,989	\$657,132	\$675,400	\$714,020	\$673,860	-5.6%
Supplies	7,707	11,215	10,700	10,500	10,700	1.9%
Other Services/Charges	60,881	55,511	60,170	61,870	56,820	-8.2%
<b>Total Department</b>	<b>\$790,577</b>	<b>\$723,858</b>	<b>\$746,270</b>	<b>\$786,390</b>	<b>\$741,380</b>	<b>-5.7%</b>

<b>Personnel Summary</b>	<b>2004/05</b>		<b>2005/06</b>		<b>2006/07</b>		<b>2007/08</b>	
	<b>Full - Time</b>	<b>Part-Time</b>	<b>Full-Time</b>	<b>Part-Time</b>	<b>Full-Time</b>	<b>Part-Time</b>	<b>Full-Time</b>	<b>Part-Time</b>
City Manager's Office	6	0	6	0	5	0	4.5	0
<b>Total Department</b>	<b>6</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>4.5</b>	<b>0</b>



## Mission and Service Statements

### Mission Statement

The mission of the City Manager's Office is to partner with City Council in achieving the goals and objectives set forth for the City of Troy. To this end, a key factor is the identification of priorities and establishment of management procedures that develop and effectively utilize City resources.

### Service Statement

As the City's Chief Administrative Officer, the City Manager is ultimately responsible for all operations of the municipal corporation. The City Manager maintains the most qualified staff using selection methods based on merit and equal opportunity.

The City Manager's Office provides organizational and fiscal management, as well as program development and evaluation. In addition to overseeing daily operations, the City Manager's Office develops new systems and methods relative to City services and is responsible for the research and analysis of programs in anticipation of future needs and challenges.

The City Manager's Office prepares the City's annual budget in accordance with the State Budgeting Act.

Troy's budget is a level of service document designed to encourage accountability, flexibility and creativity in response to community needs.

This office monitors the City's financial condition through budget amendments, forecasts, quarterly budget reports, and the review of department performance measurements. The capital improvement plan, water and sewer rate studies, and financial and demographic trend reviews are also prepared in this office.

Providing support to the Mayor and City Council is another important aspect of this office. This involves effective communication, being available to answer questions, research information and attend to Council's clerical needs.

### Did You Know?

- Troy's annual budget document has been awarded the Government Finance Officers Association (GFOA) Distinguished Budget Award for 8 years in a row.
- The City of Troy has maintained AAA bond rating as designated by Moody's, Standard and Poor's, and Fitch Ratings since 2001.



## Performance Objectives

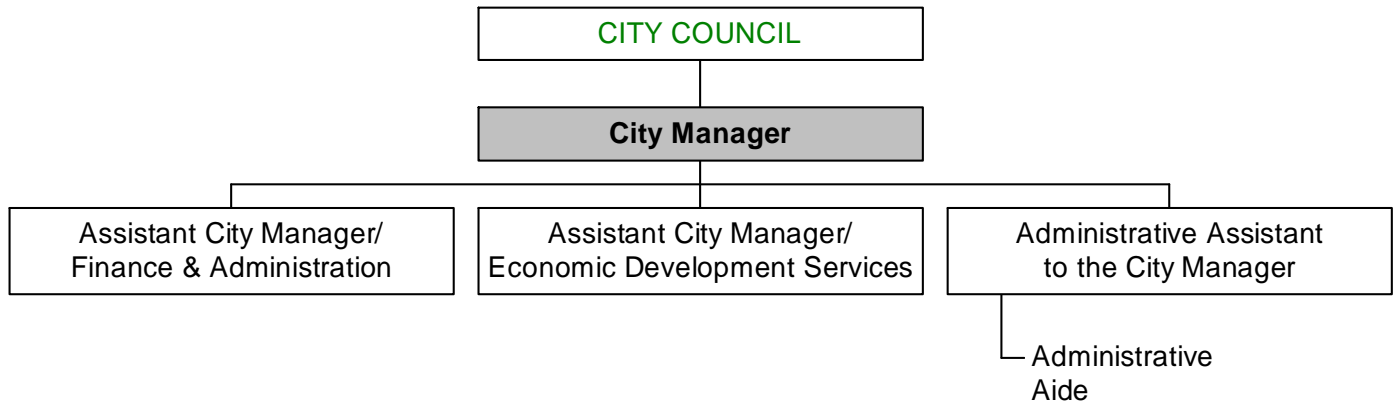
Objectives*	▪ Intensify efforts of organizational analysis for efficiency (Objective 3, 4, 9)
	▪ Investigate options to improve departmental effectiveness (Objective 3, 4, 5, 9)
	▪ Implement concepts from the Futures report (All Objectives)
	▪ Begin implementing strategic planning initiatives (All Objectives)
	▪ Implement business plan (All Objectives)
	▪ Develop improvement plans based on Big Beaver corridor study (Objective 8, 11, 12)
	▪ Develop improvement plans based on Maple/Stephenson corridor study (Objective 8, 11, 12)
	▪ Develop new master land use plan (Objective 7, 8, 11, 12)

\*See the list of objectives established by City Council in the **City-wide Action Plan** on pages 14 and 15.

	Performance Indicators	2005/06 Actual	2006/07 Projected	2006/07 Budget	2007/08 Budget
Output	▪ # of Regular Council Meetings	26	27	27	29
	▪ # of Special Meetings	9	6	5	6
	▪ # of Agenda Items Prepared	183	170	175	175
	▪ # of Employees' Retirement System Board Meetings	12	12	12	12
	▪ # of Downtown Development Authority Meetings	8	10	9	10
	▪ City Manager's Staff Meetings	52	52	52	52
	▪ Labor Contracts Settled Using Interest Based Bargaining Method of Negotiation	4	1	1	2
Efficiency	▪ Distinguished Budget Awards	7	8	8	9
	▪ Bond Rating	AAA	AAA	AAA	AAA



City Manager's Office  
2007/08 Budget  
**Organizational Chart**



Staff Summary	Approved 2005/06	Approved 2006/07	Recommended 2007/08
City Manager	1	1	1
Assistant City Manager/Finance & Administration	1	1	1
Assistant City Manager/Economic Development Services	1	1	0.5
Administrative Aide	1	1	1
Administrative Assistant to the City Manager	1	1	1
Assistant to the City Manager	1	0	0
<b>Total Department</b>	<b>6</b>	<b>5</b>	<b>4.5</b>

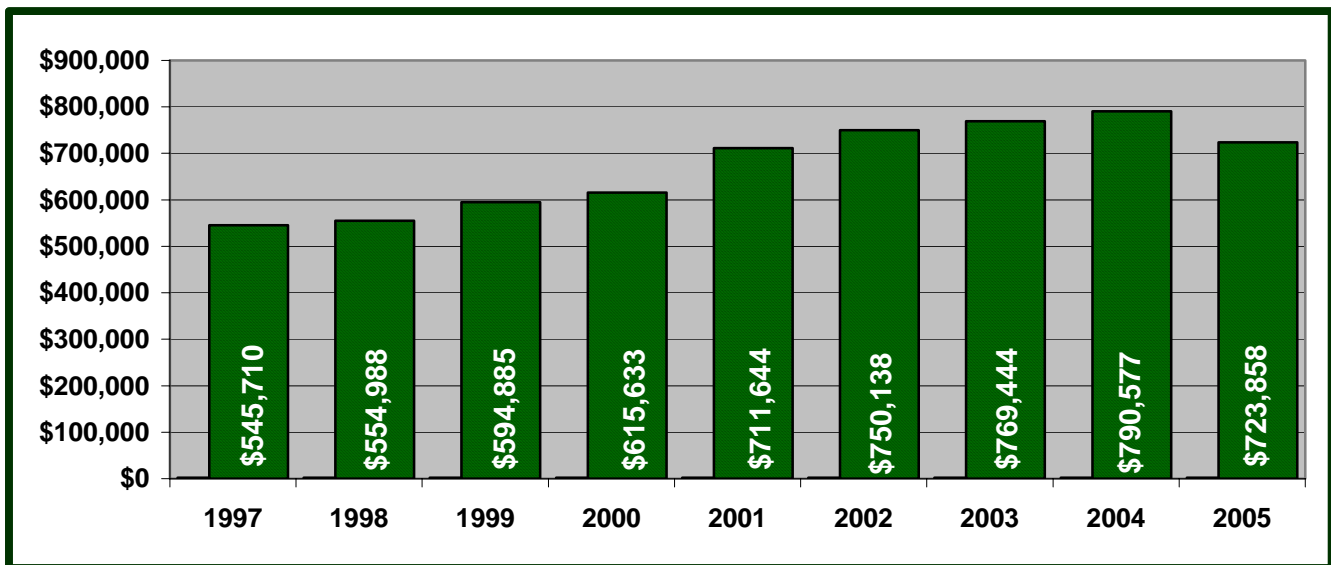


## Summary of Budget Changes

### Significant Notes – 2007/08 Budget Compared to 2006/07 Budget

The reduction in **Personal Services** is attributable to reassignment of 50% of the wages of the Assistant City Manager/Economic Development Services position to the budget of Real Estate and Development.

### Operating Budget History







2007/08 Budget

City Attorney's Office



City Attorney .....*Lori Grigg Bluhm*





## Functional Organizational Chart

### Administration

- Prepares and administers department budget
- Liaison with local, federal, or state agencies, associations and groups
- Supervises outside retained counsel
- Liaison with other City departments
- Coordinates staff development
- Coordinates technological development
- Coordinates and evaluates activities of staff

### Advising City Officials

- Consult and provide counsel and legal advice and updates for City Council
- Regularly attend meetings of City Council, Boards and Commissions, and Management
- Provides legal advice and updates for City Boards and Commissions
- Provides legal advice and updates for City Management, department directors and employees
- Monitors compliance with Open Meetings Act and Freedom of Information Act
- Provide information to the general public, as well as other local, state and federal governmental agencies and municipal government associations.
- Sponsors Law Day activities

### City as Plaintiff

- Eminent Domain/ Condemnation cases
- Invoice collection
- Nuisance abatement
- Secretary of State drivers license revocation hearings
- Prepares administrative search warrants
- Represents City at administrative hearings, including but not limited to environmental law hearings

### Defense of the City

- Defends City to uphold zoning and planning decisions
- Defends City, its officials, and volunteers when sued for the performance of governmental functions
- Defends City and officials in personal injury cases
- Defends City and officials in civil rights matters
- Defends City Assessor's value determinations



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## Functional Organizational Chart, continued

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### Ordinance Prosecutions

- Misdemeanor ordinance violations
- Drug and alcohol enforcement
- Building and zoning ordinance enforcement
- Domestic abuse
- Retail fraud (shoplifting)
- Traffic
- Disorderly conduct
- Assault and battery
- Municipal civil infractions
- Appeals of criminal convictions
- Appeals of civil infractions

### Other Activities

- Negotiate or assist in negotiation of contracts, agreements, bonds, and real estate transactions as needed.
- Research, draft, and/or review all ordinances, policies, and legal documents.
- Recommends necessary revisions of the Charter and Code
- Receives citizen complaints, mediates disputes and/or issues criminal misdemeanor warrants
- Provides training regarding the law and legal procedures for employees and officials
- Prepares numerous agenda items for City Council consideration
- Assists citizens on a daily basis by answering inquiries and providing appropriate referrals when warranted
- Responds to media inquiries



City Attorney's Office  
2007/08 Budget

Department at a Glance

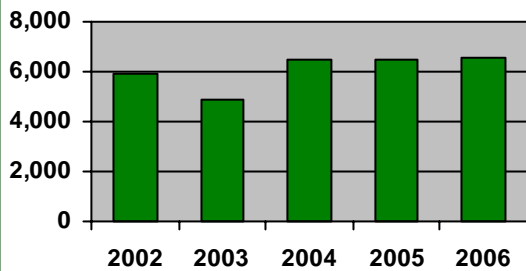
Funding Level Summary	2004/05 Actual	2005/06 Actual	Estimated 2006/07 Budget	2006/07 Budget	2007/08 Budget	% of Change
City Attorney's Office	\$1,111,532	\$1,041,226	\$1,170,880	\$1,169,090	\$1,210,140	3.5%
<b>Total Department</b>	<b>\$1,111,532</b>	<b>\$1,041,226</b>	<b>\$1,170,880</b>	<b>\$1,169,090</b>	<b>\$1,210,140</b>	<b>3.5%</b>
Personal Services	\$827,139	\$822,299	\$889,530	\$868,920	\$922,590	6.2%
Supplies	7,488	8,896	8,100	7,100	8,100	14.1%
Other Services/Charges	276,905	210,031	273,250	293,070	279,450	-4.7%
<b>Total Department</b>	<b>\$1,111,532</b>	<b>\$1,041,226</b>	<b>\$1,170,880</b>	<b>\$1,169,090</b>	<b>\$1,210,140</b>	<b>3.5%</b>

Personnel Summary	2004/05		2005/06		2006/07		2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
City Attorney's Office	8	1	8	1	8	1	8	1
<b>Total Department</b>	<b>8</b>	<b>1</b>	<b>8</b>	<b>1</b>	<b>8</b>	<b>1</b>	<b>8</b>	<b>1</b>



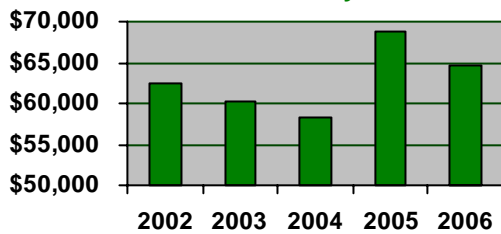
## Key Departmental Trends

District Court Case Load



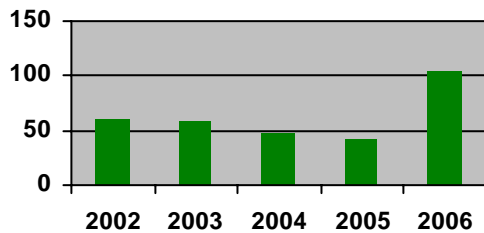
<u>Year</u>	<u>Appearances</u>
2002	5,953
2003	4,910
2004	6,484
2005	6,475
2006	6,531

Collection Efforts: Obligations  
Owed to the City



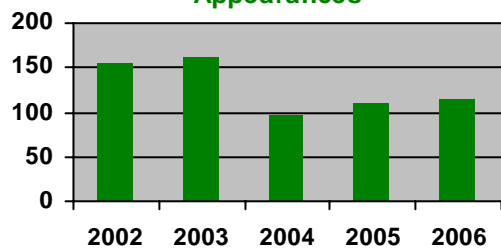
<u>Year</u>	<u>Amount</u>
2002	\$62,529.74
2003	\$60,338.76
2004	\$58,351.87
2005	\$68,814.74
2006	\$64,640.58

Formal Citizen Complaints of  
Criminal Activities



<u>Year</u>	<u>Number</u>
2002	61
2003	59
2004	47
2005	42
2006	104

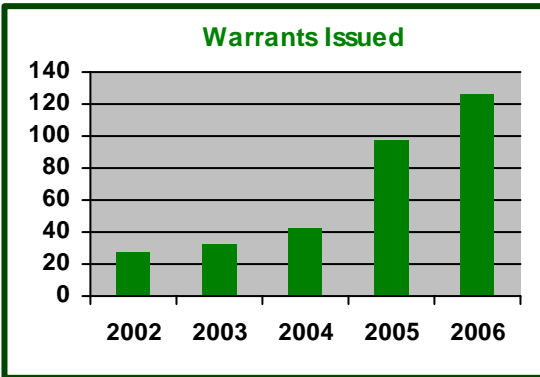
Number of Civil Court  
Appearances



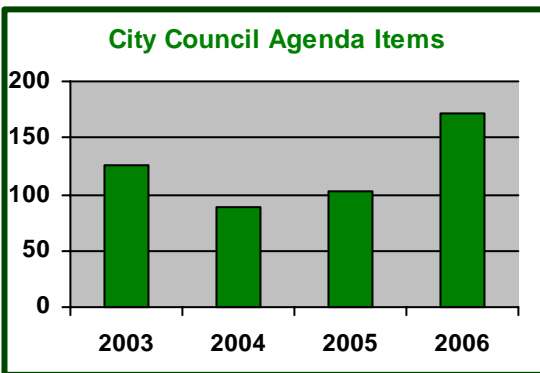
<u>Year</u>	<u>Number</u>
2002	155
2003	161
2004	97
2005	109
2006	114



## Key Departmental Trends, continued



<u>Year</u>	<u>Number</u>
2002	28
2003	33
2004	43
2005	98
2006	126



<u>Year</u>	<u>Number</u>
2003	125
2004	88
2005	103
2006	171

### Civil Litigation Cases

Type	Cases Closed in 2006	Case Files Opened in 2006	Cases Still Pending
Zoning	5	1	2
Eminent Domain	0	0	1
Tax	0	0	0
Civil Rights	0	1	1
Personal Injury and Damage	2	1	1
Appeals	1	3	3
Miscellaneous	5	4	4
<b>Total</b>	<b>13</b>	<b>10</b>	<b>12</b>





## Mission and Service Statements

### Mission Statement

The mission of the City Attorney's Office is to provide effective and efficient legal services to City Council, City Management and the various boards and committees of the City.

### Service Statement

The Troy City Attorney's Office serves as a center for legal services, information and education for the officials, employees and volunteers of the City. The attorneys represent the City's interest in the United States Supreme Court, U.S. 6<sup>th</sup> Circuit Court of Appeals, U.S. District Courts, Michigan Supreme Court, Michigan Court of Appeals, State Circuit Court, District Courts, Michigan Tax Tribunal, Federal Communications Commission, Secretary of State Administrative Hearings, Arbitrations, and various other agencies and boards.

The City Attorney's Office is committed to providing quality legal services and information to the officials, staff and volunteers of the City. Therefore, the entire professional legal staff emphasizes continuing education, training, and proficiency. The department also endeavors to be technologically and professionally competitive with law firms in the state.

The City Attorney's Office prepares and/or reviews all ordinances, contracts, bonds and other written instruments that obligate the City, and provides opinions as to their legality.

In addition, the Office is responsible for prosecution of all ordinance violations and traffic matters. Changes or recent developments in laws affecting the City are monitored by the City Attorney's Office, and presented to City Council, Management, and the boards and committees. The City Attorney's Office provides information to the public and government officials regarding matters that directly relate to the City and procedures in dealing with the City. The City Attorney's Office performs other duties as prescribed by the Charter or by City Council, which include continuing dialogue with media resources and serving as a liaison to other governmental entities.

The City Attorney's Office does not provide private legal advice, but serves as a referral source for available legal services.

### Did You Know?

- The City has implemented a municipal civil infractions process, which decriminalizes some of the zoning and building department cases that were previously charged as misdemeanors. The City represents "the People of the City" in each contested case.
- The City Attorney's Office annually plans a Law Day Program, in recognition of Law Day on May 1 of each year. In 2006, the City Attorney's Office sponsored an essay contest for students residing in Troy. Law Day programs are designed to help people understand how law keeps us free and how our legal system strives to achieve justice.



## Performance Objectives

### Objectives\*

#### Education of Officials (Objective 1,3, 4)

- Provide training for all newly elected and appointed municipal officials that outlines the legal responsibilities of office and incorporates relevant provisions of local, state, and federal law and also the Troy Charter and any other relevant documents
- Alert elected, appointed, and administrative officials and employees to changes in state or federal law that affect the City
- Make legal recommendations to elected, appointed, and administrative officials, and provide advice on relevant legal issues that would affect the City
- Attend meetings of boards and commissions and provide legal assistance when necessary

#### Charter & Code Updates (Objective 2, 3, 4, 8, 11, 12)

- Continue the complete, multi-faceted review of current Troy Ordinances to ensure compliance with Troy's Charter and state and federal law
- Make recommendations to amend, revise, and re-format Troy Ordinance provisions to achieve uniformity and consistency and the removal of "legalese" and unnecessary provisions
- Research the viability and legality of requested amendments to the Troy Charter, and provide advice to City Council on any such request
- At the request of City Council, draft proposed ballot language for proposed Charter Amendments
- Prepare educational materials for Charter and/or Ordinance revision requests
- Assist in drafting new proposed form based zoning regulations

#### Internal Legal Proficiency (Objective 1, 3, 4, 6)

- Continue to enhance the computerized legal research system, and participate in training to be more productive and efficient in legal research
- Continue to maximize electronic usage, and minimize paper usage, working towards a paperless system of communication
- Expand use of electronic court filing systems whenever possible, and conduct necessary training to implement the process
- Continue to pursue excellence in the legal profession through collaboration, training, and networking
- Use more computer generated exhibits in civil litigation and/or criminal prosecution



## Performance Objectives, continued

### Public Education (Objective 1, 2, 3, 4, 6, 7, 11)

- Conduct programs associated with improving the public's understanding of the justice system by sponsoring Law Day activities and displays at City Hall, the Library, and the Museum
- Educate Troy citizens about the legal process through participation in the Citizen's Academy, Citizen's Police Academy, and other community forums or events
- Enhance web site to provide referral sources and questions to serve as a reference for the general public

### Litigation (Objective 3, 4, 7, 8, 9)

- Continue zealous representation of the people of the City of Troy in matters before the 52-4 Judicial District Court, including aggressive prosecution in criminal misdemeanor offenses and other traffic matters
- Continue aggressive defense of lawsuits brought against the City, using discovery, motions for summary disposition and trial when necessary to minimize liability against the City and to discourage others from suing the City of Troy
- Prioritize condemnation cases to facilitate capital projects, and aggressively litigate cases to settlement when in the best interest of the City, or through trial when the demands of a property owner are unreasonable
- Effectively utilize the municipal civil infraction process to encourage compliance with Troy ordinances for property maintenance
- Initiate lawsuits or appeals when in the best interest of the City

### Administrative Assistance (Objective 3, 4, 6, 7, 8, 11)

- Continue to provide liability and witness training to new City employees
- Participate in document imaging program for preservation, retention, and retrieval of City records, and insure legal compliance
- Provide leadership and legal support for City Management exploration of new alternatives for municipal operations
- Continue to provide assistance in legal education to City employees, professional entities and other municipal organizations
- To assist in the implementation of the Big Beaver Corridor Study

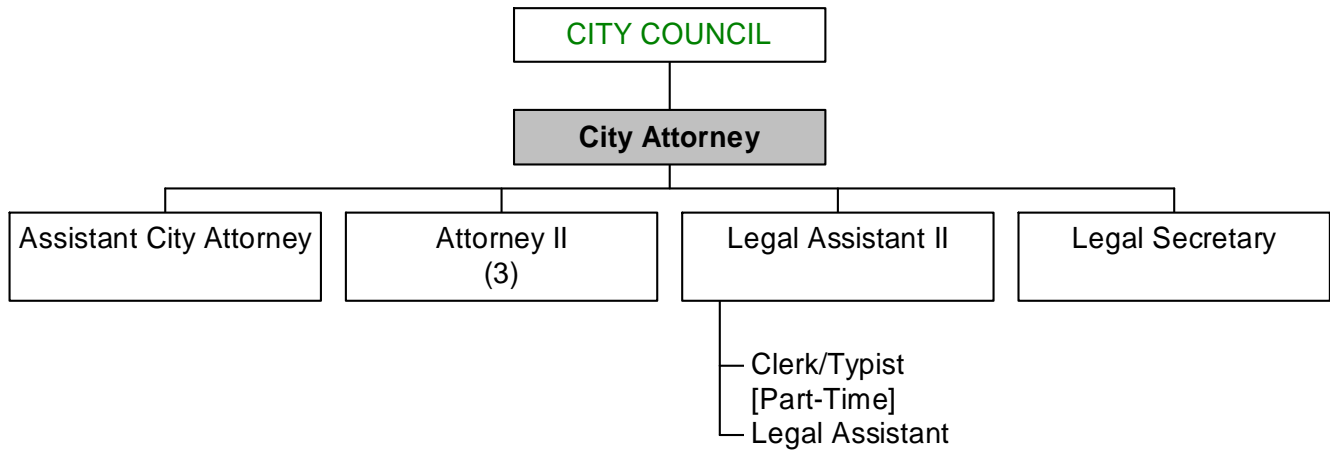
Objectives\*

\*See the list of objectives established by City Council in the **City-wide Action Plan** on pages 14 and 15.

See **Key Departmental Trends** on Pages 92 and 93 for performance indicators.



## Organizational Chart



Staff Summary	Approved 2005/06	Approved 2006/07	Recommended 2007/08
City Attorney	1	1	1
Assistant City Attorney	1	1	1
Attorney II	3	3	3
Clerk/Typist (Part-Time)	1	1	1
Legal Assistant II	0	0	1
Legal Assistant	2	2	1
Legal Secretary	1	1	1
<b>Total Department</b>	<b>9</b>	<b>9</b>	<b>9</b>



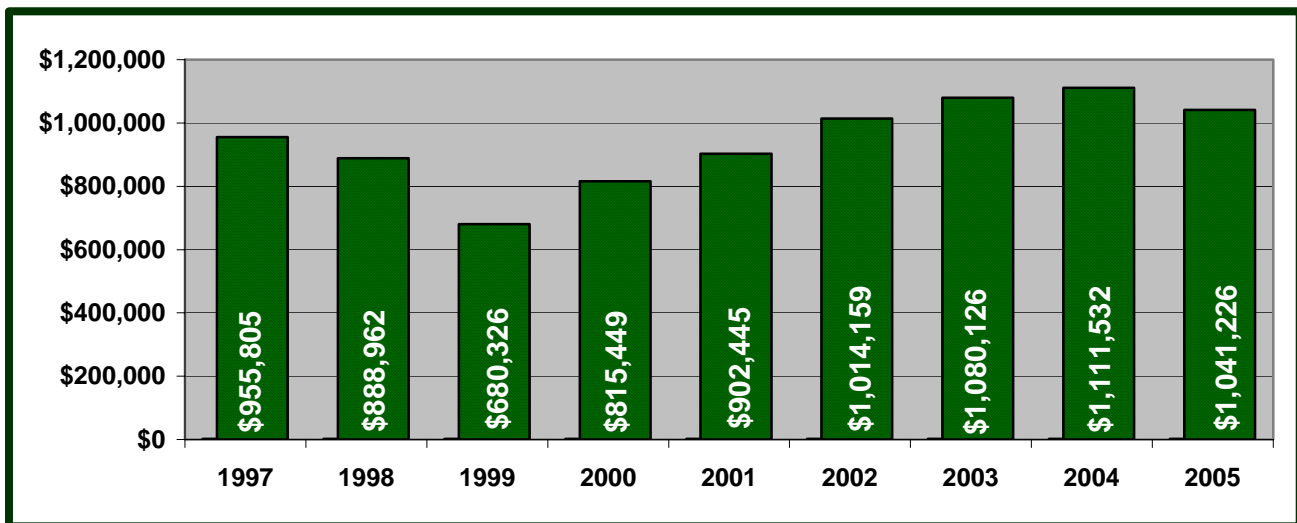
## Summary of Budget Changes

### Significant Notes – 2007/08 Budget Compared to 2006/07 Budget

The increased reliance on computerized legal research and the increasing ability to effectively use computer generated exhibits for civil litigation, as well as in criminal prosecution led to the acquisition of an additional lap top computer, increasing the internal **Computer Services** budget from the past year. This increase was offset by a reduction in the **Books and Magazines** account.

There have been some increases in **Personal Services** due to staffing changes this past year.

### Operating Budget History

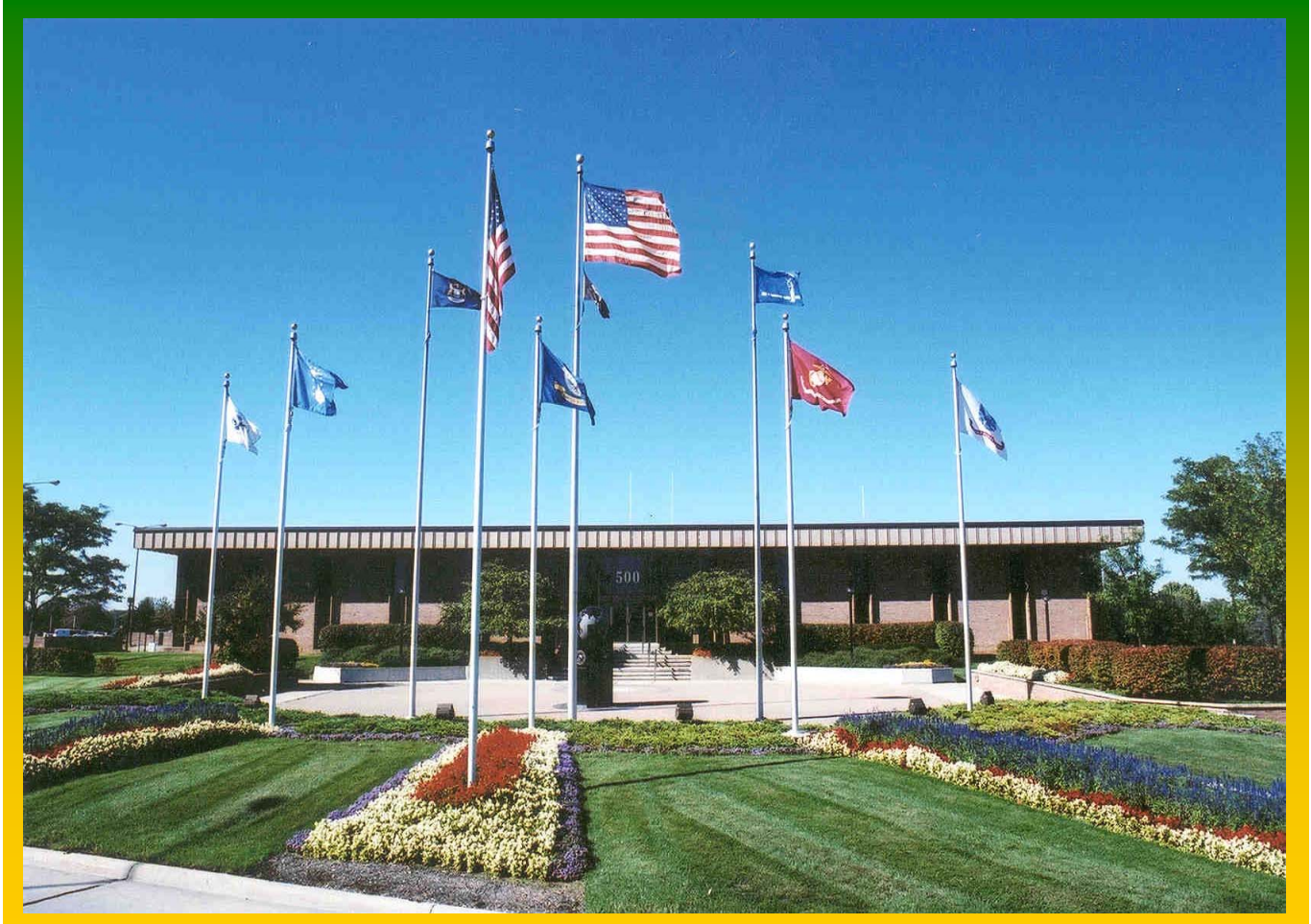






2007/08 Budget

**Building and Zoning**



Director of Building & Zoning .....*Mark S. Stímac*



## Functional Organizational Chart

### Administration

- Prepares and administers the department budget
- Develops departmental policies and procedures that allow for delivery of professional services
- Prepares agendas and provides technical support to the Board of Zoning Appeals and Building Code Board of Appeals
- Prepares agenda items for City Council consideration
- Ensures that inspectors complete required continuing education classes to maintain State registration
- Establishes and maintains good working relationships with builders, developers, businesses, residents and citizen groups
- Provides education to the public on the activities of the department
- Oversees and provides administrative support to City building projects

### Clerical

- Processes and issues all permits
- Collects fees for permits and conducts daily accounting of fees
- Maintains and updates all permit and inspection records
- Prepares and processes written communications from the department
- Prepares departmental reports on an annual and monthly basis
- Assists the public in locating records on existing buildings in the City

### Housing & Zoning

- Enforces ordinances that address junk vehicles, litter, commercial vehicles and equipment, home occupations, signs, nuisances, property maintenance, and zoning
- Inspects all apartment units approximately every 2 years to ensure compliance with property maintenance codes

- Inspects and certifies all signs for code compliance
- Initiates legal action in code enforcement cases
- Responds to complaints related to code enforcement issues
- Provides information to the public about code compliance and the enforcement process
- Ensures compliance with political sign ordinance by checking locations, sizes, and number of signs

### Inspection

- Inspects all construction at various stages through completion to assure compliance with all codes and ordinances
- Provides information and assistance to all citizens of the City
- Coordinates inspections with Fire, Engineering, Water and all other involved departments
- Assists homeowners with the builder complaint process through the State of Michigan

### Plan Review

- Reviews plans for compliance with all City, State and Federal codes, ordinances and laws and prepares for issuance all permits from fences to high-rise buildings
- Provides information regarding codes, ordinances, processes and requirements to designers, builders and the general public
- Provides technical support and attends meetings of the Building Code Board of Appeals and the Advisory Committee for Persons with Disabilities
- Prepares Building and Zoning Board of Appeals denials
- Coordinates and compiles information and requirements from all other departments involved in plan review process



# Building and Zoning 2007/08 Budget

## Department at a Glance

Funding Level Summary	2004/05 Actual	2005/06 Actual	Estimated 2006/07 Budget	2006/07 Budget	2007/08 Budget	% of Change
Building Inspection	\$1,938,958	\$1,991,733	\$2,026,820	\$2,169,250	\$2,243,190	3.4%
<b>Total Department</b>	<b>\$1,938,958</b>	<b>\$1,991,733</b>	<b>\$2,026,820</b>	<b>\$2,169,250</b>	<b>\$2,243,190</b>	<b>3.4%</b>
Personal Services	\$1,756,345	\$1,822,958	\$1,856,410	\$1,980,090	\$2,064,010	4.2%
Supplies	8,202	8,718	9,350	18,500	11,000	-40.5%
Other Services/Charges	174,411	160,057	161,060	170,660	168,180	-1.5%
<b>Total Department</b>	<b>\$1,938,958</b>	<b>\$1,991,733</b>	<b>\$2,026,820</b>	<b>\$2,169,250</b>	<b>\$2,243,190</b>	<b>3.4%</b>

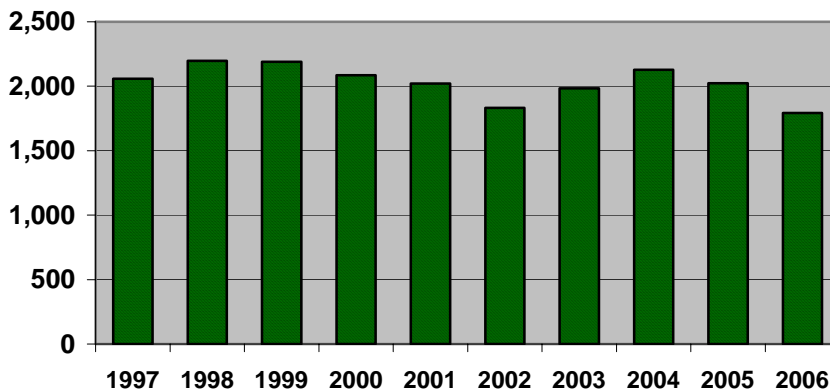
Personnel Summary	2004/05		2005/06		2006/07		2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Building Inspection	22	0	21	2	21	2	21	2
<b>Total Department</b>	<b>22</b>	<b>0</b>	<b>21</b>	<b>2</b>	<b>21</b>	<b>2</b>	<b>21</b>	<b>2</b>





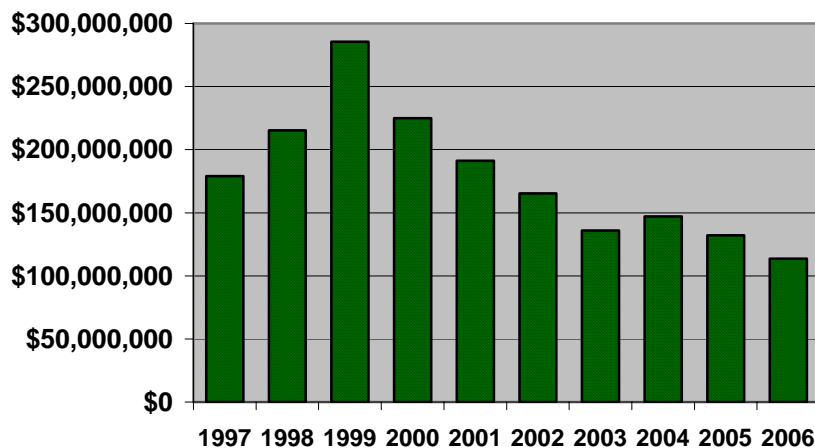
## Key Departmental Trends

Number of Permits Issued



The number of building permits issued each year remains relatively constant, with minor deviations in construction activity.

Value of Construction



The substantial decrease in construction value, even though the number of permits remained fairly constant, was due to a lack of larger projects (new buildings).



## Mission and Service Statements

### Mission Statement

A staff of 21 full-time and 2 part-time employees perform duties, dedicated to protecting the health, safety and welfare of all people within the City of Troy. The Building Inspection Department serves the community in many different ways. They enforce 30 different chapters of the Troy City Code, including building codes, property maintenance, signs, litter, zoning, nuisance and others.

### Service Statement

One of the 2 supervisors oversees the work performed by trade inspectors. This relates to various types of construction, from single-family residential to high-rise offices and everything in between. Inspectors also respond to complaints, provide courtesy inspections, site checks and assist the general public by supplying information related to plumbing, heating, air-conditioning, electrical and building. All staff involved in this area are registered with the State of Michigan as inspectors in one or more trade categories.

The second supervisor is charged with overseeing the Housing and Zoning Division. Two full-time and 2 part-time code enforcement inspectors perform apartment inspections, and enforce the property maintenance code and other nuisance codes.

Housing and Zoning also reviews sign plans, issues sign permits, and inspects all signs in the City. They also enforce the zoning, noise, junk vehicle, and litter regulations. These people handle the majority of court cases generated from the Building Inspection Department.

Additionally, the Building Inspection Department is responsible for staff support to the Board of Zoning Appeals and the Building Code Board of Appeals. This includes correspondence, public hearing notices, and agenda and minutes preparation. In addition, Building Inspection prepares agenda items for City Council where their deliberations are required on matters affecting building and zoning issues. The department also provides technical assistance to both the Historical District Commission and the Committee for Persons with Disabilities.

Members of the Building Inspection Department staff are considered leaders in their fields. They serve as officers on boards of directors, and have committee appointments to numerous organizations on the local, state and national level. Staff members provide training and education to other inspectors in the area.

### Did You Know?

- During the 2005/06 budget year the Building Department handled over 12,500 permits and registrations and processed over 37,500 inspection requests.



## Performance Objectives

### Objectives\*

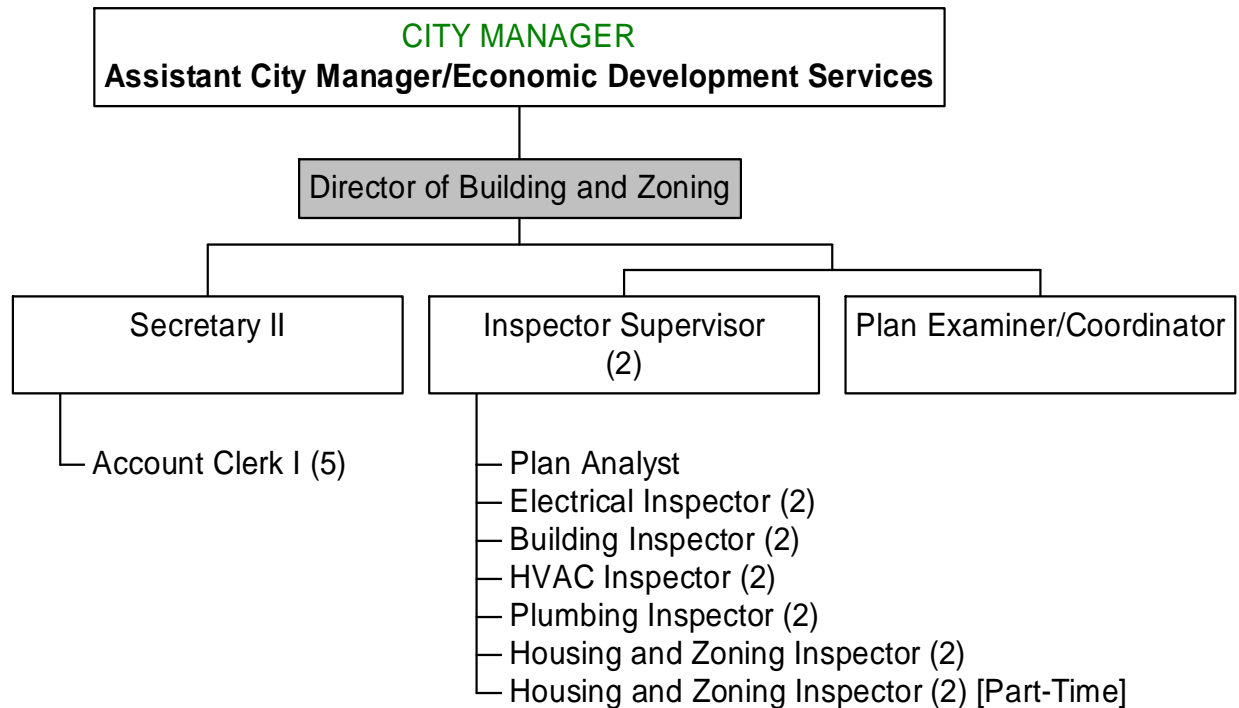
- Establish Internet access to the permit tracking software for inspectors and the public **(Objective 1, 2, 3, 6)**
- Continue document imaging system of existing records to reduce storage and improve retrieval capabilities **(Objective 1, 6)**
- Implement neighborhood condition assessment **(Objective 2, 8)**
- Adopt and implement and educate on new State of Michigan Codes when available **(Objective 1, 3, 12)**
- Work with selected consultants to develop plans for new inter-modal transit facility **(Objective 7, 11)**

\*See the list of objectives established by City Council in the **City-wide Action Plan** on pages 14 and 15.

	Performance Indicators	2005/06 Actual	2006/07 Projected	2006/07 Budget	2007/08 Budget
Output	▪ Number of Building Permits Issued	1,927	1,800	2,000	1,800
	▪ Number of Sign Permits	533	400	500	500
	▪ Value of Construction - Industrial	\$8M	\$22M	\$10M	\$10M
	▪ Value of Construction - Commercial	\$48.2M	\$55M	\$60M	\$55M
	▪ Value of Construction - Religious/Gov.	\$13.5M	\$9M	\$15M	\$22M
	▪ Value of Construction - Residential	\$44.4M	\$39M	\$130	\$45M
	▪ Total Value of Construction	\$114.5M	\$125M	\$215M	\$132M
	▪ Single Family Dwelling Permits	129	80	150	100
	▪ Plan Review	1,788	1,500	1,500	1,500
	▪ BZA Items Considered	101	100	100	100
	▪ BBA Items Considered	30	30	40	30
	▪ License and Registrations Issued	1,512	1,400	1,400	1,400
Efficiency	▪ # of Inspections	37,660	37,500	38,000	38,000
	▪ # of Inspections per Inspector	3,138	3,125	3,166	3,166
	▪ Multiple Dwelling Inspections	936	2,800	1,500	2,800
	▪ Average Daily Inspections/Inspector	15.11	15.00	15.50	15.20
	▪ Average Miles/Inspection	2.20	2.20	2.20	2.20



## Organizational Chart



Staff Summary	Approved 2005/06	Approved 2006/07	Recommended 2007/08
Director of Building and Zoning	1	1	1
Account Clerk I	5	5	5
Building Inspector	2	2	2
Electrical Inspector	2	2	2
Housing and Zoning Inspector	2	2	2
Housing and Zoning Inspector [Part-Time]	2	2	2
HVAC Inspector	2	2	2
Inspector Supervisor	2	2	2
Plan Analyst	1	1	1
Plan Examiner/Coordinator	1	1	1
Plumbing Inspector	2	2	2
Secretary II	1	1	1
<b>Total Department</b>	<b>23</b>	<b>23</b>	<b>23</b>



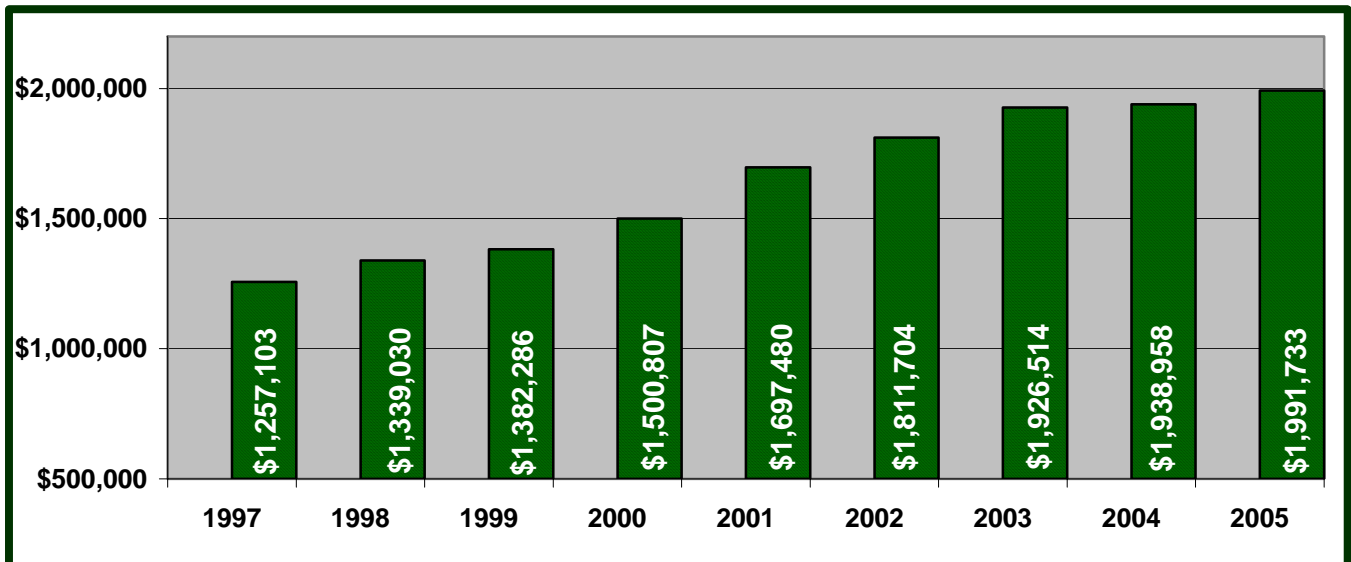
## Summary of Budget Changes

### Significant Notes – 2007/08 Budget Compared to 2006/07 Budget

The **Personal Services** account, which makes up 92% of the departmental budget, increased by 4.2% due to projected salary and benefit increases for all positions in the department.

The **Office Supplies** budget decreased \$3,700 from last year's budget because the previous year included the equipment purchase of a new microfilm scanner.

### Operating Budget History





City Engineer .....*Steven J. Vandette*







## Functional Organizational Chart

### Administration

- Prepares and administers department budget
- Prepares and administers capital improvement budget for roads, sanitary sewers, water mains, drains and detention, erosion control and sidewalks
- Develops master plans for capital improvements
- Liaisons with Federal, State and County agencies and other cities to implement projects and programs
- Liaisons with developers to implement public improvements for new residential, commercial, and industrial developments
- Liaisons with utility companies for private utility construction in City right-of-way
- Prepares and maintains development standards for new development

### Engineering

- Designs public improvement projects such as roads, storm drains, sanitary sewers, stream bank stabilization and water mains
- Reviews development-related public improvement plans for compliance with City standards and specifications
- Reviews development-related site grading, drainage and soil erosion control plans for compliance with City, County and State requirements
- Maintains quarter section utility maps
- Maintains City development standards, construction specifications and standard construction details
- Investigates construction-related concerns from the public regarding construction and development projects
- Answers utility and flood plain questions
- Participates in development of the City's pavement management system
- Issues permits and performs inspections for soil erosion control, culvert and right-of-way permits
- Prepares special assessment district projects for paving, sanitary sewers and sidewalks

### Surveying and Inspection

- Conducts surveys for design and construction of public improvements
- Maintains the City's global positioning and bench mark systems
- Participates in maintenance of the City's geographic information system
- Investigates drainage problems
- Inspects public improvements for compliance with development standards, construction specifications and soil erosion control requirements
- Inspects City road, water and sewer projects

### Traffic Engineering

- Analyzes roads for defects and deficiencies
- Maintains records of traffic crashes, signals, and signs
- Conducts and maintains traffic volume counts
- Reviews plans of new developments for compliance with traffic standards
- Responds to requests for new traffic signals and signs
- Liaisons with the Road Commission for Oakland County on traffic signal complaints
- Investigates traffic vision obstructions
- Participates in Traffic Committee activities
- Processes sidewalk waiver requests
- Performs site plan/traffic control plan reviews
- Conducts traffic impact studies
- Identifies traffic safety concerns, develops projects, prepares applications for State and Federal funding

### Storm Water Drainage

- Evaluates storm water drainage system
- Develops and implements projects to improve watersheds and storm water drainage system
- Monitors Federal, State, and County information regarding changes in storm water drainage by regulations and mandates
- Liaisons with other storm water agencies to effectively manage common watersheds



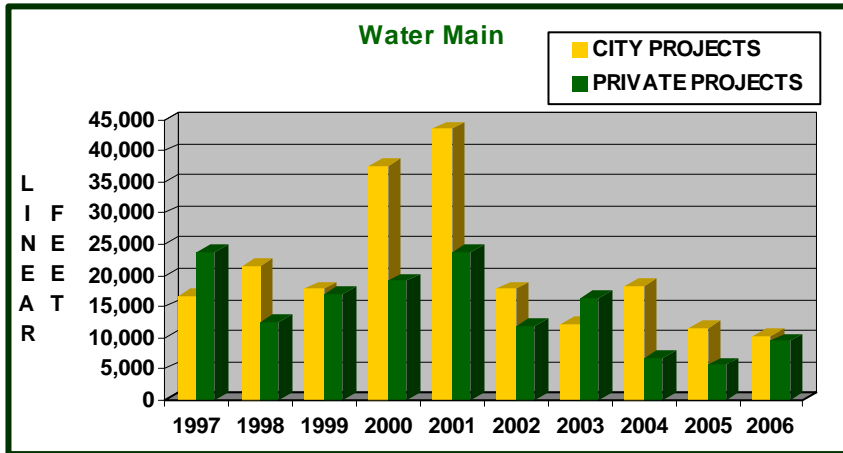
# Engineering 2007/08 Budget

## Department at a Glance

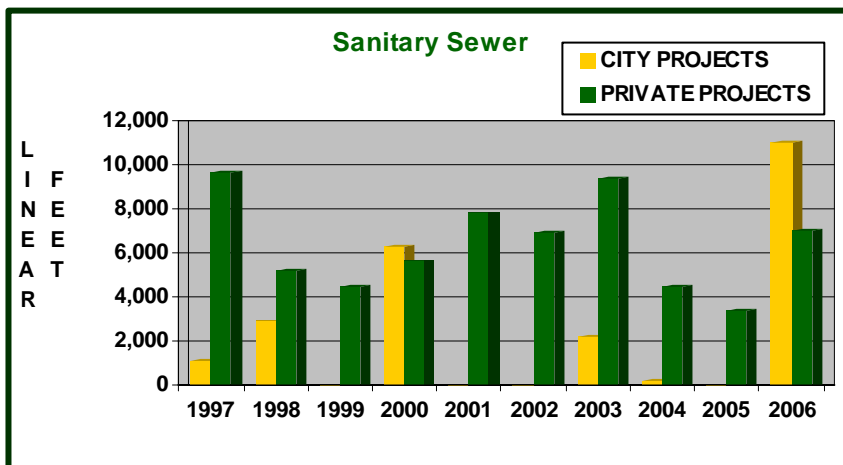
Funding Level Summary	2004/05 Actual	2005/06 Actual	Estimated 2006/07 Budget	2006/07 Budget	2007/08 Budget	% of Change
Engineering	\$2,518,862	\$2,622,111	\$2,745,350	\$2,850,450	\$2,888,550	1.3%
Traffic Engineering	261,785	213,659	242,650	246,440	248,410	.8%
<b>Total Department</b>	<b>\$2,780,647</b>	<b>\$2,835,770</b>	<b>\$2,988,000</b>	<b>\$3,096,890</b>	<b>\$3,136,960</b>	<b>1.3%</b>
Personal Services	\$2,207,794	\$2,289,945	\$2,393,850	\$2,512,530	\$2,538,090	1.0%
Supplies	24,070	23,946	31,200	26,650	31,100	16.7%
Other Services/Charges	531,733	521,879	562,950	557,710	567,770	1.8%
Capital Outlay	17,050	0	0	0	0	0%
<b>Total Department</b>	<b>\$2,780,647</b>	<b>\$2,835,770</b>	<b>\$2,988,000</b>	<b>\$3,096,890</b>	<b>\$3,136,960</b>	<b>1.3%</b>

Personnel Summary	2004/05		2005/06		2006/07		2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Engineering	22	4	22	4	22	4	21	4
Traffic Engineering	1	3	1	2	1	2	1	2
<b>Total Department</b>	<b>23</b>	<b>7</b>	<b>23</b>	<b>6</b>	<b>23</b>	<b>6</b>	<b>22</b>	<b>6</b>

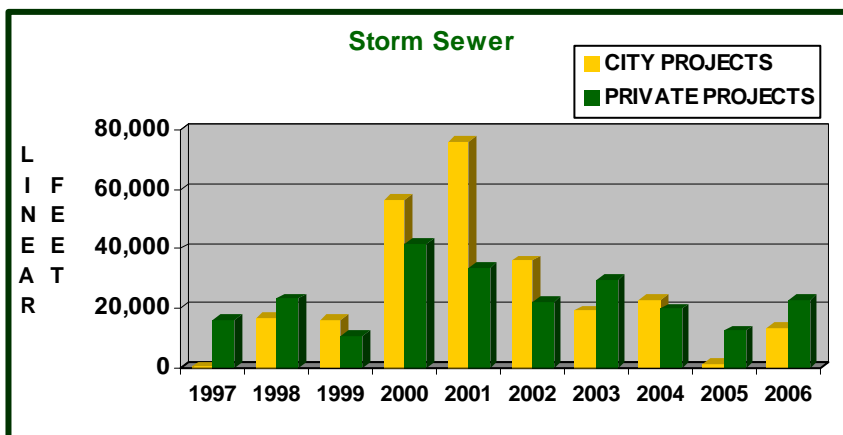
## Key Departmental Trends



Comparison of linear feet of water main installed by City projects and private development.

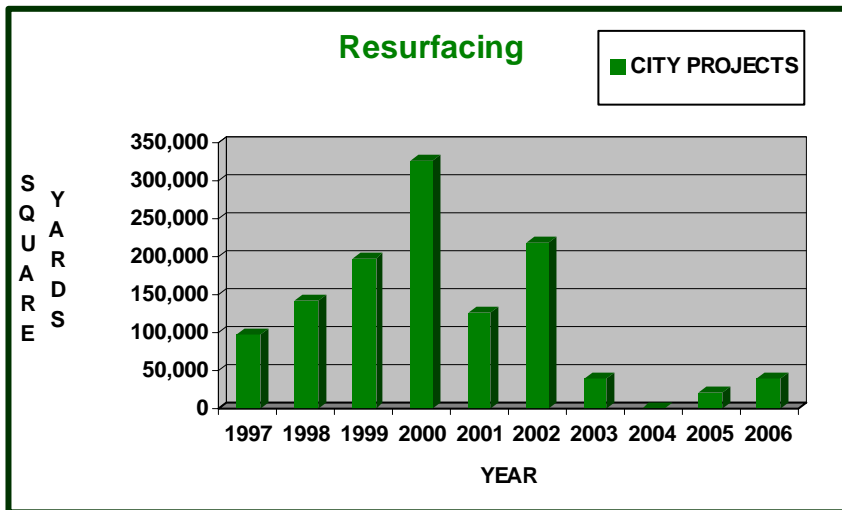


Comparison of linear feet of sanitary sewer installed by City projects and private development.

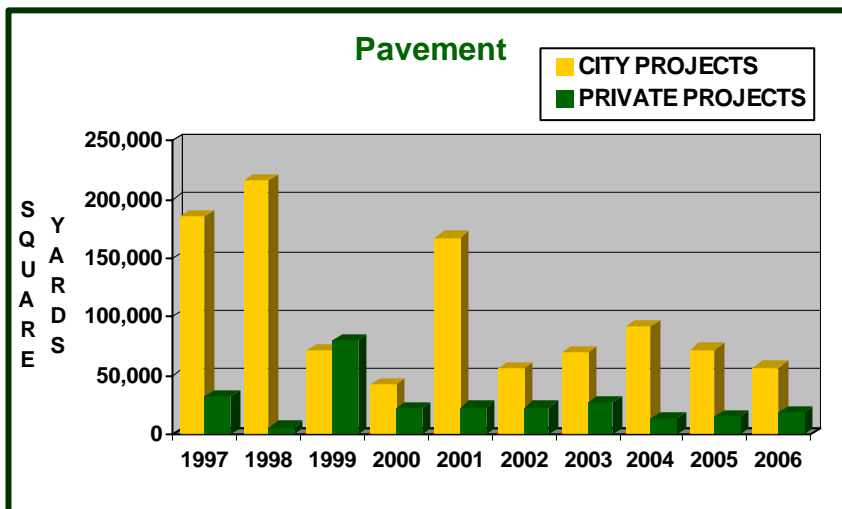


Comparison of linear feet of storm sewer installed by City projects and private development.

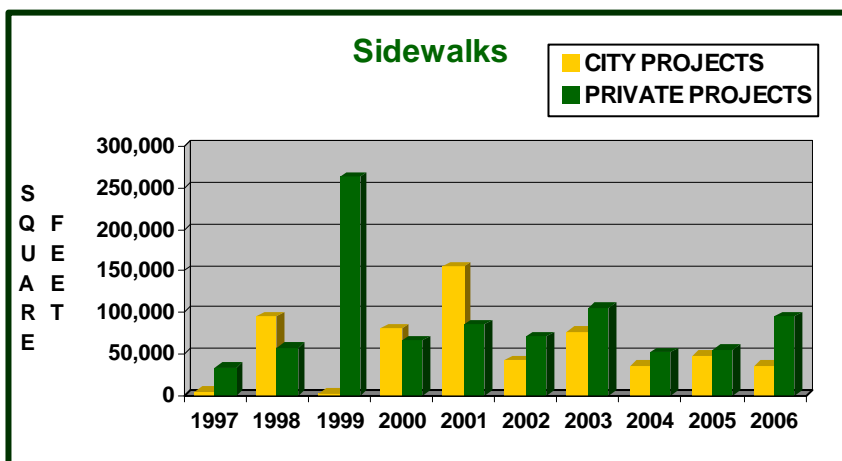
## Key Departmental Trends, Continued



Square yards of resurfacing completed by City projects.



Comparison of square yards of pavement installed by City projects and private development.



Comparison of square feet of sidewalk installed by City projects and private development.



## Mission and Service Statements

### Mission Statement

The mission of the Engineering Department is to design high quality, cost effective public improvements using sound engineering principles and cutting edge technology.

### Service Statement

Engineering is responsible for planning, design and construction of City projects such as roads, sewers, water mains, drains and soil erosion control.

Major responsibilities include in-house design of public works projects and oversight of consulting engineers engaged in design, construction engineering, inspection, and materials testing on City projects.

Engineering develops master plans, cost estimates and funding strategies for public improvement projects. Engineering reviews plans for public and private improvements in City right-of-ways for compliance with City ordinances and development standards. Engineering is responsible for all records of City utilities, local and major streets, pavement management, traffic counts, crashes, signal maintenance and control orders. Engineering receives requests for installation of new traffic control devices and sidewalk waivers and processes these requests through the Traffic Committee and City Council.

Residents, property owners, developers, builders, and consulting engineers obtain a

variety of information from Engineering such as utility, wetland and floodplain locations, development standards, construction specifications, permit and inspection requirements and location and availability of City utilities. Property owners can receive information on special assessment procedures for implementing road, water, sewer, or sidewalk improvements.

Engineering is responsible for setting the right-of-way standards, issuing right-of-way construction permits, soil erosion control, soil removal and filling permits, and all permit inspection. Plans for private development are submitted to the Engineering Department to review for conformance with City development and traffic requirements.

Construction inspection is conducted to ensure conformance with City, State and County requirements.

Engineering develops and administers Phase II storm water permit programs to educate the public by implementing programs and projects to promote sustainable storm water management and reduce soil erosion to improve and protect water quality in drains and rivers.

### Did You Know?

- There are over 319 miles of major and local roads maintained by the City of Troy, not including ones maintained by the Road Commission for Oakland County.



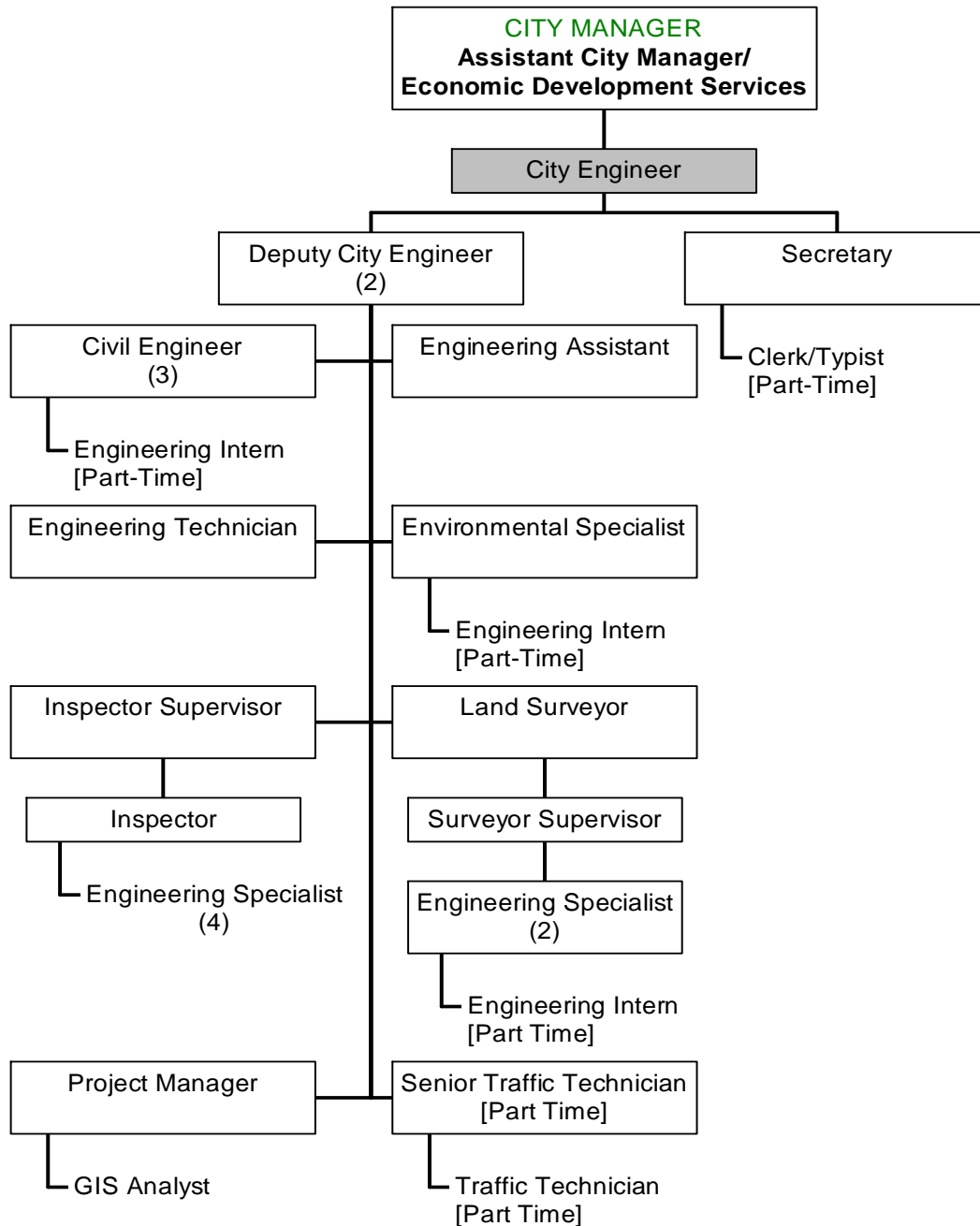
## Performance Objectives

### Objectives\*

- Construct major road projects: Crooks, Square Lake to South Boulevard; Stephenson, 14 Mile to I-75; and Livernois, Big Beaver to Maple **(Objective 7)**
- Prioritize City road maintenance needs on major, local and industrial roads using the Hansen pavement management system (PMS) and prepare annual maintenance plan **(Objective 1, 6, 7)**
- Implement water system improvements as recommended in the water master plan update **(Objective 7)**
- Revise subdivision detention basin design standards to improve aesthetics and reduce maintenance **(Objective 9, 12)**
- Optimize Neighborhood Traffic Harmonization Program web page **(Objective 1, 2, 6)**

\*See the list of objectives established by City Council in the **City-wide Action Plan** on pages 14 and 15.

	Performance Indicators	2005/06 Actual	2006/07 Projected	2006/07 Budget	2007/08 Budget
Output	▪ Site Condo/Sub Plans Approved	9	10	20	10
	▪ Right-of-way Permits Issued	202	200	75	200
	▪ Utility Permits Issued	134	140	100	125
	▪ Value of Construction Contracts Awarded and Supervised	\$5.5M	\$6M	\$7M	\$7M
	▪ Soil Erosion Control Permits Issued	184	200	250	200
	▪ Soil Erosion Control Inspections	4,570	4,800	2,500	4,800
	▪ Machine Traffic Counts	70	90	100	100
	▪ Traffic Studies	56	40	50	50
	▪ Collision Diagrams	35	47	60	60
Efficiency	▪ Engineering Plans Reviewed within 8 Weeks	72%	75%	75%	75%
	▪ Utility Permits Issued within 10 Days	94%	90%	90%	90%
	▪ Soil Erosion Control Permits Issued within 5 Days	86%	85%	85%	85%
	▪ Contracts Completed within 10% of Bid Award	80%	85%	85%	85%







**Organizational Chart, continued**

<b>Staff Summary</b>	<b>Approved 2005/06</b>	<b>Approved 2006/07</b>	<b>Recommended 2007/08</b>
City Engineer	1	1	1
Deputy City Engineer	2	2	2
Civil Engineer	3	3	3
Clerk/Typist [Part-Time]	1	1	1
Engineering Assistant	1	1	1
Engineering Intern [Part-Time]	3	3	3
Engineering Specialist	7	7	6
Engineering Technician	1	1	1
Environmental Specialist	1	1	1
GIS Data Analyst	1	1	1
Inspector	1	1	1
Inspector Supervisor	1	1	1
Land Surveyor	1	1	1
Project Manager	1	1	1
Secretary	1	1	1
Senior Traffic Tech [Part-Time]	1	1	1
Survey Supervisor	1	1	1
Traffic Technician [Part-Time]	1	1	1
<b>Total Department</b>	<b>29</b>	<b>29</b>	<b>28</b>



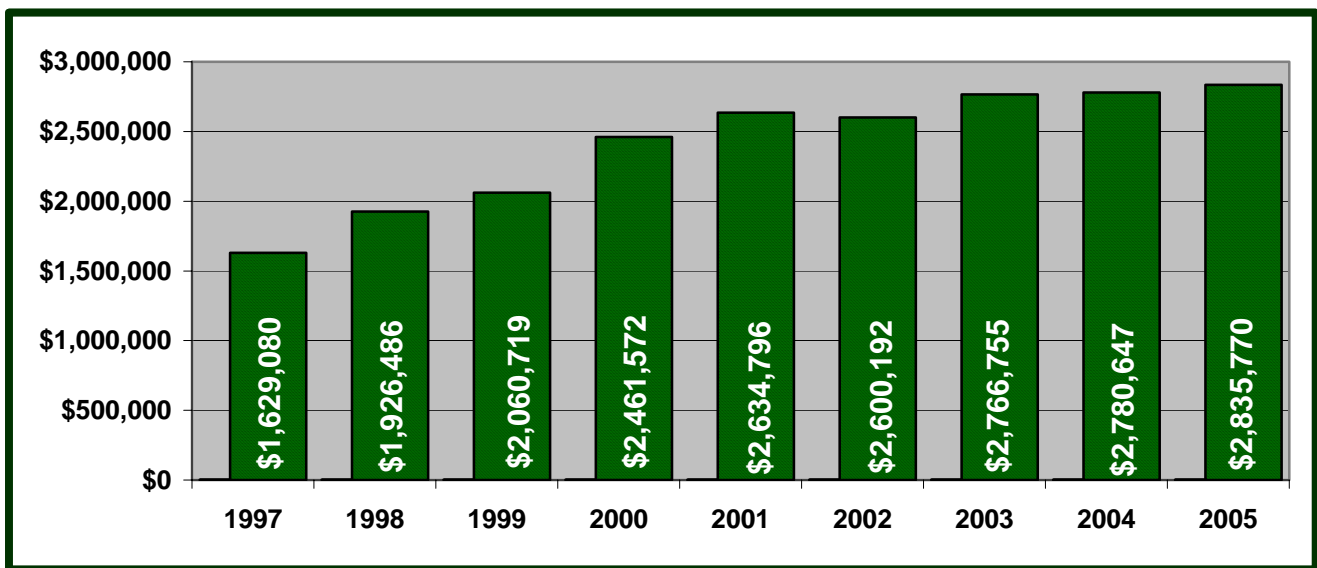
## Summary of Budget Changes

### Significant Notes – 2007/08 Budget Compared to 2006/07 Budget

The **Personal Services** account makes up 80.9% of the Engineering Department's operating budget. The total **Personal Services** budget increased \$25,560 or 1.0% over last year due to projected salary and benefit adjustments for all budgeted positions and the elimination of one full-time position.

The **Other Services/Charges** budget increased \$10,060 or 1.8% from last year. Increases in several units, including **Consultant Services**, **Tools**, **Custodial Contractor**, **Security Systems** and **Computer Services - Internal**, account for the overall increase.

### Operating Budget History

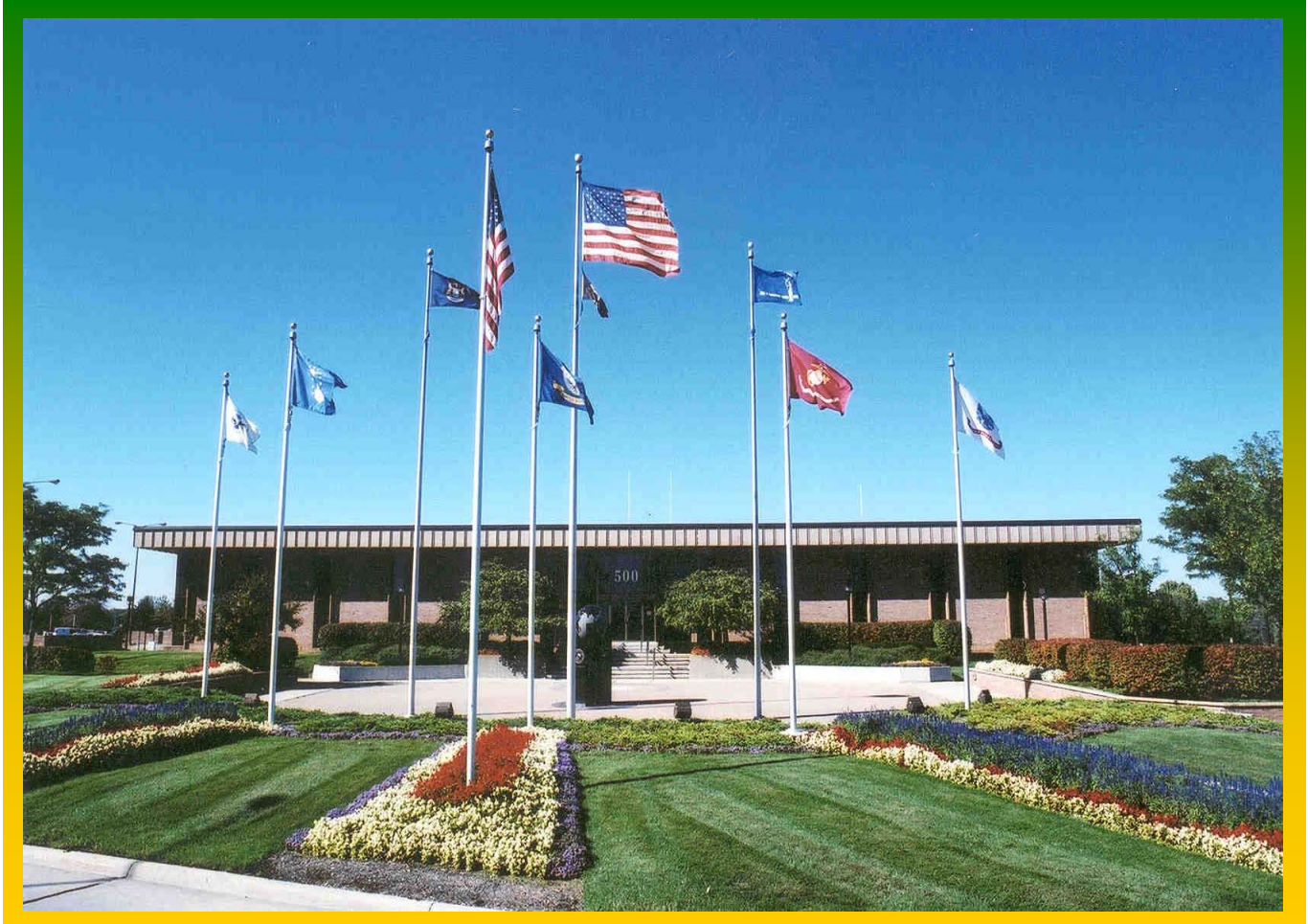






2007/08 Budget

## Finance and Administration



Assistant City Manager/Finance & Administration .....*John M. Lamerato*  
Financial Services Director .....*James Nash*





## Functional Organizational Chart

### Accounting

- Responsible for accounting of all financial transactions
- Processes payroll and retiree payments
- Performs accounts payable processing
- Processes accounts receivable for General Fund
- Assists in annual audit
- Responsible for grant reimbursement requests

### City Assessor's Office

- Supervises preparation of Assessment Roll
- Secretary of the Board of Review
- Implements policies and procedures
- Defends City in all matters before full Michigan Tax Tribunal

### City Clerk's Office/Elections

- Prepares and distributes agendas for regular City Council meetings
- Maintains City Charter and Code
- Issues various licenses required by Code
- Registers and issues birth and death certificates
- Answers the main switchboard
- Maintains voter registration files
- Conducts all elections
- Provides notary service
- Provides notice of all Council and Planning Commission public hearings

### City Treasurer's Office

- Responsible for collection and recording of all City revenue accounts
- Prepares and deposits all funds to appropriate accounts
- Maintains and balances tax roll
- Reconciles the DDA District
- Maintains billing of special assessments and name and address files
- Processes outgoing City mail

### Community Affairs

- Prepares quarterly newsletter and citizen City calendar
- Coordinates public relations activity for all departments
- Administers cable TV sources
- Produces City programs on City activities and media guide

### Information Technology

- Keeps abreast of technological changes
- Provides help desk support to City departments
- In conjunction with Computer Steering Committee:
  - \* Develops short- and long-term plans
  - \* Manages plan purchases and implementation
  - \* Establishes standards
  - \* Adopts policies
  - \* Supports and maintains software and hardware



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## Functional Organizational Chart

### Purchasing

- Processes all non-construction bid requests for goods and services
- Reviews and approves all on-line purchase orders
- Reviews and approves all City invoices
- Performs contract administration of City-wide, non-construction contracts

### Risk Management

- Responsible for City Casualty/Property Insurance Program
- Responsible for City Workers' Compensation Insurance Program
- Responsible for employee insurance benefits programs
- Coordinates City safety programs





# Finance 2007/08 Budget

## Department at a Glance

Funding Level Summary	2004/05 Actual	2005/06 Actual	Estimated 2006/07 Budget	2007/08 Budget	2007/08 Budget	% of Change
Accounting	\$996,744	\$1,033,561	\$1,075,280	\$1,067,330	\$1,118,590	4.8%
Board of Review	1,253	1,236	1,600	1,600	1,600	0%
City Assessor's Office	812,720	833,078	896,830	914,250	960,050	5.0%
City Clerk's Office	424,220	418,772	455,070	429,190	480,090	11.9%
City Treasurer's Office	435,383	513,336	536,790	553,860	566,770	2.3%
Community Affairs	571,253	576,906	582,490	596,900	608,670	2.0%
Elections	229,344	218,456	272,900	279,620	300,080	7.3%
Human Resources	535,722	525,286	577,590	573,180	595,520	3.9%
Independent Audit	48,746	57,000	59,280	59,000	61,650	4.5%
Purchasing	364,138	374,617	378,850	394,440	361,970	-8.2%
<b>Total Department</b>	<b>\$4,419,523</b>	<b>\$4,552,248</b>	<b>\$4,836,680</b>	<b>\$4,869,370</b>	<b>\$5,054,990</b>	<b>3.8%</b>
Personal Services	\$3,634,257	\$3,657,316	\$3,898,960	\$3,931,510	\$4,072,580	3.6%
Supplies	156,940	158,909	162,990	166,890	186,090	11.5%
Other Services/Charges	628,326	736,023	774,730	770,970	796,320	3.3%
<b>Total Department</b>	<b>\$4,419,523</b>	<b>\$4,552,248</b>	<b>\$4,836,680</b>	<b>\$4,869,370</b>	<b>\$5,054,990</b>	<b>3.8%</b>

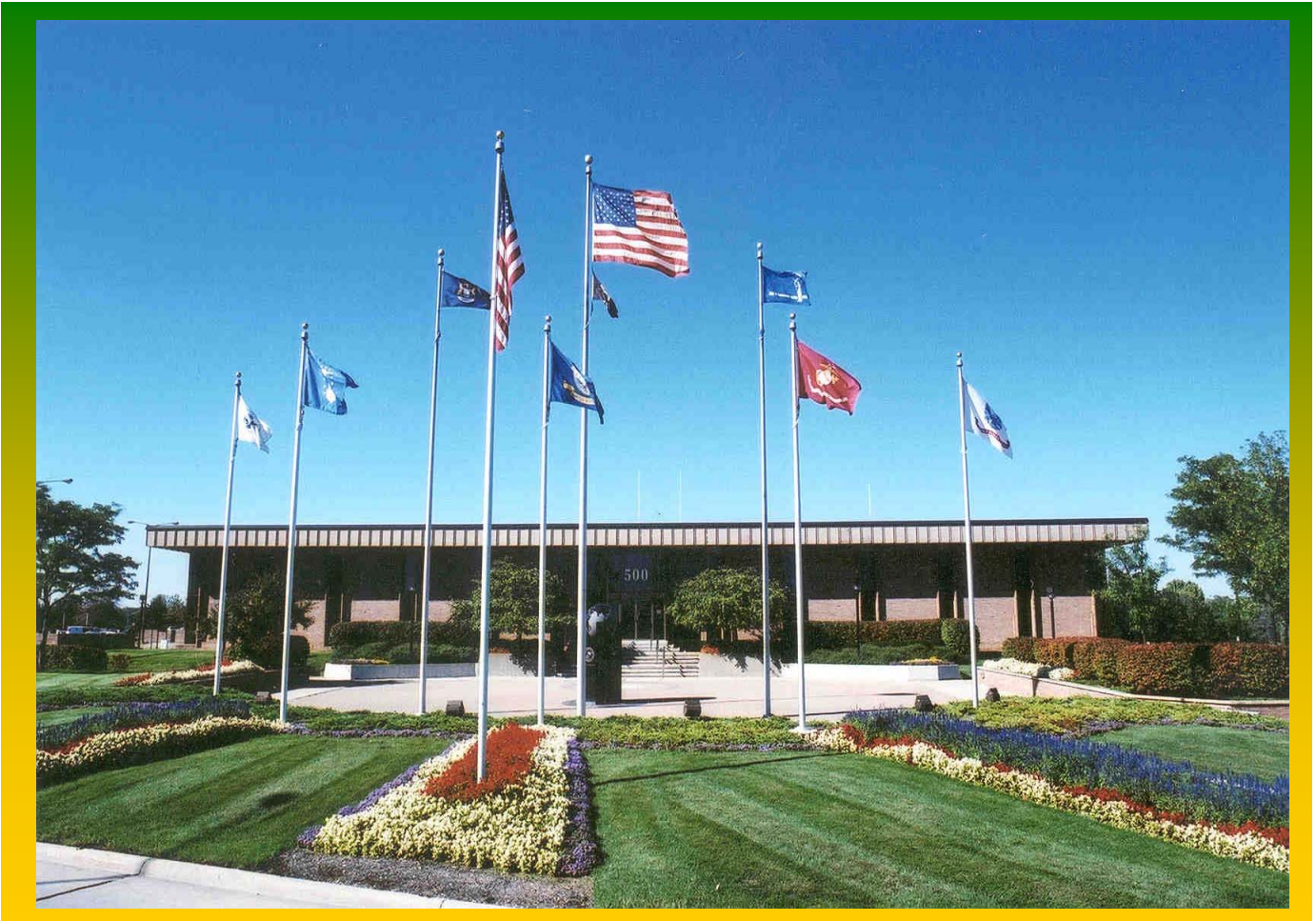
Personnel Summary	2004/05		2005/06		2006/07		2007/08	
	Full - Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Finance	39	12	39	12	39	12	39	12
<b>Total Department</b>	<b>39</b>	<b>12</b>	<b>39</b>	<b>12</b>	<b>39</b>	<b>12</b>	<b>39</b>	<b>12</b>





2007/08 Budget

## Accounting/Risk Management



Financial Services Director .....*James Nash*





# Accounting/Risk Management 2007/08 Budget

## Department at a Glance

Funding Level Summary	2004/05 Actual	2005/06 Actual	Estimated 2006/07 Budget	2006/07 Budget	2007/08 Budget	% of Change
Accounting/ Risk Management	\$996,744	\$1,033,561	\$1,075,280	\$1,067,330	\$1,118,590	4.8%
<b>Total Department</b>	<b>\$996,744</b>	<b>\$1,033,561</b>	<b>\$1,075,280</b>	<b>\$1,067,330</b>	<b>\$1,118,590</b>	<b>4.8%</b>
Personal Services	\$938,072	\$972,665	\$1,012,180	\$1,005,180	\$1,052,470	4.7%
Supplies	13,700	15,934	16,200	16,400	14,600	-11.0%
Other Services/Charges	44,972	44,962	46,900	45,750	51,520	12.6%
<b>Total Department</b>	<b>\$996,744</b>	<b>\$1,033,561</b>	<b>\$1,075,280</b>	<b>\$1,067,330</b>	<b>\$1,118,590</b>	<b>4.8%</b>

Personnel Summary	2004/05		2005/06		2006/07		2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Accounting/Risk Management	10.5	0	10.5	0	10.5	0	10.5	0
<b>Total Department</b>	<b>10.5</b>	<b>0</b>	<b>10.5</b>	<b>0</b>	<b>10.5</b>	<b>0</b>	<b>10.5</b>	<b>0</b>



## Mission and Service Statements

### Mission Statement

The mission of the Accounting Department is to achieve excellence in the accounting of all financial transactions, and provide support to City departments with financial, budgetary and procurement issues. The mission of Risk Management is to acquire appropriate insurance coverage for the City and to evaluate City facilities, activities, procedures, and policies to limit risks.

### Service Statement

The Accounting Division is responsible for the books of original entry for the assets, liabilities, equities, revenues and expenditures of the City. Payroll, retiree payments, accounts payable, escrow deposits, fixed asset details, grant records, and accounts receivable are accounted for under the direction of the Financial Services Director. All funds are monitored for accuracy and proper accounting methods. An annual audited financial report, required by State statute, is produced and expanded into the Comprehensive Annual Financial Report (CAFR).

Monthly financial reports are provided to all departments. These reports provide actual expenditures for the previous fiscal year and current expenditures to date as compared to budgeted amounts for the current year. Any questions regarding these reports are handled through the Accounting Division.

The processing of payroll for all City employees is an important function of Accounting.

All time sheet information is entered and income tax withholding payments related to payroll are processed in a timely manner. In addition to the regular bi-weekly payroll for current employees, monthly checks are prepared for the City's retirees.

Accounting processes all accounts payable checks on a weekly or monthly basis, depending on the vendor. Account numbers assigned by the requesting department are verified for accuracy before checks are issued. The address book for accounts payable vendors is maintained within the department. Fixed assets and depreciable asset records are maintained by Accounting. Listings are provided to departments on a yearly basis for the purpose of taking a physical inventory of assets assigned to them.

The Risk Management Division is responsible for administering the City's insurance programs that include: casualty and property, workers' compensation, employee medical, dental, life and disability insurance, and the employee safety program. Premiums for employee health insurance are reconciled and processed monthly.

### Did You Know?

- For the past two years, the City of Troy was given a loss control award from the Michigan Municipal League Workers' Compensation Fund for the greatest reduction in loss experience modification factor for a community with a premium above \$100,000.



# Accounting/Risk Management 2007/08 Budget

## Performance Objectives

### Objectives\*

- Continue integration of duties between Accounting and City Treasurer's Office **(Objective 3, 5)**
- Categorize and prepare existing physical documents for transfer to optical imaging **(Objective 6, 9)**
- Analyze and evaluate potential replacements for the J.D. Edwards financial management system **(Objective 3, 9)**

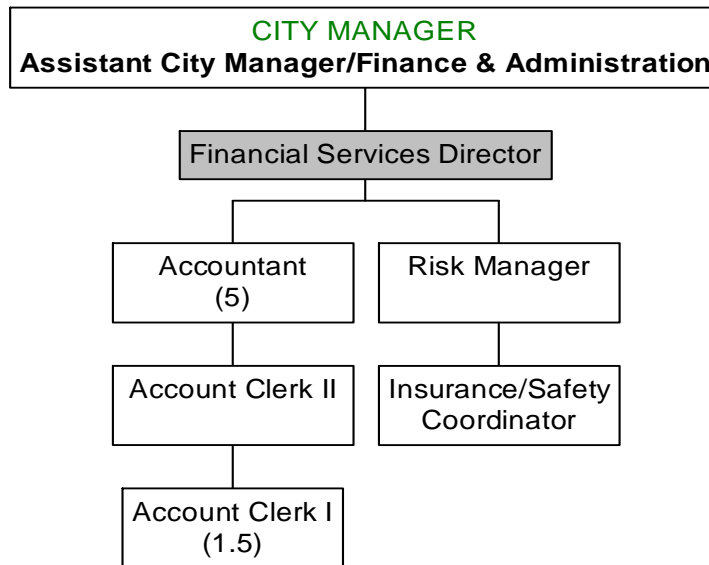
\*See the list of objectives established by City Council in the **City-wide Action Plan** on pages 14 and 15.

	Performance Indicators	2005/06 Actual	2006/07 Projected	2006/07 Budget	2007/08 Budget
Output	▪ Payroll Checks/Direct Deposits	22,860	24,116	23,000	24,000
	▪ General Fund Invoices	2,219	2,200	1,800	2,200
	▪ Insurance Certificates Approved	352	378	350	380
	▪ Accounts Payable Checks	13,862	13,980	14,000	14,000
	▪ Retiree Checks/Direct Deposits	3,010	3,318	3,400	3,400
	▪ Surety Bonds Approved	24	15	25	25
Efficiency	▪ GFOA Certificate of Achievement Awards	9	10	10	11
	▪ Administration of Federal Grant Expenditures	\$1,034,772	\$500,000	\$1,000,000	\$1,000,000
	▪ Workers' Comp Claims Per 100 Employees	9	9	8	8
	▪ Liability Claims Processed	124	102	140	140
	▪ Safety Training Programs Conducted	20	15	18	18
	▪ Hospitalization Insurance Change Transactions	307	525	270	500





**Organizational Chart**



Staff Summary	Approved 2005/06	Approved 2006/07	Recommended 2007/08
Financial Services Director	1	1	1
Account Clerk I	1.5	1.5	1.5
Account Clerk II	1	1	1
Accountant	5	5	5
Insurance/Safety Coordinator	1	1	1
Risk Manager	1	1	1
<b>Total Department</b>	<b>10.5</b>	<b>10.5</b>	<b>10.5</b>



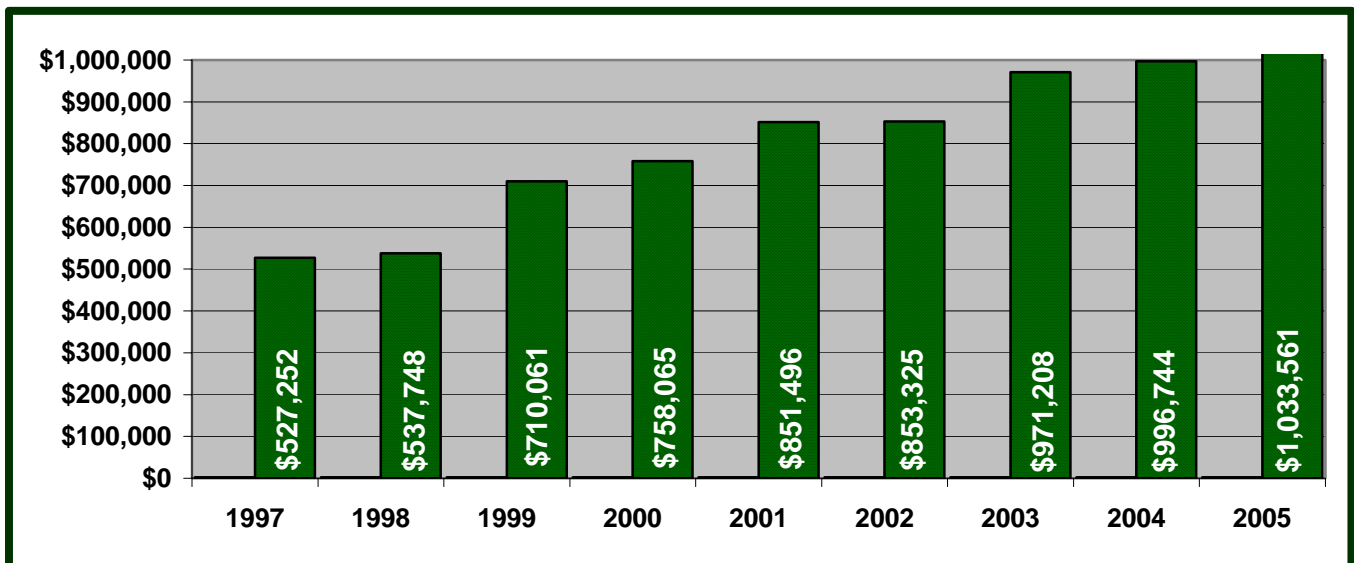
## Summary of Budget Changes

### Significant Notes – 2007/08 Budget Compared to 2006/07 Budget

**Personal Services** increased by \$47,290 or 4.7% due to wage and hospitalization increases.

**Supplies** decreased by \$1,800 or 11.0% due to postage charges for retiree checks transferring to the **Retirement System Fund**, while **Other Charges/Services** increased by \$5,770 or 12.6% with the initiation of the Employee Wellness Program.

### Operating Budget History

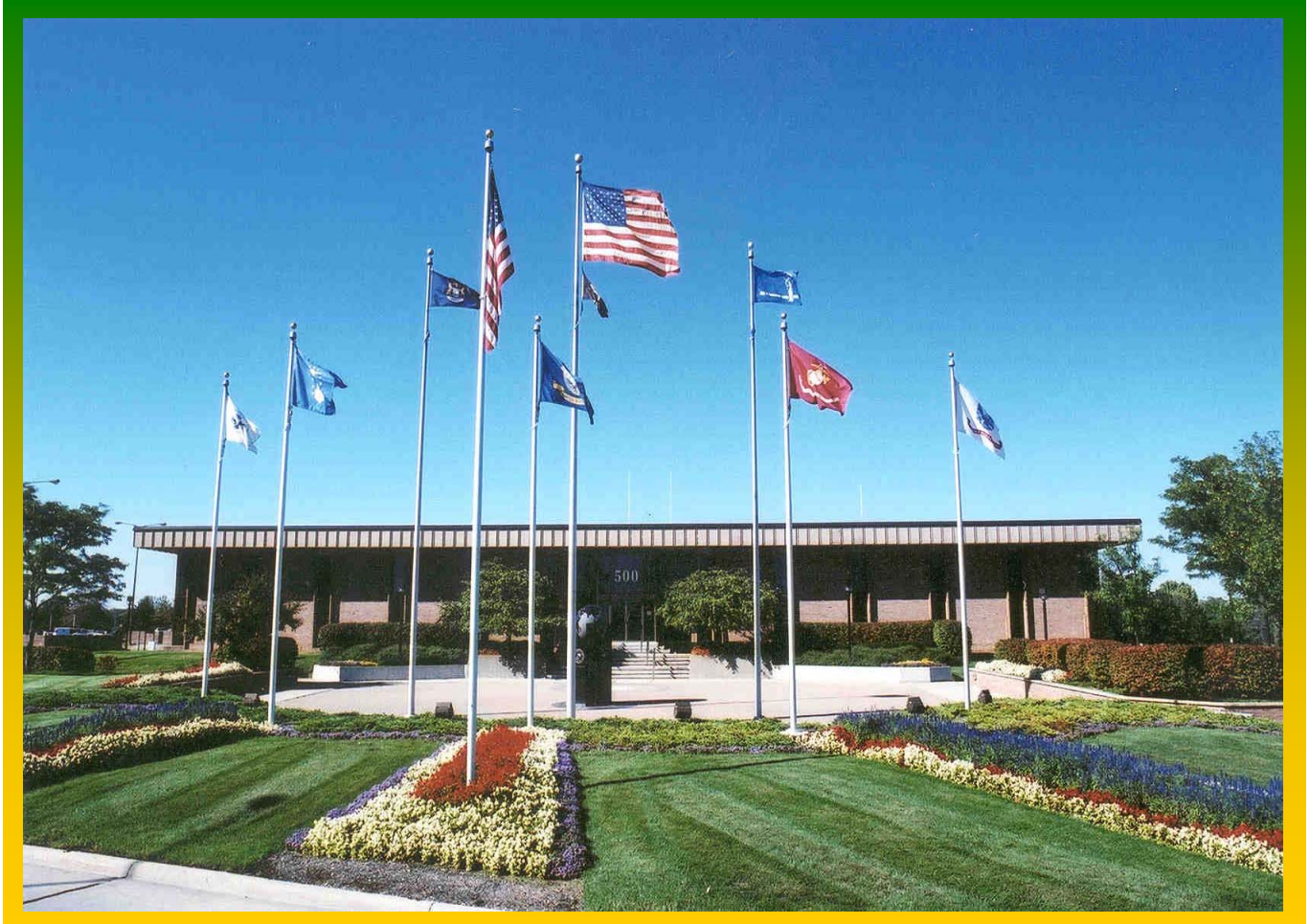






2007/08 Budget

City Assessor's Office



City Assessor ..... *Leger (Nino) Licari*





City Assessor's Office  
2007/08 Budget

Department at a Glance

Funding Level Summary	2004/05 Actual	2005/06 Actual	Estimated 2006/07 Budget	2006/07 Budget	2007/08 Budget	% of Change
City Assessor's Office	\$812,720	\$833,078	\$896,830	\$914,250	\$960,050	5.0%
Board of Review	1,253	1,237	1,600	1,600	1,600	0%
<b>Total Department</b>	<b>\$813,973</b>	<b>\$834,315</b>	<b>\$898,430</b>	<b>\$915,850</b>	<b>\$961,650</b>	<b>5.0%</b>
Personal Services	\$700,745	\$719,476	\$776,770	\$792,680	\$837,520	5.7%
Supplies	19,498	16,995	19,400	21,000	21,000	0%
Other Services/Charges	93,730	97,844	102,260	102,170	103,130	0.9%
<b>Total Department</b>	<b>\$813,973</b>	<b>\$834,315</b>	<b>\$898,430</b>	<b>\$915,850</b>	<b>\$961,650</b>	<b>5.0%</b>

Personnel Summary	2004/05		2005/06		2006/07		2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
City Assessor's Office	8	2	8	2	8	2	8	2
<b>Total Department</b>	<b>8</b>	<b>2</b>	<b>8</b>	<b>2</b>	<b>8</b>	<b>2</b>	<b>8</b>	<b>2</b>



## Mission and Service Statements

### Mission Statement

The mission of the City Assessor's Office is to accurately inventory and appraise every parcel of property in the City of Troy in order to fairly distribute tax burden, which supports the cost of government.

### Service Statement

The City Assessor's Office assesses all real and personal property within the city of Troy. As mandated by the State of Michigan Constitution, all property must be assessed at 50% of its market value. The first function of the process involves an accurate inventory of all of this property, which requires that the City Assessor's Office be able to legally describe all real property, whether it be a "metes and bounds" (engineered survey) or a platted lot (subdivision) description. As a function of this process, the City Assessor's Office handles all combinations, splits, corrections and any other description changes that may be requested by an owner of a property.

The City Assessor's Office ensures that any description changes meet local ordinances with the assistance of the Building Inspection and Planning Departments.

These changes must also conform to the Land Division Act. The City Assessor's Office makes sure the correct owner of all property is recorded with that property. This is accomplished through examination of deeds, and property transfer affidavits. These two items are also used to assist in the assessment of property.

The City Assessor's Office is responsible for the special assessment rolls, which ensure equitable disbursement of the cost of infrastructure improvements to all benefited parties. The City Assessor's Office administers the principal residence exemption and property transfer affidavit programs mandated by the changes brought about by Proposal "A" of 1994. The City Assessor's Office is responsible for a combined total 2006 state equalized valuation that will top \$6.49 billion, second only to Detroit in the state of Michigan.

### Did You Know?

- Of all the counties in the state, Troy's state equalized value would rank 13<sup>th</sup> if it were a county by itself.





## Performance Objectives

### Objectives\*

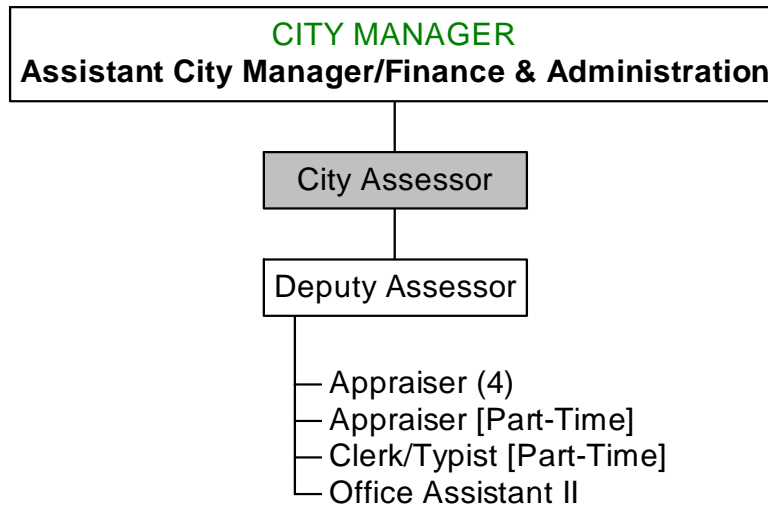
- Fairly and equitably spread the tax liability amongst property owners by achieving a 50% ratio of assessment to market value, with a 1.00 County and State equalization factor **(Objective 9)**
- Ensure the market value adjustments are accurate within subdivisions by analyzing all sales data to determine whether it is included in the sales study **(Objective 9)**
- Make available electronically to the public any assessment data legally allowed **(Objective 1, 6)**

\*See the list of objectives established by City Council in the **City-wide Action Plan** on pages 14 and 15.

	Performance Indicators	2005/06 Actual	2006/07 Projected	2006/07 Budget	2007/08 Budget
Output	Commercial and Industrial Appraisals	400	300	300	300
	Residential Appraisals	1,500	1,800	1,800	1,500
	Personal Property Audits	275	300	300	300
	Principal Residence Exemptions	2,820	3,000	3,000	3,000
	Transfer Affidavits and Deed Processing	8,000	8,000	8,000	6,000
	Property Description Changes	670	500	500	500
	Re-inspections	1,250	1,500	1,500	1,500
	Small Claims Tribunal Appeals	28	40	40	75
	Full Tribunal Appeals	49	50	50	60
Efficiency	Sales Ratio	50%	50%	50%	50%
	Equalization Factor	1.00	1.00	1.00	1.00
	Budget Cost per Parcel	25.77	26.50	26.50	26.50
	Assessing Budget % of General Fund	1.5%	1.4%	1.4%	1.5%



City Assessor's Office  
2007/08 Budget  
**Organizational Chart**



Staff Summary	Approved 2005/06	Approved 2006/07	Recommended 2007/08
City Assessor	1	1	1
Deputy Assessor	1	1	1
Appraiser	4	4	4
Appraiser (Part-Time)	1	1	1
Clerk/Typist	2	2	0
Clerk/Typist (Part-Time)	1	1	1
Office Assistant II	0	0	2
<b>Total Department</b>	<b>10</b>	<b>10</b>	<b>10</b>

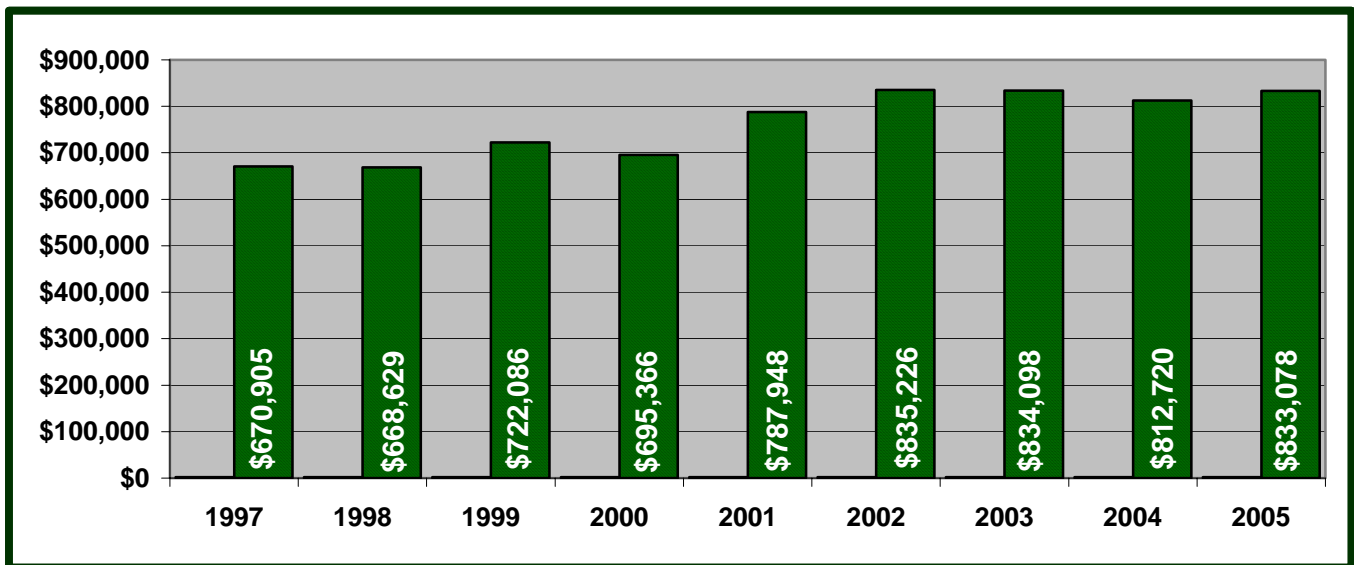


## Summary of Budget Changes

### Significant Notes – 2007/08 Budget Compared to 2006/07 Budget

The increase in **Personal Services** is attributable to the normal wage increases, plus re-classification of two Clerk/Typists to the title of Office Assistant II.

### Operating Budget History

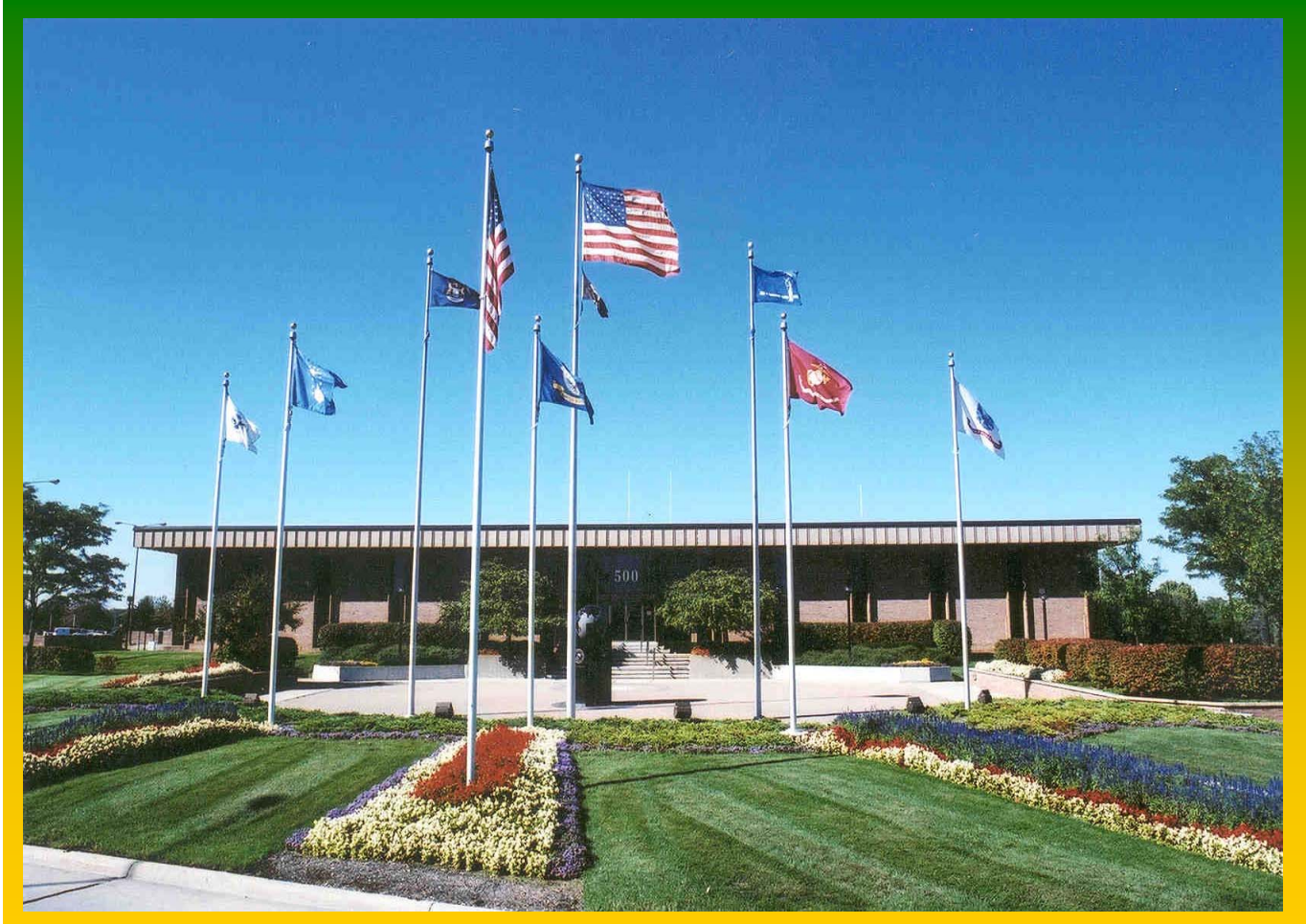






2007/08 Budget

**City Clerk's Office/Elections**



City Clerk ..... *Tonni L. Bartholomew*





# City Clerk's Office/Elections 2007/08 Budget

## Department at a Glance

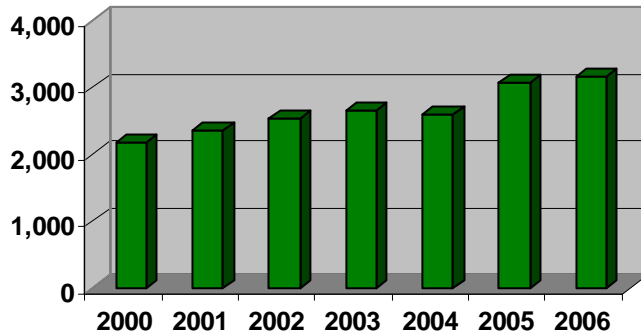
Funding Level Summary	2004/05 Actual	2005/06 Actual	Estimated 2006/07 Budget	2006/07 Budget	2007/08 Budget	% of Change
City Clerk's Office	\$424,220	\$418,771	\$455,070	\$429,190	\$480,090	11.9%
Elections	229,344	218,456	272,900	279,620	300,080	7.3%
<b>Total Department</b>	<b>\$653,564</b>	<b>\$637,227</b>	<b>\$727,970</b>	<b>\$708,810</b>	<b>\$780,170</b>	<b>10.1%</b>
Personal Services	\$553,019	\$530,906	\$600,060	\$582,130	\$619,390	6.4%
Supplies	31,201	36,139	34,990	34,990	55,490	58.6%
Other Services/Charges	69,344	70,182	92,920	91,690	105,290	14.8%
<b>Total Department</b>	<b>\$653,564</b>	<b>\$637,227</b>	<b>\$727,970</b>	<b>\$708,810</b>	<b>\$780,170</b>	<b>10.1%</b>

Personnel Summary	2004/05		2005/06		2006/07		2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
City Clerk's Office	6	2	6	2	6	2	6	2
<b>Total Department</b>	<b>6</b>	<b>2</b>	<b>6</b>	<b>2</b>	<b>6</b>	<b>2</b>	<b>6</b>	<b>2</b>



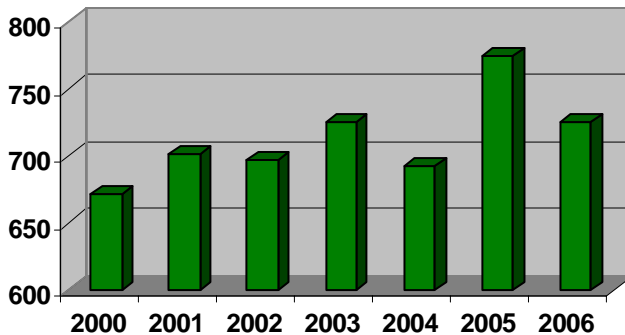
## Key Departmental Trends

Birth Registrations



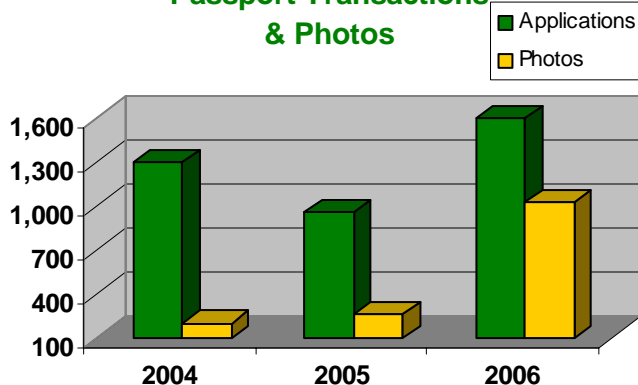
Birth registrations continue to remain steady due to normal outside influences affecting birth rates.

Death Certificates



The filing of death certificates is stable and expected to remain constant for the 2007/08 budget year.

Passport Transactions  
& Photos

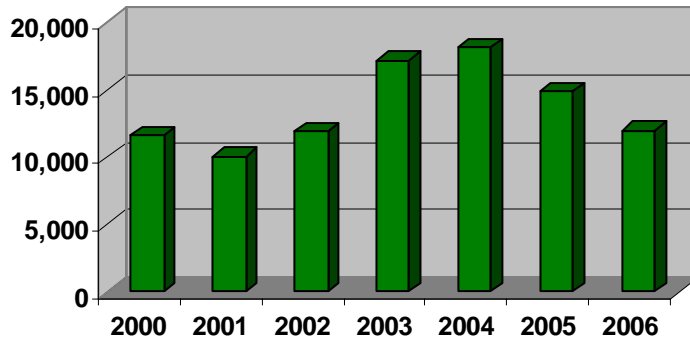


Passport transactions increased dramatically in 2006 and are expected to continually increase due to federal mandates taking effect in 2008.



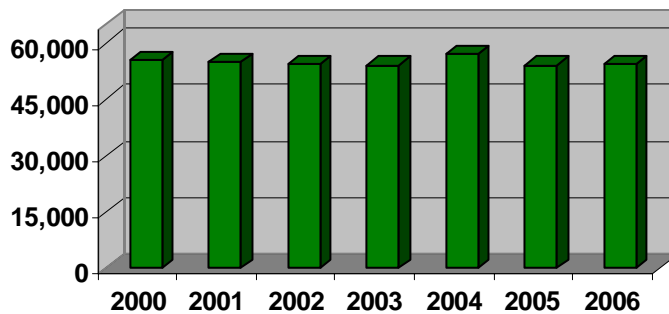
## Key Departmental Trends, continued

Voter Transactions



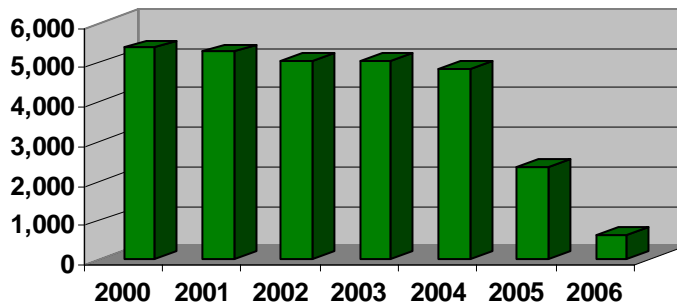
The steady increase or decrease in voter transactions coincides with City elections. Transaction trends are directly affected the same and prior years of presidential and gubernatorial elections.

Voter Registrations



Elections in 2006 were comprised of local and state elections only, causing voter registrations to remain consistent with voter registration trends for those types of elections.

Dog Licenses



The decrease reflected in the 2006 dog license figures is expected due to the complete implementation of a 3-year dog license program adopted in 2004.



## Mission and Service Statements

### Mission Statement

The mission of the City Clerk's Office is to expeditiously provide accurate and courteous response to all requests for service or information, and to be sensitive to the individual needs of citizens.

### Service Statement

The City Clerk's Office prepares electronic agendas and records minutes for regular City Council meetings. As the official custodian of the records the City Clerk's Office archives original minutes of all City Council meetings and their boards and committees, as well as preserves the City's official documents and permanent records such as the City's Code of Ordinances and City Charter.

The City Clerk's Office accepts applications from citizens who are interested in serving on boards and commissions on behalf of City Council and maintains an updated roster of applicants. The department reports all vacancies as they occur to City Council in accordance with strict guidelines established by state statutes, the City Charter and/or City Code, or Council resolution.

The City Clerk's Office administers all elections in the City of Troy to ensure that the integrity of the election process is upheld and that election procedure complies with state and federal election laws and guidelines.

The City Clerk's Office receives, processes, and files permanent birth and death records for all events occurring within the boundaries of Troy. Arrangements for burial in City-maintained cemeteries are scheduled through the City Clerk's Office. Burial lots are sold to citizens on a waiting list maintained by the department.

The City Clerk's Office processes licenses for the following: dogs; going-out-of-business sales; Christmas tree lots; amusement places and devices; taxicabs and drivers; limousines and drivers; massages; pet shops; peddlers; special events; sidewalk sales; and transient merchants. Petitions, lawsuits, subpoenas, and requests filed under the Freedom of Information Act (FOIA) are received and processed by the City Clerk's Office.

The City Clerk's Office accepts passport applications in addition to offering passport photo services. All completed applications, with the appropriate documentation and fees, are forwarded to the Chicago Passport Agency for issuance.

### Did You Know?

- There are 3 elections scheduled during the 2007/08 budget year: 1) November general election; 2) February special election; and 3) May regular election.
- The Clerk's Office executed 2,031 passport applications during 2006; a 112% increase over last year.



# City Clerk's Office/Elections 2007/08 Budget

## Performance Objectives

### Objectives\*

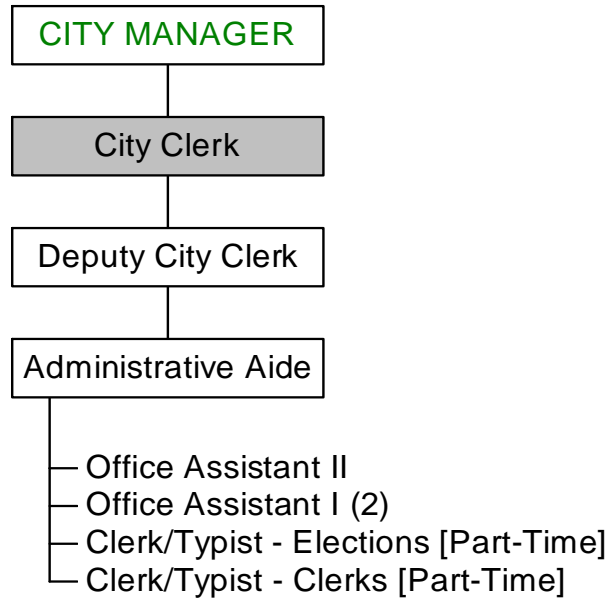
- Expand document imaging for City Council meeting minutes and agenda packets; birth and death records; and all public records preserved by the City Clerk's Office **(Objective 6)**
- Evaluate current polling locations and relocate and/or merge precincts to better serve electors while decreasing per voter cost **(Objective 3, 9)**
- Promote convenient and efficient passport services offered in anticipation of the travel initiative requirements mandated by the U.S. Department of State **(Objective 3)**
- Evaluate City of Troy documents and forms used by the public to assure professional quality and strict adherence to statutes, the Charter, and ordinances **(Objective 1, 3)**

\*See the list of objectives established by City Council in the **City-wide Action Plan** on pages 14 and 15.

	Performance Indicators	2005/06 Actual	2006/07 Projected	2006/07 Budget	2007/08 Budget
Output	Birth Certificates Issued	3,170	3,300	3,500	3,500
	Death Certificates Issued	730	740	760	760
	Registered Voters	53,840	54,250	55,000	54,000
	Voter Transactions	14,930	10,000	25,000	12,000
	Dog Licenses Issued	640	680	1,700	700
	Taxi Cab Licenses Issued	50	50	100	50
	Miscellaneous Licenses Issued	140	150	220	180
	Passport Applications Received	2,040	2,200	1,500	2,500
	Passport Photos	1,030	1,100	800	1,500
	Duplicating Room - Copies Made	800,900	800,000	600,000	800,000
	Business Cards Printed	200	200	150	200
	Files Imaged	9,150	9,200	100,000	10,000
	Code Amendments Processed	20	20	30	20
	Boards & Committees Appointments	70	70	120	70
	Oaths of Office	80	80	90	80
Efficiency	% of Registered Voters the Voted in the November Election	17%	49%	25%	25%
	% of Precincts Consolidated	60%	13%	25%	45%
	% of Absentee Voter Turnout	8%	14%	12%	12%



City Clerk's Office/Elections  
2007/08 Budget  
**Organizational Chart**



Staff Summary	Approved 2005/06	Approved 2006/07	Recommended 2007/08
City Clerk	1	1	1
Deputy City Clerk	1	1	1
Administrative Aide	0	0	1
Clerk/Typist – Elections [Part-Time]	1	1	1
Clerk/Typist – Clerks [Part-Time]	1	1	1
Office Assistant I	3	3	2
Office Assistant II	1	1	1
<b>Total Department</b>	<b>8</b>	<b>8</b>	<b>8</b>



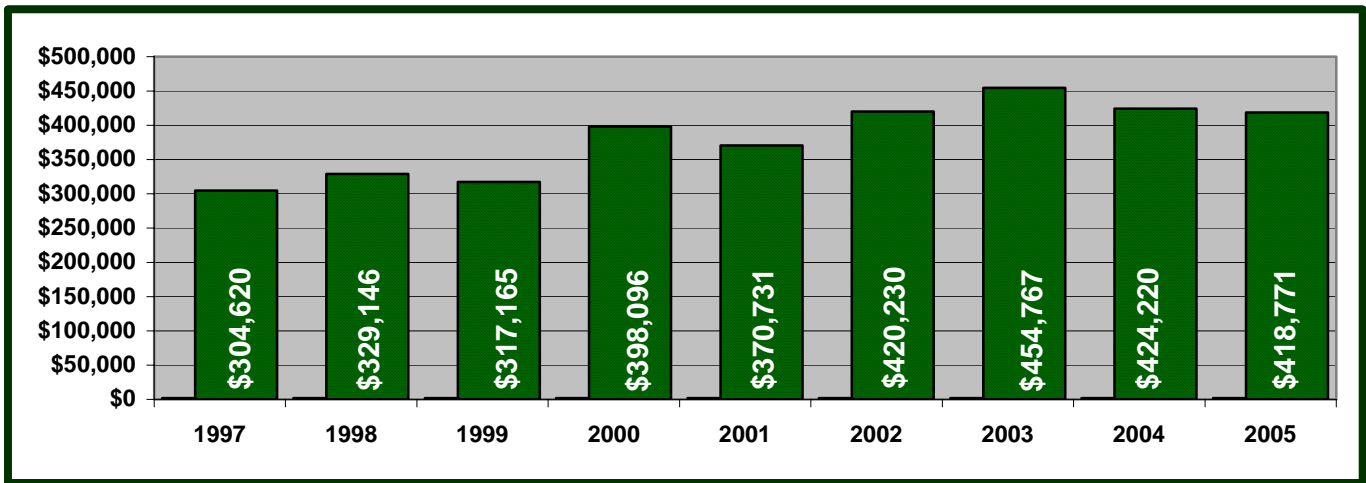
## City Clerk's Office/Elections 2007/08 Budget

### Summary of Budget Changes

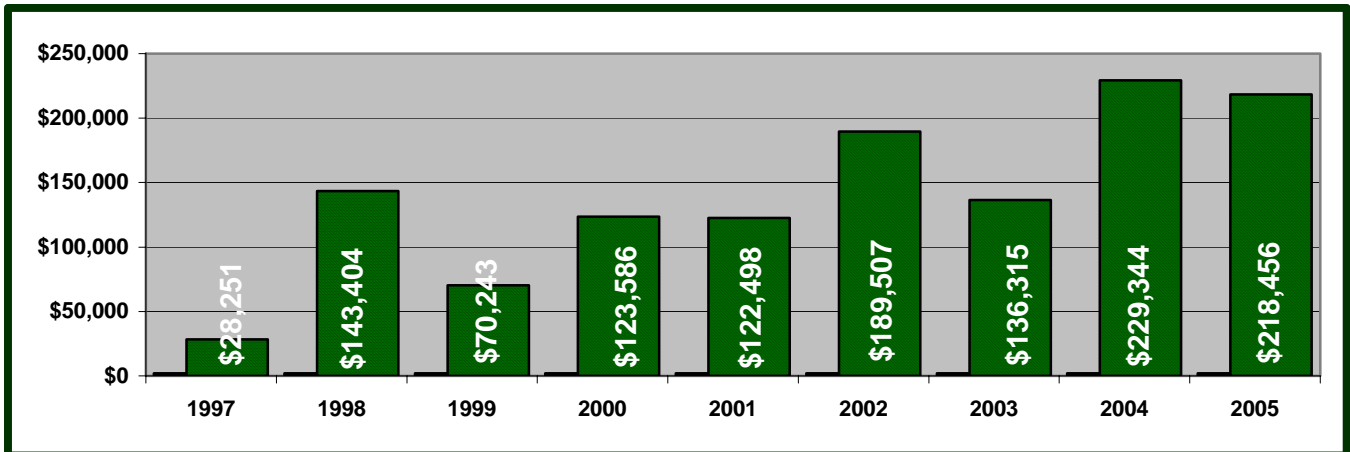
#### Significant Notes – 2007/08 Budget Compared To 2006/07 Budget

Election **Supplies** increased by \$16,000 due to pre-ordering the November 2008 supplies that can be assembled by poll workers during 2007.

#### Operating Budget History - City Clerk's Office



#### Operating Budget History - Elections









2007/08 Budget

**Community Affairs**



Community Affairs Director ..... *Cynthia Stewart*







# Community Affairs 2007/08 Budget

## Department at a Glance

Funding Level Summary	2004/05 Actual	2005/06 Actual	Estimated 2006/07 Budget	2006/07 Budget	2007/08 Budget	% of Change
Community Affairs	\$571,253	\$576,906	\$582,490	\$596,900	\$608,670	2.0%
<b>Total Department</b>	<b>\$571,253</b>	<b>\$576,906</b>	<b>\$582,490</b>	<b>\$596,900</b>	<b>\$608,670</b>	<b>2.0%</b>
Personal Services	\$346,832	\$341,445	\$356,820	\$369,230	\$380,940	3.2%
Supplies	45,842	49,220	53,000	55,000	54,500	-0.9%
Other Services/Charges	178,579	186,241	172,670	172,670	173,230	0.3%
<b>Total Department</b>	<b>\$571,253</b>	<b>\$576,906</b>	<b>\$582,490</b>	<b>\$596,900</b>	<b>\$608,670</b>	<b>2.0%</b>

Personnel Summary	2004/05		2005/06		2006/07		2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Community Affairs	3	6	3	6	3	6	3	6
<b>Total Department</b>	<b>3</b>	<b>6</b>	<b>3</b>	<b>6</b>	<b>3</b>	<b>6</b>	<b>3</b>	<b>6</b>



## Mission and Service Statements

### Mission Statement

The Community Affairs Department strives to increase community awareness and involvement in programs, services and community events by effectively and professionally communicating with our citizens.

### Service Statement

The communication methods utilized by Community Affairs include the quarterly Troy Today newsletter; "Spotlight on Troy" (weekly community news); annual calendar which includes the Popular Annual Financial Report (PAFR); website; cable television programs; public service announcements; City services brochures; informational bulletins; City service directory; press releases; and information packets for new residents. Community Affairs coordinates photography of City services, events and activities year-round for use in all publications; the website; and displays at the Community Center and City Hall. We continue to tape historical programs spotlighting Troy residents and business owners.

Community Affairs helps the Information Technology Department to maintain and update the City's website, [www.ci.troy.mi.us](http://www.ci.troy.mi.us). Hotlinks on the home page include City of Troy employment opportunities; current bids; millage rates; tax bills; press releases; electronic water bill payment plan; and community guide. The website also contains City Council information (meeting dates, agendas and minutes); applications;

agendas and minutes for City boards and committees; construction projects; maps; and frequently asked questions and answers.

Cable television services are coordinated through Community Affairs. City Council meetings are aired live as well as taped and cablecast on a regular basis each week.

Community Affairs coordinates special events throughout the year: the Martin Luther King, Jr. Day "Celebration of Freedom"; 3<sup>rd</sup> grade student tours; a community picnic; holiday tree lighting; Veterans Day and Memorial Day ceremonies; Citizens Academy; and informational and educational workshops for residents.

Community Affairs serves as liaison to community groups and boards and committees including Troy Daze, Troy Activities Coordinating Team (TACT), the Martin Luther King, Jr. (MLK) Committee with Troy School District, the Inter-governmental Cable Communications Authority (ICCA), the Cable Advisory Committee and Ethnic Issues Advisory Board.

### Did You Know?

- Community Affairs welcomes approximately 1,000 new residents to Troy each year from over 15 countries and 30 states with informational welcome packets.



## Performance Objectives

### Objectives\*

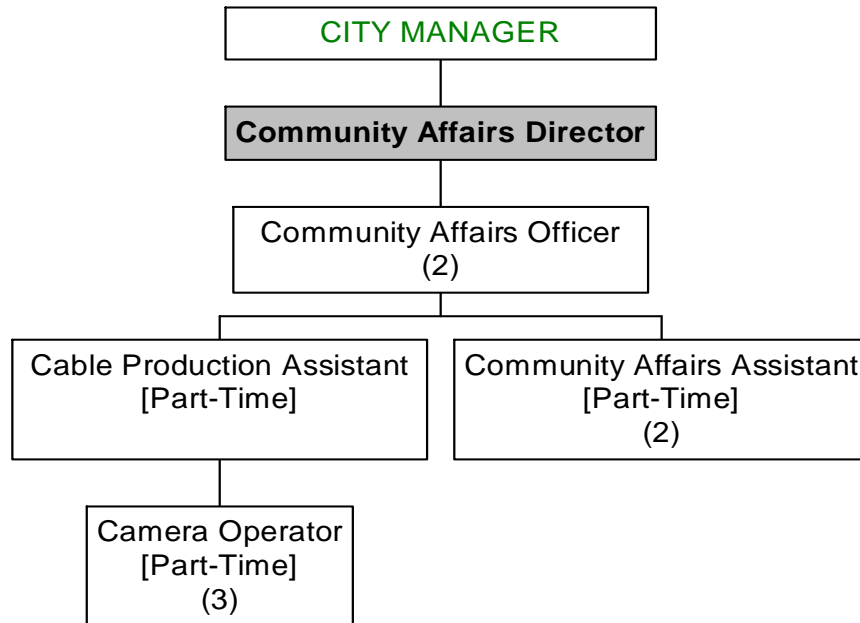
- Develop promotional materials (via print and cable productions) encouraging reinvestment and redevelopment of both residential and commercial properties to maintain Troy's excellent quality of life **(Objective 1, 2, 3, 4, 8, 11)**
- Increase volume of citizen feedback through Troy Today surveys, water bill surveys, and the City website as a tool for evaluating and improving existing City services while establishing priorities for our future vision **(Objective 1, 2, 3, 4)**
- Increase citizen participation in existing programs and network to incorporate more community/business partnerships into these programs **(Objective 1, 2, 3, 10, 11)**
- Implement expanded citizen access to information and forms on the web site **(Objective 1, 2, 3, 4, 6)**

\*See the list of objectives established by City Council in the **City-wide Action Plan** on pages 14 and 15.

	Performance Indicators	2005/06 Actual	2006/07 Projected	2006/07 Budget	2007/08 Budget
Output	▪ Press Releases	425	450	465	470
	▪ New Resident Packets Distributed	800	950	1,039	1,045
	▪ Cable Productions	110	125	135	140
	▪ Brochures and Publications Produced	30	35	40	42
	▪ City Council and Board Meetings Taped	100	120	125	127
	▪ Proclamations Written	65	72	75	82
	▪ Email Requests	2,000	2,300	2,500	2,575
	▪ Third Grade School Tours	550	600	600	620
	▪ Beautification Awards Presented (Garden and Holiday)	90	100	105	110
	▪ Attendance at Major Events	100,250	101,000	101,750	102,225
	▪ City Services Report Cards Received	2,500	2,700	3,000	3,200
Efficiency	▪ % Homes/Businesses Receiving City Calendar/Annual Report and Troy Today	100%	100%	100%	100%
	▪ % of Citizen Inquiries Resolved within 48 Hours	98%	99%	99%	99%



## Organizational Chart



Staff Summary	Approved 2005/06	Approved 2006/07	Recommended 2007/08
Community Affairs Director	1	1	1
Cable Production Assistant (Part-Time)	1	1	1
Camera Operators (Part-Time)	3	3	3
Community Affairs Assistant (Part-Time)	2	2	2
Community Affairs Officer	2	2	2
<b>Total Department</b>	<b>9</b>	<b>9</b>	<b>9</b>



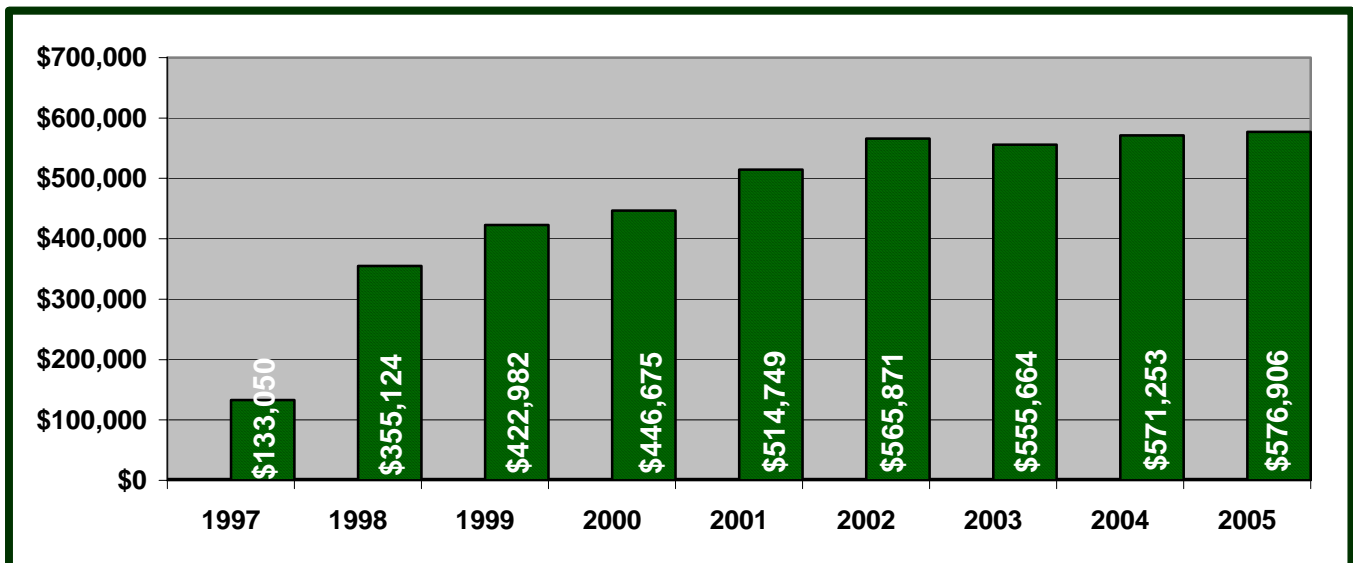
## Summary of Budget Changes

### Significant Notes – 2007/08 Budget Compared to 2006/07 Budget

The **Capital Outlay** budget contains funding for the following cable initiatives:

- A Leightonix Nexus unit to replace our old playback system (\$13,000), which is showing major wear and tear from constant use. This is essential in order to playback all of WTRY's programming.
- Complete rewiring of the cable production system (playback, production and editing systems and dubbing rack) (\$12,000). This system is over 12 years old and many components are showing major wear and tear from daily use.
- New monitors for the cable playback system and dubbing racks to replace ones that are over 12-15 years old (\$5,000).
- New Panasonic controller to replace our broken camera hub (\$5,000). This will run all 5 remote cameras in the Council Board Room and Lower Level Conference Room.

### Operating Budget History









2007/08 Budget

**Human Resources**



Human Resources Director ..... *Peggy E. Sears*





## Functional Organizational Chart

### Human Resources

- Recruits full and part-time staff, summer employees and contracted service employees
- Develops and administers classification plans and compensation schedules
- Monitors employee performance evaluation program
- Conducts job evaluations and salary and benefit surveys
- Publishes and maintains employee handbooks
- Maintains employee personnel records
- Administers tuition reimbursement, work-related travel reimbursement, education bonus and bi-annual physical exam programs
- Assures compliance with labor and employment laws (such as Family Medical Leave Act, Americans with Disabilities Act, Fair Labor Standards Act)
- Complies with EEOC reporting requirements for EEOC purposes and grant applications
- Maintains Job Hotline and Job Openings link on City website

### General

- Prepares and administers department budget
- Recommends and implements administrative policies
- Coordinates and evaluates activities of department personnel
- Provides support services to the emergency operations center

### Labor Relations

- Coordinates and participates in labor contract negotiations for five bargaining units
- Performs grievance administration for five union contracts
- Advises employees and supervisors on contract administration and personnel files
- Publishes and maintains collective bargaining agreements
- Represents employer in grievance and Act 312 arbitration hearings, Personnel Board and Act 78 Commission meetings, Michigan Employment Relations Commission hearings and Unemployment Compensation appeals



# Human Resources 2007/08 Budget

## Department at a Glance

Funding Level Summary	2004/05 Actual	2005/06 Actual	Estimated 2006/07 Budget	2006/07 Budget	2007/08 Budget	% of Change
Human Resources	\$535,722	\$525,286	\$577,590	\$573,180	\$595,520	3.9%
<b>Total Department</b>	<b>\$535,722</b>	<b>\$525,286</b>	<b>\$577,590</b>	<b>\$573,180</b>	<b>\$595,520</b>	<b>3.9%</b>
Personal Services	\$424,724	\$410,095	\$463,020	\$458,520	\$485,070	5.8%
Supplies	5,835	6,106	5,700	5,800	5,800	0%
Other Services/Charges	105,163	109,085	108,870	108,860	104,650	-3.9%
<b>Total Department</b>	<b>\$535,722</b>	<b>\$525,286</b>	<b>\$577,590</b>	<b>\$573,180</b>	<b>\$595,520</b>	<b>3.9%</b>

Personnel Summary	2004/05		2005/06		2006/07		2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Human Resources	4	1	4	1	4	1	4	1
<b>Total Department</b>	<b>4</b>	<b>1</b>	<b>4</b>	<b>1</b>	<b>4</b>	<b>1</b>	<b>4</b>	<b>1</b>



## Mission and Service Statements

### Mission Statement

The Human Resources Department is dedicated to providing quality human resources and labor relations services to the employees and operating departments of the City of Troy.

### Service Statement

The Human Resources Department provides support service and consultation in the areas of recruitment, salary administration, employee and labor relations, employee education and development, performance evaluations, collective bargaining and contract administration, personnel records maintenance, and other personnel related issues. Policies and procedures are in place to ensure consistent practices are followed and to monitor compliance with State and Federal labor laws. The Human Resources Department provides shelter and welfare support services to emergency workers when the Emergency Operations Center is operational.

Services to departments and employees are enhanced with the use of an integrated financial management software program, JD Edwards.

The Human Resources Department is responsible for electronic maintenance of salary schedules and employee records.

Additional services provided by the Human Resources Department include maintenance and publication of employee handbooks, personnel rules and regulations and collective bargaining agreements, and assisting in marketing the City of Troy as an Equal Opportunity Employer through recruiting efforts and by participation in career fairs.

### Did You Know?

- The email subscription service on the City's website offers the option of automatic notification when new job openings are posted.
- The full-time employee turnover rate (excluding retirements) for fiscal year 2005/06 was 2.2%.
- The turnover rate, including retirements, was 5.0% (compared to 8.2% nationally for the government sector).
- Effective July 1, 2007, the State of Michigan minimum wage is \$7.15 per hour (up from \$6.95 per hour in October, 2006).
- In 2006, 49 employees were recognized for 10 or more years of service.



## Performance Objectives

### Objectives\*

- Negotiate and implement new collective bargaining agreement for MAP unit representing clerical and non-sworn police personnel **(Objective 1, 4)**
- Design new employee orientation and training program in coordination with the Risk Management, Community Affairs and IT Departments **(Objective 3, 4)**
- Continue process of training employees and supervisors on the prevention of discrimination and sexual harassment **(Objective 3, 4)**
- Expand use of technology in recruiting efforts **(Objective 1, 3, 4, 6)**

\*See the list of objectives established by City Council in the **City-wide Action Plan** on pages 14 and 15.

	Performance Indicators	2005/06 Actual	2006/07 Projected	2006/07 Budget	2007/08 Budget
Output	▪ Job postings (Full-Time)	17	30	25	20
	▪ Job postings (Part-Time)	22	15	30	20
	▪ Employees Hired (Full- and Part-Time)	12/410	10/400	10/400	15/400
	▪ Applications Processed	1,750	1,700	1,500	1,600
	▪ Separations (Full-Time, excluding retirements)	10	5	10	10
	▪ Separations (Part-Time)	320	400	400	400
	▪ Drivers License Checks Processed	982	750	700	800
	▪ Reclassification Requests Reviewed	1	5	5	5
	▪ Labor Contracts Settled	3	1	1	2
	▪ Promotions/Transfers Processed	15	20	20	20
	▪ Policies/Procedures Developed/ Revised	4	6	5	6
	▪ Job Descriptions Updated/Developed	6	12	10	12

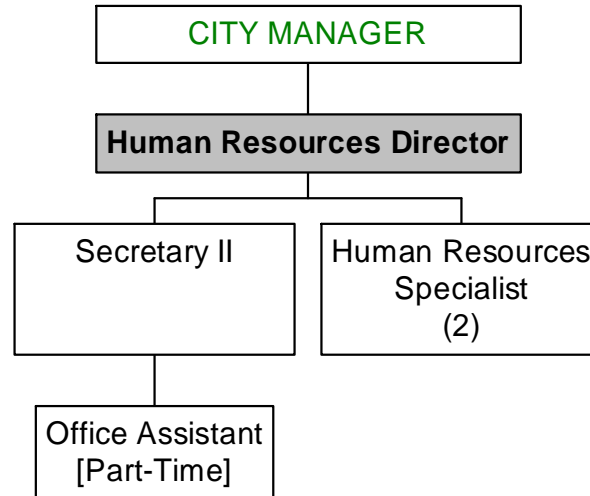


**Performance Objectives, continued**

	Performance Indicators	2005/06	2006/07	2006/07	2007/08
		Actual	Projected	Budget	Budget
Efficiency	▪ Average Number of Work Days to Complete Internal Recruitment	29	35	30	30
	▪ Average Number of Work Days to Complete External Recruitment	53	46	50	50
	▪ % of Job Applications Received Through Website	67%	75%	65%	75%
	▪ Cost to Recruit and Hire Full-Time Employee	\$2,200	\$2,000	\$1,500	\$1,500
	▪ Grievances Filed	2	7	5	5
	▪ % of Grievances Resolved Before Arbitration	50%	30%	80%	75%
	▪ Total Full-Time Employees Per 1,000 Residents	5.3	5.2	5.5	5
	▪ Full-Time Employee Turnover Rate (Excluding retirements)	2.2	2.2	2	2
	▪ Discrimination Complaints Filed	2	2	0	0
	▪ % of Minorities in Workforce	5.8%	5%	2.5%	4%



## Organizational Chart



Staff Summary	Approved 2005/06	Approved 2006/07	Recommended 2007/08
Human Resources Director	1	1	1
Clerk/Typist [Part-Time]	1	1	0
Office Assistant [Part-Time]	0	0	1
Human Resources Specialist	2	2	2
Secretary II	1	1	1
<b>Total Department</b>	<b>5</b>	<b>5</b>	<b>5</b>



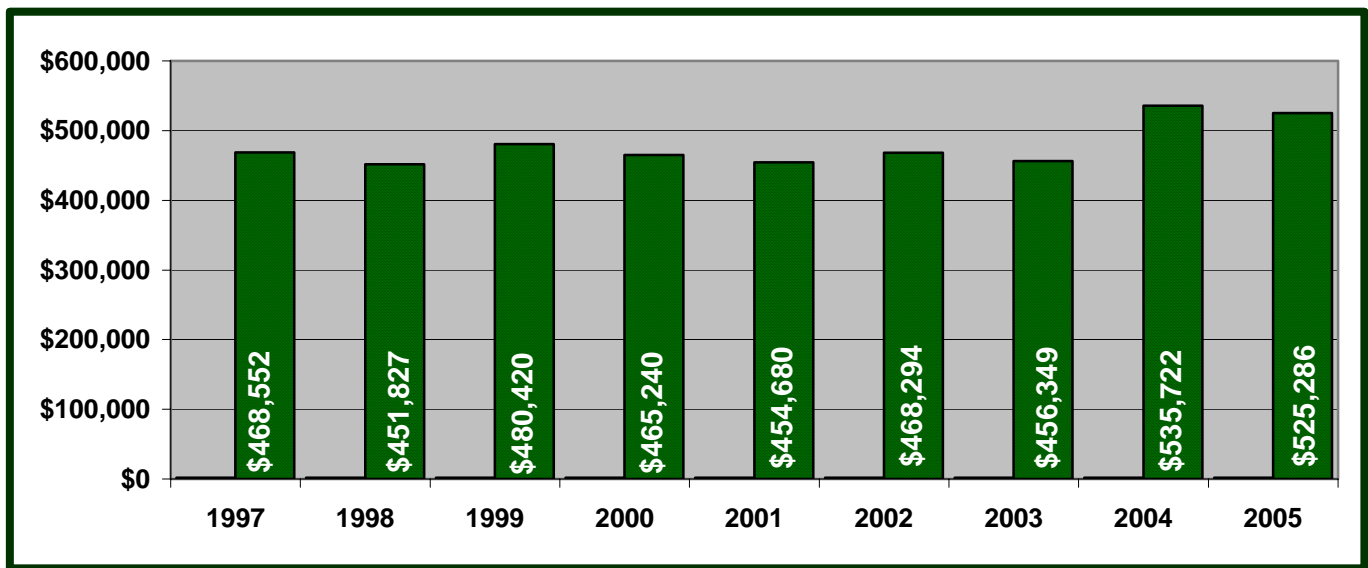


## Summary of Budget Changes

### Significant Notes – 2007/08 Budget Compared to 2006/07 Budget

While the incremental chargeback for **Computer Services** increased by 2.6% (\$70) per computer, the overall budget for this line item was reduced by over 14% (\$2,310) due to elimination of one computer.

### Operating Budget History







2007/08 Budget

**Purchasing**



Purchasing Director .....*Susan Leirstein*





# Purchasing 2007/08 Budget

## Department at a Glance

Funding Level Summary	2004/05 Actual	2005/06 Actual	Estimated 2006/07 Budget	2006/07 Budget	2007/08 Budget	% of Change
Purchasing Department	\$364,138	\$374,617	\$378,850	\$394,440	\$361,970	-8.2%
<b>Total Department</b>	<b>\$364,138</b>	<b>\$374,617</b>	<b>\$378,850</b>	<b>\$394,440</b>	<b>\$361,970</b>	<b>-8.2%</b>
Personal Services	\$345,754	\$353,538	\$356,730	\$373,320	\$339,570	-9.0%
Supplies	6,277	6,968	6,400	6,400	6,400	0%
Other Services/Charges	12,107	14,111	15,720	14,720	16,000	8.7%
<b>Total Department</b>	<b>\$364,138</b>	<b>\$374,617</b>	<b>\$378,850</b>	<b>\$394,440</b>	<b>\$361,970</b>	<b>-8.2%</b>

Personnel Summary	2004/05		2005/06		2006/07		2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Purchasing Department	3	1	3	1	3	1	3	1
<b>Total Department</b>	<b>3</b>	<b>1</b>	<b>3</b>	<b>1</b>	<b>3</b>	<b>1</b>	<b>3</b>	<b>1</b>



## Mission and Service Statements

### Mission Statement

The Purchasing Department ensures value for City of Troy departments by procuring goods and services at the lowest competitive price from responsible vendors meeting specifications.

### Service Statement

Troy is one of the founding members of the MITN (Michigan Intergovernmental Trade Network) Purchasing Cooperative (formerly the Tri-County Purchasing Cooperative). Since March 3, 2003, the Michigan Intergovernmental Trade Network (MITN) e-procurement website, established by the Cooperative, has been used by the City of Troy. Twenty-five other entities in addition to Troy use the site to provide vendor registration, auction services, posting of bids, quotations, requests for proposals, addenda, and awards, including tabulations. By establishing this centralized system, vendors now have a single point of contact and broader access to new business opportunities in our region.

Greater efficiency has been achieved for the participating agencies by reducing bid processing costs and creating more competition. Over 4,885 vendors have registered on the system since the date of inception. As of January 1, 2005, the MITN on-line auction website became operational. MITN auction sales for 2005/2006 and through January 2007 totaled \$15,146.85 and \$32,719.94 respectively and included well-used or obsolete items such as furniture, office equipment, vehicles, polling booths, fire equipment and computers.

### Did You Know?

- For the fourth year in a row Purchasing received the prestigious Achievement of Excellence in Procurement (AEP) award from the National Purchasing Institute. The AEP is awarded annually to organizations that demonstrate excellence by obtaining a minimum score on a rating of standardized criteria. The program is designed to measure innovation, professionalism, productivity, and leadership attributes of a procurement organization. The City of Troy is one of 72 entities nationwide to win the award 4 years in a row.



## Performance Objectives

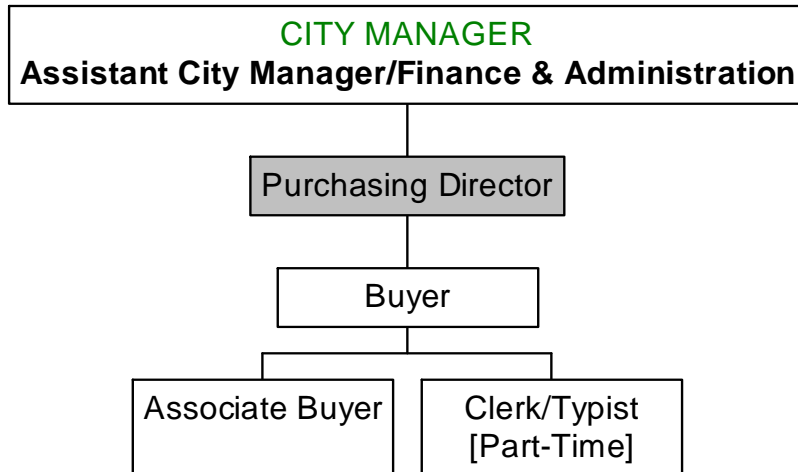
Objectives*	<ul style="list-style-type: none"> <li>As part of the E-procurement Initiative, implement a reverse auction and electronic bidding process in cooperation with the agencies that comprise the Michigan Intergovernmental Trade Network (MITN) <b>(Objective 6)</b></li> </ul>
	<ul style="list-style-type: none"> <li>Create a focus group among internal customers to review efficiencies in purchasing operations and provide recommendations on multiple purchasing issues <b>(Objective 3, 4, 9)</b></li> </ul>
	<ul style="list-style-type: none"> <li>Identify and coordinate purchasing forms and processes with implementation of the document imaging system <b>(Objective 1, 3, 6)</b></li> </ul>

\*See the list of objectives established by City Council in the **City-wide Action Plan** on pages 14 and 15.

	Performance Indicators	2005/06 Actual	2006/07 Projected	2006/07 Budget	2007/08 Budget
Output	<ul style="list-style-type: none"> <li>Average Number of Days from Bid Request to Award</li> </ul>	68 days	67 days	65 Days	65 days
	<ul style="list-style-type: none"> <li>Funds Generated from Out-of-Service City-owned Personal Property Auctioned</li> </ul>	\$269,078	\$150,000	\$100,000	\$100,000
	<ul style="list-style-type: none"> <li>Value of Goods and Services Purchased</li> </ul>	\$28.4 million	\$30 million	\$29 million	\$30 million
	<ul style="list-style-type: none"> <li>Value of Contracts Originated</li> </ul>	\$1.2 million	\$1.3 million	\$1.2 million	\$1.3 million
Efficiency	<ul style="list-style-type: none"> <li>Percentage of Awards without Dispute</li> </ul>	100%	100%	100%	100%
	<ul style="list-style-type: none"> <li>Purchasing Budget as a % of Total Goods and Services Purchased</li> </ul>	1.3%	1.3%	1.4%	1.3%
	<ul style="list-style-type: none"> <li>Total Purchases Monitored per Full-Time Employee</li> </ul>	\$9.4 million	\$9.7 million	\$9.7 million	\$9.7 million



## Organizational Chart



Staff Summary	Approved 2005/06	Approved 2006/07	Recommended 2007/08
Purchasing Director	1	1	1
Buyer	0	0	1
Associate Buyer	1	1	1
Clerk/Typist [Part-Time]	1	1	1
Purchasing Systems Administrator	1	1	0
<b>Total Department</b>	<b>4</b>	<b>4</b>	<b>4</b>



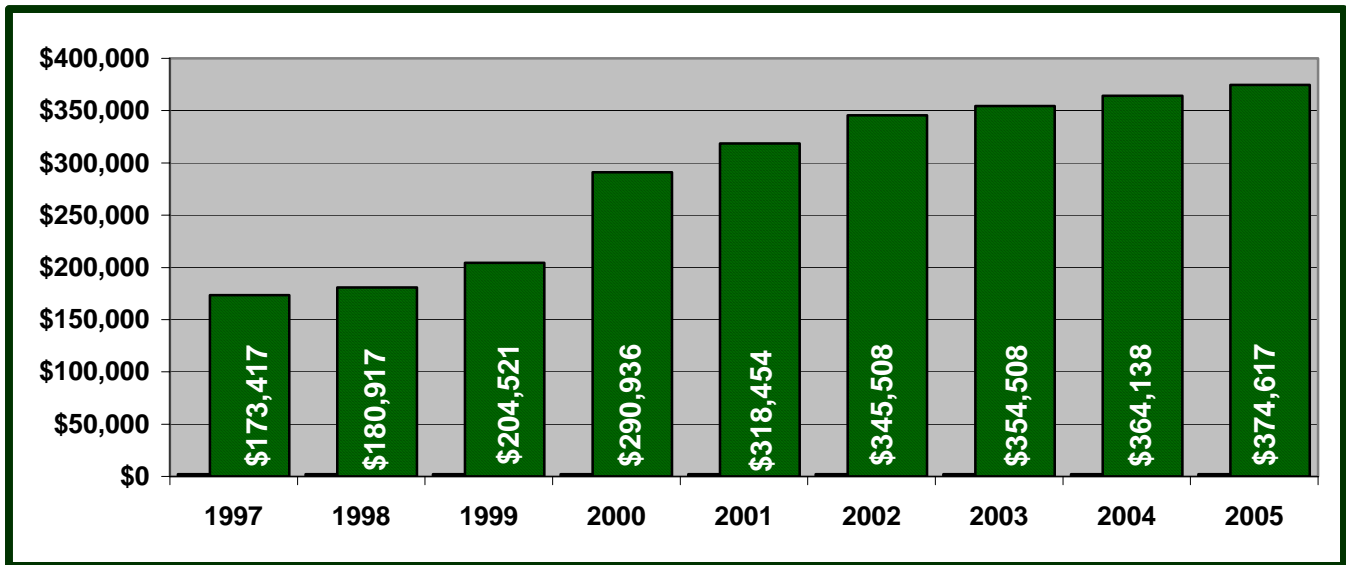


## Summary of Budget Changes

### Significant Notes – 2007/08 Budget Compared To 2006/07 Budget

The Purchasing budget will be reduced for the fiscal year 2007/08 by an estimated 8% due to the retirement of the long-time Purchasing Director and the reorganization of the department.

### Operating Budget History

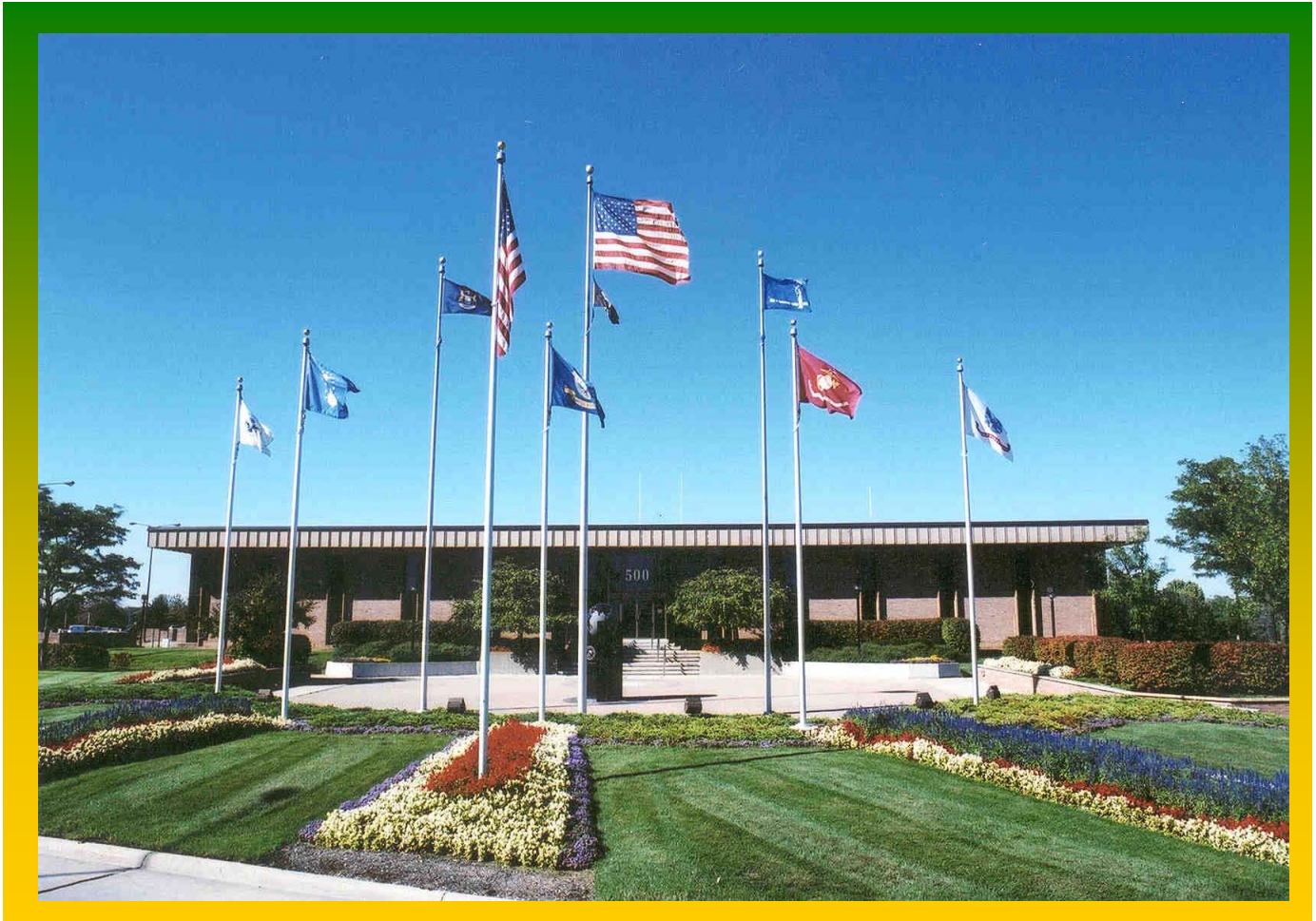






2007/08 Budget

City Treasurer's Office



City Treasurer ..... *Sandra Kasperek*





City Treasurer's Office  
2007/08 Budget

**Department at a Glance**

<b>Funding Level Summary</b>	<b>2004/05 Actual</b>	<b>2005/06 Actual</b>	<b>Estimated 2006/07 Budget</b>	<b>2006/07 Budget</b>	<b>2007/08 Budget</b>	<b>% of Change</b>
City Treasurer's Office	\$435,383	\$513,336	\$536,790	\$553,860	\$566,770	2.3%
<b>Total Department</b>	<b>\$435,383</b>	<b>\$513,336</b>	<b>\$536,790</b>	<b>\$553,860</b>	<b>\$566,770</b>	<b>2.3%</b>
Personal Services	\$325,110	\$329,191	\$333,380	\$350,450	\$357,620	2.1%
Supplies	34,587	27,547	27,300	27,300	28,300	3.7%
Other Services/Charges	75,686	156,598	176,110	176,110	180,850	2.7%
<b>Total Department</b>	<b>\$435,383</b>	<b>\$513,336</b>	<b>\$536,790</b>	<b>\$553,860</b>	<b>\$566,770</b>	<b>2.3%</b>

<b>Personnel Summary</b>	<b>2004/05</b>		<b>2005/06</b>		<b>2006/07</b>		<b>2007/08</b>	
	<b>Full-Time</b>	<b>Part-Time</b>	<b>Full-Time</b>	<b>Part-Time</b>	<b>Full-Time</b>	<b>Part-Time</b>	<b>Full-Time</b>	<b>Part-Time</b>
City Treasurer's Office	4.5	0	4.5	0	4.5	0	4.5	0
<b>Total Department</b>	<b>4.5</b>	<b>0</b>	<b>4.5</b>	<b>0</b>	<b>4.5</b>	<b>0</b>	<b>4.5</b>	<b>0</b>



## Mission and Service Statements

### Mission Statement

The mission of the City Treasurer's Office is to provide knowledgeable and courteous customer assistance for residents, businesses and visitors, and to implement the most current information technology available.

### Service Statement

The City Treasurer's Office serves as the focal point for all collections, deposits and disbursement of receipts for the City on a daily basis. Key functions of this office include the billing, collection, and distribution of tax roll revenues. As taxes are collected, distributions are made to each of the state, county, school, and municipal taxing authorities. Another main function of the Treasurer's Office is collection of revenue in the form of payments for general invoices, annual special assessments for paving, water, sewer, drains and sidewalks, and quarterly water bills.

A convenient automatic water bill payment plan was implemented for residents who like the option of paying water bills directly from a checking or savings account.

Automatic bill payment saves times and money, which often means fewer late fees for past due water payments.

Computerized point-of-sale equipment with scanning capabilities provides quick and accurate transaction data entry.

Electronic files containing payment information for hundreds of parcels are imported from tax service companies and downloaded to the tax database.

Water and tax payments processed at our financial institution's lockbox provide same-day deposits and daily electronic information files. These files are imported and downloaded to the water and tax databases easily and cost-effectively.

Tax payments by credit card are accepted through the Payments Authority, which applies a convenience fee.

### Did You Know?

Tax information is accessible 24 hours a day, 7 days a week on the City of Troy's website [www.ci.troy.mi.us](http://www.ci.troy.mi.us).



# City Treasurer's Office 2007/08 Budget

## Performance Objectives

### Objectives\*

- Review and evaluate policies and procedures to develop strategies for increasing efficiency and improving customer service **(Objective 1, 2, 3, 9)**
- Research additional payment alternatives to provide supplementary cost-effective payment options for customers **(Objective 3, 6, 9)**
- Research and evaluate outgoing mail solutions **(Objective 3)**

\*See the list of objectives established by City Council in the **City-wide Action Plan** on pages 14 and 15.

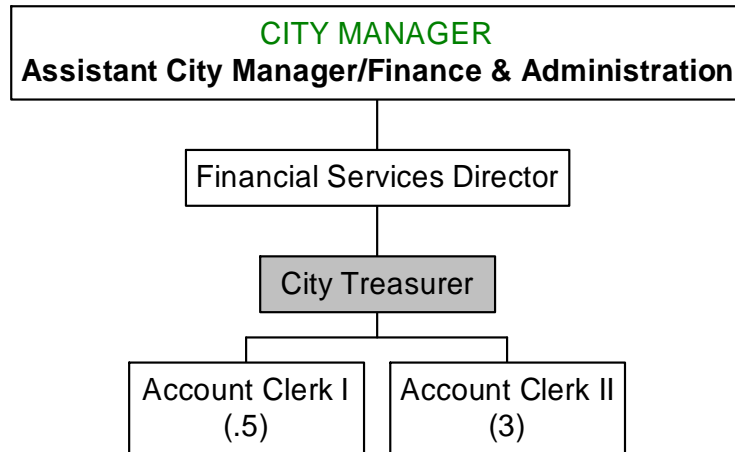
	Performance Indicators	2005/06 Actual	2006/07 Projected	2006/07 Budget	2007/08 Budget
Output	▪ Tax Bill Payments Processed - Manually	23,660	23,750	24,000	24,000
	▪ Tax Bill Payments Processed - Electronically and Lockbox	41,670	41,750	42,000	42,000
	▪ Tax Bill Payments Processed - Online/IVR Credit Card	240	240	230	250
	▪ Tax Adjustments Processed	220	220	320	250
	▪ Water Bill Payments Processed - Manually	29,560	30,000	28,000	31,300
	▪ Water Bill Payments Processed - Lockbox	56,680	57,000	58,000	57,000
	▪ Water Bill Payments Processed - Auto Pay	14,970	15,000	16,000	15,000
	▪ Special Assessments Billed	200	170	250	150
	▪ Invoices Processed	1,859	1,900	1,700	2,000
	▪ Number of Pieces of Mail Processed	208,100	200,000	210,000	200,000
	▪ Customers Enrolled in Auto Pay	4,000	4,000	4,000	4,000
Efficiency	▪ Tax Roll Delivered to County	4/1	4/1	4/1	4/1
	▪ % of Real City Property Tax Levy Collected	98%	98%	98%	98%
	▪ % of Personal City Property Tax Levy Collected	95%	98%	95%	95%



City Treasurer's Office  
2007/08 Budget

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**Organizational Chart**



Staff Summary	Approved 2005/06	Approved 2006/07	Recommended 2007/08
City Treasurer	1	1	1
Account Clerk I	2.5	0.5	0.5
Account Clerk II	1	3	3
<b>Total Department</b>	<b>4.5</b>	<b>4.5</b>	<b>4.5</b>





## Summary of Budget Changes

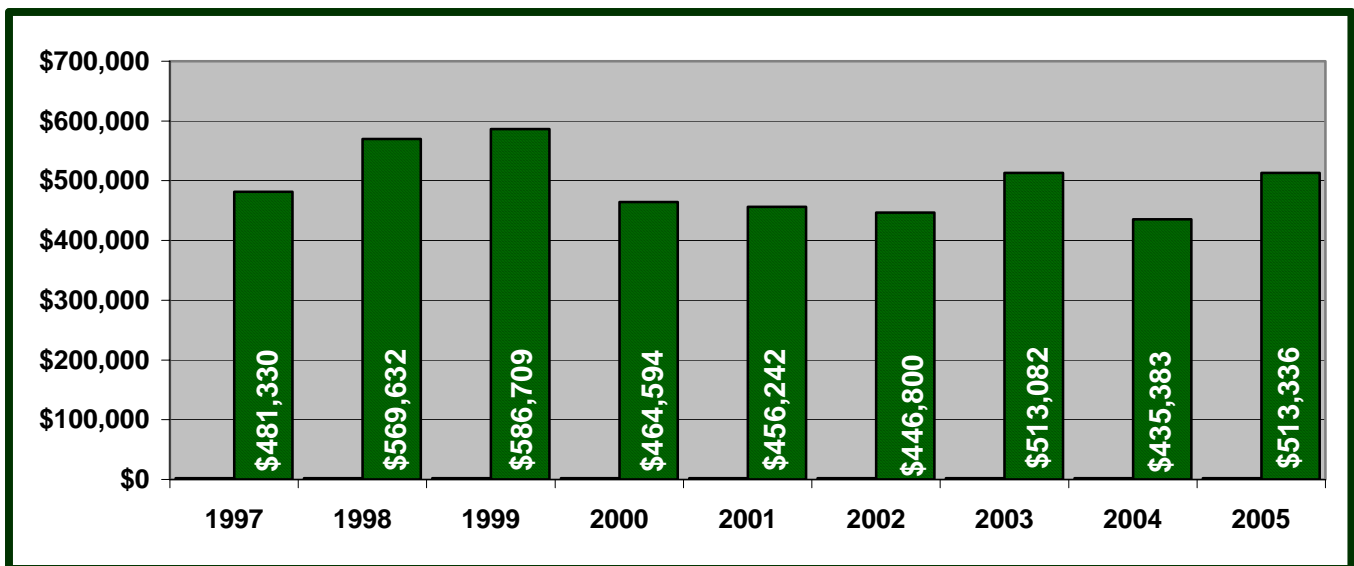
### Significant Notes – 2007/08 Budget Compared to 2006/07 Budget

An overall increase in **Personal Services** of \$7,170 or 2.1% is partly attributable to normal wage increases and to a change in office staff. One Clerk II retired and a Clerk I was promoted to Clerk II to fill the position.

The **Supplies** budget increased by \$1,000 or approximately 4% due to a postal rate increase anticipated in 2007. The United States Post Office is migrating to a shape-based method (versus a weight-based one) to calculate fees. Mailing of regular letters (No. 10 envelopes) will increase 3 cents. However, mailing of larger envelopes will increase significantly more. For instance, mailing one-ounce over-sized envelopes will increase 11 cents per item.

The **Other** account increased because we plan to replace 6 office chairs that are more than 12 years old. Adjusting mechanisms are no longer operable on three of the chairs. Replacements are intended to meet current Americans with Disabilities (ADA) requirements.

### Operating Budget History

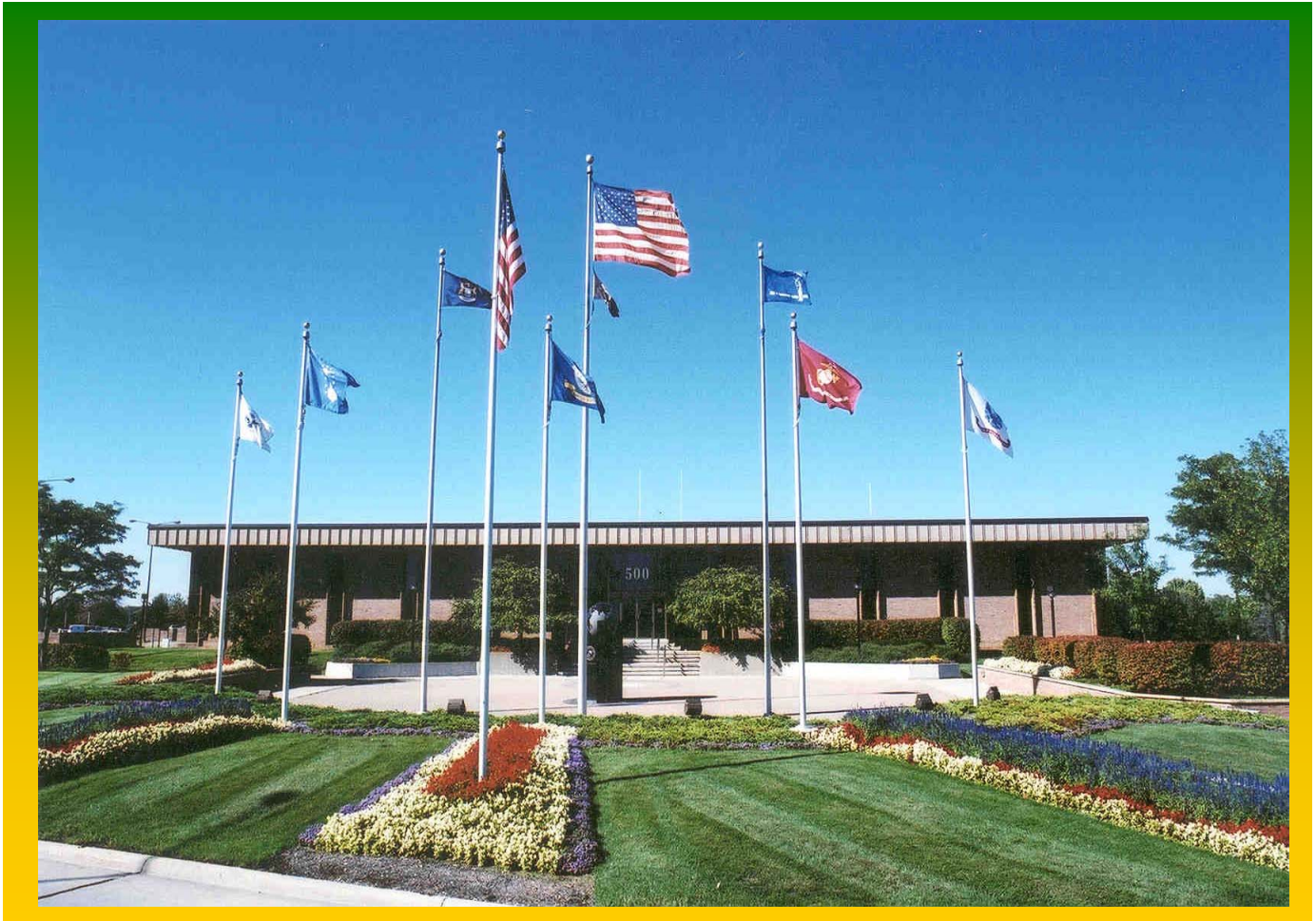






2007/08 Budget

**Fire Department**



Fire Chief ..... *William Nelson*





## Functional Organizational Chart

### Administration

- Plans fire protection/emergency services
- Recruits and selects volunteer and career personnel
- Develops policies and procedures
- Prepares and administers department budget
- Represents department to public groups and citizens
- Represents department on Building Code Board of Appeals
- Represents department and city interests at county, state and national levels
- Administers contract for medical "First Responder" program

### Fire Prevention Division

- Reviews plans for new building construction
- Reviews plans for fire protection system installation
- Conducts building fire and life safety inspections
- Issues fire protection, hazardous materials, fireworks, and special event permits
- Maintains state and federal firefighter "Right to Know" program
- Conducts public fire education
- Coordinates fire prevention week/open house activities
- Oversees fire explorer program

### Fire Suppression Division

- Responds to fires and other emergency incidents
- Mitigates hazards
- Performs regular station training for assigned personnel
- Inspects and maintains assigned apparatus and equipment

### Operations Division

- Conducts firefighter recruitment
- Coordinates/provides in-service training
- Conducts fire investigations
- Provides departmental computer support
- Conducts equipment and apparatus procurement and maintenance
- Coordinates facility maintenance
- Performs research and development



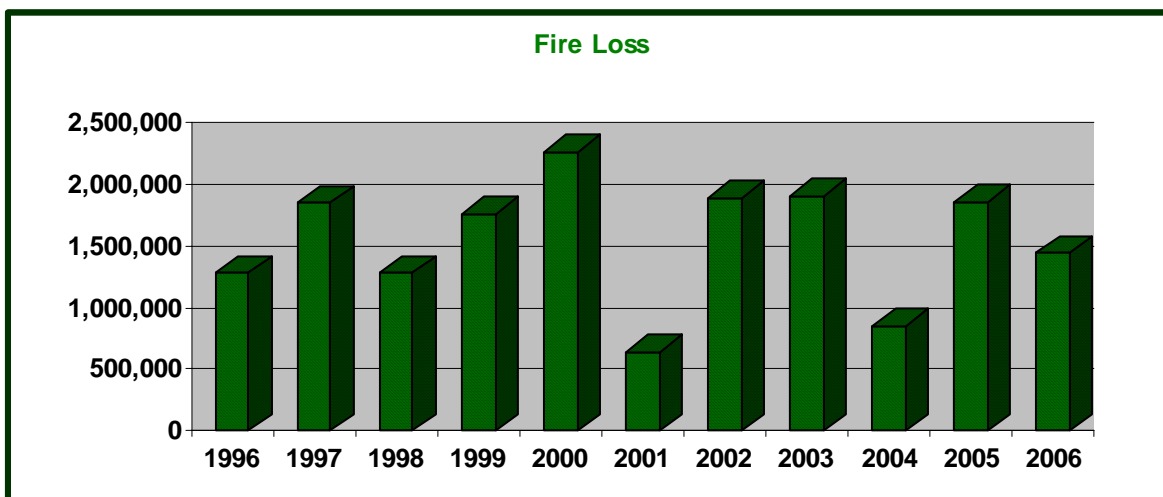
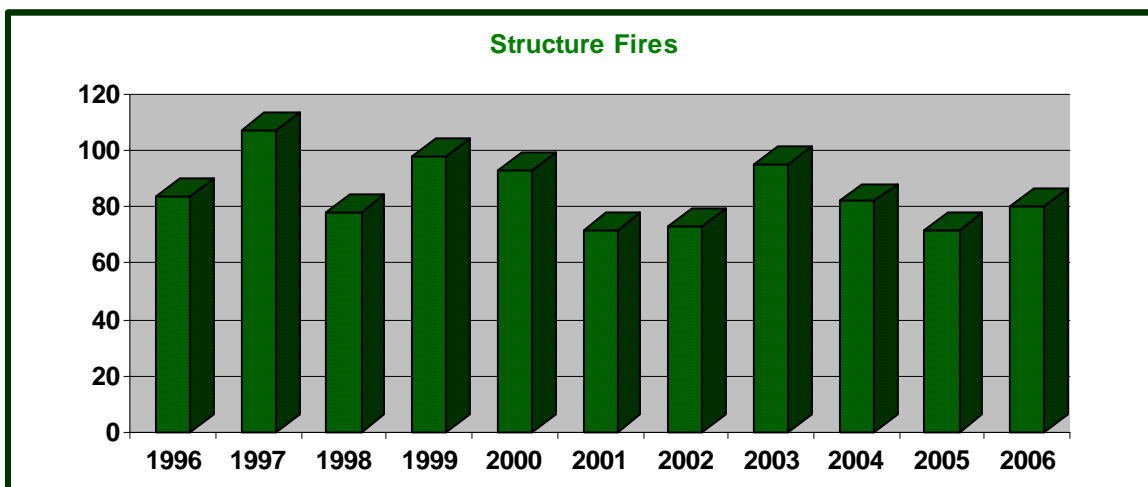
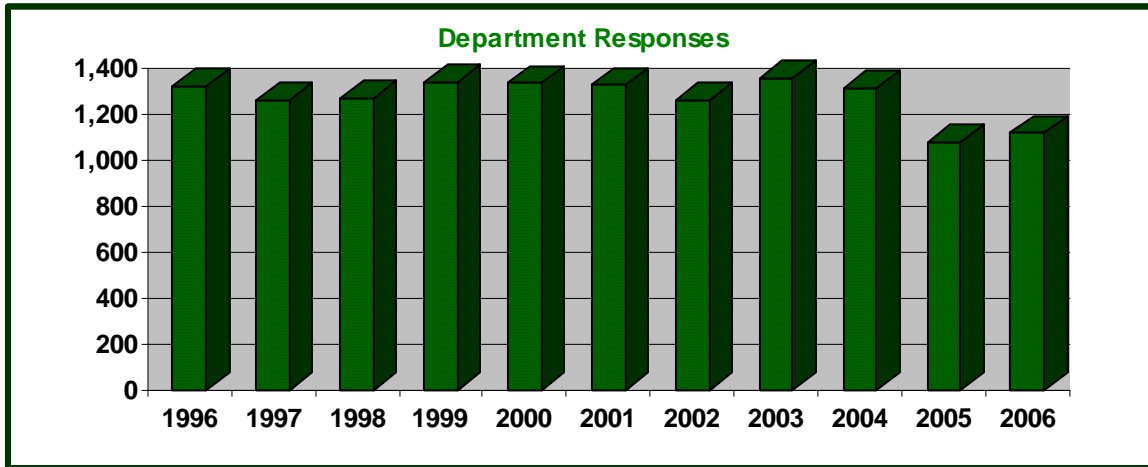
# Fire Department 2007/08 Budget

## Department at a Glance

Funding Level Summary	2004/05 Actual	2005/06 Actual	Estimated 2006/07 Budget	2006/07 Budget	2007/08 Budget	% of Change
Administration	\$273,587	\$313,512	\$284,710	\$295,770	\$304,680	3.0%
Operations	940,881	788,755	875,070	865,980	848,540	-2.0%
Fire Companies	1,172,688	1,199,180	1,201,260	1,187,080	1,213,820	2.3%
Prevention	976,710	1,039,917	1,075,490	1,097,850	1,143,530	4.2%
Communications	146,465	135,728	174,360	182,160	211,150	15.9%
Fire Stations	561,443	559,018	571,930	583,420	595,670	2.1%
<b>Total Department</b>	<b>\$4,071,774</b>	<b>\$4,036,110</b>	<b>\$4,182,820</b>	<b>\$4,212,260</b>	<b>\$4,317,390</b>	<b>2.5%</b>
Personal Services	\$1,636,435	\$1,717,997	\$1,768,580	\$1,770,650	\$1,871,530	5.7%
Supplies	293,450	274,131	337,100	345,800	285,350	-17.5%
Other Services/Charges	1,986,860	2,043,982	2,077,140	2,095,810	2,160,510	3.1%
Capital Outlay	155,029	0	0	0	0	0%
<b>Total Department</b>	<b>\$4,071,774</b>	<b>\$4,036,110</b>	<b>\$4,182,820</b>	<b>\$4,212,260</b>	<b>\$4,317,390</b>	<b>2.5%</b>

Personnel Summary	2004/05		2005/06		2006/07		2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Fire Department	14	2	14	2	14	2	14	2
<b>Total Department</b>	<b>14</b>	<b>2</b>	<b>14</b>	<b>2</b>	<b>14</b>	<b>2</b>	<b>14</b>	<b>2</b>

## Key Departmental Trends





## Mission and Service Statements

### Mission Statement

The mission of the Troy Fire Department is to provide the highest possible level of fire protection, rescue, and hazard mitigation services to the community. This shall be accomplished with a team of professionals, both volunteer and career, by providing fire prevention, public education, emergency operations, and planning.

### Service Statement

The Troy Fire Department provides fire protection and emergency service to the community through a team of dedicated volunteer and career professionals. The department accomplishes this task through four divisions: Administration, Suppression, Operations, and Fire Prevention/ Support Services.

Administration plans, directs, and administers the divisional and administrative functions of the department including policy development; efficient use of personnel and equipment; the procurement of materials, supplies, apparatus, and facilities; the preparation of proposed budgets; and the maintenance of adequate records.

The Suppression Division is primarily responsible for the suppression of fires; this is accomplished through six fire stations, strategically located throughout the City, operated by the volunteer firefighters. Also included within this division are the Special Response Unit and the Water Rescue Team. The SRU performs technical rescues, above and below grade, and mitigation of

hazardous materials incidents. The WRT performs water and ice rescues.

The Operations Division is responsible for firefighter training, juvenile fire setter counseling and fire investigation. Each firefighter is required to attend and complete State of Michigan sponsored classes totaling 320 hours divided between classroom and drill ground instruction. In addition, each firefighter must also complete a minimum of 60 hours of training annually and attend 50 percent of the incidents for which he/she is available.

A fire investigation is conducted on all fires. If the investigation indicates the cause to be arson, assistance is sought from the Police Department for criminal prosecution or from trained personnel for fires involving juvenile fire setters.

The Fire Prevention Division is responsible for code enforcement and fire safety education in the community, and support services to the department. Code enforcement is accomplished through plan review and new and existing building inspections including hazardous materials and fire protection systems. Plan review includes building, tenant, fire protection, site plan, and subdivision plats. This also includes inspection and testing of fire protection systems including fire suppression, fire detection and alarm, and hazardous materials. The Fire Prevention Division, through the Division Assistant Chief, is responsible for enforcement of the City's fire prevention ordinances and codes.





## Mission and Service Statements, continued

### Service Statement, continued

Fire Prevention personnel work closely with Building, Planning and Engineering Department personnel during the construction of new buildings.

In order to minimize hazards to responding firefighters and to comply with the Michigan and Federal Right To Know requirements, the Fire Prevention Division surveys and develops site-specific informational bulletins for all firefighters concerning hazardous locations throughout the city.

The Division continues to take part in numerous other activities in support of the overall mission of the Fire Department. Support service activities include incident responses and investigations; administration; firefighter training; critical incident stress debriefing; traffic committee liaison, and department-wide computer, radio, and pager maintenance.

Public fire safety education is provided through elementary school programs, civic and business group demonstrations, and fire station tours.

The Administration Division, through the Fire Chief, is responsible for overall fire service delivery system. Administration manages the resources necessary to support the other divisions and personnel permitting them to fulfill the mission of the department.

This department realizes that the members are the department's most valuable resource and the key to its future.

The collective vision of department members and staff is an efficient, cost effective fire protection delivery system consisting of well-trained, well-equipped volunteer firefighters supported by a core career staff, emphasizing fire prevention, public education, and the use of installed fire protection technology.

### Did You Know?

- Troy has the largest volunteer fire department in Michigan.
- Troy has an ISO (Insurance Services Office) rating of 3. Less than 3% of communities nation-wide have rating of 3 or higher.
- Troy has the largest fire department in Oakland County.



## Performance Objectives

### Objectives\*

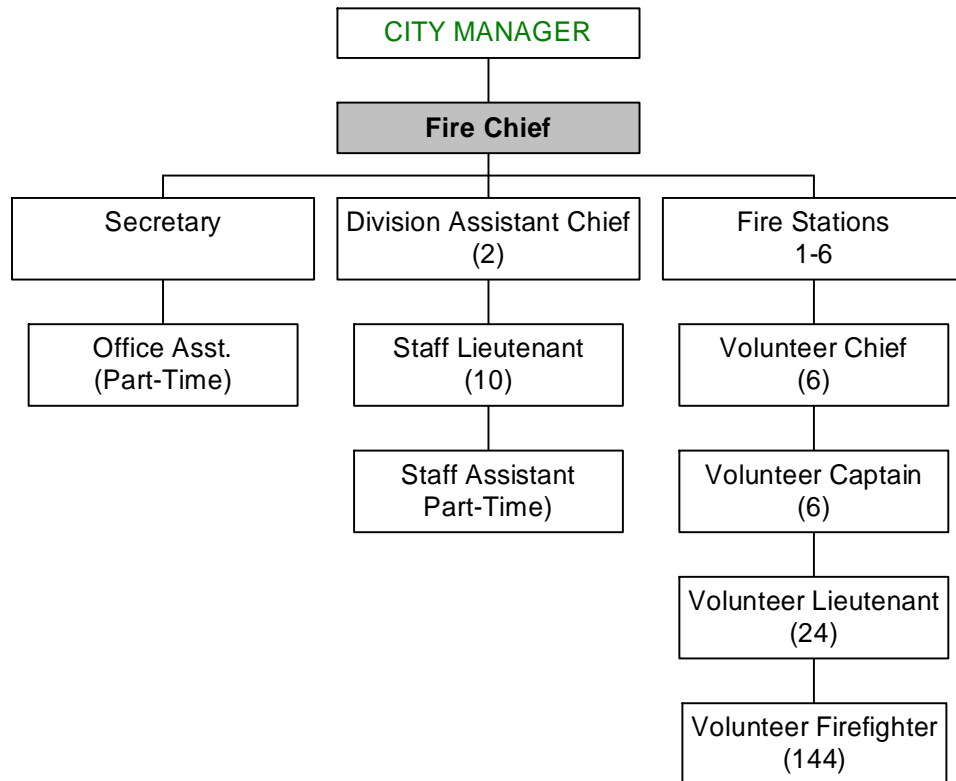
- Update self-contained breathing apparatus **(Objective 3)**
- Replace thermal imaging cameras at all stations **(Objective 3)**
- Replace mobile command vehicle **(Objective 3)**
- Transition to Oakland County 800 MHz radio system **(Objective 3)**
- Replace communications support vehicle **(Objective 3)**

\*See the list of objectives established by City Council in the **City-wide Action Plan** on pages 14 and 15.

	Performance Indicators	2005/06 Actual	2006/07 Projected	2006/07 Budget	2007/08 Budget
Output	▪ Total Fire Department Responses	1,116	1,250	1,500	1,500
	▪ All Fires	170	180	250	250
	▪ Structure Fires	80	85	100	100
	▪ Property Endangered	\$29.5M	\$180M	\$200M	\$200M
	▪ Fire Loss	\$1.445M	\$1.5M	\$2M	\$2M
	▪ Number of Volunteer Firefighters	166	180	180	180
	▪ Total Firefighter Training Hours	19,866	19,000	18,000	19,000
	▪ Public Education Programs	211	220	250	250
	▪ Total Public Education Attendance	11,325	10,000	9,000	10,000
	▪ Total Inspections Performed	2,266	2,000	2,000	2,000
	▪ Total Violations Issued	1,106	1,000	1,000	1,000
	▪ Total Violations Cleared	970	1,000	1,000	1,000
	▪ Total Fees Earned	\$69,593	\$60,000	\$60,000	\$65,000
	▪ Total Permits Issued	496	400	400	400
	▪ Total Plans Reviewed	936	800	800	800
Efficiency	▪ Property Loss Per Capita	\$16.58	\$17.20	\$22.93	\$22.93
	▪ Department Cost Per Capita	\$46.30	\$48.26	\$48.33	\$50.98
	▪ Department Cost as % of General Fund	7.8%	7.8%	6.5%	6.8%
	▪ % of Square Feet of Buildings with Auto Fire Protection	65%	66%	67%	68%



## Organizational Chart



Staff Summary	Approved 2005/06	Approved 2006/07	Recommended 2007/08
Fire Chief	1	1	1
Division Assistant Chief	2	2	2
Office Asst. (Part-Time)	1	1	1
Secretary	1	1	1
Staff Assistant (Part-Time)	1	1	1
Staff Lieutenant	10	10	10
<b>Total Department</b>	<b>16</b>	<b>16</b>	<b>16</b>
Volunteer Assistant Chief	6	6	6
Volunteer Captain	6	6	6
Volunteer Lieutenant	24	24	24
Volunteer Firefighters	144	144	144
<b>Total Volunteer Staff</b>	<b>180</b>	<b>180</b>	<b>180</b>



## Summary of Budget Changes

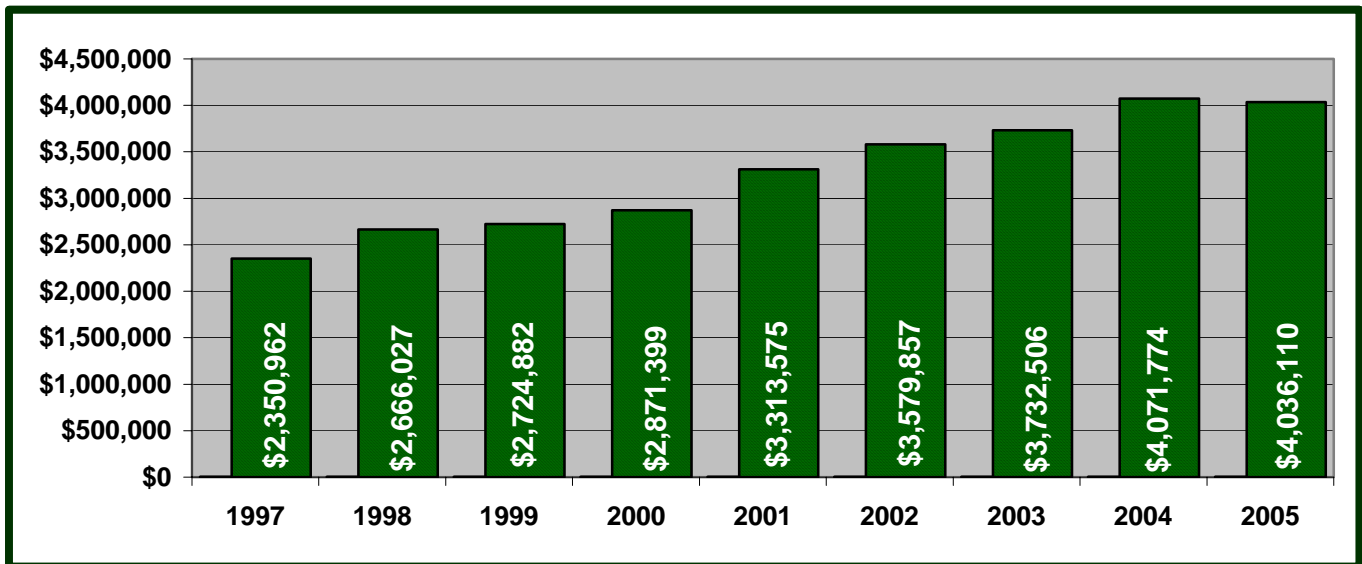
### Significant Notes – 2007/08 Budget Compared to 2006/07 Budget

The **Personal Services** category increased by \$100,880 or 5.7% due to wage and fringe benefit increases.

The **Supplies** category decreased by \$60,450 or 17.5% due to moving funds for equipment over \$5,000 per item to the Capital fund.

The **Other Services/Charges** category increased by \$64,700 or 3.1% due to increased computer services and utility costs.

### Operating Budget History





2007/08 Budget

**Library and Museum**



Library Director .....	Vacant
Museum Manager .....	<i>Lorraine Campbell</i>





## Functional Organizational Chart

### Adult Services

- Performs reference/information retrieval
- Performs collection management
- Manages database and Internet access management
- Performs shelving of materials
- Conducts merchandising
- Conducts patron education
- Collects and reports statistics
- Periodicals maintenance
- Coordinates interlibrary loans
- Aids and advises patrons in selection of reading and AV material
- Coordinates adult multi-cultural services
- Develops Web Page
- Public software program management
- Provides Outreach services

### Administrative Services

- Prepares and administers the library and museum budget
- Recommends and implements policies
- Coordinates and evaluates activities of staff
- Formulates and develops service programs and priorities
- Coordinates and administers grants
- Liaisons with Friends of the Library
- Works with the Library Advisory Board
- Represents and promotes the Library to the community
- Liaisons with the Library Cooperative
- Provides research and development

- Liaisons with City departments
- Coordinates staff development
- Compiles, maintains, analyzes statistics
- Coordinates automation
- Administers planning and marketing
- Liaisons with Historical Society
- Works with Historical Commission

### Circulation Services

- Collects and reports statistics
- Circulates materials
- Books meeting rooms
- Registers borrowers
- Coordinates Telephone Desk
- Coordinates delivery to the Library Cooperative
- Manages the Welcome Desk
- Maintains AV equipment

### Cultural Arts

- Identifies and applies for grants
- Designs and coordinates Arts and Cultural programming
- Designs and coordinates Adult Enrichment programming
- Coordinates displays and exhibits
- Provides program promotion
- Liaisons with Arts and Cultural groups
- Develops and maintains the web page
- Develops and designs promotional materials





## Functional Organizational Chart, continued

### Museum

- Provides history-based educational programs
- Coordinates the preservation of historic buildings and artifacts
- Demonstrates historic lifestyles, crafts, and trades during significant events
- Liaisons with groups and organizations with an interest in history and preservation
- Develops and designs exhibits

### Technical Services

- Administers Library computer system
- Receives and routes deliveries
- Catalogs and classifies materials
- Processes materials
- Coordinates bindery/ repair of materials
- Maintains inventory
- Maintains material authority
- Acquires materials, equipment, and supplies
- Provides bookkeeping services

### Teen/Student Services

- Performs reference/information retrieval
- Performs collection management
- Performs database and Internet access management

- Performs shelving of materials
- Conducts merchandising
- Aids and advises patrons in selection of reading and AV materials
- Liaisons with high schools, vocational schools, and colleges
- Plans and conducts teen programming
- Conducts patron education
- Collects and reports statistics
- Develops Web Page
- Coordinates teen multi-cultural services

### Youth Services

- Performs reference/information retrieval
- Performs collection management
- Performs database and Internet access management
- Performs shelving of materials
- Conducts merchandising
- Aids and advises patrons in selection of reading and AV materials
- Liaisons with the elementary and middle schools
- Plans and conducts children's programming
- Conducts patron education
- Collects and reports statistics
- Maintains web page
- Coordinates youth multi-cultural services





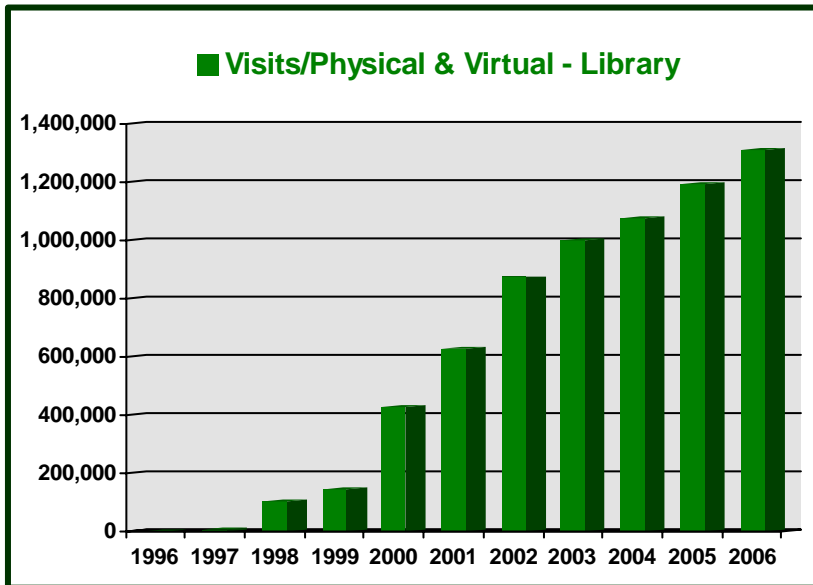
# Library and Museum 2007/08 Budget

## Department at a Glance

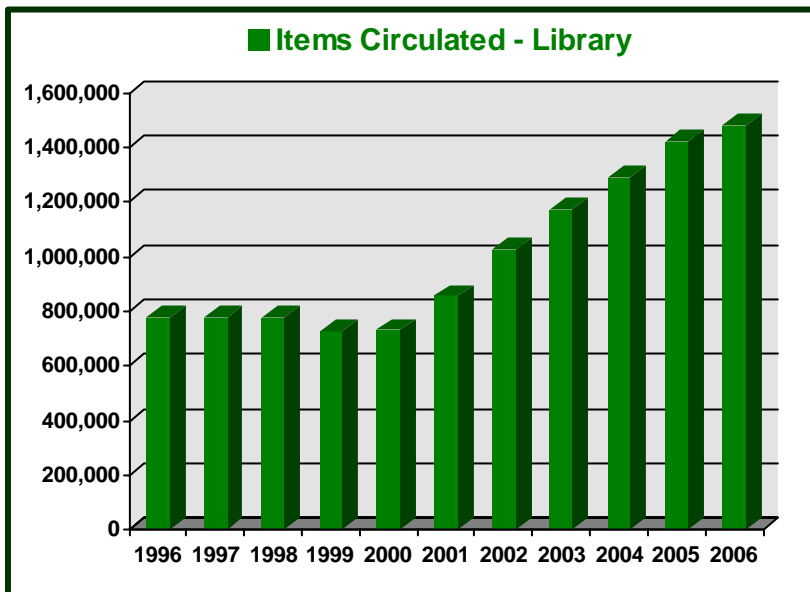
Funding Level Summary	2004/05 Actual	2005/06 Actual	Estimated 2006/07 Budget	2006/07 Budget	2007/08 Budget	% of Change
Library	\$4,306,491	\$4,338,358	\$4,475,930	\$4,522,630	\$4,567,000	1.0%
Museum	452,090	442,244	466,650	479,370	499,530	4.2%
<b>Total Department</b>	<b>\$4,758,581</b>	<b>\$4,780,602</b>	<b>\$4,942,580</b>	<b>\$5,002,000</b>	<b>\$5,066,530</b>	<b>1.3%</b>
Personal Services	\$2,778,855	\$2,888,732	\$2,953,800	\$2,987,830	\$3,042,060	1.8%
Supplies	831,928	849,319	875,350	880,050	874,250	-0.7%
Other Service/Charges	1,141,696	1,042,551	1,113,430	1,134,120	1,150,220	1.4%
Capital Outlay	6,102	0	0	0	0	0%
<b>Total Department</b>	<b>\$4,758,581</b>	<b>\$4,780,602</b>	<b>\$4,942,580</b>	<b>\$5,002,000</b>	<b>\$5,066,530</b>	<b>1.3%</b>

Personnel Summary	2004/05		2005/06		2006/07		2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Library	20	88	20	88	17	98	16	98
Museum	2	9	2	9	2	9	2	9
<b>Total Department</b>	<b>22</b>	<b>97</b>	<b>22</b>	<b>97</b>	<b>19</b>	<b>107</b>	<b>18</b>	<b>107</b>

## Key Departmental Trends - Library

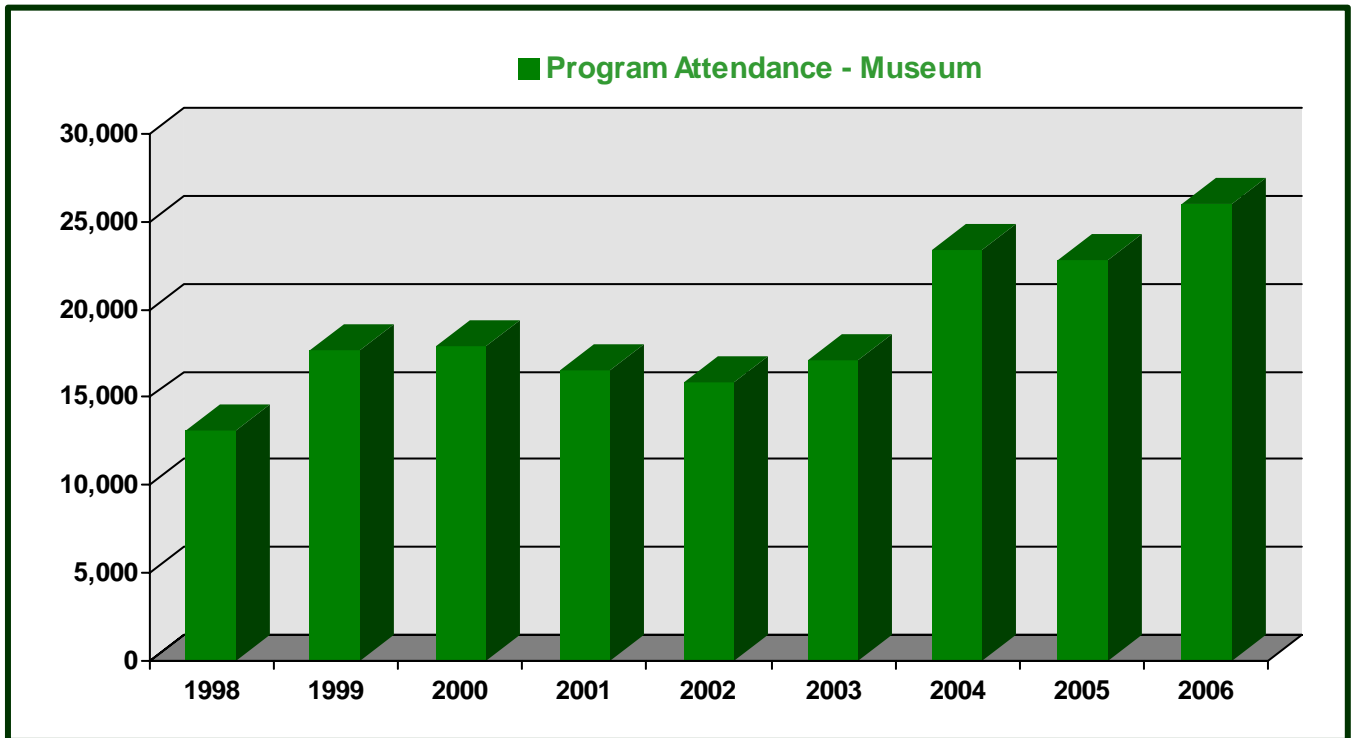


Libraries are in a period of significant change, primarily due to the increased application of technology. Our computer areas are extremely busy, as patrons have dramatically increased their electronic database and Internet use to find information.



We are witnessing a significant increase in public interest in our traditional services: Borrowing books and audio-visual materials; asking informational questions; and attending children's, adult enrichment and cultural programming.

## Key Departmental Trends - Museum



Museums are gaining popularity across the country in the wake of 9/11. Visits to all types of museums are increasing as people search for a link with their heritage, and safe local family activities. The proliferation of online resources, and history-based documentaries and films are piquing public interest.

Culturally diverse visitors are looking for more than just a commentary on the past. They are seeking awareness and understanding. Schools increasingly find a strong link between the interpretation of history in a museum setting and preparing children for related standardized tests.



## Mission and Service Statements - Library

### Mission Statement

The Troy Public Library creates meaningful opportunities for lifetime learning and personal enrichment that anticipate and excel in meeting the expectations of the community of Troy.

### Service Statement

The Troy Public Library provides a welcoming physical and virtual presence in the community. The Library works through its mission by focusing on its patrons; providing access to information in a variety of formats; providing access to ideas, insights and materials that inspire; providing access to resources that encourage curiosity, imagination and creativity; providing guidance in the identification and use of appropriate materials; and providing a welcoming and culturally stimulating setting in which the community can interact with resources, a knowledgeable staff and each other.

The Library offers access to an ever-growing set of print and electronic resources with staff services to support their use. High-speed Internet access is available through computer workstations clustered in Technology Centers and a wireless connection for personal laptop use. Individuals can also take advantage of most of these services and resources from their home or business computers at any time of the day or night.

Membership in the Suburban Library Cooperative and other library agencies allows for resource sharing with libraries throughout the state and the country. These cooperative ventures enable the Library to satisfy patron requests for materials not owned by the Troy Public Library.

The Library presents a rich and diverse complement of services and programs for all ages, skill levels and cultural interests.

Story times prepare children for an ongoing love of reading; book discussion groups foster a broad variety of reading tastes and book-based thought and interaction; outreach services deliver the world of knowledge to those unable to visit the Library; cultural programming shares the rich and diverse heritage of our population; computer and database classes educate all for our growing electronic society; and topical programs and lectures expand and supplement the lifetime learning opportunities available through our print and electronic collections.

### Did You Know?

- An average of 235 patrons visit the Library each hour that it is open.
- An average of 4,250 items are borrowed every day from the Library.



## Mission and Service Statements - Museum

### Mission Statement

The Troy Museum and Historic Village preserves and interprets the history and heritage of Troy and the region in a historic setting.

### Service Statement

The Troy Museum and Historic Village strives to be an outstanding cultural center serving Troy and the region. It provides meaningful opportunities for lifelong learning and personal enrichment. The Museum works through its mission by focusing on its visitors; preserving cultural heritage through historically significant structures and materials; preserving the history of Troy Township and the City of Troy through archived records and materials; providing access to ideas, resources and materials that encourage curiosity, stimulate awareness, and foster appreciation of the history and cultural heritage of the community; creating a unique learning environment in a historic setting where the community can interact with resources, a knowledgeable staff and each other.

Staff's interpretation of the history of the community through historic structures, artifacts, programs and archive materials provides a unique educational experience for children and families. The conserved resources provide valuable research materials for academicians and government employees.

The Museum offers comprehensive hands-on programming for schools, scout troops, families, adults, seniors, special needs and multicultural populations. School programs are age appropriate and meet Michigan Curriculum Framework guidelines. Public programs and special events provide entertaining and informative opportunities for personal and community enrichment.

The Historical Commission, Historical Society and Museum Guild act as liaisons with the community and promote the use of the Museum. The Society and Guild, through fundraising efforts, provide for program development and the enhancement of the Museum's buildings and grounds. The Historic District Commission liaisons with the community to preserve historic sites, structures, and other community resources.

Supporting the belief that awareness and interest stimulates knowledge and a sense of heritage, the Museum provides an environment where understanding the past provides a context for the present and a perspective for the future.

### Did You Know?

- The story of Troy is told through the 11 historic buildings on the Village Green.
- The Museum's Historic Church is available for weddings.



## Performance Objectives - Library

### Objectives\*

- Identify and implement efficiency measures without cutting service delivery **(Objective 3, 5)**
- Develop the Library Academy for staff and the public to keep current with technological applications **(Objective 3, 4)**
- Pursue grants for arts and cultural programming **(Objective 3, 9)**
- Support the Friends of the Library as they develop their “Library of the Future” project **(Objective 2, 3)**

\*See the list of objectives established by City Council in the **City-wide Action Plan** on pages 14 and 15.

		2005/06 Actual	2006/07 Projected	2006/07 Budgeted	2007/08 Budgeted
Output	Performance Indicators				
	▪ Annual Library Visits	768,480	798,000	798,000	798,000
	▪ Items Circulated	1,478,280	1,545,000	1,545,000	1,545,000
	▪ Program Attendance	30,850	31,000	31,000	31,000
	▪ Electronic Resources Usage	767,180	850,000	850,000	850,000
Efficiency	▪ Annual Visits/Capita	9.49	9.85	9.88	9.88
	▪ Annual Circulation/Capita	18.26	19.08	19.08	19.08
	▪ Library Material Cost/Capita	9.63	9.63	9.63	9.63
	▪ % Satisfied/Highly Satisfied	99	97	97	97



## Performance Objectives - Museum

### Objectives\*

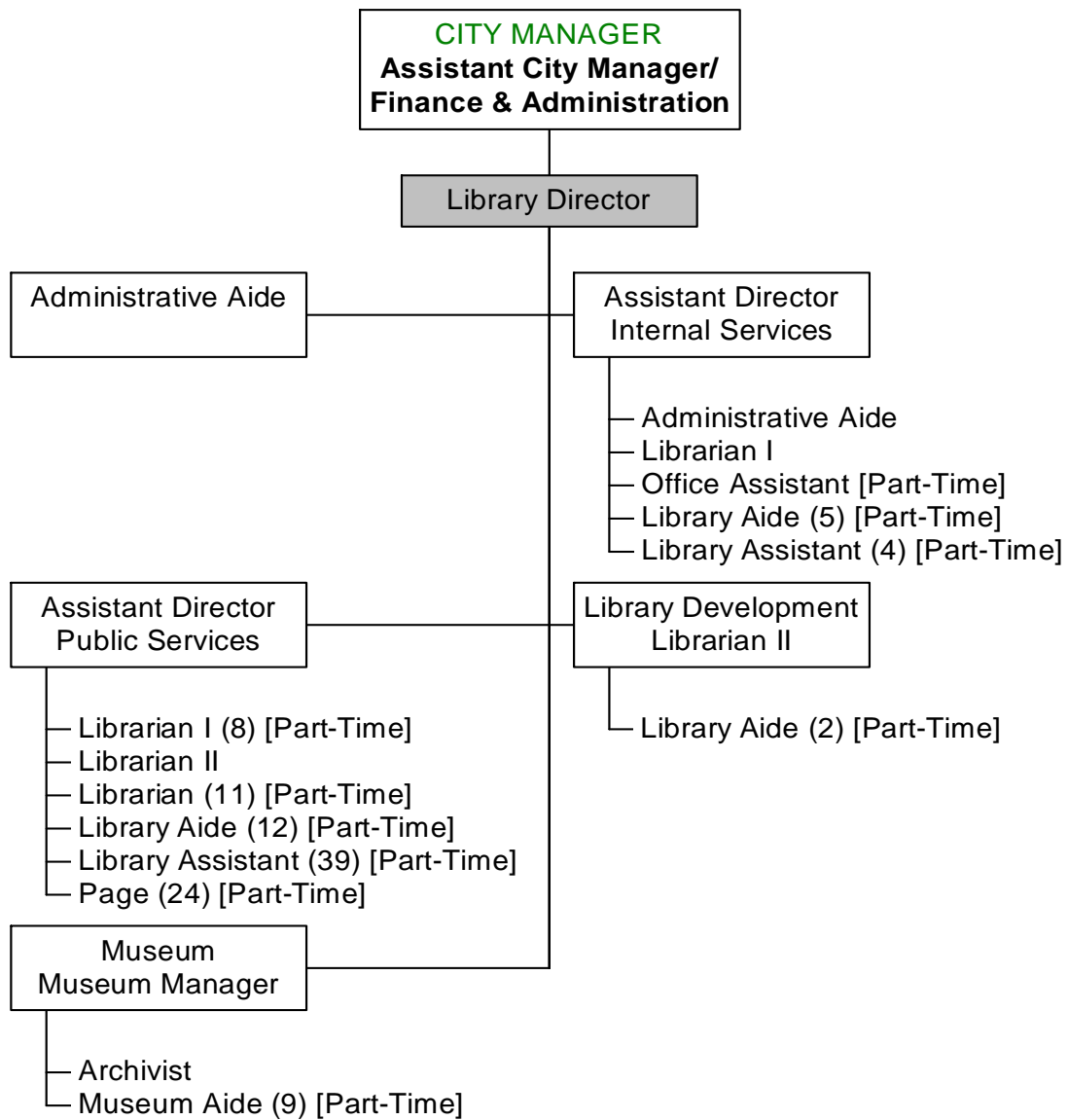
- Assist the Troy Historical Society with Implementation of the Troy Heritage Campaign to expand and enhance the Museum **(Objective 2, 3, 10)**
- Develop a 5-year strategic plan **(Objective 3, 4, 5, 6, 10)**
- Partner with the school district in designing programming for middle and high school students **(Objective 2, 3, 10)**

\*See the list of objectives established by City Council in the **City-wide Action Plan** on pages 14 and 15.

	Performance Indicators	2005/06 Actual	2006/07 Projected	2006/07 Budgeted	2007/08 Budgeted
Output	▪ Annual Museum Attendance	26,025	30,167	30,167	30,200
	▪ School Group Attendance	10,568	10,700	10,700	10,700
	▪ # Meetings & Facilities Rentals	125	120	120	130
	▪ Accessioned Items in Collection	7,500	9,075	9,075	9,500
Efficiency	▪ # Staff/School Groups	1.6	1.5	1.5	1.5
	▪ Patrons/Hours of Operation	11.83	12.98	12.98	13.0
	▪ % of the Collection Catalogued	75	90	40	95
	▪ % Satisfied/Highly Satisfied	98	95	95	95



## Organizational Chart







Library and Museum  
2007/08 Budget

Organizational Chart, continued

	Staff Summary	Approved 2005/06	Approved 2006/07	Recommended 2007/08
Library	Library Director	1	1	1
	Administrative Aide	1	1	2
	Assistant Director	0	2	2
	Clerk-Typist [Part-Time]	1	0	0
	Librarian [Part-Time]	13	11	11
	Librarian I	10	9	9
	Librarian II	3	3	2
	Library Aide	2	0	0
	Library Aide [Part-Time]	11	19	19
	Library Assistant [Part-Time]	39	43	43
	Office Assistant [Part-Time]	0	1	1
	Operations Coordinator	2	0	0
	Page [Part-Time]	24	24	24
	Secretary	1	1	0
	<b>Total Department - Library</b>	<b>108</b>	<b>115</b>	<b>114</b>
Museum	Museum Manager	1	1	1
	Archivist	1	1	1
	Museum Aide [Part-Time]	9	9	9
	<b>Total Department - Museum</b>	<b>11</b>	<b>11</b>	<b>11</b>

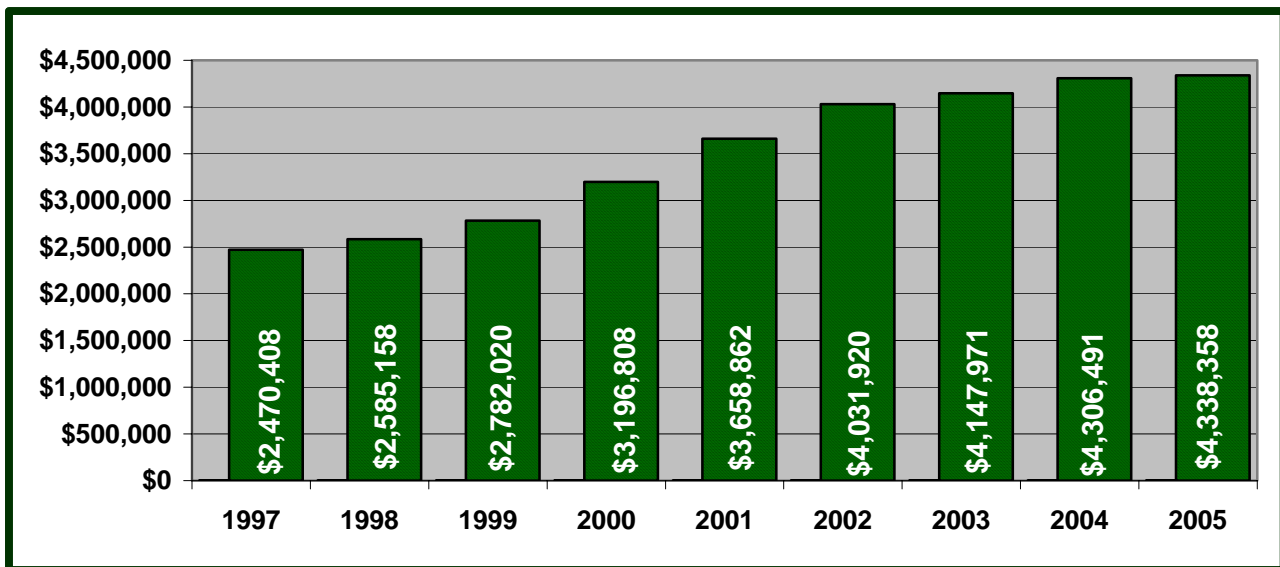


## Summary of Budget Changes - Library

### Significant Notes – 2007/08 Budget Compared To 2006/07 Budget

**Personal Services** reflects the reduction of 1 Librarian II through attrition.

### Operating History



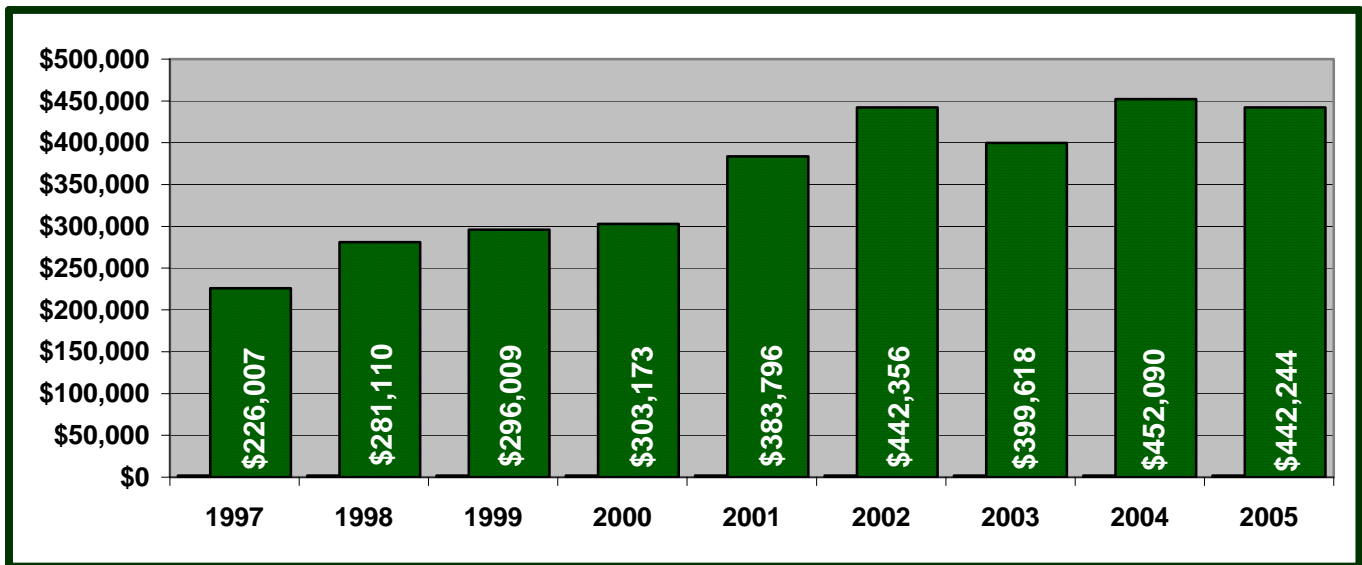


## Summary of Budget Changes - Museum

### Significant Notes – 2007/08 Budget Compared To 2006/07 Budget

There were no significant increases or decreases in the Museum accounts.

### Operating History





# City Buildings 2007/08 Budget

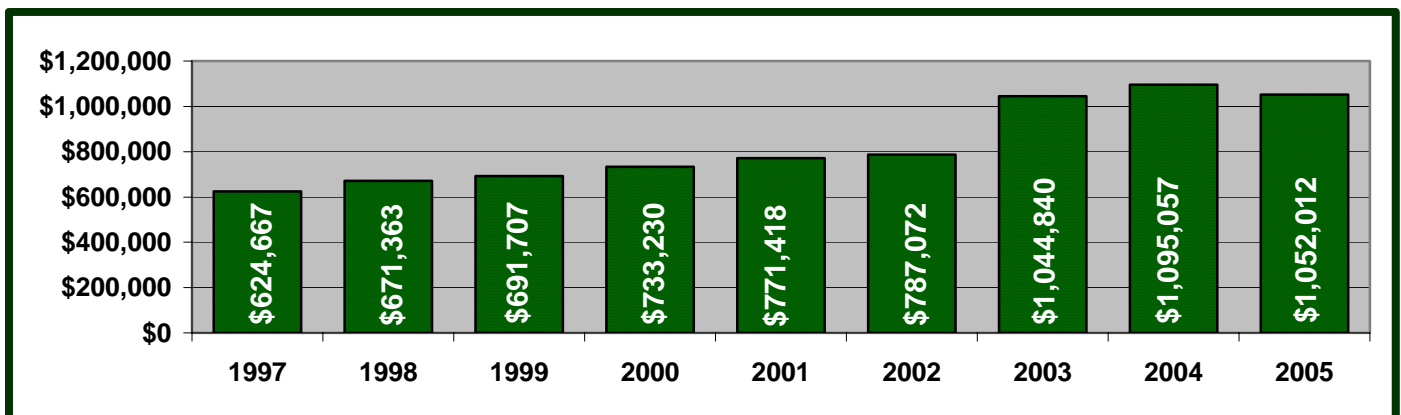
## Department at a Glance

Funding Level Summary	2004/05 Actual	2005/06 Actual	Estimated 2006/07 Budget	2006/07 Budget	2007/08 Budget	% of Change
City Hall	\$1,095,057	\$1,052,012	\$1,071,800	\$1,103,300	\$1,128,950	2.3%
District Court	235,882	273,782	275,910	278,810	281,540	1.0%
Police/Fire Training Center	93,353	93,620	95,860	96,610	99,400	2.9%
<b>Total Department</b>	<b>\$1,424,292</b>	<b>\$1,419,414</b>	<b>\$1,443,570</b>	<b>\$1,478,720</b>	<b>\$1,509,890</b>	<b>2.1%</b>
Personal Services	\$4,300	\$2,332	\$1,510	\$1,510	\$1,840	21.9%
Supplies	13,792	16,717	15,500	14,500	17,500	20.7%
Other Services/Charges	1,406,200	1,400,365	1,426,560	1,462,710	1,490,550	1.9%
<b>Total Department</b>	<b>\$1,424,292</b>	<b>\$1,419,414</b>	<b>\$1,443,570</b>	<b>\$1,478,720</b>	<b>\$1,509,890</b>	<b>2.1%</b>

Personnel Summary	2004/05		2005/06		2006/07		2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
City Hall								
<b>Total Department</b>								

- See Building Maintenance Fund (Internal Service Fund)

### Operating Budget History - City Hall







## Functional Organizational Chart

### Administration

- Prepares and administers department budget
- Acts as City's representative and expert witness in litigation related to zoning and condemnation
- Acts as City's alternate delegate to SEMCOG (Southeast Michigan Council of Governments)
- Member of SEMCOG Data Center Advisory Council
- Liaison to Downtown Development Authority (DDA)
- Liaison with developers of residential, commercial, and industrial developments
- Liaison to Census Bureau
- Prepares agendas and provides technical support to the Planning Commission, Brownfield Redevelopment Authority and Local Development Finance Authority
- Reviews street opening and vacation requests for compliance with City ordinances and regulations
- Provides design assistance to developers and City staff
- Reviews planned unit development applications for compliance with City ordinances, regulations, and high quality urban design standards
- Conducts site plan compliance inspections prior to issuance of certificates of occupancy

### Planning, Zoning and Land Use

### Application and Review Process

- Provides information regarding application procedures and requirements
- Reviews site plan applications for compliance with City ordinances and regulations
- Reviews special use requests for compliance with City ordinances and regulations
- Reviews subdivision plat and site condominium applications for compliance with City ordinances and regulations
- Reviews rezoning applications for compliance with the future land use plan and provides recommendations
- Reviews zoning ordinance text amendment applications and provides recommendations
- Provides information regarding the City's zoning ordinance and subdivision regulations
- Provides information regarding planning, land use and zoning issues
- Prepares and maintains existing land use maps
- Prepares and maintains property inventory database and corresponding maps
- Prepares and maintains residential development maps and lists
- Prepares and maintains master subdivision map and lists
- Prepares and maintains zoning districts map
- Prepares and maintains local area plans and corridor studies
- Works with City Planning Consultant to prepare a new Master Plan
- Coordinates with Information Technology Department to create digital maps
- Coordinates with Parks and Recreation Department on recreation plan



# Planning 2007/08 Budget

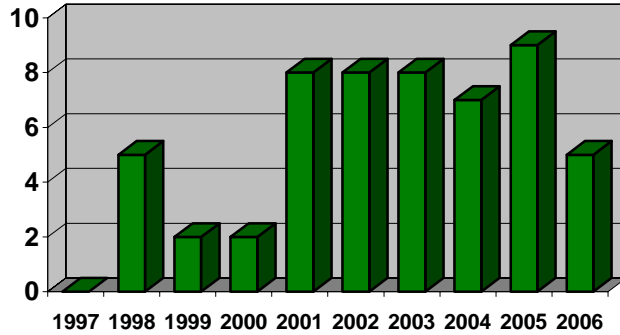
## Department at a Glance

Funding Level Summary	2004/05 Actual	2005/06 Actual	Estimated 2006/07 Budget	2006/07 Budget	2007/08 Budget	% of Change
Planning	\$519,435	\$564,812	\$609,220	\$664,790	\$672,840	1.2%
Planning Commission	34,522	29,950	32,420	36,060	36,160	0.3%
Board of Zoning Appeals	10,078	9,494	8,720	10,570	9,240	-12.6%
<b>Total Department</b>	<b>\$564,035</b>	<b>\$604,256</b>	<b>\$650,360</b>	<b>\$711,420</b>	<b>\$718,240</b>	<b>1.0%</b>
Personal Services	\$488,265	\$516,780	\$524,290	\$528,560	\$583,560	10.4%
Supplies	3,563	10,829	7,800	7,900	7,850	-0.6%
Other Services/Charges	72,207	76,647	118,270	174,960	126,830	-27.5%
<b>Total Department</b>	<b>\$564,035</b>	<b>\$604,256</b>	<b>\$650,360</b>	<b>\$711,420</b>	<b>\$718,240</b>	<b>1.0%</b>

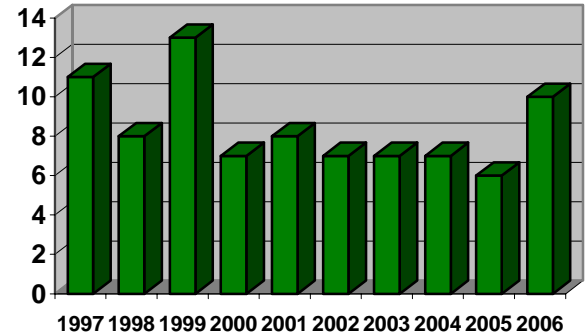
Personnel Summary	2004/05		2005/06		2006/07		2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Planning Department	5	0	5	0	5	0	5	0
<b>Total Department</b>	<b>5</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>5</b>	<b>0</b>

## Key Departmental Trends

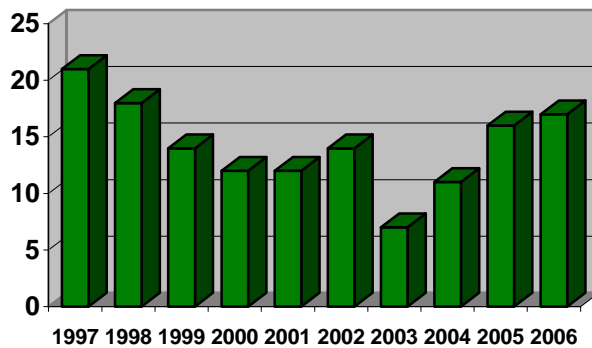
Site Condo Reviews



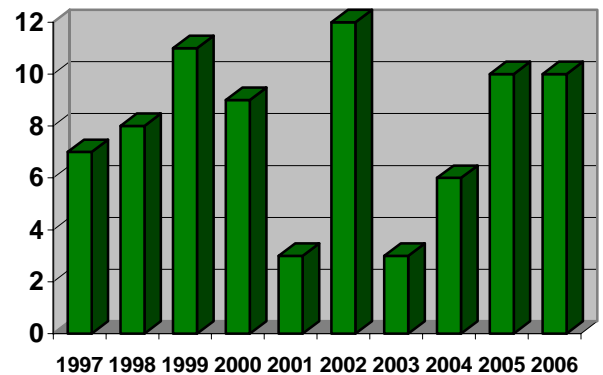
Special Use Requests



Rezoning Requests



Zoning Ordinance Text Amendments







## Mission and Service Statements

### Mission Statement

The mission of the Planning Department is creation and implementation of the City's plans for development and redevelopment.

### Service Statement

Many organizations and individuals, including the Southeast Michigan Council of Governments (SEMCOG), the Census Bureau, Oakland County, Troy Schools and the Troy Chamber of Commerce, seek data resources contained within the Planning Department. In a continuing effort to upgrade the quality and usability of our data resources, efforts continued to update zoning and land use data resources. The staff also continued their functions as the City's liaison to the Census 2010 activities.

Efforts are continuing to make the transition from manual maps to computer-generated maps. Planning Department staff coordinates with the Information Technology Department on the geographic information system and digital zoning map. Planning continues to provide mapping and graphic services for other City departments, such as the City Attorney's Office, the City Assessor's Office, and Real Estate and Development.

### Did You Know?

- City Council granted final planned unit development approval for Caswell Town Center, a mixed use development at Rochester Road and South Boulevard.
- City Council adopted 3 zoning ordinance text amendments to encourage redevelopment of industrial areas.
- The Planning Department prepared the five-year parks and recreation plan for the City.
- City Council, the Downtown Development Authority and the Planning Commission adopted the key concepts of the Big Beaver corridor study.
- The City initiated the master plan process, the first comprehensive effort since 1971.

**Performance Objectives**
**Objectives\***

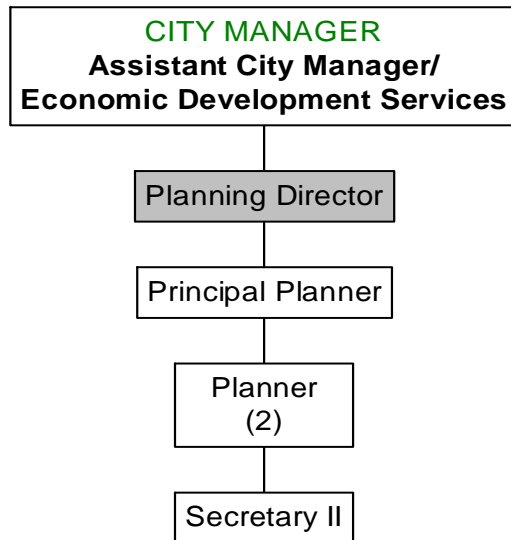
- Prepare comprehensive plan **(Objective 2, 7, 8, 9,10, 11, 12)**
- Develop creative land use controls by revising the zoning ordinance **(Objective 8, 11, 12)**
- Work with related departments on the development of a Geographic Information System, including a digital zoning map **(Objective 1, 6)**

\*See the list of objectives established by City Council in the **City-wide Action Plan** on pages 14 and 15.

	Performance Indicators	2005/06 Actual	2006/07 Projected	2006/07 Budget	2007/08 Budget
<b>Output</b>	▪ Site Plan Reviews	21	20	30	25
	▪ Special Use Requests	10	20	20	25
	▪ Subdivision Reviews	0	1	5	1
	▪ Site Condominium Reviews	5	8	10	10
	▪ Rezoning Requests	17	20	25	25
	▪ Conditional Rezoning Requests	0	3	n/a	5
	▪ Zoning Ordinance Text Amendments	10	10	15	15
	▪ Planned Unit Developments	1	4	5	5
	▪ Street Vacation Requests	4	4	5	5
	▪ Zoning Verification Letters	42	40	40	40
	▪ Site Plan Compliance Inspections	12	16	15	20
<b>Efficiency</b>	▪ % of Preliminary Site Plans Review Applications Reviewed with in 30 days	100%	100%	100%	100%
	▪ % of Special Use Request Applications Reviewed with in 30 days	100%	100%	100%	100%
	▪ % of Preliminary Site Condominium Site Plan Review Applications Reviewed with in 30 days	100%	100%	100%	100%
	▪ % of Rezoning Request Applications Reviewed with in 30 days	100%	100%	100%	100%
	▪ % of Zoning Verification Letters Issued with in 10 days	100%	100%	100%	100%
	▪ % of Site Plan Compliance Inspections Performed with in 14 days	100%	100%	100%	100%



## Organizational Chart



Staff Summary	Approved 2005/06	Approved 2006/07	Recommended 2007/08
Planning Director	1	1	1
Principal Planner	1	1	1
Planner	2	2	2
Secretary II	1	1	1
<b>Total Department</b>	<b>5</b>	<b>5</b>	<b>5</b>



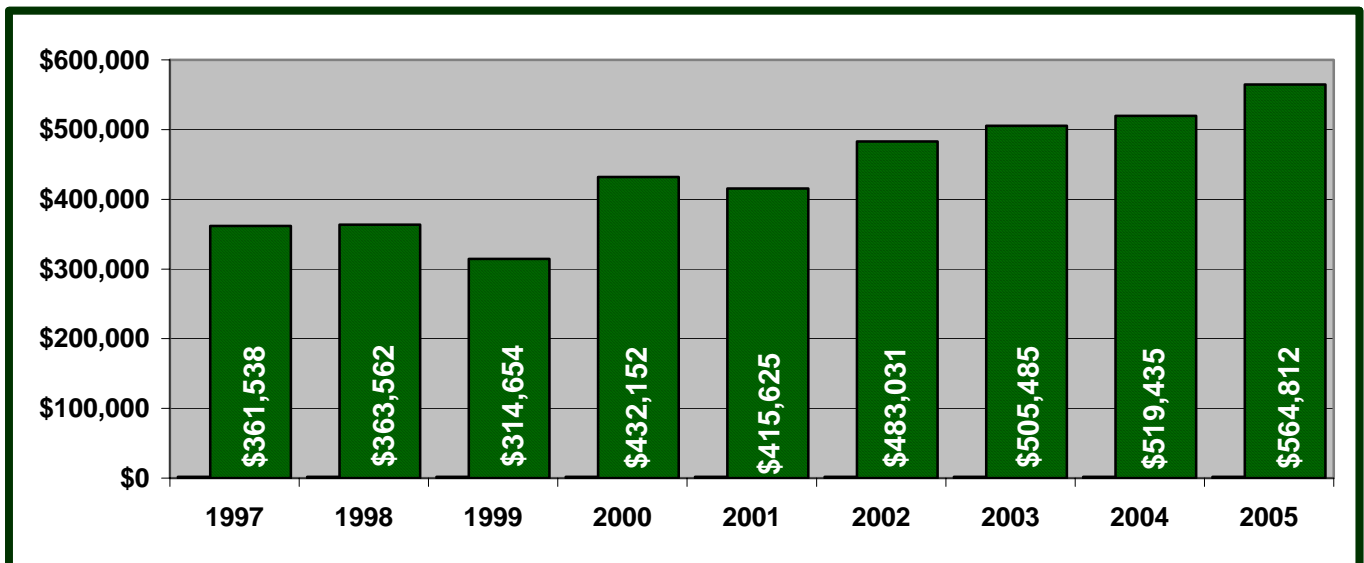
## Summary of Budget Changes

### Significant Changes – 2007/08 Budget Compared To 2006/07 Budget

**Personal Services** reflects adjusting pay rates for the Planner Director and Principal Planner to midpoints of their pay ranges.

**Other Services/Charges** shows a reduction that is attributable to the funds budgeted for completion of the master plan.

### Operating Budget History





## Functional Organizational Chart

### Administrative Services

- Prepares and administers department budget
- Recommends and implements policies for all City real estate, right-of-way and economic development activities
- Liaisons with property owners, business owners and organizations, developers, lending institutions, utility companies, other City departments, and other governmental agencies
- Coordinates staff education and training

### Economic Development Services

- Directs economic development efforts of the City; creates new development tools; encourages and supports appropriate sustainable private sector developments
- Coordinates economic development services with other city, county, regional and state economic development agencies and organizations
- Provides information and assistance to businesses expanding or relocating to the City
- Maintains contact with local businesses and industries
- Directs redevelopment efforts
- Provides staff support for the Downtown Development Authority; Brownfield Redevelopment Authority; Local Development Finance Authority; the Certified Technology Park (SmartZone); and the Economic Development Corporation
- Coordinates City efforts with the Troy Chamber of Commerce and Detroit Regional Chamber

### Real Estate Services

- Appraises and negotiates for acquisition or sale of City real estate and right-of-way
- Sells, leases, and licenses land and public property
- Coordinates vacations or sales of City land no longer needed
- Assists in relocating businesses and residences acquired as part of City projects
- Provides real estate support services to the public, other City departments, utility companies, and public agencies
- Assists in the litigation process regarding public property
- Maintains records for City-owned property
- Researches and assures clear title to City-owned property and rights
- Performs real estate asset management activities



# Real Estate and Development 2007/08 Budget

## Department at a Glance

Funding Level Summary	2004/05 Actual	2005/06 Actual	Estimated 2006/07 Budget	2006/07 Budget	2007/08 Budget	% of Change
Real Estate and Development	\$590,431	\$588,835	\$415,950	\$617,010	\$472,620	-23.4%
<b>Total Department</b>	<b>\$590,431</b>	<b>\$588,835</b>	<b>\$415,950</b>	<b>\$617,010</b>	<b>\$472,620</b>	<b>-23.4%</b>
Personal Services	\$525,249	\$507,284	\$312,190	\$447,850	\$376,270	-16.0%
Supplies	5,884	2,073	5,200	4,000	4,000	0%
Other Services/Charges	59,298	79,478	98,560	165,160	92,350	-44.1%
<b>Total Department</b>	<b>\$590,431</b>	<b>\$588,835</b>	<b>\$415,950</b>	<b>\$617,010</b>	<b>\$472,620</b>	<b>-23.4%</b>

Personnel Summary	2004/05		2005/06		2006/07		2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Real Estate and Development	5	1	5	1	4	1	3.5	0
<b>Total Department</b>	<b>5</b>	<b>1</b>	<b>5</b>	<b>1</b>	<b>4</b>	<b>1</b>	<b>3.5</b>	<b>0</b>



## Mission and Service Statements

### Mission Statement

The mission of the Real Estate Department is creation of an environment that actively encourages business retention and growth through public and private sector collaboration. acquisition of right-of-way and easements for capital improvement projects and processing development related documents including property deeds, open space agreements and utility easements.

### Service Statement

Economic development responsibilities include helping promote the economic development of the City of Troy with primary emphasis on nurturing the growth of private business while assuring the growth continues to foster a livable community with sustainable economic activities. The long-range vision for economic development in Troy centers on the Big Beaver and Maple/Stephenson corridors, including establishment of an auto dealer zone and a transit center at Midtown Square.

Development consists of all economic development efforts including right-of-way staff for acquisition; relocation assistance; property management; disposal of excess properties; title protection and investigation; and asset management.

Real Estate acquires all types of real estate interests needed for City-funded projects from right-of-way and easements to open space and parkland. The staff makes contacts with property owners; assures compliance with state and federal acquisition requirements; obtains and reviews fee appraisals, title reports and environmental assessments for the properties; establishes a fair market value for the property for City offers; negotiates the purchase of property; and initiates and monitors condemnation activities in the event of litigation.

Development also processes the sale of excess parcels through public bid or remnant parcel sale guidelines.

### Did You Know?

- Troy has over 5,800 businesses and a property value of \$13 billion, second only to the City of Detroit.



# Real Estate and Development 2007/08 Budget

## Performance Objectives

### Objectives\*

- Create new programs to attract, retain and provide assistance to local businesses **(Objective 8)**
- Review organizational processes with a goal to improve department policies and practices **(Objective 12)**
- Initiate the implementation of the Big Beaver corridor study **(Objective 11)**
- Provide assistance with the development of key projects including: Kmart headquarters redevelopment, Monarch development and Village at Big Beaver **(Objective 8)**
- Complete new development plans for the Brownfield Redevelopment Authority **(Objective 8, 12)**
- Foster growth of the SmartZone by attracting technology-based companies **(Objective 8)**
- Develop plans for the proposed transit center and secure funding for the first phase of construction **(Objective 7,11 )**
- Assist with improvement of gateways and other major intersections **(Objective 8, 11)**

\*See the list of objectives established by City Council in the **City-wide Action Plan** on pages 14 and 15.

	Performance Indicators	2005/06 Actual	2006/07 Projected	2006/07 Budget	2007/08 Budget
Output	▪ Road Widening Relocations and Full Acquisitions	1	8	6	1
	▪ Appraisals and Market Studies	10	83	201	175
	▪ Partial Acquisitions and Easements	8	177	195	275
	▪ Easement Acquisitions for New Development	64	32	30	30
	▪ Warranty Deeds for New Development	22	22	18	20
	▪ Condemnation Support	5	3	20	40
	▪ Remnant/Surplus Parcels Sold	8	5	5	4
	▪ Retention Visits	35	35	50	50
	▪ Attraction Visits	6	6	12	12
	▪ % Companies Retained	70%	70%	70%	70%
	▪ % Companies Attracted	50%	50%	20%	50%





# Real Estate and Development 2007/08 Budget

## Organizational Chart



Staff Summary	Approved 2005/06	Approved 2006/07	Recommended 2007/08
Assistant City Manager/Economic Development Services	0	0	0.5
Real Estate and Development Director	1	1	0
Economic Development Specialist	0	0	1
Clerk/Typist [Part-Time]	1	1	0
Right-of-Way Representative	2	2	1
Secretary	1	1	1
Senior Right-of-Way Representative	1	0	0
<b>Total Department</b>	<b>6</b>	<b>5</b>	<b>3.5</b>



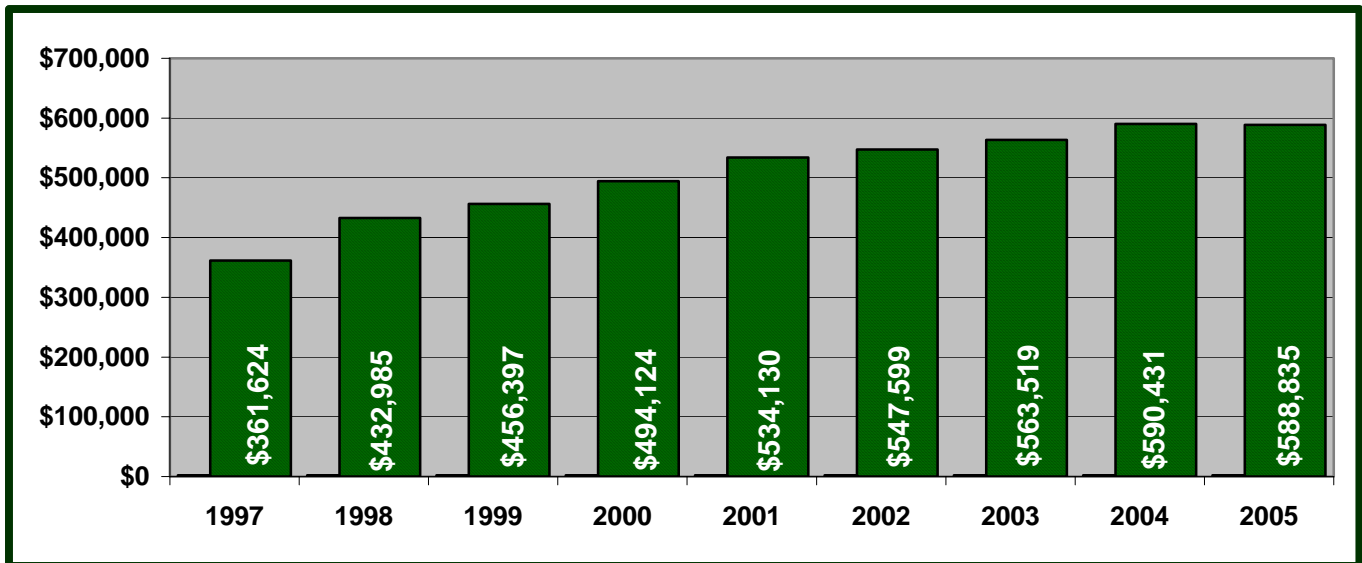
## Real Estate and Development 2007/08 Budget

### Summary of Budget Changes

#### Significant Notes – 2007/08 Budget Compared To 2006/07 Budget

The **Personal Services** account makes up 79.6% of the Real Estate and Development Department's operating budget. The total **Personal Services** budget decreased \$71,580 or 16.0% over last year due to the reorganization of the department, which included the elimination of the following positions: 1) Real Estate and Development Director; 2) One (1) Right-of-Way Representative; 3) One (1) Part- time Clerk/Typist, and the creation of the Economic Development Specialist position.

#### Operating Budget History





2007/08 Budget

## Parks and Recreation



Parks and Recreation Director ..... *Carol K. Anderson*  
Parks Superintendent ..... *Jeffrey Biegler*  
Recreation Superintendent ..... *Stuart Alderman*





## Functional Organizational Chart

### Adaptive Recreation

- Offers social, recreational, athletic and fitness activities for persons with disabilities
- Provides additional programs and special events in cooperative arrangements with Special Olympics, Oakland County Parks and Recreation, Northwest Therapeutic Recreation, Troy Ability Soccer League, Association for Retarded Citizens, and Italian Study Group of Troy

### Administration

- Conducts facility planning and development
- Works on intergovernmental projects
- Oversees capital improvement projects
- Applies for grants
- Conducts marketing strategies
- Supervises staff assignments
- Performs park planning and development
- Prepares and administers department budget
- Administers sponsorship and donations
- Administers scholarship and fee waiver for recreation programs and community center membership
- Acts as liaison with Troy Daze Committee, Medigo, Boys & Girls Club, Troy Racquet Club, Youth Council

### Athletics

- Coordinates adult leagues
- Coordinates youth leagues
- Acts as liaison with Troy Youth Football, Troy Youth Soccer League, Troy Baseball Boosters programs

- Coordinates adult and youth instructional sport activities
- Coordinates athletic special events for youths and adults
- Selected #1 Sportstown by Sports Illustrated

### Camps

- Programs a variety of day camps
- Offers Troy Sports Camps w/school district (23 different camps)
- Oversees roving recreation unit
- Offers six weeks of traditional day camp
- Offers dance and performing arts camp
- Offers adaptive camp for individuals with disabilities

### Community Center

- Hosts more than one million visitors annually
- Houses Parks and Recreation offices
- Allows non-profit community groups meeting space at no cost
- Organizes reservations for community groups and businesses to use meeting rooms and activity areas
- Allows residents and non-resident employees the use of gym, pools and fitness areas
- Allows free use of game room and access to teen room to qualified 6-12 grade Troy students and their guests
- Provides free wireless internet access throughout the facility



## Functional Organizational Chart, Continued

### Enrichment Programs

- Offers a wide variety of youth and adult enrichment programs
- Coordinates ski, arts/crafts, music, martial arts, computers, fitness, dance, etc.
- Offers special events for individuals and families

### Nature Center

- Offers science-based nature education programs for school children
- Offers diverse public interpretive programs for ages 4-adult
- Maintains 2.5 miles of nature trails
- Manages 100 acres of land and five different natural communities to preserve both native plant and wildlife species diversity
- Offers an award winning "Junior Naturalist" program
- Operates the Cattail Cove gift shop
- Operates the 8,183 square-foot interpretive center with library, wildlife viewing, exhibits, and classrooms
- Offers quality nature art exhibits
- Offers onsite nature related workshops

### Parks

- Maintains over 610 acres of active and passive park land
- Plants and maintains right-of-way trees
- Reviews landscape and tree preservation plans for commercial and residential development

- Administers contracted landscape maintenance of all municipal buildings
- Performs special event setup, sports field preparation
- Is a community resource for horticultural/arboricultural concerns
- Plans and develops park projects
- Maintains four municipal cemeteries

### Preschool

- Provides full range preschool activities including a state licensed school
- Has a nationally accredited Safety Town program

### Senior Citizens Programs

- Is accredited by the National Council on Aging/National Institute of Senior Centers
- Offers social, enrichment, recreational, educational, sports and fitness activities
- Offers senior services such as meals for the homebound; tax preparation; food distribution; a hospital equipment loan program and emergency cell phones
- Coordinates transportation services

Aquatic Division and City Golf Courses are shown under **Enterprise Funds** section of budget.



# Parks and Recreation 2007/08 Budget

## Department at a Glance

Funding Level Summary	2004/05 Actual	2005/06 Actual	Estimated 2006/07 Budget	2006/07 Budget	2007/08 Budget	% of Change
Cemetery	\$41,579	\$26,861	\$42,650	\$47,340	\$44,230	-6.6%
Administration	1,372,907	1,339,167	1,327,690	1,275,650	1,178,240	-7.6%
Athletic Field Maint.	309,437	277,650	289,660	317,770	295,270	-7.1%
Community Center	2,389,204	2,486,739	2,531,620	2,538,370	2,523,490	-0.6%
City Grounds	247,916	271,309	313,590	333,810	335,990	0.7%
Local Tree Maint.	529,066	581,407	616,280	613,480	574,720	-6.3%
Park Maintenance	1,381,895	1,412,827	1,453,830	1,475,050	1,545,570	4.8%
Major Tree Maint.	38,003	42,877	31,490	36,570	31,580	-13.6%
Street Island Maint.	579,659	591,261	580,060	650,490	603,190	-7.3%
Recreation Programs	1,442,191	1,422,970	1,485,190	1,456,290	1,488,590	2.2%
Seniors Programs	0	0	0	0	604,730	0%
<b>Total Department</b>	<b>\$8,331,857</b>	<b>\$8,453,068</b>	<b>\$8,672,060</b>	<b>\$8,744,820</b>	<b>\$9,225,600</b>	<b>5.5%</b>
Personal Services	\$3,960,402	\$4,144,044	\$4,190,710	\$4,196,840	\$4,400,560	4.9%
Supplies	559,635	533,710	575,340	578,960	600,060	3.6%
Other Services/Charges	3,811,820	3,775,314	3,906,010	3,969,020	4,224,980	6.4%
<b>Total Department</b>	<b>\$8,331,857</b>	<b>\$8,453,068</b>	<b>\$8,672,060</b>	<b>\$8,744,820</b>	<b>\$9,225,600</b>	<b>5.5%</b>

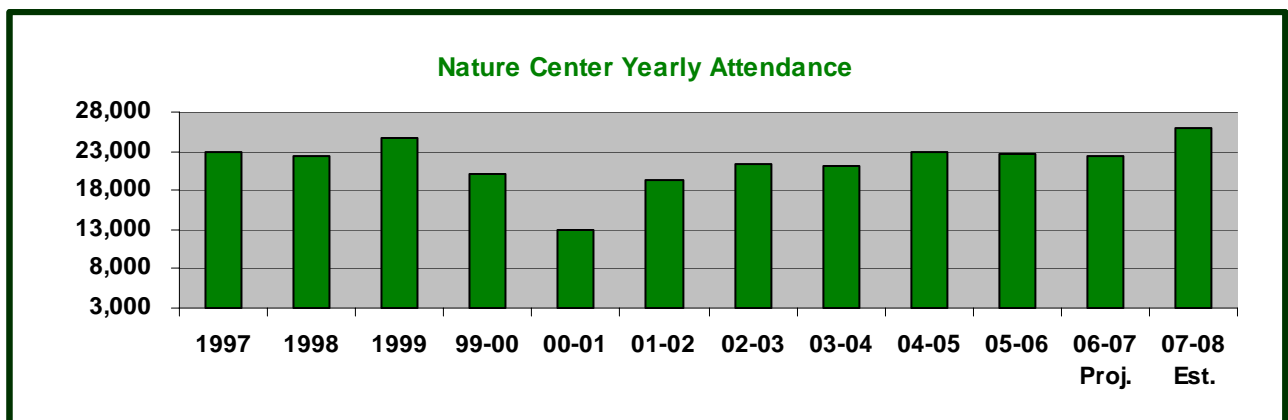
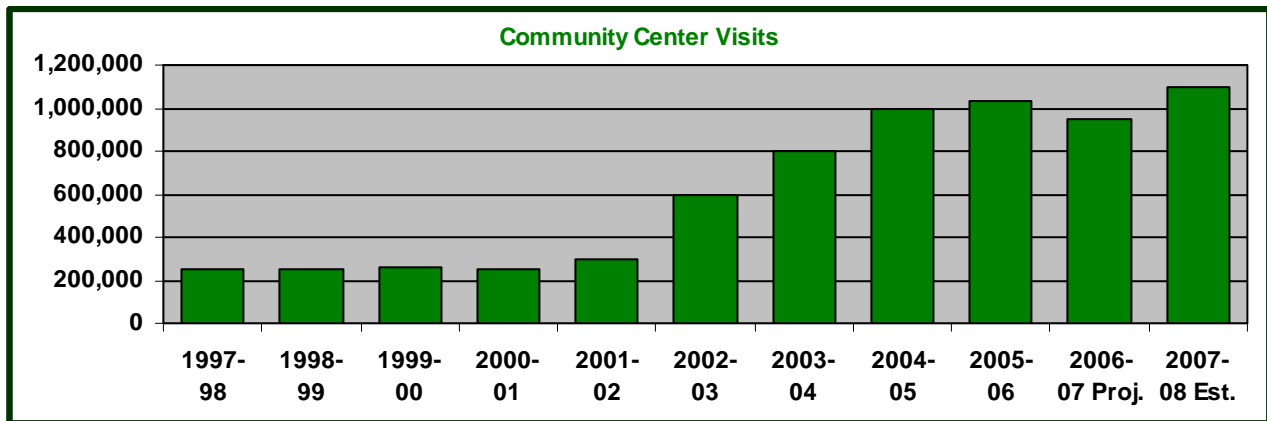
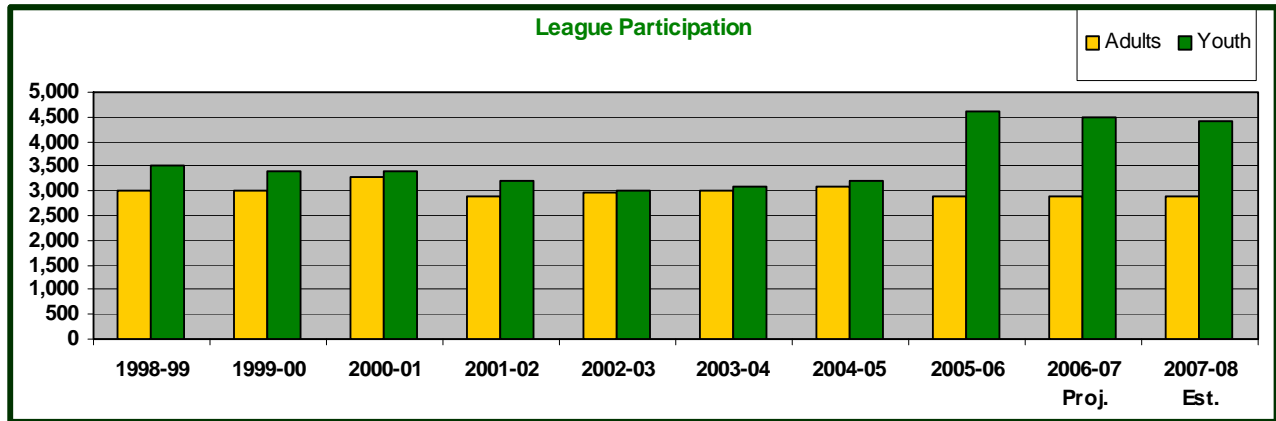
Personnel Summary	2004/05		2005/06		2006/07		2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-* Time
Parks and Recreation	35	128	35	128	34	128	34	122
<b>Total Department</b>	<b>35</b>	<b>128</b>	<b>35</b>	<b>128</b>	<b>34</b>	<b>128</b>	<b>34</b>	<b>122</b>

\*Temporary/seasonal employees > 350



# Parks and Recreation 2007/08 Budget

## Key Departmental Trends

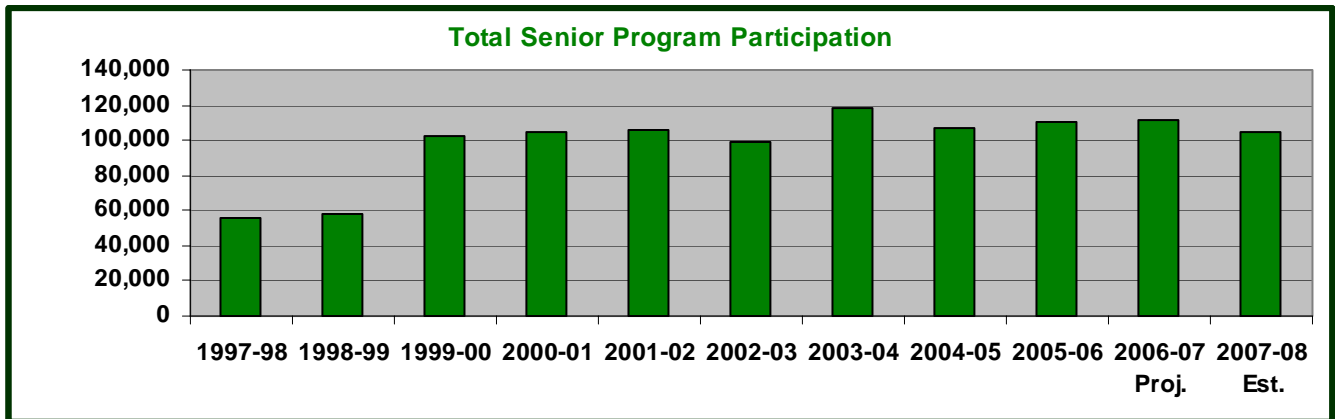
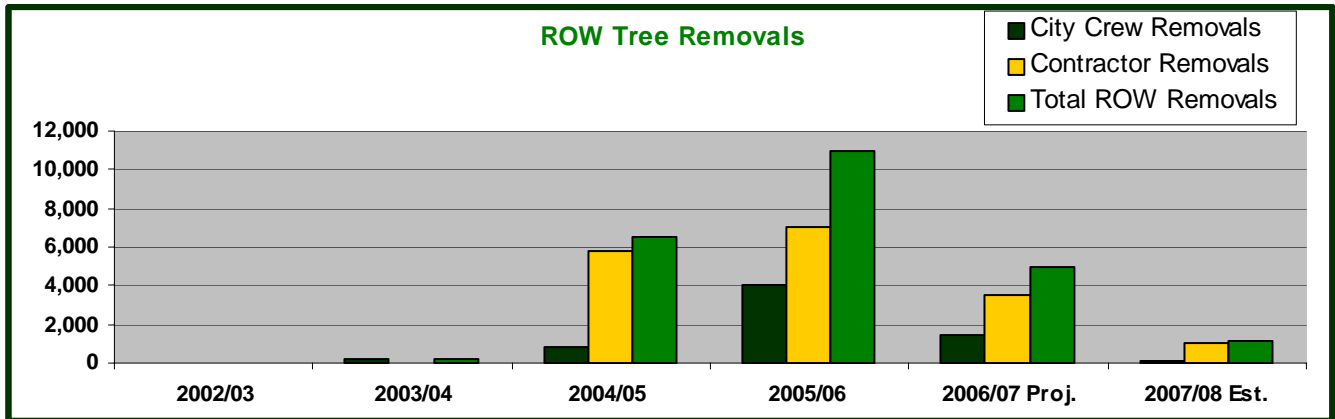






# Parks and Recreation 2007/08 Budget

## Key Departmental Trends, Continued





## Mission and Service Statements

### Mission Statement

It is the mission of the Parks and Recreation Department to enhance the quality of life with leisure opportunities for residents and businesses by providing recreation programs; facilities; parks; and related services. The Department promotes a healthy lifestyle for all age groups, regardless of physical abilities, and enriches cultural and natural resources through community interpretive programs.

### Service Statement

A variety of activities are offered, and facilities operated, for the leisure pursuit of all residents. Instructional; athletic; fitness; special events; park operations; senior citizen; adaptive; golf; and special facilities are some of the services offered by the Parks and Recreation Department. These programs have value and benefits, which impact the individual, community, environment and economic viability of the City.

Parks and Recreation programs help to create a sense of community; reduce crime and substance abuse; promote ethnic and cultural harmony; provide support for youth and social bonding; and offer lifelines for the elderly.

Instructional programs include downhill ski; dance; arts and crafts; tennis; golf; preschool; computers; and skating. These classes provide a balance between work and play, an outlet for relaxation and build self-esteem.

Athletic leagues are offered for both youth and adults. Leagues include soccer; flag football; basketball; golf; lacrosse; volleyball; floor hockey; tee ball and softball. Adults and youth have the opportunity to learn new skills, connect with others and enhance ethnic harmony.

Other athletic activities are offered by non-profit organizations in cooperation with the Parks and Recreation Department; facilities and fields are maintained by the Parks Division and used by these organizations. Among the organizations that offer such programs are: Troy Youth Football; Troy Youth Soccer League; and Troy Baseball Boosters.

The Nature Center offers 25 different school programs, 50-60 public programs and nature trails for visitors to enjoy. Educational and recreational pursuits center around the 100 acres of land and the natural communities found there fostering an increased awareness and appreciation of our environment. Programs like bird hikes; botany classes; wildflowers; maple syruping; native landscaping; and nature-related arts and crafts classes are just a sample of the services provided.

Senior citizen programs include sports and fitness; travel; transportation; creative arts; computers; and other enrichment programs. Senior citizens in our community are looking for opportunities to maintain vitality, develop personal interests, and find others who share their interests. The Parks and Recreation Department strives to meet these needs and enhance the quality of life through these programs and services.



## Mission and Service Statements, continued

### Service Statement, continued

Examples of special events offered throughout the year are: Boo Bash; Family Festival; Daddy-Daughter Night; NFL Pepsi Punt, Pass and Kick; Kids' Garage Sale; Plant Exchange; MRPA Hoops Challenge; Hershey Track and Field Meet; Drive-Pitch and Putt; and various pool-theme events. These events are offered to foster a sense of community, increase family activity, and are low-cost or free and close to home.

The Parks and Recreation Department maintains all street trees, the four municipal cemeteries (Perrin, Crooks, Union Corners, and Beach) as well as the street islands in the City.

Providing and preserving parks and open space enhances the desirability of the city and contributes to the safety and health of residents. Parks and open space preserve wildlife, protect the ecosystem, reduce pollution, and provide clean air and water. Park land, open space, and natural and cultural features have become increasingly important to the community. An objective of the Department is to acquire, educate and/or protect these valuable community features and facilities for present and future residents.

Over 610 acres of parkland are owned and maintained by the City of Troy. Parks range in size from the 96-acre Firefighters Park to the 3-acre Redwood Park. The City owns 11 parcels that have not yet been developed. Six special-use facilities are operated by department staff: Lloyd A. Stage Nature Center; Troy Farm; Community Center; Family Aquatic Center; Sylvan Glen Golf Course and Sanctuary Lakes Golf Course.

### Did You Know?

- More than one million people visited the Community Center last year.
- The Parks and Recreation Department provides more than 350 part-time jobs to area residents.
- More than 12,500 children and adults participated in sports and fitness programs last year.
- Meals on Wheels volunteers delivered more than 18,000 meals to homebound seniors last year.
- More than 25,000 trees have been removed due to the Emerald Ash Borer.
- Annual attendance for senior programs is more than 110,000.
- Participation in senior citizen programs averages 410 per day.



# Parks and Recreation 2007/08 Budget

## Performance Objectives

### Objectives\*

- Complete landscaping and parking at Nature Center **(Objective 7)**
- Increase sponsorship revenue **(Objective 9)**
- Continue capital budget cash reserve for new park development **(Objective 3, 7)**
- Continue implementation of ash tree replacement **(Objective 3)**
- Begin development of path/trails system and establish cash reserve for this project **(Objective 11)**

\*See the list of objectives established by City Council in the **City-wide Action Plan** on pages 14 and 15.

	Performance Indicators	2005/06 Actual	2006/07 Projected	2006/07 Budget	2007/08 Budget
Output	Nature Center Group Attendance	7,640	7,560	8,000	7,600
	Nature Center Weekday Attendance	6,030	6,800	5,100	7,600
	Nature Center Weekend Attendance	5,390	4,890	4,600	5,600
	Nature Center Program Attendance	4,910	5,110	4,800	5,200
	Senior Program Attendance	102,000	105,000	112,000	109,000
	Special Event Attendance	6,500	12,000*	6,500	12,400*
	Sports Camps	2,537	2,096	2,900	2,800
	Troy Daze Community Festival (Man Hours)	1,320	1,340	1,200	1,200
	ROW Trees Removed – City/Contractor	4,000/7,000	1,500/3,500	1,500/3,500	100/1,000
	ROW Trees Planted – City/Contractor	1,000/3,400	650/3,500	650/3,500	650/3,000
	Mowing/Trimming (Man Hours)	5,500	5,400	5,000	5,000
	Ball Diamond Maintenance (Man Hours)	4,100	4,100	4,100	4,100



# Parks and Recreation 2007/08 Budget

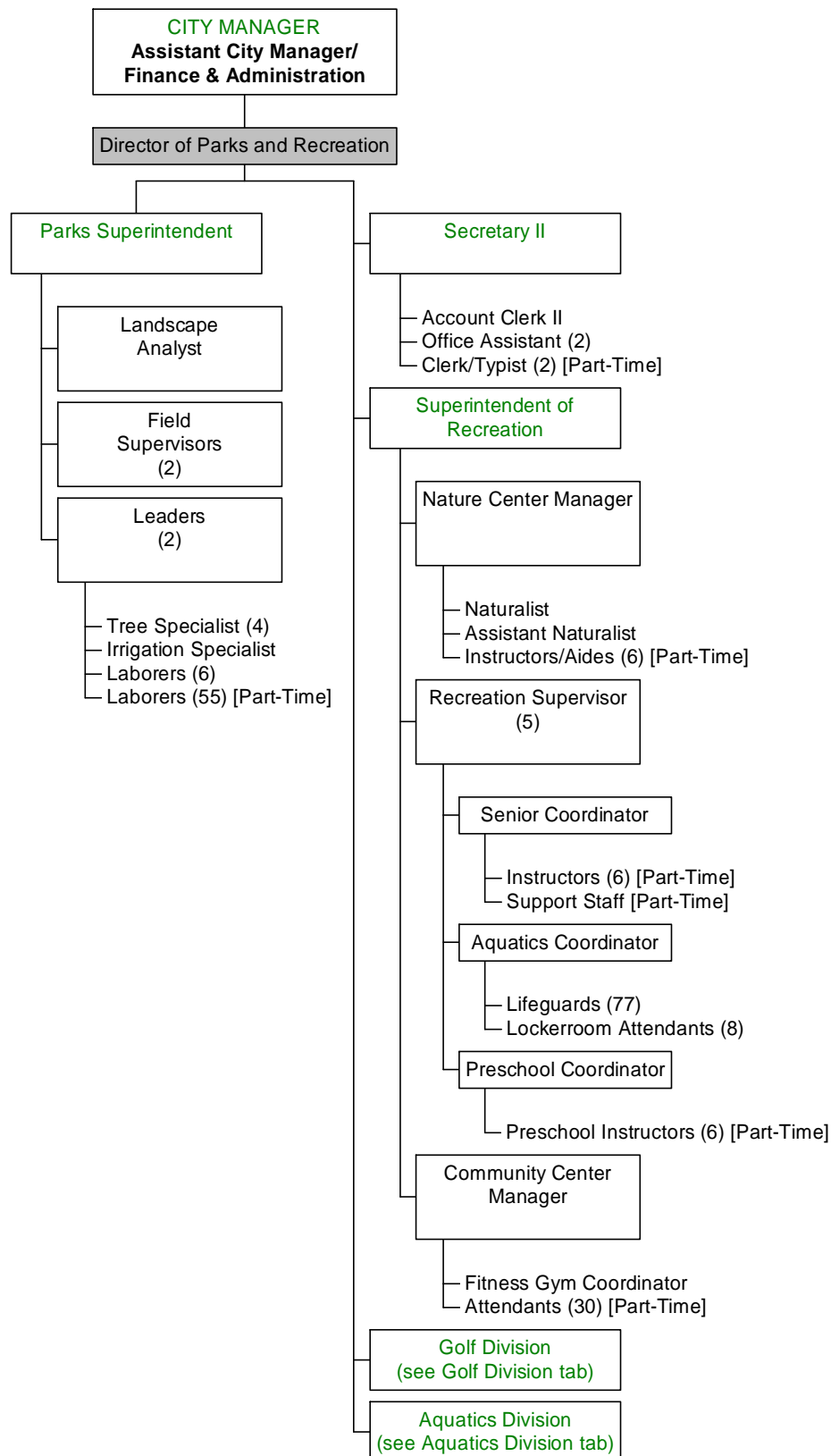
## Performance Objectives, continued

	Performance Indicators	2005/06 Actual	2006/07 Projected	2006/07 Budget	2007/08 Budget
Output, continued	Soccer/Football Field Maintenance (Man Hours)	1,900	1,900	1,900	1,900
	Snow/Ice Control (Man Hours)	1,300	1,300	1,300	1,300
	Fitness Room Attendance	216,000	180,000	190,000	190,000
	Gym Attendance	63,000	56,000	63,000	63,000
	Pool Attendance	85,000	86,000	72,000	86,000
Efficiency					
	ROW Trees Trimmed	100	1,500	1,500	2,000

\* Special event figures now reflects all department events, which were previously not included.



# Parks and Recreation 2007/08 Budget Organizational Chart





Parks and Recreation  
2007/08 Budget

**Organizational Chart, continued**

Staff Summary	Approved 2005/06	Approved 2006/07	Recommended 2007/08
Parks & Recreation Director	1	1	1
Superintendent of Parks	1	1	1
Superintendent of Recreation	1	1	1
Account Clerk II	1	1	1
Aquatics Coordinator	1	1	1
Assistant Naturalist	1	1	1
Attendants (Part-Time)	30	30	30
Clerk Typist (Part-Time)	3	3	3
Community Center Manager	1	1	1
Custodial/Laborer (Part-Time)	1	1	1
Field Supervisor	2	2	2
Fitness/Gym Coordinator	1	1	1
Instructor (Part-Time)	6	6	6
Irrigation Specialist	1	1	1
Laborer	6	6	6
Landscape Analyst	1	1	1
Leader	2	2	2
Lifeguards (Part Time)	77	77	77
Locker Room Attendant (Part-Time)	8	8	0
Naturalist	1	1	1
Naturalist Aide (Part-Time)	1	1	3
Nature Center Manager	1	1	1
Office Assistant	3	2	2
Preschool Coordinator (Part-Time)	1	1	1
Recreation Supervisor	5	5	5
Secretary II	1	1	1
Senior Coordinator (Part-Time)	1	1	1
Tree Specialist	4	4	4
<b>Total Department</b>	<b>163</b>	<b>162</b>	<b>156</b>



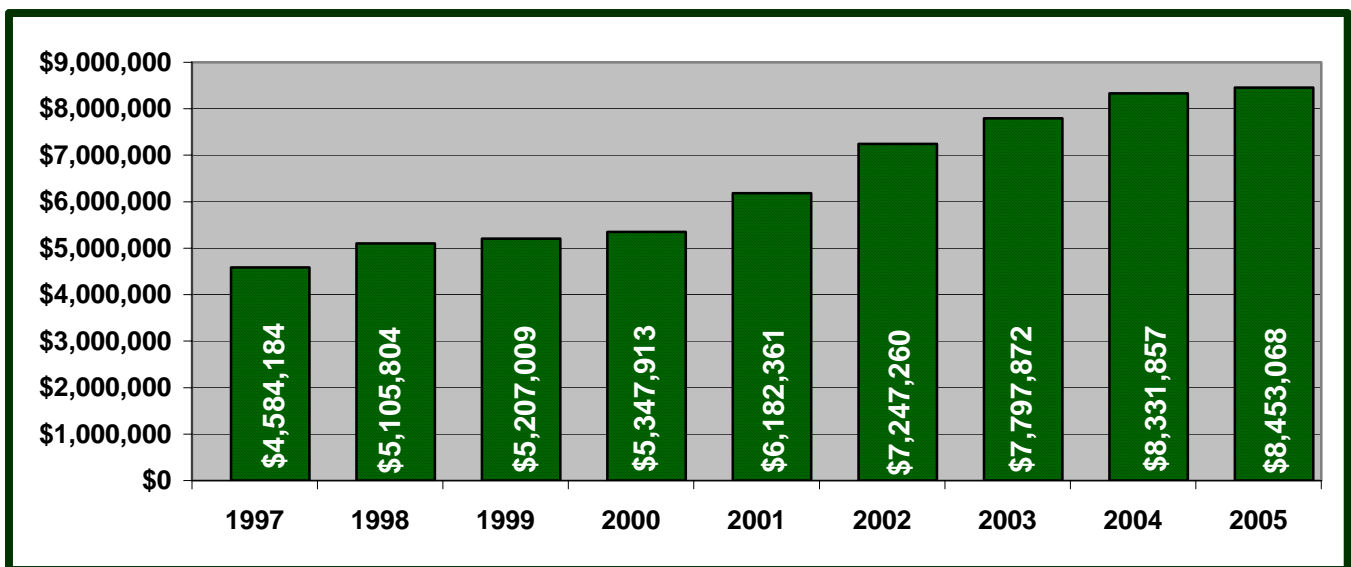
## Parks and Recreation 2007/08 Budget

### Summary of Budget Changes

#### Significant Notes – 2007/08 Budget Compared to 2006/07 Budget

The Recreation (summer/winter) budgets have been combined into one business unit as have the senior citizen programs and expenses. Previously, senior citizen programs were reflected in four business units.

#### Operating Budget History







2007/08 Budget

**Police**



Police Chief ..... *Charles Craft*





## Functional Organizational Chart

### Administration

- Prepares and administers the department's budget
- Coordinates and administers grants
- Directs the planning, organization, coordination and review of department operations
- Establishes, evaluates and reports on department goals
- Conducts internal and pre-employment investigations
- Develops, implements and evaluates department policies and procedures
- Works with the city manager and department heads on City plans and projects
- Liaisons with law enforcement and community groups
- Manages Emergency Operations and Homeland Security functions

### Investigations Division

- Investigates reported crimes and suspected criminal activity
- Conducts undercover investigations and criminal surveillances
- Gathers, collates, and disseminates information regarding criminal activity
- Administers criminal and narcotics forfeiture actions
- Provides specialized narcotics trafficking, auto theft and arson investigation
- Liaisons with other law enforcement agencies
- Conducts investigations relative to child welfare
- Provides liaison services to the Troy School District
- Liaisons with local, state and federal prosecutors and courts

### Patrol Division

- Establishes working relationships with people in the community to facilitate quality policing and problem solving
- Operates motor, foot and bicycle patrol by uniformed and plain clothes officers for the general maintenance of law and order
- Provides immediate response to emergency situations and provides specialized law enforcement response to tactical situations
- Conducts preliminary investigation of crimes, enforcement of local ordinances, state law and any other law applicable and in force within the city
- Traffic law enforcement, investigation of traffic crashes, traffic education programs, respond to complaints of neighborhood traffic problems and coordination of school crossing guards
- Manages impounded vehicles
- Provides for control and care of animals

### Support Services Division

- Public Safety Answering Point-dispatches all calls for emergency service
- Develops, schedules and presents department training
- Maintains records, processes FOIA, permit and license requests
- Stores, secures and disposes of all property
- Houses and transports prisoners
- Coordinates and maintains management information systems, conducts research/planning
- Implements crime prevention programs
- Facilitates problem solving projects
- Disseminates media information



# Police Department 2007/08 Budget

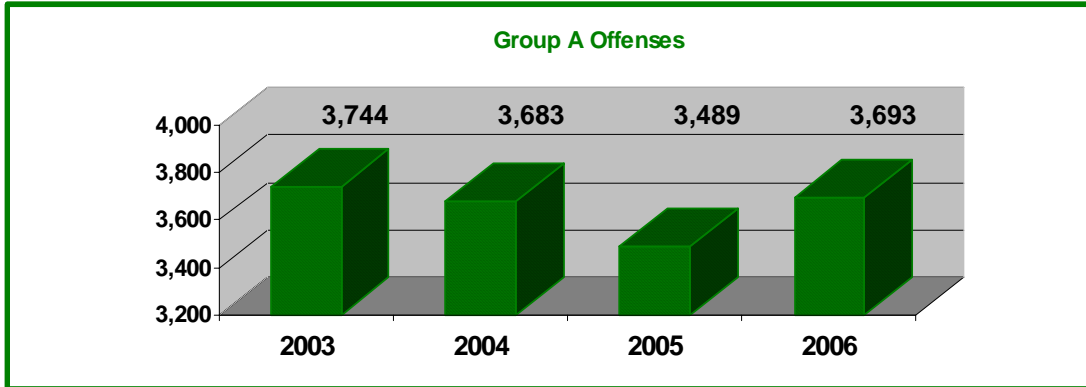
## Department at a Glance

Funding Level Summary	2004/05 Actual	2005/06 Actual	Estimated 2006/07 Budget	2006/07 Budget	2007/08 Budget	% of Change
Administration	\$1,596,551	\$1,642,565	\$1,685,130	\$1,680,400	\$1,884,600	12.2%
Investigations	3,347,102	3,400,593	3,741,590	3,652,500	3,841,500	5.2%
Patrol	11,119,012	11,409,968	11,857,780	12,028,810	12,263,430	2.0%
Support Services	5,129,645	5,492,306	5,744,950	5,812,690	6,070,980	4.4%
<b>Total Department</b>	<b>\$21,192,310</b>	<b>\$21,945,432</b>	<b>\$23,029,450</b>	<b>\$23,174,400</b>	<b>\$24,060,510</b>	<b>3.8%</b>
Personal Services	\$17,951,989	\$18,604,737	\$19,557,180	\$19,577,030	\$20,385,590	4.1%
Supplies	386,638	377,696	425,880	454,960	477,410	4.9%
Other Services/Charges	2,782,907	2,962,999	3,046,390	3,142,410	3,197,510	1.8%
Capital Outlay	70,776	0	0	0	0	0%
<b>Total Department</b>	<b>\$21,192,310</b>	<b>\$21,945,432</b>	<b>\$23,029,450</b>	<b>\$23,174,400</b>	<b>\$24,060,510</b>	<b>3.8%</b>

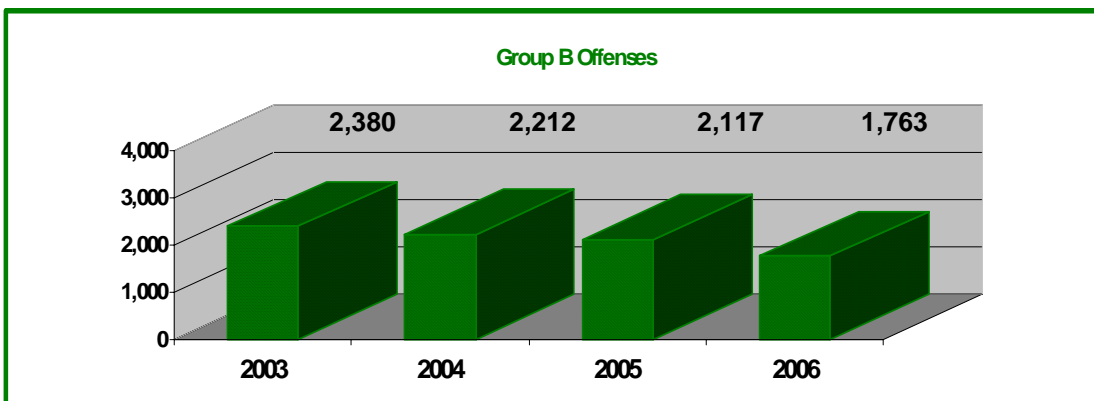
  

Personnel Summary	2004/05		2005/06		2006/07		2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Police Department	194	13	194	13	193	14	192	18
<b>Total Department</b>	<b>194</b>	<b>13</b>	<b>194</b>	<b>13</b>	<b>193</b>	<b>14</b>	<b>192</b>	<b>18</b>

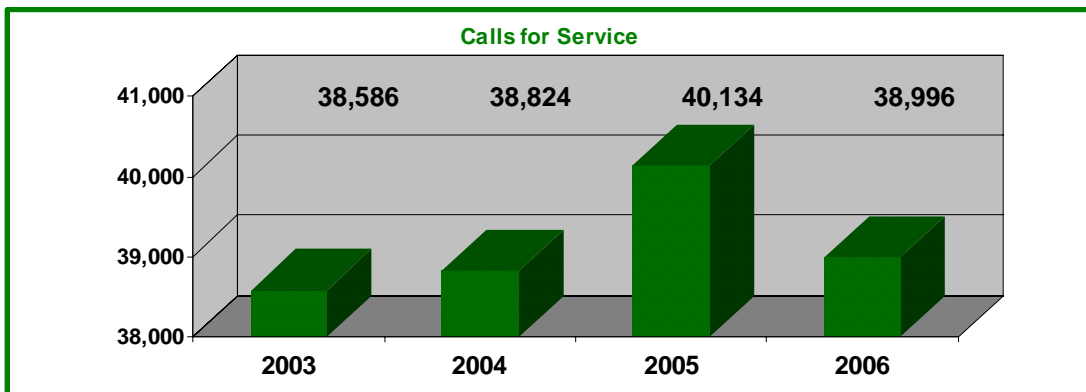
## Key Departmental Trends



By National Incident Based Reporting Systems (NIBRS) definition, there are 22 Group A crime categories. 2006 rose 5.8% over 2005.



By NIBRS definition, there are 11 Group B crime categories. The number of reported incidents has declined to the lowest rate in history.



Non –criminal events were down 2.8% compared to 2005.



## Mission and Service Statements

### Mission Statement

It is the mission of the Police Department to enhance the quality of life in our community by protecting life and property, and maintaining the peace through police service. The Police Department seeks to accomplish its mission by forming partnerships with residents, businesses, community groups, governmental agencies, and private organizations. The Department utilizes problem solving and creativity to enhance community livability and empowers its employees to exercise leadership to achieve our mission.

### Service Statement

The Police Department recognizes that the citizens of Troy desire a safe, livable community, and that police personnel are often the government representatives best positioned to identify and address the problems and concerns that negatively impact the community's citizens. We believe that providing police personnel with the opportunity to partner with the community, and allowing them to participate in planning, decision-making, as well as service delivery, will result in a safer community with citizens who have an enhanced quality of life.

The Police Department's operating philosophy is a problem solving approach that encourages personnel to partner with those impacted by the problem. Emphasis is placed on identification and resolution of the underlying cause of the problem. Employees are encouraged to utilize their knowledge of the community and their profession to identify public safety problems and quality of life issues.

State statute, city code and the citizens, through the Troy City Council, establish the authority by which the Police Department operates. Troy City Code mandates a Department of Police, headed by a Chief of Police. The Chief is charged with directing the police work of the City and is responsible for the enforcement of law and order. Troy police officers have all the powers, duties and responsibilities conferred upon them by virtue of the ordinances of the City of Troy and the law. The Police Department shall have other additional powers, duties and responsibilities as lawfully imposed by any administrative directive, resolution, rule, ordinance, charter provision, or law.

### Did You Know?

- Police vehicles were driven 1,283,145 miles in 2006.
- The Police Training Section conducted 21,870 hours of training in 2006 and hosted an additional 420 hours of training for outside vendors.
- The Police Department received 34,218 emergency calls in 2006; over 61.7% of them were from wireless phones. They also answered 117,816 administrative calls. Per day that averages 93 emergency calls and 322 administrative calls.
- Troy was ranked the 5<sup>th</sup> safest city in the nation with population over 75,000 by the Morgan Quitno Press, moving up from being the 6<sup>th</sup> safest city last year.



## Performance Objectives

### Objectives\*

- Reduce the number of intoxicated drivers and alcohol-related offenses occurring in Troy (**Objective 6**)
- Reduce the number of traffic crashes occurring in Troy (**Objective 6**)
- Establish a professional/career development program (**Objective 1, 3, 4**)

\*See the list of objectives established by City Council in the **City-wide Action Plan** on pages 14 and 15.

	Performance Indicators	2005/06 Actual	2006/07 Projected	2006/07 Budget	2007/08 Budget
Output	▪ OWI Arrests	433	472	475	460
	▪ Underage Alcohol enforcement	108	150	60	120
	▪ Number of liquor compliance inspections	677	730	700	700
	▪ Number of liquor law violations	4	1	12	6
	▪ Number of alcohol abuse presentations	144	150	115	125
	▪ Number of directed/selective traffic enforcement details	127	125	145	130
	▪ Number of hazardous traffic citations issued	10,946	8,700	12,500	9,000
	▪ In-service professional development training classes attended	--	60	30	30
	▪ Number of Crime Prevention presentations	370	423	350	375
	▪ Number of electronic citizen/business communications	52	52	52	52
	▪ Number of cases assigned to investigators	2,154	1,672	1,275	1,700
	▪ Number of Group A crime arrests	1,257	1,440	1,075	1,350





Police Department  
2007/08 Budget

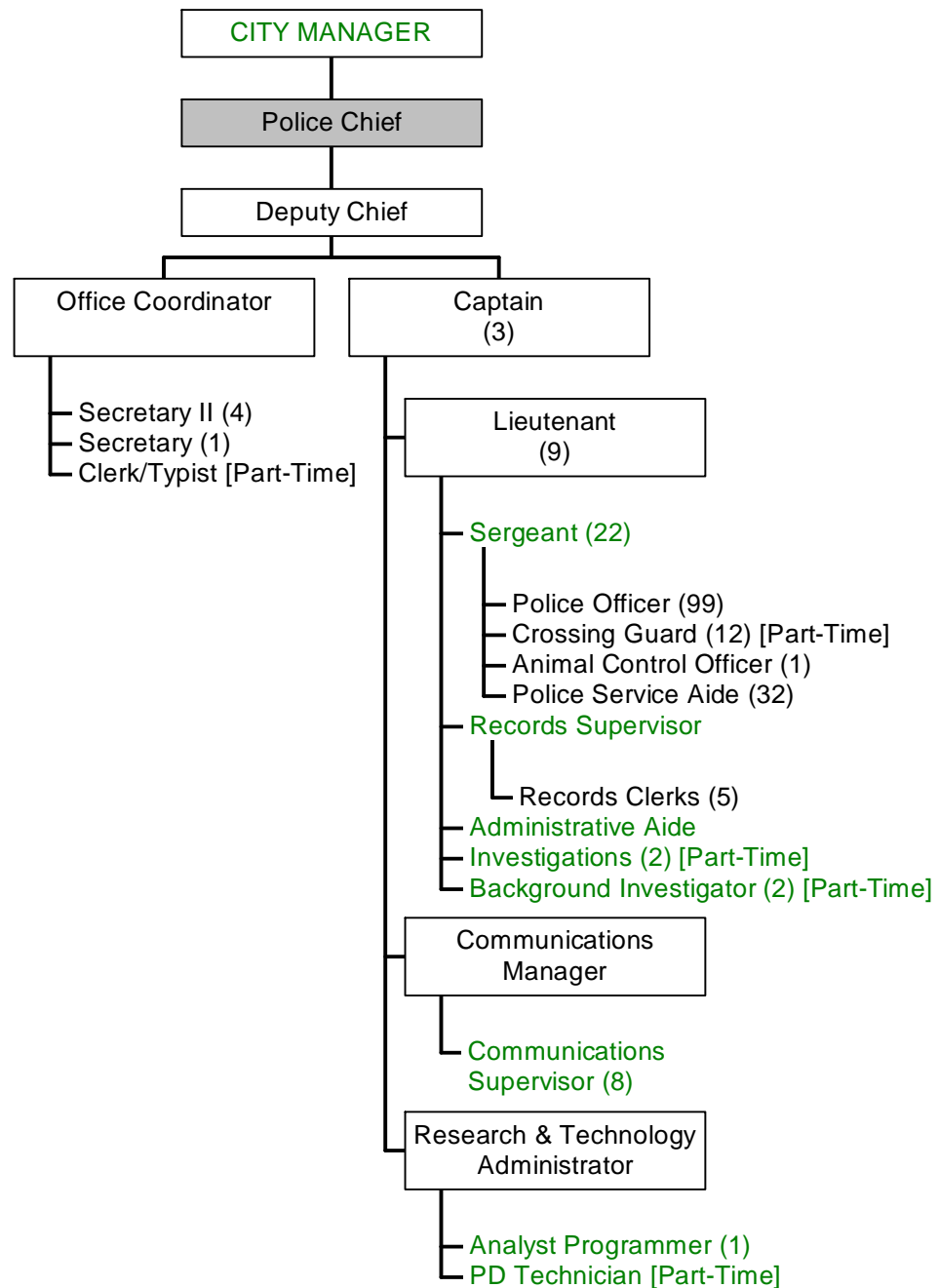
**Performance Objectives, continued**

	Performance Indicators	2005/06 Actual	2006/07 Projected	2006/07 Budget	2007/08 Budget
Efficiency	▪ Number of traffic crashes	3,210	3,140	3,500	3,250
	▪ Percent of traffic crashes involving alcohol	.9%	1.1%	1.9%	1.5%
	▪ Alcohol compliance inspections resulting in violations	.3%	.1%	2.1%	1.0%
	▪ Officers involved in professional/career development program	0	5	5	5
	▪ Assigned cases resulting in warrants	38.5%	50.1%	39.0%	40.0%
	▪ Group A Crime clearance rate	33.5%	32.6%	30.0%	30.0%
	▪ Number of Group A crimes occurring	3,710	3,820	3,300	3,800





## Organizational Chart





Police Department  
2007/08 Budget

**Organizational Chart, continued**

Staff Summary	Approved 2005/06	Approved 2006/07	Recommended 2007/08
Chief of Police	1	1	1
Deputy Chief	0	0	1
Captain	3	3	3
Administrative Aide	1	1	1
Analyst Programmer	0	1	1
Animal Control Officer	3	2	1
Background Investigator [Part-Time]	0	0	2
Clerk/Intern [Part-Time]	1	1	1
Communications Manager	1	1	1
Communications Supervisor	8	8	8
Crossing Guard [Part-Time]	12	12	12
Investigations [Part-Time]	0	0	2
Lieutenant	10	10	9
Office Assistant I & II	4	0	0
Office Coordinator	1	1	1
Police Dept. Technician [Part-Time]	0	1	1
Police Officer	100	99	99
Police Records Supervisor	1	1	1
Police Service Aide	31	31	32
Records Clerk	5	5	5
Research and Tech. Administrator	1	1	1
Secretary II	0	4	4
Secretary	1	1	1
Sergeant	23	23	22
<b>Total Department</b>	<b>207</b>	<b>207</b>	<b>210</b>



## Police Department 2007/08 Budget

### Summary of Budget Changes

#### Significant Notes - 2007/08 Budget Compared To 2006/07 Budget

The Police Department operating budget increased 3.8% or \$886,110 over last year.

**Personal Services** accounts for 84.7% of the Police Department's budget. **Personal Services** increased 4.1% or \$808,560 over last year mainly due to contractually mandated pay increases and increased retirement funding.

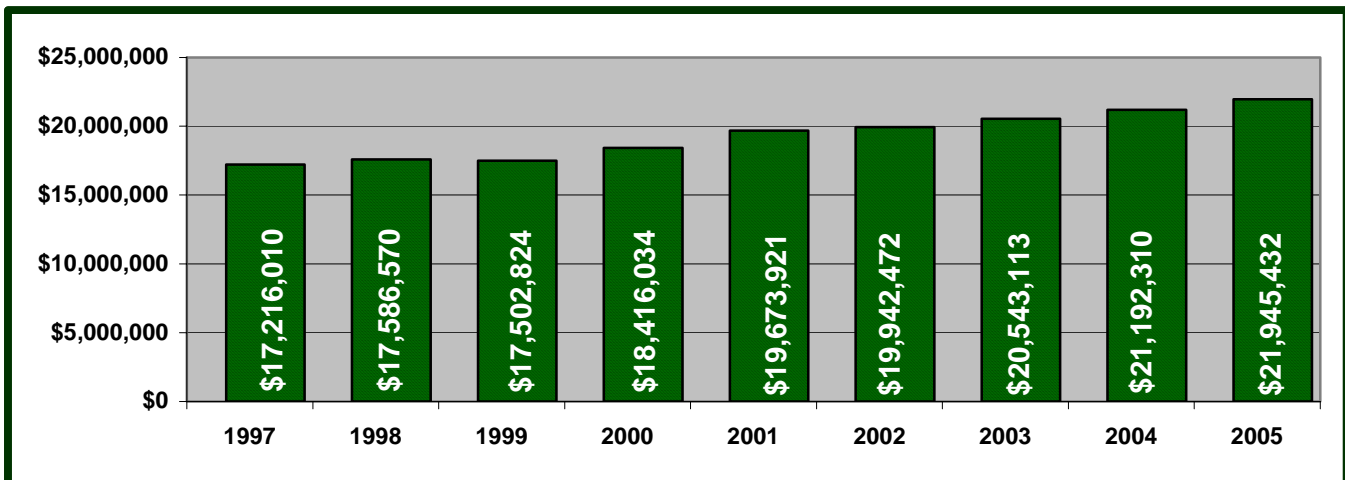
**Supplies** cost increased by 4.9% or \$22,450, due primarily to an increase in the ammunition budget. Increased demand for ammunition, which is attributed to the U.S Military, and the cost of lead free ammunition required for indoor gun range use are the primary causes of increased cost.

**Other Services/Charges** increased by 1.8%, or \$55,100.

Significant increases occurred in the following budget items. **Physical Examinations** increased \$41,160. Physical exams are contractually mandated and administered to police officers and command officers biennially. The 2006/07 budget reflected the cost of the command officer physical exams while the 2007/08 budget reflects the cost of police officer physicals.

Law Enforcement Information Network (LEIN) access fees are up \$7,250 due to anticipated State of Michigan mandated increases of 170 - 400%. Computer costs increased by 10% or \$29,680 due to additional computers.

#### Operating Budget History





2007/08 Budget  
**Public Works**



Public Works Director ..... *Timothy Richnak*





## Functional Organizational Chart

### Administrative and Support Services

- Prepares and administers department budget
- Coordinates and evaluates staff activities
- Coordinates staff development and training
- Procures materials, equipment and supplies
- Liaison with other City departments and government units
- Recommends and formulates policies and programs
- Maintains inventory

### Contract Administration

- Prepares material specifications and invitations to bid
- Analyzes bid documents and prepares recommendations for City Council
- Supervises contractors to ensure that bid specifications are being followed
- Evaluates contractors for use on future bids
- Maintains and updates the computerized inventory system

### Fleet Maintenance

- Provides vehicle repair services for the City-owned fleet
- Provides 24- hour maintenance on snow removal equipment
- Performs welding, fabrication or repair on various other equipment
- Maintains an up to date computerized inventory system
- Prepares specifications and bid documents
- Source of vehicle repair services to other government agencies

### Refuse and Recycling

- Provides prompt, reliable refuse removal
- Maintains efficient curbside recycling
- Handles refuse related calls
- Liaison to the City's refuse collection contractor and resource recovery authority
- Promotes public education on solid waste disposal through multi-lingual newsletters and brochures
- Works with agencies to develop programs reducing materials in the waste system



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## Functional Organizational Chart, continued

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### Storm Water Drainage

- Evaluates storm water drainage system
- Develops and implements projects to improve watersheds and storm water drainage system

### Water and Sewer Distribution

- Maintains water mains, sanitary sewers, and hydrants
- Reads water meters for billing

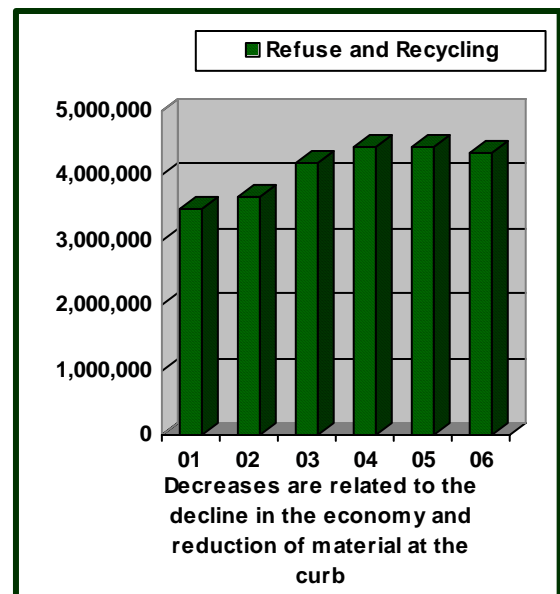
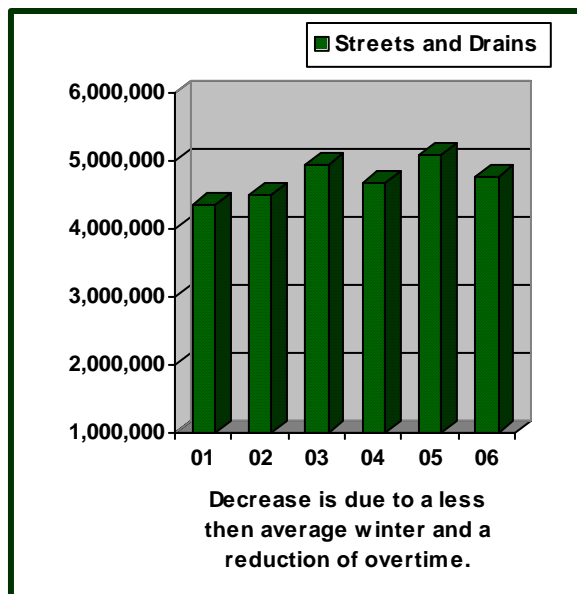
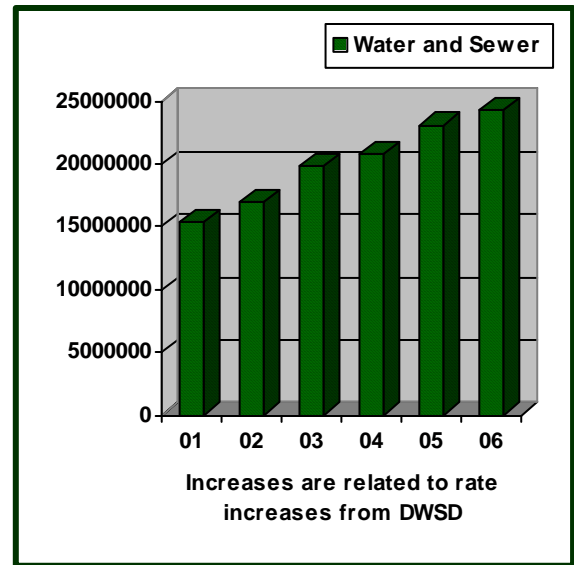
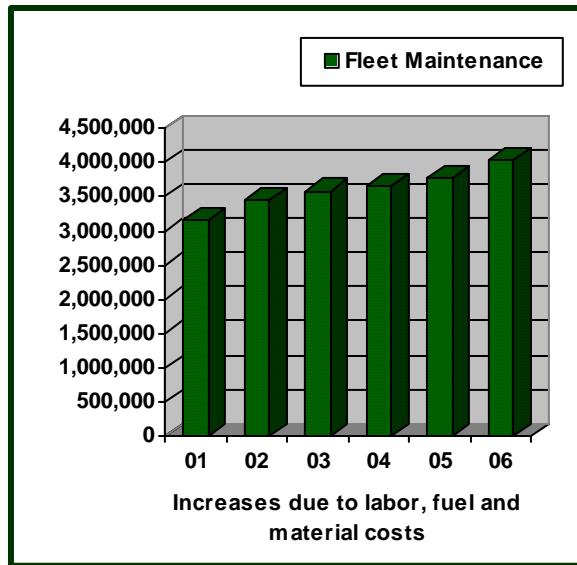
### Street Services

- Provides safe and clean road service for
- thorough pavement repair, and snow and ice control
- Provides grass and weed control to detention ponds and road right-of-ways
- Performs maintenance of storm sewers and open drains, and aids other departments and agencies in securing a safe environment during emergency situations

### Water and Sewer Billing and Accounts

- Provides billing account management and administration
- Communicates with field staff regarding customer service requests and information
- Provides secretarial and clerical support
- Liaison to all water and sewer customers providing public education and account services

## Key Departmental Trends







## Mission and Service Statements

### Mission Statement

The mission of the Public Works Department is to continuously provide excellent services using the most up-to-date equipment, and to protect the safe, clean, and healthy environment that the taxpayers of Troy have come to enjoy.

### Service Statement

The Public Works Department serves the community by providing services through efficient management and maintenance of its equipment, fleet, facilities and infrastructure. This is accomplished in a professional manner by effectively training staff and managing operations.

The Fleet Maintenance division purchases and maintains City-owned vehicles and equipment. Communication with other divisions is essential in order to provide them with the equipment and repair services they need to perform their various operations.

The Streets and Drains division's primary mission is to provide a safe, well-maintained major road, local road, and sidewalk network. The superintendent and his staff develop and implement maintenance programs and improvement projects that meet this service objective.

The Water and Sanitary Sewer division is dedicated to providing safe, clean and abundant drinking water for the residents of Troy. They maintain the distribution system to the highest standards in the most efficient manner possible. Our objective is to operate the sanitary sewer system in a safe, environmentally responsible and efficient manner.

Storm water management consists of implementation of the City's storm water drainage master plan, improvement of the current storm water drainage system, and compliance with federal, state and county storm water regulations and mandates.

The Refuse and Recycling division coordinates refuse collection and curbside recycling with a private contractor. The refuse coordinator is responsible for developing new programs, including distribution of educational and promotional literature.

In addition to the Public Works Department providing services to the residential and business community they provide essential services to numerous other City of Troy departments and other governmental agencies.

It is the duty of the Public Works Department to preserve the taxpayers' investment in its existing infrastructure and equipment by providing a high level of continuous repair and maintenance.

### Did You Know?

- In southeastern Michigan there are 126 water customers along with the Detroit Water and Sewer Department that are working together to generate a new long-term water contract.
- Troy's Streets division cleans and maintains over 1,700 lane miles of local and major roads that are used by approximately 400,000 vehicles a day.
- On July 1, 2007 a new 10-year refuse contract will begin with our contractor, Tringali Sanitation. This contract adds large metal materials to what can be recycled.



## Performance Objectives

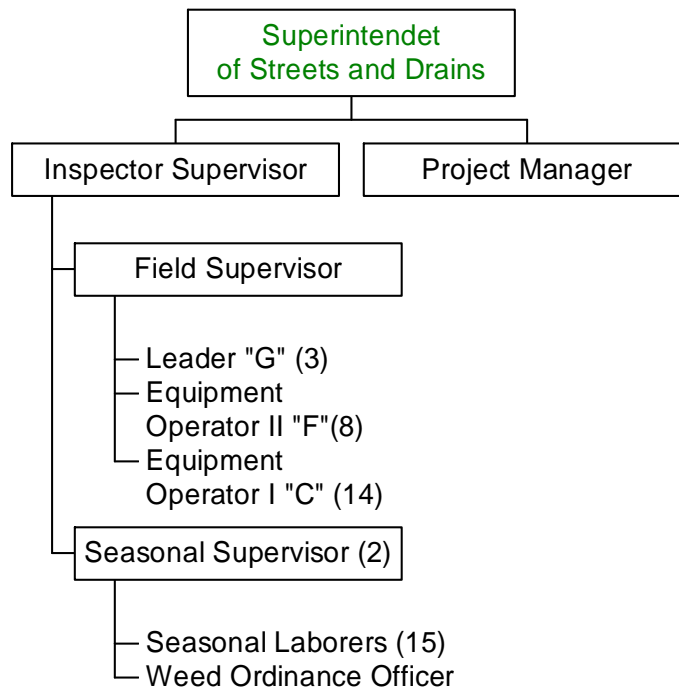
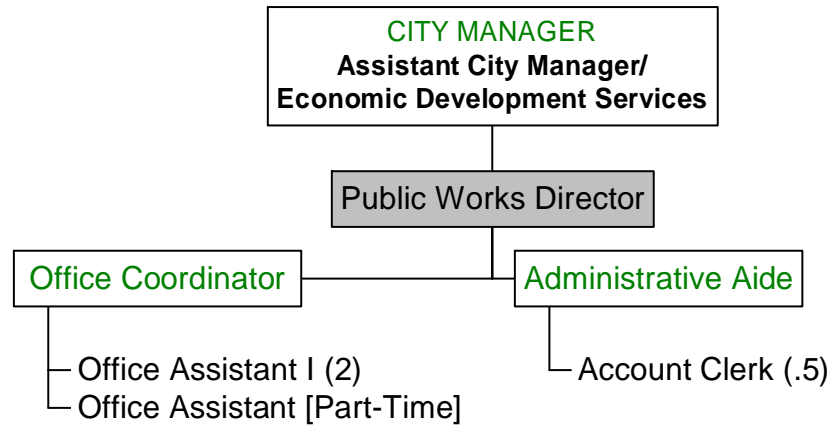
### Objectives\*

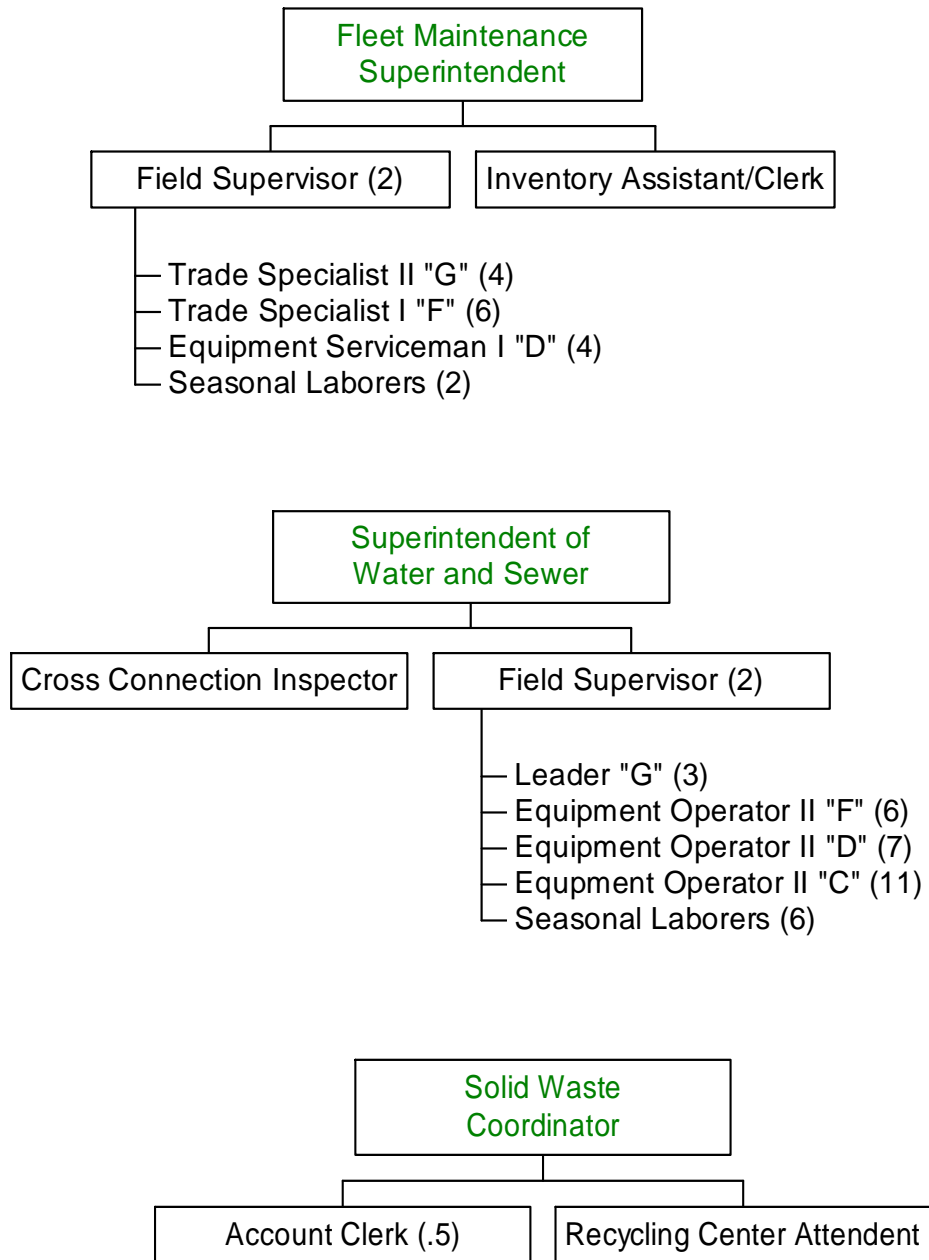
- Develop plans to upgrade and improve the Supervisory Control and Data Acquisition (SCADA) system, including a move to wireless technology with less reliance on phone lines **(Objective 3, 6)**
- Improve internal communication by implementation of mobile computer equipment for evaluation of streetlights, sidewalks, pavement, and lift stations **(Objective 3, 6, 7, 8)**

\*See the list of objectives established by City Council in the **City-wide Action Plan** on pages 14 and 15.

	Performance Indicators	2005/06 Actual	2006/07 Projected	2006/07 Budget	2007/08 Budget
Output	▪ Sidewalks - New Installation	\$336,000	\$100,000	\$250,000	\$100,000
	▪ Concrete Pavement Repair	\$1,249,000	\$3,850,000	\$3,900,000	\$3,400,000
	▪ Crack and Joint Sealing	\$494,000	\$500,000	\$500,000	\$500,000
	▪ Street Light Maintenance	\$364,000	\$350,000	\$441,430	\$440,500
Efficiency	▪ Concrete Pavement % Installed Compared to Budget	100%	100%	100%	100%
	▪ Sidewalks – New Installation % Installed Compared to Budget	70%	40%	100%	100%
	▪ Seam and Fracture Sealing - % Installed Compared to Budget	100%	100%	100%	100%

## Organizational Chart



**Organizational Chart, continued**



**Organizational Chart, continued**

Staff Summary	Approved 2005/06	Approved 2006/07	Recommended 2007/08
Public Works Director	1	1	1
Superintendent	3	3	3
Account Clerk	1	1	1
Administrative Aide	1	1	1
Cross Connection Inspector	1	1	1
Equipment Operator I "C"	25	25	25
Equipment Operator II "F"	14	14	14
Equipment Serviceman I "D"	11	11	11
Field Supervisor	5	5	5
Inspector Supervisor	1	1	1
Inventory Assistant/Clerk	1	1	1
Leader	6	6	6
Office Assistant I	3	2	2
Office Assistant Part Time	0	1	1
Office Coordinator	1	1	1
Project Manager	1	1	1
Recycling Center Attendant	1	1	1
Seasonal Laborers	23	23	23
Seasonal Supervisor	2	2	2
Solid Waste Coordinator	1	1	1
Storm Water Utility Engineer	1	0	0
Trade Specialist I "F"	6	6	6
Trade Specialist II "G"	4	4	4
Weed Ordinance Officer	1	1	1
<b>Total Department</b>	<b>114</b>	<b>113</b>	<b>113</b>



2007/08 Budget

## Streets and Drains



Public Works Director .....	<i>Timothy Richnak</i>
Superintendent of Streets and Drains .....	<i>Thomas Rosewarne</i>





# Streets and Drains 2007/08 Budget

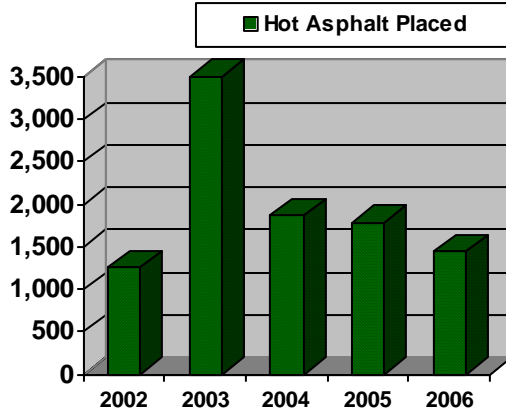
## Department at a Glance

Funding Level Summary	2004/05 Actual	2005/06 Actual	Estimated 2006/07 Budget	2006/07 Budget	2007/08 Budget	% of Change
County Roads	\$489,741	\$414,546	\$399,030	\$491,090	\$495,580	0.9%
Drains	531,645	596,103	631,170	643,040	682,140	6.1%
Local Roads	1,436,315	1,332,389	1,432,850	1,580,460	1,626,310	2.9%
Major Roads	2,048,881	1,853,377	1,935,630	2,014,780	2,130,160	5.7%
Sidewalks	167,759	152,257	171,130	163,720	181,810	11.0%
Street Lighting	372,555	364,937	414,290	427,490	445,100	4.1%
Weeds	27,973	40,961	38,950	38,950	45,360	16.5%
<b>Total Department</b>	<b>\$5,074,869</b>	<b>\$4,754,570</b>	<b>\$5,023,050</b>	<b>\$5,359,530</b>	<b>\$5,606,460</b>	<b>4.6%</b>
Personal Services	\$2,580,715	\$2,417,944	\$2,557,380	\$2,692,680	\$2,871,820	6.6%
Supplies	680,342	551,328	560,770	655,690	662,190	1.0%
Other Services/Charges	1,813,812	1,785,298	1,904,900	2,011,160	2,072,450	3.0%
<b>Total Department</b>	<b>\$5,074,869</b>	<b>\$4,754,570</b>	<b>\$5,023,050</b>	<b>\$5,359,530</b>	<b>\$5,606,460</b>	<b>4.6%</b>

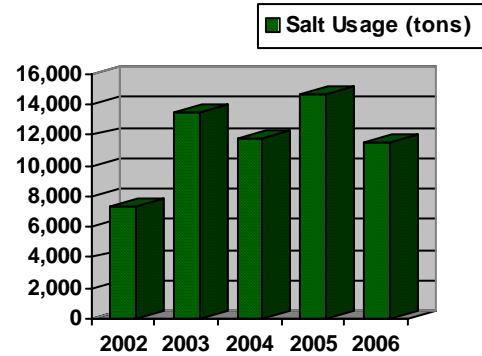
Personnel Summary	2004/05		2005/06		2006/07		2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Streets and Drains	34.5	19	32.5	18	31.5	18	31.5	18
<b>Total Department</b>	<b>34.5</b>	<b>19</b>	<b>32.5</b>	<b>18</b>	<b>31.5</b>	<b>18</b>	<b>31.5</b>	<b>18</b>



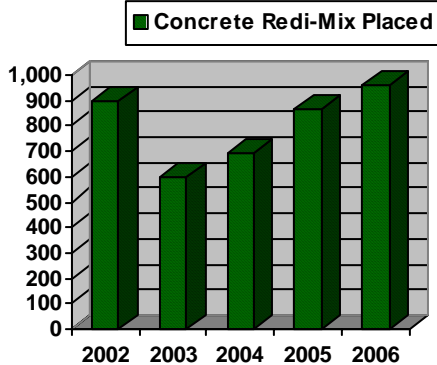
## Key Departmental Trends



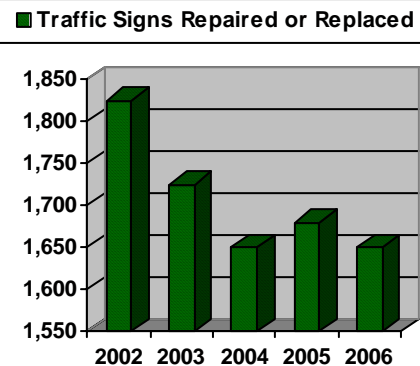
The spike in asphalt use in 03 was due to path projects in the parks



Salt usage over the last four years has been affected by increased lane miles and weather



Local Road concrete slab replacement and catch basin repair represents the majority of concrete placed



Traffic accidents, ultraviolet light and vandalism have a direct impact on sign replacement each year



## Mission and Service Statements

### Mission Statement

The mission of Streets and Drains is to ensure a safe environment for Troy residents and guests via maintenance of the local, county, and major road network, and the storm water drainage system of the City of Troy.

### Service Statement

The maintenance of major and local roads includes concrete, asphalt, and gravel road-wearing surfaces. These require patching, slab replacement, seam and fracture sealing, sweeping, and dust control operations. With a combination of local, major and county roads, our division maintains over 360 miles of roadways. The ice and snow control operation is organized to provide service to all roads in Troy within 24 hours from the time a storm has ceased. Priority begins with major roads, school entrance routes, commercial routes, hills, intersections, and curves located in our residential neighborhoods.

In conjunction with the Engineering Department, the City has implemented a new pavement maintenance system for all roads. This upgraded computerized system will aid in the efficiency of pavement maintenance.

There are over 20,000 street name and traffic control signs maintained by the Streets and Drains Division. Approximately 11% of traffic control signs are repaired or

replaced annually due to traffic accidents, age, vandalism or theft.

Pavement marking paint and plastic decals are used to delineate pavement markings for both pedestrian and vehicular traffic. Major roads are painted annually, while local roads require this maintenance once every three years.

Stormwater relief is provided by our City's storm sewer system. This system's infrastructure includes storm drain lines, catch basins, ditches, open drains, and detention ponds. These structures require regular inspection, cleaning and repair.

The Streets and Drains Division provides emergency assistance 24 hours per day, 365 days per year to the Police and Fire Departments. Activities include salting at winter fire scenes and assisting in traffic accident clean up.

The Streets and Drains Division helps other departments such as Engineering, Parks and Recreation, and Building Operations with concrete and asphalt work, sign installation, drainage projects, excavation, work site restoration, barricading, and installation of temporary traffic control and informational signs for publicly and privately sponsored events.

### Did You Know?

- We have 6 lakes and 134 detention ponds in the city of Troy.



# Streets and Drains 2007/08 Budget

## Performance Objectives

### Objectives\*

- Educate and train the Streets and Drains field staff to use the Hansen pavement management and repair program, empowering them to have a greater stake in the maintenance of the City of Troy infrastructure (Objective 3, 4)

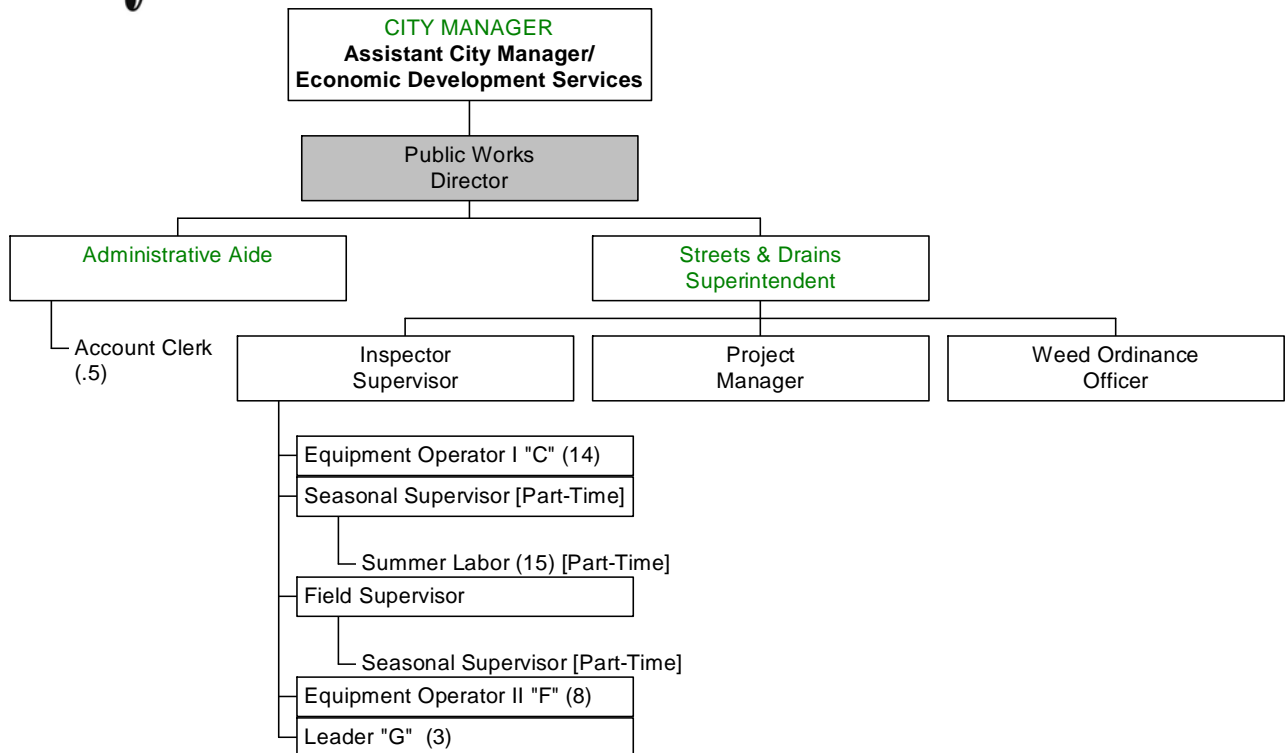
\*See the list of objectives established by City Council in the **City-wide Action Plan** on pages 14 and 15.

	Performance Indicators	2005/06 Actual	2006/07 Projected	2006/07 Budget	2007/08 Budget
Output	▪ Snow Removal and Plowing	4	3	3	3
	▪ Snow and Ice Control and Salting	37	30	33	33
	▪ Salt Usage in Tons	10,500	11,000	12,000	12,000
	▪ Chloride Sand Usage in Tons	200	300	400	300
	▪ Asphalt Placed (Hot)	1,400	1,200	1,200	1,200
	▪ Asphalt Placed (Cold)	150	150	350	200
	▪ Concrete Redi-Mix Placed	950	1000	1,000	1000
	▪ Waste Collected in Cubic Yards	1,600	1,600	3,000	2,500
	▪ Traffic Sign Repairs or Replacements	1,650	1,600	1,800	1,800
Efficiency	▪ Citizen Action Request forms processed	100%	100%	100%	100%
	▪ Catch Basin Cleaning (1000 annually)	60%	100%	100%	100%
	▪ Street Sweeping Local Roads (4 annually)	100%	150%	100%	100%



# Streets and Drains 2007/08 Budget

## Organizational Chart



Staff Summary	Approved 2005/06	Approved 2006/07	Approved 2007/08
Public Works Director	1	1	1
Account Clerk	0.5	0.5	0.5
Administrative Aide	1	1	1
Equipment Operator I "C"	14	14	14
Equipment Operator II "F"	8	8	8
Field Supervisor	1	1	1
Inspector Supervisor	1	1	1
Leader "G"	3	3	3
Project Construction Manager	1	1	1
Seasonal Supervisor (Part-Time)	2	2	2
Storm Water Engineer	1	0	0
Summer Laborers (Part-Time)	15	15	15
Superintendent	1	1	1
Weed Ordinance Officer	1	1	1
<b>Total Department</b>	<b>50.5</b>	<b>49.5</b>	<b>49.5</b>

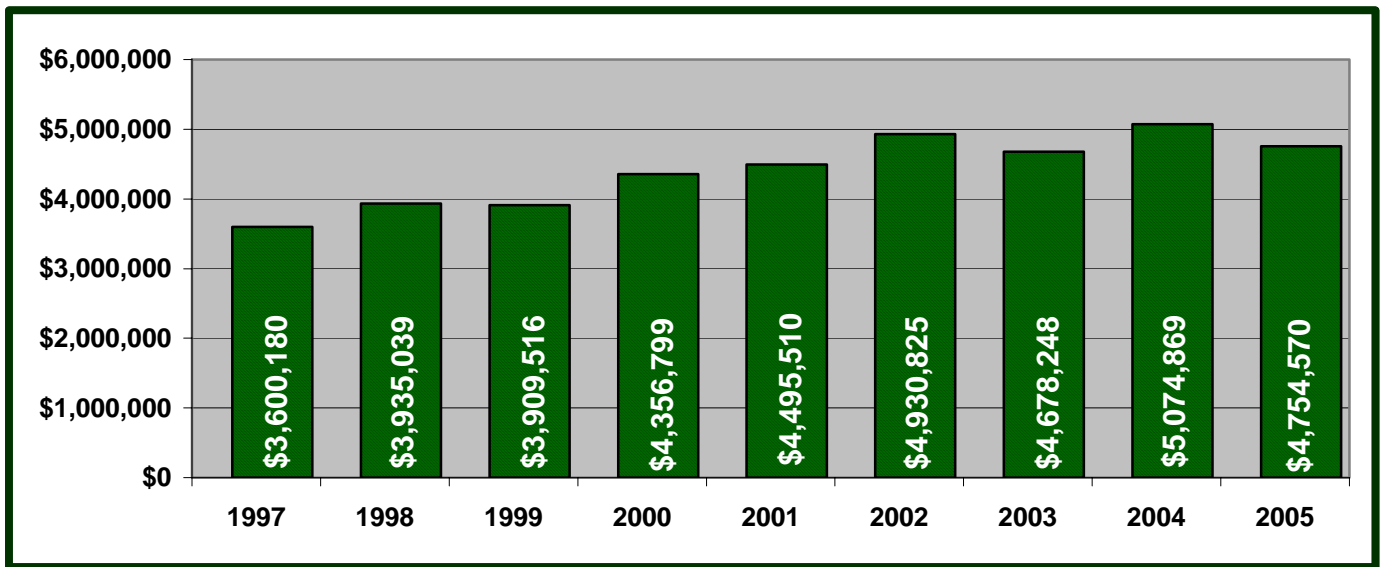


## Summary of Budget Changes

### Significant Notes – 2007/08 Budget Compared to 2006/07 Budget

There were no significant increases or decreases in the Streets and Drains budget this year.

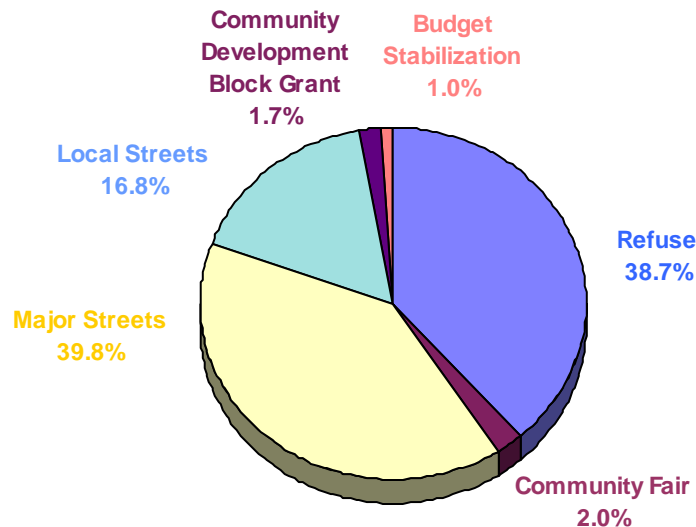
### Operating Budget History





## Special Revenue Funds Percent of Total Expenditures

This chart shows expenditures for each **Special Revenue Fund** as a percent of the total **Special Revenue Fund** budget.



### **Community Development Block Grant Fund**

This fund accounts for grant revenues from the Department of Housing and Development to be used for residential and other Capital improvements.

**Community Fair Fund** - This fund accounts for the revenues and expenditures associated with the annual Troy Daze festival.

**Local Streets Fund** - This fund accounts for various revenues, including state shared revenue, related to the repair, maintenance and construction of all streets classified as "local" within the city.

**Major Streets Fund** - This fund accounts for state shared revenue relating to the repair, maintenance and construction of all streets classified as "major" within the city.

**Budget Stabilization Fund** - This fund was created for the following purposes:

- To cover a **General Fund** deficit if the City of Troy's annual audit reveals a deficit.
- To prevent a reduction in the level of public services, or in the number of employees, at any time in a fiscal year when the City of Troy's budgeted revenue is not being collected in an amount sufficient to cover budgeted expenses.
- To prevent a reduction in the level of public services, or in the number of employees, when preparing the budget for the next fiscal year when the City of Troy's estimated revenue does not appear sufficient to cover estimated expenses.
- To cover expenses arising because of a natural disaster including flood, fire or tornado. However, if federal or state funds are received to offset the appropriations from the fund, that money shall be returned to the fund.



## 2007/08 Budget

### Community Development Block Grant Fund Revenue and Expenditures

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b><u>Revenue</u></b>				
Federal Grants	\$ 79,066	\$ 253,820	\$ 253,820	\$ 166,320
<b>Total - Revenue</b>	<b>\$ 79,066</b>	<b>\$ 253,820</b>	<b>\$ 253,820</b>	<b>\$ 166,320</b>
<b><u>Expenditures</u></b>				
<b><u>CDBG Home Chore Program</u></b>				
Other Services/Charges	\$ 39,838	\$ 70,000	\$ 70,000	\$ 70,000
<b><u>CDBG Section 6 Charnwood</u></b>				
Other Services/Charges	\$ -	\$ 93,820	\$ 93,820	\$ -
<b><u>CDBG Administration</u></b>				
Personal Service Control	\$ 5,334	\$ 2,250	\$ 2,250	\$ 2,500
Other Services/Charges	287	250	250	-
<b>Total - CDBG Administration</b>	<b>\$ 5,621</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>
<b><u>CDBG S/A Project-Paving</u></b>				
Other Services/Charges	\$ 22,297	\$ -	\$ -	\$ -
<b>Total - CDBG S/A Project-Paving</b>	<b>\$ 22,297</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b><u>CDBG Section 36 Storm Sewer</u></b>				
Other Services/Charges	\$ 11,310	\$ 87,500	\$ 87,500	\$ 93,820
<b>Total - Expenditures</b>	<b>\$ 79,066</b>	<b>\$ 253,820</b>	<b>\$ 253,820</b>	<b>\$ 166,320</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



## 2007/08 Budget

### Community Fair Fund Revenue and Expenditures

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b>Revenue</b>				
Charges for Service	\$ 172,609	\$ 177,740	\$ 170,000	\$ 178,100
Operating Transfer In	10,000	10,000	10,000	10,000
<b>Total - Revenue</b>	<b>\$ 182,609</b>	<b>\$ 187,740</b>	<b>\$ 180,000</b>	<b>\$ 188,100</b>
<b>Expenditures</b>				
Personal Service Control	\$ 39,465	\$ 64,450	\$ 79,930	\$ 69,830
Supplies	13,541	15,340	14,100	15,300
Other Services/Charges	90,045	97,460	103,080	102,530
<b>Total - Expenditures</b>	<b>\$ 143,051</b>	<b>\$ 177,250</b>	<b>\$ 197,110</b>	<b>\$ 187,660</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$ 39,558</b>	<b>\$ 10,490</b>	<b>\$ (17,110)</b>	<b>\$ 440</b>





## 2007/08 Budget

### Local Street Fund Revenue and Expenditures

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b>Revenue</b>				
State Grants	\$ 1,429,411	\$ 1,435,000	\$ 1,510,000	\$ 1,450,000
Interest and Rents	69,476	70,000	60,000	60,000
Operating Transfer In	82,670	10,460	10,460	116,310
<b>Total - Revenue</b>	<b>\$ 1,581,557</b>	<b>\$ 1,515,460</b>	<b>\$ 1,580,460</b>	<b>\$ 1,626,310</b>
<b>Expenditures</b>				
Operating Transfer Out	\$ 1,607,670	\$ 1,432,850	\$ 1,580,460	\$ 1,626,310
<b>Total - Expenditures</b>	<b>\$ 1,607,670</b>	<b>\$ 1,432,850</b>	<b>\$ 1,580,460</b>	<b>\$ 1,626,310</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$ (26,113)</b>	<b>\$ 82,610</b>	<b>\$ -</b>	<b>\$ -</b>

### Major Street Fund Revenue and Expenditures

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b>Revenue</b>				
State Grants	\$ 3,628,794	\$ 3,607,000	\$ 3,520,000	\$ 3,640,000
Interest and Rents	87,607	88,000	80,000	80,000
Operating Transfer In	-	-	125,240	131,090
<b>Total - Revenue</b>	<b>\$ 3,716,401</b>	<b>\$ 3,695,000</b>	<b>\$ 3,725,240</b>	<b>\$ 3,851,090</b>
<b>Expenditures</b>				
Operating Transfer Out	\$ 3,858,450	\$ 3,646,090	\$ 3,725,240	\$ 3,851,090
<b>Total - Expenditures</b>	<b>\$ 3,858,450</b>	<b>\$ 3,646,090</b>	<b>\$ 3,725,240</b>	<b>\$ 3,851,090</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$ (142,049)</b>	<b>\$ 48,910</b>	<b>\$ -</b>	<b>\$ -</b>



## 2007/08 Budget

### Budget Stabilization Fund Revenue and Expenditures

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b>Revenue</b>				
Interest and Rents	\$ 41,305	\$ 100,000	\$ 40,000	\$ 100,000
Operating Transfer In	100,000	1,000,000	1,000,000	-
<b>Total - Revenue</b>	<b>\$ 141,305</b>	<b>\$ 1,100,000</b>	<b>\$ 1,040,000</b>	<b>\$ 100,000</b>
<b>Expenditures</b>				
Operating Transfer Out	\$ 41,305	\$ 100,000	\$ 40,000	\$ 100,000
<b>Total - Expenditures</b>	<b>\$ 41,305</b>	<b>\$ 100,000</b>	<b>\$ 40,000</b>	<b>\$ 100,000</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$ 100,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>





2007/08 Budget

## Refuse and Recycling



Public Works Director ..... *Timothy Richnak*  
Solid Waste Coordinator ..... *Vicki Richardson*





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## Functional Organizational Chart

- Provides prompt and reliable refuse, curbside recycling, and yard waste removal service
- Promotes City of Troy curbside recycling as the preferred program to remove recyclable products from the waste stream in a fiscally responsible manner
- Investigates and resolves refuse and recycling related calls in a professional manner
- Liaison to the City's refuse contractor
- Promotes public education in the area of solid waste disposal and recycling through newsletters, brochures, telephone and personal contact, and site visits
- Promotes household hazardous waste program
- Coordinates a Christmas tree chipping program
- Develops and implements e-waste recycling programs



# Refuse and Recycling 2007/08 Budget

## Revenue and Expenditures

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b><u>Revenue</u></b>				
Taxes	\$ 4,120,154	\$ 4,248,000	\$ 4,248,000	\$ 3,572,670
Charges for Service	44,765	1,500	1,500	1,500
Interest and Rents	130,482	180,000	100,000	175,000
Operating Transfer In	71,692	122,440	182,330	-
<b>Total - Revenue</b>	<b>\$ 4,367,093</b>	<b>\$ 4,551,940</b>	<b>\$ 4,531,830</b>	<b>\$ 3,749,170</b>
<b><u>Expenditures</u></b>				
<b><u>Contractors Service</u></b>				
Other Services/Charges	\$ 4,218,477	\$ 4,390,000	\$ 4,363,000	\$ 3,577,000
<b><u>Other Refuse Expense</u></b>				
Personal Service Control	\$ 16,071	\$ 20,510	\$ 23,090	\$ 21,670
Supplies	48	4,150	150	150
Other Services/Charges	31,210	32,210	32,210	33,410
<b>Total - Other Refuse Expense</b>	<b>\$ 47,329</b>	<b>\$ 56,870</b>	<b>\$ 55,450</b>	<b>\$ 55,230</b>
<b><u>Recycling</u></b>				
Personal Service control	\$ 74,923	\$ 79,620	\$ 82,530	\$ 87,220
Supplies	10,983	5,800	11,800	11,600
Other Services/Charges	15,381	19,650	19,050	18,120
<b>Total - Recycling</b>	<b>\$ 101,287</b>	<b>\$ 105,070</b>	<b>\$ 113,380</b>	<b>\$ 116,940</b>
<b>Total - Expenditures</b>	<b>\$ 4,367,093</b>	<b>\$ 4,551,940</b>	<b>\$ 4,531,830</b>	<b>\$ 3,749,170</b>
<b>Revenue Over(Under)Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



# Refuse and Recycling 2007/08 Budget

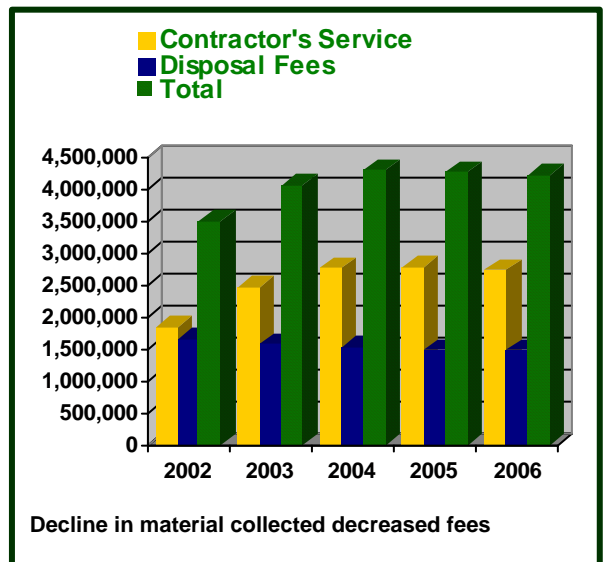
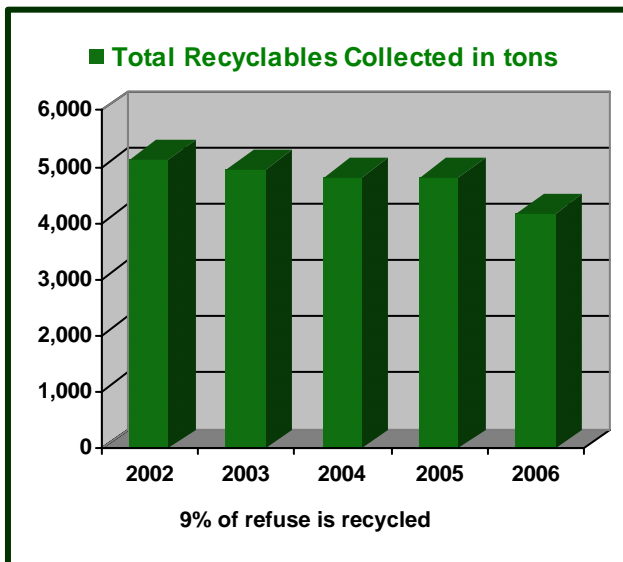
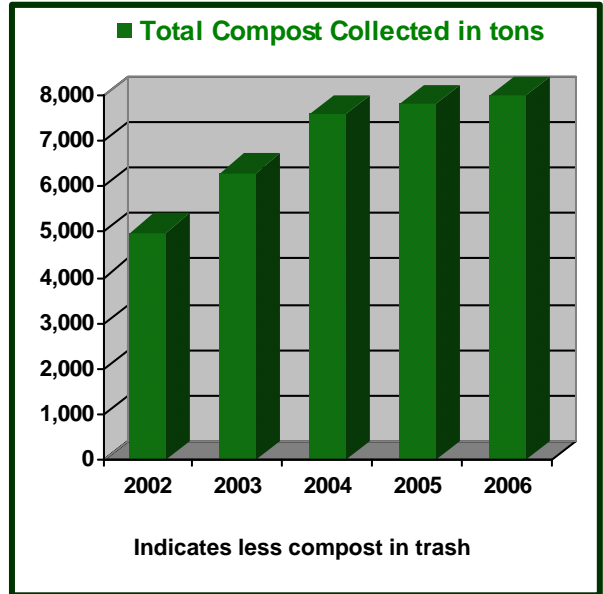
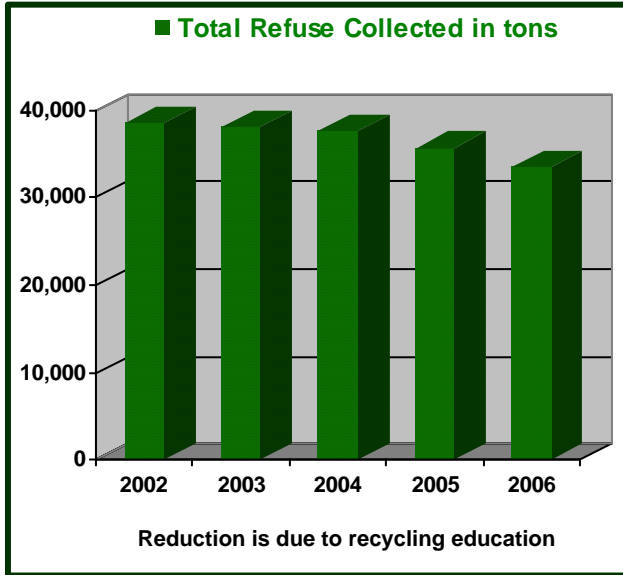
## Department at a Glance

Funding Level Summary	2004/05 Actual	2005/06 Actual	Estimated 2006/07 Budget	2006/07 Budget	2007/08 Budget	% of Change
Contractor's Service	\$4,268,532	\$4,218,477	\$4,390,000	\$4,363,000	\$3,577,000	-18.8%
Recycling	127,637	101,287	105,070	113,380	116,940	3.1%
Other Refuse	36,672	47,329	56,870	55,450	55,230	-0.4%
<b>Total Department</b>	<b>\$4,432,841</b>	<b>\$4,367,093</b>	<b>\$4,551,940</b>	<b>\$4,531,830</b>	<b>\$3,749,170</b>	<b>-17.3%</b>
Personal Services	\$98,821	\$90,994	\$100,130	\$105,620	\$108,890	3.1%
Supplies	9,519	11,031	9,950	11,950	11,750	-1.7%
Other Services/Charges	4,324,501	4,265,068	4,441,860	4,414,260	3,628,530	-17.8%
<b>Total Department</b>	<b>\$4,432,841</b>	<b>\$4,367,093</b>	<b>\$4,551,940</b>	<b>\$4,531,830</b>	<b>\$3,749,170</b>	<b>-17.3%</b>

Personnel Summary	2004/05		2005/06		2006/07		2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Refuse & Recycling	1.5	1	1.5	1	1.5	1	1.5	1
<b>Total Department</b>	<b>1.5</b>	<b>1</b>	<b>1.5</b>	<b>1</b>	<b>1.5</b>	<b>1</b>	<b>1.5</b>	<b>1</b>



## Key Departmental Trends





## Mission and Service Statements

### Mission Statement

The Refuse and Recycling Division provides prompt, reliable, and efficient refuse collection by a private contractor once per week servicing 30,649 single-family homes, condominiums, mobile homes, duplexes, and small commercial businesses. Refuse from 4,298 apartments is also collected on a weekly basis.

### Service Statement

A separate collection of yard waste is made for approximately 37 weeks, from the first Monday in April through mid-December, from about 25,945 single-family residences and duplexes. This collected yard waste is delivered to a compost site and processed. The finished compost is delivered to the Public Works facility for free distribution to our residents. During the winter when pick-up is temporarily suspended, Troy residents may take yard waste directly to the Southeast Oakland County Resource and Recovery Authority (SOCRRA) at no charge.

A separate collection of holiday trees for chipping and composting is provided annually in January.

The refuse collection program includes pick-up of large or bulky items within 48 hours of the regularly scheduled collection day. These items are recycled as the market allows.

A voluntary recycling drop off center is available at SOCRRA and Tringali Sanitation offices in order to provide all residents the opportunity to recycle.

The Solid Waste Coordinator serves as the City's liaison with the refuse contractor to ensure the contractor is performing in accordance with the contract and City ordinance.

The Refuse and Recycling Division receives approximately 70 citizen calls per day. The handling and resolution of more difficult complaints, dissemination of information, keeping abreast of changes in the refuse and recycling field, and report writing are all important functions of the Solid Waste Coordinator.

### Did You Know?

- Our new trash removal contract is for 10 years with a 10-year extension and should result in an 18% decrease in the refuse budget.
- Our potential cost savings over the next 20 years is \$21,000,000.
- Optimizing the collection routes was a critical element in cost control in the contract hence the new optimized travel paths and balanced workloads will ensure the high level of service Troy residents enjoy without increasing costs.



# Refuse and Recycling 2007/08 Budget

## Performance Objectives

### Objectives\*

- Educate residents about curbside recycling, refuse and compost issues through personal contact, brochures and articles (**Objective 1, 2, 3, 12**)

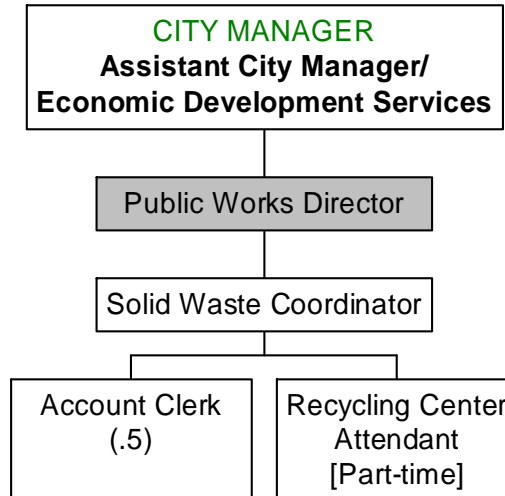
\*See the list of objectives established by City Council in the **City-wide Action Plan** on pages 14 and 15.

	Performance Indicators	2005/06 Actual	2006/07 Projected	2006/07 Budget	2007/08 Budget
Output	▪ Total Refuse Collected in Tons	45,838	45,800	49,000	45,500
	▪ Refuse Collected Less Recyclables and Compost in Tons	33,608	33,700	36,100	33,300
	▪ Compost Collected in Tons	7,998	8,000	8,000	8,000
	▪ Recyclables Collected in Tons	4,180	4,100	4,900	4,200
	▪ Newspaper Recycled in Tons	3,312	3,400	3,700	3,400
	▪ Glass Recycled in Tons	223	225	315	300
	▪ Plastic Recycled in Tons	194	200	201	200
	▪ Metal Recycled in Tons	269	300	360	300
	▪ Tin Recycled in Tons	156	160	184	200
	▪ Christmas Trees Chipped and Composted in Tons	53	50	50	50
Efficiency	▪ % of Total Refuse Composted	17%	17%	15%	17%
	▪ % of Total Refuse Recycled	9%	9%	9%	9%
	▪ Refuse and Recycling Collection Costs Per Capita	\$50.54	\$52.23	\$51.99	\$42.80



# Refuse and Recycling 2007/08 Budget

## Organizational Chart



Staff Summary	Approved 2005/06	Approved 2006/07	Recommended 2007/08
Solid Waste Coordinator	1	1	1
Account Clerk ▪	0.5	0.5	0.5
Recycling Attendant (Part-Time)	1	1	1
<b>Total Department</b>	<b>2.5</b>	<b>2.5</b>	<b>2.5</b>

- The Account Clerk divides time between the Refuse and Recycling Division and the Streets and Drains Division, and is therefore listed as .5 as opposed to part-time.



## Refuse and Recycling 2007/08 Budget

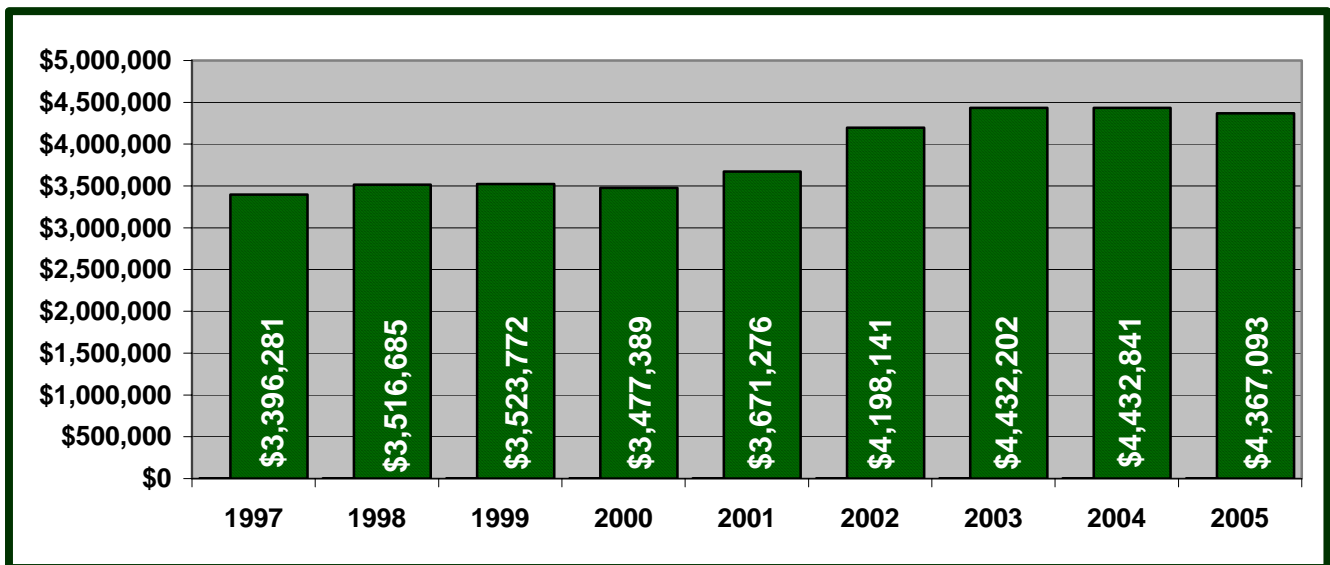
### Summary of Budget Changes

#### Significant Notes – 2007/08 Budget Compared to 2006/07 Budget

The City continues to experience an increase in the number of households receiving refuse, recycling and yard waste collection services.

The Refuse and Recycling budget is significantly reduced due to the new trash collection contract.

#### Operating Budget History



**Debt Management Program****General Obligation**

Section 11.1 of the Troy City Charter enumerates the borrowing power of the City. It states that City Council may, by proper ordinance or resolution, subject to the applicable provisions of law and this Charter, authorize the borrowing of money for any purpose within the scope of the powers vested in the City and the issuance of bonds of the City or other evidences of indebtedness therefore, and may pledge the full faith, credit and resources of the City for the payment of the obligation created thereby.

The Charter states that no bonds shall be sold to obtain funds for any purpose other than that for which they were specifically authorized, and if any such bonds are not sold within five years after authorization, such authorization shall be null and void.

Section 11.2 of the Troy City Charter provides for borrowing in anticipation of special assessments. The City Council may authorize the borrowing of money, subject to the applicable provisions of law and this Charter, in anticipation of the payment of special assessments made for the purpose of defraying the cost of any public improvement, or in anticipation of the payment of any combination of such special assessments, and the issuing of bonds therefore. Such special assessment bonds may be an obligation of the special assessment district or districts and a general obligation of the City for which the full faith and credit of the City may be pledged.

Section 11.9 of the Troy City Charter provides limits on borrowing authority. No limits are established on the power of the City to borrow, except those established by the laws of this state.

Following is the computation of legal debt margin for the City of Troy.

**Equalization Valuation at December 31, 2006:****\$6,422,659,810**

	City of Troy Annual Net Debt	% of State Equalized Valuation	Legal Maximum Debt	Legal Debt Margin
General Obligation Debt	\$44,130,000	10%	\$642,265,981	\$598,135,981
Emergency Bonds	0	3/8%	24,084,974	24,084,974
Special Assessment Bonds	0	12%	770,719,177	770,719,177
Total Debt	\$44,130,000		\$1,437,070,132	\$1,392,940,132



## Debt Management Program

The statutory debt limits of net bonded indebtedness incurred for all public purposes shall not at any one time exceed 10% of the equalized valuation of taxable property in the City (\$6,422,659,810), except that this limit may be exceeded by 3/8ths of 1% in case of fire, flood or any other calamity. This limitation does not include bonds issued in anticipation of the payment of special assessments, nor bonds issued pursuant to court order for sewerage or garbage disposal systems.

The Michigan State Bond Act provides that the total debt in special assessment bonds, which would require that the City pledge its faith and credit, shall not exceed 12% of assessed valuation of taxable property of the City, nor shall such bonds be issued in any calendar year in excess of 3% unless voted.

### Bond Ratings

#### Standard & Poor's

#### Moody's Investor Services

#### Fitch

***AAA	***Aaa	***AAA
AA+	Aa1	AA+
AA	Aa2	AA
AA-	Aa3	AA-
A+	A1	A+
A	A2	A
A-	A3	A-
BBB+	Baa1	BBB+
BBB	Baa2	BBB
BBB-	Baa3	BBB-
BB+	Ba1	BB+
BB	Ba2	BB
BB-	Ba3	BB-
B+	B1	B+
B	B2	B
B-	B3	B-
CCC+	Caa1	CCC+
CCC	Caa2	CCC
CCC-	Caa3	CCC-
	Ca	CC
	C	C
		DDD
		DD
		D

\*\*\*City of Troy's rating



### Debt Management Program

The City of Troy has made judicious use of its authorities to sell bonds or otherwise incur debt. Our current bond ratings are an AAA from all three rating agencies. There are only three cities in the state of Michigan, including Troy, that have an AAA rating.

The City of Troy's favorable debt rating can be attributed to the following:

- Strong and conservation financial management practices
- Manageable debt levels
- Strong economics
- Financial flexibility

In compliance with the Uniform Budget Act of 1978, a summary of the City's total indebtedness as of June 30, 2007, the principal and interest payments required for fiscal 2007/08, and the funding source is included within this Debt Service section. Total indebtedness as of June 30, 2007 is \$ 48,840,730. Total principal and interest payments in fiscal year 2007/08 are \$ 2,260,250 and \$ 2,060,770, respectively.





## 2007/08 Budget

### General Debt Service Fund Revenue and Expenditures

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b>Revenue</b>				
Taxes	\$ 2,486,038	\$ 2,559,000	\$ 2,559,000	\$ 2,637,500
Interest and Rents	228,519	250,000	150,000	250,000
Operating Transfer In	-	177,190	296,190	155,230
Other Revenue	188,012	-	-	-
<b>Total - Revenue</b>	<b>\$ 2,902,569</b>	<b>\$ 2,986,190</b>	<b>\$ 3,005,190</b>	<b>\$ 3,042,730</b>
<b>Expenditures</b>				
Other Services/Charges	\$ 42,150	\$ 43,500	\$ 63,500	\$ 65,100
Debt Service	750	1,000	-	1,000
Operating Transfer Out	2,817,331	2,941,690	2,941,690	2,976,630
<b>Total - Expenditures</b>	<b>\$ 2,860,231</b>	<b>\$ 2,986,190</b>	<b>\$ 3,005,190</b>	<b>\$ 3,042,730</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$ 42,338</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

### 2000 MTF Debt Service Fund Revenue and Expenditures

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b>Revenue</b>				
Operating Transfer In	\$ 265,363	\$ 256,640	\$ 256,640	\$ 247,890
<b>Total - Revenue</b>	<b>\$ 265,363</b>	<b>\$ 256,640</b>	<b>\$ 256,640</b>	<b>\$ 247,890</b>
<b>Expenditures</b>				
Debt Service	\$ 265,363	\$ 256,640	\$ 256,640	\$ 247,890
<b>Total - Expenditures</b>	<b>\$ 265,363</b>	<b>\$ 256,640</b>	<b>\$ 256,640</b>	<b>\$ 247,890</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



## 2007/08 Budget

### Proposal A Bond Debt Service Fund Revenue and Expenditures

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b>Revenue</b>				
Operating Transfer In	\$ 788,688	\$ 800,970	\$ 800,970	\$ 837,000
<b>Total - Revenue</b>	<b>\$ 788,688</b>	<b>\$ 800,970</b>	<b>\$ 800,970</b>	<b>\$ 837,000</b>
<b>Expenditures</b>				
Debt Service	\$ 788,688	\$ 800,970	\$ 800,970	\$ 837,000
<b>Total - Expenditures</b>	<b>\$ 788,688</b>	<b>\$ 800,970</b>	<b>\$ 800,970</b>	<b>\$ 837,000</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

### Proposal B Bond Debt Service Fund Revenue and Expenditures

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b>Revenue</b>				
Operating Transfer In	\$ 1,316,920	\$ 1,393,950	\$ 1,393,950	\$ 1,383,630
<b>Total - Revenue</b>	<b>\$ 1,316,920</b>	<b>\$ 1,393,950</b>	<b>\$ 1,393,950</b>	<b>\$ 1,383,630</b>
<b>Expenditures</b>				
Debt Service	\$ 1,316,920	\$ 1,393,950	\$ 1,393,950	\$ 1,383,630
<b>Total - Expenditures</b>	<b>\$ 1,316,920</b>	<b>\$ 1,393,950</b>	<b>\$ 1,393,950</b>	<b>\$ 1,383,630</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



## 2007/08 Budget

### Proposal C Debt Service Fund Revenue and Expenditures

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b>Revenue</b>				
Operating Transfer In	\$ 711,724	\$ 746,770	\$ 746,770	\$ 756,000
<b>Total - Revenue</b>	<b>\$ 711,724</b>	<b>\$ 746,770</b>	<b>\$ 746,770</b>	<b>\$ 756,000</b>
<b>Expenditures</b>				
Debt Service	\$ 711,724	\$ 746,770	\$ 746,770	\$ 756,000
<b>Total - Expenditures</b>	<b>\$ 711,724</b>	<b>\$ 746,770</b>	<b>\$ 746,770</b>	<b>\$ 756,000</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



## 2007/08 Budget Debt Summary

### Debt Service

(Does not include debt serviced by **Enterprise Funds**)

Description of Debt	Debt Outstanding 6/30/2007	Principal	Interest	Total
North Arm Relief Drain	\$682,828	\$42,090	\$14,890	\$56,980
Proposal A - Streets	9,500,000	400,000	435,730	835,730
Proposal B - Public Safety	15,060,000	790,000	592,630	1,382,630
Proposal C - Rec. Facilities	7,970,000	425,000	330,210	755,210
George W. Kuhn Drain	2,652,902	128,160	75,690	203,850
MTF - Rochester Road	1,375,000	175,000	72,590	247,590
<b>Total Debt Service</b>	<b>\$37,240,730</b>	<b>\$1,960,250</b>	<b>\$1,521,740</b>	<b>\$3,481,990</b>

### Capital Projects Fund and Tax-Supported Debt Service

General Debt Debt Service	2003/04 Actual	2004/05 Actual	2005/06 Actual	2006/07 Budget	2007/08 Budget
MTF Rochester Road	\$2,048,080	\$189,911	\$265,088	\$256,340	\$247,590
Proposal A - Streets	763,313	776,219	788,138	800,420	835,730
Proposal B - Public Safety	1,391,635	1,336,680	1,316,120	1,393,150	1,382,630
Proposal C - Rec. Facilities	9,961,980	1,334,820	711,174	746,170	755,210
<b>Total General Debt</b>	<b>\$14,165,008</b>	<b>\$3,637,630</b>	<b>\$3,080,520</b>	<b>\$3,196,080</b>	<b>\$3,221,160</b>

Capital Projects Debt Service	2003/04 Actual	2004/05 Actual	2005/06 Actual	2006/07 Budget	2007/08 Budget
George W. Kuhn Drain	\$88,945	\$195,077	\$202,032	\$198,820	\$203,850
North Arm Relief Drain	9,034	56,706	56,817	56,910	56,980
<b>Total Capital Projects Debt</b>	<b>\$97,979</b>	<b>\$251,783</b>	<b>\$258,849</b>	<b>\$255,730</b>	<b>\$260,830</b>



## 2007/08 Budget

### Schedule of Principal Interest

#### General Debt Fund

Fiscal Year	MTF Roads	Proposal A Streets	Proposal B Public Safety	Proposal C Recreation Facilities	Total
2007-08	\$ 247,590	\$ 835,730	\$ 1,382,630	\$ 755,210	\$ 3,221,160
2008-09	238,838	868,104	1,463,826	763,515	3,334,283
2009-10	229,912	849,128	1,479,482	770,296	3,328,818
2010-11	220,900	903,178	1,544,661	775,796	3,444,535
2011-12	236,712	904,878	1,508,851	780,296	3,430,737
2012-13	251,012	954,178	1,475,025	783,796	3,464,011
2013-14	263,750	950,653	1,444,968	785,938	3,445,309
2014-15	-	1,018,403	1,402,733	786,479	3,207,615
2015-16	-	983,135	1,467,180	760,979	3,211,294
2016-17	-	971,554	1,427,983	754,439	3,153,976
2017-18	-	958,092	1,284,135	731,736	2,973,963
2018-19	-	991,652	1,334,197	728,049	3,053,898
2019-20	-	972,544	1,281,275	722,899	2,976,718
2020-21	-	1,025,100	1,237,362	716,188	2,978,650
<b>Total</b>	<b>\$ 1,688,714</b>	<b>\$ 13,186,329</b>	<b>\$ 19,734,308</b>	<b>\$ 10,615,616</b>	<b>\$ 45,224,967</b>

#### Capital Projects Funds

Fiscal Year	George W. Kuhn Drain	North Arm Relief Drain
2007-08	\$ 203,850	\$ 56,980
2008-09	203,738	57,020
2009-10	203,533	57,040
2010-11	203,486	57,040
2011-12	203,330	57,010
2012-13	203,568	56,970
2013-14	203,404	56,900
2014-15	202,977	57,140
2015-16	203,314	56,680
2016-17	203,481	56,880
2017-18	203,351	56,710
2018-19	202,681	56,850
2019-20	202,646	56,960
2020-21	202,446	55,550
2021-22	202,846	-
2022-23	160,219	-
2023-24	159,953	-
2024-25	24,626	-
<b>Total</b>	<b>\$ 3,393,449</b>	<b>\$ 795,730</b>

#### Enterprise Funds

Fiscal Year	MBA Golf Course
2007-08	\$ 839,032
2008-09	827,895
2009-10	816,195
2010-11	901,945
2011-12	885,446
2012-13	868,597
2013-14	851,247
2014-15	881,248
2015-16	908,998
2016-17	886,748
2017-18	864,248
2018-19	939,123
2019-20	910,999
2020-21	882,124
2021-22	852,500
2022-23	920,000
2023-24	885,000
2024-25	947,500
2025-26	907,500
2026-27	916,250
2027-28	922,500
<b>Total</b>	<b>\$ 18,615,095</b>



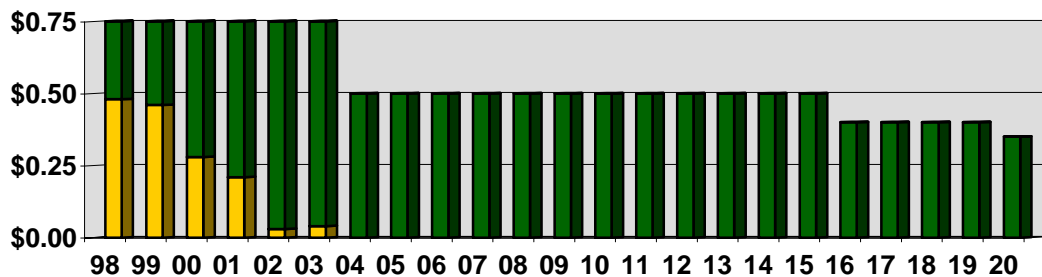
## 2007/08 Budget

### All Funds

### Schedule of Principal and Interest

Fiscal Year	General Debt Fund	Capital Projects Fund	MBA Golf Course Fund	Total
2007-08	\$ 3,221,160	\$ 260,830	\$ 839,032	\$ 4,321,022
2008-09	3,334,283	260,758	827,895	4,422,936
2009-10	3,328,818	260,573	816,195	4,405,586
2010-11	3,444,535	260,526	901,945	4,607,006
2011-12	3,430,737	260,340	885,446	4,576,523
2012-13	3,464,011	260,538	868,597	4,593,146
2013-14	3,445,309	260,304	851,247	4,556,860
2014-15	3,207,615	260,117	881,248	4,348,980
2015-16	3,211,294	259,994	908,998	4,380,286
2016-17	3,153,976	260,361	886,748	4,301,085
2017-18	2,973,963	260,061	864,248	4,098,272
2018-19	3,053,898	259,531	939,123	4,252,552
2019-20	2,976,718	259,606	910,999	4,147,323
2020-21	2,978,650	257,996	882,124	4,118,770
2021-22	-	202,846	852,500	1,055,346
2022-23	-	160,219	920,000	1,080,219
2023-24	-	159,953	885,000	1,044,953
2024-25	-	24,626	947,500	972,126
2025-26	-	-	907,500	907,500
2026-27	-	-	916,250	916,250
2027-28	-	-	922,500	922,500
<b>Total</b>	<b>\$ 45,224,967</b>	<b>\$ 4,189,179</b>	<b>\$ 18,615,095</b>	<b>\$ 68,029,241</b>

**Projected Millage Rate Requirements  
General Debt Fund**



Based on a 2.5% annual increase in taxable value. Upper portion of bars represent debt requirement as a result of bond issue Proposals A, B, and C.





## Capital Projects Fund Statement

### Capital Projects Fund

The City of Troy uses a **Capital Projects Fund** to account for development, improvement, and repair of capital facilities, and to purchase Capital vehicles and equipment not financed by other funds. Receipt and disbursement of resources to be utilized for the construction or acquisition of Capital facilities, and performance of activities financed by governmental funds, is accounted for by Capital funds. Receipts for such purposes arise from Capital operating millage, the sale of general obligation bonds, grants from other governmental units, transfers from other funds, or gifts from individuals or organizations.

The reason for creating a fund to account for Capital projects, vehicles, and equipment is to provide a formal mechanism that enables administrators to ensure revenues dedicated to a certain purpose are used for that purpose and no other. This fund enables administrators to report to creditors and other grantors of **Capital Projects Fund** resources that their requirements regarding the use of the resources were met.

As with all governmental funds, the **Capital Projects Fund** concentrates on inflows and outflows of available, spendable resources. Therefore, the **Capital Projects Fund** uses the modified accrual basis of accounting.

The administrator of the **Capital Projects Fund** has the authority to continue expenditures within prescribed limits until a project is completed.

Capital for funding in fiscal year 2007/08 totals \$29.7 million.

Following is a breakdown of the planned Capital projects:

### \$7.1 Million - Land Improvements

- \$1.5 million - Civic Center improvement reserve
- \$2.0 million - Park development and improvements reserve
- \$0.9 million - Subdivision improvements, replacement of diseased Ash trees
- \$1.5 million - Trail system reserve

### \$5.5 Million - Buildings and Improvements

- \$2.1 million - City Hall improvements
- \$0.2 million - Public Works repairs
- \$0.2 million - Museum projects
- \$1.3 million - Transit center reserve
- \$0.8 million - Central storage building

### \$2.2 Million - Equipment

- \$0.7 million - Computer equipment and financial software
- \$0.7 million for Police communications

### \$0.4 Million - Apparatus Replacement

- \$0.4 million - Fire Department replacement program

### \$14.4 Million - Public Works Construction

- \$1.3 million - Drain improvements
- \$10.2 million - Major roads construction and improvements
- \$2.5 million - Local roads construction and improvements
- \$0.6 million - Sidewalk construction





## 2007/08 Budget

### Capital Fund Revenue and Expenditures

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b>Revenue</b>				
Taxes	\$ 8,041,747	\$ 8,208,000	\$ 8,291,000	\$ 8,440,000
Federal Grants	452,430	-	305,000	-
State Grants	406,395	735,000	1,409,000	4,219,000
Contributions - Local	310,260	527,690	-	245,000
Charges for Service	256,611	155,000	150,000	75,000
Fines and Forefeitures	-	-	-	246,180
Interest and Rents	1,028,366	947,200	607,200	807,200
Other Revenue	1,093,607	640,960	335,260	-
Operating Transfer In	12,084,078	5,700,000	14,907,000	15,709,560
<b>Total - Revenue</b>	<b>\$ 23,673,494</b>	<b>\$ 16,913,850</b>	<b>\$ 26,004,460</b>	<b>\$ 29,741,940</b>
<b>Expenditures</b>				
<b>Attorney</b>				
Capital Outlay	\$ -	\$ -	\$ 20,000	\$ 20,000
<b>Elections</b>				
Capital Outlay	40,500	65,000	65,000	-
<b>Human Resources</b>				
Capital Outlay	29,202	-	-	-
<b>Treasurer</b>				
Capital Outlay	9,852	-	-	-
<b>Information Technology</b>				
Capital Outlay	-	-	1,150,000	-
<b>Operating Transfer Out</b>	-	145,000	-	749,000
<b>City Hall</b>				
Capital Outlay	71,410	246,800	2,078,000	4,288,000
<b>Operating Transfer Out</b>	4,516,301	-	-	-
<b>CATV - Community Affairs</b>				
Capital Outlay	51,735	35,000	35,000	35,000
<b>District Court</b>				
Capital Outlay	5,350	5,000	150,000	169,600
<b>Police Administration</b>				
Capital Outlay	2,620	45,250	38,000	264,180



## 2007/08 Budget

### Capital Fund Revenue and Expenditures

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b><u>Expenditures - Continued</u></b>				
<b>Police Uniform Patrol</b>				
Capital Outlay	\$101,848	\$110,000	\$110,000	\$181,580
<b>Police Communications</b>				
Capital Outlay	186,338	406,700	406,700	683,450
<b>Fire Protective Equipment</b>				
Capital Outlay	-	-	-	78,000
<b>Fire Vehicles</b>				
Capital Outlay	712,265	771,710	800,000	400,000
<b>Fire Communications</b>				
Capital Outlay	130,560	-	-	-
<b>Fire Buildings &amp; Repair</b>				
Capital Outlay	47,680	143,830	125,830	58,200
<b>Building Inspection</b>				
Capital Outlay	1,992	2,000	10,000	10,000
<b>General Engineering</b>				
Capital Outlay	-	369,380	-	-
<b>Street Lighting</b>				
Capital Outlay	-	-	20,000	20,000
<b>Public Works Administration</b>				
Capital Outlay	182,697	450,000	807,000	338,000
<b>Major Roads</b>				
Capital Outlay	5,624,128	6,415,700	9,801,000	10,150,000
<b>Local Roads</b>				
Capital Outlay	2,717,336	2,061,630	2,942,000	2,500,000
<b>Sidewalks</b>				
Capital Outlay	930,682	600,000	600,000	600,000
<b><u>Drains</u></b>				
Capital Outlay	1,260,680	370,000	1,370,000	1,000,000
Debt Service	258,860	255,830	255,780	260,930
<b>Total - Drains</b>	<b>\$ 1,519,540</b>	<b>\$ 625,830</b>	<b>\$ 1,625,780</b>	<b>\$ 1,260,930</b>



## 2007/08 Budget

### Capital Fund Revenue and Expenditures

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b>Expenditures - Continued</b>				
<b>Traffic Signals</b>				
Capital Outlay	\$ 67,400	\$ 100,000	\$ 232,000	\$ 100,000
<b>Parks &amp; Recreation Administration</b>				
Capital Outlay	139,731	125,000	145,000	1,730,000
<b>Community Center</b>				
Capital Outlay	85,008	113,500	113,500	208,000
<b>Municipal Grounds</b>				
Capital Outlay	156,807	150,000	665,000	1,571,000
<b>Parks Development</b>				
Capital Outlay	4,070,353	726,320	2,358,000	2,896,000
<b>Subdivision Improvements</b>				
Capital Outlay	1,853,131	850,000	996,000	850,000
<b>Library</b>				
Capital Outlay	128,715	251,650	251,650	325,000
<b>Museum</b>				
Capital Outlay	290,313	471,650	459,000	256,000
<b>Total - Expenditures</b>	<b>\$ 23,673,494</b>	<b>\$ 15,286,950</b>	<b>\$ 26,004,460</b>	<b>\$ 29,741,940</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$ -</b>	<b>\$ 1,626,900</b>	<b>\$ -</b>	<b>\$ -</b>



#### Taxes

This source of revenue is derived by multiplying the Capital Projects millage rate by the taxable value of the City.

#### State Grants

This source of revenue is comprised of grants from the State of Michigan, to be used mainly for road construction projects.

#### Contributions - Local

This source of revenue is comprised of County road funds.

#### Charges for Service

Charges for Service are made up of services rendered in conjunction with the city's sidewalk replacement program and concrete street maintenance.

#### Fines and Forfeitures

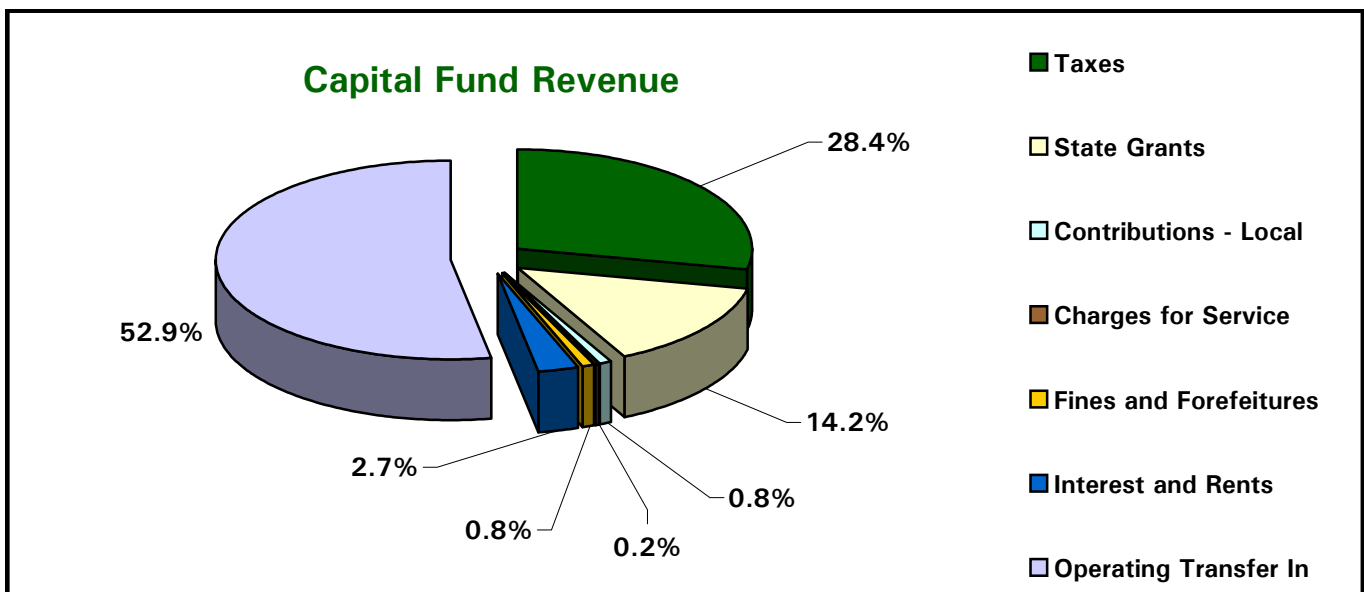
Drug Forfeiture Funds are restricted and used to pay for certain Police Department capital purchases.

#### Interests and Rents

Interest income generated from the Invested Funds of the Capital Projects Fund and communication tower rental income are contained within this source of revenue.

#### Operating Transfers In

This source of revenue contains operating transfers from the Major Street and Special Assessment Funds for road construction projects and re-appropriation of fund balance of the Capital Projects Fund.





## 2007/08 Budget

### Capital Expenditures Capital Projects Fund Department Summary

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b>00401 Capital Fund</b>				
<b>BUILDING INSPECTION</b>				
<b><u>401371 Building Inspection</u></b>				
7975 Buildings & Improvements	\$ 1,992	\$ 2,000	\$ 10,000	\$ 10,000
<b>Total - Building Inspection</b>	<b>\$ 1,992</b>	<b>\$ 2,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
<b>DRAINS</b>				
<b><u>401516 Drains</u></b>				
7989 Public Works Construction	\$ 1,260,680	\$ 370,000	\$ 1,370,000	\$ 1,000,000
7991 Principal	161,712	162,720	162,720	170,250
7995 Interest	97,137	93,010	93,010	90,580
7998 Other Fees	11	100	50	100
<b>Total - Drains</b>	<b>\$ 1,519,540</b>	<b>\$ 625,830</b>	<b>\$ 1,625,780</b>	<b>\$ 1,260,930</b>
<b>ELECTIONS</b>				
<b><u>401192 Elections</u></b>				
7978 Equipment-General	\$ 40,500	\$ 65,000	\$ 65,000	\$ -
<b>Total - Elections</b>	<b>\$ 40,500</b>	<b>\$ 65,000</b>	<b>\$ 65,000</b>	<b>\$ -</b>
<b>ENGINEERING</b>				
<b><u>401444 General Engineering</u></b>				
7975 Buildings & Improvements	\$ -	\$ 369,380	\$ -	\$ -
<b>Total - Engineering</b>	<b>\$ -</b>	<b>\$ 369,380</b>	<b>\$ -</b>	<b>\$ -</b>
<b>EXECUTIVE ADMINISTRATION</b>				
<b><u>401210 Attorney</u></b>				
7980 Equipment-Office	\$ -	\$ -	\$ 20,000	\$ 20,000
<b>Total - Executive Administration</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>
<b>FINANCE</b>				
<b><u>401227 Human Resources</u></b>				
7980 Equipment-Office	\$ 29,202	\$ -	\$ -	\$ -
<b><u>401253 Treasurer</u></b>				
7980 Equipment-Office	9,852	-	-	-
<b><u>401267 CATV - Municipal Channel</u></b>				
7978 Equipment-General	51,735	35,000	35,000	35,000
<b>Total - CATV - Municipal Channel</b>	<b>\$ 51,735</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>
<b>Total - Finance</b>	<b>\$ 90,789</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>
<b>FIRE</b>				
<b><u>401337 Fire Protective Equipment</u></b>				
7978 Equipment-General	\$ -	\$ -	\$ -	\$ 78,000
<b>Total - Fire Protective Equipment</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 78,000</b>



## 2007/08 Budget

### Capital Expenditures Capital Projects Fund Department Summary

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b><u>401338 Fire Vehicles</u></b>				
7978 Equipment - General	\$ 297,258	\$ -	\$ -	\$ -
7980 Equipment - Office	45,678	-	-	-
7984 Apparatus Replacement	369,329	771,710	800,000	400,000
<b>Total - Fire Vehicles</b>	<b>\$ 712,265</b>	<b>\$ 771,710</b>	<b>\$ 800,000</b>	<b>\$ 400,000</b>
<b><u>401343 Fire Communications</u></b>				
7978 Equipment-General	\$ 130,560	\$ -	\$ -	\$ -
<b><u>401344 Fire Buildings &amp; Repair</u></b>				
7975 Buildings & Improvements	47,680	143,830	125,830	58,200
<b>Total - Fire</b>	<b>\$ 890,505</b>	<b>\$ 915,540</b>	<b>\$ 925,830</b>	<b>\$ 536,200</b>
<b>INFORMATION TECHNOLOGY</b>				
<b><u>401258 Information Technology</u></b>				
7980 Equipment-Office	\$ -	\$ -	\$ 1,150,000	\$ -
<b><u>8999 Operating Transfer Out</u></b>	-	145,000	-	749,000
<b>Total - Information Technology</b>	<b>\$ -</b>	<b>\$ 145,000</b>	<b>\$ 1,150,000</b>	<b>\$ 749,000</b>
<b>LIBRARY</b>				
<b><u>401790 Library</u></b>				
7975 Buildings & Improvements	\$ 125,883	\$ 221,650	\$ 221,650	\$ 325,000
7980 Equipment-Office	2,832	30,000	30,000	-
<b>Total - Library</b>	<b>\$ 128,715</b>	<b>\$ 251,650</b>	<b>\$ 251,650</b>	<b>\$ 325,000</b>
<b>MUSEUM</b>				
<b><u>401804 Museum</u></b>				
7971 Land	\$ 101,104	\$ 650	\$ -	\$ -
7974 Land Improvements	819	11,300	-	-
7975 Buildings & Improvements	182,976	430,000	430,000	246,000
7978 Equipment-General	5,414	29,700	29,000	10,000
<b>Total - Museum</b>	<b>\$ 290,313</b>	<b>\$ 471,650</b>	<b>\$ 459,000</b>	<b>\$ 256,000</b>
<b>OTHER GENERAL GOVERNMENT</b>				
<b><u>401265 City Hall</u></b>				
7975 Buildings & Improvements	\$ 70,430	\$ 246,800	\$ 2,078,000	\$ 4,288,000
7978 Equipment-General	980	-	-	-
<b><u>8999 Operating Transfer Out</u></b>	4,516,301	-	-	-
<b>Total - City Hall</b>	<b>\$ 4,587,711</b>	<b>\$ 246,800</b>	<b>\$ 2,078,000</b>	<b>\$ 4,288,000</b>
<b><u>401268 District Court</u></b>				
7975 Buildings & Improvements	\$ 5,350	\$ 5,000	\$ 150,000	\$ 169,600
<b>Total - Other General Government</b>	<b>\$ 4,593,061</b>	<b>\$ 251,800</b>	<b>\$ 2,228,000</b>	<b>\$ 4,457,600</b>



## 2007/08 Budget

### Capital Expenditures Capital Projects Fund Department Summary

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b>POLICE</b>				
<b><u>401305 Police Administration</u></b>				
7975 Buildings & Improvements	\$ 2,620	\$ 10,000	\$ 10,000	\$ 18,000
7978 Equipment-General	-	35,250	28,000	246,180
<b>Total - Police Administration</b>	<b>\$ 2,620</b>	<b>\$ 45,250</b>	<b>\$ 38,000</b>	<b>\$ 264,180</b>
<b><u>401315 Police Uniform Patrol</u></b>				
7978 Equipment-General	\$ 101,848	\$ 110,000	\$ 110,000	\$ 181,580
<b>Total - Police Uniform Patrol</b>	<b>\$ 101,848</b>	<b>\$ 110,000</b>	<b>\$ 110,000</b>	<b>\$ 181,580</b>
<b><u>401325 Police Communications</u></b>				
7980 Equipment-Office	\$ 186,338	\$ 406,700	\$ 406,700	\$ 683,450
<b>Total - Police Communications</b>	<b>\$ 186,338</b>	<b>\$ 406,700</b>	<b>\$ 406,700</b>	<b>\$ 683,450</b>
<b>Total - Police</b>	<b>\$ 290,806</b>	<b>\$ 561,950</b>	<b>\$ 554,700</b>	<b>\$ 1,129,210</b>
<b>401752 PARKS &amp; REC. ADMIN.</b>				
7974 Land Improvements	\$ 70,600	\$ 70,000	\$ 90,000	\$ 1,560,000
7975 Buildings & Improvements	-	-	-	90,000
7978 Equipment-General	69,131	55,000	55,000	80,000
<b>Total - Parks &amp; Recreation Administration</b>	<b>\$ 139,731</b>	<b>\$ 125,000</b>	<b>\$ 145,000</b>	<b>\$ 1,730,000</b>
<b><u>401755 Community Center</u></b>				
7974 Land Improvements	\$ 7,800	\$ 10,000	\$ 10,000	\$ 100,000
7975 Buildings & Improvements	4,955	28,500	28,500	43,000
7978 Equipment-General	72,253	75,000	75,000	65,000
<b>Total - Community Center</b>	<b>\$ 85,008</b>	<b>\$ 113,500</b>	<b>\$ 113,500</b>	<b>\$ 208,000</b>
<b><u>401756 Municipal Grounds</u></b>				
7974 Land Improvements	\$ 153,057	\$ 145,000	\$ 660,000	\$ 1,566,000
7978 Equipment-General	3,750	5,000	5,000	5,000
<b>Total - Municipal Grounds</b>	<b>\$ 156,807</b>	<b>\$ 150,000</b>	<b>\$ 665,000</b>	<b>\$ 1,571,000</b>
<b><u>401770 Park Development</u></b>				
7971 Land	\$ 3,800,680	\$ -	\$ -	\$ -
7974 Land Improvements	269,673	726,320	2,358,000	2,896,000
<b>Total - Park Development</b>	<b>\$ 4,070,353</b>	<b>\$ 726,320</b>	<b>\$ 2,358,000</b>	<b>\$ 2,896,000</b>
<b><u>401780 Subdivision Improvements</u></b>				
7974 Land Improvements	\$ 1,853,131	\$ 850,000	\$ 996,000	\$ 850,000
<b>Total - Subdivision Improvements</b>	<b>\$ 1,853,131</b>	<b>\$ 850,000</b>	<b>\$ 996,000</b>	<b>\$ 850,000</b>
<b>Total - Parks &amp; Recreation</b>	<b>\$ 6,305,030</b>	<b>\$ 1,964,820</b>	<b>\$ 4,277,500</b>	<b>\$ 7,255,000</b>



## 2007/08 Budget

### Capital Expenditures Capital Projects Fund Department Summary

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b>STREETS</b>				
<b><u>401448 Street Lighting</u></b>				
7978 Equipment-General	\$ -	\$ -	\$ 20,000	\$ 20,000
<b>Total - Street Lighting</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>
<b><u>401464 Public Works Administration</u></b>				
7974 Land Improvements	\$ 135,465	\$ 200,000	\$ 240,000	\$ 100,000
7975 Buildings & Improvements	5,643	200,000	517,000	238,000
7978 Equipment-General	41,589	50,000	50,000	-
<b>Total - Public Works Administration</b>	<b>\$ 182,697</b>	<b>\$ 450,000</b>	<b>\$ 807,000</b>	<b>\$ 338,000</b>
<b><u>401479 Major Roads</u></b>				
7989 Public Works Construction	\$ 5,624,128	\$ 6,415,700	\$ 9,801,000	\$ 10,150,000
<b>Total - Major Roads</b>	<b>\$ 5,624,128</b>	<b>\$ 6,415,700</b>	<b>\$ 9,801,000</b>	<b>\$ 10,150,000</b>
<b><u>401499 Local Roads</u></b>				
7989 Public Works Construction	\$ 2,717,336	\$ 2,061,630	\$ 2,942,000	\$ 2,500,000
<b>Total - Local Roads</b>	<b>\$ 2,717,336</b>	<b>\$ 2,061,630</b>	<b>\$ 2,942,000</b>	<b>\$ 2,500,000</b>
<b><u>401513 Sidewalks</u></b>				
7989 Public Works Construction	\$ 930,682	\$ 600,000	\$ 600,000	\$ 600,000
<b>Total - Sidewalks</b>	<b>\$ 930,682</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>
<b><u>401520 Traffic Signals</u></b>				
7989 Public Works Construction	\$ 67,400	\$ 100,000	\$ 232,000	\$ 100,000
<b>Total - Traffic Signals</b>	<b>\$ 67,400</b>	<b>\$ 100,000</b>	<b>\$ 232,000</b>	<b>\$ 100,000</b>
<b>Total - Streets</b>	<b>\$ 9,522,243</b>	<b>\$ 9,627,330</b>	<b>\$ 14,402,000</b>	<b>\$ 13,708,000</b>
<b>00401 Total - Capital Fund</b>	<b>\$ 23,673,494</b>	<b>\$ 15,286,950</b>	<b>\$ 26,004,460</b>	<b>\$ 29,741,940</b>



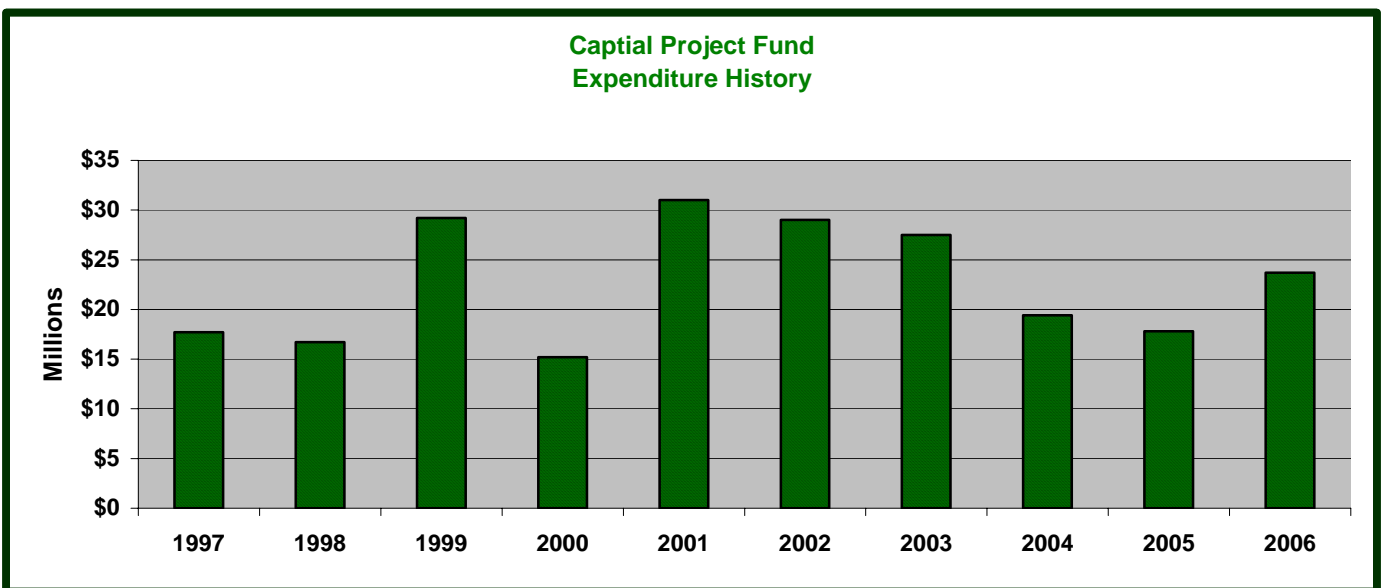


## 5-Year Future Projects

Category	Funding Sources	Estimated Cost
Major Roads	CP, G	\$39,574,000
Local Roads	CP	12,500,000
Municipal Parking Lots	CP	500,000
Water Distribution System	W	28,480,000
Storm Drains	CP, G	5,080,000
Sanitary Sewer System	S	16,300,000
Sidewalk Trail Systems	CP, G	8,000,000
Parks and Recreation Master Plan	CP, G	15,000,000
<b>Total</b>		<b>\$125,434,000</b>

### Funding Sources Key

CP = Capital Projects Funds  
 G = Grants  
 S = Sewer Fund  
 W = Water Fund





## 2007/08 Budget

### Major Roads Fund

Project Name and Description	Total Project Cost	Est. City Capital Cost	2006/07 Amend. Budget	2006/07 Expend. to 6/30/07	Prop. 2007/08 Budget	Future Years
Coolidge Left Turn Lane Storage Under I-75	\$125,000	\$84,000	\$ -	\$20,000	\$ -	\$ -
Wattles at Forsyth - Right Turn Lane	210,000	119,000	-	25,000	-	-
Wattles at Coolidge - Eastbound and Westbound Right Turn Lanes	338,000	200,000	200,000	150,000	50,000	-
Rochester at Square Lake - Northbound and Southbound Right Turn Lanes	300,000	300,000	-	-	-	300,000
Rochester at South Boulevard	150,000	100,000	-	40,000	-	-
Coolidge at South Boulevard - Northbound Right Turn Lane	200,000	200,000	-	-	-	200,000
Big Beaver, Rochester to Dequindre	3,900,000	1,700,000	300,000	650,000	100,000	-
Wattles, East and West of Rochester - Preliminary Engineering	150,000	86,000	20,000	60,000	20,000	-
Wattles, East and West of Rochester - Right-of-Way	2,000,000	400,000	250,000	25,000	1,000,000	1,000,000
Travel Demand Management Program - Phase I	65,000	16,000	65,000	-	65,000	-
Stephenson, 14 Mile to I-75 – Local Jobs Today Funding	3,322,000	220,000	-	20,000	110,000	110,000
Dequindre, Long Lake to Auburn - Preliminary Engineering	1,250,000	43,000	33,000	-	33,000	-
John R, Long Lake to Square Lake - Preliminary Engineering	375,000	229,000	20,000	25,000	20,000	-
John R, Long Lake to Square Lake - Right-of-Way	625,000	225,000	300,000	300,000	325,000	-
John R, Square Lake to South Boulevard - Preliminary Engineering	330,000	184,000	25,000	25,000	20,000	-
John R, Square Lake to South Boulevard - Right-of-Way	1,250,000	450,000	600,000	600,000	650,000	-
Livernois, Long Lake to Square Lake - Preliminary Engineering	335,000	116,000	15,000	-	-	-
Rochester, Barclay to Trinway - Preliminary Engineering	575,000	115,000	50,000	20,000	50,000	-
Rochester, Barclay to Trinway – Right-of-Way	4,000,000	800,000	-	-	100,000	3,900,000
Rochester at Wattles - Milling and Resurfacing	200,000	200,000	-	20,000	-	-
Rochester at Square Lake - Milling and Resurfacing	225,000	225,000	225,000	140,000	-	-



Major Roads Fund, continued

Project Name and Description	Total Project Cost	Est. City Capital Cost	2006/07 Amend. Budget	2006/07 Expend. to 6/30/07	Prop. 2007/08 Budget	Future Years
Long Lake/Livernois/Crooks Concrete Pavement Replacement	\$2,000,000	\$602,000	\$301,000	\$773,000	\$ -	\$ -
Livernois, Maple to Big Beaver	1,000,000	300,000	-	90,000	900,000	-
Livernois, Elmwood to Maple (Clawson Main St. Project)	3,540,000	266,000	-	18,000	25,000	-
Coolidge at Golfview (Traffic Signal)	120,000	24,000	-	-	120,000	-
Crack Sealing Program - by DPW	100,000	100,000	100,000	106,000	100,000	100,000
Major Roads Slab Replacement - by DPW	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Major Roads Construction	250,000	250,000	3,597,000	-	250,000	250,000
Industrial Road Maintenance - by DPW, per Hansen Pavement Management System	1,500,000	1,500,000	1,500,000	1,500,000	1,762,000	1,500,000
Maple Road, Coolidge to Eton	2,500,000	183,640	-	128,700	-	-
Long Lake, Carnaby to John R	4,675,000	935,000	-	40,000	-	-
Crooks, Square Lake to Auburn	16,400,000	900,000	150,000	50,000	100,000	-
Long Lake, John R to Dequindre	6,500,000	1,200,000	-	30,000	-	-
Coolidge and Wattles Intersection	1,500,000	1,500,000	-	5,000	-	-
Coolidge, Long Lake to Square Lake - Overlay	800,000	800,000	-	-	-	800,000
Coolidge, Lexington to Wattles - Overlay	800,000	800,000	-	-	-	800,000
Wattles, Crooks to Livernois - Overlay	250,000	250,000	-	-	-	250,000
Wattles, Rochester to John R - Overlay	250,000	250,000	-	-	-	250,000
Coolidge, Derby to Golfview - Overlay	350,000	350,000	-	-	-	350,000
Dequindre, Wattles to Long Lake	1,850,000	660,000	-	10,000	-	-
Coolidge, Wattles to Long Lake - Overlay	800,000	800,000	-	-	-	800,000

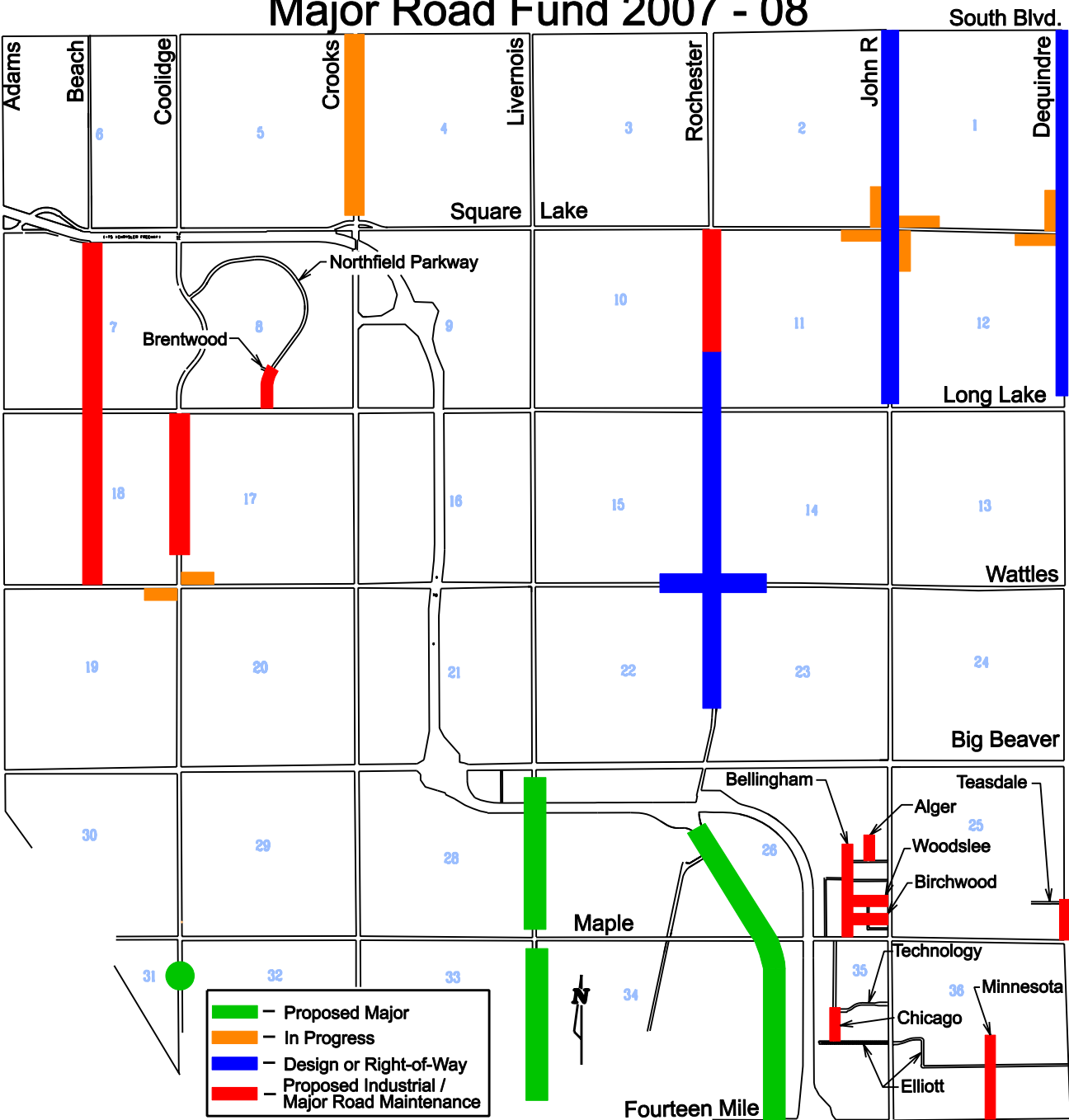


## 2007/08 Budget

### Major Roads Fund, continued

Project Name and Description	Total Project Cost	Est. City Capital Cost	2006/07 Amend. Budget	2006/07 Expend. to 6/30/07	Prop. 2007/08 Budget	Future Years
Rochester, Torpey to Barclay - Preliminary Engineering	\$475,000	\$105,000	\$50,000	\$50,000	\$50,000	\$ -
Rochester, Torpey to Barclay - Right-of-Way	6,400,000	1,280,000	500,000	25,000	3,200,000	3,200,000
Square Lake and John R Intersection	524,000	312,000	300,000	300,000	50,000	-
Square Lake and Dequindre Intersection	466,000	233,000	200,000	150,000	50,000	-
Big Beaver, Livernois to Rochester	10,972,000	10,972,000	-	20,000	-	-
<b>Total</b>	<b>\$84,947,000</b>	<b>\$31,584,640</b>	<b>\$9,801,000</b>	<b>\$6,415,700</b>	<b>\$10,150,000</b>	<b>\$14,810,000</b>

# Major Road Fund 2007 - 08



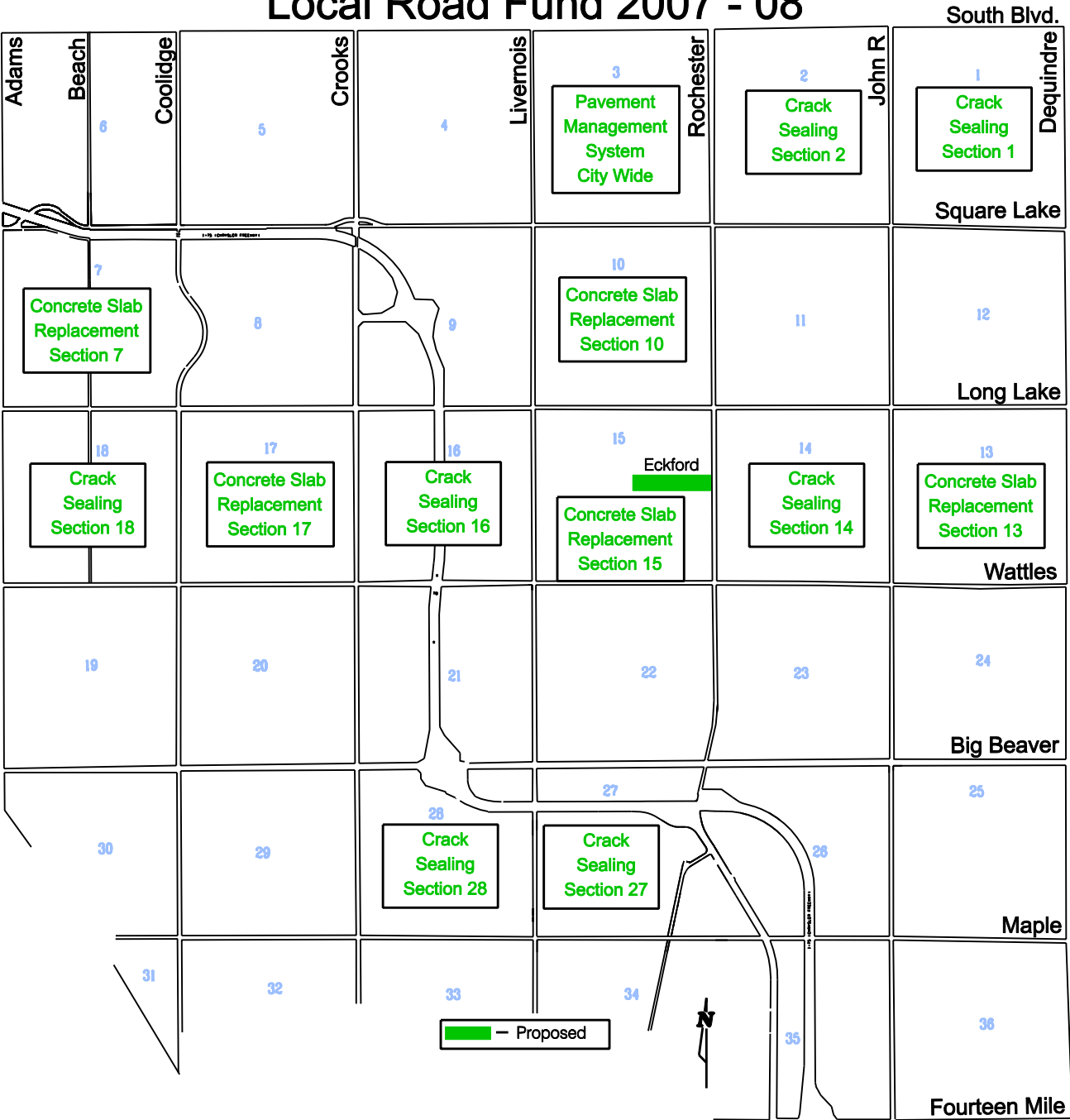


## 2007/08 Budget

### Local Roads Fund

Project Name and Description	Total Project Cost	Est. City Capital Cost	2006/07 Amend. Budget	2006/07 Expend. to 6/30/07	Prop. 2007/08 Budget	Future Years
Section 23 Concrete Pavement Replacement	\$1,500,000	\$1,500,000	\$150,000	\$ -	\$ -	\$ -
Randall, Livernois to Tallman - Concrete Pavement Replacement by DPW	75,000	75,000	25,000	25,000	-	-
Section 11 - Concrete Pavement Replacement	625,000	625,000	415,000	415,000	-	-
Olympia, Livernois to West - Special Assessment District Paving	334,000	288,000	259,000	180,000	-	-
Tacoma, Livernois to West - Special Assessment District Paving	328,000	282,000	253,000	135,000	-	-
Eckford, Rochester to the West - Special Assessment District Paving	306,000	243,000	-	6,000	300,000	-
Pavement Management System	50,000	50,000	-	-	50,000	-
Traffic Calming Devices - Per Resident Requests	10,000	10,000	10,000	-	10,000	10,000
Crack Sealing - by DPW	400,000	400,000	400,000	400,630	400,000	400,000
Slab Replacement - by DPW Per Hansen Pavement Management System	1,500,000	1,500,000	900,000	900,000	1,500,000	1,840,000
Local Road Construction	240,000	240,000	530,000	-	240,000	250,000
<b>Total</b>	<b>\$5,368,000</b>	<b>\$5,213,000</b>	<b>\$2,942,000</b>	<b>\$2,061,630</b>	<b>\$2,500,000</b>	<b>\$2,500,000</b>

# Local Road Fund 2007 - 08





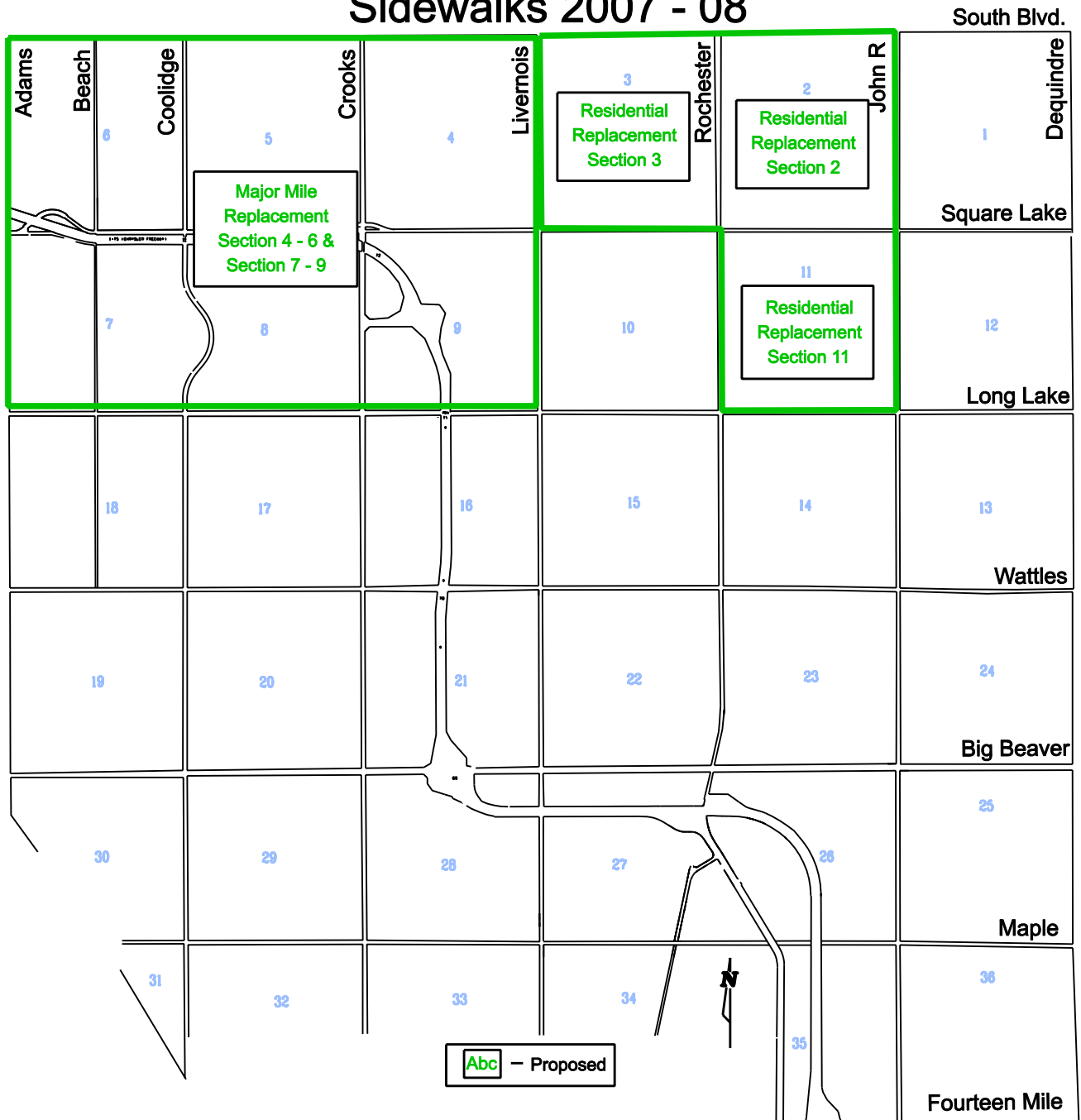
2007/08 Budget

**Sidewalks Fund**

Project Name and Description	Total Project Cost	Est. City Capital Cost	2006/07 Amend. Budget	2006/07 Expend. to 6/30/07	Prop. 2007/08 Budget	Future Years
Sidewalk Replacement Program - by DPW	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
Various Locations - New Construction	100,000	100,000	100,000	100,000	100,000	100,000
<b>Total</b>	<b>\$600,000</b>	<b>\$600,000</b>	<b>\$600,000</b>	<b>\$600,000</b>	<b>\$600,000</b>	<b>\$600,000</b>



# Sidewalks 2007 - 08





## 2007/08 Budget

### Capital Expenditures Capital Projects Fund

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b>971 Land</b>				
<b>MUSEUM</b>				
<b>401804 Museum</b>				
7971.010 Land Aquisition	\$ 101,104	\$ 650	\$ -	\$ -
<b>PARKS AND RECREATION</b>				
<b>401770 Park Development</b>				
7971.010 Land Aquisition	3,800,680	-	-	-
<b>971 Total - Land</b>	<b>\$ 3,901,784</b>	<b>\$ 650</b>	<b>\$ -</b>	<b>\$ -</b>
<b>974 Land Improvements</b>				
<b>MUSEUM</b>				
<b>401804 Museum</b>				
7974.140 Historic Green Development	\$ 819	\$ 11,300	\$ -	\$ -
<b>PARKS AND RECREATION</b>				
<b>401752 Parks &amp; Recreation Administration</b>				
7974.100 Schools Joint Project	\$ 66,000	\$ 60,000	\$ 60,000	\$ 60,000
7974.145 Planning & Park Design	4,600	10,000	30,000	1,500,000
<b>Total - Parks &amp; Recreation Administration</b>	<b>\$ 70,600</b>	<b>\$ 70,000</b>	<b>\$ 90,000</b>	<b>\$ 1,560,000</b>
<b>401755 Community Center</b>				
7974.979055 Site Improvements-CC	\$ 7,800	\$ 10,000	\$ 10,000	\$ 100,000
<b>401756 Municipal Grounds</b>				
7974.090 Civic Center	\$ 149,241	\$ 85,000	\$ 600,000	\$ 1,500,000
7974.120 Cemetery Improvements	-	10,000	10,000	10,000
7974.125 Computer Irrigation	3,670	50,000	50,000	50,000
7974.150 Peace Garden	145	-	-	6,000
<b>Total - Municipal Grounds</b>	<b>\$ 153,056</b>	<b>\$ 145,000</b>	<b>\$ 660,000</b>	<b>\$ 1,566,000</b>
<b>401770 Park Development</b>				
7974.020 Boulan Park	\$ 38,452	\$ 26,320	\$ 36,000	\$ 360,000
7974.030 Firefighters Park	25,180	100,000	100,000	100,000
7974.035 Flynn Park	101,912	400,000	438,000	100,000
7974.040 Jaycee Park	25	100,000	140,000	100,000
7974.055 Raintree Park	-	57,000	59,000	50,000
7974.080 OEC	44,846	30,000	45,000	159,000
7974.130 Various	59,258	13,000	1,540,000	2,027,000
<b>Total - Park Development</b>	<b>\$ 269,673</b>	<b>\$ 726,320</b>	<b>\$ 2,358,000</b>	<b>\$ 2,896,000</b>



## 2007/08 Budget

### Capital Expenditures Capital Projects Fund

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b>974 Land Improvements - Continued</b>				
<b>401780 Subdivision Improvements</b>				
7974.130 Various	\$ 1,853,027	\$ 850,000	\$ 996,000	\$ 850,000
7974.135 Street Island Development	104	-	-	-
<b>Total - Parks &amp; Recreation</b>	<b>\$ 2,354,260</b>	<b>\$ 1,801,320</b>	<b>\$ 4,114,000</b>	<b>\$ 6,972,000</b>
<b>STREETS</b>				
<b>401464 Public Works Administration</b>				
7974.165 Municipal Parking Lots	\$ 135,465	\$ 200,000	\$ 240,000	\$ 100,000
<b>974 Total - Land Improvements</b>	<b>\$ 2,490,544</b>	<b>\$ 2,012,620</b>	<b>\$ 4,354,000</b>	<b>\$ 7,072,000</b>
<b>975 Buildings &amp; Improvements</b>				
<b>BUILDING INSPECTION</b>				
<b>401371 Building Inspection</b>				
7975.085 House Demolition	\$ 1,992	\$ 2,000	\$ 10,000	\$ 10,000
<b>ENGINEERING</b>				
<b>401444 General Engineering</b>				
7975.010 Office Renovation	\$ -	\$ 15,410	\$ -	\$ -
7975.100 Storage Building	-	353,970	-	-
<b>Total - Engineering</b>	<b>\$ -</b>	<b>\$ 369,380</b>	<b>\$ -</b>	<b>\$ -</b>
<b>FIRE</b>				
<b>401344 Fire Buildings &amp; Repairs</b>				
7975.055 Station One	\$ 31,870	\$ 46,000	\$ 28,000	\$ -
7975.060 Station Two	-	5,330	5,330	19,500
7975.070 Station Four	-	32,500	32,500	17,700
7975.075 Station Five	1,764	40,000	40,000	-
7975.080 Station Six	3,262	10,000	10,000	11,000
7975.085 Fire-Police Training	10,784	10,000	10,000	10,000
<b>Total - Fire Buildings &amp; Repairs</b>	<b>\$ 47,680</b>	<b>\$ 143,830</b>	<b>\$ 125,830</b>	<b>\$ 58,200</b>
<b>LIBRARY</b>				
<b>401790 Library</b>				
7975.900 General Repairs	\$ 125,883	\$ 221,650	\$ 221,650	\$ 325,000



## 2007/08 Budget

### Capital Expenditures Capital Projects Fund

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b>975 Buildings &amp; Improvements - Continued</b>				
<b>MUSEUM</b>				
<b>401804 Museum</b>				
7975.120 Roof Replacement	\$ -	\$ 65,000	\$ 65,000	\$ -
7975.150 Barn Reserve	-	140,000	140,000	140,000
7975.900 General Repairs	182,976	225,000	225,000	106,000
<b>Total - Museum</b>	<b>\$ 182,976</b>	<b>\$ 430,000</b>	<b>\$ 430,000</b>	<b>\$ 246,000</b>
<b>OTHER GENERAL GOVERNMENT</b>				
<b>401265 City Hall</b>				
7975.010 Office Renovation	\$ 60,856	\$ 100,000	\$ 208,000	\$ 588,000
7975.020 Central Storage	-	-	375,000	750,000
7975.025 Facia-THJ	-	22,000	30,000	-
7975.030 Emergency Power	-	9,800	15,000	-
7975.035 Transportation Center	-	100,000	500,000	1,250,000
7975.040 City Hall HVAC	-	-	750,000	1,500,000
7975.050 Emergency Repairs	9,574	15,000	200,000	200,000
<b>Total - City Hall</b>	<b>\$ 70,430</b>	<b>\$ 246,800</b>	<b>\$ 2,078,000</b>	<b>\$ 4,288,000</b>
<b>401268 District Court</b>				
7975.145 Reserve/Court Building	\$ 5,350	\$ 5,000	\$ 150,000	\$ 169,600
<b>Total - Other General Government</b>	<b>\$ 75,780</b>	<b>\$ 251,800</b>	<b>\$ 2,228,000</b>	<b>\$ 4,457,600</b>
<b>POLICE</b>				
<b>401305 Police Administration</b>				
7975.010 Office Renovation	\$ 2,620	\$ 10,000	\$ 10,000	\$ 18,000
<b>PARKS AND RECREATION</b>				
<b>401752 Parks &amp; Recreation Administration</b>				
7975.010 Garage/Office Renovation	\$ -	\$ -	\$ -	\$ 90,000
<b>401755 Community Center</b>				
7975.125 Annex Renovation	\$ 4,955	\$ 28,500	\$ 28,500	\$ 43,000
<b>Total - Parks &amp; Recreation</b>	<b>\$ 4,955</b>	<b>\$ 28,500</b>	<b>\$ 28,500</b>	<b>\$ 133,000</b>
<b>STREETS</b>				
<b>401464 Public Works Administration</b>				
7975.900 General Repairs	\$ 5,643	\$ 200,000	\$ 517,000	\$ 238,000
<b>975 Total - Buildings &amp; Improvements</b>	<b>\$ 447,529</b>	<b>\$ 1,657,160</b>	<b>\$ 3,570,980</b>	<b>\$ 5,485,800</b>



## 2007/08 Budget

### Capital Expenditures Capital Projects Fund

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b>978 Equipment - General</b>				
<b>FINANCE</b>				
<b>401192 Elections</b>				
7978.010 General	\$ 40,500	\$ 65,000	\$ 65,000	\$ -
<b>401267 CATV - Municipal Channel</b>				
7978.010 General	51,735	35,000	35,000	35,000
<b>Total - Finance</b>	<b>\$ 92,235</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 35,000</b>
<b>FIRE</b>				
<b>401337 Fire Protective Equipment</b>				
7978.010 General	\$ -	\$ -	\$ -	\$ 78,000
<b>401338 Fire Vehicles</b>				
7978.030 Hazardous Materials	\$ 297,258	\$ -	\$ -	\$ -
<b>401343 Fire Communications</b>				
7978.020 Communications	\$ 130,560	\$ -	\$ -	\$ -
<b>Total - Fire</b>	<b>\$ 427,818</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 78,000</b>
<b>MUSEUM</b>				
<b>401804 Museum</b>				
7978.010 General	\$ 5,414	\$ 700	\$ -	\$ -
7978.100 Artifacts	-	29,000	29,000	10,000
<b>Total - Museum</b>	<b>\$ 5,414</b>	<b>\$ 29,700</b>	<b>\$ 29,000</b>	<b>\$ 10,000</b>
<b>OTHER GENERAL GOVERNMENT</b>				
<b>401265 City Hall</b>				
7978.010 General	\$ 980	\$ -	\$ -	\$ -
<b>POLICE</b>				
<b>401305 Police Administration</b>				
7978.010 General	\$ -	\$ 7,250	\$ -	\$ -
7978.065 Drug Enforcement	-	28,000	28,000	246,180
<b>Total - Police Administration</b>	<b>\$ -</b>	<b>\$ 35,250</b>	<b>\$ 28,000</b>	<b>\$ 246,180</b>
<b>401315 Police Uniform Patrol</b>				
7978.010 General	\$ 101,848	\$ 110,000	\$ 110,000	\$ 181,580
<b>Total - Police</b>	<b>\$ 101,848</b>	<b>\$ 145,250</b>	<b>\$ 138,000</b>	<b>\$ 427,760</b>



## 2007/08 Budget

### Capital Expenditures Capital Projects Fund

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b>978 Equipment - General - Continued</b>				
<b>Parks and Recreation</b>				
<b>401752 Parks &amp; Recreation Administration</b>				
7978.010 General	\$ 69,131	\$ 55,000	\$ 55,000	\$ 80,000
<b>401755 Community Center</b>				
7978.045 Annex Equipment	\$ 72,253	\$ 75,000	\$ 75,000	\$ 65,000
<b>401756 Municipal Grounds</b>				
7978.010 General	\$ 3,750	\$ 5,000	\$ 5,000	\$ 5,000
<b>Total - Parks &amp; Recreation</b>	<b>\$ 145,134</b>	<b>\$ 135,000</b>	<b>\$ 135,000</b>	<b>\$ 150,000</b>
<b>STREETS</b>				
<b>401448 Street Lighting</b>				
7978.010 General	\$ -	\$ -	\$ 20,000	\$ 20,000
<b>401464 Public Works Administration</b>				
7978.010 General	\$ 41,589	\$ 50,000	\$ 50,000	\$ -
<b>Total - Streets</b>	<b>\$ 41,589</b>	<b>\$ 50,000</b>	<b>\$ 70,000</b>	<b>\$ 20,000</b>
<b>978 Total - Equipment - General</b>	<b>\$ 815,018</b>	<b>\$ 459,950</b>	<b>\$ 472,000</b>	<b>\$ 720,760</b>
<b>980 Equipment - Office</b>				
<b>EXECUTIVE ADMINISTRATION</b>				
<b>401210 Attorney</b>				
7980.010 Office Equipment & Furniture	\$ -	\$ -	\$ 20,000	\$ 20,000
<b>FINANCE</b>				
<b>401227 Human Resources</b>				
7980.010 Office Equipment & Furniture	\$ 29,202	\$ -	\$ -	\$ -
<b>401253 Treasurer</b>				
7980.010 Office Equipment & Furniture	\$ 9,852	\$ -	\$ -	\$ -
<b>Total - Finance</b>	<b>\$ 39,054</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



## 2007/08 Budget

### Capital Expenditures Capital Projects Fund

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b>980 Equipment - Office - Continued</b>				
<b>FIRE</b>				
<b>401338 Fire Vehicles</b>				
7980.020 Computer Equipment	\$ 45,678	\$ -	\$ -	\$ -
<b>INFORMATION TECHNOLOGY</b>				
<b>401258 Information Technology</b>				
7980.020 Computer Equipment	\$ -	\$ -	\$ 35,000	\$ -
7980.030 Computer Software	-	-	445,000	-
7980.032 Computer Consulting	-	-	470,000	-
7980.034 Computer Services	-	-	200,000	-
8999.636 Transfer to IT	-	145,000	-	749,000
<b>Total - Information Technology</b>	<b>\$ -</b>	<b>\$ 145,000</b>	<b>\$ 1,150,000</b>	<b>\$ 749,000</b>
<b>LIBRARY</b>				
<b>401790 Library</b>				
7980.010 Office Equipment & Furniture	\$ 1,398	\$ 30,000	\$ 30,000	\$ -
7980.100 Audiovisual Materials	1,434	-	-	-
<b>Total - Library</b>	<b>\$ 2,832</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ -</b>
<b>POLICE</b>				
<b>401325 Police Communications</b>				
7980.030 Computer Software	\$ 33,413	\$ 31,700	\$ 31,700	\$ 141,950
7980.050 In Car Cameras	-	225,000	225,000	110,500
7980.055 Radio Communications	152,924	150,000	150,000	431,000
<b>Total - Police Communications</b>	<b>\$ 186,337</b>	<b>\$ 406,700</b>	<b>\$ 406,700</b>	<b>\$ 683,450</b>
<b>980 Total - Equipment - Office</b>	<b>\$ 273,901</b>	<b>\$ 581,700</b>	<b>\$ 1,606,700</b>	<b>\$ 1,452,450</b>
<b>984 Apparatus Replacement</b>				
<b>FIRE</b>				
<b>401338 Fire Vehicles</b>				
7984 Apparatus Replacement	\$ 369,329	\$ 771,710	\$ 800,000	\$ 400,000
<b>984 Total - Apparatus Replacement</b>	<b>\$ 369,329</b>	<b>\$ 771,710</b>	<b>\$ 800,000</b>	<b>\$ 400,000</b>



## 2007/08 Budget

### Capital Expenditures Capital Projects Fund

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b>989 Public Works Construction</b>				
<b>DRAINS</b>				
<b>401516 Drains</b>				
7989.013024 Streambank Stabilization	\$ 995,437	\$ 150,000	\$ 150,000	\$ 20,000
7989.1000 Drains & Retention Pond	261,088	205,000	620,000	280,000
7989.053026 Detention Pond Retrofi	4,154	-	600,000	270,000
7989.073025 Sec 4 Weir Structure	-	15,000	-	400,000
7989.073035 Aquatic Center Pond	-	-	-	30,000
<b>Total - Drains</b>	<b>\$ 1,260,679</b>	<b>\$ 370,000</b>	<b>\$ 1,370,000</b>	<b>\$ 1,000,000</b>

### STREETS

#### 401479 Major Roads

7989.001055 Maple-RTL Ext @Coolidge	\$ 1,640	\$ -	\$ -	\$ -
7989.001065 Coolidge LT Storage/I-75	48,988	20,000	-	-
7989.001085 Wattles RTL @ Forsyth	71,448	25,000	-	-
7989.001095 Wattles RTL @ Coolidge	54,349	150,000	200,000	50,000
7989.011035 Rochester/South Blvd RTL	45,921	40,000	-	-
7989.011055 Big Beaver/Rochester-Dequindre	1,159,682	650,000	300,000	100,000
7989.011065 Wattles @ Rochester	-	85,000	270,000	1,020,000
7989.021055 TDM Program Phase 1	-	-	65,000	65,000
7989.021106 I-75, 13Mile to M59	54	-	-	-
7989.022015 Stepenson-14Mile to I-75	548,684	20,000	-	110,000
7989.022025 Dequindre-Long Lake to Auburn	-	-	33,000	33,000
7989.022035 John R, Long Lake to Square Lake	15,023	325,000	320,000	345,000
7989.022045 John R-Square Lake to South Blvd	102,307	625,000	625,000	670,000
7989.022055 Livernois-Long Lake to Square Lake	18,237	-	15,000	-
7989.022065 Rochester-Barclay to Trinway	23,825	20,000	50,000	150,000
7989.051025 Rochester @ Wattles	152,322	20,000	-	-
7989.051035 Rochester @ Square Lake	1,964	140,000	225,000	-
7989.051065 Long Lake Pavement Demolition	4,400	773,000	301,000	-
7989.071015 Livernois, Maple to Big Beaver	-	90,000	-	900,000
7989.071025 Livernois, Elmwood to Maple	-	18,000	-	25,000
7989.071035 Coolidge @ Golfview	-	-	-	120,000
7989.200 Concrete Crack Sealing	94,599	106,000	100,000	100,000
7989.300 Industrial Road Maintenance	485,622	1,500,000	1,500,000	1,762,000
7989.500 Concrete Slab Replacement	750,000	1,000,000	1,000,000	1,000,000
7989.8000 Major Road Construction	-	-	3,597,000	250,000





## 2007/08 Budget

### Capital Expenditures Capital Projects Fund

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b>401479 Major Roads - Continued</b>				
7989.892065 Rochester, I-75 to Torpey	\$ 253	\$ -	\$ -	\$ -
7989.909031 Mapletawn-Crooks to Maple	140,746	-	-	-
7989.922025 Maple, Coolidge to Eton	144,531	128,700	-	-
7989.922035 Long Lake, Carnaby to John R	8,975	40,000	-	-
7989.941086 Crooks, Square Lake to South Blvd	34,943	50,000	150,000	100,000
7989.942035 Long Lake, John R to Dequindre	32,495	30,000	-	-
7989.942045 Coolidge/Wattles Intersection	1,458,279	5,000	-	-
7989.952015 Livernois, Wattles to Long Lake	152	-	-	-
7989.991036 Dequindre, Wattles to Long Lake	76,724	10,000	-	-
7989.991206 I-75 / Long Lake Ramp	15,428	-	-	-
7989.992035 Rochester-Torpey/Barclay	26,233	75,000	550,000	3,250,000
7989.992055 Square Lake/John R Intersection	52,096	300,000	300,000	50,000
7989.992065 Square Lake/Dequindre Intersection	54,210	150,000	200,000	50,000
7989.992075 Big Beaver-Livernois/Rochester	-	20,000	-	-
<b>Total - Major Roads</b>	<b>\$ 5,624,130</b>	<b>\$ 6,415,700</b>	<b>\$ 9,801,000</b>	<b>\$ 10,150,000</b>

#### 401499 Local Roads

7989.021025 Section 23 Overlays	\$ 1,147,626	\$ -	\$ 150,000	\$ -
7989.021061 Creston	61	-	-	-
7989.021071 Larayne/Hillmore	25,518	-	-	-
7989.021091 Walnut/Chestnut Hill	26,748	-	-	-
7989.031011 Philatha Paving	6,105	-	-	-
7989.041015 Randall, Livernois/Tallman	82,500	25,000	25,000	-
7989.041025 Section 18 Overlays	66,465	-	-	-
7989.041041 Charnwood Hills SAD	108	-	-	-
7989.041061 Somerton	87,821	-	-	-
7989.042011 Big Oak Trail SAD	14,844	-	-	-
7989.050 Local Road Construction	-	-	530,000	240,000
7989.051015 Section 11 CPR	219,551	415,000	415,000	-
7989.052011 Olympia, Livernois-W SAD	41,084	180,000	259,000	-
7989.052021 Tacoma, Livernois-W SAD	100,174	135,000	253,000	-
7989.062021 Eckford, Rochester to W SAD	-	6,000	-	300,000
7989.120 Crack Sealing	399,370	400,630	400,000	400,000
7989.150 Pavement Management System	-	-	-	50,000
7989.500 Concrete Slab Replacement	499,363	900,000	900,000	1,500,000
7989.600 Traffic Calming Device	-	-	10,000	10,000
<b>Total - Local Roads</b>	<b>\$ 2,717,338</b>	<b>\$ 2,061,630</b>	<b>\$ 2,942,000</b>	<b>\$ 2,500,000</b>



## 2007/08 Budget

### Capital Expenditures Capital Projects Fund

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b>989 Public Works Construction - Continued</b>				
<b>401513 Sidewalks</b>				
7989.650 New Construction	\$ 336,344	\$ 100,000	\$ 100,000	\$ 100,000
7989.700 Replacement Program	594,338	500,000	500,000	500,000
<b>Total - Sidewalks</b>	<b>\$ 930,682</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>
<b>401520 Traffic Signals</b>				
7989.600 Traffic Signals	\$ 67,400	\$ 100,000	\$ 232,000	\$ 100,000
<b>Total - Streets</b>	<b>\$ 9,339,550</b>	<b>\$ 9,177,330</b>	<b>\$ 13,575,000</b>	<b>\$ 13,350,000</b>
<b>989 Total - Public Works Construction</b>	<b>\$ 10,600,229</b>	<b>\$ 9,547,330</b>	<b>\$ 14,945,000</b>	<b>\$ 14,350,000</b>
<b>991 Debt</b>				
<b>DRAINS</b>				
<b>401516 Drains</b>				
7991 Principal	\$ 161,712	\$ 162,720	\$ 162,720	\$ 170,250
7995 Interest	97,137	93,010	93,010	90,580
7998 Other Fees	11	100	50	100
<b>Total - Drains</b>	<b>\$ 258,860</b>	<b>\$ 255,830</b>	<b>\$ 255,780</b>	<b>\$ 260,930</b>
<b>991 Total - Debt</b>	<b>\$ 258,860</b>	<b>\$ 255,830</b>	<b>\$ 255,780</b>	<b>\$ 260,930</b>
<b>OTHER GENERAL GOVERNMENT</b>				
<b>401265</b>				
8999.101 Operating Transfer Out-General	\$ 2,333,000	\$ -	\$ -	\$ -
8999.394 Operating Transfer Out-DDA Debt	1,932,208	-	-	-
8999.407 Operating Transfer Out-Prop C	251,093	-	-	-
<b>Total - Other General Government</b>	<b>\$ 4,516,301</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>00401 Total - Capital Fund</b>	<b>\$ 23,673,495</b>	<b>\$ 15,286,950</b>	<b>\$ 26,004,460</b>	<b>\$ 29,741,940</b>



## 2007/08 Budget

### Capital Expenditures

### All Funds

Description	Total Cost/ Funding Source	2006 Budget	2006 Projected	2007 Budget	Estimated Annual Operating Cost Future Years			
					2007	2008	2009	2010
<b>971 Land</b>	<b>W - Water Fund</b>							
<b>Museum</b>								
<b>401804 Museum</b>								
7971.010 Land Acquisition	\$ -	\$ -	\$ 650	\$ -	\$ -	\$ -	\$ -	\$ -
<b>971 Total - Land</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 650</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>972 Water System</b>								
<b>Water</b>								
<b>555 Water Fund Capital</b>								
7972.0001 Various Projects	\$ 300,000 <b>W</b>	\$ 250,000	\$ 50,000	\$ 250,000	\$ 1,460	\$ 1,500	\$ 1,550	\$ 1,600
7972.015015 W Maple-Coolidge/Crooks	-	-	60,000	-	-	-	-	-
7972.015025 Troy Court-Park to Elmwood	-	-	20,000	-	-	-	-	-
7972.015045 Sec. 10 SE 1/4	-	-	10,000	-	-	-	-	-
7972.015085 Sec. 9 NE 1/4	3,200,000 <b>W</b>	-	-	3,200,000	18,730	19,290	19,870	20,470
7972.015095 Livernois-Sq Lk. to South Blvd	-	100,000	100,000	-	-	-	-	-
7972.015175 Rochester-LL to Syvanwood	50,000 <b>W</b>	15,000	-	50,000	300	310	320	330
7972.035015 John R	-	-	40,000	-	-	-	-	-
7972.035025 Chopin	-	-	40,000	-	-	-	-	-
7972.035035 Section 30	400,000 <b>W</b>	250,000	350,000	50,000	300	310	320	330
7972.035045 Fernleigh	-	-	30,000	-	-	-	-	-
7972.045015 Crooks, Square Lake to North	1,000,000 <b>W</b>	700,000	700,000	300,000	1,760	1,810	1,860	1,920
7972.045025 South Blvd, W of Crooks	-	-	100	-	-	-	-	-
7972.045035 Livernois, Long Lake to Square Lake	-	250,000	-	-	-	-	-	-
7972.065035 Square Lake, Rochester to Livernois	1,150,000 <b>W</b>	900,000	100,000	1,050,000	6,150	6,330	6,520	6,720
7972.065045 Industrial Row	2,200,000 <b>W</b>	2,000,000	1,200,000	1,000,000	5,850	6,030	6,210	6,390
7972.065055 Meijer Drive	1,900,000 <b>W</b>	1,800,000	900,000	1,000,000	5,850	6,030	6,210	6,390
7972.065075 Stage 2 Disinfectants B	35,000 <b>W</b>	-	-	35,000	200	210	220	230
7972.075015 SCADA Upgrade	420,000 <b>W</b>	-	20,000	400,000	2,340	2,410	2,480	2,560
7972.075025 Livernois, Elmwood-Maple	850,000 <b>W</b>	-	75,000	775,000	4,540	4,670	4,810	4,960
7972.075035 John R @ Mt Vernon	50,000 <b>W</b>	-	-	50,000	300	310	320	330
7972.1010 Meter Interface Units	-	350,000	-	-	-	-	-	-
7972.995025 Coolidge-Derby to Golfview	500,000 <b>W</b>	-	-	500,000	2,930	3,010	3,100	3,200
<b>972 Total - Water System</b>	<b>\$ 12,055,000</b>	<b>\$ 6,615,000</b>	<b>\$ 3,695,100</b>	<b>\$ 8,660,000</b>	<b>\$ 50,710</b>	<b>\$ 52,220</b>	<b>\$ 53,790</b>	<b>\$ 55,430</b>



## 2007/08 Budget

### Capital Expenditures

### All Funds

Description	Total Cost/ Funding Source	2006 Budget	2006 Projected	2007 Budget	Estimated Annual Operating Cost			
					Future Years			
					2007	2008	2009	2010
<b>973 Sewer System</b>	<b>GC - Golf Course Fund</b>							
	<b>S - Sewer Fund</b>							
<b>Sewer</b>								
<b>535 Sewer Fund Capital</b>								
7973.034025 Evergreen/Farmington SS	\$ 100,000 S	\$ 100,000	\$ -	\$ 100,000	\$ 290	\$ 300	\$ 310	\$ 320
7973.044015 Crooks, Square Lake to N.	-	160,000	160,000	-	-	-	-	-
7973.044025 SSO Contingency	250,000 S	250,000	-	250,000	710	740	760	780
7973.044031 Charnwood Hills SAD SS	4,137,000 S	1,800,000	1,637,000	2,500,000	7,150	7,360	7,580	7,810
7973.054015 Rouge SSO Grant	-	500,000	50,000	-	-	-	-	-
7973.054025 E Livernois, N of Long Lake	-	350,000	-	-	-	-	-	-
7973.064015 2006 Sanitary Sewer Program	525,000 S	300,000	25,000	500,000	1,430	1,470	1,510	1,560
7973.074015 SCADA Upgrade	210,000 S	-	10,000	200,000	570	590	610	620
7973.974055 Sanitary Meter Sta Reco	135,000 S	70,000	35,000	100,000	290	300	310	320
7973.974075 Flow Metering/Evergreen	75,000 S	130,000	-	75,000	210	220	230	240
7973.984025 Twelve Towns Sewer Study	75,000 S	75,000	-	75,000	210	220	230	240
7973.984035 Manhole Rehabilitation	260,000 S	1,000,000	10,000	250,000	710	740	760	780
7973.994045 I & I on City Sewer System	500,000 S	500,000	-	500,000	1,430	1,490	1,510	1,560
<b>973 Total - Sewer System</b>	<b>\$ 6,267,000</b>	<b>\$ 5,235,000</b>	<b>\$ 1,927,000</b>	<b>\$ 4,550,000</b>	<b>\$ 13,000</b>	<b>\$ 13,430</b>	<b>\$ 13,810</b>	<b>\$ 14,230</b>
<b>974 Land Improvements</b>								
<b>Golf Course</b>								
<b>788 Sylvan Glen Capital</b>								
7974.130 Various	\$ -	\$ 120,000	\$ 33,740	\$ -	\$ -	\$ -	\$ -	\$ -
<b>888 Sanctuary Lake Capital</b>								
7974.130 Various	\$ 40,000 GC	\$ 20,000	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -
<b>Total - Golf Course</b>	<b>\$ 40,000</b>	<b>\$ 140,000</b>	<b>\$ 33,740</b>	<b>\$ 40,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>401804 Museum</b>								
7974.140 Historic Green Development	\$ -	\$ -	\$ 11,300	\$ -	\$ -	\$ -	\$ -	\$ -



# 2007/08 Budget

## Capital Expenditures

### All Funds

Description		Total Cost/ Funding Source		2006 Budget	2006 Projected	2007 Budget	Estimated Annual Operating Cost Future Years											
							2007	2008	2009	2010								
974 Land Improvements - Continued																		
C - Capital Projects Fund																		
Parks and Recreation																		
401752 Parks & Recreation Administration																		
7974.100	Schools Joint Project	\$	60,000	C	\$	60,000	\$	60,000	\$	-	\$	-	\$	-	\$	-		
7974.145	Planning & Park Design		1,500,000	C		30,000		10,000		1,500,000		-		-		-		
401752 Total - Parks & Recreation Administration		\$	1,560,000		\$	90,000	\$	70,000	\$	1,560,000	\$	-	\$	-	\$	-		
401755 Community Center																		
7974.979055	Site Improvements	\$	100,000	C	\$	10,000	\$	10,000	\$	100,000	\$	-	\$	-	\$	-		
401756 Municipal Grounds																		
7974.090	Civic Center	\$	1,500,000	C	\$	600,000	\$	85,000	\$	1,500,000	\$	5,000	\$	5,150	\$	5,300	\$	5,460
7974.120	Cemetery Improvements		10,000	C		10,000		10,000		10,000		-		-		-		-
7974.125	Computer Irrigation		50,000	C		50,000		50,000		50,000		500		520		530		550
7974.150	Peace Garden		6,000	C		-		-		6,000		-		-		-		-
401756 Total - Municipal Grounds		\$	1,566,000		\$	660,000	\$	145,000	\$	1,566,000	\$	5,500	\$	5,670	\$	5,830	\$	6,010
401770 Park Development																		
7974.020	Boulan Park	\$	360,000	C	\$	36,000	\$	26,320	\$	360,000	\$	3,600	\$	3,710	\$	3,820	\$	3,930
7974.030	Firefighters Park		100,000	C		100,000		100,000		100,000		1,000		1,030		1,060		1,090
7974.035	Flynn Park		100,000	C		438,000		400,000		100,000		1,000		1,030		1,060		1,090
7974.040	Jaycee Park		100,000	C		140,000		100,000		100,000		1,000		1,030		1,060		1,090
7974.055	Raintree Park		50,000	C		59,000		57,000		50,000		500		520		530		550
7974.080	OEC		159,000	C		45,000		30,000		159,000		1,590		1,640		1,690		1,740
7974.130	Various		2,027,000	C		1,540,000		13,000		2,027,000		-		-		-		-
401770 Total - Park Development		\$	2,896,000		\$	2,358,000	\$	726,320	\$	2,896,000	\$	8,690	\$	8,960	\$	9,220	\$	9,490
401780 Subdivision Improvements																		
7974.130	Various	\$	850,000	C	\$	996,000	\$	850,000	\$	850,000	\$	-	\$	-	\$	-	\$	-
Total - Parks and Recreation		\$	6,972,000		\$	4,114,000	\$	1,801,320	\$	6,972,000	\$	14,190	\$	14,630	\$	15,050	\$	15,500
Streets																		
401464 Public Works Administration																		
7974.165	Municipal Parking Lots	\$	100,000	C	\$	240,000	\$	200,000	\$	100,000	\$	1,000	\$	1,030	\$	1,060	\$	1,090
974 Total - Land Improvements		\$	7,112,000		\$	4,494,000	\$	2,046,360	\$	7,112,000	\$	15,190	\$	15,660	\$	16,110	\$	16,590



## 2007/08 Budget

### Capital Expenditures

### All Funds

Description	Total Cost/ Funding Source	2006 Budget	2006 Projected	2007 Budget	Estimated Annual Operating Cost			
					Future Years			
					2007	2008	2009	2010
<b>975 Buildings &amp; Improvements</b>								
<b>C - Capital Projects Fund</b>								
<b>Building Inspection</b>								
<b>401371 Building Inspection</b>								
7975.085 House Demolition	\$ 10,000 C	\$ 10,000	\$ 2,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -
<b>401444 Engineering</b>								
7975.010 Office Renovation	\$ -	\$ -	\$ 15,410	\$ -	\$ -	\$ -	\$ -	\$ -
7975.100 Storage Building	-	-	353,970	-	-	-	-	-
<b>Total - Engineering</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 369,380</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Fire</b>								
<b>401344 Fire Buildings &amp; Repairs</b>								
7975.055 Station One	\$ -	\$ 28,000	\$ 46,000	\$ -	\$ -	\$ -	\$ -	\$ -
7975.060 Station Two	19,500 C	5,330	5,330	19,500	200	210	220	230
7975.070 Station Four	17,700 C	32,500	32,500	17,700	180	190	200	210
7975.075 Station Five	-	40,000	40,000	-	-	-	-	-
7975.080 Station Six	11,000 C	10,000	10,000	11,000	110	120	130	140
7975.085 Fire-Police Training	10,000 C	10,000	10,000	10,000	-	-	-	-
<b>401344 Total - Fire Buildings &amp; Repairs</b>	<b>\$ 58,200</b>	<b>\$ 125,830</b>	<b>\$ 143,830</b>	<b>\$ 58,200</b>	<b>\$ 490</b>	<b>\$ 520</b>	<b>\$ 550</b>	<b>\$ 580</b>
<b>Library</b>								
<b>401790 Library</b>								
7975.900 General Repairs	\$ 325,000 C	\$ 221,650	\$ 221,650	\$ 325,000	\$ -	\$ -	\$ -	\$ -
<b>Museum</b>								
<b>401804 Museum</b>								
7975.120 Roof Replacement	\$ -	\$ 65,000	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -
7975.150 Barn Reserve	140,000 C	140,000	140,000	140,000	-	-	-	-
7975.900 General Repairs	106,000 C	225,000	225,000	106,000	1,060	1,090	1,120	1,160
<b>Total - Museum</b>	<b>\$ 246,000</b>	<b>\$ 430,000</b>	<b>\$ 430,000</b>	<b>\$ 246,000</b>	<b>\$ 1,060</b>	<b>\$ 1,090</b>	<b>\$ 1,120</b>	<b>\$ 1,160</b>



## 2007/08 Budget

### Capital Expenditures

### All Funds

		Total Cost/ Funding Source		2006 Budget	2006 Projected	2007 Budget	Estimated Annual Operating Cost Future Years										
Description							2007	2008	2009	2010							
975 - Buildings & Improvements Continued																	
		C - Capital Projects Fund															
		G - Grant															
Other General Government																	
401265 City Hall																	
7975.010	Office Renovation	\$	850,000 C	\$	208,000	\$	100,000	\$	588,000	\$	32,860	\$	33,850	\$	34,870	\$	35,910
7975.020	Central Storage		750,000 C		375,000		-		750,000		29,000		29,870		30,770		31,690
7975.025	Facia-THJ		-		30,000		22,000		-		-		-		-		-
7975.030	Emergency Power		-		15,000		9,800		-		-		-		-		-
7975.035	Transportation Center		1,250,000 C, G		500,000		100,000		1,250,000		-		-		-		-
7975.040	City Hall HVAC		1,500,000 C		750,000		-		1,500,000		32,000		32,960		33,950		34,970
7975.050	Emergency Repairs		200,000 C		200,000		15,000		200,000		-		-		-		-
401265 Total - City Hall		\$	4,550,000	\$	2,078,000	\$	246,800	\$	4,288,000	\$	93,860	\$	96,680	\$	99,590	\$	102,570
401268 District Court																	
7975.145	Reserve/Court Building	\$	169,600 C	\$	150,000	\$	5,000	\$	169,600	\$	-	\$	-	\$	-	\$	-
Total - Other General Government		\$	4,719,600	\$	2,228,000	\$	251,800	\$	4,457,600	\$	93,860	\$	96,680	\$	99,590	\$	102,570
Police																	
401305 Police Administraion																	
7975.010	Office Renovation	\$	18,000 C	\$	10,000	\$	10,000	\$	18,000	\$	-	\$	-	\$	-	\$	-
Parks and Recreation																	
401752 Parks and Recreation Administration																	
7975.010	Garage/Office Renovatio	\$	90,000 C	\$	-	\$	-	\$	90,000	\$	900	\$	930	\$	950	\$	980
401755 Community Center																	
7975.125	Annex Renovation	\$	43,000 C	\$	28,500	\$	28,500	\$	43,000	\$	-	\$	-	\$	-	\$	-
Total - Parks and Recreation		\$	133,000	\$	28,500	\$	28,500	\$	133,000	\$	900	\$	930	\$	950	\$	980
Streets																	
401464 Public Works Administration																	
7975.900	General Repairs	\$	238,000 C	\$	517,000	\$	200,000	\$	238,000	\$	2,380	\$	2,450	\$	2,530	\$	2,600
975 Total - Buildings & Improvements		\$	5,747,800	\$	3,570,980	\$	1,657,160	\$	5,485,800	\$	98,690	\$	101,670	\$	104,740	\$	107,890



## 2007/08 Budget

### Capital Expenditures

### All Funds

Description	Total Cost/ Funding Source		2006 Budget	2006 Projected	2007 Budget	Estimated Annual Operating Cost Future Years			
						2007	2008	2009	2010
<b>977 Equipment-Shop</b>	<b>A - Aquatic Center Fund</b> <b>C - Capital Projects Fund</b> <b>F - Fleet Maintenance Fund</b> <b>GC - Golf Course Fund</b>								
<b>Motor Pool</b>									
<b>565 Motor Pool Capital</b>									
7977 Equipment-Shop	\$ 17,000	F	\$ 17,000	\$ 17,000	\$ 17,000	\$ -	\$ -	\$ -	\$ -
<b>977 Total - Equipment - Shop</b>	<b>\$ 17,000</b>		<b>\$ 17,000</b>	<b>\$ 17,000</b>	<b>\$ 17,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>978 Equipment-General</b>									
<b>Aquatic Center</b>									
<b>789 Aquatic Center Capital</b>									
7978.010 General	\$ 110,000	A	\$ 75,000	\$ 75,000	\$ 110,000	\$ 1,100	\$ 1,130	\$ 1,170	\$ 1,200
<b>978 Equipment-General - Continued</b>									
<b>401192 Elections</b>									
7978.010 General	\$ -		\$ 65,000	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Finance</b>									
<b>401267 CATV - Community Affairs</b>									
7978.010 General	\$ 35,000	C	\$ 35,000	\$ 35,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -
<b>Fire</b>									
<b>401337 Fire Protective Equipment</b>									
7978.010 General	\$ 78,000	C	\$ -	\$ -	\$ 78,000	\$ -	\$ -	\$ -	\$ -
<b>Golf Course</b>									
<b>788 Sylvan Glen Capital</b>									
7978.010 General	\$ 141,000	GC	\$ 100,000	\$ 100,000	\$ 141,000	\$ 1,410	\$ 1,450	\$ 1,500	\$ 1,540
<b>888 Sanctuary Lake Capital</b>									
7978.010 General	\$ -		\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total - Golf Course</b>	<b>\$ 141,000</b>		<b>\$ 105,000</b>	<b>\$ 100,000</b>	<b>\$ 141,000</b>	<b>\$ 1,410</b>	<b>\$ 1,450</b>	<b>\$ 1,500</b>	<b>\$ 1,540</b>





## 2007/08 Budget

### Capital Expenditures

### All Funds

Description		Total Cost/ Funding Source	2006 Budget	2006 Projected	2007 Budget	Estimated Annual Operating Cost			
						Future Years			
					2007	2008	2009	2010	
978 Equipment-General - Continued									
		C - Capital Projects Fund							
		S - Sewer Fund							
Museum									
401804 Museum									
7978.010	General	\$ -	\$ -	\$ 700	\$ -	\$ -	\$ -	\$ -	
7978.100	Artifacts	10,000 C	29,000	29,000	10,000	-	-	-	
Total - Museum		\$ 10,000	\$ 29,000	\$ 29,700	\$ 10,000	\$ -	\$ -	\$ -	
Police									
401305 Police Administration									
7978.010	General	\$ -	\$ -	\$ 7,250	\$ -	\$ -	\$ -	\$ -	
7978.065	Drug Enforcement	246,180 C	28,000	28,000	246,180	2,460	2,540	2,610	
Total - Police Administration		\$ 246,180	\$ 28,000	\$ 35,250	\$ 246,180	\$ 2,460	\$ 2,540	\$ 2,610	
401315 Police Uniform Patrol									
7978.010	General	\$ 181,580 C	\$ 110,000	\$ 110,000	\$ 181,580	\$ 1,820	\$ 1,870	\$ 1,930	
Total - Police		\$ 427,760	\$ 138,000	\$ 145,250	\$ 427,760	\$ 4,280	\$ 4,410	\$ 4,540	
Parks and Recreation									
401752 Parks & Recreation Administration									
7978.010	General	\$ 80,000 C	\$ 55,000	\$ 55,000	\$ 80,000	\$ -	\$ -	\$ -	
401755 Community Center									
7978.045	Annex Equipment	\$ 65,000 C	\$ 75,000	\$ 75,000	\$ 65,000	\$ -	\$ -	\$ -	
401756 Municipal Grounds									
7978.010	General	\$ 5,000 C	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	
Total - Parks and Recreation		\$ 150,000	\$ 135,000	\$ 135,000	\$ 150,000	\$ -	\$ -	\$ -	
Sewer									
535 Sewer Fund Capital									
7978.010	General	\$ 48,000 S	\$ 48,000	\$ 48,000	\$ 48,000	\$ -	\$ -	\$ -	
Streets									
401448 Street Lighting									
7978.010	General	\$ 20,000 C	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	



# 2007/08 Budget

## Capital Expenditures

### All Funds

Description	Total Cost/ Funding Source	2006 Budget	2006 Projected	2007 Budget	Estimated Annual Operating Cost			
					Future Years			
					2007	2008	2009	2010

#### 978 Equipment-General - Continued

C - Capital Projects Fund  
F - Fleet Maintenance Fund  
W - Water Fund

##### 401464 Public Works Administration

7978.010 General	\$ -	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total - Streets</b>	<b>\$ 20,000</b>	<b>\$ 70,000</b>	<b>\$ 50,000</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

##### Water

##### 555 Water Fund Capital

7978.010 General	\$ 55,000 W	\$ 45,000	\$ 45,000	\$ 55,000	\$ -	\$ -	\$ -	\$ -
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#### 978 Total - Equipment - General

	<b>\$ 1,074,760</b>	<b>\$ 745,000</b>	<b>\$ 727,950</b>	<b>\$ 1,074,760</b>	<b>\$ 6,790</b>	<b>\$ 6,990</b>	<b>\$ 7,210</b>	<b>\$ 7,410</b>
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#### 980 Equipment-Office

##### Executive Administration

##### 401210 Attorney

7980.010 Office Equipment & Furniture	\$ 20,000 C	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -
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##### Information Technology

##### 401258 Information Technology

7980.020 Computer Equipment	\$ 35,000 C	\$ 35,000	\$ 30,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -
7980.030 Computer Software	259,000 C	445,000	15,000	259,000	50,000	50,000	50,000	50,000
7980.032 Computer Consulting	455,000 C	470,000	100,000	455,000	-	-	-	-
7980.034 Computer Services	-	200,000	-	-	-	-	-	-
<b>401258 Total - Information Technology</b>	<b>\$ 749,000</b>	<b>\$ 1,150,000</b>	<b>\$ 145,000</b>	<b>\$ 749,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>

##### 401790 Library

7980.010 Office Equipment & Furniture	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
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##### Motor Pool

##### 565 Motor Pool Capital

7980.030 Computer Software	\$ 11,500 F	\$ 11,500	\$ 10,000	\$ 11,500	\$ -	\$ -	\$ -	\$ -
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## 2007/08 Budget

### Capital Expenditures

### All Funds

Description	Total Cost/ Funding Source			2006 Budget	2006 Projected	2007 Budget	Estimated Annual Operating Cost Future Years											
	2007	2008	2009				2010											
980 Equipment-Office - Continued																		
	C - Capital Projects Fund																	
	F - Fleet Maintenance Fund																	
	GC - Golf Course Fund																	
	S - Sewer Fund																	
Police																		
401325 Police Communications																		
7980.030	Computer Software	\$	141,950	C	\$	31,700	\$	31,700	\$	141,950	\$	-	\$	-	\$	-	\$	-
7980.050	In Car Cameras		110,500	C		225,000		225,000		110,500		1,110		1,140		1,170		1,210
7980.055	Radio Communications		431,000	C		150,000		150,000		431,000		4,310		4,440		4,570		4,710
401325 Total - Police Communications		\$	683,450		\$	406,700	\$	406,700	\$	683,450	\$	5,420	\$	5,580	\$	5,740	\$	5,920
Sewer																		
535 Sewer Fund Capital																		
7980.080	Computer Equipment	\$	30,000	S	\$	30,000	\$	30,000	\$	30,000	\$	-	\$	-	\$	-	\$	-
980 Total Equipment - Office		\$	1,493,950		\$	1,648,200	\$	621,700	\$	1,493,950	\$	55,420	\$	55,580	\$	55,740	\$	55,920
981 Vehicles																		
Golf Course																		
788 Sylvan Glen Capital																		
7981 Vehicles		\$	46,100	GC	\$	36,000	\$	36,000	\$	46,100	\$	4,600	\$	4,750	\$	4,890	\$	5,040
Motor Pool																		
565 Motor Pool Capital																		
7981 Vehicles		\$	1,346,000	F	\$	1,275,100	\$	1,218,100	\$	1,346,000	\$	141,440	\$	145,680	\$	150,050	\$	154,550
981 Total - Vehicles		\$	1,392,100		\$	1,311,100	\$	1,254,100	\$	1,392,100	\$	146,040	\$	150,430	\$	154,940	\$	159,590
984 Apparatus Replacement																		
Fire																		
401338 Fire Vehicles																		
7984 Apparatus Replacement		\$	400,000	C	\$	800,000	\$	771,710	\$	400,000	\$	-	\$	-	\$	-	\$	-
984 Total - Apparatus Replacement		\$	400,000		\$	800,000	\$	771,710	\$	400,000	\$	-	\$	-	\$	-	\$	-



## 2007/08 Budget

### Capital Expenditures All Funds

		Total Cost/ Funding Source			2006 Budget	2006 Projected	2007 Budget	Estimated Annual Operating Cost Future Years										
Description								2007	2008	2009	2010							
989 Public Works Construction																		
C - Capital Projects Fund																		
G - Grant																		
Drains																		
401516 Drains																		
7989.013024	Streambank Stabilization	\$	20,000	C	\$	150,000	\$	150,000	\$	20,000	\$	-	\$	-	\$	-	\$	-
7989.053026	Detention Pond Retrofit		270,000	C, G		600,000		-		270,000		2,700		2,780		2,860		2,950
7989.073025	Sec 4 Weir Structure		400,000	C		-		15,000		400,000		4,000		4,120		4,240		4,370
7989.073035	Aquatic Center Pond		30,000	C		-		-		30,000		-		-		-		-
7989.1000	Drains & Retention Pond		280,000	C		620,000		205,000		280,000		2,800		2,880		2,970		3,060
401516 Total - Drains		\$	1,000,000		\$	1,370,000	\$	370,000	\$	1,000,000	\$	9,500	\$	9,780	\$	10,070	\$	10,380
Streets																		
401479 Major Roads																		
7989.001065	Coolidge LT Storage/I75	\$	-		\$	-	\$	20,000	\$	-	\$	-	\$	-	\$	-	\$	-
7989.001085	Wattles RTL @ Forsyth		-			-		25,000		-		-		-		-		-
7989.001095	Wattles RTL @ Coolidge		338,000	C		200,000		150,000		50,000		340		350		360		370
7989.011035	Rochester/South Blvd RTL		-			-		40,000		-		-		-		-		-
7989.011055	Big B/Rochester-Dequindre		3,900,000	C, G		300,000		650,000		100,000		450		460		480		490
7989.011065	Wattles @ Rochester		2,150,000	C, G		270,000		85,000		1,020,000		4,590		4,730		4,870		5,010
7989.021055	TDM Program Phase 1		65,000	C, G		65,000		-		65,000		-		-		-		-
7989.022015	Stepenson-14 Mile to I-75		3,322,000	C, G		-		20,000		110,000		740		760		790		810
7989.022025	Dequindre-Long Lk to Auburn		1,250,000	C, G		33,000		-		33,000		-		-		-		-
7989.022035	John R-Long Lake to Sq Lake		1,000,000	C, G		320,000		325,000		345,000		-		-		-		-
7989.022045	John R-Sq Lake to South Blvd		1,580,000	C, G		625,000		625,000		670,000		-		-		-		-
7989.022055	Livernois-Long Lake to Sq Lk		-			15,000		-		-		-		-		-		-
7989.022065	Rochester-Barclay to Trinway		4,575,000	C, G		50,000		20,000		150,000		670		690		720		740
7989.051025	Rochester @ Wattles		-			-		20,000		-		-		-		-		-
7989.051035	Rochester @ Square Lake		-			225,000		140,000		-		-		-		-		-
7989.051065	Long Lake Pavement Demo		-			301,000		773,000		-		-		-		-		-
7989.071015	Livernois, Maple-BB		1,000,000	C, G		-		90,000		900,000		4,040		4,170		4,290		4,420
7989.071025	Livernois, Elmwood-Maple		3,540,000	C, G		-		18,000		25,000		-		-		-		-
7989.071035	Coolidge @ Golfview		120,000	C		-		-		120,000		810		830		850		880



## 2007/08 Budget

### Capital Expenditures

### All Funds

Description		Total Cost/ Funding Source	2006 Budget	2006 Projected	2007 Budget	Estimated Annual Operating Cost			
						Future Years			
						2007	2008	2009	2010
<b>401479 Major Roads - Continued</b>		<b>C - Capital Projects Fund</b>							
		<b>G - Grant</b>							
7989.200	Concrete Crack Sealing	\$ 100,000 <b>C</b>	\$ 100,000	\$ 106,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -
7989.300	Industrial Road Maintenance	1,500,000 <b>C</b>	1,500,000	1,500,000	1,762,000	10,120	10,420	10,730	11,060
7989.500	Concrete Slab Replacement	1,000,000 <b>C</b>	1,000,000	1,000,000	1,000,000	-	-	-	-
7989.8000	Major Road Construction	250,000 <b>C</b>	3,597,000	-	250,000	-	-	-	-
7989.922025	Maple-Coolidge to Eton	-	-	128,700	-	-	-	-	-
7989.922035	Long Lake-Carnaby to John R	-	-	40,000	-	-	-	-	-
7989.941086	Crooks-Square Lk to S Blvd.	16,400,000 <b>C, G</b>	150,000	50,000	100,000	670	690	720	740
7989.942035	Long Lk-John R to Dequindre	-	-	30,000	-	-	-	-	-
7989.942045	Coolidge/Wattles Intersection	-	-	5,000	-	-	-	-	-
7989.991036	Dequindre-Wattles to Long Lake	-	-	10,000	-	-	-	-	-
7989.992035	Rochester-Torpey/Barclay	6,875,000 <b>C, G</b>	550,000	75,000	3,250,000	-	-	-	-
7989.992055	Square Lake/John R Intersection	524,000 <b>C, G</b>	300,000	300,000	50,000	-	-	-	-
7989.992065	Square Lake/Dequindre Inter.	465,000 <b>C, G</b>	200,000	150,000	50,000	-	-	-	-
7989.992075	Big Beaver-Livernois/Rochester	-	-	20,000	-	-	-	-	-
<b>401479 Total - Major Roads</b>		<b>\$ 49,954,000</b>	<b>\$ 9,801,000</b>	<b>\$ 6,415,700</b>	<b>\$ 10,150,000</b>	<b>\$ 22,430</b>	<b>\$ 23,100</b>	<b>\$ 23,810</b>	<b>\$ 24,520</b>
<b>401499 Local Roads</b>									
7989.021025	Section 23 Overlays	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7989.041015	Randall, Livernois/Tallman	-	25,000	25,000	-	-	-	-	-
7989.050	Local Road Construction	240,000 <b>C</b>	530,000	-	240,000	-	-	-	-
7989.051015	Section 11 CPR	-	415,000	415,000	-	-	-	-	-
7989.052011	Olympia, Livernois W SAD	-	259,000	180,000	-	-	-	-	-
7989.052021	Tacoma, Livernois W SAD	-	253,000	135,000	-	-	-	-	-
7989.062021	Eckford, Roch to W SAD	306,000 <b>C</b>	-	6,000	300,000	790	810	830	860
7989.120	Crack Sealing	400,000 <b>C</b>	400,000	400,630	400,000	-	-	-	-
7989.150	Pavement Mgt System	50,000 <b>C</b>	-	-	50,000	-	-	-	-
7989.500	Concrete Slab Replacement	1,500,000 <b>C</b>	900,000	900,000	1,500,000	-	-	-	-
7989.600	Traffic Calming Devices	10,000 <b>C</b>	10,000	-	10,000	-	-	-	-
<b>401499 Total - Local Roads</b>		<b>\$ 2,506,000</b>	<b>\$ 2,942,000</b>	<b>\$ 2,061,630</b>	<b>\$ 2,500,000</b>	<b>\$ 790</b>	<b>\$ 810</b>	<b>\$ 830</b>	<b>\$ 860</b>



# 2007/08 Budget

## Capital Expenditures

### All Funds

Description		Total Cost/ Funding Source		2006 Budget	2006 Projected	2007 Budget	Estimated Annual Operating Cost										
							Future Years										
							2007	2008	2009	2010							
989 Public Works Construction - Continued																	
C - Capital Projects Fund																	
401513 Sidewalks																	
7989.650	New Construction	\$	100,000 C	\$	100,000	\$	100,000	\$	1,000	\$	1,030	\$	1,060	\$	1,090		
7989.700	Replacement Program		500,000 C		500,000		500,000		5,000		5,150		5,300		5,460		
401513 Total - Sidewalks		\$	600,000	\$	600,000	\$	600,000	\$	6,000	\$	6,180	\$	6,360	\$	6,550		
401520 Traffic Signals																	
7989.600	Traffic Signals	\$	-	\$	232,000	\$	100,000	\$	100,000	\$	-	\$	-	\$	-		
989 Total - Public Works Construction		\$	54,060,000	\$	14,945,000	\$	9,547,330	\$	14,350,000	\$	38,720	\$	39,870	\$	41,070	\$	42,310
Debt Service		\$	260,930 C	\$	255,780	\$	255,830	\$	260,930	\$	-	\$	-	\$	-	\$	-
Total - Capital Expenditures		\$	89,880,540	\$	39,637,060	\$	22,521,890	\$	44,796,540	\$	424,560	\$	435,850	\$	447,410	\$	459,370



## Capital Expenditures Major Project Descriptions

### Land Improvements

#### Parks and Recreation Department

Municipal Grounds	\$1,500,000	Civic Center improvements reserve
Park Development	\$ 100,000	Firefighters Park pathways
	\$ 100,000	Flynn Park fencing and backstops
	\$ 100,000	Jaycee Park restroom improvements
	\$ 360,000	Boulan Park field renovation and shelter replacement
	\$ 850,000	Ash tree removal, replacement and spraying
	\$2,027,000	Future park development reserve
	\$ 159,000	Nature Center displays and children's outdoor area
	\$1,500,000	Trail system reserve

<u>Public Works</u>	\$ 100,000	Municipal parking lot resurfacing
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### Buildings and Improvements

#### Library

General Repairs	\$ 100,000	Feasibility study
	\$ 225,000	HVAC units, security cameras and replacement of fire alarm panel

#### Museum

General Repairs	\$ 246,000	Brick repair at Poppleton School, irrigation sprinklers, path pavers and painting of the General Store
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#### City Hall

Office Renovation	\$ 588,000	City Attorney's Office, Customer Solutions Center and Finance Department
	\$1,500,000	City Hall HVAC



## Capital Expenditures Major Project Descriptions, continued

### Other General Government

\$ 750,000 Central storage facility  
\$1,250,000 Transit center reserve

### Public Works Administration

General Repairs \$ 238,000 Heating system, exhaust fans, salt dome roof repairs,  
fuel pumps, restroom renovation

### **Equipment - General**

Sylvan Glen Golf Course \$ 141,000 Tee and rotary mowers and carts

### **Equipment - Office**

Information Technology Department \$ 749,000 Funding for financial system upgrade and document  
imaging

Police Department \$ 110,500 In-car camera upgrade  
\$ 431,000 Radio communication enhanced 9-1-1 equipment

### **Apparatus Replacement**

Fire Department \$ 400,000 Reserve funding for fire apparatus replacement

### **Vehicles**

Fleet Maintenance \$1,346,000 See the **Internal Service Fund** tab - Fleet  
Maintenance

**Drains** \$1,000,000 Detention pond retrofit grant project and Section 4 weir  
structure





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**Capital Expenditures**  
**Major Project Descriptions, continued****Major Roads**

\$1,020,000	Wattles at Rochester intersection
\$1,762,000	Industrial Row road improvements
\$3,250,000	Rochester Road, Torpey to Barclay (preliminary engineering and right-of-way)
\$ 670,000	John R Road (preliminary engineering and right-of-way)
\$1,000,000	Concrete slab replacement
\$ 900,000	Livernois, Maple to Big Beaver

**Local Roads**

\$ 300,000	Eckford, Rochester to west (Special Assessment District paving project)
\$ 400,000	Crack sealing
\$1,500,000	Concrete slab replacement

**Sidewalks**

\$ 600,000	New construction and replacement
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**Water System**

\$8,660,000	Various projects (see <b>Enterprise Funds - Water</b> )
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**Sewer System**

\$4,550,000	Various projects (see <b>Enterprise Funds - Sewer</b> )
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## 2007/08 Budget

### Special Assessment Fund Revenue and Expenditures

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b>Revenue</b>				
Interest and Rents	\$ 534,479	\$ 515,000	\$ 375,000	\$ 470,000
Other Revenue	423,892	3,677,420	3,677,420	1,593,000
<b>Total - Revenue</b>	<b>\$ 958,371</b>	<b>\$ 4,192,420</b>	<b>\$ 4,052,420</b>	<b>\$ 2,063,000</b>
<b>Expenditures</b>				
Capital Outlay	\$ 96,495	\$ -	\$ -	\$ -
Debt Service	55,739	52,320	52,420	-
Operating Transfer Out	1,000,000	4,000,000	4,000,000	2,063,000
<b>Total - Expenditures</b>	<b>\$ 1,152,234</b>	<b>\$ 4,052,320</b>	<b>\$ 4,052,420</b>	<b>\$ 2,063,000</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$ (193,863)</b>	<b>\$ 140,100</b>	<b>\$ -</b>	<b>\$ -</b>





2007/08 Budget

**Aquatics Division**



Parks and Recreation Director.....*Carol K. Anderson*  
Recreation Superintendent .....*Stuart Alderman*  
Facility Supervisor .....*Ann Blizzard*





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## Functional Organizational Chart

### Administration

- Conducts facility planning and development
- Works on intergovernmental projects
- Works on Capital improvement projects
- Marketing
- Staff assignments
- Park planning and development
- Prepares and administers department budget
- Sponsorship and donations

### Aquatics Division

- Operates the Troy Family Aquatic Center
- Processes more than 50,000 admissions annually
- Offers classes including: Junior Lifeguarding, Lifeguarding, Lifeguard Instructor, Water Safety Instructor, Learn to Swim, and preschool swimming lessons
- Provides group rentals to residents, businesses and school groups
- Provides more than 15 special events during the summer including a cooperative teen program



# Aquatics Division 2007/08 Budget

## Revenue and Expenses

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b>Revenue</b>				
Charges for Service	\$ 445,498	\$ 442,520	\$ 444,000	\$ 445,950
Interest and Rents	37,191	30,680	30,900	31,600
Other Revenue	2	-	-	-
<b>Total - Revenue</b>	<b>\$ 482,691</b>	<b>\$ 473,200</b>	<b>\$ 474,900</b>	<b>\$ 477,550</b>
<b>Expenses</b>				
Personal Service Control	\$ 309,198	\$ 293,510	\$ 268,620	\$ 292,400
Supplies	37,675	33,500	33,900	35,320
Other Services/Charges	291,192	284,310	314,210	300,950
<b>Total - Expenses</b>	<b>\$ 638,065</b>	<b>\$ 611,320</b>	<b>\$ 616,730</b>	<b>\$ 628,670</b>
<b>Revenue Over (Under) Expenses</b>	<b>\$ (155,374)</b>	<b>\$ (138,120)</b>	<b>\$ (141,830)</b>	<b>\$ (151,120)</b>
<b>Capital Outlay</b>	<b>\$ 19,701</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 110,000</b>



# Aquatics Division 2007/08 Budget

## Department at a Glance

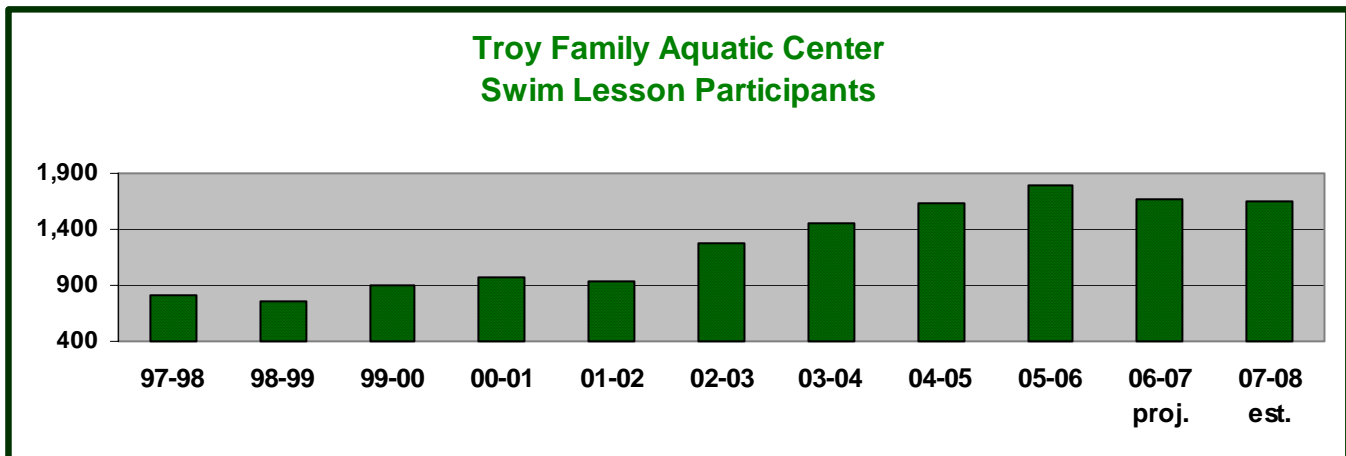
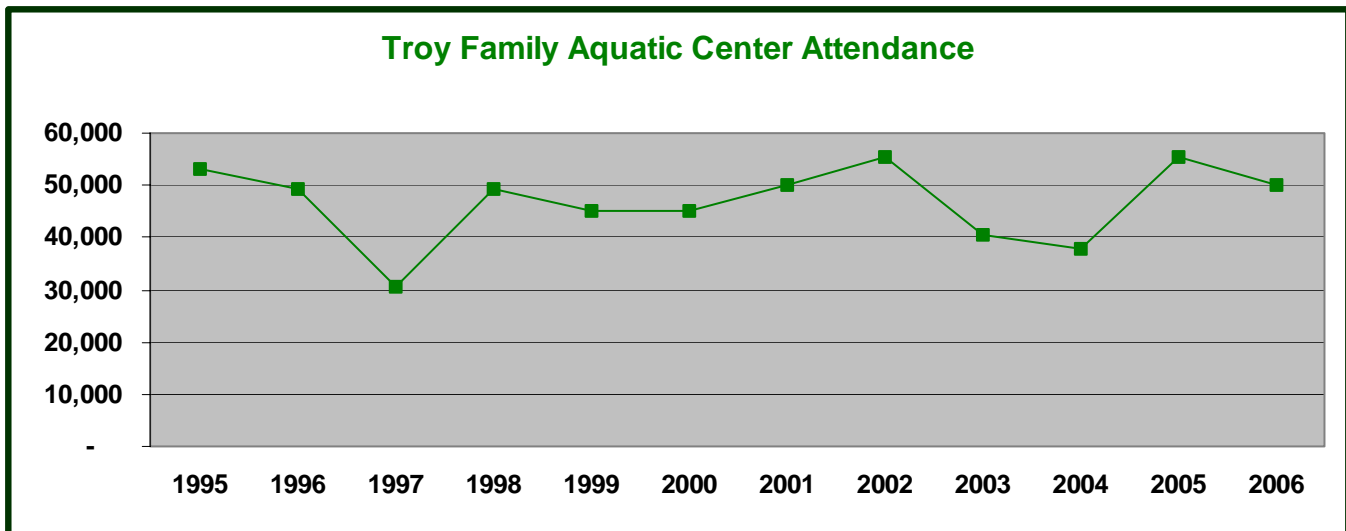
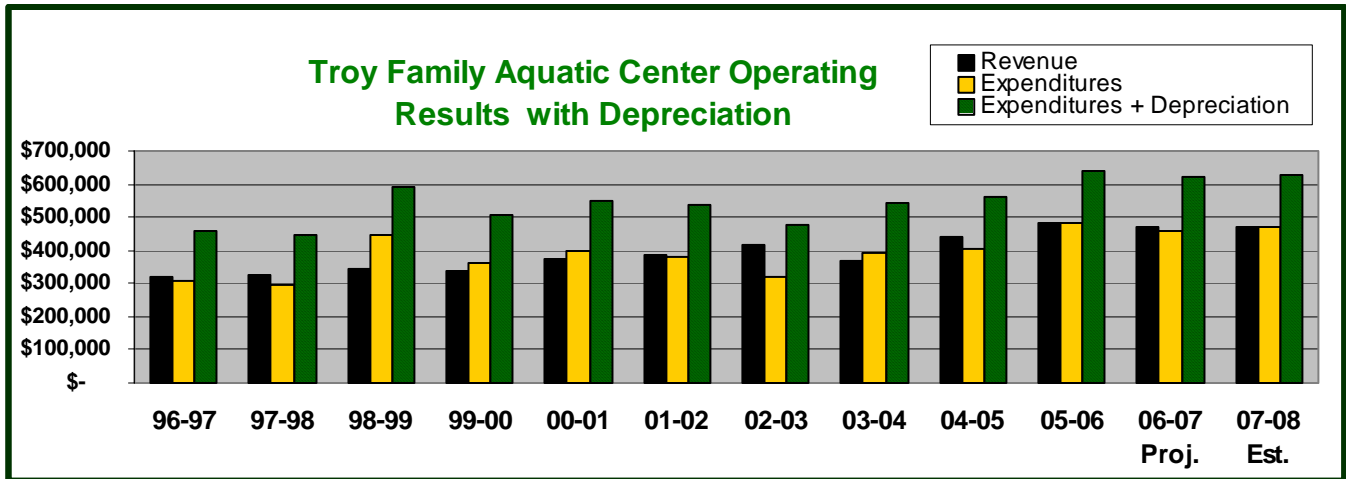
Funding Level Summary	2004/05 Actual	2005/06 Actual	Estimated 2006/07 Budget	2006/07 Budget	2007/08 Budget	% of Change
Personal Services	\$246,421	\$309,198	\$293,510	\$268,620	\$292,400	8.9%
Supplies	31,230	37,675	33,500	33,900	35,320	4.2%
Other Services/Charges	282,560	291,192	284,310	314,210	300,950	-4.2%
<b>Total Department</b>	<b>\$560,211</b>	<b>\$638,065</b>	<b>\$611,320</b>	<b>\$616,730</b>	<b>\$628,670</b>	<b>1.9%</b>

Personnel Summary	2004/05		2005/06		2006/07		2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Aquatic Center	1/3	74	1/3	74	1/3	74	1/3	74
<b>Total Department</b>	<b>1/3</b>	<b>74</b>	<b>1/3</b>	<b>74</b>	<b>1/3</b>	<b>74</b>	<b>1/3</b>	<b>74</b>





## Key Departmental Trends





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## Mission and Service Statements

### Mission Statement

The mission of the Aquatics Division is to provide quality swim lessons, special events and recreational swimming opportunities.

### Service Statement

The Aquatics Division of the Parks and Recreation Department offers programs to enrich the lives of Troy residents and area businesses, and to provide family recreation and education at the Troy Family Aquatic Center.

More than 87,000 residents, non-resident employees, non-residents and their guests have the opportunity to enjoy the many amenities including: water slides, volleyball courts, food concessions, a play area and recreation swimming. Special events and classes are offered for a variety of ages.

### Did You Know?

- More than 50,000 people visited the Aquatic Center in 2006.
- The Aquatic Center employs more than 70 young people each season.



## Performance Objectives

### Objectives\*

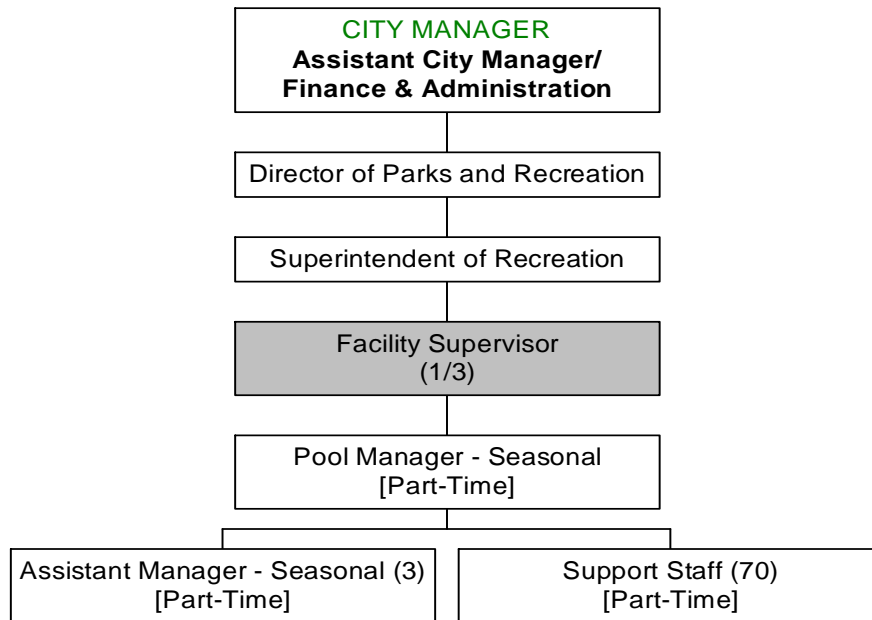
- Operate facility with revenue exceeding expenditures, less depreciation **(Objective 9)**
- Effectively market the facility to the public through special events/activities, promotions and press coverage **(Objective 2, 3, 11)**

\*See the list of objectives established by City Council in the **City-wide Action Plan** on pages 14 and 15.

	Performance Indicators	2005/06 Actual	2006/07 Projected	2006/07 Budget	2007/08 Budget
Output	Aquatic Center Admissions	52,749	50,000	48,000	49,000
	Season Pass Attendance	25,329	24,000	25,000	25,000
	Daily Pass/Guest Pass	27,143	25,760	18,001	23,800
	Birthday Party Attendance	277	240	100	200
Efficiency	Ratio of Residents/Non-residents for Daily Visits	2.91/1	2.5/1	1.49/1	2.5/1



## Organizational Chart



Staff Summary	Approved 2005/06	Approved 2006/07	Recommended 2007/08
Facility Supervisor	1/3	1/3	1/3
Assistant Manager – Seasonal [Part-Time]	3	3	3
Pool Manager-Seasonal [Part-Time]	1	1	1
Support Staff [Part-Time]	70	70	70
<b>Total Department</b>	<b>74-1/3</b>	<b>74-1/3</b>	<b>74-1/3</b>



## Summary of Budget Changes

### Significant Notes – 2007/08 Budget Compared to 2006/07 Budget

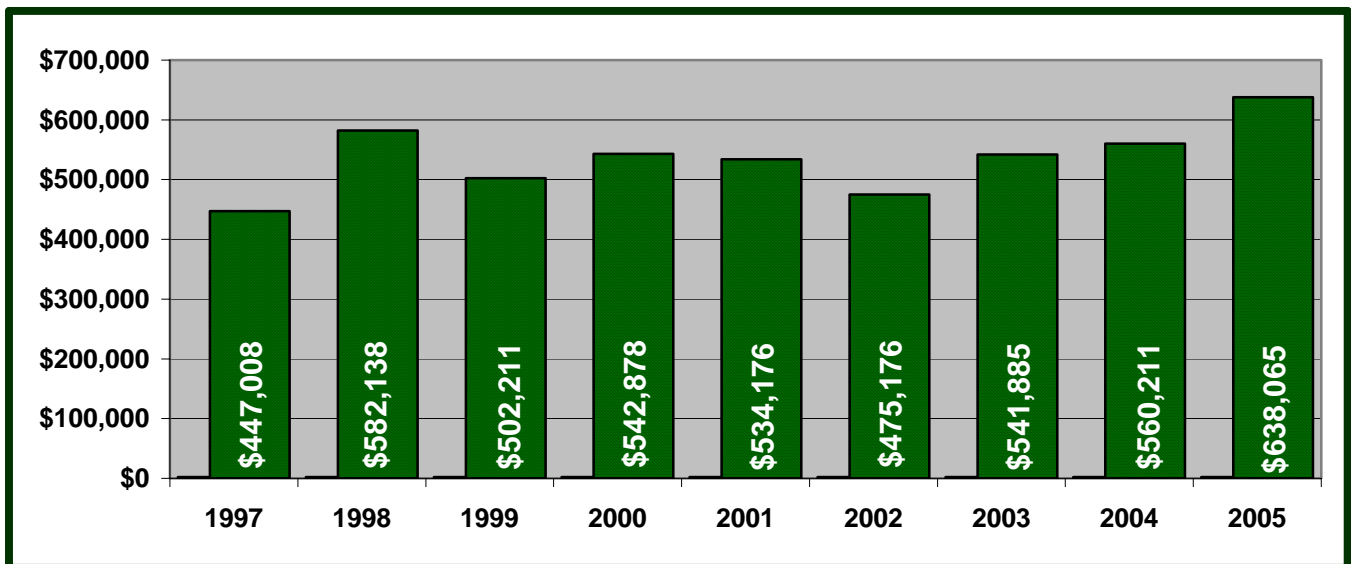
**Personal Services** increased due to increased swim lessons, and to the facility being open additional days.

**Supplies** increased due to increases in chemical prices and use.

**Contract Services** decreased due to utilization of City employees to open and close the pool.

The **Capital Expenditures** account reflects an increase due to projects necessary as the facility ages, such as re-marcite, chair replacement, tile replacement, slide repair, pump repair, and replacing filter sand.

### Operating Budget History





Parks and Recreation Director.....*Carol K. Anderson*  
Director of Golf Operations .....*Jake Pilat*





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## Functional Organizational Chart

### Department Administration

- Conducts facility planning and development
- Works on intergovernmental projects
- Capital improvement projects
- Grants
- Marketing
- Staff assignments
- Park planning and development
- Prepares and administers department budget
- Sponsorship and donations

### Golf Division

- Operates two municipal golf operations
- Acts as liaison with restaurant operations
- Provides for repairs and improvements to courses
- Maintains winter ski trail and sledding area
- Offers quality tournament program for City residents
- Offers a full practice facility at Sanctuary Lake Golf Course
- Oversees the operation of the Sanctuary Lake Golf Academy
- Offers two full serviced pro-shop operations





Golf Division  
2007/08 Budget

**Revenue and Expenses - Sylvan Glen**

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b>Revenue</b>				
<b>SYLVAN GLEN GOLF COURSE</b>				
Charges for Services	\$ 913,122	\$ 1,007,650	\$ 1,135,630	\$ 1,131,130
Interest and Rents	223,099	200,400	188,000	200,400
Operating Transfer In	-	-	120,000	-
<b>Total - Revenue</b>	<b>\$ 1,136,221</b>	<b>\$ 1,208,050</b>	<b>\$ 1,443,630</b>	<b>\$ 1,331,530</b>
<b>Expenses</b>				
<b>SYLVAN GLEN GREENS</b>				
Personal Service Control	\$ 334,146	\$ 325,300	\$ 353,410	\$ 343,840
Supplies	137,367	132,480	153,040	137,340
Other Services/Charges	289,504	270,970	312,610	284,980
<b>Total - Sylvan Glen Greens</b>	<b>\$ 761,017</b>	<b>\$ 728,750</b>	<b>\$ 819,060</b>	<b>\$ 766,160</b>
<b>SYLVAN GLEN PRO SHOP</b>				
Personal Service Control	\$ 220,022	\$ 200,470	\$ 201,390	\$ 193,310
Supplies	30,369	31,430	42,750	32,350
Other Services/Charges	99,015	91,060	97,950	96,360
<b>Total - Sylvan Glen Pro Shop</b>	<b>\$ 349,406</b>	<b>\$ 322,960</b>	<b>\$ 342,090</b>	<b>\$ 322,020</b>
<b>Total - Expenses</b>	<b>\$ 1,110,423</b>	<b>\$ 1,051,710</b>	<b>\$ 1,161,150</b>	<b>\$ 1,088,180</b>
<b>Revenue Over (Under) Expenses</b>	<b>\$ 25,798</b>	<b>\$ 156,340</b>	<b>\$ 282,480</b>	<b>\$ 243,350</b>
<b>Sylvan Glen Capital Outlay</b>	<b>\$ 415,115</b>	<b>\$ 169,740</b>	<b>\$ 256,000</b>	<b>\$ 187,100</b>



Golf Division  
2007/08 Budget

**Revenue and Expenses - Sanctuary Lake**

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b>Revenue</b>				
<b>SANCTUARY LAKE GOLF COURSE</b>				
Charges for Services	\$ 1,161,788	\$ 1,174,560	\$ 1,848,070	\$ 1,287,590
Interest and Rents	11,231	5,000	16,000	6,500
Other Revenue	835	4,070	-	-
<b>Total - Revenue</b>	<b>\$ 1,173,854</b>	<b>\$ 1,183,630</b>	<b>\$ 1,864,070</b>	<b>\$ 1,294,090</b>
<b>Expenses</b>				
<b>SANCTUARY LAKE GREENS</b>				
Personal Service Control	\$ 218,586	\$ 241,060	\$ 342,440	\$ 292,170
Supplies	125,670	81,630	120,100	87,500
Other Services/Charges	459,267	493,490	488,110	505,610
<b>Total - Sanctuary Lake Greens</b>	<b>\$ 803,523</b>	<b>\$ 816,180</b>	<b>\$ 950,650</b>	<b>\$ 885,280</b>
<b>SANCTUARY LAKE PRO SHOP</b>				
Personal Service Control	\$ 210,866	\$ 193,990	\$ 217,050	\$ 176,890
Supplies	39,698	37,650	38,300	38,100
Other Services/Charges	115,964	111,500	105,510	110,870
Debt Service	555,576	748,370	748,370	839,530
<b>Total - Sanctuary Lake Pro Shop</b>	<b>\$ 922,104</b>	<b>\$ 1,091,510</b>	<b>\$ 1,109,230</b>	<b>\$ 1,165,390</b>
<b>Total - Expenses</b>	<b>\$ 1,725,627</b>	<b>\$ 1,907,690</b>	<b>\$ 2,059,880</b>	<b>\$ 2,050,670</b>
<b>Revenue Over (Under) Expenses</b>	<b>\$ (551,773)</b>	<b>\$ (724,060)</b>	<b>\$ (195,810)</b>	<b>\$ (756,580)</b>
<b>Sanctuary Lake Capital Outlay</b>	<b>\$ 5,400</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ 40,000</b>



# Golf Division 2007/08 Budget

## Department at a Glance

Funding Level Summary	2004/05 Actual	2005/06 Actual	Estimated 2006/07 Budget	2006/07 Budget	2007/08 Budget	% of Change
Sylvan Glen Greens	\$747,474	\$761,017	\$728,750	\$819,060	\$766,160	-6.5%
Sylvan Glen Pro Shop	317,853	349,406	322,960	342,090	322,020	-5.9%
<b>Sylvan Glen</b>	<b>\$1,065,327</b>	<b>\$1,110,423</b>	<b>\$1,051,710</b>	<b>\$1,161,150</b>	<b>\$1,088,180</b>	<b>-6.3%</b>
Sanctuary Lake Greens	\$974,918	\$803,524	\$816,180	\$950,650	\$885,280	-6.9%
Sanctuary Lake Pro Shop	773,060	922,103	1,091,510	1,109,230	1,165,390	5.1%
<b>Sanctuary Lake</b>	<b>\$1,747,978</b>	<b>\$1,725,627</b>	<b>\$1,907,690</b>	<b>\$2,059,880</b>	<b>\$2,050,670</b>	<b>-0.4%</b>
<b>Total Department</b>	<b>\$2,813,305</b>	<b>\$2,836,050</b>	<b>\$2,959,400</b>	<b>\$3,221,030</b>	<b>\$3,138,850</b>	<b>-2.6%</b>
Personal Services	\$732,189	\$983,620	\$960,820	\$1,114,290	\$1,006,210	-9.7%
Supplies	192,033	333,104	283,190	354,190	295,290	-16.6%
Other Services/Charges	1,377,775	963,751	967,020	1,004,180	997,820	-0.6%
Debt Service	511,308	555,575	748,370	748,370	839,530	12.2%
<b>Total Department</b>	<b>\$2,813,305</b>	<b>\$2,836,050</b>	<b>\$2,959,400</b>	<b>\$3,221,030</b>	<b>\$3,138,850</b>	<b>-2.6%</b>

Personnel Summary	2004/05		2005/06		2006/07		2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Pro Shop	1	39	1	40	1	40	1	39
Greens	4	15	4	32	4	32	4	32
<b>Total Department</b>	<b>5</b>	<b>54</b>	<b>5</b>	<b>72</b>	<b>5</b>	<b>72</b>	<b>5</b>	<b>71</b>



## Mission and Service Statements

### Mission Statement

It is the mission of the Golf Division to provide a quality golf experience for residents and businesses.

### Service Statement

The Golf Division is part of the Parks and Recreation Department and operates Sylvan Glen Golf Course and Sanctuary Lake Golf Course. With Sylvan Glen and Sanctuary Lake, the Golf Division provides an opportunity for 90,000 rounds of golf annually, consisting of open play, league play, and outings. In addition, Sanctuary Lake offers a full-service practice facility and a teaching academy. The Golf Division is a full-service operation that provides golf lessons; facility maintenance; mechanical repairs; pro shop operations; restaurant and banquet opportunities; and course improvements. In the winter months, cross-country skiing and sledding is available at Sylvan Glen.

### Did You Know?

- Sylvan Glen and Sanctuary Lake hosts 58 leagues with more than 1,050 players. Nearly 20,000 rounds per season are played in leagues.
- Sylvan Glen and Sanctuary Lake is home to local university outings from Oakland, Michigan State, Wayne State Universities, and Walsh College.
- The Golf Division employs more than 70 seasonal workers each summer.



## Performance Objectives

### Objectives\*

- Increase revenues at Sanctuary Lake Golf Course (**Objective 9**)
- Continue with current and additional marketing strategies to help increase rounds and revenues (**Objective 1, 2, 3, 9**)
- Securing additional leagues and outings at Sanctuary Lake Golf Course to ensure additional revenues (**Objective 9**)

\*See the list of objectives established by City Council in the **City-wide Action Plan** on pages 14 and 15.

### Sylvan Glen Golf Course

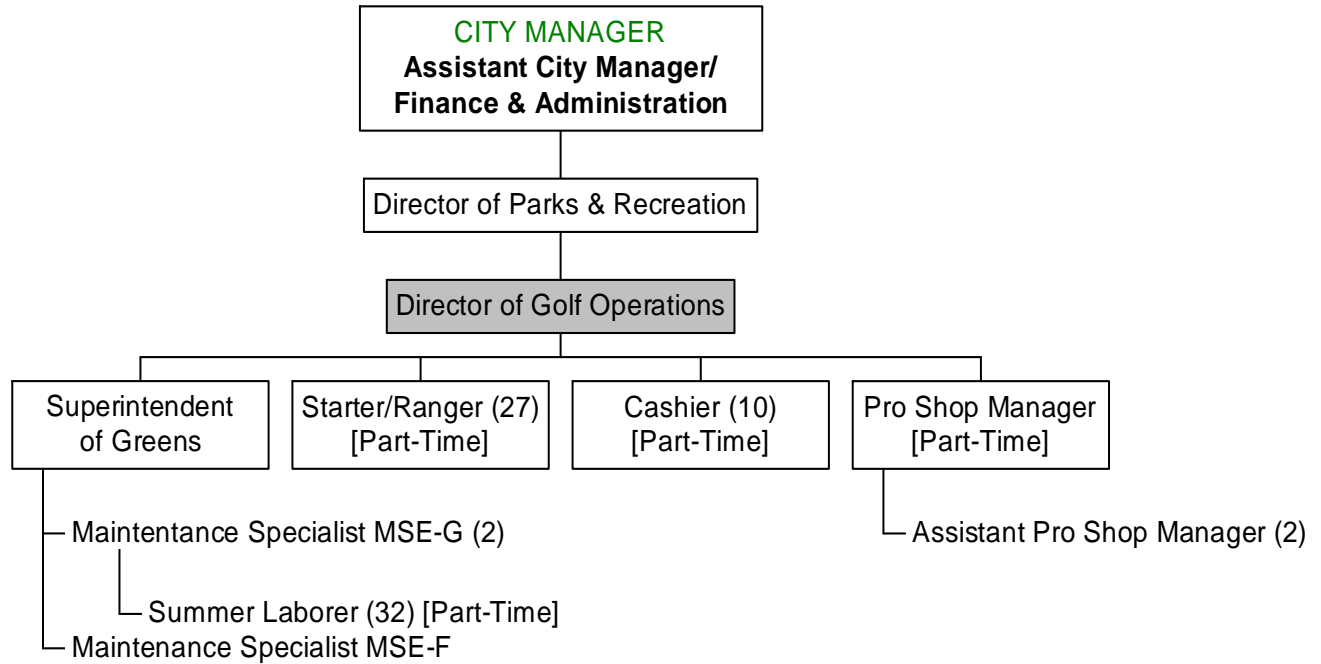
Output	Performance Indicators	2005/06 Actual	2006/07 Projected	2006/07 Budget	2007/08 Budget
	Rounds of Golf	42,356	46,000	52,440	51,200
Efficiency	Sylvan Glen Revenue	\$1,136,221	\$1,208,050	\$1,443,630	\$1,331,530

### Sanctuary Lake Golf Course

Output	Performance Indicators	2005/06 Actual	2006/07 Projected	2006/07 Budget	2007/08 Budget
	Rounds of Golf	25,922	26,949	43,950	30,150
Efficiency	Sanctuary Lake Range Sales	\$ 113,303	\$ 105,540	\$ 126,200	\$ 108,100
	Sanctuary Lake Revenue	\$1,173,854	\$1,183,630	\$1,864,070	\$1,294,090



## Organizational Chart



Staff Summary	Approved 2005/06	Approved 2006/07	Recommended 2007/08
Director of Golf Operations	1	1	1
Assistant Pro Shop Manager [Part-Time]	2	2	2
Cashier [Part-Time]	10	10	10
Maintenance Specialist MSE-F	1	1	1
Maintenance Specialist MSE-G	2	2	2
Pro Shop Manager [Part-Time]	1	1	0
Starter Ranger [Part-Time]	27	27	27
Summer Laborer [Part-Time]	32	32	32
Superintendent of Greens	1	1	1
<b>Total Department</b>	<b>77</b>	<b>77</b>	<b>76</b>

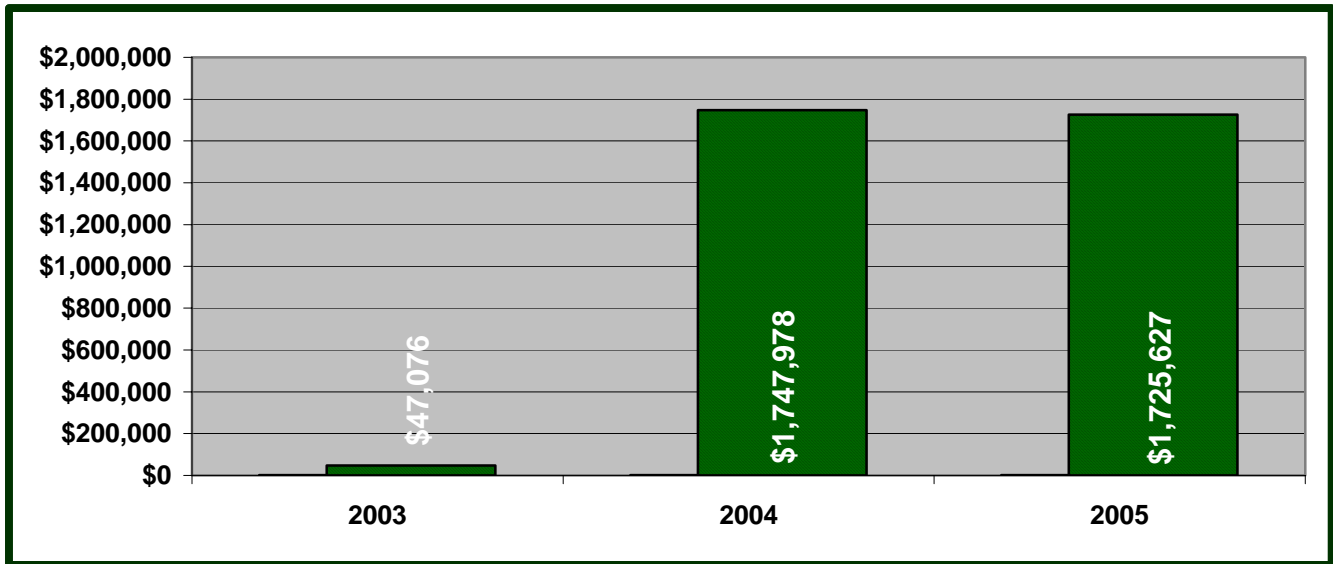


## Summary of Budget Changes

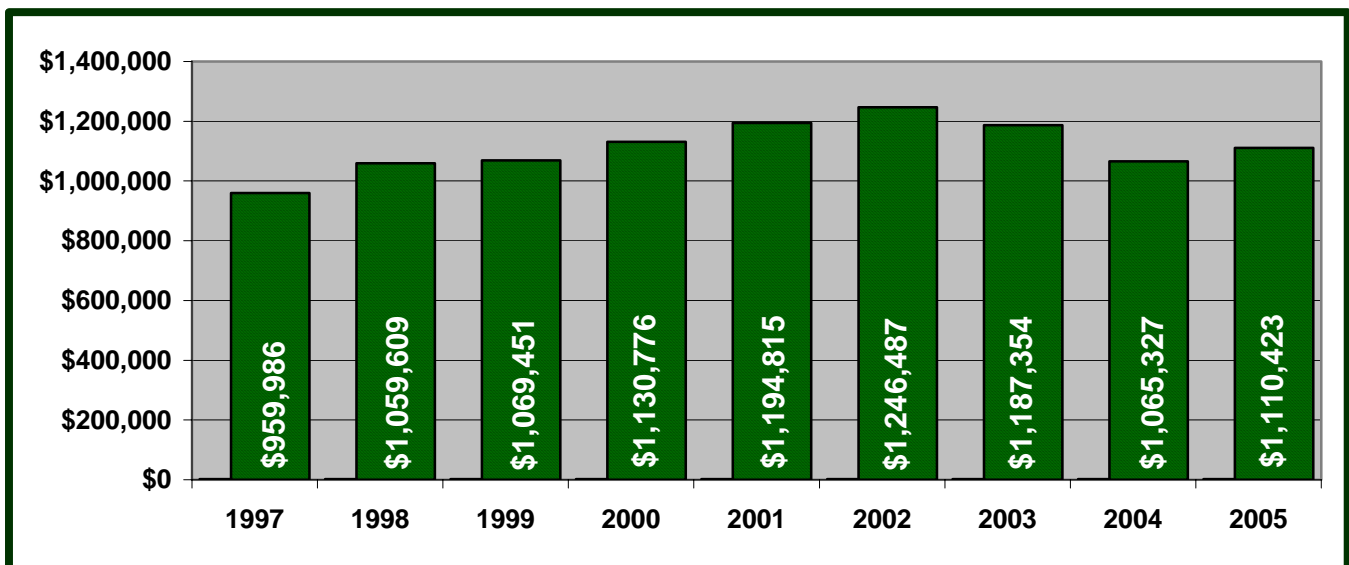
### Significant Notes – 2007/08 Budget Compared to 2006/07

Sanctuary Lake Golf Course continues to operate at a loss. Revenues from last year to this year are estimated to increase by \$110,460.

### Operating Budget History - Sanctuary Lake Golf Course



### Operating Budget History - Sylvan Glen Golf Course





2007/08 Budget

## Water and Sewer Divisions



Public Works Director ..... *Timothy Richnak*  
Superintendent of Water and Sewer ..... *Richard Shepler*







## Functional Organizational Chart

### Water and Sewer Billing and Accounts

- Provides billing and account management and administration
- Communicates with field staff regarding customer service requests and information
- Provides clerical support to the department
- Educates consumers on leak detection, water driven sump pumps, water loss through leaking toilets, etc.

### Sewer Maintenance

- Maintains and repairs the sanitary sewer system
- Maintenance includes cleaning, televising, and repairing sanitary sewers and manholes
- Responds to service request calls related to the sanitary sewer system
- Inspects, assists and supervises subcontractors in the maintenance of the sanitary sewer system

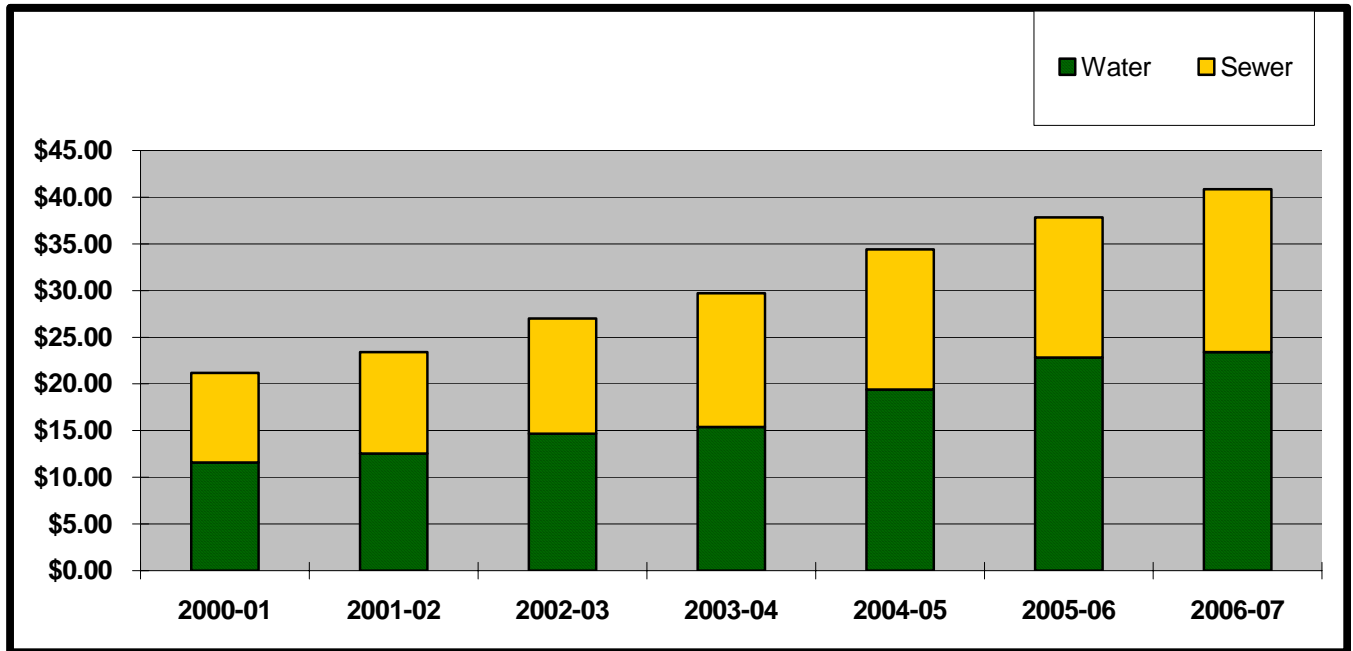
### Water Transmission and Distribution

- Provides accurate and continuous readings of water meters
- Maintains water distribution system, including hydrants, services and meters
- Responds to citizen service requests and inquiries related to water quality questions, water pressure problems and water main construction
- Inspects, assists and supervises contractors in the maintenance of the water distribution system
- Inspects connections to the water supply in commercial buildings and enforces City Ordinances related to cross connection control



# Water and Sewer Divisions 2007/08 Budget

## Water and Sewer Rate History per MCF



	2001/02 Rates	2002/03 Rates	2003/04 Rates	2004/05 Rates	2005/06 Rates	2006/07 Rates	Proposed 2007/08 Rates	Rate Adjustment
Water	\$ 12.56	\$ 14.68	\$ 15.40	\$ 19.40	\$ 22.84	\$ 23.40	\$24.20	\$ 0.80
Sewer	10.86	12.32	14.30	15.00	15.00	17.45	17.88	0.43
<b>Total Rate</b>	<b>\$ 23.42</b>	<b>\$ 27.00</b>	<b>\$ 29.70</b>	<b>\$ 34.40</b>	<b>\$ 37.84</b>	<b>\$ 40.85</b>	<b>\$42.08</b>	<b>\$ 1.23</b>



# Water and Sewer Divisions 2007/08 Budget

## Sewer Fund Revenue and Expenses

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b>Revenue</b>				
<b>SEWER FUND REVENUE</b>				
Federal Grants	\$ 91,556	\$ 17,100	\$ -	\$ -
Charges for Service	10,119,546	11,605,000	12,398,200	12,236,000
Interest and Rents	886,043	870,000	610,000	820,000
Other Revenue	300,068	-	-	-
<b>Total - Revenue</b>	<b>\$ 11,397,213</b>	<b>\$ 12,492,100</b>	<b>\$ 13,008,200</b>	<b>\$ 13,056,000</b>
<b>Expenses</b>				
<b>SEWER ADMINISTRATION</b>				
Personal Service Control	\$ 141,205	\$ 141,580	\$ 212,290	\$ 193,030
Other Services/Charges	8,954,158	9,107,660	9,535,020	9,550,870
<b>Total - Sewer Administration</b>	<b>\$ 9,095,363</b>	<b>\$ 9,249,240</b>	<b>\$ 9,747,310</b>	<b>\$ 9,743,900</b>
<b>SEWER MAINTENANCE</b>				
Personal Service Control	\$ 351,162	\$ 332,100	\$ 440,700	\$ 582,260
Supplies	16,756	24,340	24,340	24,340
Other Services/Charges	217,742	231,000	242,400	243,400
Operating Transfer Out	758,500	631,170	643,040	682,140
<b>Total - Sewer Maintenance</b>	<b>\$ 1,344,160</b>	<b>\$ 1,218,610</b>	<b>\$ 1,350,480</b>	<b>\$ 1,532,140</b>
<b>Total - Expenses</b>	<b>\$ 10,439,523</b>	<b>\$ 10,467,850</b>	<b>\$ 11,097,790</b>	<b>\$ 11,276,040</b>
<b>Revenue Over (Under) Expenses</b>	<b>\$ 957,690</b>	<b>\$ 2,024,250</b>	<b>\$ 1,910,410</b>	<b>\$ 1,779,960</b>
<b>Sewer Fund Capital Outlay</b>	<b>\$242,826</b>	<b>\$2,005,000</b>	<b>\$5,313,000</b>	<b>\$4,628,000</b>



# Water and Sewer Divisions 2007/08 Budget

## Department at a Glance Sewer Division

Funding Level Summary	2004/05 Actual	2005/06 Actual	Estimated 2006/07 Budget	2006/07 Budget	2007/08 Budget	% of Change
Sewer Administration	\$8,378,129	\$9,095,363	\$9,249,240	\$9,747,310	\$9,743,900	-0.3%
Sewer Maintenance	1,433,241	1,344,160	1,218,610	1,350,480	1,532,140	13.5%
<b>Total Department</b>	<b>\$9,811,370</b>	<b>\$10,439,523</b>	<b>\$10,467,850</b>	<b>\$11,097,790</b>	<b>\$11,276,040</b>	<b>1.6%</b>
Personal Services	\$515,815	\$492,367	\$473,680	\$652,990	\$775,290	18.7%
Supplies	22,723	16,756	24,340	24,340	24,340	0%
Other Services/Charges	8,442,692	9,171,900	9,338,660	9,777,420	9,794,270	0.2%
Transfer Out	830,140	758,500	631,170	643,040	682,140	6.1%
<b>Total Department</b>	<b>\$9,811,370</b>	<b>\$10,439,523</b>	<b>\$10,467,850</b>	<b>\$11,097,790</b>	<b>\$11,276,040</b>	<b>1.6%</b>

Personnel Summary	2004/05		2005/06		2006/07		2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Sewer Division	16	0	16	0	16	0	16	0
<b>Total Department</b>	<b>16</b>	<b>0</b>	<b>16</b>	<b>0</b>	<b>16</b>	<b>0</b>	<b>16</b>	<b>0</b>



# Water and Sewer Divisions 2007/08 Budget

## Water Fund Revenue and Expenses

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b>Revenue</b>				
Charges for Service	\$ 15,483,570	\$ 15,309,000	\$ 16,117,400	\$ 16,317,000
Interest and Rents	696,888	671,900	549,000	648,000
Other Revenue	349,945	-	-	-
<b>Total - Revenue</b>	<b>\$ 16,530,403</b>	<b>\$ 15,980,900</b>	<b>\$ 16,666,400</b>	<b>\$ 16,965,000</b>
<b>Expenses</b>				
<b>WATER TRANSFER &amp; DISTRIBUTION</b>				
Personal Service Control	\$ 187,694	\$ 195,170	\$ 125,640	\$ 140,930
Supplies	24,771	27,000	30,000	30,000
Other Services/Charges	55,733	52,000	47,000	54,000
<b>Total - Water Transfer &amp; Distribution</b>	<b>\$ 268,198</b>	<b>\$ 274,170</b>	<b>\$ 202,640</b>	<b>\$ 224,930</b>
<b>WATER CUSTOMER INSTALLATION</b>				
Personal Service Control	\$ 69,795	\$ 80,170	\$ 96,870	\$ 87,720
Other Services/Charges	3,154	5,000	5,000	5,000
<b>Total - Water Customer Installation</b>	<b>\$ 72,949</b>	<b>\$ 85,170</b>	<b>\$ 101,870</b>	<b>\$ 92,720</b>
<b>WATER CONTRACTORS SERVICE</b>				
Personal Service Control	\$ 141,448	\$ 172,200	\$ 173,090	\$ 200,360
Supplies	1,896	2,500	3,000	2,500
Other Services/Charges	13,882	14,000	15,500	14,500
<b>Total - Water Contractors Service</b>	<b>\$ 157,226</b>	<b>\$ 188,700</b>	<b>\$ 191,590</b>	<b>\$ 217,360</b>
<b>WATER MAIN TESTING</b>				
Personal Service Control	\$ 44,951	\$ 76,220	\$ 124,480	\$ 118,840
Supplies	-	500	500	500
Other Services/Charges	2,356	2,600	2,600	2,600
<b>Total - Water Main Testing</b>	<b>\$ 47,307</b>	<b>\$ 79,320</b>	<b>\$ 127,580</b>	<b>\$ 121,940</b>
<b>MAINTENANCE OF MAINS</b>				
Personal Service Control	\$ 219,510	\$ 243,070	\$ 268,800	\$ 340,950
Supplies	24,308	30,000	40,000	35,000
Other Services/Charges	67,632	69,000	72,000	72,000
<b>Total - Maintenance of Mains</b>	<b>\$ 311,450</b>	<b>\$ 342,070</b>	<b>\$ 380,800</b>	<b>\$ 447,950</b>
<b>MAINTENANCE OF SERVICES</b>				
Personal Service Control	\$ 155,015	\$ 161,050	\$ 174,710	\$ 227,480
Supplies	7,075	8,000	15,000	10,000
Other Services/Charges	35,066	35,000	35,000	35,000
<b>Total - Maintenance of Services</b>	<b>\$ 197,156</b>	<b>\$ 204,050</b>	<b>\$ 224,710</b>	<b>\$ 272,480</b>



# Water and Sewer Divisions 2007/08 Budget

## Water Fund Revenue and Expenses

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b>Expenses - Continued</b>				
<b>MAINTENANCE OF METERS</b>				
Personal Service Control	\$ 109,015	\$ 139,040	\$ 193,860	\$ 201,560
Supplies	220,220	237,000	150,000	500,000
Other Services/Charges	8,106	8,300	8,300	8,300
<b>Total - Maintenance of Meters</b>	<b>\$ 337,341</b>	<b>\$ 384,340</b>	<b>\$ 352,160</b>	<b>\$ 709,860</b>
<b>MAINTENANCE OF HYDRANTS</b>				
Personal Service Control	\$ 164,108	\$ 225,280	\$ 186,400	\$ 317,070
Supplies	24,706	30,000	40,000	40,000
Other Services/Charges	32,998	35,000	35,000	35,000
<b>Total - Maintenance of Hydrants</b>	<b>\$ 221,812</b>	<b>\$ 290,280</b>	<b>\$ 261,400</b>	<b>\$ 392,070</b>
<b>WATER METERS &amp; TAP-INS</b>				
Personal Service Control	\$ 140,954	\$ 149,930	\$ 187,940	\$ 224,720
Supplies	67,627	90,000	90,000	90,000
Other Services/Charges	59,103	64,000	74,000	74,000
<b>Total - Water Meters &amp; Tap-Ins</b>	<b>\$ 267,684</b>	<b>\$ 303,930</b>	<b>\$ 351,940</b>	<b>\$ 388,720</b>
<b>WATER METER READING</b>				
Personal Service Control	\$ 104,036	\$ 93,720	\$ 74,510	\$ 94,290
Supplies	(400)	-	-	-
Other Services/Charges	9,829	9,000	9,000	9,000
<b>Total - Water Meter Reading</b>	<b>\$ 113,465</b>	<b>\$ 102,720</b>	<b>\$ 83,510</b>	<b>\$ 103,290</b>
<b>WATER ACCOUNT &amp; COLLECTING</b>				
Personal Service Control	\$ 43,461	\$ 38,810	\$ 33,680	\$ 40,940
Supplies	18,802	23,950	26,000	25,000
Other Services/Charges	11,105	40,320	40,320	40,460
<b>Total - Water Accounting &amp; Collecting</b>	<b>\$ 73,368</b>	<b>\$ 103,080</b>	<b>\$ 100,000</b>	<b>\$ 106,400</b>
<b>WATER ADMINISTRATION</b>				
Personal Service Control	\$ 321,543	\$ 364,590	\$ 354,860	\$ 383,990
Supplies	15,860	16,640	17,740	17,140
Other Services/Charges	11,426,388	11,184,750	11,649,750	11,745,940
<b>Total - Water Administration</b>	<b>\$ 11,763,791</b>	<b>\$ 11,565,980</b>	<b>\$ 12,022,350</b>	<b>\$ 12,147,070</b>
<b>Total - Expenses</b>	<b>\$ 13,831,747</b>	<b>\$ 13,923,810</b>	<b>\$ 14,400,550</b>	<b>\$ 15,224,790</b>
<b>Revenue Over (Under) Expenses</b>	<b>\$ 2,698,656</b>	<b>\$ 2,057,090</b>	<b>\$ 2,265,850</b>	<b>\$ 1,740,210</b>
<b>Water Fund Capital Outlay</b>	<b>\$ 2,507,376</b>	<b>\$ 3,740,100</b>	<b>\$ 6,660,000</b>	<b>\$ 8,715,000</b>



# Water and Sewer Divisions 2007/08 Budget

## Department at a Glance Water Division

Funding Level Summary	2004/05 Actual	2005/06 Actual	Estimated 2006/07 Budget	2006/07 Budget	2007/08 Budget	% of Change
Transmission & Dist.	\$1,431,826	\$1,613,437	\$1,848,100	\$1,842,750	\$2,479,310	34.5%
Accounting/Collecting	179,487	186,834	205,800	183,510	209,690	14.3%
Meters and Tap-ins	245,045	267,684	303,930	351,940	388,720	10.5%
Administration	11,420,270	11,763,791	11,565,980	12,022,350	12,147,070	1.0%
<b>Total Department</b>	<b>\$13,276,628</b>	<b>\$13,831,746</b>	<b>\$13,923,810</b>	<b>\$14,400,550</b>	<b>\$15,224,790</b>	<b>5.7%</b>
Personal Services	\$1,590,619	\$1,701,531	\$1,939,250	\$1,994,840	\$2,378,850	19.3%
Supplies	319,361	404,864	465,590	412,240	750,140	82.0%
Other Services/Charges	11,366,648	11,725,351	11,518,970	11,993,470	12,095,800	0.9%
<b>Total Department</b>	<b>\$13,276,628</b>	<b>\$13,831,746</b>	<b>\$13,923,810</b>	<b>\$14,400,550</b>	<b>\$15,224,790</b>	<b>5.7%</b>

Personnel Summary	2004/05		2005/06		2006/07		2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Water Division	19	6	19	6	18	7	18	7
<b>Total Department</b>	<b>19</b>	<b>6</b>	<b>19</b>	<b>6</b>	<b>18</b>	<b>7</b>	<b>18</b>	<b>7</b>

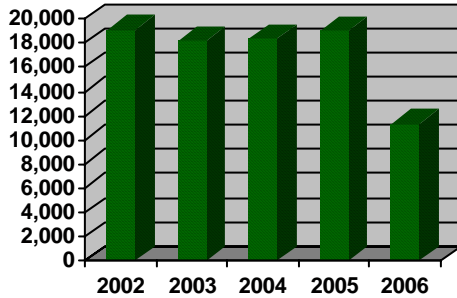




# Water and Sewer Divisions 2007/08 Budget

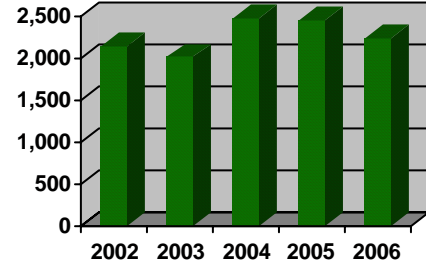
## Key Departmental Trends

■ Requests for staking processed



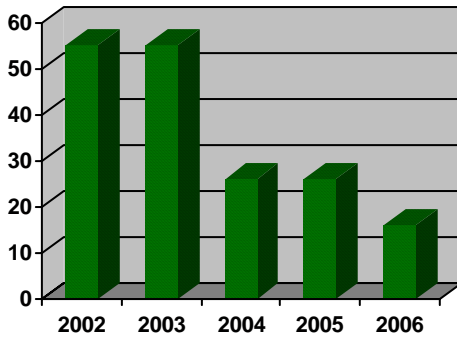
Staking fluctuates due to construction projects in the City of Troy

■ Backflow preventor testing



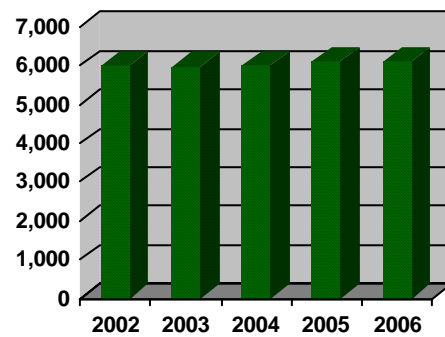
Increased testing due to improved notification procedures and computer

■ Water main breaks



Historically low number of water main breaks are due to an aggressive water main

■ Fire hydrants winterized



Fire Hydrant numbers reflect recent development in the City of Troy



## Mission and Service Statements

### Mission Statement

The Water Division is dedicated to serving residents of the City of Troy by ensuring that the quality of the drinking water is above all standards and that water needed to fight fires is never compromised. The Sewer Division is dedicated to ensuring the safe and efficient discharge of wastewater to the Detroit Water and Sewerage Department (DWSD) waste treatment facility.

### Service Statement

Service provided by the Water and Sewer Division is available 24 hours a day, 365 days a year. The staff is well trained to operate and maintain the system in the most efficient manner for the health, safety and welfare of the residents and businesses in the community alike.

The Water Division is responsible for the accurate and continuous reading of residential, commercial, and industrial water meters. The maintenance and service of water meters, validation of high, low, or questionable reads, and testing for accuracy are important daily functions. Fire hydrants, gatewells, valves, and meter vaults are routinely inspected for repairs, cleaning, and structural integrity. Inspections are conducted at commercial and industrial establishments annually to check for cross connection violations, and the proper installation of backflow prevention devices. When necessary, violation notices are

issued to those establishments not meeting City and State ordinances, rules and regulations. Follow-up visits are made to re-inspect for compliance.

The Sewer Division is responsible for maintaining designed sewerage flows through the City-owned sanitary sewer system. The staff conducts regular thorough sewer inspections and continuously repairs and restores damaged structures and sewer lines. The sanitary sewer system is cleaned on a regular basis as part of a proactive maintenance program. Debris is removed from the system to prevent blockage.

The office staff is responsible for preparing accurate water and sanitary sewer bills, and ensuring that they are mailed out to our customers in a timely fashion. They maintain the water billing system and all pertinent water and sewer records for every residential, commercial, and industrial establishment in the community.

### Did You Know?

- Water and Sewer Division employees handle over 6,000 water and/or sewer related inquiries annually.
- We had only 16 water main breaks in 2006 compared to 30 in 2005, and 57 in 2004. Water main upgrades are paying off with less breaks and increased stability in the water distribution system.



# Water and Sewer Divisions 2007/08 Budget

## Performance Objectives

### Objectives\*

- Convert sanitary sewer VCR tapes to a digitized format in order to eliminate the thousands of tapes that we store and inventory. It will allow us to expand the distribution and use to other departments as they can be viewed and stored electronically **(Objective 1, 3, 6, 7)**
- Upgrade the supervisory control and data acquisition (SCADA) system to stay current with standards in the industry, and expand our detection points on our critical water and sewer infrastructure **(Objective 1, 3, 6, 7)**

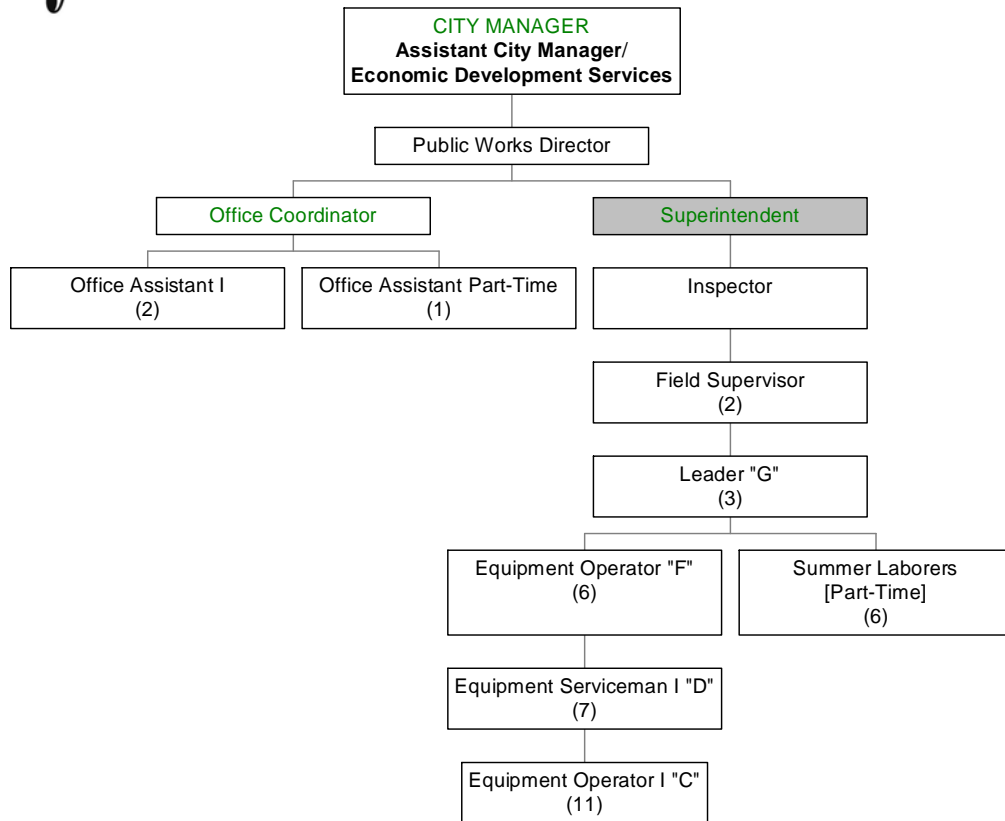
\*See the list of objectives established by City Council in the **City-wide Action Plan** on pages 14 and 15.

	Performance Indicators	2005/06 Actual	2006/07 Projected	2006/07 Budget	2007/08 Budget
Output	▪ Service Requests Received	2,637	2,300	2,650	2,400
	▪ New Water Taps	112	112	200	200
	▪ New Water Meter Installations	235	132	200	200
	▪ Backflow Preventor Testing Compliance Notices	1,437	1,437	1,750	1,500
	▪ Site Plans Reviewed	51	48	48	48
	▪ Repaired Water Main Breaks	16	40	40	40
	▪ Valves Turned	6,700	6,700	6,700	6,700
	▪ Water Services Re-tapped	10	10	80	20
	▪ Miss Dig Teletypes	17,270	11,299	19,000	19,000
	▪ Hydrants Winterized	6,450	6,550	6,550	6,550
	▪ Water Sample Testing	198	210	210	210
	▪ Sanitary Sewers Cleaned (feet)	2,067,000	2,070,000	2,070,000	2,070,000
	▪ Radio Read Program (MIU's) Meter Interface Units	1,000	6,000	6,000	6,000
	▪ 10 Year Meter Exchanges	700	806	750	750
Efficiency	▪ Service Requests processed	100%	100%	100%	100%
	▪ Miss Dig Teletypes Processed	100%	100%	100%	100%
	▪ City of Detroit Water Bills Processed	100%	100%	100%	100%
	▪ % of Sanitary Sewers Cleaned	100%	100%	100%	100%



# Water and Sewer Divisions 2007/08 Budget

## Organizational Chart



Staff Summary	Approved 2005/06	Approved 2006/07	Recommended 2007/08
Superintendent	1	1	1
Equipment Operator "F"	6	6	6
Equipment Operator I "C"	11	11	11
Equipment Serviceman I "D"	7	7	7
Field Supervisor	2	2	2
Inspector	1	1	1
Leader "G"	3	3	3
Office Assistant I	3	2	2
Office Assistant Part-Time	0	1	1
Office Coordinator	1	1	1
Summer Laborers (Part-Time)	6	6	6
<b>Total Department</b>	<b>41</b>	<b>41</b>	<b>41</b>



# Water and Sewer Divisions 2007/08 Budget

## Water Main Projects

Project Name and Description	Total Project Cost	Est. City Capital Cost	2006/07 Amend. Budget	2006/07 Expend. to 6/30/07	Prop. 2007/08 Budget	Future Years
W. Maple, Coolidge to Crooks	\$1,200,000	\$1,200,000	\$ -	\$60,000	\$ -	\$ -
Troy Ct, Park to Elmwood	200,000	200,000	-	20,000	-	-
SE 1/4 of Section 10 (Road Repair due to Water Main Construction)	250,000	250,000	-	10,000	-	-
SE 1/4 of Section 16 (Lange, Hart, Pierce)	1,000,000	1,000,000	-	-	-	1,000,000
SE 1/4 of Section 16 (Road Repair due to Water Main Construction)	250,000	250,000	-	-	-	250,000
NE 1/4 of Section 9 (Houghten, Blanche, Habrand, McKinley, Wright, Florence)	3,200,000	3,200,000	-	-	3,200,000	-
NE 1/4 of Section 9 (Road Repair due to Water Main Construction)	550,000	550,000	-	-	-	550,000
Livernois, Square Lake to South Boulevard	825,000	825,000	100,000	100,000	-	-
Rochester, Wattles to Sylvanwood	950,000	950,000	15,000	-	50,000	950,000
John R, Birchwood to Maple	225,000	225,000	-	40,000	-	-
Chopin, John R to Bellingham	150,000	150,000	-	40,000	-	-
Section 30 Water Main (Road Repair due to Water Main Construction)	400,000	400,000	250,000	350,000	50,000	-
Fernleigh, Wattles to Winter	860,000	860,000	-	30,000	-	-
Crooks, Square Lake to North (Part of RCOC Crooks Road Project)	1,000,000	1,000,000	700,000	700,000	300,000	-
South Boulevard, West of Crooks	300,000	300,000	-	100	-	-
Livernois, Long Lake to Square Lake	1,200,000	1,200,000	250,000	-	-	1,200,000
Stephenson, 500 Stephenson to Maple	800,000	800,000	-	-	-	800,000
SW 1/4 of Section 4 (Fredmoor, Vernmoor, Houghten, Elmoor, Herbmooor, Troyvally)	2,200,000	2,200,000	-	-	-	2,200,000
Square Lake, Rochester to Livernois	1,050,000	1,050,000	900,000	100,000	1,050,000	-
Industrial Row	2,200,000	2,200,000	2,000,000	1,200,000	1,000,000	-
Meijer Drive	2,000,000	2,000,000	1,800,000	900,000	1,000,000	-

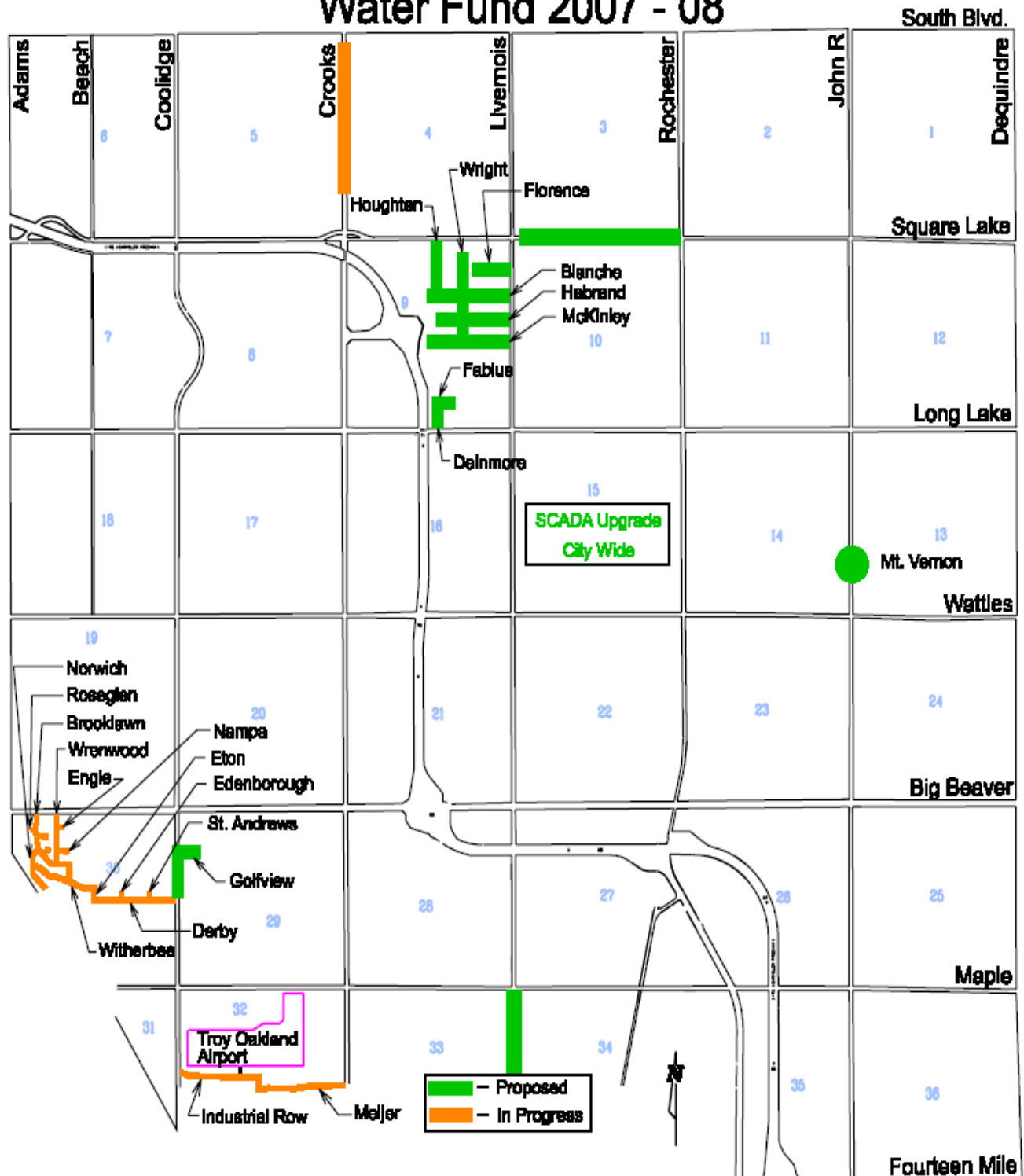


# Water and Sewer Divisions 2007/08 Budget

## Water Main Projects, continued

Project Name and Description	Total Project Cost	Est. City Capital Cost	2006/07 Amend. Budget	2006/07 Expend. to 6/30/07	Prop. 2007/08 Budget	Future Years
Park, Livernois to Combermere	\$1,000,000	\$1,000,000	\$ -	\$ -	\$ -	\$1,000,000
Stage II Disinfectants Byproducts Rule	35,000	35,000	-	-	35,000	-
SCADA Upgrades	400,000	400,000	-	20,000	400,000	-
Livernois, Elmwood to Maple (Part of Clawson Main St. Project)	775,000	775,000	-	75,000	775,000	-
John R at Mt. Vernon (Repair Break under John R)	50,000	50,000	-	-	50,000	-
Coolidge, Derby to Golfview (Includes Golfview)	500,000	500,000	-	-	500,000	-
Wattles, Crooks to Livernois	1,200,000	1,200,000	-	-	-	1,200,000
Wattles, John R to Dequindre	1,100,000	1,100,000	-	-	-	1,100,000
Meter Interface Units	-	-	350,000	-	-	-
Various Projects and Locations (As-needed Maintenance Repairs by DPW)	250,000	250,000	250,000	50,000	250,000	250,000
<b>Total</b>	<b>\$26,120,000</b>	<b>\$26,120,000</b>	<b>\$6,615,000</b>	<b>\$3,695,100</b>	<b>\$8,660,000</b>	<b>\$10,500,000</b>

## Water Fund 2007 - 08





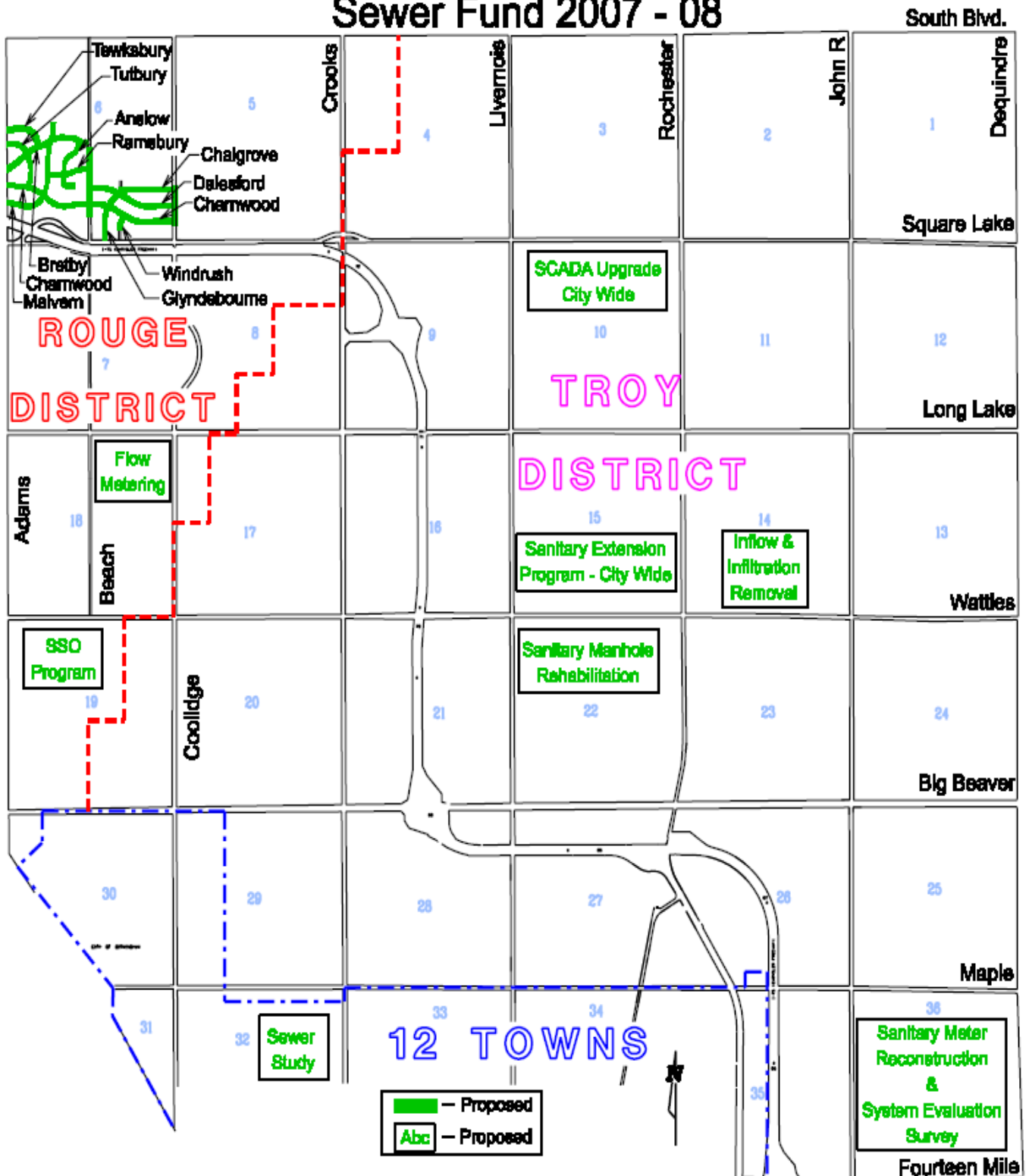
# Water and Sewer Divisions 2007/08 Budget

## Sanitary Sewer Projects

Project Name and Description	Total Project Cost	Est. City Capital Cost	2006/07 Amend. Budget	2006/07 Expend. to 6/30/07	Prop. 2007/08 Budget	Future Years
Evergreen-Farmington Sanitary Sewer Overflow Program	\$13,300,000	\$480,000	\$100,000	\$ -	\$100,000	\$100,000
Crooks, Square Lake to North (Part of RCOC Crooks Road Project)	160,000	160,000	160,000	160,000	-	-
Sanitary Sewer Overflow Contingency	3,500,000	3,500,000	250,000	-	250,000	3,000,000
Charnwood Hills Sanitary Sewer	4,300,000	900,000	1,800,000	1,637,000	2,500,000	250,000
Rouge Sanitary Sewer Overflow Grant	900,000	690,000	500,000	50,000	-	-
East Side of Livernois, North of Long Lake	600,000	600,000	350,000	-	-	600,000
Sanitary Sewer Extension Program	3,000,000	3,000,000	300,000	25,000	500,000	2,500,000
SCADA Upgrade	200,000	200,000	-	10,000	200,000	-
Sanitary Meter Station Reconstruction - Troy District	100,000	100,000	70,000	35,000	100,000	-
Flow Metering in the Evergreen-Farmington District	75,000	75,000	130,000	-	75,000	-
Twelve Towns Sewer Study	75,000	75,000	75,000	-	75,000	-
Sanitary Manhole Rehabilitation - Troy District	1,500,000	1,500,000	1,000,000	10,000	250,000	1,500,000
Inflow and Infiltration Removal in City Sewer System	500,000	500,000	500,000	-	500,000	-
<b>Total</b>	<b>\$28,210,000</b>	<b>\$11,780,000</b>	<b>\$5,235,000</b>	<b>\$1,927,000</b>	<b>\$4,550,000</b>	<b>\$7,950,000</b>



## Sewer Fund 2007 - 08





## Water and Sewer Divisions 2007/08 Budget

### Summary of Budget Changes

#### Significant Notes – 2007/08 Budget Compared to 2006/07 Budget

Hydrant winterization will include a second check in procedures to ensure fire hydrant reliability. An increase in sanitary sewer cleaning and televising is anticipated as well as development of a large meter test, replacement, or exchange program.

#### City of Detroit Water Rate:

2004/05	\$13.61
2005/06	\$14.80
2006/07	\$14.92
2007/08	\$15.39

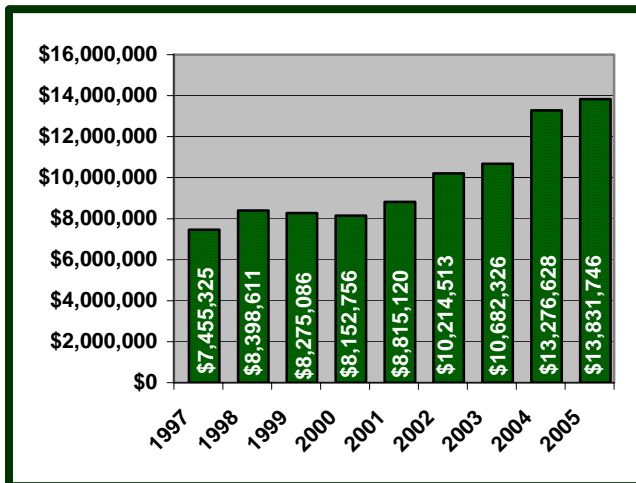
#### Southeast Oakland County Sewerage Rate:

2004/05	\$ 9.64
2005/06	\$10.25
2006/07	\$10.49
2007/08	\$10.76

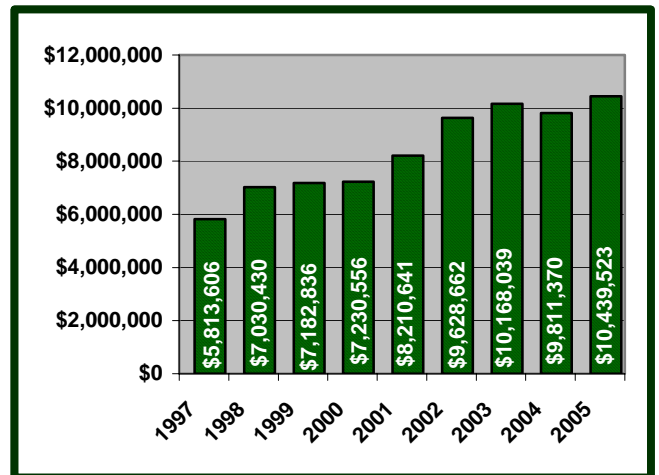
#### Evergreen-Farmington Sewerage Rate:

2004/05	\$11.90
2005/06	\$13.02
2006/07	\$14.03
2007/08	\$14.61

#### Operating Budget History - Water



#### Operating Budget History - Sewer

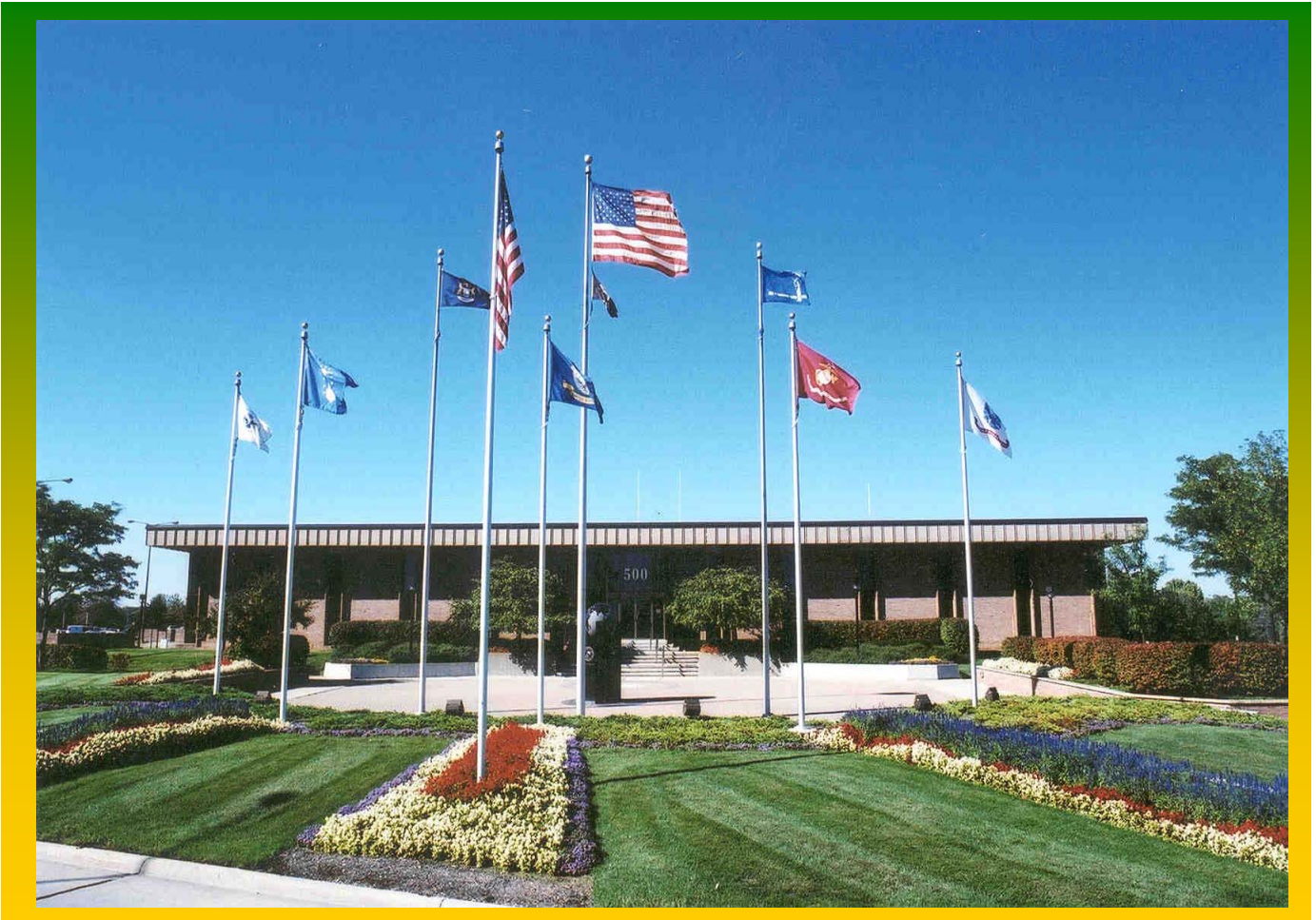






2007/08 Budget

## Building Operations



Director of Building Operations .....*Steve Pallotta*





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## Functional Organizational Chart

### Administrative Services

- Prepares and administers the department budget
- Coordinates staff activities
- Provides 24-hour maintenance and custodial service to all City-owned buildings
- Complies with, maintains, and analyzes building needs
- Plans and conducts preventive maintenance programs
- Acquires material, equipment and supplies
- Coordinates with all outside vendors
- Maintains parts inventory
- Processes and reviews all utility invoices
- Formulates and develops service procedures
- Complies and develops safe work practices
- Receives and coordinates deliveries
- Does preparatory work before and after upcoming elections at voting precincts
- Provides energy conservation with building upgrades
- Formulates and develops renovation projects to utilize space needs
- Analyzes all equipment for efficiency and longevity



# Building Operations 2007/08 Budget

## Revenue and Expenses

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b>Revenue</b>				
Charges for Service	\$ 1,782,566	\$ 1,850,310	\$ 1,834,610	\$ 1,964,590
Other Revenue	2,749	4,000	1,000	4,000
<b>Total - Revenue</b>	<b>\$ 1,785,315</b>	<b>\$ 1,854,310</b>	<b>\$ 1,835,610</b>	<b>\$ 1,968,590</b>
<b>Expenses</b>				
Personal Service Control	\$ 990,883	\$ 1,062,850	\$ 1,100,340	\$ 1,183,780
Supplies	45,758	52,130	56,230	54,230
Other Services/Charges	682,056	658,540	679,040	730,580
<b>Total - Expenses</b>	<b>\$ 1,718,697</b>	<b>\$ 1,773,520</b>	<b>\$ 1,835,610</b>	<b>\$ 1,968,590</b>
<b>Revenue Over (Under) Expenses</b>	<b>\$ 66,618</b>	<b>\$ 80,790</b>	<b>\$ -</b>	<b>\$ -</b>



# Building Operations 2007/08 Budget

## Department at a Glance

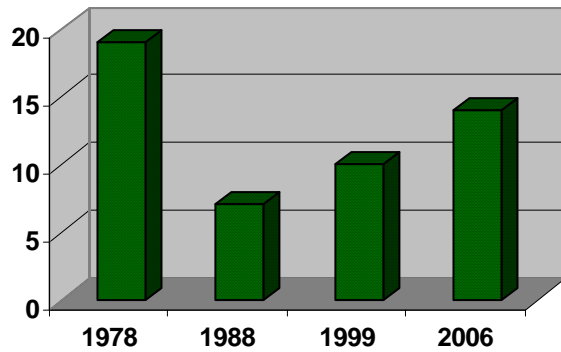
Funding Level Summary	2004/05 Actual	2005/06 Actual	Estimated 2006/07 Budget	2006/07 Budget	2007/08 Budget	% of Change
Building Operations	\$1,690,167	\$1,718,697	\$1,773,520	\$1,835,610	\$1,968,590	7.2%
<b>Total Department</b>	<b>\$1,690,167</b>	<b>\$1,718,697</b>	<b>\$1,773,520</b>	<b>\$1,835,610</b>	<b>\$1,968,590</b>	<b>7.2%</b>
Personal Services	\$982,020	\$990,883	\$1,062,850	\$1,100,340	\$1,183,780	7.6%
Supplies	59,006	45,758	52,130	56,230	54,230	-3.6%
Other Services/Charges	649,141	682,056	658,540	679,040	730,580	7.6%
<b>Total Department</b>	<b>\$1,690,167</b>	<b>\$1,718,697</b>	<b>\$1,773,520</b>	<b>\$1,835,610</b>	<b>\$1,968,590</b>	<b>7.2%</b>

Personnel Summary	2004/05		2005/06		2006/07		2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Building Operations	12	2	12	2	12	2	12	2
<b>Total Department</b>	<b>12</b>	<b>2</b>	<b>12</b>	<b>2</b>	<b>12</b>	<b>2</b>	<b>2</b>	<b>2</b>

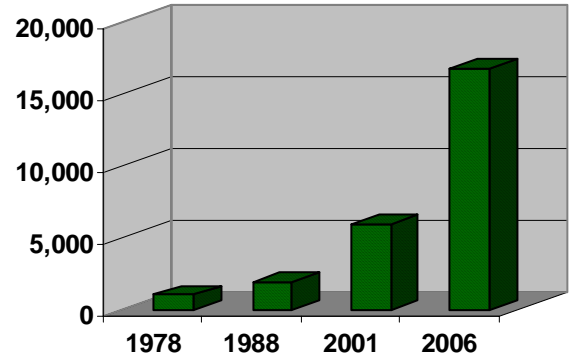


## Key Departmental Trends

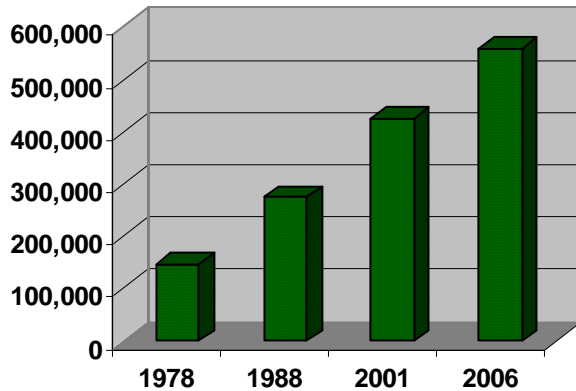
Building Operations  
Staffing



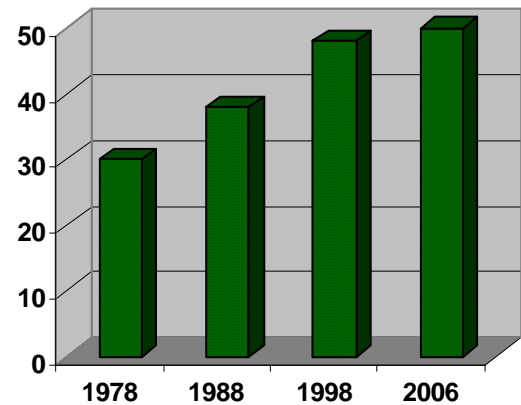
Written Requests



Amount of Square Footage



Buildings Serviced





## Mission and Service Statements

### Mission Statement

The mission of the Building Operations Department is to maintain within budgetary framework, 50 City facilities in a safe, clean, and economical manner for the benefit of the residents and staff of the City of Troy.

### Service Statement

Building Operations staff ensures through preventive and routine maintenance programs on the mechanical, electrical and plumbing systems that they stay operating at optimum efficiency with the least amount of down time. Building Operations provides a 24-hour a day, 7 days a week, on-call Building Maintenance Specialist. This response to after-hour emergencies has proven extremely valuable to both our Police and Fire Departments.

Building Operations also maintains all interior and exterior surfaces for functional and aesthetic purposes. Other departments are assisted with office furniture transfers and layouts to help ensure that personnel and equipment are ergonomically situated. Building Operations maintains control of the custodial contract for the housekeeping of 20 buildings: 5 buildings daily and 15 other facilities twice a week.

The maintenance personnel are an integral component of the City as they perform a wide range of projects, constructed and completed in-house, and serve to identify and locate problems through preventive maintenance and repairs. As a service-oriented department, they respond quickly and safely with the appropriate resources to complete necessary repairs in a timely fashion.

The City's standards ensure that residents and employees have safe and clean facilities in which to carry on their day-to-day business. Additionally, Building Operations ensures maintenance of Board of Health standards at the City's new 8-cell, 30-person capacity detention facility and a Community Center kitchen serving senior citizens lunches.

### Did You Know?

- Building Operations is responsible for over 20,000 light bulbs, and over 710 pieces of equipment at a replacement cost of more than \$5.8 million.
- The Building Operations and janitorial staff clean and maintain the equivalent of the entire Renaissance Center complex 56 times over the course of one year.



# Building Operations 2007/08 Budget

## Performance Objectives

### Objectives\*

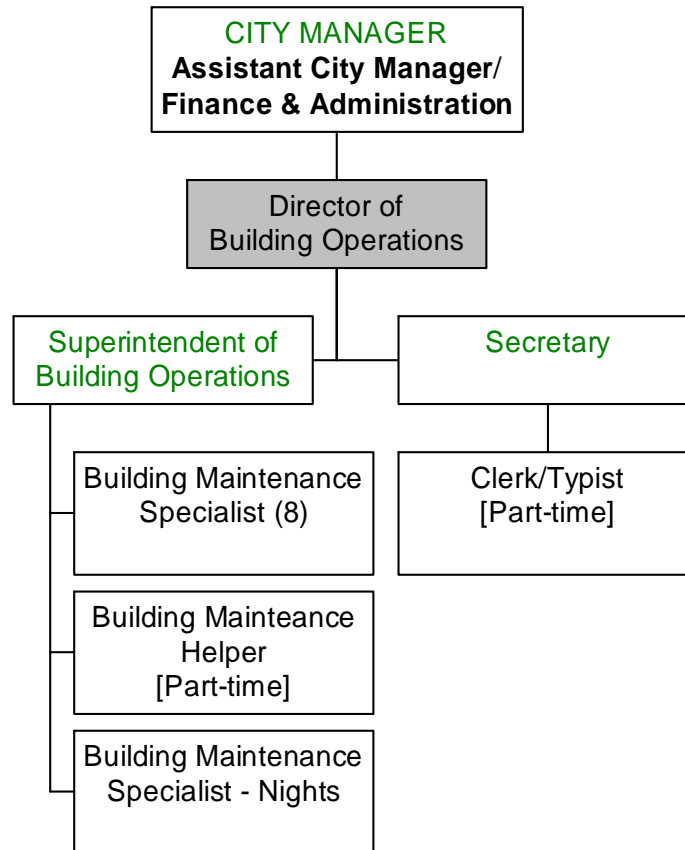
- Expand and restructure preventive maintenance programs for all City buildings **(Objective 3)**
- Research and explore new product technology **(Objective 3)**
- Provide management and development skills for office space renovations **(Objective 3)**
- Implement energy savings equipment **(Objective 3, 9)**
- Ensure that health and safety standards are being met by evaluating cleaning and maintenance schedules **(Objective 3)**

\*See the list of objectives established by City Council in the **City-wide Action Plan** on pages 14 and 15.

	Performance Indicators	2005/06 Actual	2006/07 Projected	2006/07 Budget	2007/08 Budget
Output	▪ Written and telephone requests	16,750	17,000	18,900	19,200
	▪ Number of buildings serviced	50	50	50	50
	▪ City Facilities - Square Feet	560,041	560,041	560,041	561,184
	▪ Renovation Projects	3	3	2	2
	▪ Interior Preventive Maintenance Cycles	4	4	4	4
	▪ Exterior Preventive Maintenance Cycles	4	4	4	4
	▪ Capital Projects Completed	3	3	2	4
Efficiency	▪ % of Service Request Completed	100%	100%	100%	100%
	▪ % of Service Request Completed Same Day	92%	95%	95%	95%
	▪ % of Service Request Completed within 3 Days	100%	100%	100%	100%
	▪ Cost of Building Operations Based on Square Foot	\$2.34	\$2.40	\$2.40	\$2.48
	▪ Janitorial Cost Per Square Foot	\$1.04	\$1.04	\$1.04	1.12
	▪ Overtime Hours Worked	895	700	825	885



## Organizational Chart



Staff Summary	Approved 2005/06	Approved 2006/07	Recommended 2007/08
Director of Building Operations	1	1	1
Superintendent of Building Operations	1	1	1
Building Maintenance Helper (Part-Time)	1	1	1
Building Maintenance Specialist	8	8	8
Building Maintenance Specialist - Nights	1	1	1
Clerk/Typist (Part-Time)	1	1	1
Secretary	1	1	1
<b>Total Department</b>	<b>14</b>	<b>14</b>	<b>14</b>

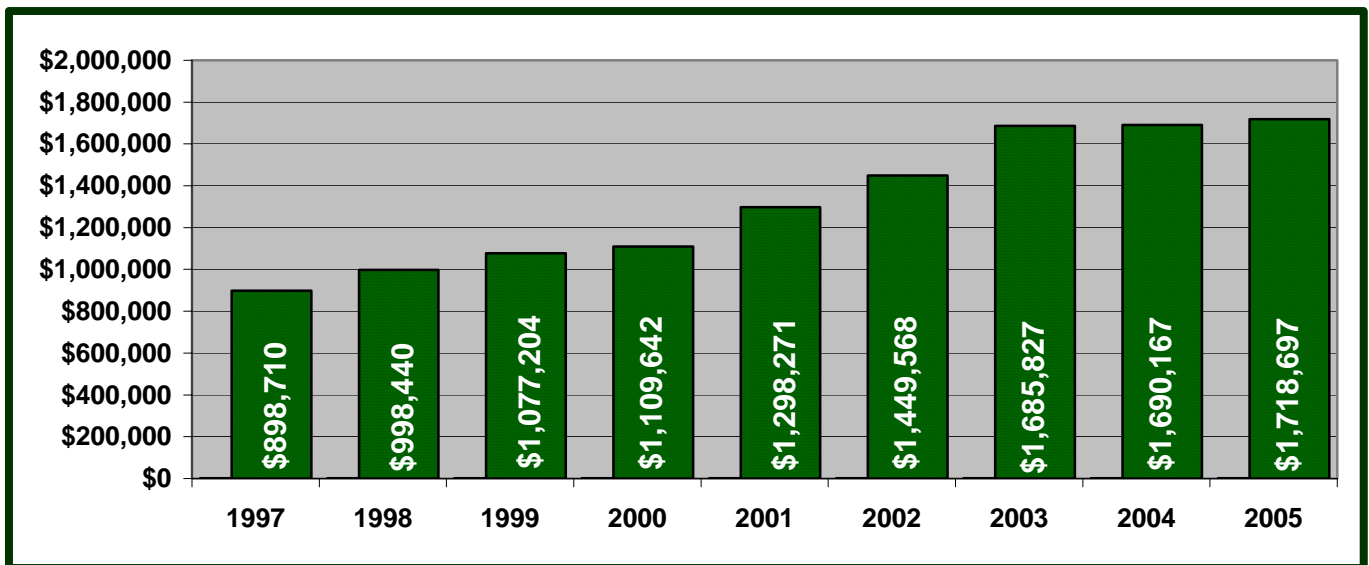


## Summary of Budget Changes

### Significant Notes – 2007/08 Budget Compared to 2006/07 Budget

The **Other Service/Charges** budget increased \$51,540 or 7.6% from last year due to an anticipated increase of 15.1% in janitorial contract bidding for November of 2007.

### Operating Budget History





2007/08 Budget

## Fleet Maintenance



Public Works Director ..... *Timothy Richnak*  
Superintendent of Fleet Maintenance ..... *Samuel Lamerato*





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## Functional Organizational Chart

### Administrative & Support Services

- Prepares specifications and administers department budget
- Coordinates and evaluates staff activities
- Coordinates staff development and training
- Procures materials, equipment and supplies
- Liaisons with other governmental units
- Formulates and develops operational programs and priorities
- Maintains computerized fleet maintenance, parts and fuel inventory program
- Recommends creative and efficient procedures and programs in the department's areas of concern
- Coordinates vehicle and equipment auctions
- Administers the DPW facility automated security system and employee access

### Fleet Maintenance

- Provides vehicle/heavy truck/equipment repair services for the City-owned fleet
- Provides 24-hour maintenance on all emergency equipment
- Operates a main facility and a satellite garage through a 2-shift operation (7:00 AM - midnight, Monday through Friday)
- Performs welding, fabrication and repairs on various equipment
- Assists Police Department with fatal traffic accident investigations
- Clears snow from 10 miles of City-owned sidewalks as conditions warrant
- Assists all Public Works divisions with additional personnel when needed
- Coordinates DPW building repairs and improvements
- Maintains 4 Medi-Go vans and buses
- Repairs City of Clawson's police and fire apparatus and their public works vehicles as needed
- Repairs and maintains Troy School District maintenance vehicles
- Calibrates speedometers for Troy patrol cars and for some of the surrounding communities' patrol cars
- Installs and removes radio/emergency equipment





# Fleet Maintenance 2007/08 Budget

## Revenue and Expenses

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b>Revenue</b>				
Charges for Service	\$ 941	\$ 5,000	\$ 5,000	\$ 5,000
Interest and Rents	3,875,782	3,773,500	3,909,500	3,913,400
Other Revenue	538,048	480,370	430,000	380,000
Operating Transfer In	-	15,240	1,233,210	1,473,090
<b>Total Revenue</b>	<b>\$ 4,414,771</b>	<b>\$ 4,274,110</b>	<b>\$ 5,577,710</b>	<b>\$ 5,771,490</b>
<b>Expenses</b>				
<b>FLEET MAINTENANCE ADMINISTRATION</b>				
Personal Services Control	\$ 436,314	\$ 456,600	\$ 461,500	\$ 486,200
Supplies	9,442	13,520	15,520	13,820
Other Services/Charges	79,341	83,520	80,570	86,630
<b>Total - Fleet Maintenance Administration</b>	<b>\$ 525,097</b>	<b>\$ 553,640</b>	<b>\$ 557,590</b>	<b>\$ 586,650</b>
<b>EQUIPMENT OPERATION &amp; MAINTENANCE</b>				
Personal Services Control	\$ 972,833	\$ 1,075,100	\$ 1,167,070	\$ 1,224,400
Supplies	1,044,073	942,500	892,500	992,500
Other Services/Charges	1,151,096	1,150,050	1,251,250	1,200,550
<b>Total - Equipment Operation &amp; Maint.</b>	<b>\$ 3,168,002</b>	<b>\$ 3,167,650</b>	<b>\$ 3,310,820</b>	<b>\$ 3,417,450</b>
<b>DPW FACILITY MAINTENANCE</b>				
Supplies	\$ 10,744	\$ 14,000	\$ 11,000	\$ 14,000
Other Services/Charges	331,242	357,600	394,700	378,890
<b>Total - DPW Facility Maintenance</b>	<b>\$ 341,986</b>	<b>\$ 371,600</b>	<b>\$ 405,700</b>	<b>\$ 392,890</b>
<b>Total - Expenses</b>	<b>\$ 4,035,085</b>	<b>\$ 4,092,890</b>	<b>\$ 4,274,110</b>	<b>\$ 4,396,990</b>
<b>Revenue Over (Under) Expenses</b>	<b>\$ 379,686</b>	<b>\$ 181,220</b>	<b>\$ 1,303,600</b>	<b>\$ 1,374,500</b>
<b>Fleet Maintenance Capital Capital Outlay</b>	<b>\$ 1,417,962</b>	<b>\$ 1,245,100</b>	<b>\$ 1,303,600</b>	<b>\$ 1,374,500</b>



# Fleet Maintenance 2007/08 Budget

## Department at a Glance

Funding Level Summary	2004/05 Actual	2005/06 Actual	Estimated 2006/07 Budget	2006/07 Budget	2007/08 Budget	% of Change
Administration	\$495,493	\$525,097	\$553,640	\$557,590	\$586,650	5.2%
Equipment Ops. & Maint.	2,912,203	3,168,002	3,167,650	3,310,820	3,417,450	3.2%
Facility Maintenance	327,461	341,986	371,600	405,700	392,890	-3.2%
<b>Total Department</b>	<b>\$3,735,157</b>	<b>\$4,035,085</b>	<b>\$4,092,890</b>	<b>\$4,274,110</b>	<b>\$4,396,990</b>	<b>2.9%</b>
Personal Services	\$1,337,811	\$1,409,147	\$1,531,700	\$1,628,570	\$1,710,600	5.0%
Supplies	835,745	1,064,259	970,020	919,020	1,020,320	11.0%
Other Services/Charges	1,561,601	1,561,679	1,591,170	1,726,520	1,666,070	-3.5%
<b>Total Department</b>	<b>\$3,735,157</b>	<b>\$4,035,085</b>	<b>\$4,092,890</b>	<b>\$4,274,110</b>	<b>\$4,396,990</b>	<b>2.9%</b>

Personnel Summary	2004/05		2005/06		2006/07		2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Fleet Maintenance	18	2	18	2	18	2	18	2
<b>Total Department</b>	<b>18</b>	<b>2</b>	<b>18</b>	<b>2</b>	<b>18</b>	<b>2</b>	<b>18</b>	<b>2</b>



# Fleet Maintenance 2007/08 Budget

## Fleet Maintenance Fund

### Section A - Replacement Units

Item#	Quantity	Replaces	Description	Unit Cost	Estimated Cost
1	10	A	Police Patrol Cars	24,000	\$240,000
2	5	B	Detective Cars	22,000	110,000
3	2	C	Police Evidence Tech 4X4	28,000	56,000
4	2	D	Fire Department 4X4	28,000	56,000
5	3	E	Staff Vehicles	14,500	43,500
6	3	F	Window & Cargo Vans	17,500	52,500
7	1	G	Crew Cab Pickup	23,000	23,000
8	6	H	Pickup Trucks Ext. Cab	17,500	105,000
9	2	I	Pickup Trucks 4X4 W/Plows	25,000	50,000
10	1	J	Tower Truck	100,000	100,000
11	1	K	5-7 Yard Dump Truck Stainless w/ Snow Plow, Salt Spreader and Float	130,000	130,000
12	1	L	10-12 Yard Dump Truck Stainless w/ Snow Plow, Salt Spreader and Float	170,000	170,000
13	1	M	Road Grader	160,000	160,000
14	2	N	72" Riding Mowers Zero Turn	17,000	34,000

**Total Section A - Replacement Units**

**\$1,330,000**

### Section B - Additional Units

Item #	Quantity	Requested By	Description	Unit Cost	Estimated Cost
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No additional units are proposed.

0

**Total Section B – Additional Units**

**0**



# Fleet Maintenance 2007/08 Budget

## Fleet Maintenance Fund

### Section C - Equipment to be Replaced - Estimated Proceeds

Item#	Equipment #	Description	Estimated Proceeds
A		Police Patrol Cars 10 @ \$4,000 each	\$40,000
B		Detective Cars 5 @ \$3,500 each	17,500
C	952	2002 Ford Explorer 4X4	7,000
	976	2003 Ford Explorer 4X4	8,000
D	72	1999 Ford Explorer 4X4	5,500
	76	2000 Ford Explorer 4X4	6,500
E	172	1999 Plymouth Breeze	2,000
	173	1999 Plymouth Breeze	2,000
	174	1999 Plymouth Breeze	2,000
F	205	1997 Ford Cargo Van	3,500
	220	1998 Ford Window Van	4,000
	260	1999 GMC Cargo Van	5,000
G	227	1998 Chevrolet Pickup Crew Truck	3,000
H	210	1998 Dodge Dakota Pickup	2,500
	229	1999 Dodge Pickup	3,000
	230	1999 Dodge Ext. Cab Pickup	4,000
	231	1999 Dodge Ext. Cab Pickup	4,000
	240	2001 Dodge Pickup	4,000
	279	2001 Dodge Ext. Cab Pickup	5,000
I	267	2001 Dodge Pickup 4X4 W/Plow	6,000
	268	2002 Dodge Pickup 4X4 W/Plow	7,000
J	427	1998 GMC 55' Tower Truck	12,000
K	441	1994 GMC 5-7 Yard Dump W/Plow	5,000
L	434	1993 Ford 10-12 Yard Dump W/Plow	7,000
M	461	1979 Galion Road Grader	6,500
N	620	1997 John Deere 72" Mower	3,500
	626	1999 John Deere 72" Mower	4,500

**Total Section C – Equipment to be Replaced - Estimated Proceeds**

**\$180,000**



# Fleet Maintenance 2007/08 Budget

## Fleet Maintenance Fund

### Section D - Radio Equipment

Item#	Quantity	Description	Unit Cost	Estimated Cost
1	18	2 Way Mobile Radio 12 Channel	600	\$10,800
2	1	Radio System Upgrade	5,200	5,200
<b>Total Section D – Radio Equipment</b>				<b>\$16,000</b>

### Section E - Tools and Shop Equipment

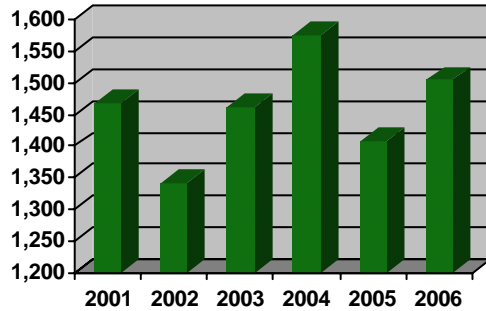
Item#	Quantity	Description	Unit Cost	Estimated Cost
1	1	Mechanic Tool Upgrade	5,000	\$5,000
2	1	Engine Analyzer Software Update		2,500
3	1	Office Furniture		2,000
4	1	Repair Manual Software (update)		2,000
5	1	Computer Fleet/Fuel Software Maintenance		7,000
6	50	Vehicle ID Transmitter (fuel)	200	10,000
<b>Total Section E – Tools and Shop Equipment</b>				<b>\$28,500</b>

### Section Summary

Section	Summary	Estimated Cost
Section A	Replacement Units	\$1,330,000
Section B	Additional Units	0
Section D	Radio Equipment	16,000
Section E	Tools & Shop Equipment	28,500
<b>Total Section Summary</b>		<b>\$1,374,500</b>

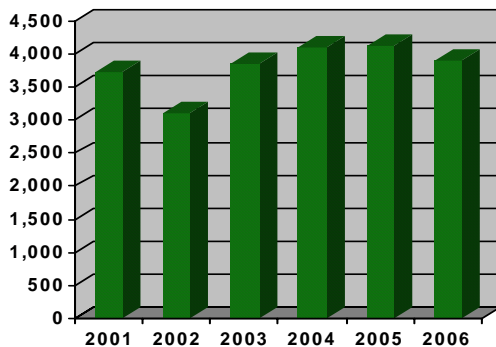
## Key Departmental Trends

■ Preventive Maintenance



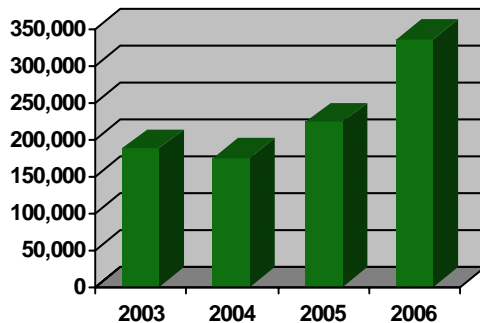
Preventive maintenance is performed at various intervals of the year to attempt to eliminate unnecessary downtime due to mechanical failures. The introduction of synthetic oils in City equipment will extend the drain intervals and decrease fuel consumption for all City owned equipment.

■ Work Orders Completed

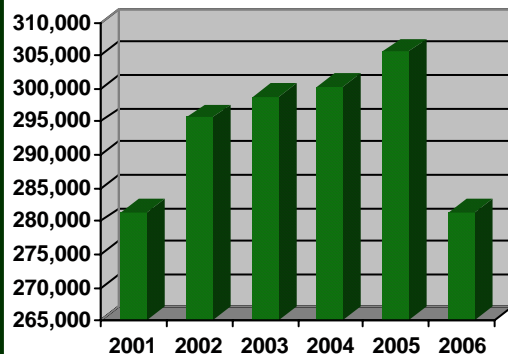


Work orders have decreased this past year due to repairs being made during scheduled preventive maintenance.

■ Insourcing Revenue



■ Fuel Consumption Diesel & Gas





## Mission and Service Statements

### Mission Statement

The mission of the Fleet Maintenance Division is to provide the City of Troy with safe and efficient equipment and vehicle maintenance, repair, and replacement services through a workforce that values communication, teamwork, and quality of work.

### Service Statement

Fleet Maintenance's primary function is the preventive maintenance and repair of approximately 500 City-owned vehicles and pieces of equipment. This includes 93 vehicles utilized by the Police Department, 32 pieces of Fire Department apparatus and 59 pieces of snow removal equipment. The Fleet Maintenance Division consists of two repair locations: one at 500 W. Big Beaver and a two-shift operation at the DPW facility located at 4693 Rochester Road.

Fleet Maintenance provides ready-to-work service with an average of 98% of our vehicles ready for daily activities. Twenty-four (24) hour on-call service is available 365 days a year for repairs on snow removal equipment during a snow emergency, pumps during flood control operations, or Fire Department equipment at a fire scene. Early preparation of seasonal equipment such as sweepers, mowers, and snow removal equipment is performed to assure that the City-owned fleet of vehicles and equipment is ready for service when called on during heavy seasonal use. This minimizes unnecessary downtime when the unit is in peak demand.

During the winter months the vehicles dedicated to the major snow runs are checked over weekly to assure readiness for possible snow emergencies. Additional functions include performing vehicle modifications, cutting and welding, fabrication and repair. We service heating and cooling, exhaust, and hydraulic systems. The installation of emergency lighting, two-way radios, snowplows, salt spreaders, and K-9 cages in police patrol cars are the responsibility of the Fleet Maintenance Division.

Fleet Maintenance assists the Police Department in fatal accident investigations, performs snow removal on City-owned sidewalks, and helps the Building Department with sign ordinance enforcement. We also maintain four Troy Medigo vans, repair City of Clawson fire apparatus, Police and Public Works vehicles on an as-needed basis, Troy School District maintenance vehicles and calibrate speedometers for police vehicles owned by the City and surrounding communities.

Fleet Maintenance maintains a computerized fleet management system which tracks the costs of vehicle repairs, as well as parts used to make necessary repairs. This system ensures that we stock a sufficient quantity of parts, materials and tools.

### Did You Know?

- The City of Troy Fleet Maintenance Division was named one of the top 3 fleets in North America.



# Fleet Maintenance 2007/08 Budget

## Performance Objectives

### Objectives\*

- Achieve 98-100% compliance with a monthly preventive maintenance program **(Objective 3, 9)**
- Expand the web-based auctioning of out-of-service vehicles and specialty pieces of equipment **(Objective 3, 6)**

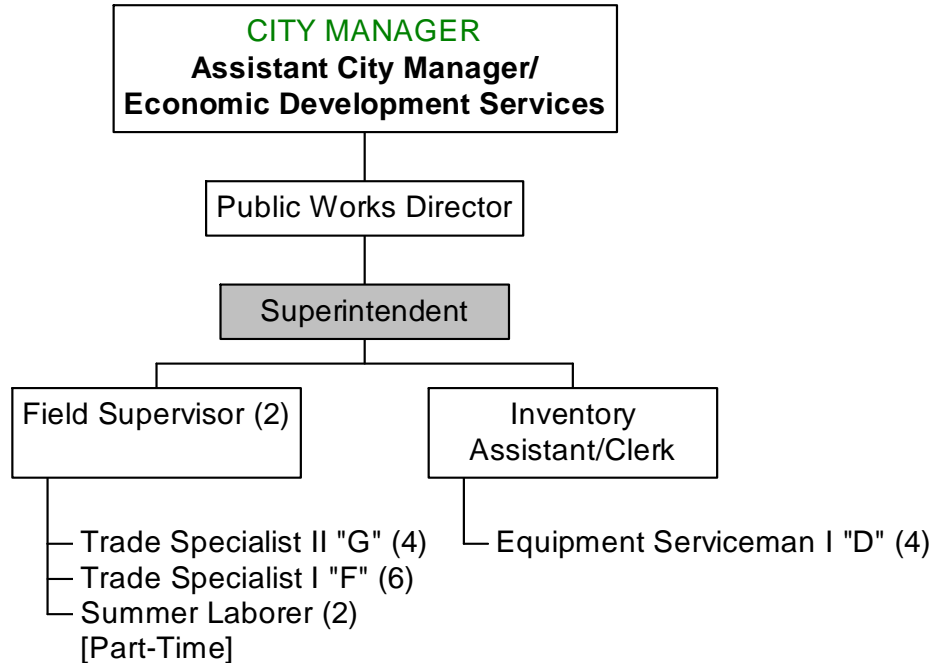
\*See the list of objectives established by City Council in the **City-wide Action Plan** on pages 14 and 15.

	Performance Indicators	2005/06 Actual	2006/07 Projected	2006/07 Budget	2007/08 Budget
Output	Completed Driver's Work Request	2,404	2,198	2,900	2,800
	Road Service Calls	132	141	160	160
	Completed Work Orders	3,975	3,816	4,200	4,000
	Cleaning/Washing	3,615	3,446	4,500	4,500
	Towing	237	217	330	300
	Brake Replacement/Repairs	402	408	400	400
	Preventive Maintenance – A	1,298	1,332	1,200	1,300
	Preventive Maintenance – B	273	286	270	290
	Vehicle Tires Replaced	731	627	600	700
Efficiency	% of Snow Removal Equip. Available	99%	100%	100%	100%
	% of Snow Equip. Prepared by Nov. 18	98%	99%	100%	100%
	% of Front Line Fire Apparatus Available	100%	100%	100%	100%
	Average Age of Salt Trucks (Years)	9 years	4.76 years	5.30 years	5.76 years
	Average Age of Police Vehicles (Years)	2.5 years	2.98 years	3.5 years	2.98 years





## Organizational Chart



Staff Summary	Approved 2005/06	Approved 2006/07	Recommended 2007/08
Superintendent	1	1	1
Field Supervisor	2	2	2
Equipment Serviceman I "D"	4	4	4
Inventory Assistant/Clerk	1	1	1
Summer Laborers [Part-Time]	2	2	2
Trade Specialist I "F"	6	6	6
Trade Specialist II "G"	4	4	4
<b>Total Department</b>	<b>20</b>	<b>20</b>	<b>20</b>



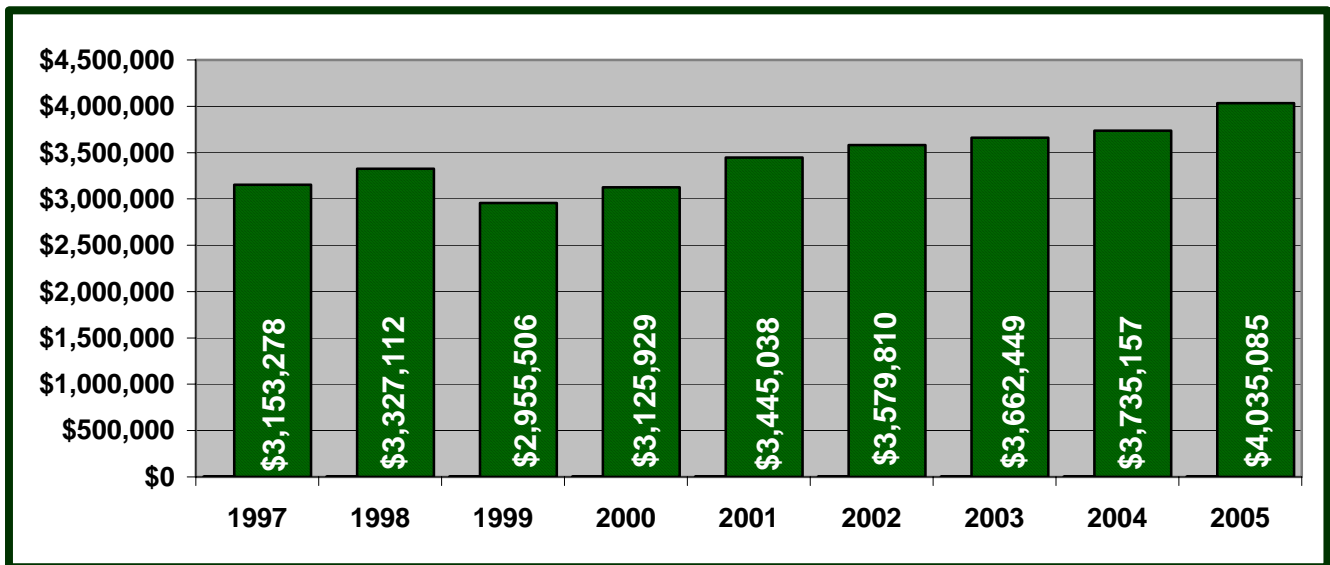
## Summary of Budget Changes

### Significant Notes – 2007/08 Budget Compared to 2006/07 Budget

**Postage** and **Freight** increased by 20% due to an anticipated increase in deliveries we will experience.

Due to the unstable fuel prices, we foresee significant increases in the cost of **Fuel** and **Oil**.

### Operating Budget History







2007/08 Budget

Information Technology



Information Technology Director ..... *Gertrude Paraskevin*





## Functional Organizational Chart

### Administrative Functions

- Prepares and administers IT budget
- Keeps abreast of technological changes
- Develops short and long term plans
- Manages purchases and implementation
- Establishes standards
- Adopts policies
- Maintains software and equipment inventory
- Liaison with City departments
- Coordinates and evaluates staff development and activities
- Develops and implements training programs for City employees

### Applications Support

- Performs requirements analysis to determine application software needs
- Recommends and implements application software
- Provides initial and ongoing training
- Functions as front line support and acts as the liaison between software vendors and end users to resolve issues
- Implements change requests and enhancements
- Responsible for successful software upgrades
- Custom programming and interfaces
- Maintenance of intranet and internet web sites

### Client Support

- Provides hardware support and maintenance
- Provides desktop software support and maintenance
- Purchases and installs new equipment and software
- Serves as the contact with various vendors

### Infrastructure Support

- Network Administration
- AS/400 Management
- Support of all technology needed to provide data communications
- Responsible for installation, maintenance and upgrade of network operating systems
- Responsible for communications equipment, network hardware and AS/400 maintenance
- Develops and executes backup procedures
- Monitors network traffic to resolve problems and recommend upgrades
- Maintains e-mail communication gateways
- Documents network configuration
- Responsible for network and AS/400 security
- Maintenance and support of telecommunication system



# Information Technology 2007/08 Budget

## Revenue and Expenses

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b>Revenue</b>				
Charges for Service	\$ 1,430,493	\$ 1,510,880	\$ 1,510,880	\$ 1,605,240
Interest and Rents	1,735	2,500	2,500	2,500
Operating Transfer In	-	145,000	14,360	749,000
<b>Total - Revenue</b>	<b>\$ 1,432,228</b>	<b>\$ 1,658,380</b>	<b>\$ 1,527,740</b>	<b>\$ 2,356,740</b>
<b>Expenses</b>				
Personal Services Control	\$ 824,990	\$ 850,380	\$ 908,070	\$ 949,510
Supplies	276,137	256,300	259,000	258,000
Other Services/Charges	329,193	394,220	360,670	399,390
<b>Total - Expenses</b>	<b>\$ 1,430,320</b>	<b>\$ 1,500,900</b>	<b>\$ 1,527,740</b>	<b>\$ 1,606,900</b>
<b>Revenue Over (Under) Expenses</b>	<b>\$ 1,908</b>	<b>\$ 157,480</b>	<b>\$ -</b>	<b>\$ 749,840</b>
<b>Information Technology</b>				
<b>Capital Outlay</b>	<b>\$ -</b>	<b>\$ 145,000</b>	<b>\$ -</b>	<b>\$ 749,000</b>



# Information Technology 2007/08 Budget

## Department at a Glance

Funding Level Summary	2004/05 Actual	2005/06 Actual	Estimated 2006/07 Budget	2006/07 Budget	2007/08 Budget	% of Change
Information Technology	\$1,500,671	\$1,430,320	\$1,645,900	\$1,527,740	\$2,355,900	54.2%
<b>Total Department</b>	<b>\$1,500,671</b>	<b>\$1,430,320</b>	<b>\$1,645,900</b>	<b>\$1,527,740</b>	<b>\$2,355,900</b>	<b>54.2%</b>
Personal Services	\$786,990	\$824,990	\$850,380	\$908,070	\$949,510	4.6%
Supplies	405,902	276,137	256,300	259,000	258,000	-0.4%
Other Services/Charges	307,779	329,193	394,220	360,670	399,390	10.7%
Capital Outlay	0	0	145,000	0	749,000	
<b>Total Department</b>	<b>\$1,500,671</b>	<b>\$1,430,320</b>	<b>\$1,645,900</b>	<b>\$1,527,740</b>	<b>\$2,355,900</b>	<b>54.2%</b>

Personnel Summary	2004/05		2005/06		2006/07		2007/08	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Information Technology	9	0	9	0	9	0	9	0
<b>Total Department</b>	<b>9</b>	<b>0</b>	<b>9</b>	<b>0</b>	<b>9</b>	<b>0</b>	<b>9</b>	<b>0</b>





## Mission and Service Statements

### Mission Statement

The mission of the Information Technology Department is to provide computers, software, and telecommunications services in support of the City of Troy's goals. Information Technology strives to empower users to effectively utilize technology resources by providing a stable and reliable environment and responsive support services.

### Service Statement

The Information Technology Department provides internal support for all voice and data related technology utilized by the City of Troy. The Director of Information Technology chairs the Computer Steering Committee, a group formed in 1995 to coordinate the City's information systems.

There are three major areas of support within Information Technology. They are client, infrastructure and applications support. Client support is responsible for all issues pertaining to personal computers. This includes computer hardware, related peripherals and software. Duties include software support for client applications such as the Windows Operating System, Microsoft Office Suite, Adobe Software and email. This area is also responsible for training in the use of these applications and upgrade of client software. Hardware support includes purchase, installation and ongoing maintenance. Maintenance is provided internally in conjunction with outside vendors.

Infrastructure support ensures that the underlying technology that provides connectivity, network services, voice services and data storage is reliable and up-

to-date. This includes network servers, the IBM AS/400, communications equipment, voice lines, data lines and related software. Responsibility for maintaining security and adequate backup procedures also falls into this area.

The third area within Information Technology is applications support, which is involved in the purchase and implementation of integrated software systems and their ongoing maintenance and support. This area also encompasses interfacing systems, programming, configuration and resolution of end user issues. This is the area that will need to expand as new systems are implemented. Applications supported by this area include JD Edwards financials, Equalizer permits, assessing and taxes, RecTrac registration and scheduling, CCG equipment maintenance, EJ Ward fuel management, ESRI geographical information software, Hansen's customer service, water billing and infrastructure management systems and LibertyIMS content management. Application support also includes technical support of the City's Internet and Intranet sites.

### Did You Know?

- Last year the City received about 50,000 emails a week. In a typical week over 70,000 suspected spam emails are identified and over 140,000 were actually rejected as known spam.
- Approximately 1.2 terabytes of data (one trillion bytes) are backed up by Information Technology on a regular basis.
- The City of Troy website enjoys about 1,000 unique visitors per day who view 100,000 pages.



## Performance Objectives

Objectives*	
	<ul style="list-style-type: none"> <li>Continue implementation of LibertyNet enterprise content management (<b>Objective 1, 6</b>)</li> <li>Implement the new or upgrade existing financial system chosen last year (<b>Objective 1, 6</b>)</li> <li>Continue to expand use of Hansen Information Technology System particularly out in the field (<b>Objective 2, 3, 6</b>)</li> <li>Continue to enhance GIS (<b>Objective 1</b>)</li> </ul>

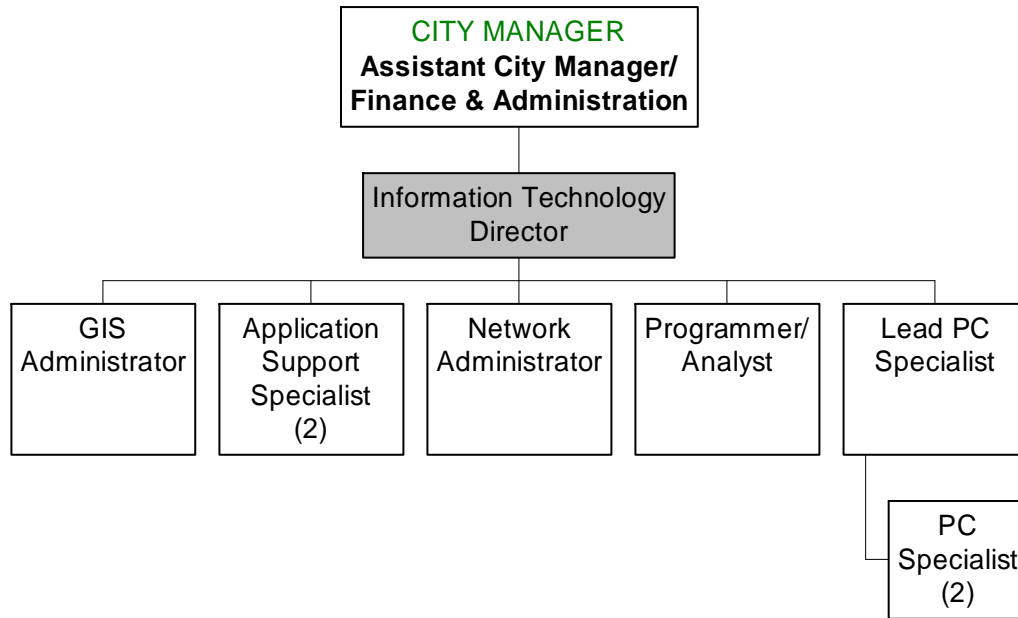
\*See the list of objectives established by City Council in the **City-wide Action Plan** on pages 14 and 15.

	Performance Indicators	2005/06 Actual	2006/07 Projected	2006/07 Budget	2007/08 Budget
Output	<ul style="list-style-type: none"> <li>Application Packages Supported</li> <li>Personal Computers Supported</li> </ul>	79	85	72	84
		568	588	568	588
Efficiency	<ul style="list-style-type: none"> <li>Computer Help Desk Requests Processed</li> <li>Staff Training Dollars Expended</li> <li>Equipment Maintenance Dollars Expended</li> <li>Computer Chargeback</li> </ul>	1,800	1,896	1,850	1,900
		\$7,100	\$10,000	\$10,000	\$10,000
		\$15,790	\$30,000	\$30,000	\$34,670
		\$2,490	\$2,660	\$2,660	\$2,730



# Information Technology 2007/08 Budget

## Organizational Chart



Staff Summary	Approved 2005/06	Approved 2006/07	Recommended 2007/08
Information Technology Director	1	1	1
Application Support Specialist	2	2	2
GIS Administrator	1	1	1
Network Administrator	1	1	1
Lead PC Specialist	0	1	1
PC Specialist	3	2	2
Programmer/Analyst	1	1	1
<b>Total Department</b>	<b>9</b>	<b>9</b>	<b>9</b>



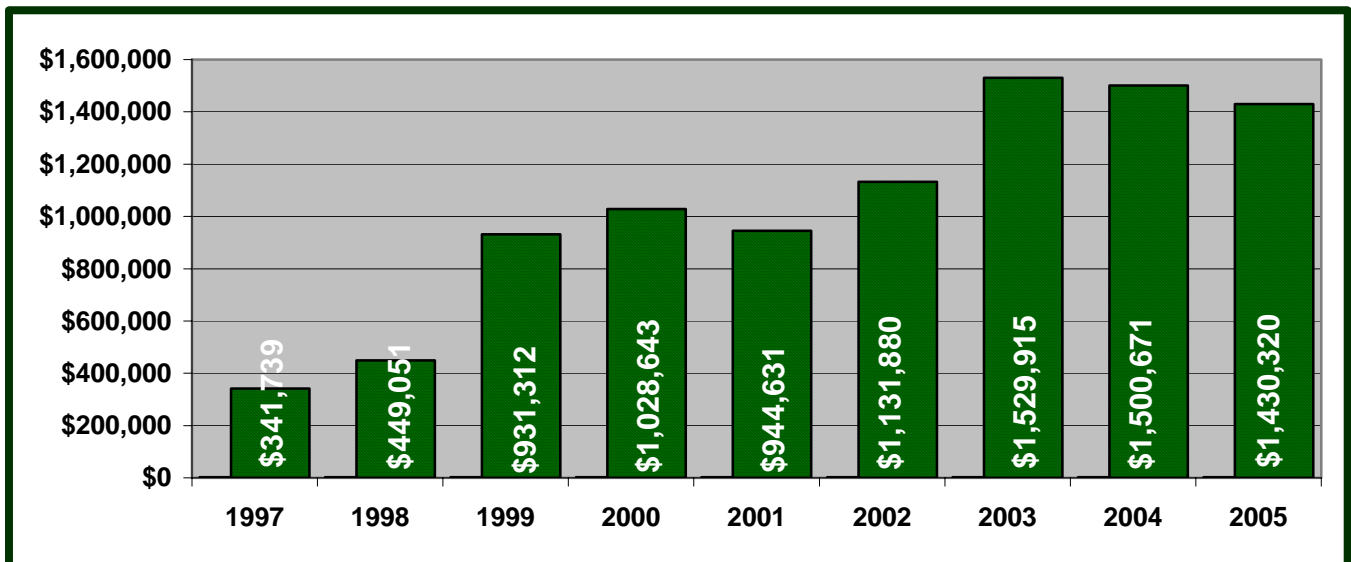
## Summary of Budget Changes

### Significant Notes – 2007/08 Budget Compared to 2006/07 Budget

**Other Services/Charges** increased by 11% due to increases in depreciation, which is a reflection of software and hardware purchases related to Hansen and LibertyNet.

For the first time this year **Capital Outlay** will be reflected in the operating budget business unit, rather than in a separate 401 Capital business unit.

### Operating Budget History







## 2007/08 Budget

### Internal Service Funds Compensated Absences Fund

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b>Revenue</b>				
Interest and Rents	\$ 205,923	\$ 211,000	\$ 150,000	\$ 200,000
Other Revenue	4,323,289	4,371,000	4,274,320	4,435,400
<b>Total - Revenue</b>	<b>\$ 4,529,212</b>	<b>\$ 4,582,000</b>	<b>\$ 4,424,320</b>	<b>\$ 4,635,400</b>
<b>Expenses</b>				
Personal Service Control	\$ 4,404,825	\$ 4,582,000	\$ 4,424,320	\$ 4,635,400
<b>Total - Expenses</b>	<b>\$ 4,404,825</b>	<b>\$ 4,582,000</b>	<b>\$ 4,424,320</b>	<b>\$ 4,635,400</b>
<b>Revenue Over (Under) Expenses</b>	<b>\$ 124,387</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



## 2007/08 Budget

### Internal Service Funds Unemployment Compensation Fund

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b>Revenue</b>				
Charges for Service	\$ 50,462	\$ 77,000	\$ 63,000	\$ 85,000
Interest and Rents	12,266	10,000	10,000	10,000
Operating Transfer In	-	-	-	-
<b>Total - Revenue</b>	<b>\$ 62,728</b>	<b>\$ 87,000</b>	<b>\$ 73,000</b>	<b>\$ 95,000</b>
<b>Expenses</b>				
Other Services/Charges	\$ 79,233	\$ 87,000	\$ 73,000	\$ 95,000
<b>Total - Expenses</b>	<b>\$ 79,233</b>	<b>\$ 87,000</b>	<b>\$ 73,000</b>	<b>\$ 95,000</b>
<b>Revenue Over (Under) Expenses</b>	<b>\$ (16,505)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



## 2007/08 Budget

### Internal Service Funds Workers Compensation Fund

Description	2005 Actual	2006 Projected	2006 Budget	2007 Budget
<b>Revenue</b>				
Charges for Service	\$ 318,933	\$ 340,000	\$ 480,000	\$ 293,240
Interest and Rents	78,733	74,000	50,000	75,000
Other Revenue	179,856	125,000	100,000	75,000
<b>Total - Revenue</b>	<b>\$ 577,522</b>	<b>\$ 539,000</b>	<b>\$ 630,000</b>	<b>\$ 443,240</b>
<b>Expenses</b>				
Other Services/Charges	\$ 552,460	\$ 365,500	\$ 530,000	\$ 365,000
<b>Total - Expenses</b>	<b>\$ 552,460</b>	<b>\$ 365,500</b>	<b>\$ 530,000</b>	<b>\$ 365,000</b>
<b>Revenue Over (Under) Expenses</b>	<b>\$ 25,062</b>	<b>\$ 173,500</b>	<b>\$ 100,000</b>	<b>\$ 78,240</b>







## 2007-08 Budget

### General Revenues by Source - 10-Year History Governmental Funds

Description	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006
Property Taxes	\$ 34,826,853	\$ 38,372,719	\$ 40,335,494	\$ 42,772,221	\$ 45,093,163	\$ 47,720,109	\$ 49,445,596	\$ 49,729,110	\$ 51,455,237	\$ 49,877,171
Licenses and Permits	1,722,198	1,679,479	2,254,763	2,221,451	2,048,206	1,522,133	1,449,003	1,649,985	1,607,445	1,662,592
Federal Sources	221,418	194,107	418,053	205,639	307,050	569,310	437,061	415,609	2,928,690	961,366
State Sources	10,070,393	11,150,210	11,883,491	15,460,750	13,012,679	17,169,346	15,946,030	19,579,823	12,944,756	12,073,497
County Sources	85,781	100,202	99,781	107,585	118,646	159,268	142,450	241,418	165,154	891,705
Charges for Services	4,103,707	2,329,584	2,856,612	3,009,779	3,996,793	3,667,536	5,870,215	6,310,960	8,594,731	7,895,033
Fines and Forfeits	556,706	782,345	806,743	836,035	1,061,310	1,171,749	896,833	960,250	973,527	994,373
Interest Income	4,791,007	5,121,407	4,428,158	5,140,688	5,406,554	2,687,564	1,664,399	1,198,874	2,213,067	2,947,672
Miscellaneous	6,613,528	2,990,334	3,133,423	4,558,264	2,614,718	3,999,601	4,798,868	5,497,512	2,817,781	1,601,059
<b>Total</b>	<b>\$ 62,991,591</b>	<b>\$ 62,720,387</b>	<b>\$ 66,216,518</b>	<b>\$ 74,312,412</b>	<b>\$ 73,659,119</b>	<b>\$ 78,666,616</b>	<b>\$ 80,650,455</b>	<b>\$ 85,583,541</b>	<b>\$ 83,700,388</b>	<b>\$ 78,904,468</b>

-354-

### General Expenditures by Function - 10-Year History Governmental Funds

Description	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006
General Government	\$ 5,213,126	\$ 5,365,312	\$ 6,371,802	\$ 6,520,286	\$ 7,134,820	\$ 7,605,215	\$ 8,217,477	\$ 8,657,335	\$ 8,978,687	\$ 9,002,076
Public Safety	19,945,705	20,824,076	21,591,628	21,609,992	22,787,828	24,721,059	25,229,356	26,313,278	27,203,034	27,973,275
Roads and Streets	2,929,284	2,790,409	3,119,250	2,955,145	3,458,730	3,321,820	3,822,154	3,944,998	5,074,870	4,755,184
Sanitation	3,957,455	3,396,282	3,516,686	3,523,772	3,477,389	3,671,275	3,708,860	3,500,055	2,780,643	2,835,772
Other Public Works	3,428,877	2,832,966	2,742,275	3,015,089	3,359,645	3,808,488	4,198,140	4,432,201	4,432,841	4,367,093
Park&Rec,Cemeteries	4,288,277	4,584,181	5,485,326	5,621,048	5,794,366	6,245,061	7,419,478	7,976,960	8,504,982	8,596,120
Library/Museum	2,436,536	2,696,414	2,585,158	2,782,020	3,196,809	4,042,658	4,474,276	4,547,590	4,758,578	4,780,602
Debt Service	4,608,001	4,544,281	3,921,278	3,822,450	5,132,067	12,819,195	7,214,312	17,283,219	6,356,165	3,439,568
Capital Outlay	11,456,688	10,612,465	10,581,256	35,102,539	22,422,333	56,099,017	42,801,620	22,194,876	14,791,534	18,994,837
Other	3,276,370	-	-	-	-	-	-	-	-	-
Econ.&Phys. Dev.	442,325	487,866	780,067	782,293	397,874	675,157	576,366	553,242	474,591	2,011,275
<b>Total</b>	<b>\$ 61,982,644</b>	<b>\$ 58,134,252</b>	<b>\$ 60,694,726</b>	<b>\$ 85,734,634</b>	<b>\$ 77,161,861</b>	<b>\$ 123,008,945</b>	<b>\$ 107,662,039</b>	<b>\$ 99,403,754</b>	<b>\$ 83,355,925</b>	<b>\$ 86,755,802</b>



2007/08 Budget

## General Fund Balance Compared to Annual Expenditures

Fiscal Year Ended 30-Jun	Reserved Fund Balance	Unreserved Fund Balance	Unreserved/ Undesignated Fund Balance	Annual Expenditures	Unres./Undesig. Balance as a % of Expenditures
1997	\$ 2,850,854	\$ 2,658,564	\$ 5,944,594	\$ 39,012,105	15%
1998	\$ 1,463,558	\$ 3,960,226	\$ 9,055,918	\$ 39,422,332	23%
1999	\$ 1,387,895	\$ 5,134,886	\$ 11,347,690	\$ 41,861,809	27%
2000	\$ 1,926,331	\$ 7,764,963	\$ 11,520,476	\$ 44,268,940	26%
2001	\$ 3,177,624	\$ 10,206,139	\$ 9,994,133	\$ 45,696,518	22%
2002	\$ 3,383,974	\$ 8,826,224	\$ 9,749,911	\$ 49,707,371	20%
2003	\$ 3,524,927	\$ 8,934,088	\$ 8,967,715	\$ 52,833,401	17%
2004	\$ 3,597,139	\$ 8,679,658	\$ 8,175,958	\$ 55,568,486	15%
2005	\$ 708,988	\$ 10,061,573	\$ 13,036,631	\$ 57,300,794	23%
2006	\$ 618,143	\$ 15,123,263	\$ 11,157,403	\$ 58,042,415	19%

## Value of Taxable Property 10-Year History

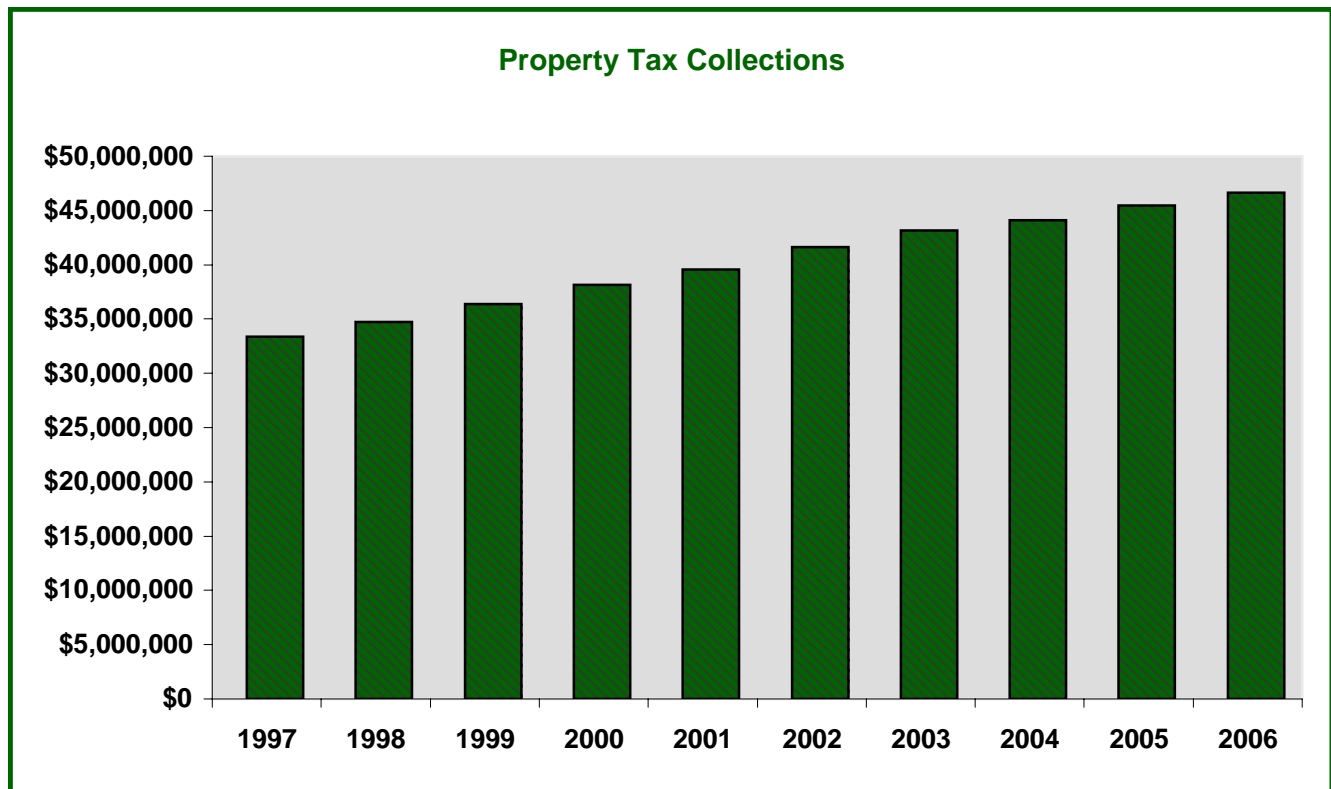
Fiscal Year Ended 30-Jun	Real Property	Personal Property	Total Taxable Property	Real Property As Percent of Total Taxable Property
1997	3,051,120,348	522,531,950	3,573,652,298	85%
1998	3,195,831,127	579,417,710	3,775,248,837	85%
1999	3,379,498,283	626,129,990	4,005,628,273	84%
2000	3,517,064,100	666,496,353	4,183,560,453	84%
2001	3,730,001,390	643,070,690	4,373,072,080	85%
2002	4,036,688,730	649,562,212	4,686,250,942	86%
2003	4,241,676,110	619,964,538	4,861,640,648	87%
2004	4,394,026,741	584,236,696	4,978,263,437	88%
2005	4,558,664,800	536,093,423	5,094,758,223	89%
2006	4,760,853,880	503,497,670	5,264,351,550	90%



## 2007/08 Budget

### Property Tax Levies and Collections 10-Year History

Fiscal Year Ended 30-Jun	Total Tax Levy	Current Tax Collections	% of Taxes Collected	Delinquent Tax Collections	Total Tax Collection	% of Total Collection to Tax Levy
1997	\$ 33,511,137	\$ 32,630,061	97.37%	\$ 766,644	\$ 33,396,705	99.66%
1998	\$ 34,834,939	\$ 33,978,096	97.54%	\$ 737,431	\$ 34,715,527	99.66%
1999	\$ 36,316,680	\$ 35,645,833	98.15%	\$ 732,372	\$ 36,378,205	100.17%
2000	\$ 37,904,870	\$ 37,391,650	98.65%	\$ 736,580	\$ 38,128,230	100.59%
2001	\$ 39,434,080	\$ 38,848,160	98.51%	\$ 693,813	\$ 39,541,973	100.27%
2002	\$ 41,803,788	\$ 41,016,410	98.12%	\$ 632,486	\$ 41,648,896	99.63%
2003	\$ 43,497,146	\$ 42,574,532	97.88%	\$ 582,323	\$ 43,156,855	99.22%
2004	\$ 44,251,910	\$ 43,440,583	98.17%	\$ 672,473	\$ 44,113,056	99.69%
2005	\$ 45,666,420	\$ 44,814,456	98.13%	\$ 637,527	\$ 45,451,983	99.53%
2006	\$ 46,913,799	\$ 45,924,486	97.89%	\$ 726,792	\$ 46,651,278	99.44%





## 2007/08 Budget

### Demographic Statistics

Fiscal Year			Median				
Ended	Estimated	# of	Household	Effective Buying	School	Median	Unempl.
30-Jun	Population (1)	Households	Income (2)		Enrollments (3)	Age	Rate (4)
1997	82,560	29,896	\$ *		12,064	37	1.6%
1998	83,787	30,274	\$ 59,601		12,050	37.3	1.9%
1999	84,549	30,434	\$ 60,004		12,066	*	1.6%
2000	85,124	30,721	\$ 61,806		12,079	37	1.6%
2001	80,959 (5)	30,872	\$ 65,642		12,101	38.1	2.3%
2002	84,531	31,371	\$ 70,342		12,043	38.1	3.2%
2003	84,841	31,504	\$ 65,625		12,092	38.1	3.2%
2004	85,956	31,944	\$ 62,862		12,059	38.1	3.2%
2005	86,740	32,281	\$ 64,630		12,005	38	4.7%
2006	87,159	32,431	\$ *		12,131	38.1	4.9%

(1) Estimates provided by the City of Troy Planning Department

(2) Development by *Sales and Marketing Management* in New York, NY

(3) Troy School District

(4) Michigan Employment Security Commission

(5) U.S. Bureau of the Censes

\* Information not available

Race	Population Based on 2000 Census	Percentage of Population
White	66,627	82%
Black	1,694	2%
American Indian	125	0%
Asian	10,730	13%
Pacific Islander	18	0%
Other	292	0%
Multiple	1,473	2%

Highest Level of Educational Attainment - Age 25 or Older Based on 2000 Census	
Did Not Graduate High School	4,219 (8%)
Graduated High School	9,432 (17%)
Some College, No Degree	9,989 (18%)
Associate's Degree	3,495 (6%)
Bachelor's Degree	15,260 (28%)
Graduate or Professional Degree	11,844 (22%)



2007	Total Assessed Value	\$6,422,659,810
2007	Total Taxable Value	\$5,550,516,437



2007/08 Budget

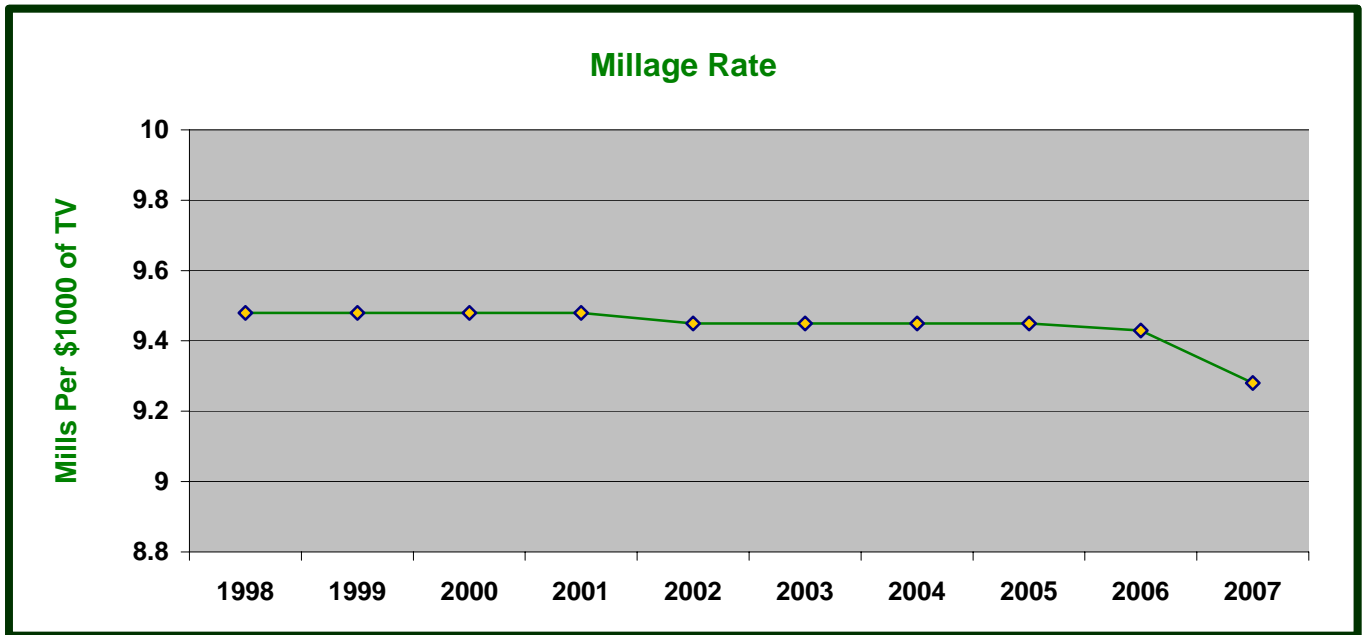
## Property Values and Construction Last 10 Fiscal Years

Fiscal Year Ended June 30 of the Following Years:	Property Values	Construction
1997	\$7,345,993,740	\$173,458,968
1998	\$7,909,327,920	\$190,550,736
1999	\$8,569,921,628	\$260,729,204
2000	\$9,393,852,366	\$255,604,926
2001	\$10,437,194,600	\$230,713,492
2002	\$11,305,127,884	\$143,908,032
2003	\$11,911,394,796	\$141,941,808
2004	\$12,376,168,512	\$140,823,926
2005	\$12,674,445,946	\$143,697,564
2006	\$13,052,148,660	\$114,459,317

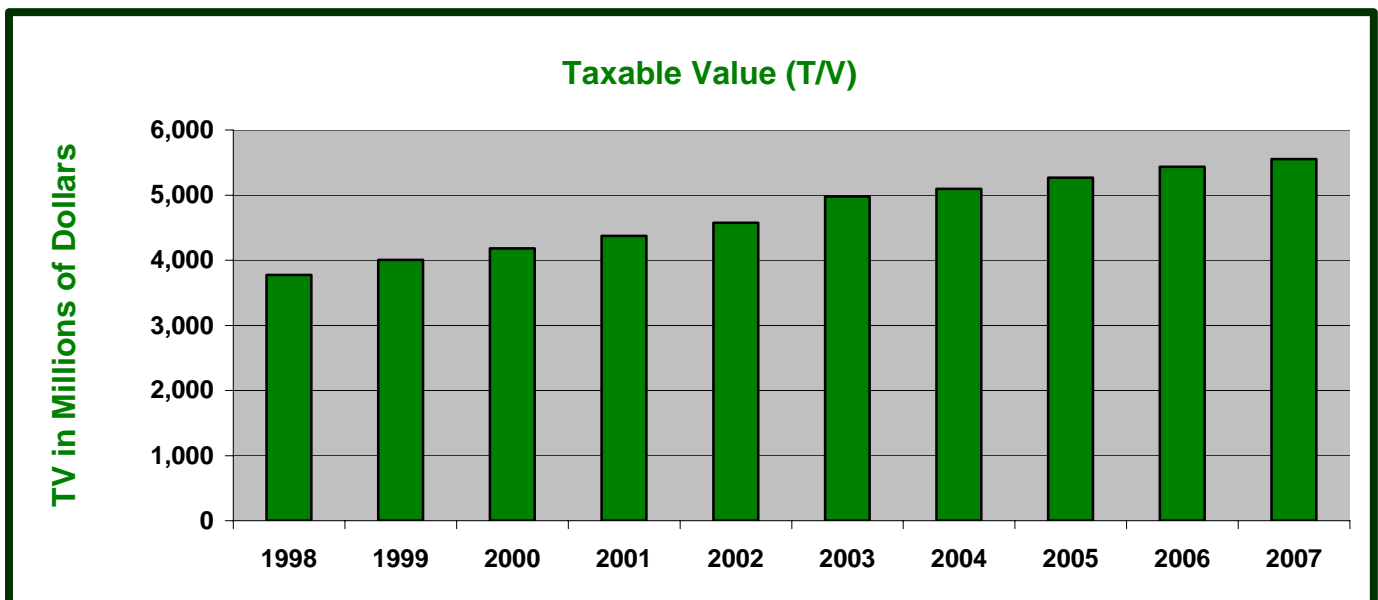
**Collective Bargaining Agreements**

Bargaining Unit	Expiration Date	# of Employees Covered
American Federation of State, County and Municipal Employees ( <b>AFSCME</b> ) - Public Works Employees	6/30/09	82
Michigan Association of Police ( <b>MAP</b> ) - Clerical Employees, Police Service Aides	6/30/07	69
Troy Command Officers Association ( <b>TCOA</b> ) - Command Police Officers	6/30/08	36
Troy Police Officers Association ( <b>TPOA</b> ) - Police Officers	6/30/08	102
Troy Fire Staff Officers Association ( <b>TFSOA</b> ) - Career Fire Professionals	6/30/09	12





The City of Troy has maintained one of the lowest tax rates of surrounding cities.



In Michigan the assessed value is approximately 50% of the market value of a home. If the home sells for \$200,000 the assessed value would be \$100,000. Each mill levied on this property would cost \$100 annually (before any applicable state or federal tax credits). Under the state school funding system (Proposal A) the annual increase in the taxable value of your property is capped at the rate of inflation or 5%, whichever is less.



<b><u>Area</u></b>	34.3 square miles (21,952 acres)		
<b><u>Form of Government</u></b>	Council-Manager (since December 12, 1955)		
<b><u>Present Charter</u></b>	Adopted December 12, 1955		
<b><u>Elections</u></b>	Registered voters (City General Election November 8, 2005)		54,038
	Number of voters voting in City General Election November 8, 2005		13,713
	Percentage of registered voters voted		25.4%
	Registered voters (General Election November 7, 2006)		54,036
	Number of voters voting in General Election November 7, 2006		34,167
	Percentage of registered voters voted		63.2%
<b><u>Fiscal Year Begins</u></b>	July 1 <sup>st</sup>		
<b><u># of Employees</u></b>	472 regular, 445 seasonal, summer and fall programs		
<b><u>Fire Protection</u></b>	6 stations, training center, 180 volunteer firefighters, 14 career personnel, ISO Class 3		
<b><u>Police Protection</u></b>	1 station, 135 police officers, 42 non-sworn and 15 civilian employees		
<b><u>Building Construction</u></b>	1996/97	2,245 permits	\$173,458,968 estimated value
	1997/98	2,091 permits	\$190,550,736 estimated value
	1998/99	2,196 permits	\$260,729,204 estimated value
	1999/00	2,190 permits	\$255,604,926 estimated value
	2000/01	1,946 permits	\$230,713,492 estimated value
	2001/02	1,938 permits	\$143,908,032 estimated value
	2002/03	1,867 permits	\$141,941,808 estimated value
	2003/04	2,110 permits	\$140,823,926 estimated value
	2004/05	2,136 permits	\$143,697,564 estimated value
<b><u>Streets</u></b>	423 miles improved		
	4.9 miles unimproved		
<b><u>Sewers</u></b>	10 miles (combination storm and sanitary)		
	384 miles sanitary sewer		
	510 miles storm sewer		
<b><u>Street Lights</u></b>	564 Detroit Edison-owned		
	1,558 City-owned		
<b><u>Water Plant</u></b>	Accounts:		
	City – Regular		27,076
	Annual Distribution		663 million cubic feet
	Water Mains		536 miles
	Hydrants		5,759



### Glossary of Key Concepts

**[A]... Accrual basis** accounting recognizes transactions when they occur, regardless of the timing of related cash flows. The application of accrual accounting techniques prevents distortions in financial statement representations due to shifts in the timing of cash flows and related underlying economic events near the end of a fiscal period.

**ACT 51** highway and street funds are derived from gas and weight taxes, and are distributed to communities by the Michigan Department of Transportation based on a municipality's population and number of street miles.

An **activity** is an office within a department to which specific expenses are allocated.

**Appropriation** refers to authorization granted by a legislative body to incur obligations and to expend public funds for a stated purpose.

The City of Troy's **appropriation ordinance** is the official enactment by City Council establishing legal authority for the City to incur obligations and to expend public funds for a stated purpose.

**[B]... A balanced budget** is one in which estimated revenues are equal to or greater than estimated expenditures.

The **budget message** is a written policy and financial overview of the City as presented by the City Manager.

A **budgetary center** is a grouping of office, or activity, budgets that are combined to create a cost center in which actual expenditures cannot exceed budgeted appropriations.

**[C]... A disbursement of money that results in the acquisition of, or addition to, fixed assets is called a Capital expenditure.** The item must have a purchase price greater than \$5,000 to be considered a Capital item.

The **Capital Projects Fund** is used to account for development of municipal Capital facilities other than those financed by the Enterprise Fund.

The **Community Development Block Grant (CDBG)** is a federally funded program to assist communities in the expansion and improvement of community services, to develop and improve neighborhoods, and to restore and preserve property values.

**[D]... The Debt Service Fund** is used to account for the accumulation of resources for and the payment of general long-term debt principal and interest.

**Deferment** is a form filed (by qualifying residents) that allows a postponement of the summer homestead tax, without levying interest or penalty, unless payment is made after the deferment date.

A **deficit** is an excess of liabilities and reserves of a fund over its assets.

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**Glossary of Key Concepts**

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The **departmental mission statement** describes the course of action proposed to link the City's goals and objectives with the financial resources of the department.

**[E]...** An **enterprise fund** is used to account for operations that are financed and operated in a manner similar to a private business, i.e. the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. An example of an enterprise fund is the Water and Sewer Fund.

The **equalization factor** is a multiplier applied to the assessed value of a class of property by the County Equalization Department or State Tax Commission that will produce a sum that represents 50 percent of the true cash value of that class.

**Expenditure** is the cost of goods delivered and services rendered, whether paid or unpaid, including expenses, debt retirement not reported as liability of the fund from which retired, or capital outlay.

An **expenditure object** is a specific classification of expenditure accounts that includes a number of related accounts determined by the type of goods and services to be purchased. For example, the personnel services expenditure object includes the wages account as well as all fringe benefit accounts. Expenditure objects include personnel services, supplies, other services/charges, capital outlay, debt service, and transfers out.

**[F]...** **FOIA** is the acronym for the Freedom of Information Act.

**Fixed assets** are equipment and other Capital items used in governmental fund type operations and are accounted for in the general fixed assets group of accounts rather than in the government funds. Such assets, which are recorded as expenditures at the time of purchase, do not include certain improvements such as roads, bridges, curbs and gutters, streets and sidewalks, and lighting systems. No depreciation has been provided on general fixed assets.

A **fund** is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities.

The City's accounts are organized on the basis of funds and account groups in order to report on its financial position and results of its operations. **Fund accounting** is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

**Fund balance** is the excess of a fund entity's accumulated assets over its liabilities. Typically, excess revenues over expenditures at year-end will increase a fund's fund balance.

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**Glossary of Key Concepts**

**[G]...** The **Governmental Accounting Standards Board (GASB)** is the ultimate authoritative accounting and financial reporting standards-setting body for state and local governments.

The **General Fund** is the City's major operating fund to account for all financial resources except those required to be accounted for in another fund.

**Generally Accepted Accounting Principles (GAAP)** are the conventions, rules and procedures that define accepted accounting practice at a particular time, including both broad guidelines of general applications and detailed practices and procedures. GAAP represents the benchmark by which financial statements are measured.

The **Government Finance Officers Association (GFOA)** of the United States and Canada is a professional organization of public officials united to enhance and promote the professional management of governmental financial resources by identifying, developing and advancing fiscal strategies, policies and practices for public benefit.

**[I]...** **Internal Service Funds** are used to finance and account for services furnished by a designated department to another department within a single governmental unit. Examples of funds in this category are Building Operations, Fleet Maintenance, and Information Services.

**[L]...** A **Line Item Budget** is one that emphasizes allocations of resources to given organizational units for particular expenditures, such as salaries, supplies, services, and equipment. Line item budgets may be organized to provide accountability at varying levels, such as on department, division, or agency levels.

**[M]...** The **Michigan Transportation Fund (MTF)** designates bonded road projects that are financed by Motor Vehicle Highway Funds.

The **modified accrual basis of accounting** recognizes revenues in the period they become available and measurable, and expenditures are recognized at the time a liability is incurred pursuant to appropriation authority. Exceptions to the general rule of expenditure recognition occur in debt service.

**[O]...** The **operating budget** represents the authorized revenues and expenditures for ongoing municipal services and is the primary means by which government is controlled. The life span of an operating budget typically is one year or less, as opposed to a Capital budget, which usually has a long-term outlook, showing projects spanning a several year period. Personnel costs, supplies, and other service/charges are found in an operating budget.

**Other Services/Charges** is an expenditure object within an activity that includes professional services, utilities, rents, and training, for example.

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**Glossary of Key Concepts**

**[P]... Performance indicators** measure how a program is accomplishing its mission through the delivery of products or services.

**Performance objectives** are desired output-oriented accomplishments which can be measured within a given time period.

**Personal Services** is an expenditure object within an activity, which includes payroll and all fringe benefits.

**[R]... Results-oriented budgeting** is a management concept that links the annual line item budget to departmental results of operations.

**Revenue** is defined as an addition to the assets of a fund which does not increase a liability, does not represent the recovery of an expenditure, does not represent the cancellation of a liability without a corresponding increase in any other liability or a decrease in assets, and does not represent a contribution of fund capital in enterprise or in intra-governmental service funds.

**[S]... SAD** is the acronym for special assessment district.

The **service statement** shows general and specific service deliveries rendered by an activity for the community.

The **Special Revenue Fund** is used to account for the proceeds of specific revenue sources (other than special assessment, expendable trusts, or the major capital projects) that are legally restricted to expenditures for specified purposes.

**State Shared Revenue** refers to the portion of the \$.06 sales tax returned to local governments based on per capita taxable value, population and relative tax effort.

**Supplies** is an expenditure object within an activity, which includes all supplies that have a useful life of less than one year and/or a purchase price of less than \$500.

**Surplus** refers to an excess of the assets of a fund over its liabilities and reserves.

**[T]... Transfers - In/Out** are legally authorized funding transfers between funds in which one fund is responsible for the initial receipt and the other fund is responsible for the actual disbursement.

**[U]... Unreserved Fund Balance** is the balance of net financial resources that are spendable or available for appreciation or the portion of fund balance that is not legally restricted.

**[W]... Water & Sewer Fund:** The enterprise funds account for the operation of the water and sewer system. The revenues consist of charges for services from City businesses and residences that are used to pay for all water and sewer related expenses.

