

CITY OF TROY PRELIMINARY SUBDIVISION APPLICATION

CITY OF TROY PLANNING DEPARTMENT
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PRELIMINARY SUBDIVISION
REVIEW FEE
\$1,000.00 plus \$10.00/unit
ESCROW FEE
\$2,000.00
RENEWAL FEE
\$500.00 plus \$10.00/unit
FINAL SITE PLAN REVIEW
\$100.00 plus \$10.00/unit

REGULAR MEETINGS OF THE CITY PLANNING COMMISSION ARE HELD ON THE SECOND AND FOURTH TUESDAYS OF EACH MONTH AT 7:00 P.M. AT CITY HALL.

PLEASE FILE A COMPLETE PRELIMINARY SUBDIVISION APPLICATION, TOGETHER WITH THE APPROPRIATE FEE, NOT LESS THAN THIRTY (30) DAYS PRIOR TO THE DATE OF THAT MEETING.

1. NAME OF THE PROPOSED DEVELOPMENT: _____

2. LOCATION OF SUBJECT PROPERTY: _____

3. ZONING CLASSIFICATION OF SUBJECT PROPERTY: _____

4. TAX IDENTIFICATION NUMBER(S) OF SUBJECT PROPERTY: _____

5. DESCRIPTION OF PROPOSED USE: _____

6. SIZE OF SUBJECT PROPERTY: _____

7. NUMBER OF UNITS PROPOSED: _____

8. DEVELOPMENT OPTION USED (IF ANY): _____

9. APPLICANT: _____ PROPERTY OWNER:
NAME _____ NAME _____

COMPANY _____ COMPANY _____

ADDRESS _____ ADDRESS _____

CITY _____ STATE _____ ZIP _____ CITY _____ STATE _____ ZIP _____

TELEPHONE _____ TELEPHONE _____

E-MAIL _____ E-MAIL _____

10. THE APPLICANT BEARS THE FOLLOWING RELATIONSHIP TO THE OWNER OF THE SUBJECT PROPERTY:

11. SIGNATURE OF APPLICANT _____ DATE _____

12. SIGNATURE OF PROPERTY OWNER _____ DATE _____

BY THIS SIGNATURE, THE PROPERTY OWNER AUTHORIZES THE PLACEMENT OF A SIGN ON THE PROPERTY TO INFORM THE PUBLIC OF THE REQUEST FOR PRELIMINARY SITE CONDOMINIUM.

PRELIMINARY SUBDIVISION APPLICATION CHECKLIST

THE FOLLOWING INFORMATION AND MATERIALS ARE NECESSARY FOR SUBMISSION:

- REQUIRED FEE
- ONE (1) FLASH DRIVE CONTAINING AN ELECTRONIC VERSION OF THE ENTIRE PRELIMINARY SUBDIVISION APPLICATION (PDF Format) EMAIL SUBMITTALS ARE ACCEPTABLE

ONE (1) HARD COPY OF THE FOLLOWING:

- COMPLETED CITY OF TROY PRELIMINARY SUBDIVISION APPLICATION FORM
- CERTIFIED BOUNDARY SURVEY
- CERTIFIED TOPOGRAPHIC SURVEY

TWO (2) HARD COPIES OF THE FOLLOWING:

- PRELIMINARY SITE PLAN SHOWING PROPOSED SITE LAYOUT AND USES
- PRELIMINARY TREE PRESERVATION PLAN / TREE INVENTORY
- PRELIMINARY LANDSCAPE PLAN
- PRELIMINARY FLOOR PLANS
- PRELIMINARY ELEVATIONS
- PRELIMINARY GRADING PLAN
- PRELIMINARY LIGHTING PLAN
- WETLANDS DETERMINATION
- ANY DOCUMENTATION REQUIRED TO COMPLY WITH THE PROVISIONS OF THE OPEN SPACE PRESERVATION OPTION (SECTION 10.03) OR THE ONE-FAMILY CLUSTER OPTION (SECTION 10.04)

ALL HARD COPY DRAWINGS SHALL BE FOLDED, STAPLED, SEALED AND SIGNED BY A STATE OF MICHIGAN PROFESSIONAL ENGINEER, REGISTERED ARCHITECT, REGISTERED LANDSCAPE ARCHITECT, OR PROFESSIONAL COMMUNITY PLANNER

PLANNING COMMISSION AGENDAS ARE ELECTRONIC

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