

**CITY OF CLEVELAND**  
**CALLED COUNCIL MEETING**  
**JULY 18, 2019**  
**MINUTES**

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**CALLED COUNCIL MEETING**

The Called Council Meeting of the Mayor and Council of the City of Cleveland was called to order by Mayor Shan Ash at 6:12 p.m.

**COUNCIL MEMBERS PRESENT:** Nan Bowen, Annie Sutton, Kevin Stanley, and Bradley Greene.

**APPROVAL OF AGENDA**

On motion by Nan Bowen, seconded by Annie Sutton, in favor – Kevin Stanley and Bradley Greene, and carried unanimously, the Mayor and Council voted to approve the agenda for the July 18, 2019 Called Council Meeting.

**CHIEF RICKY PRUITT – FIRE DEPARTMENT**

Chief Ricky Pruitt, Fire Department, submitted the monthly statistics for June 2019. The department responded to 98 calls – 46 within the city limits and 52 calls in the county with 9 calls outside the city's automatic aid area. The county assisted the city with one call within the city limits.

Chief Pruitt presented a proposal to purchase new pagers for fire personnel that work shifts for the city. The existing pagers are seventeen years old and can no longer be repaired. The proposed replacement is G1 submersible voice pager. Many surrounding agencies have switched to this brand with good reviews and results. Chief Pruitt would like to purchase 15 for those currently on the fire roster. Chief Pruitt is price shopping for a service provider. There is a provider in Gainesville that would be convenient in the event of issues or needed repairs. The pager system includes a programming system. Chief Pruitt will present additional information at the August 2019 meeting.

**CHIEF JOHN FOSTER – POLICE DEPARTMENT**

Chief Foster presented a class request to attend the Chief's Conference in Savannah. The classes are required to meet the annual 20-hour credit to retain certification.

On motion by Kevin Stanley, seconded by Annie Sutton, in favor – Nan Bowen and Bradley Greene, and carried unanimously, the Mayor and Council approved the class request for Chief John Foster.

Chief Foster will have an item for executive session concerning personnel.

**GRANT KEENE – CITY ATTORNEY**

Grant Keene, City Attorney, did not have new business to report.

**TOM O'BRYANT – CITY ADMINISTRATOR**

1. Mr. O'Bryant reviewed the value engineered cost for the Oak Springs Project. Initially, the City Council felt the amount proposed was too expensive and asked city staff to review and look for ways to cut costs.

Mr. O'Bryant and David Lanphere, have reviewed the interior plans and have found several areas to reduce the cost of the project. Mr. O'Bryant is asking the council to approve to move forward with electrical, mechanical, plumbing, installing the ceiling and the remaining demolition. These actions will preserve the building and prevent deterioration.

Mayor Ash asked if the crew would go ahead and set the plumbing fixtures. City staff would like to review the cost of the fixtures and see if costs can be reduced by choosing mid-grade instead of the higher end materials.

Kevin Stanley asked if Mr. Cantrell realizes his contractual costs will be reduced and Mr. O'Bryant answered yes.

Bradley Greene suggested a different lighting source than the recess lighting. Recessed lighting is more expensive. Mr. O'Bryant explained the recess light gives the lobby a clean look and he has reduced the number of recessed lighting noted in the plans. This will save on the electrical costs. Mayor Ash asked if the contingency was removed and Mr. O'Bryant answered yes.

Mr. Greene asked about the paving. Mr. O'Bryant informed the entrance construction and paving can be paid from a different funding source. Nan Bowen asked if the outside area will stay as originally designed and Mr. O'Bryant answered the design stage is on hold until the Council can review what is affordable for the project.

Proposed as follows:

1. Possibly just shelling or drying the building in.
2. Taking out the area where the breakroom, offices and evidence room is located and making it one large room.
3. RCCI can do:
  - Electrical/Lighting \$100,487 Can reduce the number of recessed lights by half in the lobby.
  - Plumbing \$ 55,181
  - HVAC \$ 50,683
  - Drywall/Ceiling \$ 42,462
  - Insulation \$ 4,442
  - Interior Windows \$ 3,190
  - Demolition \$ 15,000 (Except W&S utilities to building and gravel in saw ditches)
  - No contingency \$ 33,385

Remainder completed by city staff, detention detail, community volunteers

- Interior doors
- Vinyl Flooring
- Painting
- Ceramic Tile
- Finish carpentry
- Interior concrete
- Platform or riser
- Fire Suppression
- Joint Sealing
- Cameras
- Signage

**TOM O'BRYANT – CITY ADMINISTRATOR – continued**

On motion by Nan Bowen, seconded by Bradley Greene, in favor – Annie Sutton and Kevin Stanley and carried unanimously, the Mayor and Council voted to move forward with the electrical, plumbing, HVAC, drywall, insulation, interior windows, and demolition for the Oak Springs Project in the amount of \$268,255.00.

**2. Status Wastewater Treatment Plant RFQ**

- a. The city solicited a Request for Qualifications for the upgrade to the wastewater treatment plant to meet new permit requirements and increase environmental standards.
- b. The City received six submittals. Tom, Connie, and Andrea reviewed the submittals and have narrowed the RFQ down to three firms. They are: Carter and Sloope Engineering, Rindt-McDuff, and Ben Turnipseed Engineering. All three firms have experience with designing wastewater treatment facilities meeting current environmental standards and addressing the needs of growth.
- c. Staff will be setting up times to interview these firms and listen to their approach to addressing the city's wastewater needs for permitting requirements and for the future. Staff will provide City Council the dates and times of the interview to provide an opportunity for all to participate.
- d. After the interviews, staff will make a recommendation to City Council at August council meetings for a selection for design and construction services for the upgrade of the wastewater treatment plant.
- e. Staff will then work closely with the selected firm to meet the permit timeline for plant design and construction.
- f. In the meantime, staff has submitted a Waste Load Allocation Request to Georgia EPD to study and evaluate the upgrade of the treatment plant discharge that will result in no increase in pollutant loading to the receiving waters (Tennessee Creek and the Chestatee/Chattahoochee River).

The Mayor and Council were informed Andrea Smith, Water/Wastewater Supervisor, is requesting the City send notice to EPD to request an extension on the time period to submit design plans.

3. Mr. O'Bryant submitted a class request to attend the Georgia Association of Zoning Administrators. Mr. O'Bryant will receive credit hours for attending the conference. Mr. O'Bryant will also be conducting a class at the conference.

On motion by Bradley Greene, seconded by Nan Bowen, in favor – Annie Sutton and Kevin Stanley, and carried unanimously, the Mayor and Council approved the class request of Mr. O'Bryant to attend the GAZA conference.



### **NEW BUSINESS**

1. Public Comments: Annie Sutton encouraged everyone to go by Oak Springs School and see the progress made on the exterior of the building. The transformation is amazing and she is very proud of the look of the building.

Chief Foster informed the council of the discovery of an old cemetery found behind a home on Old Blairsville Road. One grave marker showed a date of 1880. Bradley Greene will contact Bill Huff with the White County Historical Society about the discovery. Mr. Huff is creating a catalog of all cemeteries in White County. Mr. O'Bryant informed there is a process the property owners will need to complete to have the area registered and documented with the state and county.

Grant Keene has unused ceiling tiles the city could consider purchasing for Oak Springs or future projects.

Annie Sutton welcomed Ms. Stephanie Hill, White County News, to the meeting. Ms. Hill will, at times, cover the city council meetings. Ms. Gilbert is no longer with the newspaper.

### **OLD BUSINESS**

1. The minutes of June 2019 were signed.

### **EXECUTIVE SESSION**

On motion by Annie Sutton, seconded by Kevin Stanley, in favor – Nan Bowen and Bradley Greene, and carried unanimously, the Mayor and Council voted to enter into an executive session to discuss personnel issues at 6:40 p.m.

### **RETURN TO CITY COUNCIL MEETING**

On motion by Bradley Greene, seconded by Annie Sutton, in favor – Nan Bowen and Kevin Stanley, and carried unanimously, the Mayor and Council voted to return to the city council meeting at 6:53 p.m. Chief Foster checked the perimeter of the building to see if there was any one, from the public, that needed or wanted to return to the city council meeting. There was no one present to attend.

No further business was discussed.

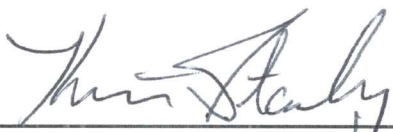
### **ADJOURNMENT**


On motion by Nan Bowen, seconded by Kevin Stanley, in favor – Annie Sutton and Bradley Greene and carried unanimously, the Mayor and Council adjourned the called meeting of July 18, 2019 at 6:54 p.m.

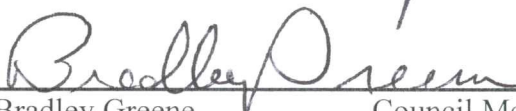
Signatures next page

Not present to sign

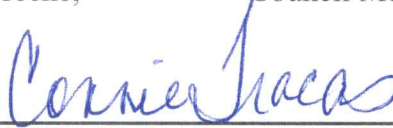
Shan Ash, Mayor

  
Kevin Stanley, Council Member

  
Nan Bowen, Council Member

  
Bradley Greene, Council Member

  
Annie Sutton, Council Member

ATTEST:   
Connie Tracas, City Clerk

Approved by City Council August 5, 2019

