

**CITY OF CLEVELAND  
CITY COUNCIL MEETING  
JANUARY 7, 2019  
MINUTES**

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**CITY COUNCIL MEETING**

The City Council Meeting of the Mayor and Council of the City of Cleveland was called to order by Mayor Shan Ash at 6:30 p.m.

**COUNCIL MEMBERS PRESENT:** Nan Bowen, Annie Sutton, Kevin Stanley, and Bradley Greene.

**APPROVAL OF AGENDA**

On motion by Annie Sutton, seconded by Kevin Stanley, in favor – Nan Bowen and Bradley Greene, and carried unanimously, the Mayor and Council voted to approve the January 7, 2019 agenda with the addition, under new business, of the request from the Turner Creek Plant to transfer funds from the general operating expense account to the capital projects account.

**RESOLUTION 2019-01 – CALL FOR GENERAL ELECTION**

On motion by Bradley Greene, seconded by Kevin Stanley, in favor – Nan Bowen and Annie Sutton, and carried unanimously, the Mayor and Council approved Resolution 2019-01 Call for General Election for the positions of Mayor, Council Member Ward 1, and Council Member Ward 2. The general election will be held November 5, 2019.

The resolution is made a part of these minutes.

**2019 BOARD AND CITY APPOINTMENTS**

The mayor and council reviewed the annual appointments to city boards and departments. Nan Bowen has agreed to represent her ward for Tree City USA. Ward 2 and Ward 3, and the at large positions need to be filled to reactivate Tree City status.

In 2018, John Mitchell was appointed to the library board, Brian Alexander to the housing authority, and Gary Adkins and Ward Gann to the Downtown Development Authority.

The Alcohol Review Board will be appointed at the discretion of the mayor and council.

City engineer and city auditor is subject to change due to state procurement laws.

Mayor and Council Members will remain on the same assigned boards and department oversight. Bradley Greene is Mayor Pro Tem for 2019.

On motion by Annie Sutton, seconded by Kevin Stanley, in favor – Nan Bowen and Bradley Greene, and carried unanimously, the Mayor and Council voted to approve the 2019 Board and City Appointments.

The list of board members and city appointees are made a part of these minutes.

**ASST. FIRE CHIEF MICHAEL ARMOUR AND LT. JASON DAVIS – FIRE DEPARTMENT**

On behalf of Fire Chief Ricky Pruitt, Asst. Fire Chief Michael Armour and Lt. Jason Davis came before the mayor and council to report on the departments activities.

Lt. Davis informed the department responded to 967 calls in 2018. The report states 455 calls were out in the county in accordance with the automatic aid agreement, with 8 of those calls being outside of the automatic aid area assigned to Cleveland Fire.

In December 2018, the department reported 88 calls – 47 inside the city limits and 41 outside the city. Bradley Greene referred back to the annual stats and commented the average response time of 5:46 minutes was very impressive.

**GRANT KEENE – CITY ATTORNEY**

Grant Keene, City Attorney, did not have new business to report.

**TOM O'BRYANT – CITY ADMINISTRATOR**

Tom O'Bryant, City Administrator, reported on the following:

**1. Blue Creek Water Tank**

- a. The City employed American Tank Maintenance to perform a washout inspection of the Blue Creek Water Tank. The inspection was performed on November 7, 2018.
- b. The purpose of the inspection was to determine the condition of the coatings and structure, and to evaluate the tank for compliance with current guidelines for sanitation, safety and security with the Georgia Department of Natural Resources and other federal regulations for such facilities.
- c. Upon completion of the inspection the interior of the tank was cleaned and disinfected.
- d. The inspection report recommendation includes: exterior cleaning and new coating; interior epoxy coating on the sidewalls and roof; replacement of the interior ladder; replacement of the exterior ladder gateway; repair or replacement of the roof hatch; and, installing a flapper on the overflow pipe.
- e. City staff and American Tank Maintenance will be meeting early in the year to discuss repairs and a water tank maintenance program for all the city's water tanks.

Nan Bowen asked if the tank was empty. Mr. O'Bryant explained the tank was emptied to do the assessment and disinfection, but is now full and remains a part of the city's water system. The city needs to retain the tank for additional water storage.

**2. Lighting Proposal for Woodman City Park**

- a. The lighting at city park is in need of major maintenance and improvement. The original lighting along the walking path has been vandalized and the wooden overhead light poles are experiencing rot. Safety and security is also an issue that needs to be addressed with lighting.
- b. In December city staff met with Georgia Power to discuss addressing the issue and requested a site lighting proposal for the park.
- c. Georgia Power has proposed placing five new 16 foot post top light fixtures along the walking path to improve security and replace one 30 foot area lighting pole at a cost of

**TOM O'BRYANT – CITY ADMINISTRATOR – continued**

**Lighting Proposal for Woodman City Park - continued**

\$11,596 with a monthly cost of \$110.58. The lights are LED and would use less power in their operation.

- d. Georgia Power has also proposed changing out three existing light fixtures in the park with LED light fixtures. There is no upfront cost in converting these light fixtures and the monthly maintenance cost of \$74.03 will remain the same.
- e. These improvements will be funded with lodging tax funds in the budget proposed for park improvements.
- f. City council will need to approve the proposed lighting improvements for Woodman City Park.

On motion by Nan Bowen, seconded by Annie Sutton, in favor – Kevin Stanley and Bradley Greene and carried unanimously, the Mayor and Council approved the new street light program for Woodman City Park and authorized Mayor Ash to sign the required documents.

**3. Georgia DOT Local Maintenance Improvement Grant.**

- a. Each year the Georgia Department of Transportation provides funds to local governments for local road maintenance improvements.
- b. The funding formula for such grants is based on local road miles and population. The City must provide a 30% match to LMIG funds used for local road maintenance projects.
- c. Based on the funding formula, in 2019 the City of Cleveland is eligible to receive \$51,046.33.
- d. The City has provided GDOT with an application request for the funds which includes a list of proposed projects for use of the funds.
- e. City Council will need to approve the proposed projects to be funded by LMIG funds.

Due to deadline constraints, Mr. O'Bryant informed the council Mayor Ash signed and submitted the list to GDOT before the council could approve the project list.

The city used LMIG funds to replace the culvert on Campbell Street. The project was listed as an emergency due to the street collapsing over the old culvert.

The 2019 LMIG list includes sidewalks on East Underwood to Quillian Street, including curb and gutter and sidewalk to United Methodist Church, stormwater drainage at Quillian and East Underwood, widening of Kenimer and Old Blairsville.

On motion by Bradley Greene, seconded by Kevin Stanley, in favor – Nan Bowen and Annie Sutton, and carried unanimously, the Mayor and Council voted to approve the 2019 LMIG projects as presented.



**TOM O'BRYANT – CITY ADMINISTRATOR – continued**

**4. Talon/Oak Springs Bid Proposals for Design Build and Construction Management Services**

- a. At the November 5, 2018 meeting, the City Council voted to advertise and request bid proposals the design build and construction management services for the Talon (City of Cleveland Municipal Complex) and Oak Springs School.
- b. The advertisement for bids was listed on the Georgia Procurement Registry and on the city's website beginning November 19, 2018 for four weeks. Sealed bids were due December 17, 2018.
- c. The City received seven bids from: Albion Scaccia, AJAX, Carroll Daniel Construction, DSI Design Construction, Lusk and Company, Ron Cantrell Construction Inc, and RW Allen Construction.
- d. Bids were reviewed independently by the City Administrator and City Clerk, and notes were made on each proposal. The City Administrator scored each proposal. The notes and details are provided to the council in their meeting packets.
- e. Based on scoring, the top proposal was submitted by Ron Cantrell Construction, followed by Lusk and Company and AJAX.
- f. Staff recommendation is the selection of Ron Cantrell Construction, Incorporated, as the firm to manage the design build and construction management services for the Talon/Oak Springs project (Cleveland Municipal Complex).
- g. City Council will need to approve the selection of a firm for the design build and construction management services for the project.

Mr. O'Bryant informed the top three applicants were the only companies that took a tour of the building. Annie Sutton commented on the importance of viewing what you are bidding to work on.

On motion by Annie Sutton, seconded by Kevin Stanley, in favor – Nan Bowen and Bradley Greene and carried unanimously, the Mayor and Council voted to award the Design Build and Construction Management Services for the Talon/Oak Springs Municipal Complex Project to Ron Cantrell Construction, Inc.

**NEW BUSINESS**

1. Mayor Ash presented the audit findings of the Turner Creek Plant for 2018. The Turner Creek 2018 audit reflected an increase in the wholesale rate of water due to operating expenses. The City paid an additional \$9,415.00 to the Turner Creek Plant. The White County Water Authority paid an additional \$20,243.00 to Turner Creek based on the findings. The funds were deposited in the Turner Creek general operating expenses. The water authority voted to move the fund owed to the Turner Creek capital projects account.  
Mayor Ash asked the council to approve the \$9,415.00 paid by the city, be moved to the Turner Creek capital projects account.  
On motion by Kevin Stanley, seconded by Nan Bowen, in favor – Annie Sutton and Bradley Greene, and carried unanimously, the Mayor and Council voted to allow the \$9,415.00 paid into the Turner Creek general operating account move to the capital projects account.

**NEW BUSINESS - continued**


2. On motion by Nan Bowen, seconded by Bradley Greene, in favor – Annie Sutton and Kevin Stanley and carried unanimously, the Mayor and Council approved the minutes of December 3 and December 10, 2018.
3. Public comments – Judy Lovell, Historical Society, along with Jane Cox, president of the White County Historical Society, came before the council to inform the potter's statue will be delivered in February. Jessie Meaders, known for Meaders Pottery, has donated eight rare pottery pieces for auction. The silent auction will begin Thursday, January 10, 2019 through February 14, 2019. The pieces are on display at the historic museum.

**OLD BUSINESS**

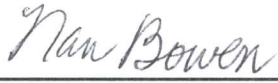
There was no old business to discuss.

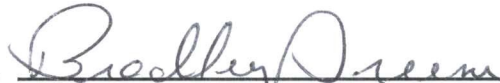
**ADJOURNMENT**

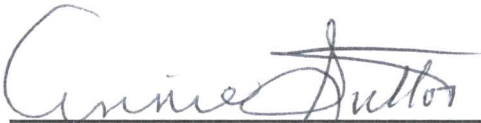
On motion by Kevin Stanley, seconded by Nan Bowen, in favor – Annie Sutton and Bradley Greene, and carried unanimously, the Mayor and Council voted to adjourn the City Council Meeting of January 7, 2019 at 7:05 p.m.


  
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Shan Ash, Mayor

  
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Kevin Stanley, Council Member

  
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Nan Bowen, Council Member

  
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Bradley Greene, Council Member

  
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Annie Sutton, Council Member

ATTEST:   
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Connie Tracas, City Clerk

