

**CITY OF CLEVELAND
CITY COUNCIL MEETING
FEBRUARY 4, 2019
MINUTES**

CITY COUNCIL MEETING

The City Council Meeting of the Mayor and Council of the City of Cleveland was called to order by Mayor Shan Ash at 6:32 p.m.

COUNCIL MEMBERS PRESENT: Nan Bowen, Annie Sutton, and Bradley Greene. Kevin Stanley was absent.

APPROVAL OF AGENDA

On motion by Nan Bowen, seconded by Bradley Greene, in favor – Annie Sutton and carried unanimously, the Mayor and Council voted to approve the agenda of the February 4, 2019 City Council Meeting.

ADA TRANSITION PLAN – ACCESSIBILITY OF CITY SERVICES AND COMMUNITY FACILITIES TO THE PUBLIC

Tom O'Bryant, City Administrator, presented the draft ADA Transition Plan for a public hearing and consideration. The plan is required by Georgia Department of Transportation if the city employees over 50 employees. Mr. O'Bryant gave a summary of the need and the content of the plan:

- a. The city has received correspondence from the Georgia Department of Transportation requiring the city to develop and submit an ADA Transition Plan.
- b. All municipalities receiving federal aid must submit the transition plan to the Georgia Department of Transportation.
- c. It is the responsibility of the City to ensure that all services are accessible by residents who are represented and service by the city.
- d. The City Building Inspector/Code Enforcement Officer has conducted a survey of city facilities for compliance with ADA standards.
- e. The Transition Plan identifies all structural modifications that are needed to buildings and facilities to ensure that programs, services and activities are accessible to people with disabilities.
- f. This plan is presented to City Council for review and for public review and to receive any comments from the public.
- g. City Council will need to adopt the Plan at the February 11, 2019 City Council meeting. Staff will then submit the Plan to Georgia DOT.

It is noted in the plan that the city does not own the city hall building, the city hall annex, or the police station. The city is in the process of a design detail for Talon building that will house city hall, police, and fire. The new municipal complex will be ADA accessible. An approved plan will enable the city to apply for state and federal funding. The public comment period is February 4 – February 11, 2019. Bradley Greene asked when the plan is due to GDOT. Mr. O'Bryant answered the plan is due by the week of February 11, 2019.

CHIEF RICKY PRUITT – FIRE DEPARTMENT

Chief Ricky Pruitt, Fire Department, submitted the department statistics for January 2019. The department responded to 84 calls – 30 within the city and 54 in the county. Fourteen calls were outside of the automatic aid area. White County Fire Department assisted the city with one call in the city limits.

Mayor Ash expressed his appreciation for the continued work of the fire department to keep the ISO rating down. Chief Pruitt explained the ISO rating has been reduced from a class five to a split class four. A lower ISO rating reduces insurance for buildings. Owners should see a reduction in insurance by three to seven percent.

ISO concluded in its review of the fire suppression features being provided for Cleveland has resulted in a community classification of Class 04/4X. The first class (e.g. “4” in a 4/XX) applies to properties within 5 road miles of a recognized fire station and within 1000 feet of a fire hydrant or alternate water supply. The second class (XX or XY) applies to properties beyond 1,000 feet of a fire hydrant but within 5 road miles of a recognized fire station. This allows property owners, outside the city limits, to benefit from the ISO rating.

Chief Pruitt commended the Mayor and Council for their continued efforts to improve the city’s water infrastructure.

CHIEF JOHN FOSTER – POLICE DEPARTMENT

Chief John Foster, Police Department, informed the Mayor and Council of his need for new police vehicles. The department have several that need to be replaced.

Chief Foster will have an item for executive session to discuss a litigation issue.

GRANT KEENE – CITY ATTORNEY

Grant Keene, City Attorney, did not have new business to discuss.

TOM O’BRYANT – CITY ADMINISTRATOR

Tom O’Bryant, City Administrator, updated the Mayor and Council on the following:

1. Update Status on Talon/Oak Springs Project

- a. **Oak Springs:** The City is currently soliciting bids for the exterior improvements of the building. Bids are due February 14, 2019, 2 p.m.
- b. After the bid information is tabulated the committee will costs and determine and take action on any value engineering, if needed, and establish final costs.
- c. Final costs will be presented to Council for review and approval in March.
- d. Planning for interior improvements continue.
- e. **Talon Building:** RCCI has structural inspection/assessment report, developed an as-built drawing and conducted a survey of the site.
- f. Over the next few weeks RCCI will meet with city departments and council members to discuss facility and space needs and functionality of work space as they work on building design.

TOM O'BRYANT – CITY ADMINISTRATOR - continued

Update Status on Talon/Oak Springs Project - continued

- g. Staff continues to research funding and finance options and related procedures, including developing a debt policy which will be presented to the council in the upcoming months.
2. **Current City Activity Update**
 - a. Georgia DOT LMIG (Local Maintenance Improvement Grant) funds have been received. The amount is just over \$51,000. These funds are designated for a sidewalk project along Underwood Street and other basic street related improvements in the city.
 - b. Habersham EMC will be returning a signed copy of the franchise agreement by February 14th. The agreement provides compensation to the City for use of city right-of-way for HEMC utility infrastructure.
 - c. Local Government Management Services is continuing to negotiate a right-of-way use agreement with the North Georgia Network for use of the ROW.

NEW BUSINESS

1. On motion by Bradley Greene, seconded by Annie Sutton, in favor – Nan Bowen, and carried unanimously, the Mayor and Council approved the class request for Connie Tracas for online training capital improvement plan. The class fee is \$119.00.
2. On motion by Nan Bowen, seconded by Annie Sutton, in favor – Bradley Greene, and carried unanimously, the Mayor and Council voted to approve the request for police, fire, and sanitation services for Eggstravaganza, April 13, 2019, held at Babyland General Hospital. This is an event budgeted by the city to provide additional city services.
3. On motion by Annie Sutton, seconded by Nan Bowen, in favor – Bradley Greene, and carried unanimously, the Mayor and Council voted to approve the minutes of January 7 and 14, 2019.
4. Public comments – Mayor Ash expressed his condolences to the families of Mr. Laverne Holeman and Mr. Buford Baker. Mr. Holeman was the oldest member of the White County Honor Guard.

OLD BUSINESS

There was no new business to discuss.

EXECUTIVE SESSION

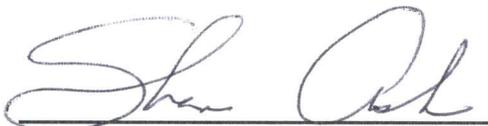
On motion by Bradley Greene, seconded by Nan Bowen, in favor – Annie Sutton, and carried unanimously, the Mayor and Council voted to enter into an executive session to discuss litigation and real estate at 6:54 p.m.

RETURN TO REGULAR MEETING

On motion by Annie Sutton, seconded by Nan Bowen, in favor – Bradley Greene, and carried unanimously, the Mayor and Council voted to return to the regular council meeting at 7:34 p.m. No further business was discussed.

ADJOURNMENT

On motion by Annie Sutton, seconded by Nan Bowen, in favor – Bradley Greene, and carried unanimously, the Mayor and Council voted to adjourn the council meeting of February 4, 2019 at 7:35 p.m.



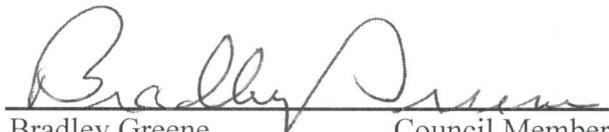
Shan Ash, Mayor

(ABSENT)

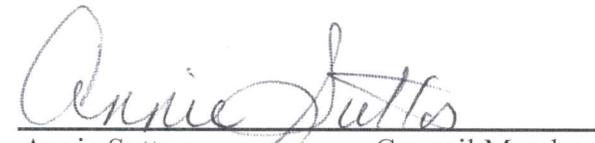
Kevin Stanley, Council Member



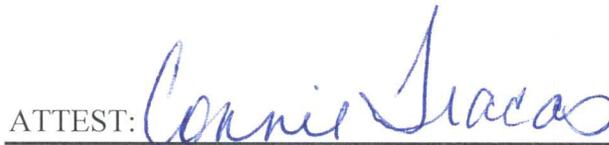
Nan Bowen, Council Member



Bradley Greene, Council Member



Annie Sutton, Council Member

ATTEST: 

Connie Tracas, City Clerk

