



Cleveland City Council
Meeting Minutes
Monday, April 11, 2022 - 6:30 P.M.
Cleveland Community Center/Police Department
342 Campbell Street, Cleveland, GA

1. Call to Order

Mayor Turner called the meeting to order at 6:30 p.m.

PRESENT:

Mayor Josh Turner, Council Members Nan Bowen, Rebecca Yardley, and C.J. McDonald (Mayor Pro Tem)

Council Member Jeremy McClure was not in attendance.

Also present were City Administrator Tom O'Bryant, City Attorney Grant Keene, and City Clerk Lisa Ritchie

2. Invocation - Pastor Marc Turner, The Cleveland Worship Center

3. Pledge of Allegiance

4. Approve Agenda

Motion by Council Member Yardley, seconded by Council Member Bowen and voted, unanimously, to approve the agenda.

Presentations

5. Child Abuse Awareness Month Proclamation

Mayor Turner read the Proclamation.

Motion by Council Member Yardley, seconded by Council Member McDonald and voted, unanimously, to approve the Proclamation.

The following people were in attendance to accept the Proclamation:

- Dela Lago, Enota Court Appointed Special Advocate (CASA) Executive Director
- Mary Ella Press, White County Director of Family and Children Services, stated that there are 71 children in the custody of White County. She stated that foster parents are needed.
- Rebecca Prethian, South Enota Court Appointed Special Advocate (CASA) Executive Director
- Mark Griffin, White County Family Connection Coordinator

Department Reports

6. Finance Department – Finance Director Connie Tracas

Mr. O'Bryant presented the March 2022 Finance report. He stated the following:

- Revenues: \$202,366
- Expenditures: \$283,586 – Mr. O'Bryant stated that the increase in expenditures over last year is reflective of the improvements at the Police Station, computers, software support, LMIG project, employee pay, etc. Though grants were provided for the computers, the expenditures are still listed since they are budget items.
- Year-to-Date Revenues: \$3,020,000 (even with last year)
- Year-to-Date Expenditures: \$2,927,609 (an increase from last year)
- General Fund – Highlighted Revenues
 - Property Tax: \$5,173
 - LOST: \$101,373
 - Alcohol Tax & Fees: \$13,125
 - Occupational Tax: \$8,730
- General Fund – Expenditures
 - Admin: \$61,499
 - Shop: \$6,495
 - Police: \$137,647
 - Fire: \$39,145
 - Court: \$11,420
 - Streets: \$12,087
 - Sanitation: \$14,599
 - City Park: \$695
- Water and Sewer Revenue & Expenditures
 - Revenues: \$175,559
 - Revenue increased due to ARC Grant proceeds
 - Expenditures: \$136,465
 - Year-to-Date Revenues: \$1,634,364

- Year-to-Date Expenditures: \$1,776,968 Water Sewer – Receivables
 - Water Revenue: \$78,256
 - Sewer Revenue: \$88,459
 - New Connections & Misc.: \$6,042
- Water/Sewer Fund – Expenditures
 - Water: \$85,618
 - Sewer: \$50,847
- Fuel Expenditures
 - July 2021 to March 2022 - \$7,689 – a significant increase from \$6335 last year

7. Fire Department – Chief Ricky Pruitt

Chief Pruitt presented the March 2022 fire department report. He stated the following:

- In March 2022 the fire department responded to 91 calls as follows:
 - 46 calls inside the city
 - 45 calls in the county
 - White County Fire Services responded to 2 calls in the city

8. Police Department – Chief Jeff Shoemaker

Chief Shoemaker presented March 2022 police department report. He stated the Police Department March 2022 Activity Report as follows:

- Community Oriented & Proactive
 - Public Assist 384
 - Premise Checks 1167
 - Field Interviews 17
- Reporting
 - Incident Reports 84
 - Accident Reports 21
 - Investigative/Supplemental 128
 - Administrative Duties 347
- Actions taken
 - Citations 85
 - Warnings 131
 - Warrants 33 were obtained
 - Juveniles 0

9. Public Works Department – City Administrator Tom O’Bryant

Mr. O'Bryant presented the March 2022 Public Works report. He stated the following:

- There were 125 service orders
 - New water cut-in & sewer cut-in – 2
 - Meter change out – 8
 - Sewer backup – 3
 - Dumpster repair/replace – 1
 - Miscellaneous – 23
 - Check for leaks – 9
 - Final reading does not lock – 10
 - Garbage request – 13
 - Inspection – 5
 - Garbage request change – 2
 - Culvert clean out - 1
 - Snowbird – 1
 - Final read and lock meter – 14
 - Meter inspection – 5
 - Residential turn on – 22
 - Commercial turn on - 5
 - Residential just unlock do not – 1

CITY ADMINISTRATOR TOM O'BRYANT

10. Appalachian Regional Commission (ARC) pre-application for the sewer project

Mr. O'Bryant discussed infrastructure improvements regarding Woodlands Camp. He said the original sewer lines need upgrading as they were originally installed in the 70s.

Motion by Council Member McDonald, seconded by Council Member Yardley and voted, unanimously, to approve moving forward with the pre-application, final application, and inclusion of a letter of assistance to Georgia Mountain Regional Commission (GMRC), and authorization for the Mayor to sign all pre-application and final application documents.

11. Surplus Eligibility Renewal and Designation of Authorized Signers and Property Selectors for the purpose of executing documents for the City to be eligible to participate in the Georgia Department of Administrative Services (DOAS) Surplus Property Program

Mr. O'Bryant stated that this item is for the purpose of updating the account to give authorization to City Officials to serve as authorized officials. With approval, those designated to serve as authorized signers and property selectors are as follows:

- Mayor Josh Turner
- City Administrator Tom O'Bryant
- Police Chief Jeffery Shoemaker
- Fire Chief Ricky Pruitt
- Finance Officer Connie Tracas
- City Clerk Lisa Ritchie
- Public Works Director Donald Hunt
- Public Works Assistant Director Ricky Hunt

Motion by Council Member Bowen, seconded by Council Member McDonald and voted, unanimously, to approve the surplus eligibility renewal and designation of authorized signers and property selectors.

CITY ATTORNEY GRANT KEENE

Mr. Keene did not have any business to report.

NEW BUSINESS

12. Approve April 4, 2022 Meeting Minutes

Motion by Council Member, Yardley, seconded by Council Member Bowen and voted, unanimously, to approve the April 4, 2022 Meeting Minutes.

13. Approve April 4, 2022 Executive Session Minutes

Motion by Council Member McDonald, seconded by Council Member Yardley and voted, unanimously, to approve the agenda.

PUBLIC COMMENTS

There were no comments from the public.

Mayor Turner recognized Boy and Girl Scout members who were in attendance. They were Stella Rose Bowman of Girl Scouts Troop 11737 and Henry Bowman of Boy Scouts Troop 689.

ANNOUNCEMENTS

Mayor Turner gave the announcements. Stated in items 14 and 15.

14. A Called Meeting will be held on Tuesday, April 12, at 2:00, at the White County Chamber of Commerce

15. City of Cleveland offices will be closed on Friday, April 15, 2022, in observance of Good Friday.

EXECUTIVE SESSION

Motion by Council Member Bowen, seconded by Council Member Yardley and voted, unanimously, to enter an Executive Session at 7:00 p.m.

16. Discussion regarding personnel matters and real estate


Motion by Council Member McDonald, seconded by Council Member Yardley and voted, unanimously, to return to the City Council Meeting at 7:36 p.m.

Council Member McDonald opened the door to allow citizens to return to the regular meeting. There were no citizens waiting to return to the meeting.


Motion by Council Member Bowen, seconded by Council Member McDonald and voted, unanimously, to request sealed bids for the disposition of the Daybreak Drive property, in accordance with state law, with sealed bids being accepted until June 3rd.

ADJOURN

Motion by Council Member, Bowen, seconded by Council Member McDonald and voted, unanimously, to adjourn the City Council Meeting of April 11, 2022 at 7:39 p.m.




Josh Turner Mayor




Jeremy McClure Council Member
Ward 3




Nan Bowen Council Member
Ward 1



C.J. McDonald Council Member
Ward 4
Mayor Pro Tem



Rebecca Yardley Council Member
Ward 2

ATTEST:


Lisa A. Ritchie City Clerk