



**Cleveland City Council
Meeting Minutes**

**Monday, November 14, 2022 - 6:30 P.M.
Cleveland Community Center/Police Department
342 Campbell Street, Cleveland, GA**

1. Call to Order

Mayor Turner called the meeting to order at 6:30 p.m.

PRESENT:

Mayor Josh Turner, Council Members Nan Bowen, Rebecca Yardley, Jeremy McClure, and C.J. McDonald (Mayor Pro Tem)

Also present were City Administrator Kevin Harris, City Attorney Keith Whitaker, Co-Counsel Grant Keene, and City Clerk Lisa Ritchie

2. Invocation – Cheryl Kennedy of The Bridge Church & White County Ministerial Alliance

Ms. Kennedy was not in attendance. Mr. Dean Dyer gave the Invocation.

3. Pledge of Allegiance

4. Approve Agenda

Motion by Council Member Yardley, seconded by Council Member Bowen, and voted, unanimously, to approve the agenda with an amendment to remove item 6 from the agenda.

PRESENTATIONS

Chief Shoemaker presented the lifesaving awards.

5. Police Department Lifesaving Awards

- Officer Edward Hyde
- Corporal Brandon Wood
- Officer Laura Riebold

- Sergeant Wesley Addis
- Sergeant Denton Vaughan
- Officer Sarah Emery
- Fire Fighter Will LaPree

Officer Darius Dorsey also received a lifesaving award. Officer Dorsey and Corporal Wood were not in attendance.

PLANNING AND ZONING CHAIRMAN NADINE WARDENGA

Item 6 was removed during the adoption of the agenda.

~~6. Public Hearing for the consideration of the rezoning application for Cook Communities LLC, requesting a change of use from R-I, Single Family Residential and R-II, Multi-Family Residential to PUD – Planned Unit Development, for Fee Simple Condominiums on approximately 7.80 acres of property, Tax Map and Parcels 033D 049; 033D 052; 033D 044; and, 033D 061, located at 825 and 859 West Kytle Street (intersection of West Kytle Street and Campbell Street. The proposed use of this property is for PUD, Planned Unit Development, Fee Simple Condominiums.~~

Mayor Turner expressed condolences to employees who recently lost family members. He stated that Ricky Hunt lost an uncle and Lisa Ritchie lost a sister.

DEPARTMENT REPORTS

7. Economic Development and Planning– Director Tom O’Bryant
 - October 2022 Report

Mr. O’Bryant addressed the Mayor and Council Members. He reported the following October items:

- Occupational Licenses – 2 (Aldi, Legacy Healthcare)
- Building Permits – 5 (Truett McConnell University)
- Sign Permits – 1 (Circle K)
- Building Inspections – 15 (Aldi)
- Plan Reviews – 2 (Sewer Plant LDP, City Well Site Plan)
- Zoning Application – 1 (Cook Communities)
- Current Commercial Activity – 6 projects
- Development Inquiries – 5 (Chic-Fil-A drive-thru expansion, Atlantic Billboard (site locations), and Axis Infrastructure (potential car wash at 316 North Main Street)

- Grant Applications – The Appalachian Regional Commission (ARC) grant submittal has been prepared and is ready for submittal
- Infrastructure
 - The city engineer provided final comments on the GDOT utility plan for moving city utilities around the culvert/bridge replacement. GDOT is preparing the project for bids.
 - Landon Lan Surveying has marked the path for the gravity flow line that will connect to the existing sewer system on Head Street.
 - Habersham EMC completed the power to the new well site. The City has ordered the pump for the well and to conduct the required test for Georgia EPD. Delivery is scheduled for November. The City Engineer has developed a preliminary plan for the site, which includes a pump house and chemical storage building.
 - The land disturbance plan for the wastewater treatment plant has been sent to GSWCC for review and approval. The LDP is required for permitting the project.
- Mr. O’Bryant provided the status of Popeyes. He said part of the delay was getting their inspection from the DOT. They are currently in the process of finalizing the DOT paperwork.

8. Finance Department – Finance Director Connie Tracas

- October 2022 statistics

Ms. Tracas was not in attendance. Mr. Harris gave the financial report. He reported the following items:

- The General Fund went from \$179,000,000 down to \$565,000
- ARPA went up from \$778,012.42 to \$1,557,596.27
- The auditor recommended putting the second installment in the ARPA Fund. Finance has complied with the recommendation.
- LOST increased by \$4,000 (under projection)
- Premium Tax received annually and is based on insurance sales, came in at \$287,700.94 (under projection)
- The financial report shows that compared to this time last year, expenditures have gone down by approximately

\$30,000 and revenues have increased by approximately \$20,000. Overall (to date), the city has spent \$120,000 more than last year due to improvements to computer software, phone systems, etc.

9. Fire Department – Chief Ricky Pruitt

- October 2022 statistics

Chief Pruitt addressed the Mayor and Council Members. He reported the following October items:

- Total of 97 Calls: 48 inside the city and 49 in the County
- White County Fire Department responded 2 times in the city
- The Fire Department went to all the Narcan calls discussed in the lifesaving awards

10. Police Department - Chief Jeff Shoemaker

- October 2022 statistics

Chief Shoemaker addressed the Mayor and Council Members. He reported the following October items:

- Total occurrences - 2,252
 - Public assists - 445
 - Premise checks – 1,097
 - Field interviews - 32
 - Incident reports - 55
 - Accident reports - 26
 - Investigative/supplemental - 96
 - Administrative duties - 304
 - Citations Issued - 85
 - Warnings - 91
 - Warrants - 17
 - Juvenile - 4
- Citations
 - Misdemeanor, non-traffic - 1
 - DUI, Alcohol, & serious offenses – 1
 - Driver’s license, Registration, & Insurance – 22
 - Moving violations, traffic control, etc. - 54
 - Equipment, seatbelt, etc. - 7

11. Public Works Department – Assistant Public Works Director Ricky Hunt

- October 2022 statistics

Mr. Hunt addressed the Mayor and Council Members. He reported the following October items:

- Meter Change Outs – 11
- Office Maintenance – 3
- Sewer backup – 1
- Miscellaneous – 5
- Check for Leak – 12
- Final Readings v- Do Not Lock – 9
- Garbage Request – 16
- Inspections - 4
- Police Department – 2
- Cut Off and Lock Meter-Non-Payment – 8
- Garbage Request Change – 1
- Meeting with Customer – 5
- Snowbird – 3
- Final Read and Lock Meter – 14
- Street Repair – 1
- Meter Inspection – 14
- Residential Turn on – 22
- City Park Repairs/Maintenance – 1
- Seasonal – 5
- Outside New Water Cut-in – 1
- Street R-O-W Maintenance – 1
- Vehicle Maintenance – 1
- Emergency Before/After Hours – 6
- Meter Readings – Monthly – 2,231
- Meter Re-Reads – Monthly – 23
- Utility Locates – 99
- Total number of activities/Service Orders – 2,493

CITY ADMINISTRATOR KEVIN HARRIS

Mr. Harris stated that the Mayor and Council Annual Retreat will be held on Wednesday at 8:30 a.m. He said the purpose of the retreat is for strategic planning.

CITY ATTORNEY KEITH WHITAKER/CO-COUNSEL GRANT KEENE

None

NEW BUSINESS

12. 2023 Meeting Schedule

Motion by Council Member McDonald, seconded by Council Member Yardley, and voted, unanimously, to approve the 2023 Meeting Schedule.

Motion by Council Member Yardley, seconded by Council Member McClure, and voted unanimously, to schedule Called Meetings on Tuesday, September 5, and Tuesday, October 10, and to cancel meetings currently scheduled for Monday, January 2, Monday, September 4, and Monday, October 9.

13. 2023 Holiday Schedule

Motion by Council Member Yardley, seconded by Council Member Bowen, and voted, unanimously, to approve the 2023 Holiday Schedule.

14. Approval of Meeting Minutes

- November 7, 2022 Meeting Minutes

Motion by Council Member McClure, seconded by Council Member McDonald and voted, unanimously, to approve November 7, 2022 Meeting Minutes.

15. Approval of Executive Session Minutes

- November 7, 2022 Executive Session Minutes

Motion by Council Member Yardley, seconded by Council Member McDonald and voted, unanimously, to approve November 7, 2022 Executive Session Minutes.

UNFINISHED BUSINESS

None

PUBLIC COMMENTS

Stephen Martin, 3 Courthouse Square (Farmhouse Coffee) addressed the Mayor and Council Members to discuss expanding Farmhouse Coffee into the previous Cajun business and possibly putting a roaster in their current location.

Mr. O'Bryant stated that they have been working with the DOT on crosswalks and have applied to DOT for park connections which would include crosswalks.

ANNOUNCEMENTS

Ms. Ritchie stated the calendar items.

16. Upcoming calendar items:

- City of Cleveland offices will be closed on Thursday, November 24, and Friday, November 25, in observance of The Thanksgiving Holidays.
- White County's 21st Annual Christmas Tree Lighting will be held on Saturday, December 3, at 6:00 p.m., and the Christmas in the Mountains Lighted Parade will follow at 7:00 p.m.

EXECUTIVE SESSION


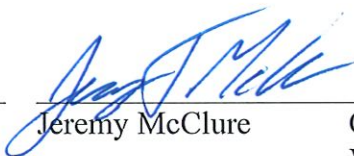


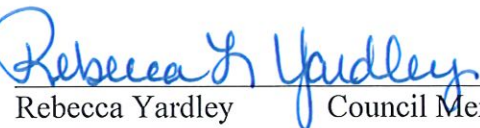
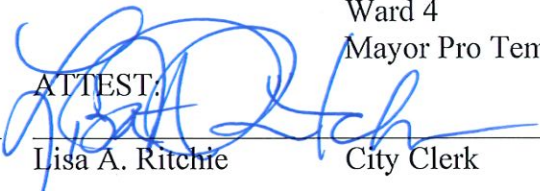
Motion by Council Member McClure, seconded by Council Member Yardley and voted, unanimously, to enter an Executive Session at 7:23 p.m.

17. Discussion regarding real estate and personnel matters

Motion by Council Member McClure, seconded by Council Member Bowen and voted, unanimously, to adjourn the Executive Session and return to the City Council Meeting at 9:25 p.m.

ADJOURN

Motion by Council Member McClure, seconded by Council Member Yardley and voted, unanimously, to adjourn the City Council Meeting of November 14, 2022, at 9:36 p.m.

 _____ Josh Turner	Mayor	 _____ Jeremy McClure	Council Member Ward 3
 _____ Nan Bowen	Council Member Ward 1	 _____ C.J. McDonald	Council Member Ward 4 Mayor Pro Tem
 _____ Rebecca Yardley	Council Member Ward 2	ATTEST:  _____ Lisa A. Ritchie	City Clerk