



Cleveland City Council
Meeting Minutes
Monday, December 12, 2022 - 6:30 P.M.
Cleveland Community Center/Police Department
342 Campbell Street, Cleveland, GA

1. Call to Order

Mayor Turner called the meeting to order at 6:30 p.m.

PRESENT:

Mayor Josh Turner, Council Members Nan Bowen, Rebecca Yardley, Jeremy McClure, and C.J. McDonald (Mayor Pro Tem)

Also present were City Administrator Kevin Harris, City Attorney Keith Whitaker, Co-Counsel Grant Keene, and City Clerk Lisa Ritchie

- 2. Invocation – Patrick Ballington of The Bridge Church & White County Ministerial Alliance**
- 3. Pledge of Allegiance**
- 4. Approve Agenda**

Motion by Council Member Yardley, seconded by Council Member Bowen, and voted, unanimously, to approve the agenda.

DEPARTMENT REPORTS

- 5. Economic Development and Planning – Director Tom O’Bryant**
 - November 2022 Report

Mr. O’Bryant addressed the Mayor and Council Members. He expressed his appreciation to Mr. Keene for his service. He reported the following November items:

- Occupational Licenses - 2
- Building Permits – 6 (2 new homes)
- Sign Permits – 1 (Chastain Agency)

- Building Inspections – 10 (Woodlands Camp)
- Plan Reviews – 1 (White County Board of Tax Commissioner Office – LDP)
- Zoning Application – 1 (Annexation application – Jadie Hatcher)
- Current Commercial Activity – 7 projects
- Development Inquiries – 6
- Grant Applications
 - The Appalachian Regional Commission (ARC) grant application was approved. The agency recommended the project be moved into the full application process for approval.
- Infrastructure
 - London Land Surveying has mapped marked a proposed route for gravity flow for the sewer line from the lift station to the manhole on Head Street. The Public Works Department is discussing with the property owner.
 - The Georgia Department of Transportation project for the bridge/culvert replacement has begun. The contractor will begin locating the city utilities.

6. Finance Department – Finance Director Connie Tracas

- November 2022 statistics

Ms. Tracas addressed the Mayor and Council Members. She expressed her appreciation to Mr. Keene for his service. She reported the following November items:

- LOST is up from previous months
- The budget is on target but they need to be conservative until property taxes come in

7. Fire Department – Chief Ricky Pruitt

- November 2022 statistics

Chief Pruitt addressed the Mayor and Council Members. He reported the following November items:

- Total of 125 Calls: 84 inside the city and 41 in the County
- White County Fire Department responded 5 times in the city

8. Police Department - Chief Jeff Shoemaker

- November 2022 statistics

Chief Shoemaker addressed the Mayor and Council Members. He reported the following November items:

- Total occurrences - 2,269
 - Public assists - 438
 - Premise checks – 1,145
 - Field interviews - 15
 - Incident reports - 63
 - Accident reports - 26
 - Investigative/supplemental - 88
 - Administrative duties - 296
 - Citations Issued - 81
 - Warnings - 98
 - Warrants - 17
 - Juvenile - 2
- Citations
 - Misdemeanor, non-traffic - 9
 - DUI, Alcohol, & serious offenses - 2
 - Driver's license, Registration, & Insurance - 14
 - Moving violations, traffic control, etc. - 47
 - Equipment, seatbelt, etc. - 9

9. Public Works Department – Assistant Public Works Director Ricky Hunt

- November 2022 statistics

Mr. Hunt addressed the Mayor and Council Members. He reported the following November items:

- Inside New Water Cut-In - 2
- Water Quality - 1
- Meter Change Outs – 14
- Sewer Backup – 4
- Miscellaneous – 1
- Check for Leak – 6
- Police Car Repairs – 1
- Final Reading Do Not Lock - 19
- Garbage Request – 20
- Inspection – 1
- Cut Off for non-payment – 10
- Meeting with customer – 4
- Sewer Inspection – 2
- Snowbird – 1

- Final Read and Lock Meter- 13
- Street Repair – 2
- Meter Inspections – 16
- Residential Turn On – 27
- Commercial Turn On – 3
- Seasonal – 6
- Emergency before/after hours – 6
- Monthly Meter Readings – 2,217
- Monthly Meter Re-Reads – 22
- Utility Locates – 60

Mr. Hunt expressed his appreciation to Mr. Keene.

CITY ADMINISTRATOR KEVIN HARRIS

Mr. Harris introduced Lamar Carver as the new Building Official. He said Mr. Carver has impeccable credentials.

10. Personnel Handbook Sections 6 through 10

Mr. Harris discussed sections 6 through 10 of the proposed personnel handbook.

Motion by Council Member McDonald, seconded by Council Member Yardley and voted, unanimously, to approve sections 6 through 10 of the proposed personnel handbook.

CITY ATTORNEY KEITH WHITAKER/CO-COUNSEL GRANT KEENE

Mayor Turner expressed appreciation to Mr. Keene for his service to the City of Cleveland.

NEW BUSINESS

11. 2022-15 Resolution to Amend 2022-01 Appointment Resolution

Motion by Council Member Yardley, seconded by Council Member McClure and voted, unanimously, to approve Resolution 2022-15.

12. First Public Hearing - 2023-01- Connection Fees Amendment

Mr. Harris stated that the fee increase will not provide revenue but will recover what is being spent.

There were no comments from the public.

13. First Public Hearing - 2023-02 - Sanitation and Utility Service Fees Amendment

There were no comments from the public.

14. Approval of Meeting Minutes

- December 5, 2022 Meeting Minutes

Motion by Council Member McClure, seconded by Council Member McDonald and voted, unanimously, to approve December 5, 2022 Meeting Minutes.

UNFINISHED BUSINESS

None.

PUBLIC COMMENTS

None.

ANNOUNCEMENTS

Ms. Ritchie gave the announcements.

15. Upcoming calendar items:


- Downtown Development Authority Meeting Thursday, December 15, 2022, at 3:00 p.m. at the Chamber of Commerce
- City of Cleveland offices will delay opening until 10:00 a.m. on Friday, December 16
- Planning and Zoning Commission Meeting Thursday, December 22, 2022, at 6:30 p.m. at the Police Department
- City of Cleveland offices will be closed on Friday, December 23, and Monday, December 26, in observance of The Christmas Holidays.
- City of Cleveland offices will be closed on Monday, January 2, in observance of The New Year Holiday.
- The January 2, 2023 Council Meeting has been canceled.

EXECUTIVE SESSION


None.

ADJOURN

Motion by Council Member Yardley, seconded by Council Member McClure and voted, unanimously, to adjourn the City Council December 12, 2022 Meeting at 7:41 p.m.



Josh Turner Mayor



Jeremy McClure Council Member
Ward 3

Nan Bowen

Nan Bowen

Council Member
Ward 1

C.J. McDonald

C.J. McDonald

Council Member
Ward 4

Rebecca S. Yardley

Rebecca Yardley

Council Member
Ward 2
Mayor Pro Tem

ATTEST:

Lisa A. Ritchie

Lisa A. Ritchie

City Clerk