



500 West Big Beaver Rd.  
Troy, MI 48084-5254  
www.troymi.gov/fire

**Emergency Contact Form**  
Fire Prevention Division  
P: 248.524.3419

**This information is being requested to update our files.** Troy City Code, Chapter 103, Section 10, Paragraph A, requires alarm users to register their systems and provide a list of contacts to be summoned in the event of an alarm activation. ***A contact listed below may not be required to come to an incident***, but is able to reach out to a person(s) who has(have) knowledge of the facility, its alarm system, and its hazards, and will be available to assist the fire department.

DATE:

BUSINESS NAME:

BUS. ADDRESS:

Bus. Phone:

**Check All That Apply:**    Knox Box    Monitored Fire Alarm    Monitored Fire Suppression

**EMERGENCY CONTACT #1 (During & After Hours)**

NAME:

TITLE:

HOME CITY:

HOME ST.: \_\_\_\_ HOME PHONE:

CELL PHONE:

EMAIL:

I AM AVAILABLE TO RESPOND

I CAN CONTACT SOMEONE TO RESPOND

**EMERGENCY CONTACT #2 (During & After Hours)**

NAME:

TITLE:

HOME CITY:

HOME ST.: \_\_\_\_ HOME PHONE:

CELL PHONE:

EMAIL:

I AM AVAILABLE TO RESPOND

I CAN CONTACT SOMEONE TO RESPOND

**EMERGENCY CONTACT #3 (During & After Hours)**

NAME:

TITLE:

HOME CITY:

HOME ST.: \_\_\_\_ HOME PHONE:

CELL PHONE:

EMAIL:

I AM AVAILABLE TO RESPOND

I CAN CONTACT SOMEONE TO RESPOND

**If "Email Form" button does not work:**

- Download this form onto your desktop
- Confirm information on form is correct
- Click the "Email Form" Button

**- FOR INTERNAL USE ONLY -**