

**CITY OF CLEVELAND  
CITY COUNCIL MEETING  
NOVEMBER 7, 2016  
MINUTES**

---

**CITY COUNCIL MEETING**

The City Council Meeting of the Mayor and Council of the City of Cleveland was called to order by Mayor Shan Ash at 7:00 p.m.

**COUNCIL MEMBERS PRESENT:** Annie Sutton, Bradley Greene, and Edward Young. Nan Bowen was absent.

**APPROVAL OF AGENDA**

On motion by Edward Young, seconded by Annie Sutton, in favor – Bradley Greene, and carried unanimously, the Mayor and Council voted to approve the agenda for the November 7, 2016 City Council Meeting.

**WHITE COUNTY CHAMBER OF COMMERCE – CHRISTMAS IN THE MOUNTAINS**

Jenny Inglis, White County Chamber of Commerce, came before the Mayor and Council to discuss the Christmas in the Mountains event. The event will be held December 3, 2016 beginning at 5:00 p.m. with the lighted parade beginning at 7:00 p.m. The event is in conjunction with the White County tree lighting at Freedom Park.

The chamber has plans to locate vendors on the square and at the park. Vendors that require power will be located at Freedom Park. Vendors located on the square will not be able to use the power outlets and will need to bring a generator if power is needed. Freedom Park will host school chorales, a luminary lighting, vendors, including children events and food vendors, and the tree lighting. The chamber is requesting road closures for the parade, including East and West Jarrard streets. The chambers request includes the city provide additional police personnel for conducting a pedestrian crosswalk at Deb's Dollar Store to Freedom Park. There will be no road closures at Freedom Park. The chamber would like to use the stage to set up a holiday band on the west side of the square.

The request for the event included sanitation services. Ms. Inglis stated they would need more cans than last year and informed the trash cans were not emptied during the event. Ms. Inglis was informed the event volunteers are to empty the cans in the dumpsters located around the square. The chamber is to provide the garbage bags for the trash cans.

Chief Foster discussed the logistics of the event. Chief Foster informed the stage could not block the road on West Jarrard and would need to be moved in front of Todd Lord's office. The city will have to make arrangements for the stage to be removed after the parade.

Chief Foster informed he will need assistance from the White County Sheriff's office. The police department will be spread too thin due to the expansion of the event locations. Ms. Inglis stated the vendor events may continue after the tree lighting, but should be wrapping up at 6:30 p.m. Bradley Greene asked about lighting. Chief Foster informed he will need to rent a generator powered lights to place near Freedom Park and the north end of the square. Since phase II of the bypass is not complete, there will still be a large amount of traffic that will need to be detoured. Mr. Greene commented the expense of the lights will be money well spent.



**WHITE COUNTY CHAMBER OF COMMERCE – CHRISTMAS IN THE MOUNTAINS – continued**

Chief Foster informed he will be borrowing barricades from the White County Emergency Management department. Chief Foster priced the barricades and found a 8-foot barricade runs approximately \$88 each. Chief Foster needs 50 to 70 barricades.

Ms. Inglis was asked about the use of the stage. She informed the chamber could have used a stage from a local church, but felt the liability would be better on the city if the city's stage was used instead. Edward Young firmly stated there should be no throwing candy from the parade floats. Ms. Inglis informed the registration states float participants must have walkers to hand out candy.

Chief Foster stated he will need the fire department to help block off streets along the route of the parade. Ms. Annie Sutton asked about overtime. Chief Foster answered he will have all of his staff on duty excluding those assigned to the night shift. Chief Foster stated with everything going on today in the U.S.A. he has created a rapid response team to respond to any situation necessary. Chief Foster will have eight officers working 7 to 8 hours' overtime. The fire department will also be paid for working the event. The council will need to decide if public works will work to take care of the garbage. Edward Young stated public works typically will do clean-up on Sunday, but event volunteers should be cleaning during the event. Chief Foster plans to attend the planning meeting at the chamber since there seems to be many changes to the event.

Annie Sutton inquired why the stage could not be set at Freedom Park rather than the square. Ms. Inglis answered there will be entertainment at Freedom Park and Chick-Fil-A has hired a band to play Christmas music on the square.

On motion by Bradley Greene, seconded by Edward Young, in favor Annie Sutton, and carried unanimously, the Mayor and Council voted to approve the street closures for the parade, provide additional police, fire, and sanitation services, and the services of public works.

**CHIEF JOHN FOSTER – POLICE DEPARTMENT**

Chief John Foster presented the 2016-14 Speed Zone Ordinance for a first consideration. The ordinance is need for the department to run radar. The ordinance, provided by Georgia Department of Transportation, did not include the new parkway but does include the highway to Truelove Road.

On motion by Bradley Greene, seconded by Edward Young, in favor Annie Sutton, and carried unanimously, the Mayor and Council voted to approve the first consideration of the 2016-14 Speed Zone Ordinance.

**GRANT KEENE – CITY ATTORNEY**

Grant Keene, City Attorney, presented the agreement between the city and Ricky Barrett for the easement for the pole, device, and equipment on Mr. Barrett's property. The installation of the pole will allow the city to install a relay for the security cameras at the city park and also a future tornado siren. The agreement protects the interests of the city and the property owner.

On motion by Bradley Greene, seconded by Annie Sutton, in favor Edward Young, and carried unanimously, the Mayor and Council voted to approve the agreement and instructed Chief Foster to present to Ricky Barrett for signature.



**GRANT KEENE – CITY ATTORNEY – continued**

Mr. Keene will have a item for executive session concerning real estate and possible litigation.

Chief Foster stated he will check with FEMA to see if another agency can apply for a tornado siren grant other than the county.

**NEW BUSINESS**

1. The Mayor and Council reviewed the 2016-15 Moratorium on the issuance of temporary fireworks retail sales stands permits. Chief Foster felt the sample ordinance from the City of Winder would work for the city and suggested the city not try to reinvent the wheel, but did not agree with the amount of time for the moratorium. Chief Foster suggested the city adopt the Winder ordinance and not issue a moratorium. Bradley Greene directed the city clerk and the city attorney to provide an ordinance and a fee schedule for the issuance of temporary fireworks retail sales stands permits for a first consideration at the November 14, 2016 city council meeting. The Mayor and Council did not vote to enact the 2016-15 Moratorium on the issuance of temporary fireworks retail sales stands permits.
2. On motion by Bradley Greene, seconded by Edward Young, in favor Annie Sutton, and carried unanimously, the Mayor and Council voted to approve the minutes of October 3 and October 10, 2016. Annie Sutton asked Chief Foster if Thad Jobe is leaving the police department. Chief Foster answered yes and stated Officer Jobe submitted a very heartfelt resignation about what he has learned from being a Cleveland Police Officer and the people he works with. Officer Jobe's last day is November 14, 2016.
3. Public comments – Ms. Lori Worrell came before the Mayor and Council to discuss where the council was at on creating an ordinance so that she may live above her business on the square. Ms. Worrell came before the council in September, and feels she is not getting any answers to her request and asked if Grant Keene has written an ordinance. Mr. Keene informed he has not written an ordinance as he has not been directed by the council to do so. Mr. Keene has written a list of concerns that would need to be reviewed.
  - How broad of an area for mix use – is it just for the square area, Central Business District 1, Outside Central Business District 1, B-I and B-II?
  - What will be the required access to the second floor – fire safety reasons; will the council require outside access or allow access within the business, require independent ingress/egress?
  - Require fire rated ceiling, walls, and doors?
  - Dedicated private parking? If using the county courthouse parking, there will be an issue during events. The city has no authority to assign parking that is owned by the county.
  - Is it limited to single family use, is multi-family allowed, is there a minimum square footage of living space, will the occupant be able to utilize the roof (if flat)?
  - Must be occupied by the owner only or can an employee or any tenant reside
  - Will there be special rules for pets and clean-up?
  - Will there be a restriction of the level of noise, either from an adjoining business or a resident?
  - In the downtown area, is it only for existing structures or will the council allow owners to build up

### **NEW BUSINESS - continued**

**Public comments** – Mr. Keene explained most of the issues is within the downtown area and existing structures. Mr. Keene explained if the council would like to create a district for new development, the process would be easier to plan for proper residential/business development. Ms. Worrell the city should not reinvent the wheel, as was stated by Chief Foster, and find another city's ordinance to follow. Mr. Keene stated it's not that easy as the ordinance would need to follow the council's policies. As for the parking on the county parking, Ms. Worrell is willing to pay the county for the use of two parking spaces. The city would need to assure the use of parking areas before allowing multi-use zoning.

Ms. Anna Robertson, grant writer, gave the Mayor and Council an update of the grants she is working towards for the city. The city did not receive the Firehouse Subs grant but was encouraged to reapply. Ms. Robertson feels we may have asked for too much in the first round and will ask for less for the next application. Ms. Robertson was also encouraged by HEMC to apply for the company's foundation grant.

Ms. Robertson is waiting for the Lowe's grant for the Woodman City Park to come through and is looking into a FEMA grant for fire equipment. The grant is up to \$25,000.00. Ms. Robertson has plans to meet with Christy Sims about the DNR Trails Grant. MS. Sims specializes in trail and landscape design.

Judy Lovell thanked the council for their continued support. The museum has had a lot of visitors. Annie Sutton commented on the last program held that featured city employee Alex Cruz.

### **OLD BUSINESS**

The City Clerk submitted a list of items that would need the input from the Planning and Zoning Board, and possibly the Downtown Development Authority and the Comprehensive Plan Committee.

- Update the city's zoning maps. Need to coordinate with the county of an easy way to update the maps.
- Need to set guidelines to hold quarterly or bi-monthly planning meetings (this would be in addition to zoning requests)
- Need to update meeting procedures and protocol.
- Make sure all members are familiar with the zoning ordinance and comprehensive plan
- Review of the current re-zoning application – is it enough information, too much information, can the board and council make an informative decision from the information on the application.
- How can we consolidate ordinances/policies/procedures for planning purposes?
- Address character areas
- How does Truett becoming a four-year college affect planning – housing, services, etc.

### **BIG ISSUES TO START RESEARCHING AND CONSIDERING**

1. Property maintenance ordinance
2. Hotel/Motel definition to include code requirements for extended stay
3. Community Development Block Grants – could be an opportunity to assist those that need home repairs in low income areas.



**OLD BUSINESS – continued**

The Mayor and Council directed the city clerk to start researching and to schedule meetings beginning at the first of the year.

**EXECUTIVE SESSION**

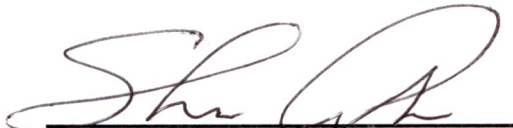
On motion by Edward Young, seconded by Bradley Greene, in favor Annie Sutton, and carried unanimously, the Mayor and Council voted to enter into an executive session to discuss possible litigation and real estate at 8:30 p.m.

**RETURN TO COUNCIL MEETING**

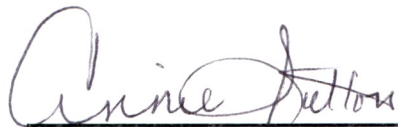
On motion by Bradley Greene, seconded by Edward Young, in favor Annie Sutton, and carried unanimously, the Mayor and Council voted to return to the council meeting at 8:55 p.m. No further business was discussed.

**ADJOURNMENT**

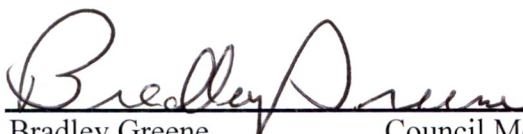
On motion by Edward Young, seconded by Bradley Greene, in favor –Annie Sutton, and carried unanimously, the Mayor and Council voted to adjourn the City Council Meeting of November 7, 2016 at 8:56 p.m.


  
\_\_\_\_\_  
Shan Ash, Mayor

  
\_\_\_\_\_  
Edward Young, Council Member

  
\_\_\_\_\_  
Annie Sutton, Council Member

\_\_\_\_\_  
(ABSENT)  
Nan Bowen, Council Member

  
\_\_\_\_\_  
Bradley Greene, Council Member

ATTEST:   
\_\_\_\_\_  
Connie Tracas, City Clerk

