

# *City of College Place*

2018

## *BUDGET WORKSHOP*



September 14, 2017



## • CITY OF COLLEGE PLACE

Finance Department  
625 South College Avenue  
College Place, WA 99324  
509-529-1200

# Finance, Budgeting, Records, and Utility Billing

## Budget Narrative

Fiscal Year 2018

<b>Fund:</b>	<b>Current Expense</b>
<b>Department:</b>	<b>Finance Department</b>
<b>Current FTEs:</b>	<b>3 FTEs</b>
<b>Requested FTEs:</b>	<b>3 FTEs</b>

This has been another busy and productive year for the Finance Department. We have had significant staffing vacancies and turnover which has presented a challenge in accomplishing our regular duties, but with the help of HR and the City Clerk we have managed to stay afloat. In addition to normal activities, we initiated a wastewater rate study and increase in wastewater rates to be effective in 2018, wrote and adopted Phase I of the City's new Financial Policies, went through a website migration, issued an RPF for Bonding Services, and are currently in the process of issuing Water Revenue Bonds.

The CARS project has also created a large amount of additional work for the Finance Director in particular. Tracking expenditures and funding sources for a project the size of CARS requires constant effort. We are currently closing out the project with our state funding agencies.

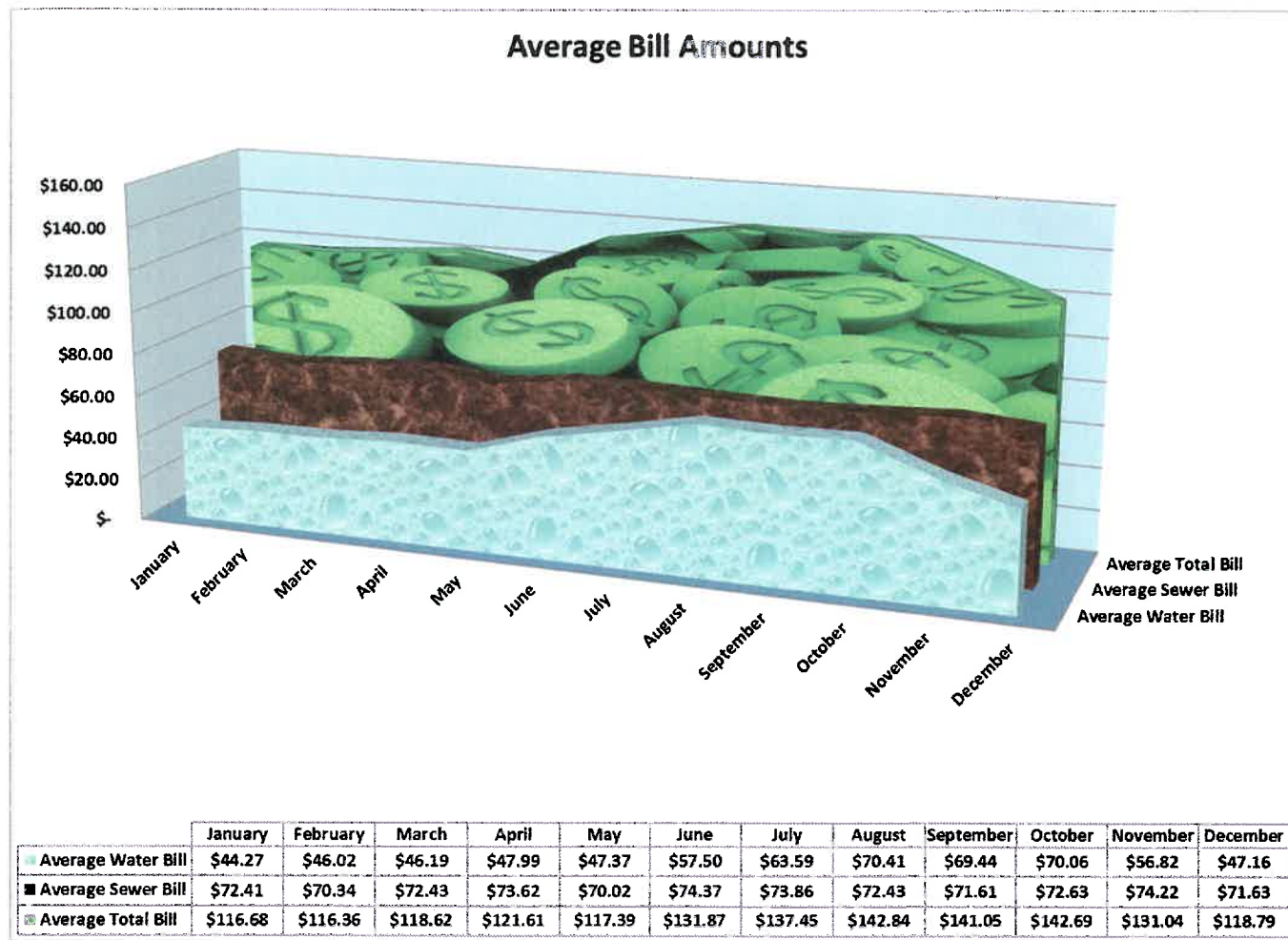
For 2018, I do not have any extraordinary budget requests.

### DEPARTMENTAL RESPONSIBILITIES:

The responsibility of the finance department is to provide both internal and external customer service related to financial, accounting, and reporting services in an accurate and timely fashion. The department prepares budgetary and financial records and reports, manages debt services, and invests the city's money in a way that will safeguard the city's assets. In addition to these tasks, the department provides utility billing, accounts receivable, and accounts payable customer services performed on behalf of all city departments.

### Utility Billing & Related Services:

The following chart shows the 2016 “Average Monthly Bill Amounts” for the city’s utility customers. This includes all customers at the time that the monthly bills are created. For 2016, the monthly average total bill amount was \$128.03. This amount includes both water and sewer utilities.



The monthly bill does increase during the hot months from June through October as is to be expected as residents water their lawns and use water for activities that are not normally done during the winter months. So far in 2017, the average monthly total bill is \$130.87 (through July).

During 2016 the city issued 2,238 late notices (187 per month), 930 shut off notices (78 per month), and had to disconnect 73 properties (6.1 per month) for late or non-payment. These statistics have gone steadily down since we started using Xpress Bill Pay and accepting credit card payments. As of the end of July 2017, the monthly averages for late notices and shut off notices are slightly lower (183 and 66, respectively). Disconnects are about the same, at an average of 6.4 per month. These activities not only cost the customers involved more money, but the city as well. At last estimate, it cost the city over \$70.00 for each account that requires the complete process from late notice to disconnection each month.

#### **Accounts Receivable Services:**

The Finance Department receipts money not only for utility payments, but also for all other city departments. This includes building permits, invoice bills for public works staff services, invoices for rental agreements, and any other money that comes to the city. A coordinated reconciliation is done each day by the finance department staff for departments that receive money. Bank deposits are made daily to ensure that city revenues are secure.

#### **Accounts Payable Services:**

The accounts payable process is complex as there are different processes used depending on the amount or type of purchase made. The electronic purchase order system is used for all purchases over \$200. These purchases are reviewed and approved by both the Finance Director and the City Administrator prior to the commitment or purchase being made. Purchases under \$200 are reviewed and approved by the department head prior to the commitment or purchase being made. The finance department is involved in all purchase processes whether by credit card, open account or cash payment. Before the printing of any checks, there is a review process consisting of the matching of invoices with receipts, packing slips are attached, review of the account coding used to assure that it is correct, and signature gathering from the individual, department head and if needed the City Administrator. The A/P Clerk is also required to sign each voucher certifying that each and every purchase is valid and correct including the attached documentation. Monthly, the City Council is presented with a check register for review and approval. Once all this is done, the appropriate paperwork is filed in a vendor file for each budget year and the check register and other pertinent documentation are placed in the finance department financial record files in preparation for auditing by the state.

#### **Financial Reporting / Analysis:**

It is very important for the finance department to provide accurate financial information and recommendations when needed in order for the Administration and Legislative Body to make informed decisions.

The department's employees are detail-oriented and strive to provide complete and accurate information in as short a time as possible. There is an ongoing review of the city departments and where they currently stand in regard to the budget position. In many cases, the finance department staff reviews the historical information regarding expenditures by fund, department and account code for a period that covers numerous years.

Reports are generated frequently to inform various levels of management of important budgetary standings, changes or concerns. There are also reports generated semiannually (as time permits) and annually. The annual report is required by the state and covers a multitude of reporting topics. Many of our reports have been designed to assist in the state audit process and reduce the cost of gathering information.

#### **Office of City Clerk:**



For the first quarter of the year, the finance department also included the office and activities of the city clerk. The duties associated with this office include the preparation of monthly reports included in the council packets, ordinance codification and publication, publishing of public notices, and the certification and preservation of city records. Annually, the department prepares and coordinates the updating of the municipal code books throughout the organization.

In addition, the city clerk files and maintains a directory of all city contracts, agreements and other important documents for all city departments. The department also tracks the activity on all contracts in order to ensure that the contract amounts are not exceeded and the Administration is notified when the contract amount is nearing the authorized contract amount. This office provides for the archiving and scheduled destruction of documents in accordance with state laws.

Information requests are routed through the city clerk's office for coordination of departments and accumulation of the information in a timely manner. Once the requester has paid the appropriate charges and the requested information is compiled, the requester is notified to pick up the materials and the paperwork regarding the request is filed for future reference. With the passage of the public information laws, this area of customer service has increased in activity and costs.

As of April 1<sup>st</sup>, this office was separated from the Finance Department and a much-warranted full-time City Clerk was hired.

#### **Municipal Court Services:**

The municipal court consolidated with Walla Walla District Court during early 2014. The transition has gone very smoothly. The cost to the city is substantially less than what we budgeted. District Court seems to be very efficient at what they do, and our department is relieved not to have the burden and liability of the court to deal with any more.

### **DEPARTMENTAL IMPROVEMENTS / CHANGES:**

#### **FINANCIAL SOFTWARE SYSTEM UPDATE:**

Although we have had our frustrations with BIAS on a regular basis, they are making some good improvements to the system and it is becoming increasingly user friendly. As long as I contact the right people at the company, problems are addressed and improvements are made. I think it is largely an issue of getting the message to the right person, and then following up to make sure they know you are waiting for results.

#### **ACH UTILITY BILLING / ONLINE PAYMENTS / CREDIT CARD PAYMENTS:**

As technology has advanced, the city has striven to improve customer services such as electronic utility billing and credit card payments.

One of the things that we implemented in 2015 is a service called Xpress Bill Pay. This company provides online/electronic utility billing, electronic payments, credit card processing, and the ability for

a customer to look at their account history, usage, etc. Utilizing these services addresses many of our customer needs and has reduced foot traffic at the payment window. Customers are able to make a credit or debit card payment from home, either over the phone or on the computer, without a service fee. They are also able to call our office and make a credit or debit card payment directly with us, instead of going through a third party purveyor that charges them a fee. They can sign up for electronic statements, which reduces our cost of producing billings each month. Additionally, they can now answer many of their own questions by logging into their account online, instead of calling or coming into our office. It has been a slow process to educate our customers on their options, but it is paying off. Since implementation in 2015, we have had 1010 accounts sign up to use the Xpress website. Five hundred forty-four of those customer accounts have opted for electronic (paperless) statements. We are also funneling all of the electronic bank bill payments that we previously received in a piecemeal fashion through Xpress Bill Pay, which saves a multitude of time in the posting process. Over 42% of our total payment dollars received each month come in through the Xpress Service now, whether they be credit card payments, online bank bill payments, or electronic checks. We have seen some increase in the capacity of the utility clerk, which has enabled me to give her some additional tasks she previously did not have time for. More importantly, we have seen a decrease in late notices from an average of 224/month in 2014 to 183/month year-to-date in 2017. That is a 17% increase in accounts paid on time each month. We believe this is due to giving our customers another payment option in the form of credit cards online from home. We have also seen a decrease in shut off notices hung each month, from 85/month in 2014 to 66/month in 2017.

#### **MUNICIPAL CODE BOOK REVIEW, UPDATE AND PLACEMENT ONLINE:**

Currently we send resolutions and ordinances to Municode after every council meeting, at which time they update our online code and databases. Once a year we order a supplement update, which provides us with printed copies to update all our code books with.

In 2014 we had all of our ordinances, resolutions, and council meeting minutes scanned by an outside company. During 2015 and 2016, all of the resulting electronic files were inventoried and accounted for by finance department staff, then uploaded to the Municode site where they were processed. Ordinances that were codified were linked to the code; those that were not codified are simply stored in a searchable file folder within the OrdBank application. Resolutions are saved in .pdf format in the MuniDocs application. Utilizing this service provides accessibility to both City staff and the general public to view legislation from anywhere, at anytime, thereby lessening the burden on finance and records staff to pull information in response to public records requests. The original records have now been sent to the State Archives for permanent storage.

#### **TRAINING OPPORTUNITIES:**

I have been trying to send the Accounts Payable and Utilities staff to small trainings that are nearby as they arise and seem pertinent. I plan to send DaShari to the BIAS Annual Conference in 2018 if the classes look to be relevant to her position. Jackie would like to do local or online training as traveling is difficult for her. In 2017 she took an Excel class online through Walla Walla Community College with excellent results.

I have a fairly steep requirement for continuing education hours in order to maintain my CPA license, so I attend quite a bit of training. In 2017 I attended the WFOA Budget Workshop and will be attending the WFOA Annual Conference. I also attended the WSCPA Governmental Accounting and Auditing Conference, Washington Ethics for CPAs, and numerous in-house management training sessions. I plan to attend many of the same conferences in 2018.

### **COMMITTEE ACTIVITY:**

The finance committee met in April and again in June of this year to date.

### **DEPARTMENTAL POLICIES REVIEW:**

During 2016, I began writing financial policies for the city. This has been on my long-term list of tasks to accomplish since my arrival at the city in 2012. With the encouragement of Interim Administrator Mike Jackson, I started drafting these policies for review by city council. I incorporated them into the 2017 budget as a first step in implementation. Since then, Mike Rizzitiello and I have continued the policy book, and council has adopted the first phase of policies. I am hoping to finish drafting the remaining Financial Policies and have them adopted prior to year-end 2017.

### **STAFFING:**

Currently, the department's team consists of three full-time employees. The positions currently filled are the Utility Clerk, Accounts Payable Clerk, and Finance Director. Though each position is given specific tasks to perform and oversee on a daily basis, they all overlap and assist each other when needed.

As a result of losing our court clerk in 2014, we transitioned one of the police department records clerks to the empty finance department office and service window. This individual worked primarily on police department tasks, but also assisted with posting utility payments and covering the utilities window and phone. The placement of this employee on the finance side of City Hall helped with front office/customer service provision, however, the back office tasks that the court clerk previously helped with were not addressed.

For 2017, the finance department proposed essentially the replacement of the FTE that was lost when court was transitioned to the county. The position requested was a deputy city clerk position. As of January 1, 2017, Lisa Neissl was promoted to Deputy Clerk, and as of April 1, she was promoted again to City Clerk. At that time the Clerk's office was separated from the Finance Department.

There were many clerk responsibilities that weren't addressed by the finance department on a regular or consistent basis because of lack of capacity. As both finance director and city clerk, I was not able to provide adequate attention to either set of responsibilities. Hiring Lisa allows me to focus much more on analysis of financial information on a regular basis, instead of just completing the basic accounting tasks.

For 2018, my goals are to provide more frequent financial reports to council and the finance committee. I would like to develop a capital asset inventory and tracking system so that we can

establish a city-wide replacement schedule, fund depreciation, and better anticipate expensive replacements and repairs. I would like the finance department to function from a proactive standpoint versus the reactive stance it has historically taken due to capacity restraints.

I am hoping that in 2018, DaShari might be able to help with these projects and activities. We are currently looking into a paperless accounts payable service which I am hoping will free up some of her time, in addition to budget.

Respectfully Submitted,

Sarah K. Killgore  
Finance Director





**CITY OF COLLEGE PLACE**

**Office of the City Clerk**

**625 South College Avenue**

**College Place, WA 99324**

**509-394-8511**

## **Meetings, Records, Ordinances/Resolutions, Contracts**

### **Budget Narrative**

### **Fiscal Year 2018**

<b>Fund:</b>	<b>Current Expense</b>
<b>Department:</b>	<b>City Clerk</b>
<b>Current FTEs:</b>	<b>1 FTE</b>
<b>Requested FTEs:</b>	<b>1 FTE</b>

#### **DEPARTMENTAL RESPONSIBILITIES:**

In April of this year, the City Clerk position was established and the department separated from the Finance Department. The duties previously spread among various staff members were consolidated to allow cohesive and consistent performance of duties traditionally performed by a clerk.

The City Clerk provides both internal and external customer service related to public meetings, public records, city contracts, ordinances, and resolutions. The Clerk prepares meeting agendas and provides for the required notice postings, meeting minutes, and document follow up relating to legislative actions of the City Council. In addition, the Clerk manages records retention in coordination with each city department, and acts as the Public Records Officer for the City.

#### **COUNCIL/COMMISSION MEETINGS-**

The Clerk compiles the information, and prepares the agenda for all meetings of the City Council and some other committees as assigned. This includes coordination with other department directors to ensure all necessary information is provided in the packet. In addition the Clerk sends notification as required to the public and posts all related information on the website.

#### **RECORDS-**

- **Public Record Requests:**
  - The City Clerk is the Public Records Officer for the city. It is the responsibility of the Clerk to receive, track, and ensure compliance with laws on all public record requests. In 2017 the

legislature passed two bills related to public records, both making significant changes which are described later in this document.

- Records Management – Retention & Disposition:

- The Clerk is responsible for a record management program for all records in the City. A main goal is to work with staff from each department to establish proper practices for the storage, retrieval as needed, and the timely destruction or transfer of documents.

#### ORDINANCES & RESOLUTIONS-

It is the responsibility of the City Clerk to publish notices of ordinances passed (and resolutions when required) and provide them to Municipal Code Corporation for codification as necessary to maintain an up-to-date municipal code book which is available electronically through the website.

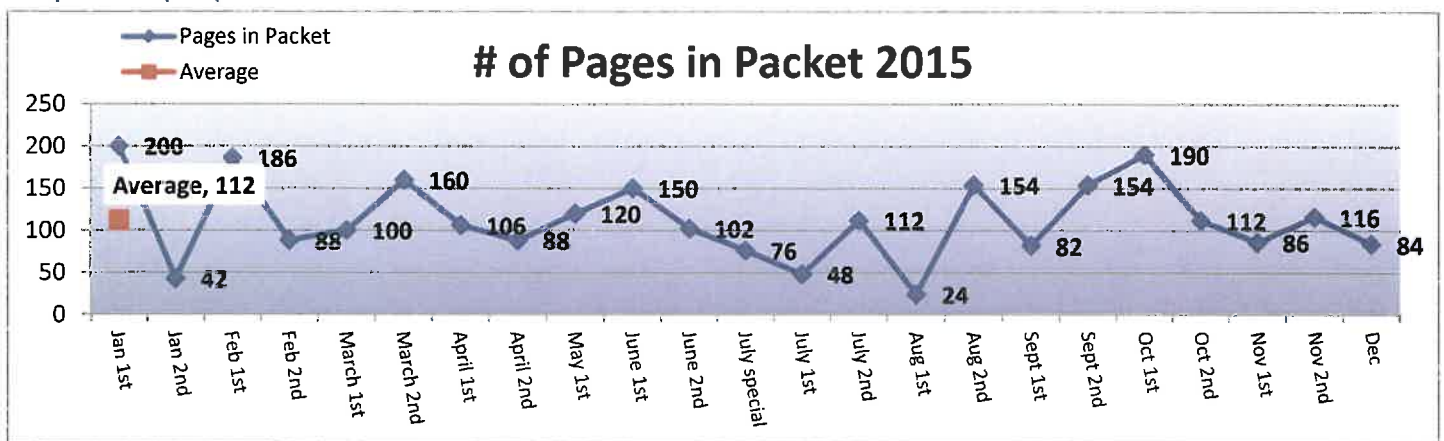
#### CONTRACTS & AGREEMENTS-

The Clerk assists with the execution and tracking of city contracts, agreements, and other important documents for all city departments. This includes attesting to the required signatures, notarizing as necessary, and ensuring the city receives and maintains final copies of fully executed documents.

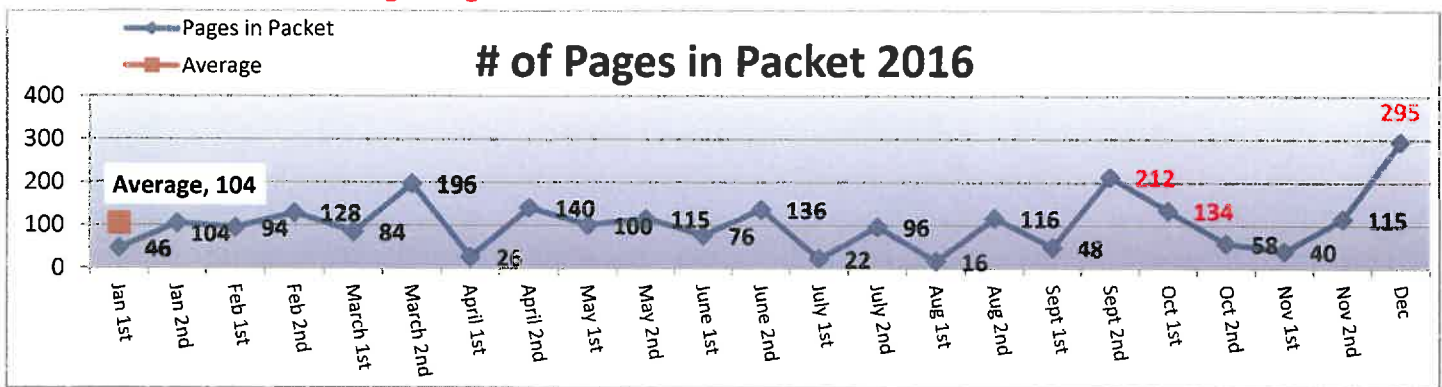
#### DEPARTMENTAL IMPROVEMENTS/CHANGES:

##### COUNCIL/COMMISSION MEETINGS-

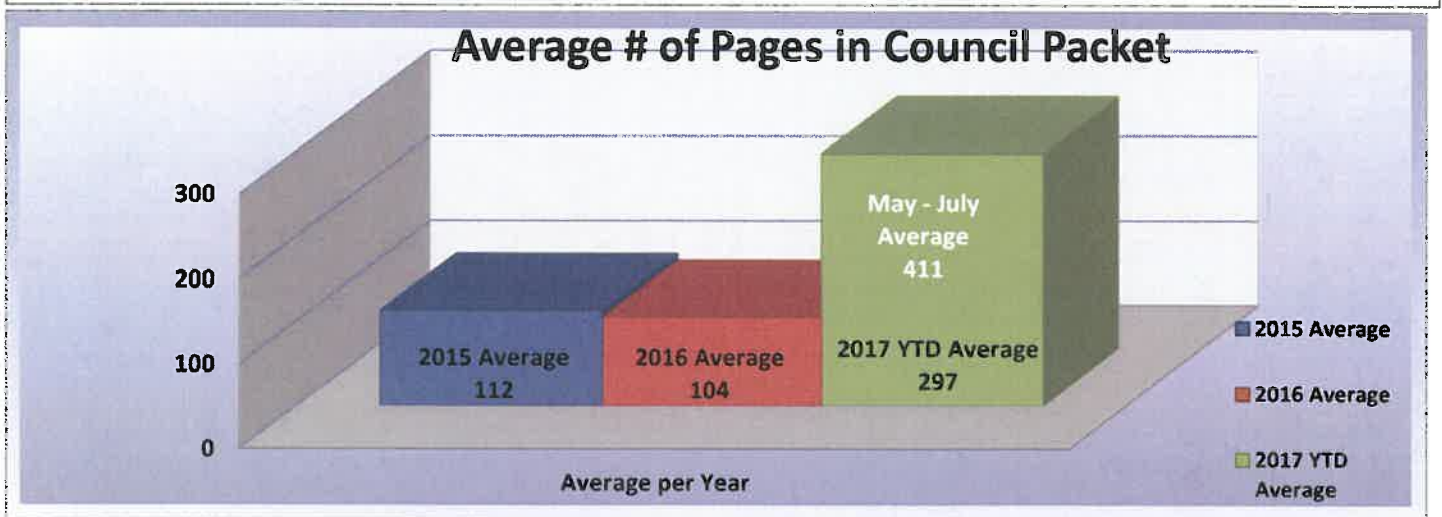
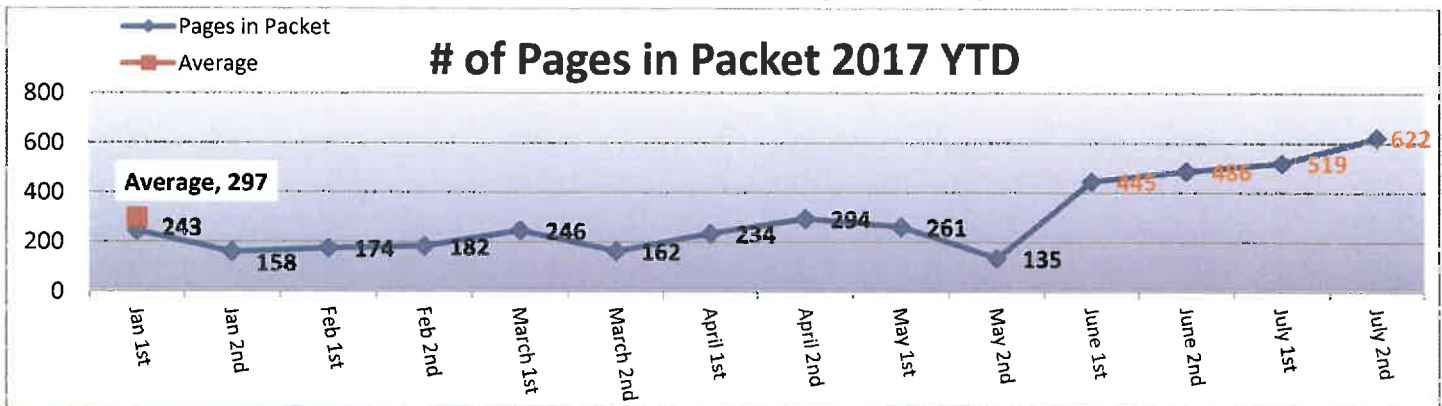
In April of 2017 the electronic agenda software BoardDocs was implemented with fairly good success. The use of this software provides the ability to post the packet and all documents for electronic distribution to council members and the public. Prior to this implementation the labor hours to produce a set of paper packets for council, staff, and the public was a minimum of a full day. That was when the packets were traditionally around 100 pages or less. Since we began updating our codes and adding chapters, the packets are three to four times what they used to be on a regular basis. This increasing trend makes the continuation of electronic agenda software critical. Below is a set of charts showing the number of pages in a packet during the past couple years.



Note the marked increase beginning in October 2016 when Mr. Rizzitiello arrived.



Note the trend over the most recent months as codes are being added & updated.



Clearly the trend is moving towards a packet with much more content being available prior to the meeting.

In addition we have added multiple new commissions in 2017, which all require the preparation of agendas, packets, and minutes. Following are the various new commissions / committees we now have in addition to the Council, the Planning Commission, and the Civil Service Commission:

- Economic Development, Tourism, and Events
- Lodging Tax Advisory
- Historic Preservation
- Parks, Arbor, and Recreation
- Youth Advisory

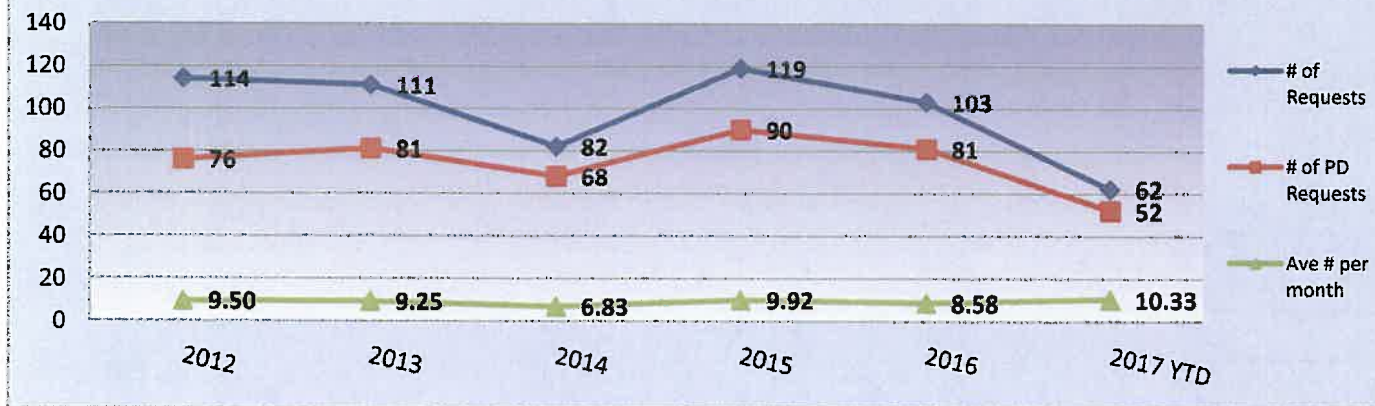
As these commissions begin working on projects, it would be expected that their packets will increase as well. This is why it is important to implement the BoardDocs Plus program so we can use the electronic agenda management software for each of our boards.

#### RECORDS-

- Public Record Requests: House bill 1594 which addresses the administration of public record requests, and house bill 1595 which addresses fees for public record request, became effective on July 23<sup>rd</sup> 2017.
  - House bill 1594 included clarification regarding the definition of a public record. It also added language to help an agency determine if a request can be considered too broad to require a response. Another important change is the requirement for a public record officer to have technology specific training related to the retention, production, and disclosure of electronic documents. To assist an agency in acquiring this required training, the law also added a requirement that the Attorney General and State Archivist provide consultation to local agencies in establishing best practices in compliance with the law. To assist with the high cost of technology, a competitive grant program is to be established to operate at least through June 30, 2020.
  - House bill 1595 made changes to the allowable fees an agency can charge for responding to a public record request. This law allows a fee for electronic records and for expertise IT services used to fulfill the request. The fees is not even close to enough to recover the expense of providing a record; however, the fact that an electronic record is not completely free will potentially deter someone from requesting a record they don't really need, just for the purpose of harassment of the agency.
  - The passage of these laws required the City to establish and publish our procedures for responding to requests, as well as our fee schedule related to the record requests. In response to this requirement, a comprehensive policy, Ordinance No. 17-027, was developed by the Clerk and passed by Council on July 25<sup>th</sup>, 2017. Historically the City does not receive a large amount of requests, and most of the requests received are related to police records. This new policy and associated fee schedule sets a standard for records to be handled consistently throughout the city regardless of the department receiving the request, or the type of document being requested.
  - Another change made by the new laws, are additions to the tracking & reporting requirements of requests for public records. We have to monitor the expenditures related to filling requests. If we reach a point of staff and legal expenditures being \$100,000 per year, we would have to submit a report to the joint legislative audit and review committee by July 1<sup>st</sup> of each year. This report would include details on 17 different aspects of responding to requests. This committee will then report to the legislature with recommendations about the consultation and competitive grant programs continuation or expiration. For this reason I am requesting the legal services for PRA responses be tracked on a separate line item from the remainder of legal costs.



## Public Record Requests Statistics 2012 - 2017 YTD

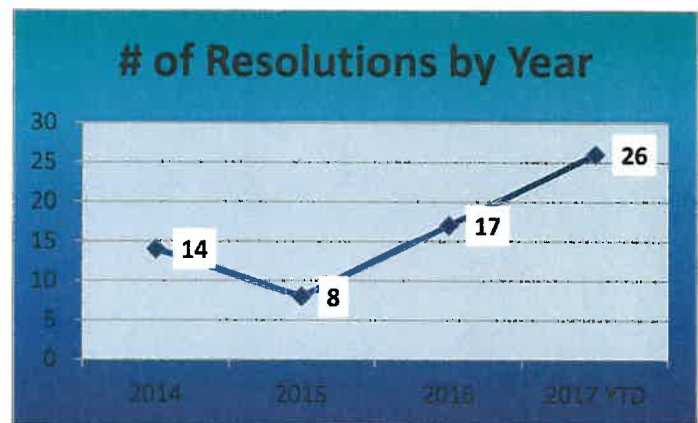
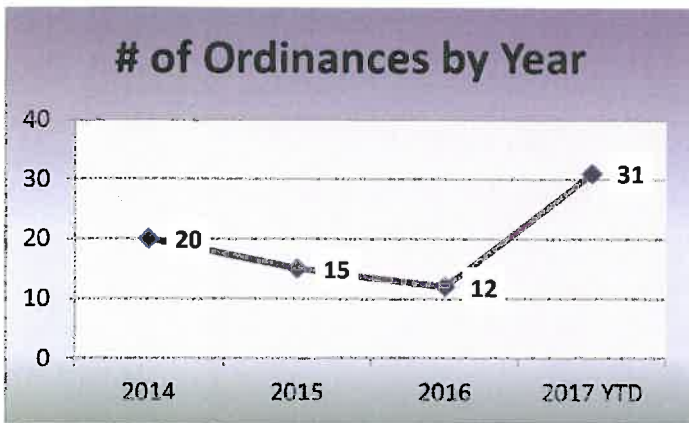


- Records Management, Retention, Disposition:

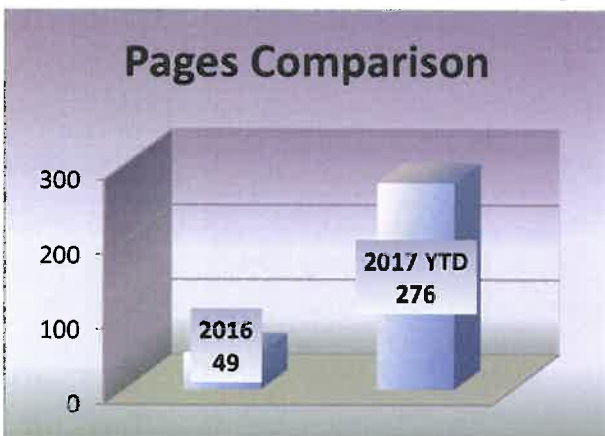
- To date in 2017 approximately 40 boxes of archival records have been transferred to the Washington State Archives in Cheney for permanent retention. In addition to that, the Archivist appraised and gave approval for destruction of a room full of police records once it is determined that the appeal period is met on each case. A process has been established with the Police Records Supervisor to begin the task of reviewing those files and having a regular destruction until the room is emptied.
- One area of concern is our electronic documents. As technology advancements are made and environmental awareness grows, more and more of our records are “born” electronic. We have the same responsibility for storing, retrieving, and destruction or transfer of our electronic documents as we do for our paper documents. However, this task is nearly impossible without the implementation of an electronic content management software program (ECM). Currently the Clerk is working in coordination with the City Administrator and IT support staff to review ECM options and determine the best way to implement one here.
- The current program being considered is Laserfiche. A demonstration has been scheduled and preliminary costs are being studied. The program will be able to be rolled out over multiple fiscal years so the impact is not felt all at one time; however, the first year will involve a significant investment upwards of \$45,000.

### ORDINANCES & RESOLUTIONS-

In 2017 our new City Administrator has taken on the task of reviewing and updating our municipal code. This has required an exceptional number of new ordinances and resolutions to revise outdated information in the code. In addition he has tasked department directors with the process of formalizing policies and procedures. Each formalized policy or procedure requires the adoption of an ordinance or approval of a resolution. In past years we have had an average of fewer than 20 ordinances or resolutions in an entire year. At this time we are on track to double that amount for 2017. The charts below show a comparison by year from 2014 forward.



To my understanding, this process of updating and adding code will continue throughout FY 2018. Thus the request for a budget of \$7,000 for records codification professional services in the 2018 budget. The cost for codification is \$20 per page and this estimate would give us 350 pages of new or updated code. In the year 2016 we codified 49 pages. To date in 2017, we have codified 276 pages. The cost for this process needs to be taken into account when planning the budget for 2018.



#### CONTRACTS/AGREEMENTS-

For 2017 the Clerk began the process of re-organizing the active contracts. The plan to continue throughout 2017 and into 2018, is to set up a user friendly process to track expiration and renewal dates on contracts to allow for timely review.

#### EMPLOYEE RECOGNITION/APPRECIATION-

In 2017 the Clerk began a recognition & appreciation program for employee years of service. An email goes out to all staff asking them to recognize the years of service for an employee on their anniversary. In addition they are awarded with service pins on the 5,10,15,20, & 25 year anniversaries, presented by the Mayor at a council meeting. Employees reaching 30 or more years (on the 5 yr cycle) are awarded with a public celebration, plaque, and proclamation by the Mayor at a council meeting. To date we have celebrated two 40 year anniversary employees, and one 10 year, with another 10 year coming at the next meeting. I've had multiple comments regarding appreciation for this program. The cost is very minimal and the reward in morale and a sense of belonging is invaluable.

### TRAINING OPPORTUNITIES-

I greatly appreciate the training opportunities I have been afforded while working for the City. In January of this year I obtained my Certified Municipal Clerk (CMC) designation. This designation comes after three years of intense professional development courses at the Municipal Clerks Institute followed by several years of additional trainings at conferences and other courses pertaining to the duties of a municipal clerk. Now I am moving on towards earning my Master Municipal Clerk (MMC) designation.

After becoming the City Clerk and designated Public Records Officer in April of this year, I joined the Washington Public Records Officers Association (WA-PRO). This association provides very specific information and training regarding responding to public record requests. Information from this group helped tremendously in planning the records policy I address in this document.

For 2018 I plan to attend the Washington Municipal Clerks' Association (WMCA) spring conference as well as their fall academy. These are always great opportunities for networking, learning about best practices, and keeping up to date with new laws and requirements. I also plan to attend the WA-PRO annual conference as well as other trainings they may offer on our side of the state. All of these trainings will help to keep me informed and up to date with our requirements as well as count toward education hours to obtain my MMC.

### DEPARTMENTAL POLICY REVIEW:

In 2017 the new public record laws necessitated the creation of a comprehensive public records policy. This policy was developed through studying the new laws, information from the WA-PRO trainings and member tool kit, as well as reviewing policies from other cities. This policy was reviewed by Council on July 11<sup>th</sup> and approved on July 25<sup>th</sup> for implementation on August 1<sup>st</sup>, 2017.

With the plan for our city to implement an electronic document management program, there is a need for a policy regarding the handling of our electronic documents. I will be working on a policy and procedure to establish a city wide file structure and file naming protocol.

### STAFFING:

The current staffing level in the City Clerk department is one FTE. While I know that it is very unlikely to be fiscally possible in 2018, I would like the long term plan to include the addition of a Deputy Clerk FTE. This would allow for the clerks department to be much more hands on with the records management throughout the various departments within the city. As it is now, I have to split my time between administrative clerical support, the council meeting requirements, and ordinance/resolution processing which have specific deadlines on an ongoing basis; and those items of the most impending importance regarding records, contracts, etc.

It is the goal of this department to provide the highest quality, professional customer service to other departments in the city as well as our citizens; while at the same time making every effort to minimize any potential risk or liability to the city.

Respectfully Submitted,

Lisa R. Neissl, CMC  
City Clerk



## CITY OF COLLEGE PLACE

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Human Resources Department  
625 South College Avenue  
College Place, WA 99324  
509-394-8508

# Human Resources

## **Budget Narrative Fiscal Year 2018**

**Fund:** Current Expense  
**Department:** Human Resources  
**Staff #:** 1 FTE

### **Department Mission:**

The City of College Place Human Resources Department serves the City by focusing efforts on its most valuable assets, the employees. This is accomplished through recruitment, hiring, and retention of a diverse, qualified workforce. The department provides direction, technical assistance and training, equal employment opportunity and labor relations.

### **Budget Summary:**

Revenues come primarily from the city's current expense fund.

### **Budget Requests for Fiscal Year 2018:**

#### **Personnel**

The Human Resources department currently consists of one full time employee, the HR Specialist.

#### **Training**

Training for staff has been held to a minimum for many years now. Since the HR position has been filled with a new employee, it is likely additional training will be required. Conferences such as the Labor Relations Institute, the BIAS Rally, and the Civil Service Conference provide valuable training and networking. The travel and training budgets have both been increased for the HR position and for group training required by Administration.



## Wellness

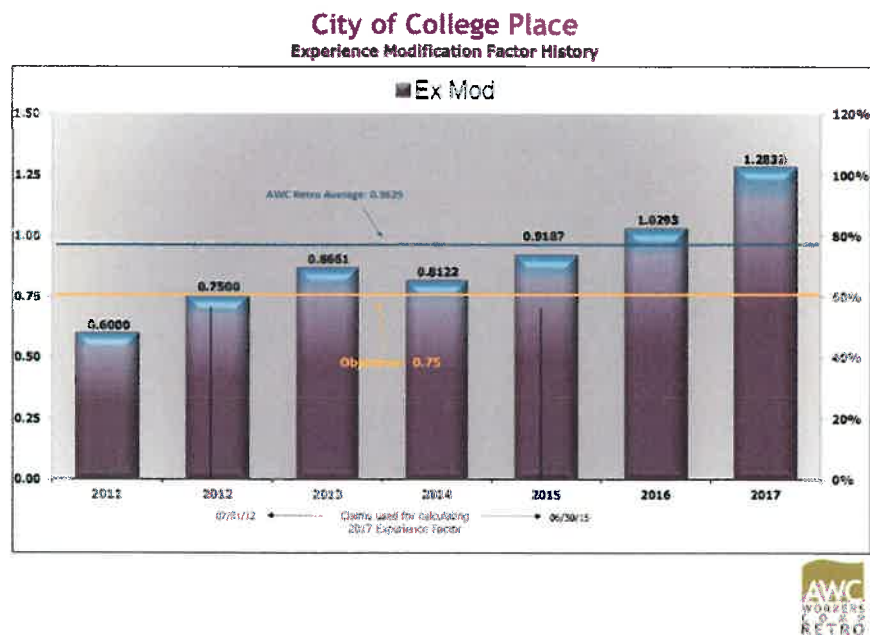
The Human Resources budget proposal for 2018 requests an increase in funding for the Wellness program. The quarterly employee luncheon recently implemented uses a large portion of the existing budget allocation. An active wellness program can boost employee morale and reduce unhealthy behaviors. In addition, if the AWC Wellness requirements are met, the City receives a 2% discount on health insurance premiums which totals a savings of approximately \$10,000.00/year.

## AWC Workers' Comp Retro

The AWC Workers' Comp Retro Program is a risk-sharing pool with membership criteria based on annual premium and loss ratios. Their services include:

- Management of all L & I claims
- On-site loss control and risk management
- Assistance with safety programs and incident review
- Online access to all materials relating to the employer's individual city and L& I claims
- Free regional trainings through the Retro Safety Academy
- Management of return to work or light-duty programs

As indicated in the chart below, the City's Experience Modification Factor is climbing. The RETRO program can help us reduce L & I costs and provide valuable employee training.



## **2018 Goals and Recommendations**

2018 will be a busy year for the Human Resources Department. Processing payroll, maintaining appropriate staffing levels, and administering the Wellness program are some of the day to day processes. There are other projects as well that don't make a large impact on the budget, but require a large time commitment. One of these time consuming projects is to do a major records reorganization and destruction as it has not been done in some time.

Respectfully Submitted,

Shawn Doering  
HR Specialist

## COLLEGE PLACE POLICE DEPARTMENT

### Budget Narrative - Fiscal year 2018

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**Fund:** #001 Current Expense  
**Department:** #521,523,554 Representing Law Enforcement, Care and Custody of Inmates & Animal Services

#### Department Mission:

The College Place Police department embraces the Philosophy of community oriented policing and strives to enhance the quality of life and safety of our citizens with the highest degree of ethical behavior, fairness and professional conduct.

#### Budget summary:

Wages and benefits will experience an increase based on collective bargaining agreement for officers along with a slight increase based on the amounts equal to 100% of the cities CPI-W August to August index, with a minimum increase of 2% and a maximum of 4%. Additionally, we are asking for increased staffing to support the need for a growing community.

#### The Department's budget is divided into the following categories:

Administration	Dispatch
Investigation	Support Services
Patrol	Care and Custody of Inmates
Traffic Policing	Animal Control
Crime Prevention	

#### Significant Budget Changes and Request:

The police department is in need of several budget increases for 2018 including the addition of four new officers, new fleet vehicles and the creation of a Lieutenants position to assist with administrative duties. We are also asking for a position to handle three areas of responsibility which include; Animal control, Evidence & Code enforcement. Uniforms and equipment along with Information Technology improvements bring another financial need.

#### Special Projects:

##### 1. Take-Home Patrol Vehicles:

Currently officers utilize pool vehicles for conducting patrol. Whereas officers arrive at work and check out a vehicle. Studies have shown an actual cost savings to agencies who assign take-home vehicles ([Cost Benefit Analysis, City of Tacoma, 2004](#)). Assigned vehicles add an extrinsic value to

officer's decision on retention and recruitment. Many applicants choose departments who have an assigned vehicle program. Assigned vehicles add to an officer's morale since the vehicle is their work station. Assigned vehicles also add professionalism and increase consistency of familiarity for equipment placement and personal responsibility. Finally, assigned vehicles add to the security of our community by parking a vehicle within our neighborhoods.

My recommendation is to acquire used patrol vehicles from the State in order to implement our assigned vehicle program. [Washington State Department of Enterprise Services](#) helps surplus vehicles to other municipalities and organizations. Vehicles will then be replaced with new purchases through attrition.

Cost Options	Cost	Five Vehicles
New Patrol Vehicle	Estimated \$45,000	\$225,000
Used Patrol Vehicle from State/Government	Estimated \$9,100	\$45,000
Used Patrol Vehicles from State/Gov. including emergency package	Estimated \$14,000	\$70,000
Laptop, radio & docking station - \$6,000		\$24,000

## 2. Update and replace patrol car radios:

Currently the existing Motorola radios installed within the patrol cars are obsolete and non-serviceable. These radios are currently operational but will need to be replaced when they fail. Parts are no longer available for refurbishing. The radio replacement plan should include five initial replacements followed by the remainder over the next two years. Radio costs are estimated at \$3,000 per unit according to Jeff Goodson.

## 3. Special Equipment Needs

Two-Factor authentication for mobile data terminals – To remain CJIS compliant the police department must install two-factor authentication for our mobile data terminals. This is done with software used by all other law enforcement agencies in the state of Washington. The software program is called [NetMotion](#). The estimated cost is \$5,000.

Class A Uniform - The image we as an agency have is predicated in large part on the image we project individually. With that in mind, our officers are in need of a true Class A dress uniform. Officers are in need of pressed trousers and a cover (hat). Our existing long sleeve shirt will be used to save money. The estimated cost for pants and cover is \$5,848.96.

Class B Uniform – Officers have asked for a cooler uniform option during the summer months. Currently officers are wearing their winter jumpsuit which has insulation for cooler climates. Officers have expressed a desire to have a summer jumpsuit which is lighter weight and much cooler. Another uniform option for the class B is a uniformed external vest that can be removed to cool down when in the office. The summer jumpsuit estimated cost is \$450.00 per jump suit. Other officers desire the external vest package with shirts is estimated at \$350.00 per officer. Total cost for officers = \$5400.00.



Tactical Shield – The current shield issued to the police department was purchased in the 70's and is no longer compliant. The police department is in need of a new tactical shield to be used in active shooter situations and barricaded subjects. An estimated costs for a new Type III shield is \$3,000.

#### 4. Detective Vehicle

Currently our detective is using a patrol car to conduct surveillance and follow-up. Detectives should be issued a civilian vehicle to blend with the community. This vehicle should be an all-wheel drive vehicle that can be used in any weather conditions. We are also asking the vehicle be assigned so the detective may respond from home to incidents on days off and after hours more readily. The estimated cost is \$20,000.

#### 5. Animal Control Officer Vehicle

In the event we receive our new employee who will handle Animal Control, Code Enforcement and Evidence handling he/she will need an assigned vehicle. The ideal vehicle for this assignment will be a smaller pickup truck with canopy. Estimated cost is \$30,000.

#### **Personnel / Staff:**

New Officers - The College Place Police Department has been running below minimum staffing for several years. Many studies exist in regards to police allocation models. However, our minimum staffing should allow at minimum two officers for every shift. Currently our officers work independently and rely on other agencies for back-up and assistance. This is a burden to other departments and reduces the safety of our officers. This has also contributed to officers lateralling to other departments. Our current staffing includes two sergeants, seven patrol officers and one detective. In order to achieve two officers per shift we will need to recruit and train seven additional officers.

Command Staff - Other personnel needs include adding a Lieutenant/Captain position to assist with the administrative demands associated with a growing department. The agency is in need of operational leadership under the direction of the chief to help oversee programs and personnel to allow the chief to focus on strategic plans and policy. Estimated yearly cost with benefits is \$120,000 which places the salary around \$90,000.

Limited Commission FTE - The addition of a limited commission employee to conduct Animal Control, Code enforcement and Evidence processing is needed to assist our agencies growing needs. Each area of discipline would be divided by one third of their time. Estimated yearly cost is around \$75,000 with a salary around \$50,000.

#### **Training:**

New recruits must attend the Basic Law Enforcement Academy (BLEA) consisting of 18 weeks of training. This training must be started within six months of hire date and costs roughly \$3,200 per student. Uniform and equipment costs are roughly \$6,500 per student. Upon graduation from BLEA, new officers must successfully pass a twelve week field training program under the supervision of a

### **Field Training Officer.**

Full time officers must receive a minimum of 24 hours of training each year. Much of this training is mandated such as first aid, blood borne pathogens, firearms, emergency vehicle operation, taser re-certification and crisis intervention. We must still find the time and resources to train the officer in defensive tactics, patrol tactics, criminal procedures and technology.

### **Lexipol Manual – Daily Training Bulletins**

[Lexipol](#) – During the recent WASPC LEMAP, it was recommended we consider the Lexipol Daily Training Bulletins to help officers learn and understand policy and how to apply it. This program takes policy and applies it to scenarios to help officers better apply the policy and procedure. Currently Lexipol is offering a 50% off special and would cost an additional \$1,267 per year.

### **Care and Custody of Arrestees:**

The City of College Place has a contract with Walla Walla County corrections to hold arrestees. The cost of holding these prisoners over the last year has gone down as a result of fewer arrests. Although the number of arrest will obviously go up with additional officers. In 2016 the department budgeted \$85,000. This has dropped to \$25,000 in 2017 and 2018. We are currently looking at alternatives to using the Walla Walla County Corrections facility for longer intake inmates.

### **Priorities for the department:**

1. Staffing and retention to increase and maintain the number of officers, supervisors and support staff.
2. Training needs continue to be a priority to ensure our officers are proficient, safe and in compliance with the states mandatory training requirements.
3. In July 2017 the department invited the Washington Association of Sheriffs and Police Chiefs (WASPC) to conduct a Loaned Executive Management Assistance Program (LEMAP) audit. Upon receiving the final findings our department will begin correcting and instituting best practices with the goal of accreditation. This will require time and resources.
4. Two-factor authentication – We must gain compliance with CJIS requirements. This will require software for our mobile data terminals and server updates.
5. Records and property destruction – Destroy stored property and records per the state retention schedule.

### **Final Summary:**

Most of the increases in the proposed 2018 budget are a result of additional resources, training, equipment and personnel needed for a growing agency. The projected figures for 2018 have been largely based on the prior budget history and the priority and challenges in the coming year.

## Fire Department Narrative

**Mission:** To minimize the loss of life and property, pain and suffering experienced by residents of the City of College Place and the surrounding area due to man-made or natural cause or disaster. We will achieve this goal by providing the highest quality Fire, Rescue, and Emergency Medical Services.

**Overview:** CPFD promotes a safe environment for all people who live and work in College Place and the surrounding area. The Department provides an extensive range of public safety services including fire prevention; public education; and response to emergency calls for service.

We provide this service 24 hours a day, 365 days a year with a highly motivated and trained staff of volunteers and paid support staff. The department has two Structural engines, three Wildland vehicles, and a rescue unit. Our members are our best asset and we strive to provide them with the tools and skills to perform any task that the community may require of them.

**Planning:** Our department is divided into five functional areas: Administration, Emergency Operations, Prevention, Training & Safety, and Facilities. As we are a small organization these five areas are able to be managed with our paid staff and volunteers. In order to manage them effectively the major focuses are organized by themes. They are:

*Operational Effectiveness*

*Customer Service*

*Member Development*

*Resource Management*

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## Significant Financial Issues for 2018

The department is looking at several financial impact items that are covered in the proposed budget for 2018. Each of the identified items is listed as needs according to our Standards Compliance Plan (May 2008). They fall into the categories of Communications, Training and Staffing, Emergency Equipment, Safety, EMS, and Facilities.

## ***Communications***

We are constantly in the process of keeping our radios and pagers in service and compliant with federal communications standards. With this we will be looking at purchasing portable radios in the spring, utilizing a Washington Department of Natural Resources (WADNR) grant that pays 50%. They have an additional grant in the fall that we will also apply for.

## ***Training and staffing***

In 2016 we proposed to hire a full-time training officer which is a much needed position for our department. The position was approved in the budget for 2016. But was not funded in 2017. Because of this we are requesting for the position to be filled in 2018.

The training officer's position has been not been filled since 2008. Because of this the duties have been reassigned amongst the other paid staff. This is not a good solution as it is hard to deliver a good training program when no one is solely dedicated to the purpose. According to the Washington Survey and Rating Bureau which is an organization that provides our City's fire service rating to insurance providers, having a training officer is a large area where an agency receives deficiency points. Staffing is always an issue for a volunteer department as we are constantly training new volunteers and keeping the existing volunteers skills up. With this position there is some added costs as the new hire is needing to go training conferences to stay up to date.

The staffing of our department is critical to service delivery. We augment our volunteers with paid personnel to respond during the day while they are at work or school. The *NFPA Fire Protection Handbook* states that the national average for paid staff is between 1.1 and 1.5 paid firefighters per thousand in population. It is also a recommendation of the International City/County Management Association for 1 firefighter per thousand in population. With the addition of this position we will still be at less than 0.5 firefighters per thousand.

Our long term goal for the department continues to be supplementing our volunteers with paid staff so we can continue to deliver emergency services to the community. Budget permitting we need to be working towards additional staffing for the fire department.

## ***Emergency Equipment***

Our current wildland equipment is from 1985 and is past its serviceable life. We are proposing to replace our two grass trucks with one larger wildland engine that meets our needs better. We are also planning to surplus the water truck we have and rely upon the Public Works water truck for any wildland water needs.

If we start providing Basic Life Support transport service to College Place, we will need to purchase another ambulance as a backup. This will be a used vehicle.

These expense item are reflected in the ER&R budget.

### ***Safety***

Keeping our staff safety and healthy is our number one priority. We are budgeting the replacement of 6 sets of turnouts. We budget for this replacement annually, as turnouts have a 10 year life span according to NFPA standards. The cost has increased due to having to not only replacing the coat and pants but now have to replace the helmet, hood, gloves, and boots as well.

### ***EMS***

We have been approached by the City of Walla Walla Fire Department that they have a budget short fall in providing their ambulance transport service outside of their City Limits. Council will need to address this in the 2018 budget cycle.

We are working on getting a transport license from the state, in an effort to be able to transport Basic Life Support patients. Some of the benefits to our community are; it makes us less reliant on our neighbors; it adds another ambulance to the availability of our community; allows our volunteers to develop their EMS skills.

### ***Facilities***

The upstairs kitchen at the station needs to be remodeled as it is worn out and falling apart. This is the primary kitchen used by our live in volunteers. The cost for this remodel is noted in the Facility Repair budget. In 2017 it was budgeted for, however most of the funds were expended by other City priorities and will need to be funded in part again in 2018.

## **Administration**

The administration office provides overall direction and management of the fire department. The Chief's position ensures that CPFD complies with federal, state, and local regulations in the areas of fire suppression, emergency medical services, fire prevention, investigation, and disaster mitigation. Other efforts include:

***Volunteer recruitment and retention***, this area is one of the most important areas that a volunteer organization deals with. Without volunteers, we cannot afford to provide the level of service that we do to our customers.

***Public Communications***, provide marketing, media relations, and report and grant writing.

**Employee Assistance Program**, provide support for our volunteers with confidential counseling to help firefighters deal with the immediate and long-term problems that may affect their abilities to provide service to our customers.

**Planning**, coordinates strategic planning, statistical research and analysis, and coordinates information technology.

**Financial Services**, maintaining the financial integrity of the department. Services provided include, budget development for the department, policies and procedures, expenditure monitoring, purchase orders, and the development of capital and financial planning within the department.

The goal for the administration of the department is to ensure a safe and peaceful community and support CPFD's strategic goal to improve customer service.

## Emergency Operations

**Description:** Emergency response is CPFD's most critical service to the community. It is the primary means by which the department saves lives and property for the people who live, work, and visit here.

Emergency response to incidents will continue to grow, as our community's needs change due to size and demographics. Firefighters provide quick and effective response to medical emergencies, fires, motor vehicle collisions, rescues, hazardous materials incidents, and many other types of situations where people need immediate help. In addition, College Place firefighters are the first line of defense during a disaster as was demonstrated during the recent windstorm.

**Goal:** Emergency operations' goal is to ensure a safe and peaceful community and support CPFD strategic goal of improving operational effectiveness.

CPFD provides first response EMS and collaborates with Walla Walla City County Ambulance to provide a quality tiered system to the community. Seventy-two percent of our responses are to provide EMS to our community; we expect that number to grow as our community demographics continue to age.

## Training

Training and Safety ensures that all firefighters have the knowledge skills and physical abilities to perform their jobs safely and effectively through the following activities:



**Recruiting**, delivers outreach to the community to raise awareness of volunteer opportunities at CPFD.

**Recruit training** provides new firefighters with knowledge and skills needed to perform their job. Successful recruits transition to the volunteer response staff and are then trained with the main body.

**In-Service Training** is the ongoing fire-ground drilling, testing, and skills maintenance for line personnel. In addition members receive training via our computer based training at all skill levels.

**Goals:** Training and Safety aligns with the department goal to ensure a safe and peaceful community and supports the goal of developing our volunteer workforce.

## Prevention

Prevention saves lives and property by helping to stop fire and unintentional injury from happening in the first place. Sections of the Prevention Division are as follows:

**Public Education** targets College Place's most vulnerable and least accessible populations, specifically children, the disabled, and the elderly. Youth programs provide fire and life safety education, including Safety Always Matters, Juvenile Fire Setter Prevention Program, and Every 15 Minutes.

**Plan Reviews** evaluate construction and development plans for compliance with fire and life safety codes.

**Code Enforcement** inspects and identifies fire hazards in commercial buildings, and multi-family housing to address mitigation.

**Investigations** of all fires to determine the cause of the fire, identify arson situations, and help put dangerous criminals behind bars.

**Goals:** Prevention aligns with the goal to ensure a safe and peaceful community and supports the goal of improving operational effectiveness.

## Facilities

The fire station is, like everything else in life, getting older. Because of this items wear out and need to be replaced. On average we replace one bay door opener a year, and are over half way through replacing the original openers.



## **CITY OF COLLEGE PLACE**

**Community Development Department  
625 South College Avenue  
College Place, WA 99324  
509-394-8524**

# **Community Development**

## **Budget Narrative Fiscal Year 2018**

**Fund:** Current Expense  
**Department:** Community Development  
**Staff #:** 1 FTE

### **Division Mission:**

The department's goals are to promote and sustain a high quality of life for the residents of the community, while encouraging viable commercial and light industrial development. This can be accomplished by planning for and accommodating the anticipated growth and development of the City, directing development and land use following the goals and policies established in the City's Comprehensive Plan and Development Regulations.

### **Budget Summary:**

Revenues come primarily from the city's current expense fund. Some revenue is realized through permit/application fees.

### **Budget Requests for Fiscal Year 2018:**

#### **Consultants**

The Community Development budget proposal for 2018 includes the use of the planning consulting firm GR Dohrn & Associates to evaluate and update the city's Development Regulations and Comprehensive Plan in compliance with the Growth Management Act (GMA) and with the State of Washington Department of Commerce schedule of June 30, 2018. The Comp Plan Update process is expected to be very intense, including a multitude of public workshops with the public, Planning Commission, and City Council followed by public hearings before the Planning Commission and City Council. Hearing before the County Planning Commission and County Commissioners will also take place regarding the Urban Growth Area (UGA). This process is expected to be completed in June 2018.

Other outside consultants include the Hearing Examiner, City Attorney and the Walla Walla County Surveyor. Much of the surveyor's work and Hearing Examiner is a third party pass through expense paid for by applicants.

### **Training**

Training for staff has been held to a minimum this past year, utilizing webinar opportunities and no cost training provided by different agencies. It is likely that additional training will be required for the building permit package if an Administrative Assistant/Building Permit Technician is hired. Training for 2017 included a conference for Historic Preservation.

### **Equipment**

The equipment budget is for the replacement of office equipment should the need arise during the year. The move from the annex left staff with a black and white copy machine which needs to be replaced with a color machine.

### **Personnel**

The Community Development department currently consists of one full time employee, the Planning Director. The budget proposal for 2017 includes a Permit Technician / Administrative Assistant whose time would be split with Planning, Building, Engineering and Public Works departments. The permit tech / administrative assistant position would provide primary data entry into the BIAS permitting program, coordinate permit processing, issue over the counter permits and permits that have been approved, closing out completed permits, provide administrative assistance in areas of scanning, mailing preparation, website updates, community outreach support and staff support at commission meetings. This position would be supervised by the Planning Director.

### **2018 Projects, Goals and Recommendations**

The major projects affecting development services as a whole are outlined here in general. These projects will all be occurring within the same time frame and will require major coordination and challenge the resources of development services. Application processing, SEPA, public outreach, plan reviews, inspections, monitoring and contract administration on each project will be substantial. With several major projects occurring at the same time additional technical assistance is highly recommended to assist during this time. This list does not address the day to day work, but is intended to show the major challenges ahead.

The major departmental projects for 2018 are:

1. Comprehensive Plan & Development Code Update (Completion June 2018)
2. Finish remodel of Development Services side of City Hall to include reception area, demo cells for more office space, convert garage into habitual space for conference room.
3. Data entry – BIAS Permitting
4. Manage Hearing Examiner System

5. GIS
6. Maintain the Business Registration Program through the Dept. of Revenue
7. Annexations
8. Boundary Line Adjustments
9. Building Permit Processing
10. Right of Way Permit Processing
11. SEPA Coordination
12. Building Permit Reporting – Homebuilders Association, Walla Walla County Assessor
13. Community Council involvement – Rivers, Trails and Conservation Assistance Program Grant Application
14. Upcoming projects:
  - a. NE C Street Reconstruction
  - b. SW 4<sup>th</sup> Street Reconstruction & SEPA
  - c. Lions Park – Pond Renovation

## **2017 Milestones**

Accomplishments for 2017 include:

- Kiwanis Park Renovation
- Buxton Contract
- Began Comprehensive Plan Update
- Established Historic Preservation Commission
- Sign Code Implementation (pending)
- Planned Unit Development code overhaul
- Homestead Village PUD Phase 3B
- Comprehensive Mental Health
- Conner's Flooring & Design
- Whitman Crossing – NE C Street
- Christensen-McKiernan Annexation
- College Avenue Design Regs

## **Summary/Conclusion:**

The department has accomplished projects during 2017 that will provide needed information to the City and give a solid basis for programs previously undeveloped. Residential growth has been steady and there are some commercial projects on the horizon that look promising. Streamlining operations for 2018 will be required to meet the demands that will be placed on development services as a whole because of the upcoming Comprehensive Plan update process. Goals for this department are to encourage and enable development and provide efficient customer service while engaging the public through the Comprehensive Plan update process.

# **College Place Parks Division**

## **Budget Narrative** **Fiscal Year 2018**

**Fund:** #001 Current Expense  
**Department:** #576 Parks  
**Staff #:** 1 FTE

### **Division Mission:**

The division's mission is to provide a natural environment for the public to be able to relax and enjoy the outdoors. The division strives to keep the City's green areas in the best possible condition so the public can enjoy the different activities that are available to enjoy at the City's parks.

### **Budget Summary:**

Revenues from the city's current expense fund pays for the entire park operation.

### **Significant Changes & Requests for Fiscal Year 2018:**

The division is looking to complete the projects listed below:

1) **Irrigation System Replacements:**

The irrigation systems at both Lion's Park and Kiwanis Park are in bad shape and need to be replaced. The north section of Kiwanis Park was replaced with a new system by the school district per the joint use agreement with the City. The remaining part of Kiwanis Park needs to be replaced and upgraded. The irrigation system at Lions Park, on the north side of Garrison Creek needs to be replaced.

For 2018, City staff will look into having the systems designed by a professional so that the improvements could be phased.



## 2018 Budget Narrative

### Page 2

#### **Vehicle Purchase:**

The division is not proposing the purchase of any new equipment in 2018. Below is a list of the primary vehicles in our fleet, including vehicle designation, year, type, and mileage as recorded on August 1, 2017:

<b><u>Vehicle Designation</u></b>	<b><u>Year</u></b>	<b><u>Type</u></b>	<b><u>Mileage</u></b>
303	2007	Chevrolet ½-ton pick-up	43,000 miles
306	2015	John Deere Lawn Mower	423 hours
305	2007	Snake River Trailer	N/A

#### **Park Facilities:**

The park facilities maintained by City staff are listed below:

- Kiwanis Park – 7.7 acres
- Lions Park – 8.3 acres
- Harvest Meadows – neighborhood park
- Vets Park – neighborhood park
- Traffic Islands – College & Rose, Larch & “C”

#### **General Supplies & Maintenance Needs:**

The supplies needed for operating and maintaining the parks are listed below:

- Fertilizer
- Weed Spray Chemicals
- Bathroom Supplies
- Irrigation System Parts
- Play equipment Replacement Parts
- Equipment Part Replacement
- Building Repair Supplies

## **2018 Budget Narrative**

### **Page 3**

- Playground Fall Protection

This list provides a highlight of the supplies but is not exhaustive.

### **Personnel:**

The Park Division is maintained by 1 full-time employee, Kenny Martin. Kenny has been with the City for 13 years. Kenny is always busy. He sees needs and works to take care of those needs. He gets some additional help from other public works employees and part-time employees during the summer or on special projects. The interesting aspect of Kenny is that he is deaf. If you see him in the parks, get his attention and tell him you appreciate his hard and good work.

### **Summary/Conclusion:**

The division has fortunately been able to operate and maintain all the parks with basically one employee. As the City adds additional parks, additional employee time will be necessary to provide the necessary maintenance.



# *CITY OF COLLEGE PLACE ENGINEERING*

## **2018 BUDGET NARRATIVE**

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**Fund: Street Fund**  
**Department: Engineering**  
**Staff: 1.15 FTE's**

**Mission:**

To support the objectives of the City of College Place community through providing technical engineering services and recommendations to city departments and administration as they work to implement the direction and goals of City Council.

**Overview:**

In addition to providing civil site plan review services in support of residential and commercial development, the Engineering Department also promulgates and applies City-approved standards and specifications to projects and developments within the City's jurisdictional limits. Other activities in support of the Administration, Finance, Public Works and Planning Department include...

- Project Management
- Transportation Planning
- Utility Infrastructure Planning
- Long-term Community Development Planning (infrastructure concurrency...i.e. water rights, utility extensions, etc.)
- Project Financing including preparation of grant and loan applications

In addition to continuing to manage and assist with areas above, Engineering Department emphases for 2018 are expected to include continuing to play a supporting role in the on-going development of the city's Geographic Information System (GIS) and establishing a stormwater utility in compliance with Federal National Pollution Discharge Elimination System Phase 2 regulations.

**Budget Summary:**

Engineering non-personnel expenses are now being detailed and expensed separately within the Street Fund. Projected expenditures for 2018 are generally based upon last year's expenditures.

**Personnel/Staff**

The Engineering Department is staffed by a single FTE with seasonal support from an engineering intern. Personnel requirements are expected to change with the implementation of a stormwater utility in 2018 (see "Significant Budget Changes and Requests" below).

**Significant 2018 Activities, Budget Changes and Requests**

Beyond the regular activities of the Engineering Department, significant 2018 activities supported by the Engineering department are expected to include:

- Project and Grant Management of...
  - Federally-classified Road Reconstruction Project (4<sup>th</sup> Street/Academy Way Project and/or "C" Street Project).
  - Well No.2 Relocation
  - Water System Consolidation
- Establishment of Stormwater Utility.

- 
- The seal of the University of College Place, Wash. is a circular emblem. It features a central illustration of a lighthouse on a rocky shore, with a ship in the water. The words "UNIVERSITY OF COLLEGE PLACE" are written in a circular path around the top, and "WASH." is at the bottom.
- Consolidation and acquisition of water rights.
  - Continuing development of GIS information infrastructure.

Parametrix is currently under contract to provide a regional stormwater plan and rate study in preparation for establishing a stormwater utility. The establishment of a stormwater utility is expected to require significant additional capital and personnel resources. Those resources are expected to be identified and brought to Council for consideration by the end of the first quarter of 2018 and possibly sooner. As part of the stormwater utility effort, staff will also explore options for refining development review roles within the City as a means to further streamline and resource the City's development review process.

# **College Place Street Division**

## **Budget Narrative**

**Fiscal Year 2018**

**Fund:** #100 Streets  
**Department:** #542 Streets  
**Staff #:** 3 FTE

### **Division Mission:**

The division's mission is to protect public safety by maintaining and providing safe rights-of-ways for the people to travel. The division does this through the operation and maintenance of the roadways, providing warnings through signage and painting, clearing roadways in winter, and taking care of aesthetics through weed control.

### **Budget Summary:**

The street division is a CE function and receives its money through fuel taxes and money designated to its operation by the City Council.

### **Significant Changes & Requests for Fiscal Year 2018:**

The division is looking to complete the projects listed below:

1. **Crack Sealing:**
2. **Chip Sealing:**  
Contracting with Walla Walla County to chip seal streets in the areas of SE Highland Park Drive, SE Davin Drive, NW B Street (College to Evans), NE A Street (College to Cedar)
3. **C Street project (College to Larch).**  
Funding has been applied for the reconstruction of the street.
4. **SW 4<sup>th</sup> & Academy (Roadway and Pedestrian Improvements):**  
Funding has been applied for to make improvements for safety along the university and private schools.



## 2018 Budget Narrative

### Page 2

#### Vehicle Purchase:

Below is a list of the primary vehicles in the street fleet, including vehicle designation, year, type, and mileage as recorded on August 1, 2017:

<u>Vehicle Designation</u>	<u>Year</u>	<u>Type</u>	<u>Mileage</u>
501	1996	Ford Super Duty Pick-up (Stellar)	63,000 miles
503	2010	DynaPac Roller	178 hrs
504	2006	Chevrolet ½ ton Pickup	36,000 miles
505	2002	Tymco Sweeper	46,000 miles
507	2000	Ford 550 Bucket Truck	53,000 miles
508	2006	Chevrolet ½-ton Pick-up	37,000 miles
509	1976	John Deere Grader	1,443 hours
510	2007	Chevrolet 1/2 –ton Pick-up	59,000 miles
511	2016	Tack Trailer	N/A
512	2007	14,000# Trailer	N/A
516	1985	Paint Trailer	N/A
520	2011	Fisher Salter/Sander	N/A
521	2011	Fisher Salter/Sander	N/A
524	1987	Weed Sprayer	N/A
533	1988	Chevrolet Kodiak Dump Truck	103,000 miles
542	1992	Ford L8000 Omco Flusher	4,600 hours
544	1988	Tack King Trailer	N/A
545	1993	Gehl Paver	848 hrs
547	1994	24,000# Flatbed Trailer	N/A

## **2018 Budget Narrative**

### **Page 3**

#### **Street Facilities:**

The street facilities maintained by City staff are listed below:

- Sign Building
- Vehicle Shed

#### **General Supplies & Maintenance Needs:**

The supplies needed for operating and maintaining the street division are listed below:

- Weed Spraying Supplies
- Asphalt
- Rock
- Building Repair Supplies
- Safety Supplies
- Signs, Barricades, Paint, Thinner, & Other Safety Warning Supplies
- Salt & Sanding Rock

This list provides a highlight of the supplies but is not exhaustive.

#### **Personnel:**

The Street Division is currently maintained by 2 full-time employees, Randy Chamberlain and Mike Holden. The City has been trying temp employees but would like to replace the lost employee.

#### **Items of Interest:**

The following is a list of special contracts, purchases, and upcoming needs for the street division:

- The City is looking into contracting with the State for performing signal maintenance necessary for the proper operation of the City's signals. This is a highly technical task and our employees can do the basic items but do not work with signals enough to do the certification and control work.

#### **Summary/Conclusion:**

The street division continually strives to provide quality work in keeping the roadways safe for travel. The lack of finances impedes the ability to maintain the streets in the best of condition.

# **College Place Water Division**

## **Budget Narrative** **Fiscal Year 2018**

**Fund:** #400 Water  
**Department:** #534 Water  
**Staff #:** 4 FTE

### **Division Mission:**

The division's mission is to protect public health by providing potable water at a reasonable pressure for a reasonable cost. The division does this through the operation and maintenance of the water production/disinfection section and the distribution section.

### **Budget Summary:**

The water division is an enterprise fund and must fund its operation from rates that are set by the City Council to cover the costs of operating the division.

### **Significant Changes & Requests for Fiscal Year 2018:**

The division is looking to complete the projects listed below:

- 1) **Install a full radio read system for all water meters:**  
About 1/3+ of the City's water meters are now radio read. All the large meters (1 ½" & larger) have been replaced. Another 1/3 of the water meters are remote read. There remains about a third of the meters as direct read and are over 25 years old. This project would replace all the old meters and install the radio system.
- 2) **Change water services on Belroy and Alden:**  
City crews will replace water services on these streets due to failure of existing services.
- 3) **Should funding applications be approved, "C" Street improvements could be starting:**  
This project would include the replacement of the water mains and services along the entire project.

## 2018 Budget Narrative

### Page 2

4) **Well Issues:**

Well #1 has failed and is needing replaced. City staff will be submitting a funding request with the Department of Health. Well #2 continues to be a concern as it appears the casing is being gradually pulled upward which could make the well fail.

### **Vehicle Purchase:**

The division is proposing to purchase one new vehicle for 2017. The new vehicle would be a pickup. Below is a list of the primary vehicles in our fleet, including vehicle designation, year, type, and mileage as recorded on August 1, 2016:

<b><u>Vehicle Designation</u></b>	<b><u>Year</u></b>	<b><u>Type</u></b>	<b><u>Mileage</u></b>
601	2003	Ford 550 Utility Truck	53,000 miles
602	2002	Cat 430D Backhoe	5,600 hrs
603	2006	Chevrolet 1/2 –ton Pick-up	48,000 miles
604	2008	Chevolet ½-ton Pick-up	32,000 miles
605	2008	ESB Olympian Generator	217 hours
606	2011	Well #1 Olympian Generator	149 hours
607	2011	Cat 420E Backhoe	1,950 hours
608	2011	PW Generac Generator	204 hours
609	2017	Chevrolet Colorado Pickup	1,000 miles
610	2008	Ford E-250 Van	32,000 miles

## **2018 Budget Narrative**

### **Page 3**

#### **Water Facilities:**

The water facilities maintained by City staff are listed below:

- Well #1 (421 SE 6<sup>th</sup> Street)
- Well #2 (416 SE 4<sup>th</sup> Street)
- Well #3 (Larch & Lamperti)
- Public Works Water & Break Room Building
- Public Works Office Building
- Pressure Reducing Vault (Larch & “C” and Larch & 12th)
- Pressure Reducing Vault (Newgate & 12<sup>th</sup>)
- Pressure Reducing Vault (Garrison Village Way & Crestlane)
- 500,000 Water Tower
- Intertie Vault #1 (Rose & Myra)
- Intertie Vault #2 (Myra & 12<sup>th</sup>)
- Intertie Vault #3 (Garrison Village Way & Myra)
- Eastside Booster Station & Reservoirs

#### **General Supplies & Maintenance Needs:**

The supplies needed for operating and maintaining the water system are listed below:

- Brass, mainline, and service supplies
- Meters
- Chlorine
- Building Repair Supplies
- Safety Supplies
- Lubricants & Cleaning Supplies
- Electrical & Welding Supplies

This list provides a highlight of the supplies but is not exhaustive.

#### **Personnel:**

The Water Division is maintained by 3 full-time employees, Wade Antle, Foreman; Kevin Wolpert, Water Quality Operator; and Randy Reese and Travis Grove, Operators.



## **2018 Budget Narrative**

### **Page 4**

#### **Items of Interest:**

The following is a list of special contracts, purchases, and upcoming needs for the water division:

- Continued work on the implementation of the required cross-connection control program.
- Implement Recommendations of the Water System Plan which include a funding strategy for the water system.
- City staff are continuing to work with neighboring water districts to finalize intertie agreements that are beneficial for both parties.

#### **Summary/Conclusion:**

The division continually strives to operate the water system at the highest level of competency and efficiency. The City will need to be aggressive in pursuing new supplies/sources of water to provide for our citizens water needs now and in the future.

# **College Place Wastewater Division**

## **Budget Narrative**

**Fiscal Year 2018**

**Fund:** #401 Wastewater  
**Department:** #535 Wastewater  
**Staff #:** 6 FTE

### **Division Mission:**

The division's mission is to protect public health and the environment. The division does this through the operation and maintenance of the wastewater collection and treatment sections and the storm water section.

### **Budget Summary:**

The wastewater division is an enterprise fund and must fund its operation from rates that are set by the City Council to cover the costs of operating the division.

### **Significant Changes & Requests for Fiscal Year 2018:**

The division is looking to complete the projects listed below:

1. **Continue on the Facility Plan Amendment & NPDES Permit Renewal:**  
The City will continue with the Facility Plan Amendment in anticipation of the NPDES permit renewal in 2019. The possible requirements may cause the City to look at possibly eliminating the effluent discharge into Garrison Creek and developing a system to dispose of the effluent through some other means.
2. **Design & Construct a Replacement Sewer main on NE "C" Street (between College & Larch):**  
The City will install sewer main & services on this street.
3. **Contract Operations of the Treatment Plant and Collection System:**  
CH2M took over the responsibility of operating the WWTP on May 1, 2016. They are still reviewing and analyzing the operation to make suggestions and provide a strategy for improvement and continued quality operation.
4. **Removal of Poplar Trees:**  
The City is contracting with Ironsides Custom Grinding to remove the poplar trees and remove the stumps.

## 2018 Budget Narrative

### Page 2

#### Vehicle Purchase:

No vehicles are scheduled for replacement in 2017. Below is a list of the primary vehicles in our fleet, including vehicle designation, year, type, and mileage as recorded on August 1, 2017:

<u>Vehicle Designation</u>	<u>Year</u>	<u>Type</u>	<u>Mileage</u>
701	1999	International SRECO Jet/Vactor	29,000 miles
702	2000	Case Skid-Steer	2,500 hrs
705	2000	Detroit Diesel Plant Generator	465 hrs
710	2003	Ford 550 Utility Pick-up	64,000 miles
716	2011	Cummins Lift Station #6 Generator	240 hrs
720	2003	Ford E-450 TV Van	9,400 miles
722	2007	Trailer-mounted Rodder	67 hrs
725	2008	Olympian Lift Station #3 Generator	237 hrs
726	2012	John Deere Tractor	548 hrs
727	2007	Toro 328-D Front-Deck Lawn Mower	2,250 hrs
728	2017	F-250 Pickup	1,000 miles

**Wastewater Facilities:**

The wastewater facilities maintained by CH2M are listed below:

- Lift Station #5 (SW 1<sup>st</sup> Street between Evans & Academy)
- Lift Station #6 (S College Avenue between Lamperti & Cedar Bend)
- Lift Station #3 (Homestead Village)
- Treatment Plant Administration & Lab Building
- Treatment Plant Sludge Drying Building
- Treatment Plant Shop & Vehicle Storage Building
- Treatment Plant Headworks & Treatment Building
- Treatment Plant Equalization Structure
- Treatment Plant Filter Building
- Treatment Plant UV Building
- Treatment Plant Re-air Building and Structure
- Treatment Plant WAS Tanks (2)
- Treatment Plant Drying Beds Structures (2)

**General Supplies & Maintenance Needs:**

The supplies needed for operating and maintaining the plant are listed below:

- UV Bulbs
- Weed Spray Chemicals
- Lab Supplies
- Irrigation System Parts
- Polymer for bio-solids preparation
- Chlorine
- Building Repair Supplies
- Filters
- Safety Supplies
- Lubricants & Cleaning Supplies
- Electrical & Welding Supplies

This list provides a highlight of the supplies but is not exhaustive.

## **2018 Budget Narrative**

### **Page 4**

#### **Items of Interest:**

The following is a list of special contracts, purchases, and upcoming needs for the wastewater division:

- Annual agreement for Soil Scientist work. This agreement is needed for the required assessment of our farming operation. The cost is approximately \$7,000.
- Agreement with Walla Walla Housing Authority to receive their wastewater into our treatment plant.
- Agreement with Natural Selection Farms (NSF) for handling and disposal of the City's bio-solids.
- City crews perform the video inspection of the collection system.

#### **Summary/Conclusion:**

The contracting with CH2M has, to date, been a positive decision. The technical nature of wastewater and the regulations being placed on wastewater operations demands a higher level of expertise. CH2M has the expertise within their company to meet those demands and keep the City informed and the plant compliant with the NPDES permit.

# **College Place Equipment Rental Division**

## **Budget Narrative**

**Fiscal Year 2018**

**Fund:** #500 Equipment Rental & Replacement  
**Department:** #548 Equipment Rental & Replacement  
**Staff #:** 1 FTE

### **Division Mission:**

The division's mission is to maintain the City's fleet in the highest operational quality for efficiency and safety. The division also is responsible for preparing bid specifications on vehicles and their purchasing. The division recommends replacement schedules and keeps administration up-to-date as to the condition of all vehicles and generators in the City.

### **Budget Summary:**

Revenues from the city's current expense fund and transfers from the enterprise funds pay for the equipment rental operation.

### **Significant Changes & Requests for Fiscal Year 2018:**

The division is looking to complete the projects listed below:

1. Update equipment replacement plan.

## 2018 Budget Narrative

### Page 2

#### **Vehicle Purchase:**

The division is proposing the purchase of the following vehicles in the year 2017.

- Replace 1988 Dump Truck                \$150,000
- Replace 1993 Paver                      \$ 70,000
- Replace Weed Sprayer Trailer        \$ 10,000

Below is a list of the primary vehicles in the department's fleet, including vehicle designation, year, type, and mileage as recorded on August 1, 2015:

<b><u>Vehicle Designation</u></b>	<b><u>Year</u></b>	<b><u>Type</u></b>	<b><u>Mileage</u></b>
101	2006	Ford Taurus	65,000 miles
202	2006	Ford Taurus	77,000 miles
209	2006	Chevy ½-ton	42,000 miles

#### **Equipment Rental Facilities:**

The equipment rental facilities maintained by City staff are listed below:

- Maintenance Shop
- Tire Shed

#### **General Supplies & Maintenance Needs:**

The supplies needed for operating and maintaining the equipment rental are listed below:

- Lubricants
- Electrical Parts
- Cleaning Supplies
- Auto Parts
- Welding Supplies
- Tires
- Building Repair Supplies

This list provides a highlight of the supplies but is not exhaustive.



## **2018 Budget Narrative**

### **Page 3**

#### **Personnel:**

The Equipment Rental Division is has 1 full-time employee, Jeff Goodson, fleet manager.

#### **Items of Interest:**

- This division utilizes outsourcing significantly. Some of the items that are outsourced are listed below:
  - Tire Mounting and Repair,
  - Front-end alignments and Repair,
  - Welding and Fabricating,
  - Transmission Work,
  - Heavy Equipment Repair.
- 83 vehicles, generators, and other equipment in inventory.
- Vehicle maintenance facilities can be classified in 3 ways. The first is a preventive maintenance facility. This facility usually has a fleet age of 5 years or less. The second class is a repair facility and usually has a fleet age of 5-10 years. The third class is a refurbishment facility and has a fleet age of over 10 years. Currently, we are around 9-10 years on our fleet age. The younger the age of the fleet the less expensive is the maintenance and the greater the resale value.

#### **Summary/Conclusion:**

The division has made great strides in becoming more repair/maintenance oriented. This has been because Administration has been proactive in replacing costly vehicles. The division is working hard to improve customer service between the various departments that are being served and managing a variety of interests from each of the departments. It is the goal of this division to become efficient in the repair and maintenance needs of the City's fleet.

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001 Current Expense Fund				
Revenues	2017 Budget	2018 Proposed	Difference	Remarks
<b>002 Taxes</b>				
002 Taxes				
311 10 00 00 Real & Personal Prop Tax	1,822,106.00	1,830,000.00	7,894.00	100.4% Preliminary estimate without numbers from the county
001 General Property Tax	1,822,106.00	1,830,000.00	7,894.00	100.4%
313 11 00 00 Retail Sales & Use Tax	1,200,000.00	1,173,000.00	(27,000.00)	97.8% Based on annualization of 2017 (\$1,160,000) and AWC Estimate of Marketplace Fairness Act (\$13,000).
313 15 00 00 Criminal Justice Tax 3/10th Of 1%	200,000.00	220,000.00	20,000.00	110.0% This is a sales and use tax, one-third of which must be used to fund criminal justice and/or fire protection services.
313 61 00 00 Natural Gas Use Tax	15,000.00	15,500.00	500.00	103.3% Based on annualization of 2017
313 71 00 00 Criminal Justice Tax	115,000.00	125,000.00	10,000.00	108.7% This is a sales and use tax to exclusively fund criminal justice activities.
002 Retail Sales & Use Tax	1,530,000.00	1,533,500.00	3,500.00	100.2%
316 41 00 00 Utility Tax - Priv Utils Electric	350,000.00	400,000.00	50,000.00	114.3% Pacific Power and Light, and Columbia Rural Electric Association.
316 43 00 00 Utility Tax - Priv Utils Gas	90,000.00	90,000.00	0.00	100.0% Cascade Natural Gas
316 45 00 00 Utility Tax - Priv Utils Garbage/Sc	50,000.00	60,000.00	10,000.00	120.0% Basin Disposal
316 46 00 00 Utility Tax - Priv Utils Cable	60,000.00	600,000.00	540,000.00	*****% Charter Communications; trending down with the popularity of satellite and internet television services.
316 47 00 00 Utility Tax - Priv Utils Telephone	130,000.00	140,000.00	10,000.00	107.7% Century Link, Verizon, Sprint, Cingular, Charter Advanced, Inland Cellular, T-Mobile, Charter Fiberlink, Orbitcom, etc.
003 Business Tax	680,000.00	1,290,000.00	610,000.00	189.7%
342 21 51 02 Emergency Medical Services	290,000.00	290,000.00	0.00	100.0% Estimate; won't have actual until first of the year.
005 Emergency Services	290,000.00	290,000.00	0.00	100.0%
002 Taxes	4,322,106.00	4,943,500.00	621,394.00	114.4%
<b>002 Taxes</b>	<b>4,322,106.00</b>	<b>4,943,500.00</b>	<b>621,394.00</b>	<b>114.4%</b>
<b>003 Permits &amp; Licenses</b>				
003 Licenses & Permits				

# 2018 PROPOSED BUDGET CHANGES

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001 Current Expense Fund		2017 Budget	2018 Proposed	Difference	Remarks
Revenues					
003 Licenses & Permits					
321 30 00 00	Fire/Protective Permits	0.00	0.00	0.00	0.0%
321 91 00 00	Franchise Fees	70,000.00	75,000.00	5,000.00	107.1%
369 91 00 60	Investigation Fee Per CPMC	0.00	0.00	0.00	0.0%
001 Licenses & Permits					
001	Licenses & Permits	70,000.00	75,000.00	5,000.00	107.1%
322 10 00 00	Building/Structures/Equip.	110,000.00	110,000.00	0.00	100.0%
322 10 00 01	Building Dept Plan Check / Review	60,000.00	60,000.00	0.00	100.0%
322 30 00 00	Animal Licenses	2,000.00	5,000.00	3,000.00	250.0%
322 90 00 00	Other Non-bus Lic/Permits	2,000.00	2,000.00	0.00	100.0%
359 90 00 02	Penalty/Non-Bus Licenses	0.00	0.00	0.00	0.0%
002 Non-Business License & Permits					
002	Non-Business License & Permits	174,000.00	177,000.00	3,000.00	101.7%
321 99 00 01	Nuisance Abatement Notice Fee -	0.00	0.00	0.00	0.0%
003 Fire - Nuisance Abatement Notice					
003	Fire - Nuisance Abatement Notice	0.00	0.00	0.00	0.0%
003 Licenses & Permits					
003	Licenses & Permits	244,000.00	252,000.00	8,000.00	103.3%
003 Permits & Licenses					
003	Permits & Licenses	244,000.00	252,000.00	8,000.00	103.3%
006 Charges For Goods & Services					
006 Charges For Goods & Services					
341 21 00 00	Auditor Filing/recording	0.00	0.00	0.00	0.0%
341 70 00 03	Sales Maps & Publications - Non	0.00	0.00	0.00	0.0%
341 81 00 00	Printing/Duplicating Sers	0.00	0.00	0.00	0.0%
002 General Government					
002	General Government	0.00	0.00	0.00	0.0%
345 83 00 00	Plan Checking Fees - Building Dep	0.00	0.00	0.00	0.0%
005 Building Dept					
005	Building Dept	0.00	0.00	0.00	0.0%
343 50 00 95	Utility Drainage / St Const - Engin	0.00	0.00	0.00	0.0%
345 83 00 01	Plan Checking Fees - Engineering	0.00	0.00	0.00	0.0%
345 83 00 02	Short Plats - Engineering Review I	0.00	0.00	0.00	0.0%
345 83 00 03	Long Plats - Engineering Review I	4,150.00	15,000.00	10,850.00	361.4%
Increase based on previous 2 years' revenues.					

# 2018 PROPOSED BUDGET CHANGES

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001 Current Expense Fund				
Revenues	2017 Budget	2018 Proposed	Difference	Remarks
006 Charges For Goods & Services				
345 83 00 04 Non-Plat - Engineering Review Fee	0.00	0.00	0.00	0.0%
006 Engineering	4,150.00	15,000.00	10,850.00	361.4%
345 17 00 00 Pollution Control And Remediation	0.00	0.00	0.00	0.0%
345 81 00 00 Administrative Approval Without ]	0.00	0.00	0.00	0.0%
345 81 00 01 Administrative Approval With Not	0.00	0.00	0.00	0.0%
345 81 00 02 Annexation Fee - P&D	0.00	0.00	0.00	0.0%
345 81 00 03 Binding Site Plan - P&D	0.00	0.00	0.00	0.0%
345 81 00 04 Boundary Line Adjustment - P&D	0.00	0.00	0.00	0.0%
345 81 00 05 Comp Plan Amendment - Land Us	0.00	0.00	0.00	0.0%
345 81 00 06 Comp Plan Amendment - UGA An	0.00	0.00	0.00	0.0%
345 81 00 07 Conditional Use Permit - P&D	0.00	0.00	0.00	0.0%
345 81 00 08 Preliminary Plat / PUD - P&D	0.00	0.00	0.00	0.0%
345 81 00 09 Plats, Final P&D	700.00	500.00	(200.00)	71.4%
345 81 00 10 Plats, Short P&D	800.00	500.00	(300.00)	62.5%
345 81 00 11 Plat Amendments / Replat P&D	0.00	0.00	0.00	0.0%
345 81 00 12 Site Plan Application P&D	1,800.00	2,000.00	200.00	111.1%
345 81 00 13 Site Plan Review; SF / MF (Up To	3,000.00	2,000.00	(1,000.00)	66.7%
345 81 00 14 Variance / Non-Conforming Use P	0.00	0.00	0.00	0.0%
345 81 00 15 Zoning Amendments P&D	0.00	0.00	0.00	0.0%
345 81 00 16 Planning & Development Services	0.00	0.00	0.00	0.0%
345 86 00 00 Critical Areas Permit P&D	0.00	0.00	0.00	0.0%
345 86 00 01 SEPA Related Mitigation Fees (Ch	500.00	500.00	0.00	100.0%
345 89 00 00 Appeals (Administrative) P&D	0.00	0.00	0.00	0.0%
345 89 01 20 Planning & Development Costs - I	2,000.00	2,000.00	0.00	100.0%
345 89 01 25 Planning & Development Pass Thr	0.00	0.00	0.00	0.0%
007 Planning & Development	8,800.00	7,500.00	(1,300.00)	85.2%
342 20 00 01 Fire Hydrant Determination Of Pla	0.00	0.00	0.00	0.0%
342 20 00 03 Fireworks Use / Display Permit	0.00	0.00	0.00	0.0%
342 20 00 04 Fire Hydrant Flow Test	0.00	0.00	0.00	0.0%
342 20 00 05 Fire - Reinspection For Non Comp	0.00	0.00	0.00	0.0%
342 20 00 06 Fire - Requests For Code Alternate	0.00	0.00	0.00	0.0%
342 20 00 07 Fire - Special Inspection / Review	0.00	0.00	0.00	0.0%
342 20 00 08 Fire Dept - Salvage Fee For Insura	0.00	0.00	0.00	0.0%
342 20 00 09 Fire Dept Training Classes / CPR,	0.00	0.00	0.00	0.0%
342 20 00 10 Fire Dept - Haz Mat Fees (Ref. W;	0.00	0.00	0.00	0.0%

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001 Current Expense Fund		2017 Budget	2018 Proposed	Difference	Remarks
Revenues					
006 Charges For Goods & Services					
342 21 00 02	Fireworks Permits For Sales	200.00	200.00	0.00	100.0% 2 fireworks stands @ \$100/each
345 83 00 06	Plan Review - Fire Department	300.00	500.00	200.00	166.7%
345 83 00 07	Fire Plan Review By Outside Ager	0.00	0.00	0.00	0.0%
008 Fire Department		500.00	700.00	200.00	140.0%
006 Charges For Goods & Services		13,450.00	23,200.00	9,750.00	172.5%
010 Security Of Persons/Property					
342 10 00 00	Law Enforcement Services	750.00	1,500.00	750.00	200.0% Fingerprints, VISA clearance letters, other miscellaneous fees.
342 40 00 02	Engineering Protective Inspection	0.00	0.00	0.00	0.0%
001 Security Of Persons & Property		0.00	0.00	0.00	0.0%
010 Security Of Persons/Property		750.00	1,500.00	750.00	200.0%
516 Personnel					
341 96 00 00	Civil Service Exam & Other Perso	0.00	0.00	0.00	0.0%
003 Civil Service		0.00	0.00	0.00	0.0%
516 Personnel		0.00	0.00	0.00	0.0%
524 Building Inspection					
342 40 00 01	Protective Inspection Fees - Bldg I	0.00	0.00	0.00	0.0%
343 50 01 99	Sewer Inspection Fee	1,000.00	1,000.00	0.00	100.0%
524 Building Inspection		1,000.00	1,000.00	0.00	100.0%
006 Charges For Goods & Services		15,200.00	25,700.00	10,500.00	169.1%
012 Fines & Forfeits					
012 Court Fines And Forfeitures					
342 50 00 00	Emergency Service Fees-DUI Rest	0.00	0.00	0.00	0.0%

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001 Current Expense Fund		2017 Budget	2018 Proposed	Difference	Remarks
Revenues					
012 Court Fines And Forfeitures					
001 Court Fines & Forfeits		0.00	0.00	0.00	0.0%
012 Court Fines And Forfeitures		0.00	0.00	0.00	0.0%
013 Non-court Fines / Penalties					
359 90 00 00 Misc Fines & Penalties		0.00	0.00	0.00	0.0%
359 90 00 01 False Alarms - Fire		0.00	0.00	0.00	0.0%
001 Non-Court Fines & Penalties		0.00	0.00	0.00	0.0%
013 Non-court Fines / Penalties		0.00	0.00	0.00	0.0%
512 Municipal Court					
353 10 00 00 Traffic Infraction Penalties		30,000.00	30,000.00	0.00	100.0% These revenues have decreased across all entities county-wide. Difficult to estimate.
001 Municipal Court		30,000.00	30,000.00	0.00	100.0%
512 Municipal Court		30,000.00	30,000.00	0.00	100.0%
012 Fines & Forfeits		30,000.00	30,000.00	0.00	100.0%
019 Physical Environment					
019 Physical Environment					
341 82 00 01 Engineering Fees/Chrgs		0.00	0.00	0.00	0.0%
001 Physical Environment		0.00	0.00	0.00	0.0%
345 29 00 00 Other Environ Fees/Chrgs		0.00	0.00	0.00	0.0%
002 Economic Environment		0.00	0.00	0.00	0.0%
019 Physical Environment		0.00	0.00	0.00	0.0%

# 2018 PROPOSED BUDGET CHANGES

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001 Current Expense Fund		2017 Budget	2018 Proposed	Difference	Remarks
Revenues					
<b>019 Physical Environment</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>025 Miscellaneous</b>					
025 Miscellaneous					
361 11 00 00 Investment Interest	6,000.00	13,000.00	7,000.00	216.7%	Markets have improved.
361 40 00 00 Sales Interest	500.00	500.00	0.00	100.0%	
361 40 00 01 Interest On Contracts, Notes, Taxe	0.00	0.00	0.00	0.0%	
001 Interest & Other Earnings	6,500.00	13,500.00	7,000.00	207.7%	
362 00 50 01 Water Tower Space Rental	75,000.00	80,000.00	5,000.00	106.7%	Water tower rental fees from cellular companies for antennae space.
002 Rents & Leases	75,000.00	80,000.00	5,000.00	106.7%	
341 42 51 00 Registration Fees-Cnty Elections	0.00	0.00	0.00	0.0%	
369 10 00 04 Sale Of Surplus - CE	0.00	0.00	0.00	0.0%	
369 10 00 15 Sale Of Surplus - Recycling	0.00	0.00	0.00	0.0%	
369 20 00 00 UNCL Money/Sale UNCL Prop	0.00	0.00	0.00	0.0%	
369 30 00 00 Sale Of Confiscated And Forfeited	0.00	0.00	0.00	0.0%	
369 81 00 00 Cashier's Over / Short	0.00	0.00	0.00	0.0%	
369 81 01 00 Bank's Over / Short	0.00	0.00	0.00	0.0%	
369 91 00 00 Other Misc Revenue	0.00	0.00	0.00	0.0%	
369 91 00 02 Misc - Police Fees	500.00	500.00	0.00	100.0%	
369 91 00 03 Misc - Fire Fees	0.00	0.00	0.00	0.0%	
369 91 00 09 NSF Charges Collected	0.00	0.00	0.00	0.0%	
369 91 00 10 Reimbursements/Refunds	0.00	45,700.00	45,700.00	0.0%	Reimbursement of 50% payroll cost of SRO Officer.
395 10 00 00 Proceeds From Sale Of Capital As	0.00	0.00	0.00	0.0%	
005 Other Miscellaneous Revenue	500.00	46,200.00	45,700.00	****%	
341 81 00 01 Application Processing Fees - C.S.	0.00	0.00	0.00	0.0%	
007 Application Fees	0.00	0.00	0.00	0.0%	
369 40 00 01 Judgements & Settlements (Other	0.00	0.00	0.00	0.0%	
010 Judgements & Settlements	0.00	0.00	0.00	0.0%	



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001 Current Expense Fund		2017 Budget	2018 Proposed	Difference	Remarks
Revenues					
025 Miscellaneous					
025 Miscellaneous		82,000.00	139,700.00	57,700.00	170.4%
522 Fire Control					
369 91 00 22 Mobilization Reimbursement For ;		0.00	0.00	0.00	0.0%
522 Fire Control		0.00	0.00	0.00	0.0%
025 Miscellaneous		82,000.00	139,700.00	57,700.00	170.4%
030 Contributions / Donations Priv					
030 Contr & Donations Priv Sources					
367 11 00 03 Contributions/Gifts - Police Dept		0.00	0.00	0.00	0.0%
367 11 00 05 Donations PD Christmas Family P		0.00	0.00	0.00	0.0%
367 11 00 21 D.A.R.E. Program Receipts		0.00	0.00	0.00	0.0%
003 Police Dept Donations		0.00	0.00	0.00	0.0%
367 11 00 04 Contr/Donations - Private		0.00	5,135.00	5,135.00	0.0% Contributions from individuals/organizations for community events and projects (\$5,000) and AWC Wellness Micro Grant (\$135).
004 Other Donations		0.00	5,135.00	5,135.00	0.0%
367 11 00 02 Contributions/Gifts - Fire Dept		0.00	0.00	0.00	0.0%
005 Fire Dept Donations		0.00	0.00	0.00	0.0%
030 Contr & Donations Priv Sources		0.00	5,135.00	5,135.00	0.0%
030 Contributions / Donations Priv		0.00	5,135.00	5,135.00	0.0%
070 Interfund Transfers					
070 Operating Transfers					
349 14 00 00 Transfer In Utils/Servs.		0.00	0.00	0.00	0.0%

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Revenues					
070 Operating Transfers					
397 00 00 00	Interfund Transfer To CE	0.00	0.00	0.00	0.0%
397 00 00 63	Transfer From Municipal Court Tr	0.00	0.00	0.00	0.0%
397 00 04 05	Transfer From Fund 405	13,200.00	0.00	(13,200.00)	0.0% Fund closed in 2017
070	Operating Transfers	13,200.00	0.00	(13,200.00)	0.0%
070	Interfund Transfers	13,200.00	0.00	(13,200.00)	0.0%
100 Grants					
100 Direct Federal Grants					
331 45 00 00	Federal Direct Grant From Nation:	0.00	60,000.00	60,000.00	0.0% Grant for downtown artwork
001	Direct Federal Grants	0.00	60,000.00	60,000.00	0.0%
331 16 60 00	Federal Direct Grant From Depart	2,282.00	0.00	(2,282.00)	0.0% DOJ BVP Grant
002	Police Dept Grants	2,282.00	0.00	(2,282.00)	0.0%
331 15 22 80	Fire PPE US Fish & Wildlife Gran	0.00	0.00	0.00	0.0%
331 97 04 01	Assistance To Firefighters Grant (	0.00	0.00	0.00	0.0%
331 97 04 03	AF Grant (AFG2009) Radios Purc	0.00	0.00	0.00	0.0%
003	Fire Dept Grants	0.00	0.00	0.00	0.0%
100	Direct Federal Grants	2,282.00	60,000.00	57,718.00	****0%
101 Indirect Federal Grants					
333 97 06 00	Homeland Security Grant - PD W	0.00	0.00	0.00	0.0%
001	Indirect Federal Grants	0.00	0.00	0.00	0.0%
333 20 60 00	Speeding Emphasis Patrols Grant ]	0.00	0.00	0.00	0.0%
333 20 60 01	DUI Emphasis Patrols Grant Progr	0.00	965.00	965.00	0.0% Emphasis patrol grant
333 20 60 02	Seatbelt Emphasis Patrols Grant P	0.00	670.00	670.00	0.0% Emphasis patrol grant
333 20 60 03	Distracted Driving Emphasis Patrc	0.00	780.00	780.00	0.0% Emphasis patrol grant
333 20 60 04	Flex Fund Emphasis Patrol Grant ]	0.00	960.00	960.00	0.0% Emphasis patrol grant
333 20 62 00	WASPC-Traffic Safety Equipment	0.00	0.00	0.00	0.0%

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Revenues					
101 Indirect Federal Grants					
333 97 00 00	WW Cnty LETPP Grant - Dept Of	0.00	0.00	0.00	0.0%
339 11 68 00	ARRA Justice Asst Grant F09-347	0.00	0.00	0.00	0.0%
002 Police Department Grants		0.00	3,375.00	3,375.00	0.0%
101 Indirect Federal Grants		0.00	3,375.00	3,375.00	0.0%
105 State Grants					
334 06 90 00	State Grant-Other	0.00	0.00	0.00	0.0%
334 01 80 00	Military Dept. EMD - Storm Assis	0.00	0.00	0.00	0.0%
334 02 30 00	Department Of Natural Resources	0.00	7,500.00	7,500.00	0.0%
Matching grant for radios and other wildland firefighting equipment.					
334 02 70 00	Recreation And Conservation Offi.	180,340.00	0.00	(180,340.00)	0.0%
334 03 10 00	Dept Of Ecology - Centennial Stor	79,567.00	0.00	(79,567.00)	0.0%
001 State Grants		259,907.00	7,500.00	(252,407.00)	2.9%
334 01 10 00	Criminal Justice Training Commis	0.00	0.00	0.00	0.0%
334 03 50 00	WASPC-Traffic Safety - State Gra	0.00	0.00	0.00	0.0%
002 Police Department Grants		0.00	0.00	0.00	0.0%
334 04 20 00	GMA Update Grant - CTED	0.00	0.00	0.00	0.0%
003 Planning Department		0.00	0.00	0.00	0.0%
334 01 30 00	WSP Fire Marshall Safety Program	0.00	0.00	0.00	0.0%
334 04 98 00	DOH-EMS Trauma Grant	1,200.00	1,300.00	100.00	108.3%
Fairly predictable based on prior years.					
005 Fire Department Grants		1,200.00	1,300.00	100.00	108.3%
105 State Grants		261,107.00	8,800.00	(252,307.00)	3.4%
100 Grants		263,389.00	72,175.00	(191,214.00)	27.4%
106 State Shared Revenues					
107 State Entitlements					

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Revenues					
107 State Entitlements					
336 00 98 00	Local Government Assistance Proj	88,000.00	96,000.00	8,000.00	109.1% Based on MRSC Budget Suggestions. This tax is based on a sales tax and property tax equalization formula.
336 06 51 00	DUI & Other Criminal Justice Ass	1,500.00	1,200.00	(300.00)	80.0% From State of Washington.
336 06 94 00	Liquor Excise Tax	43,174.00	46,445.00	3,271.00	107.6% Calculated with MRSC's State Shared Revenues Estimator. 35% of the liquor excise taxes collected by the state, minus \$10 million in transfers to the State General Fund, are distributed to cities and counties.
336 06 95 00	Liquor Control Brd Profit	78,120.00	78,258.00	138.00	100.2% Calculated with MRSC's State Shared Revenues Estimator. These are license fees from distributors and retailers. 20.23% must be expended on public safety; the remainder is unrestricted.
107 State Entitlements		210,794.00	221,903.00	11,109.00	105.3%
106 State Shared Revenues		210,794.00	221,903.00	11,109.00	105.3%
107 Loan Proceeds					
092 Loan Receipts					
391 10 00 01	Proceeds LTGO 2015 Issue (Fire F	0.00	0.00	0.00	0.0%
008	Fire Engine Bond	0.00	0.00	0.00	0.0%
092	Loan Receipts	0.00	0.00	0.00	0.0%
107 Loan Proceeds		0.00	0.00	0.00	0.0%
380 Non-Revenues					
080 Non-Revenues					
389 00 00 19	Customer Pass-Through Revenues	0.00	0.00	0.00	0.0%
386 89 00 01	Annexation Fee	0.00	0.00	0.00	0.0%
386 89 00 02	Proceeds Developers LOC	0.00	0.00	0.00	0.0%
389 10 00 03	Building Permit Deposit	0.00	0.00	0.00	0.0%
389 10 00 05	Fireworks Bonds	0.00	0.00	0.00	0.0%

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Revenues					
080 Non-Revenues					
389 30 00 21	Concealed Pistol License State Poi	0.00	0.00	0.00	0.0%
389 30 00 24	State Building Code Fee	500.00	500.00	0.00	100.0%
389 90 00 00	Other Non-Revenues	0.00	0.00	0.00	0.0%
003 Agency & Other Type Deposits		500.00	500.00	0.00	100.0%
389 00 00 01	State Sales Tax Collected	0.00	0.00	0.00	0.0%
004 Sales Tax Collected		0.00	0.00	0.00	0.0%
389 10 00 06	Security Or Other Deposits Held E	0.00	0.00	0.00	0.0%
389 90 00 02	NSF Checks Clearing Acct Code	0.00	0.00	0.00	0.0%
389 90 00 04	Deposits To Travel Advance Accou	1,000.00	1,000.00	0.00	100.0%
005 Non-Revenues		1,000.00	1,000.00	0.00	100.0%
389 10 00 58	Developer Bond / Deposit For Pro	0.00	0.00	0.00	0.0%
389 10 00 59	Interest - Contract Bond Non-Rev	0.00	0.00	0.00	0.0%
006 Developer / Deposits		0.00	0.00	0.00	0.0%
080 Non-Revenues		1,500.00	1,500.00	0.00	100.0%
558 Planning/Community Development					
389 00 00 60	Deposits: Transcription Services C	0.00	0.00	0.00	0.0%
558 Planning/Community Development		0.00	0.00	0.00	0.0%
380 Non-Revenues		1,500.00	1,500.00	0.00	100.0%
519 General Government Services					
019 Physical Environment					
395 20 00 00	Insurance Compensation For Loss	0.00	0.00	0.00	0.0%
004 Insurance Recoveries		0.00	0.00	0.00	0.0%
019 Physical Environment		0.00	0.00	0.00	0.0%

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Revenues					
<b>519 General Government Services</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>522 Fire Department</b>					
522 Fire Control					
342 20 51 01	WSP Firefighter Training Reimburi	0.00	0.00	0.00	0.0%
004	Training	0.00	0.00	0.00	0.0%
342 21 51 00	Intergov Fire Service /MOB Reiml	0.00	0.00	0.00	0.0%
013	Interlocal Fire Response	0.00	0.00	0.00	0.0%
522	Fire Control	0.00	0.00	0.00	0.0%
<b>522</b>	<b>Fire Department</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>532 Public Works &amp; Engineering</b>					
532 Engineering					
341 82 00 00	Intergovernmental Services Reven	0.00	0.00	0.00	0.0%
532	Engineering	0.00	0.00	0.00	0.0%
<b>532</b>	<b>Public Works &amp; Engineering</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>573 Spectator &amp; Community Events</b>					
036 Recreation Chrgs/Fees					
347 90 00 00	Farmer's Market Vendor Fees	0.00	2,500.00	2,500.00	0.0% Vendor fees
036	Recreation Chrgs/Fees	0.00	2,500.00	2,500.00	0.0%
<b>573</b>	<b>Spectator &amp; Community Events</b>	<b>0.00</b>	<b>2,500.00</b>	<b>2,500.00</b>	<b>0.0%</b>
<b>576 Parks &amp; Recreation</b>					

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Revenues					
036 Recreation Chrgs/Fees					
347 30 00 02 Other Recreation Fees		0.00	0.00	0.00	0.0%
036 Recreation Chrgs/Fees		0.00	0.00	0.00	0.0%
<b>576 Parks &amp; Recreation</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Revenues:</b>		<b>5,182,189.00</b>	<b>5,694,113.00</b>	<b>511,924.00</b>	<b>109.9%</b>
Expenditures		2017 Budget	2018 Proposed	Difference	Remarks
518 Data Processing Services					
518 10 49 02 Training/Class Registration Fees &		0.00	0.00	0.00	0.0%
518 Data Processing Services		0.00	0.00	0.00	0.0%
<b>019 Physical Environment</b>					
024 Capital Improvements					
594 18 64 20 Building Equipment - Economizer		0.00	0.00	0.00	0.0%
024 Capital Improvements		0.00	0.00	0.00	0.0%
<b>019 Physical Environment</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>070 Interfund Transfers</b>					
070 Operating Transfers					
597 00 00 01 Interfund Transfer CE/Sts		400,000.00	500,000.00	100,000.00	125.0%
597 00 00 03 Transfers-Out - CE To SCCF #101		0.00	0.00	0.00	0.0%
597 00 00 10 Transfer To Myra Rd Resv.		0.00	0.00	0.00	0.0%
597 00 00 12 Transfer To Technology Reserve F		165,772.00	175,000.00	9,228.00	105.6%
597 00 00 15 Transfers-Out - CE To Bldg Facilit		0.00	0.00	0.00	0.0%
597 00 00 20 CARS GO Bond Payment - INF To		490,475.00	489,475.00	(1,000.00)	99.8%
597 00 00 23 Transfer To Comm Dev Debt Func		140,484.00	140,484.00	0.00	100.0%
597 00 00 33 Transfer To Econ Dev Const Fund		0.00	0.00	0.00	0.0%



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Expenditures					
070 Operating Transfers					
597 00 00 45	Transfer From Current Expense To	0.00	0.00	0.00	0.0%
597 00 00 50	Transfer To ER&R For Police Veh	0.00	0.00	0.00	0.0%
597 00 00 51	Transfer To ER&R For Fire Truck	0.00	0.00	0.00	0.0%
597 00 00 61	Interfund Transfer From CE To En	50,000.00	50,000.00	0.00	100.0%
070 Operating Transfers		1,246,731.00	1,354,959.00	108,228.00	108.7%
<b>070 Interfund Transfers</b>		<b>1,246,731.00</b>	<b>1,354,959.00</b>	<b>108,228.00</b>	<b>108.7%</b>
<b>100 Grants</b>					
521 Law Enforcement					
521 24 31 00	Homeland Security Grant PD Metl	0.00	0.00	0.00	0.0%
521 70 10 01	Wages - ""X52 Sustained Enforcer	0.00	0.00	0.00	0.0%
521 70 10 02	Wages - Impaired Driving CFDA#	0.00	0.00	0.00	0.0%
521 70 10 03	Wages - Seatbelts CFDA#20.602 C	0.00	0.00	0.00	0.0%
521 70 10 04	Wages - Impaired Driving CFDA#	0.00	0.00	0.00	0.0%
521 70 20 01	Benefits - "X52 Sustained Enforce	0.00	0.00	0.00	0.0%
521 70 20 02	Benefits - Impaired Driving CFDA	0.00	0.00	0.00	0.0%
521 70 20 03	Benefits - Seatbelts CFDA#20.602	0.00	0.00	0.00	0.0%
521 70 20 04	Benefits - Impaired Driving CFDA	0.00	0.00	0.00	0.0%
002 Investigation		0.00	0.00	0.00	0.0%
521 Law Enforcement		0.00	0.00	0.00	0.0%
<b>100 Grants</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>511 Legislative</b>					
511 Legislative					
511 60 31 00	Operating Supplies - Legislative	100.00	100.00	0.00	100.0%
511 60 31 01	Office Supplies - Legislative	400.00	400.00	0.00	100.0%
511 60 41 00	Professional Services	25,000.00	0.00	(25,000.00)	0.0% No budget
511 60 48 00	Repairs And Maintenance	600.00	600.00	0.00	100.0% Copier Charges
511 60 49 01	Miscellaneous	200.00	200.00	0.00	100.0%

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Expenditures					
511 Legislative					
511 70 51 00	Lobbying Agreement - Port	13,200.00	17,000.00	3,800.00	128.8% Shared cost with WW County, and Port of WW for lobbying services.
511 70 51 01	Assessment For Port Hwy 12 Lobt	0.00	0.00	0.00	0.0%
001 Administrative		39,500.00	18,300.00	(21,200.00)	46.3%
511 30 44 01	Advertising / Publication	1,500.00	1,500.00	0.00	100.0%
002 Official Publication Service		1,500.00	1,500.00	0.00	100.0%
511 60 43 00	Travel - Council Pos. 5	250.00	250.00	0.00	100.0%
511 60 43 01	Travel - Council Pos. 1	250.00	250.00	0.00	100.0%
511 60 43 02	Travel - Council Pos. 2	250.00	250.00	0.00	100.0%
511 60 43 03	Travel - Council Pos. 3	250.00	250.00	0.00	100.0%
511 60 43 04	Travel - Council Pos. 4	250.00	250.00	0.00	100.0%
511 60 43 05	Travel - Council Pos. 6	250.00	250.00	0.00	100.0%
511 60 43 06	Travel - Council Pos. 7	250.00	250.00	0.00	100.0%
511 60 49 02	Travel/Misc - Council Pos. 5	250.00	250.00	0.00	100.0%
511 60 49 03	Travel/Misc - Council Pos. 1	250.00	250.00	0.00	100.0%
511 60 49 04	Travel/Misc - Council Pos. 2	250.00	250.00	0.00	100.0%
511 60 49 05	Travel/Misc - Council Pos. 3	250.00	250.00	0.00	100.0%
511 60 49 06	Travel/Misc - Council Pos. 4	250.00	250.00	0.00	100.0%
511 60 49 07	Travel/Misc - Council Pos. 6	250.00	250.00	0.00	100.0%
511 60 49 08	Travel/Misc - Council Pos. 7	500.00	250.00	(250.00)	50.0%
511 60 49 09	Registrations/Fees - Training Clas	600.00	600.00	0.00	100.0%
003 Training		4,350.00	4,100.00	(250.00)	94.3%
511 60 10 00	Wages & Overtime	31,500.00	51,174.00	19,674.00	162.5% Councilmember salaries and 1/3 of City Clerk salary starting in 2018
511 60 20 00	Personnel Benefits	2,522.00	14,093.00	11,571.00	558.8% This includes a 2% discount the city earned on its medical premiums by becoming a "Well City" beginning in 2015 and the addition of long term disability insurance to our benefit package.
511 60 42 00	Communications	100.00	100.00	0.00	100.0%
511 60 49 00	Misc/Contingency Expense	150.00	150.00	0.00	100.0%
004 Legislative Services		34,272.00	65,517.00	31,245.00	191.2%
514 40 45 00	Intergovernmental Election Costs	7,500.00	7,500.00	0.00	100.0%
514 40 51 00	Intergov. Services - Voter Registra	19,000.00	20,000.00	1,000.00	105.3% City voter registration.

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001 Current Expense Fund					
Expenditures	2017 Budget	2018 Proposed	Difference	Remarks	
511 Legislative					
005 Election Costs	26,500.00	27,500.00	1,000.00	103.8%	
511 Legislative	106,122.00	116,917.00	10,795.00	110.2%	
515 Legal					
515 30 41 11 Legal Services - Legislative	2,000.00	2,000.00	0.00	100.0%	
515 Legal	2,000.00	2,000.00	0.00	100.0%	
511 Legislative	108,122.00	118,917.00	10,795.00	110.0%	
512 Municipal Court					
512 Municipal Court					
512 50 10 00 Wages / Overtime	0.00	0.00	0.00	0.0%	
512 50 20 00 Personnel Benefits	0.00	0.00	0.00	0.0%	
512 50 31 00 Operating Supplies - Court	0.00	0.00	0.00	0.0%	
512 50 31 01 Office Supplies - Court	0.00	0.00	0.00	0.0%	
512 50 35 00 Small Tools & Minor Equip	0.00	0.00	0.00	0.0%	
512 50 41 00 Professional Services - Legal - Ind	37,000.00	35,000.00	(2,000.00)	94.6%	\$30,000 for indigent defense contract and \$5,000 for additional public defender services as needed.
512 50 41 01 Municipal Court Judge Contract F.	0.00	0.00	0.00	0.0%	
512 50 41 02 Professional Services - Other Thar	70,000.00	90,000.00	20,000.00	128.6%	This is the fees paid to Walla Walla District Court for managing the City's court services.
512 50 42 00 Communications	0.00	0.00	0.00	0.0%	
512 50 43 00 Travel	0.00	0.00	0.00	0.0%	
512 50 44 01 Advertising	0.00	0.00	0.00	0.0%	
512 50 45 00 Operating Rentals/Leases	0.00	0.00	0.00	0.0%	
512 50 48 00 Repairs & Maintenance	0.00	0.00	0.00	0.0%	
512 50 49 00 Miscellaneous	0.00	0.00	0.00	0.0%	
512 50 49 01 Jury Duty Reimbursement/Charge:	0.00	0.00	0.00	0.0%	
512 50 49 02 Registrations / Fees - Training Cla	0.00	0.00	0.00	0.0%	
512 50 51 00 Intergov. Services	0.00	0.00	0.00	0.0%	
512 70 31 00 Operating Supplies - Court Library	0.00	0.00	0.00	0.0%	
594 12 64 00 Machinery & Equipment	0.00	0.00	0.00	0.0%	

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Expenditures					
512 Municipal Court					
001 Municipal Court		107,000.00	125,000.00	18,000.00	116.8%
512 Municipal Court		107,000.00	125,000.00	18,000.00	116.8%
515 Legal					
515 30 41 12 Legal Services - Municipal Court		5,000.00	5,000.00	0.00	100.0%
515 Legal		5,000.00	5,000.00	0.00	100.0%
512 Municipal Court		112,000.00	130,000.00	18,000.00	116.1%
513 Executive					
513 Executive					
513 10 10 00 Wages & Overtime		95,660.00	97,234.00	1,574.00	101.6% Reflects 2% COLA and change in position allocations to this budget line as per auditor recommendation.
513 10 20 00 Personnel Benefits		26,724.00	31,562.00	4,838.00	118.1% This includes a 2% discount the city earned on its medical premiums by becoming a "Well City" beginning in 2015 and the addition of long term disability insurance to our benefit package.
513 10 31 00 Operating Supplies - Executive		350.00	350.00	0.00	100.0%
513 10 31 01 Office Supplies - Executive		300.00	300.00	0.00	100.0%
513 10 35 00 Small Tools & Minor Equipment		300.00	200.00	(100.00)	66.7%
513 10 41 00 Professional Services		500.00	500.00	0.00	100.0%
513 10 42 00 Communications		2,100.00	2,100.00	0.00	100.0%
513 10 43 00 Travel Expense		4,500.00	6,000.00	1,500.00	133.3% AWC Legislative Action Days; International Council of Shopping Centers; AWC Conference; Washington City Managers Association Conference; Alliance for Innovation Event
513 10 43 02 Travel / Training Mayor		3,500.00	3,500.00	0.00	100.0%
513 10 44 01 Advertising		0.00	0.00	0.00	0.0%
513 10 45 00 Operating Rentals & Lease		0.00	0.00	0.00	0.0%
513 10 48 00 Repairs & Maintenance		0.00	200.00	200.00	0.0% Photocopies
513 10 49 00 Miscellaneous		2,000.00	2,000.00	0.00	100.0%

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Expenditures					
513 Executive					
513 10 49 02	Registrations/Fees - Training Class	1,500.00	2,000.00	500.00	133.3% Cost of registration for AWC Action Days; AWC Conference; Washington City Managers & Pacific Northwest City Managers Conference; Alliance for Innovation Event
513 10 49 03	Travel Miscellaneous	200.00	200.00	0.00	100.0%
594 13 64 00	Machinery & Equip	2,000.00	0.00	(2,000.00)	0.0% No budget requested
001 Administration		139,634.00	146,146.00	6,512.00	104.7%
513 10 10 01	Wages & Overtime Exec Asst	5,292.00	0.00	(5,292.00)	0.0% No budget
513 10 20 01	Personnel Benefits Staff	3,458.00	0.00	(3,458.00)	0.0% No budget
513 10 43 01	Travel/Training Staff	500.00	500.00	0.00	100.0%
513 10 49 01	Miscellaneous	300.00	0.00	(300.00)	0.0% No budget
594 13 64 01	Machinery/Equip Exec Staff	0.00	0.00	0.00	0.0%
003 Administrative Support Assist.		9,550.00	500.00	(9,050.00)	5.2%
513 Executive		149,184.00	146,646.00	(2,538.00)	98.3%
515 Legal					
515 30 41 10	Legal Services - Mayor	2,000.00	2,000.00	0.00	100.0%
515 30 41 13	Legal Services - City Administration	2,000.00	2,000.00	0.00	100.0%
515 Legal		4,000.00	4,000.00	0.00	100.0%
519 Other General Gov Services					
513 10 49 50	Misc. AWC Annual Dues / WWV	6,700.00	6,800.00	100.00	101.5% Annual dues for Association of Washington Cities (\$5,919) and Walla Walla Valley Chamber of Commerce (estimated at around \$800).
002 Miscellaneous		6,700.00	6,800.00	100.00	101.5%
519 Other General Gov Services		6,700.00	6,800.00	100.00	101.5%
513 Executive		159,884.00	157,446.00	(2,438.00)	98.5%
514 Finance Department					

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Expenditures					
514 Finance & Administration					
514 23 10 00	Wages & Overtime - Financial Ser	65,821.00	57,807.00	(8,014.00)	87.8% Reflects 2% COLA and change in position allocations to this budget line as per auditor recommendation. Clerk salary removed from this account.
514 23 20 00	Personnel Benefits	35,150.00	22,767.00	(12,383.00)	64.8% This includes a 2% discount the city earned on its medical premiums by becoming a "Well City" beginning in 2015 and the addition of long term disability insurance to our benefit package.
514 23 31 00	Operating Supplies - Budgeting, A	250.00	250.00	0.00	100.0%
514 23 31 01	Office Supplies - Budgeting, Acco	750.00	750.00	0.00	100.0%
514 23 35 00	Small Tools/Minor Equip.	300.00	300.00	0.00	100.0%
514 23 41 00	Professional Services	23,725.00	14,330.00	(9,395.00)	60.4% Includes \$2850 for BIAS Annual Service Agreement, \$300 for BIAS Backup Services, \$15,000 for audit, \$280 for Xpress Bill Pay, \$5,000 for credit card merchant account fees, \$100 bank fees, and \$800 miscellaneous.
514 23 41 01	Professional Servs Prog.	2,945.00	3,100.00	155.00	105.3% BIAS data backup support with 5% increase.
514 23 42 00	Communications	1,200.00	1,200.00	0.00	100.0% Postage and phone.
514 23 43 00	Travel	700.00	700.00	0.00	100.0%
514 23 44 01	Advertising	100.00	500.00	400.00	500.0% Increase in administrative activity has generated additional activities requiring advertisement.
514 23 48 00	Repairs & Maintenance	200.00	1,500.00	1,300.00	750.0% This is where copy machine charges are now posted. Increase in budget is based on 2017 annualization.
514 23 49 00	Miscellaneous	700.00	700.00	0.00	100.0% Memberships to Exchange Club, WFOA, SCWMCA, IIMC.
514 23 49 01	Registration Fees / Training Class	2,000.00	1,500.00	(500.00)	75.0%
594 14 64 00	Machinery & Equipment	500.00	0.00	(500.00)	0.0% No budget requested
001 Budgeting, Acct, Auditing		134,341.00	105,404.00	(28,937.00)	78.5%
594 14 64 01	Machinery & Equipment	500.00	1,500.00	1,000.00	300.0% Budget requested for stand-up desk
002 Record Services		500.00	1,500.00	1,000.00	300.0%
514 Finance & Administration		134,841.00	106,904.00	(27,937.00)	79.3%
515 Legal					
515 30 41 14	Legal Services - Finance	1,000.00	1,000.00	0.00	100.0%
515 Legal		1,000.00	1,000.00	0.00	100.0%

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Expenditures					
<b>514 Finance Department</b>		<b>135,841.00</b>	<b>107,904.00</b>	<b>(27,937.00)</b>	<b>79.4%</b>
<b>515 Legal</b>					
515 Legal					
515 30 41 00	Prof Legal Servs Retainer	47,000.00	50,000.00	3,000.00	106.4% City attorney and prosecuting attorney retainers.
515 30 41 01	Professional Legal Services	25,000.00	15,000.00	(10,000.00)	60.0% City attorney hourly services.
515 Legal		72,000.00	65,000.00	(7,000.00)	90.3%
<b>515 Legal</b>		<b>72,000.00</b>	<b>65,000.00</b>	<b>(7,000.00)</b>	<b>90.3%</b>
<b>516 Human Resources</b>					
515 Legal					
515 30 41 16	Legal Services - Human Resources	2,500.00	2,500.00	0.00	100.0%
515 Legal		2,500.00	2,500.00	0.00	100.0%
516 Personnel					
518 10 10 00	Salaries & Wages - HR	43,770.00	39,758.00	(4,012.00)	90.8% Reflects 2% COLA and change in position allocations to this budget line as per auditor recommendation.
518 10 20 00	Personnel Benefits - HR	25,404.00	29,100.00	3,696.00	114.5% This includes a 2% discount the city earned on its medical premiums by becoming a "Well City" beginning in 2015 and the addition of long term disability insurance to our benefit package.
518 10 31 00	Operating Supplies - HR Administ	300.00	300.00	0.00	100.0% No change anticipated
518 10 31 01	Office Supplies - HR Administration	250.00	350.00	100.00	140.0% \$250 is not sufficient to provide office supplies for one full year
518 10 41 00	Prof. Services - Labor Negotiation	10,000.00	5,000.00	(5,000.00)	50.0% If Public Works and Fire negotiations are completed in 2017, there won't be the need for the current budgeted amount as there will be no contracts expiring in 2018.
518 10 41 01	Professional Services	200.00	6,200.00	6,000.00	*****% Additional \$6,000 for AWC Workers' Comp Retro Program
518 10 43 00	Travel	1,000.00	2,300.00	1,300.00	230.0% Labor Relations Institute-\$450, Civil Service Conference-\$325, BIAS Conference-\$450, WAPELRA Conference-\$250, WFOA Conference-\$450, RETRO Safety Academy-\$100, DER Training (Drug & Alcohol Consortium)-\$150, misc.
518 10 48 00	Repairs And Maintenance	600.00	600.00	0.00	100.0% No change anticipated
518 10 49 00	Miscellaneous	600.00	600.00	0.00	100.0% SHRM, NPELRA, WAPELRA, and WFOA memberships



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Expenditures					
<b>516 Personnel</b>					
518 10 49 01	Training / Class Registration Fees	2,300.00	2,300.00	0.00	100.0% Labor Relations Institute-\$375, Civil Service Conference-\$350, BIAS Conference-\$450, WAPELRA Conference-\$250, WFOA Conference-\$375, RETRO Safety Academy-\$0, DER Training (Drug & Alcohol Consortium)-\$0, misc. trainings-\$500
518 10 53 00	Payroll Fines & Penalties; Other A	0.00	0.00	0.00	0.0%
519 10 49 02	Training/Class Registration Fees &	0.00	800.00	800.00	0.0%
594 18 64 16	Machinery And Equipment - HR	0.00	0.00	0.00	0.0%
001 Administration		84,424.00	87,308.00	2,884.00	103.4%
518 10 31 02	Operating Supplies - HR Wellness	1,000.00	1,200.00	200.00	120.0% Employee luncheons and wellness activities.
518 10 31 03	Office Supplies - HR Wellness	300.00	300.00	0.00	100.0% No change anticipated
518 10 31 04	Operating Supplies - HR Wellness	0.00	135.00	135.00	0.0% Offset with AWC wellness micro grant
002 Wellness Program Supplies		1,300.00	1,635.00	335.00	125.8%
516 Personnel		85,724.00	88,943.00	3,219.00	103.8%
<b>517 Employee Benefit Program</b>					
517 78 24 00	Employee Benefit Prg Cost	900.00	900.00	0.00	100.0% No change anticipated
517 Employee Benefit Program		900.00	900.00	0.00	100.0%
<b>516 Human Resources</b>		<b>89,124.00</b>	<b>92,343.00</b>	<b>3,219.00</b>	<b>103.6%</b>
<b>517 Records/City Clerk</b>					
<b>515 Legal</b>					
515 30 41 15	Legal Services - Records PRA	0.00	3,400.00	3,400.00	0.0% Professional legal fees related to record request responses. (Estimate based upon approx \$1700 used Jan to June 2017)
515 Legal		0.00	3,400.00	3,400.00	0.0%
<b>517 Employee Benefit Program</b>					
514 30 10 00	Wages/O.T. Record Services	22,324.00	32,790.00	10,466.00	146.9% Reflects 2% COLA and change in position allocations to this budget line as per auditor recommendation.

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Expenditures					
517 Employee Benefit Program					
514 30 20 00	Personnel Benefits	12,232.00	19,285.00	7,053.00	157.7% This includes a 2% discount the city earned on its medical premiums by becoming a "Well City" beginning in 2015 and the addition of long term disability insurance to our benefit package.
514 30 31 00	Operating Supplies - Records	1,000.00	500.00	(500.00)	50.0% Totes to protect archival records in basement until time we are allowed to transfer to state. (Reduced by \$500 per historical use - added to travel line below.)
514 30 31 01	Office Supplies - Records	1,000.00	500.00	(500.00)	50.0% File supplies, catalog envelopes, general office supplies. (Reduced by \$500 per historical use - added to training line below.)
514 30 35 00	Sm Tools/Minor Equip,	250.00	300.00	50.00	120.0% Wireless keyboard & mouse, misc small equipment
514 30 41 00	Prof Serv - Codification/Records I	5,000.00	13,000.00	8,000.00	260.0% \$7,000 - Codification (\$20 per page of new code or ordinances) and Boarddocs (\$6,000).
514 30 42 00	Communication	500.00	250.00	(250.00)	50.0%
514 30 43 00	Travel	1,000.00	1,500.00	500.00	150.0% WA-PRO & WMCA conferences, ECM Training (extra \$500 reduced from operating supplies line above.)
514 30 44 01	Advertising	200.00	200.00	0.00	100.0% No change expected
514 30 48 00	Repairs & Maintenance	100.00	100.00	0.00	100.0% No change expected
514 30 49 00	Miscellaneous	400.00	300.00	(100.00)	75.0% Memberships to WMCA, SCWMCA, WA-PRO, IMC
514 30 49 01	Registrations/Fees - Training Clas	1,000.00	1,500.00	500.00	150.0% WA-PRO & WMCA conferences, ECM Training(extra \$500 reduced from office supplies line above.)
517 Employee Benefit Program		45,006.00	70,225.00	25,219.00	156.0%
517 Records/City Clerk		45,006.00	73,625.00	28,619.00	163.6%
519 General Government Services					
519 Other General Gov Services					
518 61 49 00	Settlements	0.00	0.00	0.00	0.0%
518 62 49 00	WA State General Admin Purchasi	0.00	0.00	0.00	0.0%
002 Miscellaneous		0.00	0.00	0.00	0.0%
519 Other General Gov Services		0.00	0.00	0.00	0.0%
524 Building Inspection					

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Expenditures					
524 Building Inspection					
518 20 48 02	Repair / /Maintenance Annex Bldg	0.00	2,000.00	2,000.00	0.0% Police telephone line renovations/changes
003	Annex Bldg	0.00	2,000.00	2,000.00	0.0%
524	Building Inspection	0.00	2,000.00	2,000.00	0.0%
519 General Government Services					
		0.00	2,000.00	2,000.00	0.0%
521 Police Operations					
030 Contr & Donations Priv Sources					
521 10 49 05	PD Christmas Family Project Expense	0.00	0.00	0.00	0.0%
003	Police Dept Donations	0.00	0.00	0.00	0.0%
030	Contr & Donations Priv Sources	0.00	0.00	0.00	0.0%
515 Legal					
515 30 41 21	Legal Services - Police	14,500.00	14,500.00	0.00	100.0%
515	Legal	14,500.00	14,500.00	0.00	100.0%
521 Law Enforcement					
521 10 10 00	Wages & Overtime	95,000.00	103,824.00	8,824.00	109.3% Reflects 2% COLA and change in position allocations to this budget line as per auditor recommendation. Increase in wage due to amending police chief payscale.
521 10 20 00	Personnel Benefits	38,391.00	45,827.00	7,436.00	119.4% This includes a 2% discount the city earned on its medical premiums by becoming a "Well City" beginning in 2015 and the addition of long term disability insurance to our benefit package.
521 10 20 02	Benefits - Reimbursement Costs	0.00	0.00	0.00	0.0%
521 10 31 00	Operating Supplies - Administrative	200.00	500.00	300.00	250.0%
521 10 31 01	Office Supplies - Administration	450.00	500.00	50.00	111.1%
521 10 35 00	Sm Tools/Minor Equipment	150.00	150.00	0.00	100.0%

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Expenditures		2017 Budget	2018 Proposed	Difference	Remarks
521 Law Enforcement					
521 10 41 00	Professional Services	5,000.00	5,000.00	0.00	100.0% Hiring additional officers and employees in 2017 & 2018. We will need background, poly and psych test. Also public safety testing costs.
521 10 41 01	Prof Services - Labor Negotiations	8,500.00	8,500.00	0.00	100.0% Labor Union Negotiations
521 10 41 03	Prof Services - Lexipol Consulting	2,500.00	4,200.00	1,700.00	168.0% LEXIPOL policy development and maintenance updates. Price increased in 2017. It has been recommended by WASPC to also add the Lexipol Training Bulletins.
521 10 41 04	Professional Services - Compreher	0.00	0.00	0.00	0.0%
521 10 42 00	Communication	6,000.00	6,000.00	0.00	100.0% Internet service, cell phones, mailings.
521 10 43 00	Travel	1,500.00	2,000.00	500.00	133.3% Travel to classes, etc.
521 10 44 01	Advertising	1,000.00	1,000.00	0.00	100.0% Cost of recruitment through public safety testing. Much more productive than adds. Costs \$10 per applicant.
521 10 45 00	Operating Rentals/Leases	0.00	0.00	0.00	0.0%
521 10 48 00	Repairs & Maintenance	500.00	500.00	0.00	100.0% Photocopies
521 10 49 00	Miscellaneous	2,500.00	2,500.00	0.00	100.0% WASPC & FBI Affiliation dues
521 10 49 01	Registrations / Fees Training Class	1,600.00	2,000.00	400.00	125.0% Professional Development for Chief FBI & WASPC
521 10 49 95	Interfund Rentals - Repl.	0.00	0.00	0.00	0.0%
521 10 49 96	Interfund Rentals O & M	42,179.00	42,179.00	0.00	100.0%
521 10 51 00	Intergov Services	0.00	0.00	0.00	0.0%
594 21 64 06	Machinery & Equipment - Admin	0.00	0.00	0.00	0.0%
001 Administration		205,470.00	224,680.00	19,210.00	109.3%
521 21 10 00	Wages Investigation	74,140.00	93,754.00	19,614.00	126.5% Reflects 3% COLA and addition of a portion of new FTE that will be assisting with evidence room management.
521 21 20 00	Benefits - Investigation	28,387.00	38,777.00	10,390.00	136.6% This includes a 2% discount the city earned on its medical premiums by becoming a "Well City" beginning in 2015 and the addition of long term disability insurance to our benefit package.
521 21 31 00	Operating Supplies - Investigation	1,500.00	1,500.00	0.00	100.0% Crime Scene Processing Equipment including brushes, evidence collection bags, gun/knife boxes, drug field testing kits, & latent fingerprint lifts and cards.
521 21 31 01	Office Supplies - Investigation	300.00	400.00	100.00	133.3% Labels, DVDs
521 21 35 00	Sm Tools/Equip Invest	400.00	500.00	100.00	125.0% Camera Equipment & weapon parts
521 21 41 00	Prof Servs Investigation	2,000.00	2,000.00	0.00	100.0% Polygraph and psychological examinations, medical evaluations, suspect interviews, and computer forensic services. Also Guardian security services and \$695 annual fee for managing gathered evidence using the PMI tracking system for documenting storage of evidentiary items.

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Expenditures					
521 Law Enforcement					
521 21 42 00	Communication Invest.	800.00	800.00	0.00	100.0% Detective cell phone
521 21 43 00	Travel Investigation	150.00	150.00	0.00	100.0% Expenses to interview criminal suspects out of the College Place area.
521 21 44 01	Advertising Investigation	0.00	0.00	0.00	0.0%
521 21 45 00	Operating Rentals Invest	0.00	0.00	0.00	0.0%
521 21 48 00	Repairs/Maint Invest.	75.00	75.00	0.00	100.0% Copy machine charges
521 21 49 00	Misc Investigation	0.00	0.00	0.00	0.0%
521 21 49 95	Interfund Rentals - Repl	0.00	0.00	0.00	0.0%
521 21 49 96	Interfund Rentals - O & M	0.00	0.00	0.00	0.0%
594 21 64 01	Machinery Investigation	500.00	2,000.00	1,500.00	400.0% Interview room cameras.
002 Investigation		108,252.00	139,956.00	31,704.00	129.3%
521 22 10 00	Wages Patrol	436,883.00	544,750.00	107,867.00	124.7% Reflects 3% COLA and additional FTES.
521 22 20 00	Benefits Patrol	182,831.00	244,479.00	61,648.00	133.7% This includes a 2% discount the city earned on its medical premiums by becoming a "Well City" beginning in 2015 and the addition of long term disability insurance to our benefit package.
521 22 20 01	Benefits Uniforms Patrol	8,500.00	9,500.00	1,000.00	111.8% Equipping new officers. Adding a class A dress uniform OR light-weight jumpsuit.
521 22 20 02	Benefits Uniforms BVP Grant-Fur	0.00	0.00	0.00	0.0%
521 22 31 00	Operating Supplies - Patrol	4,000.00	4,000.00	0.00	100.0% Tourniquet cases for officers.
521 22 31 01	Office Supplies - Patrol	300.00	300.00	0.00	100.0%
521 22 32 00	Fuel Consumed Patrol	350.00	350.00	0.00	100.0%
521 22 35 00	Sm Tools/Equip Patrol	2,100.00	2,300.00	200.00	109.5%
521 22 41 00	Prof Services Patrol	4,500.00	3,000.00	(1,500.00)	66.7%
521 22 42 00	Communication Patrol	5,600.00	9,000.00	3,400.00	160.7% 20 smartphones plans x \$57/mo x 12 months
521 22 42 01	Patrol Air Cards - Communication	4,400.00	5,000.00	600.00	113.6% 9 aircards x \$40/mo x 12 months
521 22 45 00	Operating Rentals Patrol	0.00	0.00	0.00	0.0%
521 22 48 00	Repairs/Maint. Patrol	1,000.00	1,000.00	0.00	100.0% Radio Communication System Repair, including equipment located on water tower and mobiles in vehicles. Also copy machine charges.
521 22 49 00	Miscellaneous Patrol	100.00	100.00	0.00	100.0%
521 22 49 95	Interfund Rentals - Repl	0.00	0.00	0.00	0.0%
521 22 49 96	Interfund Rentals O & M	42,179.00	42,179.00	0.00	100.0%
521 22 51 00	Intergov Servs Patrol - Dispatch C	136,228.00	151,000.00	14,772.00	110.8% This will increase with new officers. Based on usage.
521 22 51 01	WW PD Support/Maint MDT Soft	1,000.00	1,000.00	0.00	100.0%

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Expenditures					
521 Law Enforcement					
594 21 64 02	Machinery/Equip Patrol	6,000.00	25,500.00	19,500.00	425.0% Need Tactical Shield. Old shield expired and non-compliant. New shield is \$3,000. Patrol car radios (total need =36,000; fund half in 2018 = \$18,000). Docking stations for used patrol cars (\$4,500).
597 00 15 21	Transfer To 320 For Equipment Repl	47,000.00	84,000.00	37,000.00	178.7%
003 Patrol		882,971.00	1,127,458.00	244,487.00	127.7%
521 23 10 00	Wages Spec Unit	0.00	63,300.00	63,300.00	0.0% New School Resource Officer position which will be reimbursed 50% by CPPSD. Reflects 3% COLA.
521 23 10 01	Wages Spec Unit - Reimbursed By	0.00	0.00	0.00	0.0%
521 23 20 00	Benefits Spec Unit	0.00	28,070.00	28,070.00	0.0% This includes a 2% discount the city earned on its medical premiums by becoming a "Well City" beginning in 2015 and the addition of long term disability insurance to our benefit package.
521 23 20 01	Benefits - Uniforms	0.00	0.00	0.00	0.0%
521 23 20 02	Benefits Spec Unit - Reimbursed I	0.00	0.00	0.00	0.0%
521 23 31 00	Operating Supplies - Special Unit	0.00	0.00	0.00	0.0%
521 23 31 01	Office Supplies - Special Unit	0.00	0.00	0.00	0.0%
521 23 35 00	Small Tools / Minor Equip	0.00	0.00	0.00	0.0%
521 23 48 00	D.A.R.E. Vehicle Maint. / Repairs	0.00	0.00	0.00	0.0%
521 23 49 00	Misc - Special Unit	0.00	0.00	0.00	0.0%
521 23 49 01	Special Unit - Training Registratio	0.00	0.00	0.00	0.0%
521 23 49 95	Interfund Rentals - Repl	0.00	0.00	0.00	0.0%
004 Special Unit		0.00	91,370.00	91,370.00	0.0%
521 30 10 00	Wages Crime Prevent	0.00	0.00	0.00	0.0%
521 30 20 00	Benefits Crime Prevent	0.00	0.00	0.00	0.0%
521 30 31 00	Operating Supplies - Crime Prever	100.00	100.00	0.00	100.0%
521 30 31 01	Office Supplies - Crime Prevention	100.00	100.00	0.00	100.0%
521 30 42 00	Communication Crime Prev.	0.00	0.00	0.00	0.0%
521 30 43 00	Travel - Crime Prevention	0.00	0.00	0.00	0.0%
521 30 44 01	Advertising Crime Prevent	0.00	0.00	0.00	0.0%
521 30 49 00	Misc Crime Prevention	85.00	100.00	15.00	117.6% Town Hall meetings' interpreter (twice a year); surveys, coffee & snacks for Town Hall meetings.
521 30 49 06	Registrations/Fees - Training Clas	275.00	275.00	0.00	100.0%
005 Crime Prevention		560.00	575.00	15.00	102.7%

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001 Current Expense Fund					
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521 Law Enforcement					
521 40 31 00	Operating Supplies - Training	8,000.00	8,500.00	500.00	106.3% Ammunition for firearms range training, Duty Ammo, Active Shooter Munitions, firearms training targets. 5 new officers will increase training costs for simunitions and taser cartridges. We were able to save some money this year by purchasing ammo from WWPD. They switched from 40mm to 9mm. \$500 range earphones (10 pairs x \$50).
521 40 31 01	Office Supplies - Training	100.00	100.00	0.00	100.0%
521 40 41 00	Prof Services Training	100.00	100.00	0.00	100.0%
521 40 43 00	Travel Training	5,000.00	5,000.00	0.00	100.0%
521 40 48 00	Repairs/Maint Training	1,000.00	1,000.00	0.00	100.0%
521 40 49 00	Misc Training	0.00	0.00	0.00	0.0%
521 40 49 01	Registrations/Fees - Training Clas	11,400.00	10,000.00	(1,400.00)	87.7% BLEA registration for 2 new officers \$6,400. Firearms instructor \$250. FTO school \$95. Other training needs.
006 Training		25,600.00	24,700.00	(900.00)	96.5%
521 70 10 00	Wages Traffic	149,124.00	173,589.00	24,465.00	116.4% Reflects 3% COLA and additional new FTES.
521 70 20 00	Benefits Traffic	63,598.00	77,960.00	14,362.00	122.6% This includes a 2% discount the city earned on its medical premiums by becoming a "Well City" beginning in 2015 and the addition of long term disability insurance to our benefit package.
521 70 31 00	Operating Supplies - Traffic	250.00	250.00	0.00	100.0%
521 70 31 01	Office Supplies - Traffic	75.00	75.00	0.00	100.0%
521 70 35 00	Sm Tools Traffic	200.00	200.00	0.00	100.0%
521 70 41 00	Prof Services Traffic	1,500.00	1,500.00	0.00	100.0%
521 70 48 00	Repairs/Maint Traffic	500.00	500.00	0.00	100.0%
521 70 49 00	Miscellaneous Traffic	100.00	100.00	0.00	100.0%
521 70 49 95	Interfund Rental - Repl.	0.00	0.00	0.00	0.0%
521 70 49 96	Interfund Rentals - O & M	42,179.00	0.00	(42,179.00)	0.0% Based on 2017 annualization
594 21 64 09	Equipment Purchases - Traffic Pol	0.00	3,000.00	3,000.00	0.0% Readerboard trailer
007 Traffic Policing		257,526.00	257,174.00	(352.00)	99.9%
521 19 10 00	Wages Support Serv	86,431.00	97,357.00	10,926.00	112.6% Reflects 2% COLA and change in position allocations to this budget line as per auditor recommendation.
521 19 10 03	Wages Support Services - Intern	0.00	8,640.00	8,640.00	0.0% Intern position was implemented in 2017 to assist with records management.

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001 Current Expense Fund		2017 Budget	2018 Proposed	Difference	Remarks
Expenditures					
521 Law Enforcement					
521 19 20 00	Benefits Support Servs	54,188.00	57,619.00	3,431.00	106.3% This includes a 2% discount the city earned on its medical premiums by becoming a "Well City" beginning in 2015 and the addition of long term disability insurance to our benefit package.
521 19 20 01	Benefits/Uniforms Support Services	350.00	350.00	0.00	100.0% Records staff shirts and pants.
521 19 20 03	Benefits Support Services - Intern	0.00	853.00	853.00	0.0%
521 19 31 00	Operating Supplies - Support Serv	750.00	750.00	0.00	100.0%
521 19 31 01	Office Supplies - Support Services	2,300.00	2,300.00	0.00	100.0%
521 19 35 00	Sm Tools Support Servs	500.00	500.00	0.00	100.0%
521 19 41 00	Prof Services Support Ser	2,500.00	2,500.00	0.00	100.0% Background checks, ACCESS fees, and printing costs.
521 19 42 00	Communication Support Ser	0.00	0.00	0.00	0.0%
521 19 43 00	Travel Support Services	375.00	375.00	0.00	100.0% Travel to training for records staff.
521 19 44 01	Advertising Support Servs	250.00	250.00	0.00	100.0%
521 19 45 00	Oper Rentals Support Serv	0.00	250.00	250.00	0.0%
521 19 48 00	Repairs/Maint Support Ser	300.00	300.00	0.00	100.0% Copy machine charges.
521 19 49 00	Misc. Support Services	300.00	300.00	0.00	100.0%
521 19 49 01	Registrations / Fees - Training Cla	600.00	600.00	0.00	100.0% Professional training for records staff.
521 19 51 00	WW SSMA New World Records S	27,000.00	20,000.00	(7,000.00)	74.1% As revisions and changes occur costs are expected to increase. Additional officers will impact license fees.
008 Support Services		175,844.00	192,944.00	17,100.00	109.7%
521 23 31 09	Special Response Unit - Operating	0.00	0.00	0.00	0.0%
521 23 35 09	Special Response Unit - Small Toc	0.00	0.00	0.00	0.0%
521 23 41 09	Special Response Unit - Profession	0.00	0.00	0.00	0.0%
521 23 48 09	Special Response Unit - Maintena	0.00	0.00	0.00	0.0%
521 23 49 09	Special Response Unit - Miscellan	0.00	0.00	0.00	0.0%
009 Criminal Justice		0.00	0.00	0.00	0.0%
521 Law Enforcement		1,656,223.00	2,058,857.00	402,634.00	124.3%
523 Detention & Correction					
523 60 31 00	Operating Supplies - Detention	0.00	0.00	0.00	0.0%
523 60 31 01	Office Supplies - Detention	0.00	0.00	0.00	0.0%
523 60 35 00	Small Tools/equipment	0.00	0.00	0.00	0.0%
523 60 41 00	Professional Services	3,000.00	3,000.00	0.00	100.0% Potential medical costs for inmates sustaining injuries during arrest or becoming ill while being held in jail.



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Expenditures					
<b>523 Detention &amp; Correction</b>					
523 60 44 01	Advertising	0.00	0.00	0.00	0.0%
523 60 48 00	Repairs/Maintenance	0.00	0.00	0.00	0.0%
523 60 49 00	Miscellaneous	150.00	150.00	0.00	100.0%
523 60 51 00	Intergov Services - Cnty Jail Servi	25,000.00	25,000.00	0.00	100.0%
This will increase with the addition of more officers. I've asked officers not to arrest on DWLS and this has saved money.					
<b>523 Detention &amp; Correction</b>		<b>28,150.00</b>	<b>28,150.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>539 Animal Control</b>					
554 30 10 00	Wages Animal Control	0.00	16,400.00	16,400.00	0.0%
Allocation of new FTE Animal Control/Code Enforcement/Evidence Room Manager					
554 30 20 00	Benefits	0.00	8,816.00	8,816.00	0.0%
This includes a 2% discount the city earned on its medical premiums by becoming a "Well City" beginning in 2015 and the addition of long term disability insurance to our benefit package.					
554 30 20 01	Uniforms	0.00	500.00	500.00	0.0%
Uniforms for new animal control/code enforcement/evidence room officer.					
554 30 31 00	Operating Supplies - Animal Conti	0.00	0.00	0.00	0.0%
554 30 31 01	Office Supplies - Animal Control	0.00	0.00	0.00	0.0%
554 30 35 00	Sm Tools/Equipment	75.00	75.00	0.00	100.0%
554 30 41 00	Professional Services	15,000.00	15,000.00	0.00	100.0%
Humane Society Contract for impounding and subsequent care of animals.					
554 30 48 00	Repairs/maintenance	0.00	100.00	100.00	0.0%
554 30 49 00	Miscellaneous	0.00	1,000.00	1,000.00	0.0%
554 30 49 95	Interfund Rentals - Repl	0.00	0.00	0.00	0.0%
554 30 49 96	Interfund Rentals - O & M	0.00	0.00	0.00	0.0%
<b>539 Animal Control</b>		<b>15,075.00</b>	<b>41,891.00</b>	<b>26,816.00</b>	<b>277.9%</b>
<b>521 Police Operations</b>		<b>1,713,948.00</b>	<b>2,143,398.00</b>	<b>429,450.00</b>	<b>125.1%</b>
<b>522 Fire Department</b>					
<b>515 Legal</b>					
515 30 41 22	Legal Services - Fire / EMS	1,000.00	1,000.00	0.00	100.0%
Establishing an EMS transport possible legal costs.					
<b>515 Legal</b>		<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>100.0%</b>

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Expenditures					
522	Fire Control				
522 10 10 00	Wages & Overtime	0.00	0.00	0.00	0.0%
522 10 20 00	Personnel Benefits	0.00	0.00	0.00	0.0%
522 10 20 01	Other Benefits - Uniforms	400.00	400.00	0.00	100.0% Uniforms for the Chief
522 10 31 00	Operating Supplies - Administration	250.00	250.00	0.00	100.0%
522 10 31 01	Office Supplies - Administration	750.00	750.00	0.00	100.0%
522 10 35 00	Sm Tools & Minor Equipment	80.00	80.00	0.00	100.0% Based on 2017 annualization
522 10 41 00	Professional Services - Comprehensive	0.00	0.00	0.00	0.0%
522 10 41 01	Union Negotiations - Fire Dept.	200.00	200.00	0.00	100.0% Union Negotiations
522 10 41 02	Professional Services - Admin	5,000.00	5,000.00	0.00	100.0% This is our Firehouse database software and New World annual tech support and service contract.
522 10 42 00	Communication	1,700.00	1,200.00	(500.00)	70.6% Phone lines at the fire station
522 10 43 00	Travel	1,000.00	1,000.00	0.00	100.0% Travel, for training, and conferences.
522 10 44 01	Advertising	300.00	300.00	0.00	100.0% Advertising for Firefighter eligibility test, this will be an annual expense.
522 10 45 00	Operating Rentals/Leases	0.00	0.00	0.00	0.0%
522 10 48 00	Repairs & Maintenance	700.00	1,200.00	500.00	171.4% Copy machine charges
522 10 49 00	Miscellaneous	500.00	1,500.00	1,000.00	300.0% Memberships to Tri-County Fire Association and Washington Fire Chiefs Association
522 10 49 01	Registrations/Fees - Training Classes	2,000.00	2,000.00	0.00	100.0% Training conferences, Chiefs Association conference, Database conference.
522 10 51 00	Intergovernmental Service	0.00	0.00	0.00	0.0%
594 22 64 00	Machinery & Equipment - Admin	0.00	0.00	0.00	0.0%
001 Administration		12,880.00	13,880.00	1,000.00	107.8%
522 20 10 00	Wages Fire	46,619.00	69,921.00	23,302.00	150.0% Reflects 2-4% COLAs and additional of Training Officer.
522 20 10 01	Stipends (Volunteers)	35,000.00	35,000.00	0.00	100.0% Volunteer Stipends
522 20 20 00	Benefits Fire	23,623.00	41,625.00	18,002.00	176.2% This includes a 2% discount the city earned on its medical premiums by becoming a "Well City" beginning in 2015 and the addition of long term disability insurance to our benefit package.
522 20 20 03	Uniforms - Volunteers	4,000.00	4,000.00	0.00	100.0% Volunteer Uniforms
522 20 20 04	Uniforms - FT Firefighter	300.00	300.00	0.00	100.0% Uniforms for the one paid firefighter position
522 20 31 00	Operating Supplies - Suppression	0.00	200.00	200.00	0.0% Misc. Supplies
522 20 31 01	Office Supplies - Suppression	200.00	200.00	0.00	100.0%
522 20 31 03	Radios/Pagers - Parts & Supplies	500.00	700.00	200.00	140.0% Repair parts for radios and pagers.
522 20 31 04	Oper Supplies - Vehicles	400.00	400.00	0.00	100.0%
522 20 32 00	Fuel - Suppression	0.00	800.00	800.00	0.0% Gas can and misc. fuel
522 20 35 00	Sm Tools/Equipment	400.00	900.00	500.00	225.0% Replace non repairable equipment.

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001 Current Expense Fund		2017 Budget	2018 Proposed	Difference	Remarks
Expenditures					
522 Fire Control					
522 20 35 01	Small Tools Vehicle	300.00	300.00	0.00	100.0% Small tool items on vehicles that can not be repaired..
522 20 41 00	Fire Dept Personnel Physicals	2,000.00	2,000.00	0.00	100.0% Physicals for new volunteers.
522 20 42 00	Communication - Air Cards For M	3,000.00	3,000.00	0.00	100.0% 6 mobile computer connections in the front line response vehicles.
522 20 48 00	Repairs/Maintenance	1,500.00	1,500.00	0.00	100.0% Repairs of small tools and equipment that is housed or mounted on vehicles.
522 20 48 01	Repairs/Maint Vehicle	400.00	400.00	0.00	100.0%
522 20 49 00	Misc Fire	400.00	400.00	0.00	100.0%
522 20 49 01	Misc Vehicle Fire	0.00	0.00	0.00	0.0%
522 20 49 95	Interfund Rentals - Repl	0.00	0.00	0.00	0.0%
522 20 49 96	Interfund Rentals - O & M	18,264.00	18,264.00	0.00	100.0%
522 20 51 00	Intergov Services - Dispatch Charg	22,666.00	24,000.00	1,334.00	105.9%
522 20 53 00	BVFF Pension & Disability Paym	1,500.00	1,800.00	300.00	120.0% BVFF Pension & Disability.
594 22 62 01	Bldg Improvemnts	0.00	0.00	0.00	0.0%
594 22 64 05	Machinery & Equip/Vehicle	0.00	0.00	0.00	0.0% No budget.
594 22 64 10	Equipment - Radios & Pagers (Fir	4,500.00	4,500.00	0.00	100.0% Utilize DNR grant to purchase portable radios Spring and Fall.
594 22 64 20	Machinery/Equipment	12,000.00	22,000.00	10,000.00	183.3% In 2015 NFPA requirement now states that we need to replace helmet, gloves, hood, boots, pants, and coat every ten years. Previously it has only been for pants and coats. This \$12,000 reflects the cost increase. Also includes \$10,000 thermal imager.
597 00 15 22	Transfer To 320 For Equipment R	68,000.00	148,000.00	80,000.00	217.6%
002 Fire Suppression					
		245,572.00	380,210.00	134,638.00	154.8%
522 30 10 00	Wages & OT	32,027.00	33,297.00	1,270.00	104.0% Reflects 4% COLA.
522 30 20 00	Benefits	19,359.00	20,286.00	927.00	104.8% This includes a 2% discount the city earned on its medical premiums by becoming a "Well City" beginning in 2015 and the addition of long term disability insurance to our benefit package.
522 30 20 01	Other Benefits/Uniforms	300.00	300.00	0.00	100.0% Uniforms for the Fire Marshal
522 30 31 00	Operating Supplies - Prevention / I	2,000.00	2,000.00	0.00	100.0% NFPA and IFC subscriptions.
522 30 31 01	Office Supplies - Prevention / Inve	0.00	100.00	100.00	0.0% Potential fire investigation supplies.
522 30 35 00	Small Tools/Equipment	0.00	0.00	0.00	0.0%
522 30 41 00	Professional Services	0.00	0.00	0.00	0.0%
522 30 42 00	Communication	400.00	350.00	(50.00)	87.5% Postage for weed abatement and fire marshal cell phone.
522 30 43 00	Travel	500.00	500.00	0.00	100.0% Training for the Fire Marshal to stay current with his certifications.
522 30 44 01	Advertising	0.00	0.00	0.00	0.0%
522 30 48 00	Repairs/Maintenance	150.00	150.00	0.00	100.0% Copy machine charges.

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Expenditures							
522 Fire Control							
522 30 49 00	Miscellaneous	400.00	500.00	500.00	100.00	125.0%	Membership Fees
003 Fire Prevention/Investigation		55,136.00	57,483.00	57,483.00	2,347.00	104.3%	
522 45 10 00	Wages & OT	30,470.00	63,869.00	63,869.00	33,399.00	209.6%	Reflects 2% and 4% COLAS and addition of Training Officer position.
522 45 20 00	Benefits	11,721.00	37,583.00	37,583.00	25,862.00	320.6%	This includes a 2% discount the city earned on its medical premiums by becoming a "Well City" beginning in 2015 and the addition of long term disability insurance to our benefit package.
522 45 20 03	Uniforms - FT Firefighter	400.00	400.00	400.00	0.00	100.0%	Training officer uniforms
522 45 31 00	Operating Supplies - Training	1,000.00	1,000.00	1,000.00	0.00	100.0%	Supplies for the training props, plywood, sheetrock. With the addition of a training officer position, there will be more supplies needed as hands on training will increase.
522 45 31 01	Office Supplies - Training	500.00	500.00	500.00	0.00	100.0%	Training materials and books
522 45 35 00	Small Tools & Equipment - Training	0.00	0.00	0.00	0.00	0.0%	
522 45 41 00	Professional Services	0.00	0.00	0.00	0.00	0.0%	
522 45 42 00	Communication	250.00	250.00	250.00	0.00	100.0%	Chief cell phone reimbursement.
522 45 43 00	Travel	2,000.00	2,000.00	2,000.00	0.00	100.0%	Travel for outside training for volunteers.
522 45 48 00	Repairs/Maintenance	40.00	20.00	20.00	(20.00)	50.0%	Copy machine charges.
522 45 49 00	Miscellaneous	100.00	100.00	100.00	0.00	100.0%	Budget based on historical need.
522 45 49 01	Registrations/Fees - Training Class	2,000.00	2,000.00	2,000.00	0.00	100.0%	Outside training for volunteers.
594 22 64 40	Training Equip/Software/Matls - V	1,000.00	0.00	0.00	(1,000.00)	0.0%	No budget.
004 Training		49,481.00	107,722.00	107,722.00	58,241.00	217.7%	
522 50 31 00	Operating Supplies - Facilities	3,000.00	3,000.00	3,000.00	0.00	100.0%	Cleaning Supplies
522 50 31 01	Office Supplies - Facilities	0.00	0.00	0.00	0.00	0.0%	
522 50 35 00	Small Tools/Equipment	500.00	500.00	500.00	0.00	100.0%	
522 50 41 00	Professional Services	0.00	0.00	0.00	0.00	0.0%	
522 50 47 00	Public Utility Services	20,000.00	20,000.00	20,000.00	0.00	100.0%	Power, gas, water, and sewer for the station.
522 50 48 00	Repairs/Maintenance	5,000.00	5,000.00	5,000.00	0.00	100.0%	Station repairs, such as garage doors.
522 50 49 00	Miscellaneous	150.00	150.00	150.00	0.00	100.0%	Budget based on historical need.
594 22 62 00	Building Improvments	0.00	0.00	0.00	0.00	0.0%	
594 22 63 00	Other Improvments	0.00	0.00	0.00	0.00	0.0%	
594 22 64 50	Machinery/Equipment	7,500.00	7,500.00	7,500.00	0.00	100.0%	Anticipated appliance repairs, as needed.
005 Facilities		36,150.00	36,150.00	36,150.00	0.00	100.0%	
522 20 51 01	WW SSMA New World Records S	3,200.00	3,200.00	3,200.00	0.00	100.0%	New recurring annual cost associated with Walla Walla dispatch.

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Expenditures					
522 Fire Control					
594 26 64 10	Equipment - Radios & Pagers (EM	2,700.00	2,000.00	(700.00)	74.1%
008	Emergency Med Servs - Rescue	5,900.00	5,200.00	(700.00)	88.1%
522 20 10 02	Wages - Mobilization	0.00	0.00	0.00	0.0%
522 20 20 02	Benefits - Mobilization	0.00	0.00	0.00	0.0%
522 20 31 02	Fire Mobilization - Protective Equ	0.00	0.00	0.00	0.0%
522 20 32 02	Fire Mobilization - Fuel Consumer	0.00	0.00	0.00	0.0%
522 20 35 02	Fire Mobilization - Sm Tools / Equ	0.00	0.00	0.00	0.0%
522 20 48 02	Fire Mobilization - Vehicle Maint/	0.00	0.00	0.00	0.0%
522 20 49 02	Fire Mobilization - Misc. Expense	0.00	0.00	0.00	0.0%
522 20 49 03	Fire Mobilization Exp	0.00	0.00	0.00	0.0%
010	Mobilization Program	0.00	0.00	0.00	0.0%
597 00 00 22	Transfer To 202 LTGO Bond Fund	52,914.00	52,914.00	0.00	100.0%
014	Long Term Debt - Equipment	52,914.00	52,914.00	0.00	100.0%
522	Fire Control	458,033.00	653,559.00	195,526.00	142.7%
526 Emergency Medical Services					
522 26 10 00	Wages & OT	0.00	0.00	0.00	0.0%
522 26 20 00	Benefits	0.00	0.00	0.00	0.0%
522 26 31 00	Operating Supplies - EMS Admini	0.00	0.00	0.00	0.0%
522 26 31 01	Office Supplies - EMS Administra	0.00	0.00	0.00	0.0%
522 26 35 00	Sm Tools / Equipment	0.00	0.00	0.00	0.0%
522 26 44 01	Advertising	0.00	0.00	0.00	0.0%
522 26 48 00	Repairs & Maintenance	0.00	0.00	0.00	0.0%
001	Administration	0.00	0.00	0.00	0.0%
522 26 31 03	Operating Supplies - EMS Trainin	0.00	0.00	0.00	0.0%
522 26 31 04	Office Supplies - EMS Training	0.00	0.00	0.00	0.0%
522 26 43 00	Travel	0.00	0.00	0.00	0.0%
522 26 49 00	Miscellaneous	0.00	0.00	0.00	0.0%
522 26 49 01	Registrations/Fees - Training Clas	3,000.00	3,000.00	0.00	100.0%
002	Training	3,000.00	3,000.00	0.00	100.0%

Tuition reimbursement for EMS class.

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001 Current Expense Fund		2017 Budget	2018 Proposed	Difference	Remarks
Expenditures					
526 Emergency Medical Services					
522 26 10 80	Wages & OT	109,572.00	113,157.00	3,585.00	103.3% Reflects 2% COLA and slight change in allocation.
522 26 10 81	Stipends (Volunteers)	35,000.00	70,000.00	35,000.00	200.0% Volunteer stipends, estimated increase if we start transporting.
522 26 20 80	Benefits	57,745.00	60,762.00	3,017.00	105.2% This includes a 2% discount the city earned on its medical premiums by becoming a "Well City" beginning in 2015 and the addition of long term disability insurance to our benefit package.
522 26 31 80	Operating Supplies - EMS Rescue	3,500.00	3,500.00	0.00	100.0% These items are disposable EMS supplies, such as bandages, gloves, etc. If we start transporting this will increase.
522 26 31 81	Office Supplies - EMS Rescue & I	1,000.00	1,000.00	0.00	100.0% EMS report forms.
522 26 31 82	WA ST DOH EMS Grant Expendi	0.00	0.00	0.00	0.0%
522 26 31 83	Radios/Pagers - Parts & Supplies -	300.00	300.00	0.00	100.0% Repairs for radios and pagers.
522 26 35 80	Sm Tools/Equipment	750.00	750.00	0.00	100.0% Replacement for EMS equipment
522 26 41 80	Professional Services	0.00	25,000.00	25,000.00	0.0% Ambulance Utility Feasibility Study.
522 26 41 81	Prof. Services- Personnel Physical	0.00	0.00	0.00	0.0%
522 26 42 80	Communication	320.00	320.00	0.00	100.0% Fire Chief cell phone reimbursement.
522 26 48 80	Repairs/Maintenance	0.00	0.00	0.00	0.0%
522 26 49 80	Miscellaneous	100.00	100.00	0.00	100.0%
522 26 49 95	Interfund Rentals - Repl	0.00	0.00	0.00	0.0%
522 26 49 96	Interfund Rentals - O & M	18,264.00	18,264.00	0.00	100.0%
522 26 51 80	Intergov Services - Dispatch Charg	22,666.00	24,000.00	1,334.00	105.9%
597 00 15 26	Transfer To 320 For Equipment Re	68,000.00	68,000.00	0.00	100.0%
003 Rescue & Emergency Aif		317,217.00	385,153.00	67,936.00	121.4%
526 Emergency Medical Services		320,217.00	388,153.00	67,936.00	121.2%
522 Fire Department		779,250.00	1,042,712.00	263,462.00	133.8%
524 Building / Facilities / ISM					
515 Legal					
515 30 41 24	Legal Services - Building	500.00	500.00	0.00	100.0% Based on 5 year average
515 Legal		500.00	500.00	0.00	100.0%
519 Other General Gov Services					

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001 Current Expense Fund		2017 Budget		2018 Proposed	Difference	Remarks
Expenditures						
519 Other General Gov Services						
518 20 10 00	Wages & Overtime	22,807.00		46,525.00	23,718.00	204.0% Reflects 2% COLA and change in position allocations to this budget line as per auditor recommendation.
518 20 20 00	Personnel Benefits	11,065.00		23,504.00	12,439.00	212.4% This includes a 2% discount the city earned on its medical premiums by becoming a "Well City" beginning in 2015 and the addition of long term disability insurance to our benefit package.
518 20 31 00	Operating Supplies - Facilities	5,200.00		5,200.00	0.00	100.0%
518 20 31 01	Office Supplies - Facilities	100.00		100.00	0.00	100.0%
518 20 35 00	Sm Tools/Minor Equip	500.00		500.00	0.00	100.0%
518 20 41 00	Professional Services	1,000.00		10,000.00	9,000.00	*****%
518 20 42 00	Communication	1,400.00		1,400.00	0.00	100.0%
518 20 43 00	Travel / Training	0.00		0.00	0.00	0.0%
518 20 44 01	Advertising	0.00		0.00	0.00	0.0%
518 20 45 00	Operating Rentals/Leases	2,500.00		2,500.00	0.00	100.0%
518 20 47 00	Public Utility Services	15,000.00		15,000.00	0.00	100.0%
518 20 48 00	Repairs & Maintenance	6,000.00		6,000.00	0.00	100.0%
518 20 49 00	Miscellaneous	0.00		0.00	0.00	0.0%
594 18 62 00	Building Improvements	0.00		0.00	0.00	0.0%
594 18 64 19	Machinery/Equipment	0.00		0.00	0.00	0.0%
001 Facilities		65,572.00		110,729.00	45,157.00	168.9%
518 30 46 00	Insurance	40,938.00		40,938.00	0.00	100.0% Preliminary, will update
002 Miscellaneous		40,938.00		40,938.00	0.00	100.0%
518 20 47 01	Utilities - Annex Bldg	5,000.00		5,000.00	0.00	100.0%
003 Annex Facility		5,000.00		5,000.00	0.00	100.0%
519 Other General Gov Services		111,510.00		156,667.00	45,157.00	140.5%
521 Law Enforcement						
518 20 51 00	Intergovernmental Services - Facil	0.00		0.00	0.00	0.0%
001 Administration		0.00		0.00	0.00	0.0%
521 Law Enforcement		0.00		0.00	0.00	0.0%

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Expenditures					
524 Building Inspection					
524 10 10 00	Wages - Bldg Clerical	0.00	10,776.00	10,776.00	0.0% Allocation of new admin assistant position for community development/engineering/building/public works
524 10 20 00	Benefits - Bldg Clerical	0.00	2,379.00	2,379.00	0.0% This includes a 2% discount the city earned on its medical premiums by becoming a "Well City" beginning in 2015 and the addition of long term disability insurance to our benefit package.
524 20 10 00	Wages & OT	113,427.00	117,601.00	4,174.00	103.7% Reflects 2% COLA and slight change in allocation.
524 20 20 00	Benefits	46,693.00	50,645.00	3,952.00	108.5% This includes a 2% discount the city earned on its medical premiums by becoming a "Well City" beginning in 2015 and the addition of long term disability insurance to our benefit package.
524 20 31 00	Operating Supplies - Bldg. Inspect	1,200.00	1,200.00	0.00	100.0%
524 20 31 01	Office Supplies - Bldg. Inspection	250.00	250.00	0.00	100.0%
524 20 35 00	Sm Tools/Equipment	200.00	200.00	0.00	100.0%
524 20 41 00	Professional Services	500.00	500.00	0.00	100.0%
524 20 41 01	Plan Check Professional Services	1,500.00	10,000.00	8,500.00	666.7% Pass through from collection for plan review at applications submittal. (Thus this number is activity driven.) Includes Safebuilt services.
524 20 42 00	Communication	1,400.00	1,600.00	200.00	114.3% Based on 2017 annualization
524 20 43 00	Travel	500.00	500.00	0.00	100.0%
524 20 44 01	Advertising	0.00	0.00	0.00	0.0%
524 20 45 00	Oper Rentals / Leases	0.00	0.00	0.00	0.0%
524 20 48 00	Repairs/Maintenance	175.00	175.00	0.00	100.0% Copier charges
524 20 49 00	Miscellaneous	350.00	350.00	0.00	100.0%
524 20 49 01	Training Class Registration Costs	500.00	500.00	0.00	100.0%
524 20 49 95	Interfund Rentals - Repl.	0.00	0.00	0.00	0.0%
594 24 64 00	Bldg - Machinery / Equipment	500.00	500.00	0.00	100.0%
597 00 15 24	Transfer To 320 For Equipment R	23,000.00	23,000.00	0.00	100.0%
524 Building Inspection		190,195.00	220,176.00	29,981.00	115.8%
524 Building / Facilities / ISM		302,205.00	377,343.00	75,138.00	124.9%
525 Intergovernmental Services					
525 Emergency Services					
525 60 51 00	Intergov Servs Emergency Manag	7,988.00	7,988.00	0.00	100.0%



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001 Current Expense Fund		2017 Budget	2018 Proposed	Difference	Remarks
Expenditures					
525 Emergency Services					
525 Emergency Services		7,988.00	7,988.00	0.00	100.0%
<b>525 Intergovernmental Services</b>		<b>7,988.00</b>	<b>7,988.00</b>	<b>0.00</b>	<b>100.0%</b>
532 Public Works & Engineering					
515 Legal					
515 30 41 32 Legal Services - Engineering		0.00	0.00	0.00	0.0%
515 Legal		0.00	0.00	0.00	0.0%
532 Engineering					
595 10 63 41 Stormwater System Design Engine		45,000.00	0.00	(45,000.00)	0.0% *
595 10 63 42 Stormwater System Design Engine		80,000.00	0.00	(80,000.00)	0.0% *
532 Engineering		125,000.00	0.00	(125,000.00)	0.0%
<b>532 Public Works &amp; Engineering</b>		<b>125,000.00</b>	<b>0.00</b>	<b>(125,000.00)</b>	<b>0.0%</b>
548 Equipment Rental & Replacement					
548 Equipment Rental & Replacement					
548 68 49 95 INF CE To ER&R Replacement:		0.00	0.00	0.00	0.0%
548 68 49 96 INF ER&R From CE O&M Costs		27,262.00	27,262.00	0.00	100.0%
003 Equipment Replacement		27,262.00	27,262.00	0.00	100.0%
548 Equipment Rental & Replacement		27,262.00	27,262.00	0.00	100.0%
<b>548 Equipment Rental &amp; Replacement</b>		<b>27,262.00</b>	<b>27,262.00</b>	<b>0.00</b>	<b>100.0%</b>
558 Planning/Community Development					
024 Capital Improvements					

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Expenditures					
024 Capital Improvements					
594 18 64 21	Equipment - Annex Bldg	0.00	0.00	0.00	0.0%
024	Capital Improvements	0.00	0.00	0.00	0.0%
515 Legal					
515 30 41 58	Legal Services - Planning	3,500.00	3,000.00	(500.00)	85.7%
515	Legal	3,500.00	3,000.00	(500.00)	85.7%
558 Planning/Community Development					
558 60 10 00	Wages & OT	81,503.00	98,483.00	16,980.00	120.8%
558 60 10 01	Wages & OT-Work Study Grant R	0.00	0.00	0.00	0.0%
558 60 20 00	Personnel Benefits	43,184.00	48,588.00	5,404.00	112.5%
558 60 31 00	Operating Supplies - Planning	50.00	200.00	150.00	400.0%
558 60 31 01	Office Supplies - Planning	500.00	500.00	0.00	100.0%
558 60 41 00	Professional Services	270,000.00	150,000.00	(120,000.00)	55.6%
558 60 42 00	Communication	1,620.00	1,400.00	(220.00)	86.4%
558 60 43 00	Travel	500.00	1,000.00	500.00	200.0%
558 60 44 01	Advertising	2,000.00	5,000.00	3,000.00	250.0%
558 60 48 00	Repairs And Maintenance	300.00	300.00	0.00	100.0%
558 60 49 00	Miscellaneous	1,200.00	1,500.00	300.00	125.0%
558 60 49 01	Registrations/Fees - Training Clas	500.00	500.00	0.00	100.0%
558 60 51 00	Intergov Services	8,000.00	3,000.00	(5,000.00)	37.5%
558 75 41 01	Planning & Development Costs - I	5,000.00	5,000.00	0.00	100.0%
594 58 64 01	Machinery & Equipment	0.00	60,000.00	60,000.00	0.0%
001	Planning	414,357.00	375,471.00	(38,886.00)	90.6%

Reflects 2% COLA and 2017 unbudgeted promotion for Planning Director as well as allocation of new admin assistant position for community development/engineering/building/public works

This includes a 2% discount the city earned on its medical premiums by becoming a "Well City" beginning in 2015 and the addition of long term disability insurance to our benefit package.

2018 Comp Plan Contract for \$104,500 including contingency, plus \$5k misc. expenses. Traffic analysis of C St & Myra \$40k.

Expect to attend Planning Director Conference.

City driven code changes have increased.

Copier charges

Planning Association of Washington and American Planning Association annual dues.

MPO Fees, Surveying, Business Licensing System service fees.

Expecting development to pick up

Downtown artwork funded by NEA Grant.

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Expenditures					
<b>558 Planning/Community Development</b>					
558 70 41 00	Community Development / Planni	52,000.00	52,000.00	0.00	100.0% Hearings Examiner (\$2,000) is mostly paid by applicant, staff may use Hearings Examiner to provide evaluation of code. Also includes Economic Development services (Buxton) of \$50,000.
558 70 49 00	Economic Development - Miscella	1,000.00	2,000.00	1,000.00	200.0% WVVCC Business Summit Sponsorship and Downtown WW Small Business Development Center
559 30 49 00	Property Development	0.00	0.00	0.00	0.0%
002 Development		53,000.00	54,000.00	1,000.00	101.9%
558 60 51 01	GMA Grant - Inter Gov Servs	0.00	0.00	0.00	0.0%
003 GMA Comp Plan Update		0.00	0.00	0.00	0.0%
558 Planning/Community Development		467,357.00	429,471.00	(37,886.00)	91.9%
<b>558 Planning/Community Development</b>		<b>470,857.00</b>	<b>432,471.00</b>	<b>(38,386.00)</b>	<b>91.8%</b>
<b>565 Welfare</b>					
<b>565 Welfare Services</b>					
565 10 49 00	Walla Walla Valley Teen Center	5,000.00	5,000.00	0.00	100.0%
565 Welfare Services		5,000.00	5,000.00	0.00	100.0%
<b>565 Welfare</b>		<b>5,000.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>567 Alcohol &amp; Drug Treatment</b>					
<b>567 Alcohol &amp; Drug Treatment/WW County</b>					
566 00 51 00	Intergovernmentl Services	2,500.00	2,500.00	0.00	100.0% 2% of liquor profits and liquor excise tax paid to the county for support of alcohol and/or drug addiction programs.
567 Alcohol & Drug Treatment/WW County		2,500.00	2,500.00	0.00	100.0%
<b>567 Alcohol &amp; Drug Treatment</b>		<b>2,500.00</b>	<b>2,500.00</b>	<b>0.00</b>	<b>100.0%</b>

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Expenditures					
<b>572 Library / Community Events</b>					
572 Library Services					
572 20 49 00	Library Card Reimbursement	0.00	8,000.00	8,000.00	0.0% Fund Library Card Reimbursement Program for low income community members.
572 Library Services		0.00	8,000.00	8,000.00	0.0%
573 Spectator & Community Events					
573 90 44 01	Advertising	0.00	400.00	400.00	0.0% \$300 for event signage; \$100 social media advertising campaign.
573 90 49 00	Miscellaneous	0.00	0.00	0.00	0.0%
001	Spectator & Community Events	0.00	400.00	400.00	0.0%
573 Spectator & Community Events		0.00	400.00	400.00	0.0%
<b>572 Library / Community Events</b>		<b>0.00</b>	<b>8,400.00</b>	<b>8,400.00</b>	<b>0.0%</b>
<b>573 Spectator &amp; Community Events</b>					
573 Spectator & Community Events					
573 90 31 00	Operating Supplies - Community I	400.00	2,400.00	2,000.00	600.0% \$1,000 contribution for July fireworks and portable av system for events. Budget for some replacement lights for the Christmas tree.
573 90 41 00	Professional Services - Community	0.00	0.00	0.00	0.0%
001	Spectator & Community Events	400.00	2,400.00	2,000.00	600.0%
573 30 10 00	Salaries & Wages - Farmer's Market	0.00	1,632.00	1,632.00	0.0% Estimate of Farmer's Market Coordinator working 8 hours a week for 20 weeks at \$12 hour plus employment benefits.
573 30 20 00	Benefits & Taxes - Farmer's Market	0.00	317.00	317.00	0.0%
573 30 47 00	Utilities - Farmer's Market	0.00	0.00	0.00	0.0%
003	Farmer's Market	0.00	1,949.00	1,949.00	0.0%
573 Spectator & Community Events		400.00	4,349.00	3,949.00	****0%

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Expenditures					
594 Capital Improvements					
594 73 61 00	Farmer's Market - Land Improvem	0.00	0.00	0.00	0.0%
003	Capital Outlay	0.00	0.00	0.00	0.0%
594	Capital Improvements	0.00	0.00	0.00	0.0%
573	Spectator & Community Events	400.00	4,349.00	3,949.00	*****%
576 Parks & Recreation					
515 Legal					
515 30 41 76	Legal Services - Parks	0.00	0.00	0.00	0.0%
515	Legal	0.00	0.00	0.00	0.0%
575 Cultural & Recreational					
571 00 52 00	Professional Services (CCY)	0.00	0.00	0.00	0.0%
575	Cultural & Recreational	0.00	0.00	0.00	0.0%
576 Parks & Recreation					
576 81 10 00	Wages & OT	19,839.00	20,563.00	724.00	103.6% Reflects 2% COLA and slight change in position allocations to this budget line as per auditor recommendation.
576 81 20 00	Personnel Benefits	10,139.00	10,622.00	483.00	104.8% This includes a 2% discount the city earned on its medical premiums by becoming a "Well City" beginning in 2015 and the addition of long term disability insurance to our benefit package.
576 81 31 00	Operating Supplies - Parks Admin.	0.00	0.00	0.00	0.0%
576 81 31 01	Office Supplies - Parks Administ	0.00	0.00	0.00	0.0%
576 81 42 00	Communication	500.00	500.00	0.00	100.0% Postage & phone
576 81 43 00	Travel	0.00	0.00	0.00	0.0%
576 81 49 00	Miscellaneous	0.00	0.00	0.00	0.0%
001	Administration	30,478.00	31,685.00	1,207.00	104.0%
576 80 10 00	Wages	45,644.00	46,791.00	1,147.00	102.5% Reflects 2.5% COLA

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Expenditures					
576 Parks & Recreation					
576 80 20 00	Benefits	18,307.00	20,816.00	2,509.00	113.7% This includes a 2% discount the city earned on its medical premiums by becoming a "Well City" beginning in 2015 and the addition of long term disability insurance to our benefit package.
576 80 20 01	Other Benefits	300.00	300.00	0.00	100.0% Gloves, boots, PPE
576 80 31 00	Operating Supplies - Parks	7,200.00	11,000.00	3,800.00	152.8% Sprinklers, Timers, Gopher Control Supplies, Toilet Paper, Bathroom Cleaning Supplies, Lumber, Screws & Nails, Hoses, Fertilizer, Weed Spray, Insecticide, and ADA Compliant Bark (\$4,000).
576 80 35 00	Sm Tools/Equipment	300.00	300.00	0.00	100.0% Small hand tools
576 80 41 00	Professional Services	0.00	0.00	0.00	0.0%
576 80 42 00	Communication	0.00	0.00	0.00	0.0%
576 80 45 00	Operating Rentals	300.00	300.00	0.00	100.0% Lease of small equipment as needed
576 80 47 00	Utility Services	21,000.00	21,000.00	0.00	100.0% Sewer, Water, Power. Overall utility rate increase in anticipation of CP water rate increase.
576 80 48 00	Repairs/Maintenance	2,000.00	2,000.00	0.00	100.0% Miscellaneous contracting for backflow testing, tree removal, etc.
576 80 49 00	Miscellaneous	17,500.00	17,500.00	0.00	100.0% Contributions to the following: WWII Memorial \$5000, City of WW Pool \$12,500.
576 80 49 95	Interfund Rentals - Repl	0.00	0.00	0.00	0.0%
576 80 49 96	Replacement Rental O & M	0.00	0.00	0.00	0.0%
576 80 51 00	Intergov Services	0.00	0.00	0.00	0.0%
594 76 62 00	Bldg Improvements	0.00	0.00	0.00	0.0%
594 76 64 00	Machinery/Equipment	0.00	0.00	0.00	0.0%
002	Recreational Services	112,551.00	120,007.00	7,456.00	106.6%
597 00 15 76	Transfer To 320 For Equipment Re	10,000.00	10,000.00	0.00	100.0%
003	Recreational Materials/Equip.	10,000.00	10,000.00	0.00	100.0%
576	Parks & Recreation	153,029.00	161,692.00	8,663.00	105.7%
594 Capital Improvements					
594 76 63 00	Other Improvements - Parks	186,000.00	2,000.00	(184,000.00)	1.1% Lion's Park irrigation design.
594 76 63 01	Other Improvements - Parks (State	180,340.00	0.00	(180,340.00)	0.0% Project completed in 2017
594 76 63 02	Other Improvements - Parks (Loca	5,000.00	0.00	(5,000.00)	0.0% Project completed in 2017
594 76 61 00	Land & Land Improvements - Park	0.00	0.00	0.00	0.0%

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Expenditures				
594 Capital Improvements				
007 ROW / Easement / Land	0.00	0.00	0.00	0.0%
594 Capital Improvements	371,340.00	2,000.00	(369,340.00)	0.5%
<b>576 Parks &amp; Recreation</b>	<b>524,369.00</b>	<b>163,692.00</b>	<b>(360,677.00)</b>	<b>31.2%</b>
<b>580 Non-Expenditures</b>				
081 Non Expenditures				
589 30 00 21 Concealed Pistol License Fee	1,500.00	1,500.00	0.00	100.0%
002 Agency & Other Disbursements	1,500.00	1,500.00	0.00	100.0%
589 90 00 04 Travel Account Expenditures	2,000.00	2,500.00	500.00	125.0%
005 Non-Expenditures	2,000.00	2,500.00	500.00	125.0%
081 Non Expenditures	3,500.00	4,000.00	500.00	114.3%
581 Non-Expenditures				
589 00 00 01 State Sales Tax Paid To State	0.00	0.00	0.00	0.0%
589 00 00 19 Development / Customer Pass-Thr	0.00	0.00	0.00	0.0%
589 10 00 05 Refund Of Fireworks Bonds	200.00	100.00	(100.00)	50.0%
589 10 00 58 Developer Bond/Deposits - Return	10,000.00	0.00	(10,000.00)	0.0% No budget
589 30 00 24 State Bldg Code Fee	700.00	500.00	(200.00)	71.4%
589 90 00 00 Other Non-Expenditures	0.00	0.00	0.00	0.0%
589 90 00 98 Payroll Draw Clearing	0.00	0.00	0.00	0.0%
589 90 00 99 Payroll Clearing	0.00	0.00	0.00	0.0%
581 Non-Expenditures	10,900.00	600.00	(10,300.00)	5.5%
<b>580 Non-Expenditures</b>	<b>14,400.00</b>	<b>4,600.00</b>	<b>(9,800.00)</b>	<b>31.9%</b>
596 Capital Expenditures				

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001 Current Expense Fund		2017 Budget	2018 Proposed	Difference	Remarks
Expenditures					
515 Legal					
515 30 41 96	Legal Services - Capital Projects	0.00	0.00	0.00	0.0%
515 Legal		0.00	0.00	0.00	0.0%
521 Law Enforcement					
594 21 64 05	WASPC TrafficSafety Grant	0.00	0.00	0.00	0.0%
002	Investigation	0.00	0.00	0.00	0.0%
521 Law Enforcement		0.00	0.00	0.00	0.0%
596	Capital Expenditures	0.00	0.00	0.00	0.0%
Fund Expenditures:		5,941,887.00	6,321,909.00	380,022.00	106.4%
Fund Excess/(Deficit):		(759,698.00)	(627,796.00)		



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012 Technology Reserve Fund				
Revenues	2017 Budget	2018 Proposed	Difference	Remarks
<b>025 Miscellaneous</b>				
025 Miscellaneous				
361 11 00 20 Interest Earned - Technology Rese	300.00	500.00	200.00	166.7% Markets have improved.
001 Interest & Other Earnings	300.00	500.00	200.00	166.7%
025 Miscellaneous	300.00	500.00	200.00	166.7%
<b>025 Miscellaneous</b>	<b>300.00</b>	<b>500.00</b>	<b>200.00</b>	<b>166.7%</b>
<b>070 Interfund Transfers</b>				
070 Operating Transfers				
397 00 00 13 Interfund Transfer CE To Tech Re	165,772.00	175,000.00	9,228.00	105.6% Estimate
070 Operating Transfers	165,772.00	175,000.00	9,228.00	105.6%
<b>070 Interfund Transfers</b>	<b>165,772.00</b>	<b>175,000.00</b>	<b>9,228.00</b>	<b>105.6%</b>
<b>Fund Revenues:</b>	<b>166,072.00</b>	<b>175,500.00</b>	<b>9,428.00</b>	<b>105.7%</b>
Expenditures	2017 Budget	2018 Proposed	Difference	Remarks
<b>025 Miscellaneous</b>				
025 Miscellaneous				
514 20 41 00 Professional Financial / Banking C	50.00	50.00	0.00	100.0%
025 Miscellaneous	50.00	50.00	0.00	100.0%
<b>025 Miscellaneous</b>	<b>50.00</b>	<b>50.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>518 Data Processing</b>				
024 Capital Improvements				

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012 Technology Reserve Fund		2017 Budget	2018 Proposed	Difference	Remarks
Expenditures					
024 Capital Improvements					
594 18 64 88	Machinery / Equipment Purchases	0.00	0.00	0.00	0.0%
024 Capital Improvements		0.00	0.00	0.00	0.0%
518 Data Processing Services					
518 88 31 00	Operating Supplies - Data Process	0.00	0.00	0.00	0.0%
518 88 31 01	Office Supplies - Data Processing	0.00	0.00	0.00	0.0%
518 88 41 00	Professional Technology Services	40,000.00	60,000.00	20,000.00	150.0% IMESD Contract to increase coverage in 2017. \$4,500 a month; \$54,000 annually. Also AWC GIS Consortium \$5,500.
518 88 41 01	Professional Technology Services-	3,000.00	2,500.00	(500.00)	83.3%
518 89 10 00	Salaries & Wages	22,807.00	22,807.00	0.00	100.0%
518 89 20 00	Benefits	11,065.00	0.00	(11,065.00)	0.0% No budget
518 89 31 00	Operating Supplies - Data Process	1,600.00	1,600.00	0.00	100.0%
518 89 31 01	Office Supplies - Data Processing	1,600.00	1,600.00	0.00	100.0%
518 89 35 00	Sm Tools/Minor Equipment	700.00	700.00	0.00	100.0%
518 89 41 00	Professional Services	2,000.00	2,000.00	0.00	100.0%
518 89 42 00	Communication	200.00	200.00	0.00	100.0%
518 89 43 00	Travel / Training	1,000.00	0.00	(1,000.00)	0.0% No budget
518 89 45 00	Operating Rentals/Leases	1,300.00	1,300.00	0.00	100.0%
518 89 48 00	Repairs & Maintenance	1,300.00	100.00	(1,200.00)	7.7% Photocopies
518 89 49 00	Miscellaneous	200.00	200.00	0.00	100.0%
518 89 49 01	Registration Fees - Training Class	500.00	500.00	0.00	100.0%
594 18 64 00	Machinery / Equipment	0.00	0.00	0.00	0.0%
518 Data Processing Services		87,272.00	93,507.00	6,235.00	107.1%
594 Capital Improvements					
594 18 64 03	Software / Software Update Purch	3,500.00	19,000.00	15,500.00	542.9% Need additional license of ESRI ArcMap (\$4,000). Also Microsoft Office standardization (\$15,000).
594 18 64 01	Machinery & Equipment - Techno	25,000.00	30,000.00	5,000.00	120.0%
003 Capital Outlay		25,000.00	30,000.00	5,000.00	120.0%
594 Capital Improvements		28,500.00	49,000.00	20,500.00	171.9%
518 Data Processing		115,772.00	142,507.00	26,735.00	123.1%

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012 Technology Reserve Fund		2017 Budget	2018 Proposed	Difference	Remarks
Expenditures					
<b>596 Capital Expenditures</b>					
594 Capital Improvements					
594 18 64 02 Machinery & Equipment	7,000.00	0.00	(7,000.00)	0.0%	No budget
594 Capital Improvements	7,000.00	0.00	(7,000.00)	0.0%	
<b>596 Capital Expenditures</b>	<b>7,000.00</b>	<b>0.00</b>	<b>(7,000.00)</b>	<b>0.0%</b>	
<b>Fund Expenditures:</b>	<b>122,822.00</b>	<b>142,557.00</b>	<b>19,735.00</b>	<b>116.1%</b>	
<b>Fund Excess/(Deficit):</b>	<b>43,250.00</b>	<b>32,943.00</b>			

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061 Employee Benefit Reserve Fund				
Revenues	2017 Budget	2018 Proposed	Difference	Remarks
<b>025 Miscellaneous</b>				
025 Miscellaneous				
361 11 00 61 Investment Interest-Employee Ben	250.00	500.00	250.00	200.0% Markets have improved.
001 Interest & Other Earnings	250.00	500.00	250.00	200.0%
025 Miscellaneous	250.00	500.00	250.00	200.0%
<b>025 Miscellaneous</b>	<b>250.00</b>	<b>500.00</b>	<b>250.00</b>	<b>200.0%</b>
<b>070 Interfund Transfers</b>				
070 Operating Transfers				
397 00 00 61 Interfund Transfer From CE Fund	50,000.00	50,000.00	0.00	100.0%
070 Operating Transfers	50,000.00	50,000.00	0.00	100.0%
<b>070 Interfund Transfers</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>Fund Revenues:</b>	<b>50,250.00</b>	<b>50,500.00</b>	<b>250.00</b>	<b>100.5%</b>
Expenditures				
2017 Budget 2018 Proposed Difference Remarks				
518 Data Processing Services				
518 61 10 02 Postemployment - Wage Placeholder	0.00	0.00	0.00	0.0%
518 Data Processing Services	0.00	0.00	0.00	0.0%
<b>516 Human Resources</b>				
518 Data Processing Services				
518 61 10 03 Excess Vacation Accrual Payout	22,500.00	17,000.00	(5,500.00)	75.6% Payout of excessive vacation accrual balances in order to align with policy.
518 61 20 01 Postemployment Benefits - Med E	3,000.00	3,000.00	0.00	100.0% Reimbursement of LEOFF 1 former employee medical costs

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061 Employee Benefit Reserve Fund		2017 Budget	2018 Proposed	Difference	Remarks
Expenditures					
518 Data Processing Services					
518 61 20 02	Postemployment Benefits - Ins Pre	8,000.00	10,000.00	2,000.00	125.0% Payment of LEOFF 1 former employee insurance premiums. Insurance premiums estimated increase of 7-10%
518 61 20 03	Excess Vacation Accrual Payout P:	2,500.00	1,300.00	(1,200.00)	52.0% Payout of excessive vacation accrual balances in order to align with policy.
518	Data Processing Services	36,000.00	31,300.00	(4,700.00)	86.9%
562 Employee Benefit Reserve					
518 10 41 50	Professional Services-Banking Fee	65.00	65.00	0.00	100.0% Based on 2017 annualization
562	Employee Benefit Reserve	65.00	65.00	0.00	100.0%
516	Human Resources	36,065.00	31,365.00	(4,700.00)	87.0%
Fund Expenditures:		36,065.00	31,365.00	(4,700.00)	87.0%
Fund Excess/(Deficit):		14,185.00	19,135.00		

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100 Street Fund	2017 Budget	2018 Proposed	Difference	Remarks
Revenues				
<b>003 Permits &amp; Licenses</b>				
003 Licenses & Permits				
322 40 00 00 Street & Curb Permits	2,000.00	2,000.00	0.00	100.0%
002 Non-Business License & Permits	2,000.00	2,000.00	0.00	100.0%
003 Licenses & Permits	2,000.00	2,000.00	0.00	100.0%
<b>003 Permits &amp; Licenses</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>006 Charges For Goods &amp; Services</b>				
006 Charges For Goods & Services				
344 10 00 00 Street Repair	0.00	0.00	0.00	0.0%
001 Charges For Goods & Services	0.00	0.00	0.00	0.0%
006 Charges For Goods & Services	0.00	0.00	0.00	0.0%
<b>006 Charges For Goods &amp; Services</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>025 Miscellaneous</b>				
025 Miscellaneous				
361 11 00 01 Investment Interest	500.00	1,500.00	1,000.00	300.0% Markets have improved.
361 40 00 10 Interest On Delinquent Receivable	0.00	0.00	0.00	0.0%
001 Interest & Other Earnings	500.00	1,500.00	1,000.00	300.0%
369 91 00 01 Other Misc. Revenue	0.00	0.00	0.00	0.0%
005 Other Miscellaneous Revenue	0.00	0.00	0.00	0.0%
369 91 00 95 Payment For Prj Plans & Specs - 4	0.00	0.00	0.00	0.0%
011 Project Plans & Specs Payments	0.00	0.00	0.00	0.0%

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100 Street Fund	2017 Budget	2018 Proposed	Difference	Remarks
Revenues				
025 Miscellaneous				
025 Miscellaneous	500.00	1,500.00	1,000.00	300.0%
025 Miscellaneous	500.00	1,500.00	1,000.00	300.0%
070 Interfund Transfers				
070 Operating Transfers				
397 00 00 01 Transfer From CE To Sts	400,000.00	500,000.00	100,000.00	125.0% Transfer for Street operations and maintenance.
397 00 10 01 Transfer From Myra Rd Fund To S	0.00	0.00	0.00	0.0%
070 Operating Transfers	400,000.00	500,000.00	100,000.00	125.0%
070 Interfund Transfers	400,000.00	500,000.00	100,000.00	125.0%
100 Grants				
105 State Grants				
334 03 80 03 TIB South College Avenue Grant	0.00	0.00	0.00	0.0%
334 03 80 04 TIB Ash Ave Sidewalks Grant	0.00	0.00	0.00	0.0%
334 03 80 05 TIB Ash Ave Overlay Grant	0.00	0.00	0.00	0.0%
001 State Grants	0.00	0.00	0.00	0.0%
334 03 80 01 Davis Street Overlay Prj - TIB Gr	0.00	0.00	0.00	0.0%
005 Fire Department Grants	0.00	0.00	0.00	0.0%
105 State Grants	0.00	0.00	0.00	0.0%
100 Grants	0.00	0.00	0.00	0.0%
106 State Shared Revenues				
107 State Entitlements				
336 00 71 00 Multimodal Transportation – Citie	9,700.00	13,300.00	3,600.00	137.1% Based on MRSC Budget Suggestions.

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100 Street Fund					
Revenues	2017 Budget	2018 Proposed	Difference	Remarks	
<b>107 State Entitlements</b>					
336 00 87 00 Motor Veh Fuel Tax St.	201,171.00	205,000.00	3,829.00	101.9%	Based on MRSC Budget Suggestions. This tax is assessed as cents per gallon, and therefore is dependent on the number of gallons sold. This is the only funding source the city has that is specifically dedicated to street maintenance.
107 State Entitlements	210,871.00	218,300.00	7,429.00	103.5%	
<b>106 State Shared Revenues</b>	<b>210,871.00</b>	<b>218,300.00</b>	<b>7,429.00</b>	<b>103.5%</b>	
<b>542 Street Department</b>					
<b>019 Physical Environment</b>					
395 20 00 10 Insurance/Other Compensation Fo	0.00	0.00	0.00	0.0%	
004 Insurance Recoveries	0.00	0.00	0.00	0.0%	
019 Physical Environment	0.00	0.00	0.00	0.0%	
<b>542 Street Department</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	
<b>Fund Revenues:</b>	<b>613,371.00</b>	<b>721,800.00</b>	<b>108,429.00</b>	<b>117.7%</b>	
Expenditures	2017 Budget	2018 Proposed	Difference	Remarks	
<b>025 Miscellaneous</b>					
<b>025 Miscellaneous</b>					
543 30 41 00 Professional Financial / Banking C	200.00	200.00	0.00	100.0%	No Banner Bank fees in 2018. State Investment Pool admin fees.
025 Miscellaneous	200.00	200.00	0.00	100.0%	
<b>025 Miscellaneous</b>	<b>200.00</b>	<b>200.00</b>	<b>0.00</b>	<b>100.0%</b>	
<b>070 Interfund Transfers</b>					



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Expenditures	2017 Budget	2018 Proposed	Difference	Remarks
100 Street Fund				
070 Operating Transfers				
597 00 00 11 Transfer To St Imp Resv.	390,000.00	0.00	(390,000.00)	0.0% *
070 Operating Transfers	390,000.00	0.00	(390,000.00)	0.0%
070 Interfund Transfers	390,000.00	0.00	(390,000.00)	0.0%
532 Public Works & Engineering				
532 Engineering				
532 20 31 00 Operating Supplies - Engineering	0.00	300.00	300.00	0.0%
532 20 31 01 Office Supplies - Engineering	0.00	600.00	600.00	0.0%
532 20 41 00 Professional Services - Engineering	0.00	5,000.00	5,000.00	0.0% As-needed costs for smaller professional services contracts.
532 20 43 00 Travel Expense - Engineering	0.00	750.00	750.00	0.0% Assuming up to 3 overnight meetings at \$250 each.
532 20 44 00 Advertising - Engineering	0.00	1,000.00	1,000.00	0.0% Assume slight increase for rounded figure.
532 20 48 00 Repairs And Maintenance	0.00	220.00	220.00	0.0% Photocopying
532 20 49 00 Miscellaneous - Engineering	0.00	1,000.00	1,000.00	0.0% AWWA and APWA dues.
532 20 49 01 Training Registration Fees - Engin	0.00	0.00	0.00	0.0%
532 20 51 00 Engineering Services - Intergoverr	0.00	1,500.00	1,500.00	0.0% For GIS assistance during transition from County.
532 Engineering	0.00	10,370.00	10,370.00	0.0%
532 Public Works & Engineering	0.00	10,370.00	10,370.00	0.0%
542 Street Department				
515 Legal				
515 30 41 42 Legal Services - Streets	1,500.00	0.00	(1,500.00)	0.0% No budget requested
515 Legal	1,500.00	0.00	(1,500.00)	0.0%
542 Road & Street Maintenance				
542 90 10 00 Wages & OT	5,248.00	3,600.00	(1,648.00)	68.6% Reflects 2% COLA and slight change in position allocations to this budget line as per auditor recommendation.

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100 Street Fund					
Expenditures		2017 Budget	2018 Proposed	Difference	Remarks
542 Road & Street Maintenance					
542 90 20 00	Benefits	3,046.00	2,635.00	(411.00)	86.5% This includes a 2% discount the city earned on its medical premiums by becoming a "Well City" beginning in 2015 and the addition of long term disability insurance to our benefit package.
594 42 64 03	Machinery & Equipment - Admin	0.00	0.00	0.00	0.0%
001 Administration		8,294.00	6,235.00	(2,059.00)	75.2%
542 70 44 00	External Taxes & Licenses	120.00	0.00	(120.00)	0.0% No budget
003 Roadway		120.00	0.00	(120.00)	0.0%
542 30 10 00	Wages & OT	78,059.00	78,573.00	514.00	100.7% Reflects 2.5% COLA
542 30 20 00	Benefits	42,013.00	45,651.00	3,638.00	108.7% This includes a 2% discount the city earned on its medical premiums by becoming a "Well City" beginning in 2015 and the addition of long term disability insurance to our benefit package.
542 30 20 01	Benefits - Uniforms	800.00	800.00	0.00	100.0% Clothing allowances, safety boots, other safety gear as needed.
542 30 31 00	Operating Supplies - Traveled Way	30,000.00	30,000.00	0.00	100.0% Rock, hot mix asphalt (HMA), concrete, lumber & supplies, tack, crack sealer
542 30 35 00	Sm Tools/Equipment	500.00	500.00	0.00	100.0%
542 30 41 00	Professional Services	1,500.00	17,000.00	15,500.00	***% Pavement ratings, surveys, etc. and RCDI design standards for College Ave (\$16,000)
542 30 42 00	Communications	800.00	800.00	0.00	100.0% Telephone service.
542 30 43 00	Travel	100.00	100.00	0.00	100.0% Travel to MPO meetings
542 30 45 00	Operating Rentals	4,000.00	4,000.00	0.00	100.0% Jackhammer, Sled Compactor, misc small power equipment. Rental of crack sealer rather than purchase.
542 30 48 00	Repairs/Maintenance	1,500.00	1,500.00	0.00	100.0% Concrete work, landscaping, copy machine charges
542 30 49 00	Miscellaneous	200.00	200.00	0.00	100.0%
542 30 49 95	Interfund Rentals - Repl.	0.00	0.00	0.00	0.0%
542 30 49 96	Interfund Rentals - O & M	31,587.00	31,587.00	0.00	100.0%
594 42 64 01	Machinery/Equipment	0.00	0.00	0.00	0.0%
004 Traveled Way		191,059.00	210,711.00	19,652.00	110.3%
542 63 47 00	Public Util St. Lighting	70,000.00	70,000.00	0.00	100.0% Street lights from Pacificorp & CREA. Increase over prior year actual budgeted due to installation of additional intersection signals and street lights as part of the CARS project.
005 Street Lighting		70,000.00	70,000.00	0.00	100.0%
542 64 10 00	Wages & OT	20,339.00	20,848.00	509.00	102.5% Reflects 2.5% COLA

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100 Street Fund					
Expenditures		2017 Budget	2018 Proposed	Difference	Remarks
542 Road & Street Maintenance					
542 64 20 00	Benefits	13,018.00	14,563.00	1,545.00	111.9% This includes a 2% discount the city earned on its medical premiums by becoming a "Well City" beginning in 2015 and the addition of long term disability insurance to our benefit package.
542 64 31 00	Operating Supplies - Traffic Contr	16,000.00	16,000.00	0.00	100.0% Street Paint, Thinner, Signs, Barricades, Cones, Thermoplastic Markings, Sign Posts & Brackets, LED Pedestrian Signals at Wal-Mart, High Efficiency Cobra Heads on Lamperti
542 64 35 00	Sm Tools/Equipment	1,000.00	1,000.00	0.00	100.0% Hand tools & small power tools
542 64 47 00	Public Utilities	1,600.00	25,000.00	23,400.00	*****% Water, Sewer, Power. Increase due to streetlights and signals installed as part of the CARs project.
542 64 48 00	Repairs/Maintenance	0.00	0.00	0.00	0.0%
542 64 49 95	Interfund Rentals - Repl	0.00	0.00	0.00	0.0%
542 64 49 96	Interfund Rentals - O & M	10,953.00	10,953.00	0.00	100.0%
542 64 51 00	Intergovernmentl Services	12,000.00	15,000.00	3,000.00	125.0% Signal Controller Certification, Signal Maintenance contract with WSDOT. Increase in budget due to 5 new signals installed as part of CARS project.
006 Traffic Control Devices					
542 66 10 00	Wages & OT	74,910.00	103,364.00	28,454.00	138.0%
542 66 20 00	Benefits	11,860.00	12,158.00	298.00	102.5% Reflects 2.5% COLA
		8,256.00	9,220.00	964.00	111.7% This includes a 2% discount the city earned on its medical premiums by becoming a "Well City" beginning in 2015 and the addition of long term disability insurance to our benefit package.
542 66 31 00	Operating Supplies - Snow & Ice I	2,500.00	2,500.00	0.00	100.0% Salt, Rock, Deicer, Rubber Blades
542 66 49 95	Interfund Rentals - Repl	0.00	0.00	0.00	0.0%
542 66 49 96	Interfund Rentals - O & M	4,584.00	4,584.00	0.00	100.0%
007 Snow & Ice Removal		27,200.00	28,462.00	1,262.00	104.6%
542 67 10 00	Wages & OT	8,480.00	8,691.00	211.00	102.5% Reflects 2.5% COLA
542 67 20 00	Benefits	4,761.00	5,342.00	581.00	112.2% This includes a 2% discount the city earned on its medical premiums by becoming a "Well City" beginning in 2015 and the addition of long term disability insurance to our benefit package.
542 67 31 00	Operating Supplies - Street Cleani	0.00	0.00	0.00	0.0%
542 67 49 95	Interfund Rentals - Repl	0.00	0.00	0.00	0.0%
542 67 49 96	Interfund Rentals - O & M	3,012.00	3,012.00	0.00	100.0%
008 Street Cleaning		16,253.00	17,045.00	792.00	104.9%
542 70 10 00	Wages & OT	15,101.00	15,479.00	378.00	102.5% Reflects 2.5% COLA

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100 Street Fund		2017 Budget	2018 Proposed	Difference	Remarks
Expenditures					
542 Road & Street Maintenance					
542 70 20 00	Benefits	10,734.00	11,983.00	1,249.00	111.6% This includes a 2% discount the city earned on its medical premiums by becoming a "Well City" beginning in 2015 and the addition of long term disability insurance to our benefit package.
542 70 31 00	Operating Supplies - Roadside	5,000.00	15,000.00	10,000.00	300.0% \$5,000 - Weed Spray Chemicals, Fertilizer, Trees & Plantings, Irrigation Parts; \$10,000 rock on Myra Road
542 70 32 00	Fuel	300.00	300.00	0.00	100.0% Fuel for Garbage Truck used for Yard Debris Collection
542 70 35 00	Sm Tools/Equipment	500.00	500.00	0.00	100.0% Small Hand, Backpack Sprayers & Power Tools
542 70 41 00	Professional Services	0.00	0.00	0.00	0.0%
542 70 45 00	Operating Rentals	0.00	0.00	0.00	0.0%
542 70 48 00	Repairs/Maintenance	1,000.00	1,000.00	0.00	100.0% Miscellaneous repairs/maintenance services.
542 70 48 10	Road & Street Repairs & Mainten:	3,000.00	3,000.00	0.00	100.0%
542 70 49 95	Interfund Rentals - Repl	0.00	0.00	0.00	0.0%
542 70 49 96	Interfund Rentals - O & M	15,777.00	15,777.00	0.00	100.0%
542 70 51 00	Intergovernmentl Services	5,500.00	4,000.00	(1,500.00)	72.7% Yard debris and other brush dump fees. Increase in budget based on 5 year average.
594 42 64 02	Machinery/Equipment	500.00	4,500.00	4,000.00	900.0% Small chain saw (\$500) and Weed spray trailer (\$4,000).
009 Roadside					
		57,412.00	71,539.00	14,127.00	124.6%
542 10 10 00	Salary / Wages - City Engineer	41,869.00	37,786.00	(4,083.00)	90.2% Reflects 2% COLA and reduction in engineering intern budget due to overbudgeting in prior year.
542 10 10 01	Salary / Wages - Work Study Reim	0.00	0.00	0.00	0.0%
542 10 20 00	Benefits - City Engineer	16,589.00	16,859.00	270.00	101.6% This includes a 2% discount the city earned on its medical premiums by becoming a "Well City" beginning in 2015 and the addition of long term disability insurance to our benefit package.
542 20 10 00	Wages - Clerical	0.00	3,755.00	3,755.00	0.0% Allocation of new admin assistant position for community development/engineering/building/public works
542 20 20 00	Benefits - Clerical	0.00	829.00	829.00	0.0% This includes a 2% discount the city earned on its medical premiums by becoming a "Well City" beginning in 2015 and the addition of long term disability insurance to our benefit package.
010 Engineering					
		58,458.00	59,229.00	771.00	101.3%
597 00 01 00	Transfer To 320 For Equipment Re	175,000.00	178,000.00	3,000.00	101.7%
011 Interfund Transfers					
		175,000.00	178,000.00	3,000.00	101.7%
542 Road & Street Maintenance					
		678,706.00	744,585.00	65,879.00	109.7%

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100 Street Fund		2017 Budget	2018 Proposed	Difference	Remarks
Expenditures					
543 Road & Street General Admin.					
543 10 10 00	Wages & OT	23,060.00	24,130.00	1,070.00	104.6% Reflects 2% COLA and slight change in position allocations to this budget line as per auditor recommendation.
543 10 20 00	Benefits	9,418.00	10,215.00	797.00	108.5% This includes a 2% discount the city earned on its medical premiums by becoming a "Well City" beginning in 2015 and the addition of long term disability insurance to our benefit package.
543 10 20 01	Unemployment Benefits	0.00	0.00	0.00	0.0%
543 10 31 00	Operating Supplies - Administrative	0.00	0.00	0.00	0.0%
543 10 31 01	Office Supplies - Administration	200.00	200.00	0.00	100.0%
543 10 35 00	Small Tools & Minor Equipment	0.00	0.00	0.00	0.0%
543 10 41 00	Professional Services	1,500.00	1,500.00	0.00	100.0%
543 10 42 00	Communication	400.00	400.00	0.00	100.0%
543 10 44 01	Advertising	300.00	300.00	0.00	100.0%
543 10 45 00	Operating Rentals	0.00	0.00	0.00	0.0%
543 10 47 00	Public Services	1,000.00	1,000.00	0.00	100.0%
543 10 48 00	Repairs And Maintenance	0.00	0.00	0.00	0.0%
543 10 49 00	Miscellaneous	200.00	200.00	0.00	100.0%
001 Administration		36,078.00	37,945.00	1,867.00	105.2%
543 30 46 00	Insurance	15,500.00	15,500.00	0.00	100.0%
002 General Services		15,500.00	15,500.00	0.00	100.0%
543 30 43 00	Travel - Training	500.00	500.00	0.00	100.0%
543 30 49 00	Miscellaneous	0.00	0.00	0.00	0.0%
543 30 49 01	Registrations/Fees - Training Classes	500.00	500.00	0.00	100.0%
004 Training		1,000.00	1,000.00	0.00	100.0%
543 Road & Street General Admin.		52,578.00	54,445.00	1,867.00	103.6%
594 Capital Improvements					
594 42 63 00	Street And Path Maintenance Projects	30,000.00	30,000.00	0.00	100.0%
594 Capital Improvements		30,000.00	30,000.00	0.00	100.0%
542 Street Department		762,784.00	829,030.00	66,246.00	108.7%

Per Diem Costs  
Pesticide training, road maintenance training. Increase based on 5 year average.

Whitman Drive Path Seal Coat

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100 Street Fund					
Expenditures	2017 Budget	2018 Proposed	Difference	Remarks	
<b>596 Capital Expenditures</b>					
024 Capital Improvements					
594 42 65 00 Operating Supplies - Maintenance	0.00	0.00	0.00	0.0%	
594 42 65 01 Maintenance Contracts	0.00	0.00	0.00	0.0%	
003 Other Than Roadway Development	0.00	0.00	0.00	0.0%	
024 Capital Improvements	0.00	0.00	0.00	0.0%	
594 Capital Improvements					
595 30 63 00 9th & Cedar Roadway (2014)/NE	0.00	0.00	0.00	0.0%	
595 41 63 05 Taumaron Joint County Project	0.00	0.00	0.00	0.0%	
594 Capital Improvements	0.00	0.00	0.00	0.0%	
<b>596 Capital Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	
<b>Fund Expenditures:</b>	<b>1,152,984.00</b>	<b>839,600.00</b>	<b>(313,384.00)</b>	<b>72.8%</b>	
<b>Fund Excess/(Deficit):</b>	<b>(539,613.00)</b>	<b>(117,800.00)</b>			

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120 Criminal Justice Fund		2017 Budget	2018 Proposed	Difference	Remarks
Revenues					
<b>025 Miscellaneous</b>					
025 Miscellaneous					
361 11 00 12	Interest Earned - Criminal Justice	30.00	50.00	20.00	166.7% Markets have improved.
001	Interest & Other Earnings	30.00	50.00	20.00	166.7%
025	Miscellaneous	30.00	50.00	20.00	166.7%
<b>025</b>	<b>Miscellaneous</b>	<b>30.00</b>	<b>50.00</b>	<b>20.00</b>	<b>166.7%</b>
<b>100 Grants</b>					
100 Direct Federal Grants					
331 16 60 70	Federal Direct Grant From Depart	0.00	0.00	0.00	0.0%
002	Police Dept Grants	0.00	0.00	0.00	0.0%
100	Direct Federal Grants	0.00	0.00	0.00	0.0%
<b>100</b>	<b>Grants</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>106 State Shared Revenues</b>					
107 State Entitlements					
336 06 21 00	C.J. Funds - Regular	2,866.00	2,900.00	34.00	101.2% Calculated with MRSC's State Shared Revenues Estimator. This money is distributed by the state on a per capita basis and is to be used exclusively for criminal justice purposes.
336 06 26 00	C.J. - Municipal Criminal Justice I	9,615.00	10,000.00	385.00	104.0% Calculated with MRSC's State Shared Revenues Estimator. This money is distributed by the state on a per capita basis and is to be used exclusively for criminal justice purposes.
107	State Entitlements	12,481.00	12,900.00	419.00	103.4%
<b>106</b>	<b>State Shared Revenues</b>	<b>12,481.00</b>	<b>12,900.00</b>	<b>419.00</b>	<b>103.4%</b>

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120 Criminal Justice Fund		2017 Budget	2018 Proposed	Difference	Remarks
Revenues					
<b>Fund Revenues:</b>		<b>12,511.00</b>	<b>12,950.00</b>	<b>439.00</b>	<b>103.5%</b>
Expenditures		2017 Budget	2018 Proposed	Difference	Remarks
<b>025 Miscellaneous</b>					
025 Miscellaneous					
521 10 41 02	Banking Service Fees/ Charges - C	10.00	10.00	0.00	100.0%
025	Miscellaneous	10.00	10.00	0.00	100.0%
<b>025</b>	<b>Miscellaneous</b>	<b>10.00</b>	<b>10.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>070 Interfund Transfers</b>					
070 Operating Transfers					
597 00 01 20	Interfund Transfer To ER&R	0.00	0.00	0.00	0.0%
070	Operating Transfers	0.00	0.00	0.00	0.0%
<b>070</b>	<b>Interfund Transfers</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>100 Grants</b>					
105 State Grants					
521 30 49 03	Expense - C.J. Grant #3 (Domestic	0.00	0.00	0.00	0.0%
521 30 49 04	Expense - C.J. Grant #2 (CCY)	0.00	0.00	0.00	0.0%
521 30 49 05	Expense - C.J. Grant #1 (DARE)	0.00	0.00	0.00	0.0%
002 Police Department Grants		0.00	0.00	0.00	0.0%
105 State Grants		0.00	0.00	0.00	0.0%
<b>100</b>	<b>Grants</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>521 Police Operations</b>					



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120 Criminal Justice Fund		2017 Budget	2018 Proposed	Difference	Remarks
Expenditures					
521 Law Enforcement					
521 30 10 12	Salaries & Wages - School Program	5,853.00	7,500.00	1,647.00	128.1% Contribution toward SRO salary, which is reimbursed 50% by CPPSD
521 30 20 12	Personnel Benefits - School Program	2,608.00	3,500.00	892.00	134.2% Adding SRO officer; school district will reimburse 50%
004	Special Unit	8,461.00	11,000.00	2,539.00	130.0%
521 30 49 01	Misc Criminal Justice	0.00	0.00	0.00	0.0%
594 21 64 03	Equip. Criminal Justice	0.00	0.00	0.00	0.0%
009	Criminal Justice	0.00	0.00	0.00	0.0%
521 Law Enforcement		8,461.00	11,000.00	2,539.00	130.0%
521 Police Operations		8,461.00	11,000.00	2,539.00	130.0%
Fund Expenditures:		8,471.00	11,010.00	2,539.00	130.0%
Fund Excess/(Deficit):		4,040.00	1,940.00		

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121 Forfeited Proceeds Fund		2017 Budget	2018 Proposed	Difference	Remarks
Revenues					
<b>012 Fines &amp; Forfeits</b>					
012 Court Fines And Forfeitures					
352 90 00 00	Superior Court Forfeited Proceeds	2,500.00	2,500.00	0.00	100.0%
003	Forfeited Proceeds	2,500.00	2,500.00	0.00	100.0%
012	Court Fines And Forfeitures	2,500.00	2,500.00	0.00	100.0%
<b>012 Fines &amp; Forfeits</b>		<b>2,500.00</b>	<b>2,500.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>025 Miscellaneous</b>					
035 Other Miscellaneous					
361 11 00 02	Investment Interest	15.00	25.00	10.00	166.7%
001	Interest & Other Earnings	15.00	25.00	10.00	166.7%
035	Other Miscellaneous	15.00	25.00	10.00	166.7%
<b>025 Miscellaneous</b>		<b>15.00</b>	<b>25.00</b>	<b>10.00</b>	<b>166.7%</b>
<b>100 Grants</b>					
100 Direct Federal Grants					
331 16 60 71	Federal Direct Grant From Departu	0.00	0.00	0.00	0.0%
002	Police Dept Grants	0.00	0.00	0.00	0.0%
100	Direct Federal Grants	0.00	0.00	0.00	0.0%
<b>100 Grants</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Revenues:</b>		<b>2,515.00</b>	<b>2,525.00</b>	<b>10.00</b>	<b>100.4%</b>

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121 Forfeited Proceeds Fund		2017 Budget	2018 Proposed	Difference	Remarks
Expenditures					
<b>025 Miscellaneous</b>					
025 Miscellaneous					
514 29 41 21	Bank Service Charges / Costs	5.00	5.00	0.00	100.0% LGIP fees
025	Miscellaneous	5.00	5.00	0.00	100.0%
<b>025</b>	<b>Miscellaneous</b>	<b>5.00</b>	<b>5.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>070 Interfund Transfers</b>					
070 Operating Transfers					
597 00 00 21	Interfund Transfer To ER&R For I	0.00	0.00	0.00	0.0%
070	Operating Transfers	0.00	0.00	0.00	0.0%
<b>070</b>	<b>Interfund Transfers</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>521 Police Operations</b>					
521 Law Enforcement					
521 21 31 21	Operating Supplies	500.00	500.00	0.00	100.0%
594 21 64 04	Equipment Purchases	2,000.00	2,500.00	500.00	125.0% Surveillance camera system.
521	Law Enforcement	2,500.00	3,000.00	500.00	120.0%
<b>521</b>	<b>Police Operations</b>	<b>2,500.00</b>	<b>3,000.00</b>	<b>500.00</b>	<b>120.0%</b>
<b>596 Capital Expenditures</b>					
521 Law Enforcement					
594 21 64 08	Equipment Purchases - Grant Func	0.00	0.00	0.00	0.0%
521	Law Enforcement	0.00	0.00	0.00	0.0%
<b>596</b>	<b>Capital Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

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121 Forfeited Proceeds Fund				
Expenditures	2017 Budget	2018 Proposed	Difference	Remarks
<b>Fund Expenditures:</b>	<b>2,505.00</b>	<b>3,005.00</b>	<b>500.00</b>	<b>120.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>10.00</b>	<b>(480.00)</b>		

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130 Hotel/Motel Tax		2017 Budget	2018 Proposed	Difference	Remarks
Revenues					
<b>002 Taxes</b>					
002 Taxes					
313 31 00 00	Hotel/Motel Sales And Use Tax	0.00	4,000.00	4,000.00	0.0% Early estimate, will refine after receiving a few months of lodging tax.
002 Retail Sales & Use Tax		0.00	4,000.00	4,000.00	0.0%
002 Taxes		0.00	4,000.00	4,000.00	0.0%
<b>002 Taxes</b>		<b>0.00</b>	<b>4,000.00</b>	<b>4,000.00</b>	<b>0.0%</b>
<b>Fund Revenues:</b>		<b>0.00</b>	<b>4,000.00</b>	<b>4,000.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>		<b>0.00</b>	<b>4,000.00</b>		

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201 ULTGO Bond Fund		2017 Budget	2018 Proposed	Difference	Remarks
Revenues					
<b>025 Miscellaneous</b>					
025 Miscellaneous					
361 11 00 21	Investment Interest	15.00	15.00	0.00	100.0%
001	Interest & Other Earnings	15.00	15.00	0.00	100.0%
025	Miscellaneous	15.00	15.00	0.00	100.0%
025	Miscellaneous	15.00	15.00	0.00	100.0%
<b>070 Interfund Transfers</b>					
070 Operating Transfers					
397 00 00 21	Transfer CE To ULTGO 201	490,475.00	489,475.00	(1,000.00)	99.8% Transfer tax levy proceeds for debt service on CARS bonds.
070	Operating Transfers	490,475.00	489,475.00	(1,000.00)	99.8%
070	Interfund Transfers	490,475.00	489,475.00	(1,000.00)	99.8%
<b>390 Loan Proceeds</b>					
092 Loan Receipts					
391 10 20 01	Proceeds UTGO 2014 Issue (CAR	0.00	0.00	0.00	0.0%
006	CARS Bonds	0.00	0.00	0.00	0.0%
092	Loan Receipts	0.00	0.00	0.00	0.0%
390	Loan Proceeds	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>		490,490.00	489,490.00	(1,000.00)	99.8%
Expenditures		2017 Budget	2018 Proposed	Difference	Remarks

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201 ULTGO Bond Fund		2017 Budget	2018 Proposed	Difference	Remarks
Expenditures					
<b>025 Miscellaneous</b>					
025 Miscellaneous					
514 29 41 01	Banking Service Fees/Charges - U	25.00	0.00	(25.00)	0.0% Should not have any fees from Banner Bank in 2018
025	Miscellaneous	25.00	0.00	(25.00)	0.0%
<b>025</b>	<b>Miscellaneous</b>	<b>25.00</b>	<b>0.00</b>	<b>(25.00)</b>	<b>0.0%</b>
<b>590 Long Term Debt Payment/Interes</b>					
591 Interest & Debt Service					
591 95 71 01	Principle ULTGO 2014 Issue (CAR	280,000.00	280,000.00	0.00	100.0%
592 95 83 01	Interest ULTGO 2014 Issue (CARS	210,050.00	210,050.00	0.00	100.0%
591 22 71 01	Principle ULTGO 98 Issue (FS)	0.00	0.00	0.00	0.0%
001	Long Term Debt Redemption	0.00	0.00	0.00	0.0%
592 22 83 01	Interest ULTGO 98 Issue (FS)	0.00	0.00	0.00	0.0%
592 95 83 02	Other Debt Service Costs (CARS)	425.00	425.00	0.00	100.0%
002	Interest & Other Debt Costs	425.00	425.00	0.00	100.0%
591	Interest & Debt Service	490,475.00	490,475.00	0.00	100.0%
<b>590</b>	<b>Long Term Debt Payment/Interes</b>	<b>490,475.00</b>	<b>490,475.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>Fund Expenditures:</b>		<b>490,500.00</b>	<b>490,475.00</b>	<b>(25.00)</b>	<b>100.0%</b>
<b>Fund Excess/(Deficit):</b>		<b>(10.00)</b>	<b>(985.00)</b>		

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202 LTGO Bond Fund		2017 Budget	2018 Proposed	Difference	Remarks
Revenues					
<b>025 Miscellaneous</b>					
025 Miscellaneous					
361 11 00 22	Interest Earned - Southend Bond F	10.00	10.00	0.00	100.0%
001	Interest & Other Earnings	10.00	10.00	0.00	100.0%
025	Miscellaneous	10.00	10.00	0.00	100.0%
<b>025</b>	<b>Miscellaneous</b>	<b>10.00</b>	<b>10.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>070 Interfund Transfers</b>					
070 Operating Transfers					
397 00 00 22	Transfer CE To 202 LTGO Bond F	52,914.00	52,914.00	0.00	100.0%
070	Operating Transfers	52,914.00	52,914.00	0.00	100.0%
<b>070</b>	<b>Interfund Transfers</b>	<b>52,914.00</b>	<b>52,914.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>Fund Revenues:</b>		<b>52,924.00</b>	<b>52,924.00</b>	<b>0.00</b>	<b>100.0%</b>
Expenditures		2017 Budget	2018 Proposed	Difference	Remarks
<b>025 Miscellaneous</b>					
025 Miscellaneous					
514 29 41 02	Banking Service Fees/Charges - Sc	0.00	0.00	0.00	0.0% Should not have any fees from Banner Bank in 2018
025	Miscellaneous	0.00	0.00	0.00	0.0%
<b>025</b>	<b>Miscellaneous</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>070 Interfund Transfers</b>					
070 Operating Transfers					



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202 LTGO Bond Fund		2017 Budget	2018 Proposed	Difference	Remarks
Expenditures					
070 Operating Transfers					
597 00 00 00	Interfund Transfer To CE	0.00	0.00	0.00	0.0%
070	Operating Transfers	0.00	0.00	0.00	0.0%
070	Interfund Transfers	0.00	0.00	0.00	0.0%
590 Long Term Debt Payment/Interes					
591 Interest & Debt Service					
591 58 71 22	Principle LTGO Fire Engine Bond	44,876.00	44,876.00	0.00	100.0%
001	Long Term Debt Redemption	44,876.00	44,876.00	0.00	100.0%
592 58 83 22	Interest LTGO Fire Engine Bond	8,038.00	8,038.00	0.00	100.0%
592 58 89 22	Other Debt Service Costs	0.00	0.00	0.00	0.0%
002	Interest & Other Debt Costs	8,038.00	8,038.00	0.00	100.0%
591	Interest & Debt Service	52,914.00	52,914.00	0.00	100.0%
590	Long Term Debt Payment/Interes	52,914.00	52,914.00	0.00	100.0%
Fund Expenditures:		52,914.00	52,914.00	0.00	100.0%
Fund Excess/(Deficit):		10.00	10.00		

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## 235 Commercial Drive Bond Debt Service Fund

Revenues	2017 Budget	2018 Proposed	Difference	Remarks
<b>025 Miscellaneous</b>				
025 Miscellaneous				
361 11 00 23 Interest Earned - Comm Drive Det	150.00	200.00	50.00	133.3% Markets have improved.
001 Interest & Other Earnings	150.00	200.00	50.00	133.3%
025 Miscellaneous	150.00	200.00	50.00	133.3%
<b>025 Miscellaneous</b>	<b>150.00</b>	<b>200.00</b>	<b>50.00</b>	<b>133.3%</b>
<b>070 Interfund Transfers</b>				
070 Operating Transfers				
397 00 00 23 INF To #235 From #340	0.00	0.00	0.00	0.0%
397 00 00 24 INF To #235 From #001 Current E	140,484.00	140,484.00	0.00	100.0% Transfer for Commercial Drive debt service.
070 Operating Transfers	140,484.00	140,484.00	0.00	100.0%
<b>070 Interfund Transfers</b>	<b>140,484.00</b>	<b>140,484.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>370 Capital Contributions</b>				
370 Capital Contributions				
344 10 00 25 Capital Contributions: G.A. Prope.	0.00	0.00	0.00	0.0%
001 Development agreements	0.00	0.00	0.00	0.0%
370 Capital Contributions	0.00	0.00	0.00	0.0%
<b>370 Capital Contributions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Revenues:</b>	<b>140,634.00</b>	<b>140,684.00</b>	<b>50.00</b>	<b>100.0%</b>
Expenditures				
	2017 Budget	2018 Proposed	Difference	Remarks

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235 Commercial Drive Bond Debt Service Fund			
Expenditures	2017 Budget	2018 Proposed	Difference
<b>025 Miscellaneous</b>			
514 Finance & Administration			
514 29 41 22 Bank Charges / Services	40.00	10.00	(30.00)
514 Finance & Administration	40.00	10.00	(30.00)
<b>025 Miscellaneous</b>	<b>40.00</b>	<b>10.00</b>	<b>(30.00)</b>
<b>590 Long Term Debt Payment/Interes</b>			
591 Interest & Debt Service			
591 95 71 09 Principal On Long Term External	98,350.00	98,350.00	0.00
001 Long Term Debt Redemption	98,350.00	98,350.00	0.00
592 95 83 09 Interest On Long Term External D	42,135.00	42,135.00	0.00
002 Interest & Other Debt Costs	42,135.00	42,135.00	0.00
591 Interest & Debt Service	140,485.00	140,485.00	0.00
<b>590 Long Term Debt Payment/Interes</b>	<b>140,485.00</b>	<b>140,485.00</b>	<b>0.00</b>
<b>Fund Expenditures:</b>	<b>140,525.00</b>	<b>140,495.00</b>	<b>(30.00)</b>
<b>Fund Excess/(Deficit):</b>	<b>109.00</b>	<b>189.00</b>	

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301 Street Capital Contribution Fund				
Revenues	2017 Budget	2018 Proposed	Difference	Remarks
<b>025 Miscellaneous</b>				
025 Miscellaneous				
361 11 00 03 Investment Interest	15.00	15.00	0.00	100.0%
001 Interest & Other Earnings	15.00	15.00	0.00	100.0%
025 Miscellaneous	15.00	15.00	0.00	100.0%
<b>025 Miscellaneous</b>	<b>15.00</b>	<b>15.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>070 Interfund Transfers</b>				
070 Operating Transfers				
397 00 00 03 Interfund Transfers - CE To SCCF	0.00	0.00	0.00	0.0%
070 Operating Transfers	0.00	0.00	0.00	0.0%
<b>070 Interfund Transfers</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>370 Capital Contributions</b>				
370 Capital Contributions				
345 89 01 23 Street Capital Developer Contribu	115,000.00	85,000.00	(30,000.00)	73.9% Homestead Village Phase 3.
001 Development agreements	115,000.00	85,000.00	(30,000.00)	73.9%
370 Capital Contributions	115,000.00	85,000.00	(30,000.00)	73.9%
<b>370 Capital Contributions</b>	<b>115,000.00</b>	<b>85,000.00</b>	<b>(30,000.00)</b>	<b>73.9%</b>
<b>Fund Revenues:</b>	<b>115,015.00</b>	<b>85,015.00</b>	<b>(30,000.00)</b>	<b>73.9%</b>
Expenditures	2017 Budget	2018 Proposed	Difference	Remarks

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301 Street Capital Contribution Fund				
Expenditures	2017 Budget	2018 Proposed	Difference	Remarks
<b>070 Interfund Transfers</b>				
070 Operating Transfers				
597 00 01 01 Interfund Transfer For CARS Sign	115,000.00	85,000.00	(30,000.00)	73.9%
070 Operating Transfers	115,000.00	85,000.00	(30,000.00)	73.9%
<b>070 Interfund Transfers</b>	<b>115,000.00</b>	<b>85,000.00</b>	<b>(30,000.00)</b>	<b>73.9%</b>
<b>Fund Expenditures:</b>	<b>115,000.00</b>	<b>85,000.00</b>	<b>(30,000.00)</b>	<b>73.9%</b>
<b>Fund Excess/(Deficit):</b>	<b>15.00</b>	<b>15.00</b>		

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## 305 Capital Improvement Fund (REET)

Revenues	2017 Budget	2018 Proposed	Difference	Remarks
<b>002 Taxes</b>				
002 Taxes				
318 34 00 00 Real Estate Excise Tax Local	110,000.00	120,000.00	10,000.00	109.1% Based on annualization of 2017
004 Excise Taxes	110,000.00	120,000.00	10,000.00	109.1%
002 Taxes	110,000.00	120,000.00	10,000.00	109.1%
<b>002 Taxes</b>	<b>110,000.00</b>	<b>120,000.00</b>	<b>10,000.00</b>	<b>109.1%</b>
<b>025 Miscellaneous</b>				

025 Miscellaneous				
361 11 00 35 Investment Interest	25.00	300.00	275.00	*****%
001 Interest & Other Earnings	25.00	300.00	275.00	*****%
025 Miscellaneous	25.00	300.00	275.00	*****%
<b>025 Miscellaneous</b>	<b>25.00</b>	<b>300.00</b>	<b>275.00</b>	<b>*****%</b>
<b>Fund Revenues:</b>	<b>110,025.00</b>	<b>120,300.00</b>	<b>10,275.00</b>	<b>109.3%</b>
Expenditures	2017 Budget	2018 Proposed	Difference	Remarks

<b>025 Miscellaneous</b>				
025 Miscellaneous				
514 20 41 35 Professional Financial / Banking C	0.00	0.00	0.00	0.0%
025 Miscellaneous	0.00	0.00	0.00	0.0%
<b>025 Miscellaneous</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

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305 Capital Improvement Fund (REET)				
Expenditures	2017 Budget	2018 Proposed	Difference	Remarks
<b>070 Interfund Transfers</b>				
070 Operating Transfers				
597 00 00 34 Transfer From REET(305) For CA	0.00	0.00	0.00	0.0%
070 Operating Transfers	0.00	0.00	0.00	0.0%
<b>070 Interfund Transfers</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>596 Capital Expenditures</b>				
594 Capital Improvements				
594 42 65 02 Chipsealing / Walla Walla Cnty PY	70,000.00	70,000.00	0.00	100.0%
595 30 63 02 Other Capital Improvements - REI	102,106.00	0.00	(102,106.00)	0.0% *
595 10 63 00 Professional Services - Engineerin	101,000.00	0.00	(101,000.00)	0.0% *
005 Planning & Design	101,000.00	0.00	(101,000.00)	0.0%
594 Capital Improvements	273,106.00	70,000.00	(203,106.00)	25.6%
<b>596 Capital Expenditures</b>	<b>273,106.00</b>	<b>70,000.00</b>	<b>(203,106.00)</b>	<b>25.6%</b>
<b>Fund Expenditures:</b>	<b>273,106.00</b>	<b>70,000.00</b>	<b>(203,106.00)</b>	<b>25.6%</b>
<b>Fund Excess/(Deficit):</b>	<b>(163,081.00)</b>	<b>50,300.00</b>		

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## 306 Capital Improvement Fund (REET 2)

Revenues	2017 Budget	2018 Proposed	Difference	Remarks
<b>002 Taxes</b>				
002 Taxes				
318 35 00 00 REET 2 - Second Quarter Percent	100,000.00	110,000.00	10,000.00	110.0% Based on annualization of 2017
004 Excise Taxes	100,000.00	110,000.00	10,000.00	110.0%
002 Taxes	100,000.00	110,000.00	10,000.00	110.0%
<b>002 Taxes</b>	<b>100,000.00</b>	<b>110,000.00</b>	<b>10,000.00</b>	<b>110.0%</b>
<b>025 Miscellaneous</b>				
025 Miscellaneous				
361 11 00 36 Investment Interest	0.00	150.00	150.00	0.0%
001 Interest & Other Earnings	0.00	150.00	150.00	0.0%
025 Miscellaneous	0.00	150.00	150.00	0.0%
<b>025 Miscellaneous</b>	<b>0.00</b>	<b>150.00</b>	<b>150.00</b>	<b>0.0%</b>
<b>Fund Revenues:</b>	<b>100,000.00</b>	<b>110,150.00</b>	<b>10,150.00</b>	<b>110.2%</b>
Expenditures	2017 Budget	2018 Proposed	Difference	Remarks
<b>025 Miscellaneous</b>				
025 Miscellaneous				
514 20 41 36 Professional Financial / Banking C	0.00	0.00	0.00	0.0%
025 Miscellaneous	0.00	0.00	0.00	0.0%
<b>025 Miscellaneous</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>



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306 Capital Improvement Fund (REET 2)				
Expenditures	2017 Budget	2018 Proposed	Difference	Remarks
<b>596 Capital Expenditures</b>				
594 Capital Improvements				
595 30 63 36 Other Capital Improvements - REI	90,000.00	0.00	(90,000.00)	0.0% *
594 Capital Improvements	90,000.00	0.00	(90,000.00)	0.0%
<b>596 Capital Expenditures</b>	<b>90,000.00</b>	<b>0.00</b>	<b>(90,000.00)</b>	<b>0.0%</b>
<b>Fund Expenditures:</b>	<b>90,000.00</b>	<b>0.00</b>	<b>(90,000.00)</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>10,000.00</b>	<b>110,150.00</b>		

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315 Facility Maintenance Reserve Fund (CE)				
Revenues	2017 Budget	2018 Proposed	Difference	Remarks
<b>025 Miscellaneous</b>				
025 Miscellaneous				
361 11 00 15 Investment Interest- Facility Maint	500.00	750.00	250.00	150.0% Markets have improved.
001 Interest & Other Earnings	500.00	750.00	250.00	150.0%
025 Miscellaneous	500.00	750.00	250.00	150.0%
<b>025 Miscellaneous</b>	<b>500.00</b>	<b>750.00</b>	<b>250.00</b>	<b>150.0%</b>
<b>070 Interfund Transfers</b>				
070 Operating Transfers				
397 00 00 15 Operating Transfer From CE To B:	0.00	0.00	0.00	0.0%
070 Operating Transfers	0.00	0.00	0.00	0.0%
<b>070 Interfund Transfers</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>100 Grants</b>				
105 State Grants				
334 04 20 15 Department Of Commerce Energy	0.00	0.00	0.00	0.0%
001 State Grants	0.00	0.00	0.00	0.0%
105 State Grants	0.00	0.00	0.00	0.0%
<b>100 Grants</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Revenues:</b>	<b>500.00</b>	<b>750.00</b>	<b>250.00</b>	<b>150.0%</b>
Expenditures				
	2017 Budget	2018 Proposed	Difference	Remarks

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315 Facility Maintenance Reserve Fund (CE)				
Expenditures	2017 Budget	2018 Proposed	Difference	Remarks
<b>019 Physical Environment</b>				
048 Maintenance				
518 30 48 15 CE Facility Maintenance & Repairs	0.00	0.00	0.00	0.0%
048 Maintenance	0.00	0.00	0.00	0.0%
594 Capital Improvements				
518 30 31 15 CE Facility Operations Supplies	0.00	0.00	0.00	0.0%
594 Capital Improvements	0.00	0.00	0.00	0.0%
<b>019 Physical Environment</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>025 Miscellaneous</b>				
025 Miscellaneous				
514 20 41 15 Financial Services / Fees & Charge	100.00	100.00	0.00	100.0% Based on 2017 annualization
025 Miscellaneous	100.00	100.00	0.00	100.0%
<b>025 Miscellaneous</b>	<b>100.00</b>	<b>100.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>100 Grants</b>				
594 Capital Improvements				
594 18 62 16 Capital Expenditures/Expenses - E	0.00	0.00	0.00	0.0%
003 Capital Outlay	0.00	0.00	0.00	0.0%
594 Capital Improvements	0.00	0.00	0.00	0.0%
<b>100 Grants</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>596 Capital Expenditures</b>				

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315 Facility Maintenance Reserve Fund (CE)				
Expenditures	2017 Budget	2018 Proposed	Difference	Remarks
594 Capital Improvements				
594 18 62 15 Capital Expenditures/Expenses - E	0.00	0.00	0.00	0.0% Based on typical expenditures
594 18 62 17 Capital Expenditures/Expenses - E	200,000.00	77,000.00	(123,000.00)	38.5% \$50,000: Infrastructure and HVAC upgrades to PW shop and water bldg., Fire dept. upgrades to HVAC, kitchen and plumbing system. \$25,000: FD cabinetry, \$2,000: Annex portico.
594 18 64 15 Capital Expenditures/Expenses - E	15,000.00	0.00	(15,000.00)	0.0% No budget
003 Capital Outlay	215,000.00	77,000.00	(138,000.00)	35.8%
594 Capital Improvements	215,000.00	77,000.00	(138,000.00)	35.8%
596 Capital Expenditures	215,000.00	77,000.00	(138,000.00)	35.8%
Fund Expenditures:	215,100.00	77,100.00	(138,000.00)	35.8%
Fund Excess/(Deficit):	(214,600.00)	(76,350.00)		

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320 Equipment Reserve Fund		2017 Budget	2018 Proposed	Difference	Remarks
Revenues					
<b>025 Miscellaneous</b>					
025 Miscellaneous					
361 11 00 04	Investment Interest	0.00	500.00	500.00	0.0%
001	Interest & Other Earnings	0.00	500.00	500.00	0.0%
025	Miscellaneous	0.00	500.00	500.00	0.0%
<b>025</b>	<b>Miscellaneous</b>	<b>0.00</b>	<b>500.00</b>	<b>500.00</b>	<b>0.0%</b>
<b>070 Interfund Transfers</b>					
070 Operating Transfers					
397 00 01 00	Transfer From Streets For Equipm	175,000.00	178,000.00	3,000.00	101.7% Estimate
397 00 15 21	Transfer From PD For Equipment	47,000.00	84,000.00	37,000.00	178.7% Estimate
397 00 15 22	Transfer From FD For Equipment	68,000.00	148,000.00	80,000.00	217.6% Estimate
397 00 15 24	Transfer From Bldg/Facilities For	23,000.00	23,000.00	0.00	100.0% Estimate
397 00 15 26	Transfer From EMS For Equipmei	68,000.00	68,000.00	0.00	100.0% Estimate
397 00 15 76	Transfer From Parks For Equipme	10,000.00	10,000.00	0.00	100.0% Estimate
070	Operating Transfers	391,000.00	511,000.00	120,000.00	130.7%
<b>070</b>	<b>Interfund Transfers</b>	<b>391,000.00</b>	<b>511,000.00</b>	<b>120,000.00</b>	<b>130.7%</b>
<b>Fund Revenues:</b>					
Expenditures		2017 Budget	2018 Proposed	Difference	Remarks
<b>025</b>	<b>Miscellaneous</b>	<b>391,000.00</b>	<b>511,500.00</b>	<b>120,500.00</b>	<b>130.8%</b>
514 Finance & Administration					
514 89 41 20	Professional Financial / Banking C	0.00	0.00	0.00	0.0%
514	Finance & Administration	0.00	0.00	0.00	0.0%

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320 Equipment Reserve Fund		2017 Budget	2018 Proposed	Difference	Remarks
Expenditures					
<b>025 Miscellaneous</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>521 Police Operations</b>					
521 Law Enforcement					
594 21 64 32 Vehicles/Equip Police Department		0.00	90,000.00	90,000.00	0.0% Purchase 3 used patrol cars from State with emergency package included @ \$15,000. Purchase car for detective (\$20,000). Purchase Animal Control/Code Enforcement pickup (\$25,000)
003 Patrol		0.00	90,000.00	90,000.00	0.0%
521 Law Enforcement		0.00	90,000.00	90,000.00	0.0%
<b>521 Police Operations</b>		<b>0.00</b>	<b>90,000.00</b>	<b>90,000.00</b>	<b>0.0%</b>
<b>522 Fire Department</b>					
522 Fire Control					
594 22 64 32 Vehicles/Equip Fire Department N		0.00	95,000.00	95,000.00	0.0% Purchase of used brush vehicle (\$80,000). Radios and wildland equipment (\$15,000. Matching grant from DNR..
010 Mobilization Program		0.00	95,000.00	95,000.00	0.0%
522 Fire Control		0.00	95,000.00	95,000.00	0.0%
<b>522 Fire Department</b>		<b>0.00</b>	<b>95,000.00</b>	<b>95,000.00</b>	<b>0.0%</b>
<b>542 Street Department</b>					
542 Road & Street Maintenance					
594 42 64 32 Vehicles/Equip Streets		0.00	80,000.00	80,000.00	0.0% Purchase of used dump truck
003 Roadway		0.00	80,000.00	80,000.00	0.0%
542 Road & Street Maintenance		0.00	80,000.00	80,000.00	0.0%

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320 Equipment Reserve Fund				
Expenditures	2017 Budget	2018 Proposed	Difference	Remarks
542 Street Department	0.00	80,000.00	80,000.00	0.0%
Fund Expenditures:	0.00	265,000.00	265,000.00	0.0%
Fund Excess/(Deficit):	391,000.00	246,500.00		

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330 Economic Development Fund		2017 Budget	2018 Proposed	Difference	Remarks
Revenues					
<b>006 Charges For Goods &amp; Services</b>					
006 Charges For Goods & Services					
345 89 01 22	Planning & Development Costs - C	0.00	0.00	0.00	0.0%
007	Planning & Development	0.00	0.00	0.00	0.0%
006	Charges For Goods & Services	0.00	0.00	0.00	0.0%
<b>006</b>	<b>Charges For Goods &amp; Services</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>025 Miscellaneous</b>					
025 Miscellaneous					
361 11 00 30	Interest Earned Economic Develop	200.00	50.00	(150.00)	25.0%
001	Interest & Other Earnings	200.00	50.00	(150.00)	25.0%
025	Miscellaneous	200.00	50.00	(150.00)	25.0%
<b>025</b>	<b>Miscellaneous</b>	<b>200.00</b>	<b>50.00</b>	<b>(150.00)</b>	<b>25.0%</b>
<b>070 Interfund Transfers</b>					
070 Operating Transfers					
397 00 00 33	IFT From CE Fund	0.00	0.00	0.00	0.0%
397 00 00 35	IFT From REET 305 To ED 330	0.00	0.00	0.00	0.0%
397 00 00 36	IFT From WWDSF Fund	0.00	0.00	0.00	0.0%
397 00 01 01	Interfund Transfer For CARS Sign	115,000.00	85,000.00	(30,000.00)	73.9% Remaining Homestead Traffic Impact Fees.
397 00 31 33	Transfer From Street Improvement	0.00	0.00	0.00	0.0%
397 00 40 33	Transfer From Water Capital Rese	0.00	0.00	0.00	0.0%
397 00 41 33	Transfer From Wastewater Fund T	0.00	0.00	0.00	0.0%
070	Operating Transfers	115,000.00	85,000.00	(30,000.00)	73.9%
<b>070</b>	<b>Interfund Transfers</b>	<b>115,000.00</b>	<b>85,000.00</b>	<b>(30,000.00)</b>	<b>73.9%</b>



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330 Economic Development Fund				
Revenues	2017 Budget	2018 Proposed	Difference	Remarks
<b>100 Grants</b>				
100 Direct Federal Grants				
333 00 00 00 TCSP (Federal) - CARS Project	0.00	0.00	0.00	0.0%
001 Direct Federal Grants	0.00	0.00	0.00	0.0%
100 Direct Federal Grants	0.00	0.00	0.00	0.0%
101 Indirect Federal Grants				
333 00 00 02 STP Funding (2003 CP TEA-21)	0.00	0.00	0.00	0.0%
333 20 00 01 STP Funding CARS (ALL STP F	0.00	0.00	0.00	0.0%
101 Indirect Federal Grants	0.00	0.00	0.00	0.0%
103 Intergovernmental Local Grants				
337 07 00 01 WW Cnty 9/10ths Grant - CARS F	0.00	0.00	0.00	0.0%
337 07 00 02 Port Of WW 9/10ths Grant - CAR	0.00	0.00	0.00	0.0%
103 Intergovernmental Local Grants	0.00	0.00	0.00	0.0%
105 State Grants				
334 03 80 00 TIB 8-4-177(006)-1 CARS Project	0.00	0.00	0.00	0.0%
334 03 80 02 Transportation Enhancement (TE)	0.00	0.00	0.00	0.0%
001 State Grants	0.00	0.00	0.00	0.0%
334 04 20 01 CERB Award - CARS Project	0.00	0.00	0.00	0.0%
003 Planning Department	0.00	0.00	0.00	0.0%
105 State Grants	0.00	0.00	0.00	0.0%
<b>100 Grants</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>107 Loan Proceeds</b>				

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330 Economic Development Fund			
Revenues	2017 Budget	2018 Proposed	Difference
092 Loan Receipts			
391 20 00 00 Revenue Bond Proceeds - CARS 1	0.00	0.00	0.00 0.0%
391 10 33 00 Bond Proceeds - CARS Project	0.00	0.00	0.00 0.0%
006 CARS Bonds	0.00	0.00	0.00 0.0%
092 Loan Receipts	0.00	0.00	0.00 0.0%
107 Loan Proceeds	0.00	0.00	0.00 0.0%
370 Capital Contributions			
370 Capital Contributions			
344 10 00 05 Private Contribution - Port Of Wal	0.00	0.00	0.00 0.0%
344 10 00 06 Private Contribution - District 141	0.00	0.00	0.00 0.0%
344 10 00 07 Private Contribution - WWU For C	0.00	0.00	0.00 0.0%
003 CARS Project	0.00	0.00	0.00 0.0%
370 Capital Contributions	0.00	0.00	0.00 0.0%
370 Capital Contributions	0.00	0.00	0.00 0.0%
Fund Revenues:	115,200.00	85,050.00	(30,150.00) 73.8%
Expenditures			
2017 Budget	2018 Proposed	Difference	Remarks
025 Miscellaneous			
025 Miscellaneous			
514 29 41 33 Banking Service Fees/Charges - Ea	50.00	0.00	(50.00) 0.0% Should not have any fees from Banner Bank in 2018
025 Miscellaneous	50.00	0.00	(50.00) 0.0%
025 Miscellaneous	50.00	0.00	(50.00) 0.0%

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330 Economic Development Fund		2017 Budget	2018 Proposed	Difference	Remarks
Expenditures					
<b>515 Legal</b>					
515 Legal					
515 30 41 02	Prof. Legal Services - Whitman D	0.00	0.00	0.00	0.0%
515 Legal		0.00	0.00	0.00	0.0%
<b>515 Legal</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>542 Street Department</b>					
543 Road & Street General Admin.					
543 70 51 00	Intergov Services & Fees	0.00	0.00	0.00	0.0%
543 Road & Street General Admin.		0.00	0.00	0.00	0.0%
<b>542 Street Department</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>596 Capital Expenditures</b>					
101 Indirect Federal Grants					
595 30 63 54	CARS Project - Construction (STF	0.00	0.00	0.00	0.0%
595 30 63 64	CARS Project - Construction (STF	0.00	0.00	0.00	0.0%
001 Indirect Federal Grants		0.00	0.00	0.00	0.0%
101 Indirect Federal Grants		0.00	0.00	0.00	0.0%
105 State Grants					
595 30 63 74	CARS Project - Construction (TIB	0.00	0.00	0.00	0.0%
595 30 63 84	CARS Project - Construction (TIB	0.00	0.00	0.00	0.0%
595 30 63 94	CARS Project - Construction CER	0.00	0.00	0.00	0.0%
001 State Grants		0.00	0.00	0.00	0.0%
105 State Grants		0.00	0.00	0.00	0.0%

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330 Economic Development Fund				
Expenditures	2017 Budget	2018 Proposed	Difference	Remarks
594 Capital Improvements				
595 10 63 51 CARS Project - Engineering (STP	0.00	0.00	0.00	0.0%
595 30 63 04 CARS Construction	0.00	0.00	0.00	0.0%
004 Construction WWTP Facilities	0.00	0.00	0.00	0.0%
595 10 63 01 CARS Engineering Services	0.00	0.00	0.00	0.0%
595 18 63 41 CARS Project - Professional Servi	0.00	0.00	0.00	0.0%
595 20 63 02 CARS ROW Services	0.00	0.00	0.00	0.0%
595 20 63 03 CARS ROW Acquisition	0.00	0.00	0.00	0.0%
595 30 63 05 CARS Miscellaneous Expenses	70,000.00	10,000.00	(60,000.00)	14.3% CARS close out expenses including \$3,500 for welcome signs
595 30 63 44 CARS Construction (Bond Funded	150,000.00	0.00	(150,000.00)	0.0% No budget, project completed
595 64 63 00 CARS Traffic Signalization (Deve	0.00	0.00	0.00	0.0%
595 90 63 06 CARS Construction Engineering &	0.00	0.00	0.00	0.0%
595 90 63 46 CARS - CE&I (Bond Funded)	60,000.00	0.00	(60,000.00)	0.0% No budget, project completed
595 95 63 50 Other Costs (CARS) - Bond Proce	0.00	0.00	0.00	0.0%
011 C.A.R.S. Project	280,000.00	10,000.00	(270,000.00)	3.6%
594 Capital Improvements	280,000.00	10,000.00	(270,000.00)	3.6%
596 Capital Expenditures	280,000.00	10,000.00	(270,000.00)	3.6%
Fund Expenditures:	280,050.00	10,000.00	(270,050.00)	3.6%
Fund Excess/(Deficit):	(164,850.00)	75,050.00		

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400 Water Fund		2017 Budget	2018 Proposed	Difference	Remarks
Revenues					
<b>003 Permits &amp; Licenses</b>					
003 Licenses & Permits					
343 40 01 40	Water Front Footage Fees	0.00	0.00	0.00	0.0%
002 Non-Business License & Permits					
		0.00	0.00	0.00	0.0%
003 Licenses & Permits					
		0.00	0.00	0.00	0.0%
<b>003 Permits &amp; Licenses</b>					
		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>006 Charges For Goods &amp; Services</b>					
006 Charges For Goods & Services					
341 70 00 00	Sale Of Merchandise	40,000.00	35,000.00	(5,000.00)	87.5% Water meters & misc.
343 40 00 00	Water Sales	989,000.00	1,085,000.00	96,000.00	109.7% Includes increase in O&M base fee of \$1.93/month and increase of usage fee by \$0.17/thousand gallons.
343 40 00 01	Water Sales - Irrigation Only	0.00	0.00	0.00	0.0%
001 Charges For Goods & Services					
		1,029,000.00	1,120,000.00	91,000.00	108.8%
343 40 01 70	Misc Util Fees/Activation Fees	3,000.00	4,000.00	1,000.00	133.3%
343 40 01 75	Misc Util Fee Shut Off/On	8,500.00	0.00	(8,500.00)	0.0% Budgeted in 359.90.00.40 for 2018
343 40 01 80	Backflow Inspection Fees	0.00	0.00	0.00	0.0%
004 Fines / Penalties / Charges					
		11,500.00	4,000.00	(7,500.00)	34.8%
362 00 00 01	Water - Hydrant Meter & Backflow	500.00	500.00	0.00	100.0%
009 Water					
		500.00	500.00	0.00	100.0%
006 Charges For Goods & Services					
		1,041,000.00	1,124,500.00	83,500.00	108.0%
<b>006 Charges For Goods &amp; Services</b>					
		<b>1,041,000.00</b>	<b>1,124,500.00</b>	<b>83,500.00</b>	<b>108.0%</b>
<b>012 Fines &amp; Forfeits</b>					
006 Charges For Goods & Services					

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400 Water Fund		2017 Budget	2018 Proposed	Difference	Remarks
Revenues					
006 Charges For Goods & Services					
359 90 00 40	Penalty/Late Fee	0.00	18,000.00	18,000.00	0.0% Moved from 343.40.01.75
009	Water	0.00	18,000.00	18,000.00	0.0%
006 Charges For Goods & Services					
		0.00	18,000.00	18,000.00	0.0%
012 Fines & Forfeits		0.00	18,000.00	18,000.00	0.0%
025 Miscellaneous					
025 Miscellaneous					
361 11 00 40	Investment Interest	1,000.00	1,500.00	500.00	150.0% Markets have improved.
361 40 00 40	Interests On Delinquent Accounts	50.00	0.00	(50.00)	0.0% No budget
001	Interest & Other Earnings	1,050.00	1,500.00	450.00	142.9%
362 00 50 40	Rental Charges / Fees	19,044.00	19,044.00	0.00	100.0% Water tower rental fees from Verizon Wireless for antennae space.
002	Rents & Leases	19,044.00	19,044.00	0.00	100.0%
369 10 00 06	Sale Of Surplus - Water	0.00	0.00	0.00	0.0%
369 91 00 40	Other Misc. Revenues	0.00	0.00	0.00	0.0%
005	Other Miscellaneous Revenue	0.00	0.00	0.00	0.0%
025	Miscellaneous	20,094.00	20,544.00	450.00	102.2%
025 Miscellaneous		20,094.00	20,544.00	450.00	102.2%
070 Interfund Transfers					
070 Operating Transfers					
397 00 00 32	Interfund Transfer Fund 310 To Fu	0.00	0.00	0.00	0.0%
070	Operating Transfers	0.00	0.00	0.00	0.0%

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400 Water Fund	2017 Budget	2018 Proposed	Difference	Remarks
Revenues				
<b>070 Interfund Transfers</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>370 Capital Contributions</b>				
370 Capital Contributions				
343 40 00 03 Latecomer Fee Capital Contributic	0.00	0.00	0.00	0.0%
370 Capital Contributions	0.00	0.00	0.00	0.0%
<b>370 Capital Contributions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>380 Non-Revenues</b>				
080 Non-Revenues				
389 10 00 40 Water - Hydrant Meter DEPOSIT	500.00	500.00	0.00	100.0%
080 Non-Revenues	500.00	500.00	0.00	100.0%
<b>380 Non-Revenues</b>	<b>500.00</b>	<b>500.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>534 Water Department</b>				
019 Physical Environment				
395 20 00 40 Insurance Recovery	0.00	0.00	0.00	0.0%
004 Insurance Recoveries	0.00	0.00	0.00	0.0%
019 Physical Environment	0.00	0.00	0.00	0.0%
<b>534 Water Utilities</b>				
343 40 01 85 Water - Sale Of Materials & Servic	0.00	0.00	0.00	0.0%
003 Maintenance	0.00	0.00	0.00	0.0%
<b>534 Water Utilities</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

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400 Water Fund					
Revenues	2017 Budget	2018 Proposed	Difference	Remarks	
<b>534 Water Department</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	
<b>Fund Revenues:</b>	<b>1,061,594.00</b>	<b>1,163,544.00</b>	<b>101,950.00</b>	<b>109.6%</b>	
Expenditures	2017 Budget	2018 Proposed	Difference	Remarks	
<b>025 Miscellaneous</b>					
025 Miscellaneous					
534 90 41 00 Professional Financial / Banking C	200.00	200.00	0.00	100.0%	
025 Miscellaneous	200.00	200.00	0.00	100.0%	
<b>025 Miscellaneous</b>	<b>200.00</b>	<b>200.00</b>	<b>0.00</b>	<b>100.0%</b>	
<b>070 Interfund Transfers</b>					
070 Operating Transfers					
597 34 00 41 Interfund Transfer - Revenue Rese	100,000.00	200,000.00	100,000.00	200.0%	
597 34 00 95 Interfund Rentals - Repl	54,000.00	56,000.00	2,000.00	103.7%	Estimate
070 Operating Transfers	154,000.00	256,000.00	102,000.00	166.2%	
<b>070 Interfund Transfers</b>	<b>154,000.00</b>	<b>256,000.00</b>	<b>102,000.00</b>	<b>166.2%</b>	
<b>100 Grants</b>					
101 Indirect Federal Grants					
534 20 41 01 Professional Eng. Svcs - DOH Fea	0.00	0.00	0.00	0.0%	
001 Indirect Federal Grants	0.00	0.00	0.00	0.0%	
101 Indirect Federal Grants	0.00	0.00	0.00	0.0%	
<b>100 Grants</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	



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400 Water Fund					
Expenditures	2017 Budget	2018 Proposed	Difference	Remarks	
534 Water Department					
515 Legal					
515 30 41 34 Legal Services - Water	2,000.00	2,000.00	0.00	100.0%	
515 Legal	2,000.00	2,000.00	0.00	100.0%	
534 Water Utilities					
534 10 10 00 Wages & OT	94,757.00	99,979.00	5,222.00	105.5%	Reflects 2% COLA and slight change in allocations.
534 10 10 01 Wages & OT - Work Study Intern	0.00	0.00	0.00	0.0%	
534 10 10 02 Wages & OT - Work Study Intern ]	0.00	0.00	0.00	0.0%	
534 10 20 00 Benefits	41,294.00	45,160.00	3,866.00	109.4%	This includes a 2% discount the city earned on its medical premiums by becoming a "Well City" beginning in 2015 and the addition of long term disability insurance to our benefit package.
534 10 20 01 Benefits - Work Study Intern	0.00	0.00	0.00	0.0%	
534 10 31 01 Office Supplies - Administration	1,200.00	1,200.00	0.00	100.0%	Paper, computer supplies
534 10 35 00 Small Tools/Equipment	300.00	300.00	0.00	100.0%	Misc. small office equipment
534 10 41 00 Professional Service	11,000.00	11,000.00	0.00	100.0%	
534 10 42 00 Communication	3,000.00	3,000.00	0.00	100.0%	Postage, shipping, and phone charges. Increase request based on 2017 annualization and historical usage.
534 10 43 00 Travel	1,500.00	1,500.00	0.00	100.0%	Per diem & lodging
534 10 44 00 External Taxes	87,000.00	87,000.00	0.00	100.0%	
534 10 44 01 Advertising	500.00	500.00	0.00	100.0%	
534 10 45 00 Operating Rentals	1,200.00	0.00	(1,200.00)	0.0%	No budget requested
534 10 46 00 Insurance	32,357.00	32,357.00	0.00	100.0%	
534 10 49 00 Miscellaneous	1,000.00	2,500.00	1,500.00	250.0%	Memberships, permits, etc.
534 10 49 01 Registrations/Fees - Training Clas	2,000.00	2,000.00	0.00	100.0%	Classes & training
594 34 64 02 Machinery/Equipment	0.00	0.00	0.00	0.0%	
001 Administration / General	277,108.00	286,496.00	9,388.00	103.4%	
534 20 10 00 Salaries & Wages	0.00	0.00	0.00	0.0%	
534 20 20 00 Benefits	0.00	0.00	0.00	0.0%	
534 20 41 00 Professional Services	0.00	0.00	0.00	0.0%	
534 20 49 00 Miscellaneous	0.00	0.00	0.00	0.0%	
594 34 64 20 CAD Software Renewal - Engineer	0.00	0.00	0.00	0.0%	
002 Administrative/Planning	0.00	0.00	0.00	0.0%	

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Expenditures					
534 Water Utilities					
534 50 10 00	Wages & OT	176,783.00	181,625.00	4,842.00	102.7% Reflects 2.5% COLA and slight change in position allocation to the budget line as per auditor recommendation.
534 50 20 00	Benefits	107,590.00	118,505.00	10,915.00	110.1% This includes a 2% discount the city earned on its medical premiums by becoming a "Well City" beginning in 2015 and the addition of long term disability insurance to our benefit package.
534 50 20 01	Benefits Uniforms	1,000.00	1,000.00	0.00	100.0% Clothing allowances, safety boots & equipment
534 50 31 00	Operating Supplies - Maintenance	70,000.00	70,000.00	0.00	100.0% FHs, main supplies, water meters, water service supplies, repair parts, rock, HMA, cones & barricades
534 50 35 00	Sm Tools/Equipment	1,500.00	1,500.00	0.00	100.0% Hand & small power tools
534 50 41 00	Professional Services	2,000.00	3,000.00	1,000.00	150.0% Software support contract on handheld and misc. engineering
534 50 45 00	Operating Rentals/Leases	500.00	500.00	0.00	100.0% Rental of special tools
534 50 48 00	Repairs & Maintenance	7,000.00	7,000.00	0.00	100.0% Use of contractors on certain projects
534 50 49 96	Interfund Rentals - O & M	13,619.00	13,619.00	0.00	100.0%
594 34 64 04	Machinery/Equipment	4,200.00	4,500.00	300.00	107.1% Water service drill & tap machines
003 Maintenance		384,192.00	401,249.00	17,057.00	104.4%
534 50 51 01	County 911 / Dispatch Services	2,096.00	2,096.00	0.00	100.0%
534 80 10 00	Wages & OT	9,677.00	9,918.00	241.00	102.5% Reflects 2.5% COLA.
534 80 20 00	Benefits	4,976.00	5,572.00	596.00	112.0% This includes a 2% discount the city earned on its medical premiums by becoming a "Well City" beginning in 2015 and the addition of long term disability insurance to our benefit package.
534 80 31 00	Operating Supplies - General	15,000.00	15,000.00	0.00	100.0% Chlorine Tablets, electrical supplies, control valve parts, well supplies, chlorinator supplies, control & electrical parts
534 80 33 00	Water Purchase For Resale	1,000.00	1,000.00	0.00	100.0% Intertie usage
534 80 35 00	Small Tools/Equipment	1,000.00	1,000.00	0.00	100.0%
534 80 41 00	Water Utilities - Professional Serv	4,500.00	4,500.00	0.00	100.0% Bacti Tests, other required quality testing, Tokay software annual support
534 80 45 00	Operating Rentals/Leases	0.00	0.00	0.00	0.0%
534 80 47 00	Public Utility Services	145,000.00	145,000.00	0.00	100.0% Electricity
534 80 48 00	Repairs/Maintenance	15,000.00	15,000.00	0.00	100.0% Generator Testing, Electrical & Pump Work
534 80 51 00	Intergov Maintenance	5,000.00	5,000.00	0.00	100.0% State permits and fees. Based on annualization.
594 34 64 05	Capital Expenditures/Expenses - N	2,000.00	2,000.00	0.00	100.0% Contingency budget
004 Operations / General		205,249.00	206,086.00	837.00	100.4%
594 34 61 00	Water Utilities - Latecomer Utilities	0.00	0.00	0.00	0.0%

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400 Water Fund		2017 Budget	2018 Proposed	Difference	Remarks
Expenditures					
534 Water Utilities					
005 Capital Expenditures		0.00	0.00	0.00	0.0%
534 27 10 00	Water Utilities - Salaries & Wages	75,312.00	72,217.00	(3,095.00)	95.9% Reflects 2% COLA and slight change in position allocations to this budget line as per auditor recommendation.
534 27 20 00	Water Utilities - Personnel Benefit	42,791.00	30,079.00	(12,712.00)	70.3% This includes a 2% discount the city earned on its medical premiums by becoming a "Well City" beginning in 2015 and the addition of long term disability insurance to our benefit package.
534 27 31 00	Water Utilities - Operating Supplies	2,000.00	2,000.00	0.00	100.0% Envelopes, normal paper, and billing paper
534 27 31 01	Water Utilities - Office Supplies	450.00	1,000.00	550.00	222.2% Change due to allocation based on payroll distribution.
534 27 35 00	Water Utilities - Small Tools And I	100.00	100.00	0.00	100.0%
534 27 41 00	Water Utilities - Professional Serv	16,556.00	18,500.00	1,944.00	111.7% Includes \$2337 for BIAS Annual Service Agreement, \$123 for BIAS Backup Services, \$4,100 for audit, \$2,665 for billing statements (OutWest Printing), \$1,025 for WebCheck, \$820 for Autoread Software Annual Support, \$2,755 for Xpress Bill Pay, \$3,690 for credit card merchant account fees, and miscellaneous.
534 27 42 00	Water Utilities - Communications	5,200.00	5,500.00	300.00	105.8% Postage and telephone. Small increase based on annualization.
534 27 43 00	Water Utilities - Travel	500.00	500.00	0.00	100.0%
534 27 45 00	Water Utilities - Operating Rentals	0.00	0.00	0.00	0.0%
534 27 48 00	Water Utilities - Repairs & Mainte	700.00	700.00	0.00	100.0% Copy machine charges
534 27 49 00	Water Utilities - Miscellaneous	150.00	150.00	0.00	100.0%
534 27 49 01	Water Utilities - Registrations/Fee;	300.00	750.00	450.00	250.0% Increase is necessary to provide adequate updated training to new staff on issues such as billing disputes, bankruptcy, collections processes, etc.
594 27 64 00	Water Utilities - Machinery & Equ	0.00	0.00	0.00	0.0%
009 Finance		144,059.00	131,496.00	(12,563.00)	91.3%
534 Water Utilities		1,010,608.00	1,025,327.00	14,719.00	101.5%
594 Capital Improvements					
594 34 41 00	Capital Expenditures/Expenses - P	0.00	0.00	0.00	0.0%
002 Water Utilities		0.00	0.00	0.00	0.0%
594 34 64 01	Capital Expenditures/Expenses - N	0.00	0.00	0.00	0.0%
003 Capital Outlay		0.00	0.00	0.00	0.0%

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Expenditures	2017 Budget	2018 Proposed	Difference	Remarks
400 Water Fund				
594 Capital Improvements				
594 Capital Improvements	0.00	0.00	0.00	0.0%
<b>534 Water Department</b>	<b>1,012,608.00</b>	<b>1,027,327.00</b>	<b>14,719.00</b>	<b>101.5%</b>
<b>580 Non-Expenditures</b>				
081 Non Expenditures				
589 10 00 40 Water - Hydrant Meter Deposit Re	0.00	0.00	0.00	0.0%
081 Non Expenditures	0.00	0.00	0.00	0.0%
<b>580 Non-Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>596 Capital Expenditures</b>				
594 Capital Improvements				
594 34 62 00 Professional Servs - Capital Impro	0.00	0.00	0.00	0.0%
594 34 63 04 Other Capital Improvements	0.00	0.00	0.00	0.0%
594 Capital Improvements	0.00	0.00	0.00	0.0%
<b>596 Capital Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>597 Interfund Transfers</b>				
070 Operating Transfers				
534 10 91 00 INF Finance Servs Gen	0.00	0.00	0.00	0.0%
070 Operating Transfers	0.00	0.00	0.00	0.0%
<b>597 Interfund Transfers</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Expenditures:</b>	<b>1,166,808.00</b>	<b>1,283,527.00</b>	<b>116,719.00</b>	<b>110.0%</b>

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400 Water Fund

**Fund Excess/(Deficit):** (105,214.00) (119,983.00)

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401 Wastewater Fund		2017 Budget	2018 Proposed	Difference	Remarks
Revenues					
<b>003 Permits &amp; Licenses</b>					
003 Licenses & Permits					
343 50 01 41	Wastewater Front Footage Fees	0.00	0.00	0.00	0.0%
343 50 02 41	Sewer Assessment Charges	0.00	0.00	0.00	0.0%
002 Non-Business License & Permits		0.00	0.00	0.00	0.0%
003 Licenses & Permits		0.00	0.00	0.00	0.0%
<b>003 Permits &amp; Licenses</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>006 Charges For Goods &amp; Services</b>					
006 Charges For Goods & Services					
341 70 00 02	Wastewater Materials Charges	0.00	0.00	0.00	0.0%
001 Charges For Goods & Services		0.00	0.00	0.00	0.0%
006 Charges For Goods & Services		0.00	0.00	0.00	0.0%
<b>006 Charges For Goods &amp; Services</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>012 Fines &amp; Forfeits</b>					
006 Charges For Goods & Services					
359 90 00 41	Penalty/Late Fee	0.00	7,000.00	7,000.00	0.0% Moved from 343.50.00.41
010 Wastewater		0.00	7,000.00	7,000.00	0.0%
006 Charges For Goods & Services		0.00	7,000.00	7,000.00	0.0%
<b>012 Fines &amp; Forfeits</b>		<b>0.00</b>	<b>7,000.00</b>	<b>7,000.00</b>	<b>0.0%</b>
<b>019 Physical Environment</b>					

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401 Wastewater Fund		2017 Budget	2018 Proposed	Difference	Remarks
Revenues					
019 Physical Environment					
343 50 00 00	Wastewater Charges	1,662,400.00	1,826,000.00	163,600.00	109.8% 10% increase on both base and usage charge as of Jan. 1.
343 50 00 41	Misc Util Fees & Charges	9,000.00	0.00	(9,000.00)	0.0% Budgeted in 359,90,00.41 for 2018
001 Physical Environment		1,671,400.00	1,826,000.00	154,600.00	109.2%
019 Physical Environment		1,671,400.00	1,826,000.00	154,600.00	109.2%
<b>019 Physical Environment</b>		<b>1,671,400.00</b>	<b>1,826,000.00</b>	<b>154,600.00</b>	<b>109.2%</b>
<b>025 Miscellaneous</b>					
025 Miscellaneous					
361 11 00 41	Investment Interest WW	1,500.00	2,000.00	500.00	133.3% Markets have improved.
361 40 00 41	Interest On Sewer Delinquent Acc	75.00	0.00	(75.00)	0.0% No budget
001 Interest & Other Earnings		1,575.00	2,000.00	425.00	127.0%
362 00 90 41	Other Rents/Land Use Chrg	0.00	0.00	0.00	0.0%
002 Rents & Leases		0.00	0.00	0.00	0.0%
369 10 00 07	Sale Of Surplus - Wastewater	0.00	0.00	0.00	0.0%
369 91 00 41	Other Misc Revenues	0.00	0.00	0.00	0.0%
005 Other Miscellaneous Revenue		0.00	0.00	0.00	0.0%
025 Miscellaneous		1,575.00	2,000.00	425.00	127.0%
<b>025 Miscellaneous</b>		<b>1,575.00</b>	<b>2,000.00</b>	<b>425.00</b>	<b>127.0%</b>
<b>070 Interfund Transfers</b>					
070 Operating Transfers					
397 00 00 41	Interfund Transfer WWDebtRes Ti	0.00	0.00	0.00	0.0%
070 Operating Transfers		0.00	0.00	0.00	0.0%

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401 Wastewater Fund					
Revenues	2017 Budget	2018 Proposed	Difference	Remarks	
<b>070 Interfund Transfers</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	
<b>100 Grants</b>					
105 State Grants					
334 04 20 41 Department Of Commerce Energy	0.00	0.00	0.00	0.0%	
334 04 21 41 Department Of Commerce Solar G	0.00	0.00	0.00	0.0%	
001 State Grants	0.00	0.00	0.00	0.0%	
105 State Grants	0.00	0.00	0.00	0.0%	
<b>100 Grants</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	
<b>107 Loan Proceeds</b>					
092 Loan Receipts					
391 20 00 01 Revenue Bond Proceeds - WWTP	0.00	0.00	0.00	0.0%	
007 WWTP Energy Efficiency Project	0.00	0.00	0.00	0.0%	
092 Loan Receipts	0.00	0.00	0.00	0.0%	
<b>107 Loan Proceeds</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	
<b>370 Capital Contributions</b>					
370 Capital Contributions					
343 50 00 04 Latecomer Fee Capital Contributic	0.00	0.00	0.00	0.0%	
370 Capital Contributions	0.00	0.00	0.00	0.0%	
<b>370 Capital Contributions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	
<b>535 Wastewater Department</b>					



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401 Wastewater Fund		2017 Budget	2018 Proposed	Difference	Remarks
Revenues					
019 Physical Environment					
395 20 00 41	Insurance Recovery	0.00	0.00	0.00	0.0%
004	Insurance Recoveries	0.00	0.00	0.00	0.0%
019 Physical Environment		0.00	0.00	0.00	0.0%
535 Wastewater Department		0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>		<b>1,672,975.00</b>	<b>1,835,000.00</b>	<b>162,025.00</b>	<b>109.7%</b>
Expenditures		2017 Budget	2018 Proposed	Difference	Remarks
025 Miscellaneous					
025 Miscellaneous					
535 90 41 00	Professional Financial / Banking C	350.00	200.00	(150.00)	57.1%
025	Miscellaneous	350.00	200.00	(150.00)	57.1%
025 Miscellaneous		350.00	200.00	(150.00)	57.1%
070 Interfund Transfers					
070 Operating Transfers					
597 00 41 33	Transfer From Wastewater Fund To	0.00	0.00	0.00	0.0%
597 35 00 95	Interfund Rentals - Repl.	67,650.00	53,400.00	(14,250.00)	78.9%
050	Maintenance	67,650.00	53,400.00	(14,250.00)	78.9%
597 35 08 95	Interfund Rentals - Repl.	67,650.00	53,400.00	(14,250.00)	78.9%
080	Operations/General	67,650.00	53,400.00	(14,250.00)	78.9%
070	Operating Transfers	135,300.00	106,800.00	(28,500.00)	78.9%

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401 Wastewater Fund		2017 Budget	2018 Proposed	Difference	Remarks
Expenditures					
<b>070 Interfund Transfers</b>		<b>135,300.00</b>	<b>106,800.00</b>	<b>(28,500.00)</b>	<b>78.9%</b>
<b>535 Wastewater Department</b>					
515 Legal					
515 30 41 35	Legal Services - Wastewater	2,500.00	2,500.00	0.00	100.0%
515 5	Legal	2,500.00	2,500.00	0.00	100.0%
535 Wastewater Utilities					
535 10 10 00	Wages & OT	73,123.00	77,296.00	4,173.00	105.7% Reflects 2% COLA and slight change in position allocations to this budget line as per auditor recommendation.
535 10 10 01	Wages & OT - Work Study Intern	0.00	0.00	0.00	0.0%
535 10 10 02	Wages & OT - Work Study Intern	0.00	0.00	0.00	0.0%
535 10 20 00	Benefits	31,479.00	34,508.00	3,029.00	109.6% This includes a 2% discount the city earned on its medical premiums by becoming a "Well City" beginning in 2015 and the addition of long term disability insurance to our benefit package.
535 10 20 01	Benefits - Work Study Intern	0.00	0.00	0.00	0.0%
535 10 31 01	Office Supplies - Administration	500.00	500.00	0.00	100.0%
535 10 35 00	Small Tools / Equipment	0.00	0.00	0.00	0.0%
535 10 41 00	Professional Services	1,192,000.00	1,200,000.00	8,000.00	100.7% Conservative budget based on 6% increase for full year which includes management of the tree farm.
535 10 42 00	Communication	900.00	900.00	0.00	100.0% Postage, shipping, phone, cell phone
535 10 43 00	Travel	300.00	300.00	0.00	100.0%
535 10 44 00	External Taxes	50,000.00	50,000.00	0.00	100.0%
535 10 44 01	Advertising	0.00	0.00	0.00	0.0%
535 10 45 00	Operating Rentals / Lease	0.00	0.00	0.00	0.0%
535 10 46 00	Insurance	60,115.00	60,115.00	0.00	100.0%
535 10 48 00	Repairs / Maintenance	0.00	0.00	0.00	0.0%
535 10 49 00	Misc	500.00	500.00	0.00	100.0% Membership dues
535 10 49 01	Registrations/Fees - Training Class	500.00	500.00	0.00	100.0% Training & conference registrations
535 10 51 00	Intergov Services	0.00	0.00	0.00	0.0%
594 35 64 00	Machinery / Equipment	0.00	0.00	0.00	0.0%
001 Administration / General		1,409,417.00	1,424,619.00	15,202.00	101.1%
535 20 10 00	Salaries & Wages	0.00	0.00	0.00	0.0%
535 20 20 00	Benefits	0.00	0.00	0.00	0.0%

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401 Wastewater Fund		2017 Budget	2018 Proposed	Difference	Remarks
Expenditures					
535 Wastewater Utilities					
535 20 31 00	Operating Supplies - Admin. / Pla	0.00	0.00	0.00	0.0%
535 20 35 00	Small Tools & Equipment	0.00	0.00	0.00	0.0%
535 20 41 00	Professional Services	250,000.00	80,000.00	(170,000.00)	32.0% Wastewater Facility Plan Amendment
535 20 42 00	Communication	0.00	0.00	0.00	0.0%
535 20 43 00	Travel	0.00	0.00	0.00	0.0%
535 20 48 00	Repairs / Maintenance	0.00	0.00	0.00	0.0%
535 20 49 00	Miscellaneous	0.00	0.00	0.00	0.0%
594 35 64 20	CAD Software Renewal - Engineer	0.00	0.00	0.00	0.0%
002 Administration / Planning		250,000.00	80,000.00	(170,000.00)	32.0%
535 50 10 00	Wages / OT	0.00	0.00	0.00	0.0%
535 50 20 00	Benefits	0.00	0.00	0.00	0.0%
535 50 20 01	Benefits - Uniforms	0.00	0.00	0.00	0.0%
535 50 31 00	Operating Supplies - Maintenance	0.00	0.00	0.00	0.0%
535 50 32 00	Fuel Consumed	0.00	0.00	0.00	0.0%
535 50 35 00	Small Tools / Equipment	0.00	0.00	0.00	0.0%
535 50 41 00	Professional Services	0.00	0.00	0.00	0.0%
535 50 44 00	External Taxes & Levies	50.00	0.00	(50.00)	No budget
535 50 45 00	Operating Rentals/Leases	0.00	2,500.00	2,500.00	Based on annualization of 2017
535 50 47 00	Public Utility Services	0.00	0.00	0.00	0.0%
535 50 48 00	Repairs / Maintenance	2,500.00	3,000.00	500.00	Outside contractor assistance on projects; budget request based on historical spending.
535 50 48 01	Maintenance Of Poplar Farm / We	0.00	150,000.00	150,000.00	Removal of poplar trees
535 50 49 96	Interfund Rentals - O & M	18,470.00	18,470.00	0.00	100.0%
535 50 51 00	Intergov Services	500.00	500.00	0.00	100.0% Landfill fees
594 35 64 01	Machinery & Equipment	0.00	0.00	0.00	0.0%
003 Maintenance		21,520.00	174,470.00	152,950.00	810.7%
535 50 51 01	County 911 / Dispatch Services	2,096.00	2,096.00	0.00	100.0%
535 80 10 00	Wages / OT	0.00	0.00	0.00	0.0%
535 80 20 00	Personnel Benefits	0.00	0.00	0.00	0.0%
535 80 20 02	Benefits - Uniforms	0.00	0.00	0.00	0.0%
535 80 31 00	Operating Supplies - General	0.00	0.00	0.00	0.0%
535 80 32 00	Fuel Consumed	0.00	0.00	0.00	0.0%
535 80 35 00	Small Tools / Equipment	0.00	0.00	0.00	0.0%
535 80 41 00	Professional Services	15,000.00	15,000.00	0.00	100.0% Toxics Management plan, IMESD services, Certification of lab equipment

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401 Wastewater Fund		2017 Budget	2018 Proposed	Difference	Remarks
Expenditures					
535 Wastewater Utilities					
535 80 42 00	Communication	0.00	0.00	0.00	0.0%
535 80 43 00	Travel	0.00	0.00	0.00	0.0%
535 80 45 00	Operating Rentals/Leases	0.00	0.00	0.00	0.0%
535 80 47 00	Public Utility Services	0.00	0.00	0.00	0.0%
535 80 48 00	Repairs / Maintenance Capital Res	25,000.00	25,000.00	0.00	100.0% Contractor work associated with repairs/maintenance outside of contract with CH2M.
535 80 49 00	Miscellaneous	0.00	0.00	0.00	0.0%
535 80 49 02	Registration/Fees-Training Classes	0.00	0.00	0.00	0.0%
535 80 49 96	Interfund Transfers - O&M	18,470.00	18,470.00	0.00	100.0%
535 80 51 00	Intergov Services	11,000.00	13,000.00	2,000.00	118.2% NPDES permit, biosolids permit, lab accreditation, lien fees. Increase in permit fees.
594 35 64 02	Machinery & Equipment	0.00	0.00	0.00	0.0%
004 Operations / General		71,566.00	73,566.00	2,000.00	102.8%
535 80 10 01	Wages / OT Testing	0.00	0.00	0.00	0.0%
535 80 20 01	Benefits - Testing	0.00	0.00	0.00	0.0%
535 80 31 02	Operating Supplies - Testing	0.00	0.00	0.00	0.0%
535 80 35 01	Sm Tools / Equipment	0.00	0.00	0.00	0.0%
535 80 41 01	Professional Services	0.00	0.00	0.00	0.0%
535 80 48 01	Repairs / Maintenance	0.00	0.00	0.00	0.0%
535 80 49 01	Miscellaneous	0.00	0.00	0.00	0.0%
535 80 51 01	Intergovernmental Servs.	600.00	0.00	(600.00)	0.0% No budget requested due to outsourcing of WWTP operations
594 35 61 21	Sewer Utilities - Latecomer Utiliti	0.00	0.00	0.00	0.0%
594 35 64 04	Machinery & Equipment - Lab Rej	0.00	0.00	0.00	0.0%
005 Operations / Testing		600.00	0.00	(600.00)	0.0%
535 27 10 00	Sewer Utilities - Salaries & Wages	82,953.00	75,501.00	(7,452.00)	91.0% Reflects 2% COLA and slight change in position allocations to this budget line as per auditor recommendation.
535 27 20 00	Sewer Utilities - Personnel Benefit	47,697.00	31,461.00	(16,236.00)	66.0% This includes a 2% discount the city earned on its medical premiums by becoming a "Well City" beginning in 2015 and the addition of long term disability insurance to our benefit package.
535 27 31 00	Sewer Utilities - Operating Suppli	3,000.00	3,000.00	0.00	100.0% Paper, billing paper, billing envelopes. Increase based on annualization.
535 27 31 01	Sewer Utilities - Office Supplies	2,000.00	2,000.00	0.00	100.0%
535 27 35 00	Sewer Utilities - Small Tools And	200.00	200.00	0.00	100.0%

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401 Wastewater Fund		2017 Budget	2018 Proposed	Difference	Remarks
Expenditures					
535 Wastewater Utilities					
535 27 41 00	Sewer Utilities - Professional Serv	45,996.00	26,000.00	(19,996.00)	56.5% Includes \$3,363 for BIAS Annual Service Agreement, \$177 for BIAS Backup Services, \$5,900 for audit, \$3,835 for billing statements (OutWest Printing), \$1,475 for WebCheck, \$1,180 for Autoread Software Annual Support, \$3,965 for Xpress Bill Pay, \$5,310 for credit card merchant account fees, and miscellaneous.
535 27 42 00	Sewer Utilities - Communications	9,000.00	9,000.00	0.00	100.0% Postage and telephone.
535 27 43 00	Sewer Utilities - Travel	500.00	500.00	0.00	100.0%
535 27 45 00	Sewer Utilities - Operating Rental:	0.00	0.00	0.00	0.0%
535 27 48 00	Sewer Utilities - Repairs & Mainte	1,000.00	1,000.00	0.00	100.0% Copy machine charges.
535 27 49 00	Sewer Utilities - Miscellaneous	500.00	500.00	0.00	100.0% Memberships to Exchange Club, WFOA, SCWMCA. Increase due to change in allocation of costs based on employee cost centers.
535 27 49 01	Sewer Utilities - Registrations/Fee	500.00	750.00	250.00	150.0% Increase is necessary to provide adequate updated training to new staff on issues such as billing disputes, bankruptcy, collections processes, etc.
594 27 64 01	Sewer Utilities - Machinery & Equi	0.00	0.00	0.00	0.0%
012 Finance		193,346.00	149,912.00	(43,434.00)	77.5%
535 Wastewater Utilities		1,946,449.00	1,902,567.00	(43,882.00)	97.7%
<b>535 Wastewater Department</b>		<b>1,948,949.00</b>	<b>1,905,067.00</b>	<b>(43,882.00)</b>	<b>97.7%</b>
596 Capital Expenditures					
594 Capital Improvements					
594 35 64 03	Capital Expenditures/Expenses - N	0.00	0.00	0.00	0.0%
003 Capital Outlay		0.00	0.00	0.00	0.0%
594 Capital Improvements		0.00	0.00	0.00	0.0%
<b>596 Capital Expenditures</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

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401 Wastewater Fund					
Expenditures	2017 Budget	2018 Proposed	Difference	Remarks	
597 Interfund Transfers					
070 Operating Transfers					
535 10 91 00 INF Finance Services	0.00	0.00	0.00	0.0%	
070 Operating Transfers	0.00	0.00	0.00	0.0%	
597 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Expenditures:	2,084,599.00	2,012,067.00	(72,532.00)	96.5%	
Fund Excess/(Deficit):	(411,624.00)	(177,067.00)			

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410 Water Capital Reserve Fund					
Revenues	2017 Budget	2018 Proposed	Difference	Remarks	
<b>003 Permits &amp; Licenses</b>					
003 Licenses & Permits					
321 50 00 40 Utility Permits	100,000.00	140,000.00	40,000.00	140.0%	40 new connections @ \$3500 each.
002 Non-Business License & Permits	100,000.00	140,000.00	40,000.00	140.0%	
003 Licenses & Permits	100,000.00	140,000.00	40,000.00	140.0%	
<b>003 Permits &amp; Licenses</b>	<b>100,000.00</b>	<b>140,000.00</b>	<b>40,000.00</b>	<b>140.0%</b>	
<b>025 Miscellaneous</b>					
025 Miscellaneous					
361 11 00 42 Investment Interest - Water Equip	300.00	300.00	0.00	100.0%	
369 10 00 10 Sale Of Surplus - Water Capital Re	0.00	0.00	0.00	0.0%	
005 Other Miscellaneous Revenue	0.00	0.00	0.00	0.0%	
025 Miscellaneous	300.00	300.00	0.00	100.0%	
026 Rentals & Leases					
362 00 50 13 Lease Payment (Annual) - Consoli	70,000.00	70,000.00	0.00	100.0%	District 14 intertie contribution. Previously this revenue was posted to fund 413.
001 Rents & Leases	70,000.00	70,000.00	0.00	100.0%	
026 Rentals & Leases	70,000.00	70,000.00	0.00	100.0%	
<b>025 Miscellaneous</b>	<b>70,300.00</b>	<b>70,300.00</b>	<b>0.00</b>	<b>100.0%</b>	
<b>070 Interfund Transfers</b>					
070 Operating Transfers					
397 34 00 41 Interfund Transfer - Revenue Rese	100,000.00	200,000.00	100,000.00	200.0%	
397 34 00 95 INF Equip/Veh Lease/Repl.	54,000.00	56,000.00	2,000.00	103.7%	

# 2018 PROPOSED BUDGET CHANGES

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## 410 Water Capital Reserve Fund

Revenues	2017 Budget	2018 Proposed	Difference	Remarks
070 Operating Transfers				
070 Operating Transfers	154,000.00	256,000.00	102,000.00	166.2%
<b>070 Interfund Transfers</b>	<b>154,000.00</b>	<b>256,000.00</b>	<b>102,000.00</b>	<b>166.2%</b>
107 Loan Proceeds				
111 State Loans				
391 80 00 41 DOH Loan Proceeds	3,000,000.00	0.00	(3,000,000.00)	0.0% Will complete later
001 Direct State Loans	3,000,000.00	0.00	(3,000,000.00)	0.0%
111 State Loans	3,000,000.00	0.00	(3,000,000.00)	0.0%
<b>107 Loan Proceeds</b>	<b>3,000,000.00</b>	<b>0.00</b>	<b>(3,000,000.00)</b>	<b>0.0%</b>
<b>Fund Revenues:</b>	<b>3,324,300.00</b>	<b>466,300.00</b>	<b>(2,858,000.00)</b>	<b>14.0%</b>
Expenditures				
	2017 Budget	2018 Proposed	Difference	Remarks
025 Miscellaneous				
025 Miscellaneous				
534 10 41 41 Banking Service Fees/Charges - W	70.00	70.00	0.00	100.0%
025 Miscellaneous	70.00	70.00	0.00	100.0%
<b>025 Miscellaneous</b>	<b>70.00</b>	<b>70.00</b>	<b>0.00</b>	<b>100.0%</b>
070 Interfund Transfers				
070 Operating Transfers				
597 00 40 33 Transfer From Water Capital Rese	0.00	0.00	0.00	0.0%



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410 Water Capital Reserve Fund		2017 Budget	2018 Proposed	Difference	Remarks
Expenditures					
070 Operating Transfers					
070 Operating Transfers		0.00	0.00	0.00	0.0%
070 Interfund Transfers					
070 Interfund Transfers		0.00	0.00	0.00	0.0%
535 Wastewater Department					
594 Capital Improvements					
594 40 64 41 Water Utility Equipment		28,000.00	125,000.00	97,000.00	446.4% Backhoe
001 Capitalized Expenditures		28,000.00	125,000.00	97,000.00	446.4%
594 Capital Improvements		28,000.00	125,000.00	97,000.00	446.4%
535 Wastewater Department		28,000.00	125,000.00	97,000.00	446.4%
596 Capital Expenditures					
594 Capital Improvements					
594 34 63 01 Water Utility Capital - C Street		40,000.00	0.00	(40,000.00)	0.0% *
594 34 63 02 Water Utility Capital Expenditures		3,000,000.00	0.00	(3,000,000.00)	0.0% *
001 Capitalized Expenditures		3,040,000.00	0.00	(3,040,000.00)	0.0%
594 Capital Improvements		3,040,000.00	0.00	(3,040,000.00)	0.0%
596 Capital Expenditures		3,040,000.00	0.00	(3,040,000.00)	0.0%
Fund Expenditures:		3,068,070.00	125,070.00	(2,943,000.00)	4.1%
Fund Excess/(Deficit):		256,230.00	341,230.00		

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500 Equipment Rental & Replacement		2017 Budget	2018 Proposed	Difference	Remarks
Revenues					
<b>025 Miscellaneous</b>					
025 Miscellaneous					
361 11 00 50	Investment Interest	300.00	500.00	200.00	166.7% Markets have improved.
362 00 00 00	Equip & Vehicle Rental	500.00	1,000.00	500.00	200.0% Markets have improved.
001	Interest & Other Earnings	800.00	1,500.00	700.00	187.5%
369 10 00 08	Sale Of Surplus - ER&R	0.00	0.00	0.00	0.0%
369 91 00 50	Other Misc. Revenues	0.00	0.00	0.00	0.0%
005	Other Miscellaneous Revenue	0.00	0.00	0.00	0.0%
025	Miscellaneous	800.00	1,500.00	700.00	187.5%
<b>025</b>	<b>Miscellaneous</b>	<b>800.00</b>	<b>1,500.00</b>	<b>700.00</b>	<b>187.5%</b>
<b>070 Interfund Transfers</b>					
070 Operating Transfers					
397 00 00 50	Transfer From CE For Police Vehi	0.00	0.00	0.00	0.0%
397 00 00 51	Transfer From CE For Fire Truck ]	0.00	0.00	0.00	0.0%
397 00 01 20	Interfund Transfer From Criminal	0.00	0.00	0.00	0.0%
070	Operating Transfers	0.00	0.00	0.00	0.0%
<b>070</b>	<b>Interfund Transfers</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>107 Loan Proceeds</b>					
092 Loan Receipts					
391 10 00 02	Proceeds LTGO 2015 Issue (Fire F	0.00	0.00	0.00	0.0%
008	Fire Engine Bond	0.00	0.00	0.00	0.0%
092	Loan Receipts	0.00	0.00	0.00	0.0%

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500 Equipment Rental & Replacement				
Revenues	2017 Budget	2018 Proposed	Difference	Remarks
<b>107 Loan Proceeds</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>548 Equipment Rental &amp; Replacement</b>				
020 Economic Environment				
395 20 00 50 Insurance Compensation For Loss	0.00	0.00	0.00	0.0%
004 Insurance Recoveries	0.00	0.00	0.00	0.0%
020 Economic Environment	0.00	0.00	0.00	0.0%
070 Operating Transfers				
348 65 00 01 INF - O & M	306,799.00	306,799.00	0.00	100.0%
070 Operating Transfers	306,799.00	306,799.00	0.00	100.0%
<b>548 Equipment Rental &amp; Replacement</b>	<b>306,799.00</b>	<b>306,799.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>Fund Revenues:</b>	<b>307,599.00</b>	<b>308,299.00</b>	<b>700.00</b>	<b>100.2%</b>
Expenditures				
	2017 Budget	2018 Proposed	Difference	Remarks
<b>522 Fire Department</b>				
522 Fire Control				
594 22 64 75 Fire Engine Purchase	0.00	0.00	0.00	0.0%
002 Fire Suppression	0.00	0.00	0.00	0.0%
594 22 64 76 Fire Mobilization Equipment	0.00	0.00	0.00	0.0%
010 Mobilization Program	0.00	0.00	0.00	0.0%
522 Fire Control	0.00	0.00	0.00	0.0%
<b>522 Fire Department</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

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500 Equipment Rental & Replacement		2017 Budget	2018 Proposed	Difference	Remarks
Expenditures					
<b>542 Street Department</b>					
594 Capital Improvements					
594 42 64 00	Equipment Purchase	66,000.00	0.00	(66,000.00)	0.0% No budget.
001	Capitalized Expenditures	66,000.00	0.00	(66,000.00)	0.0%
594	Capital Improvements	66,000.00	0.00	(66,000.00)	0.0%
<b>542</b>	<b>Street Department</b>	<b>66,000.00</b>	<b>0.00</b>	<b>(66,000.00)</b>	<b>0.0%</b>
<b>548 Equipment Rental &amp; Replacement</b>					
515 Legal					
515 30 41 50	Legal Services - ER&R	0.00	0.00	0.00	0.0%
515	Legal	0.00	0.00	0.00	0.0%
548 Equipment Rental & Replacement					
548 70 10 00	Wages & OT	12,683.00	13,517.00	834.00	106.6% Reflects 2% COLA and slight change in position allocations to this budget line as per auditor recommendation.
548 70 20 00	Personnel Benefits	5,488.00	5,991.00	503.00	109.2% This includes a 2% discount the city earned on its medical premiums by becoming a "Well City" beginning in 2015 and the addition of long term disability insurance to our benefit package.
548 70 31 00	Operating Supplies - ER&R Adm	0.00	0.00	0.00	0.0%
548 70 31 01	Office Supplies - ER&R Adminis	500.00	500.00	0.00	100.0% Office supplies
548 70 35 00	Small Tools / Equipment	150.00	150.00	0.00	100.0% Misc. small office equipment
548 70 41 00	Professional Services	0.00	0.00	0.00	0.0%
548 70 42 00	Communication	750.00	600.00	(150.00)	80.0% Postage, phone, shipping. Increase in postage rates.
548 70 43 00	Travel	1,000.00	1,000.00	0.00	100.0% Per diem & lodging
548 70 44 00	External Taxes	0.00	0.00	0.00	0.0%
548 70 44 01	Advertising	0.00	0.00	0.00	0.0%
548 70 45 00	Operating Rentals	0.00	0.00	0.00	0.0%
548 70 46 00	Insurance	36,556.00	36,556.00	0.00	100.0%
548 70 47 00	Public Utility Services	8,000.00	8,000.00	0.00	100.0% Gas, water, sewer, power.
548 70 48 00	Repairs / Maintenance	0.00	0.00	0.00	0.0%
548 70 49 00	Miscellaneous	500.00	500.00	0.00	100.0%

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500 Equipment Rental & Replacement		2017 Budget	2018 Proposed	Difference	Remarks
Expenditures					
548 Equipment Rental & Replacement					
548 70 49 01	Registrations/Fees - Training Class	1,000.00	1,000.00	0.00	100.0% Fire Apparatus School, Vehicle Maintenance Management School, Electrical Systems Training
548 70 51 00	Intergovernmental Services	0.00	0.00	0.00	0.0%
548 79 41 00	Professional Financial / Banking C	150.00	150.00	0.00	100.0%
594 48 64 02	Machinery / Equipment	0.00	0.00	0.00	0.0%
001 Administration/Overhead Costs		66,777.00	67,964.00	1,187.00	101.8%
548 68 10 00	Wages & OT	56,123.00	57,521.00	1,398.00	102.5% Reflects 2.5% COLA
548 68 20 00	Benefits	33,947.00	37,921.00	3,974.00	111.7% This includes a 2% discount the city earned on its medical premiums by becoming a "Well City" beginning in 2015 and the addition of long term disability insurance to our benefit package.
548 68 20 01	Benefits - Uniforms	500.00	500.00	0.00	100.0% Uniform, safety boots, PPE
548 68 31 00	Operating Supplies - General	50,000.00	50,000.00	0.00	100.0% Oils, lubricant, electrical parts, building maintenance supplies, vehicle parts, etc.
548 68 32 00	Fuel Consumed	55,000.00	55,000.00	0.00	100.0% Gas & diesel
548 68 35 00	Small Tools / Equipment	1,500.00	1,500.00	0.00	100.0% Specialized tools for repair work, misc. small hand and power tools
548 68 44 00	External Taxes	750.00	1,000.00	250.00	133.3% Based on 2017 annualization
548 68 45 00	Operating Rentals	0.00	0.00	0.00	0.0%
548 68 48 00	Repairs / Maintenance	42,000.00	42,000.00	0.00	100.0% Tire Work, Engine Work, Transmission Work, Fabricating, Hydraulic Work, etc by others
548 68 49 00	Miscellaneous	0.00	0.00	0.00	0.0%
594 48 64 01	Machinery / Equipment	0.00	0.00	0.00	0.0%
002 Operations / General		239,820.00	245,442.00	5,622.00	102.3%
548 Equipment Rental & Replacement		306,597.00	313,406.00	6,809.00	102.2%
548 Equipment Rental & Replacement		306,597.00	313,406.00	6,809.00	102.2%
596 Capital Expenditures					
521 Law Enforcement					
594 21 64 00	Vehicle/Equip Purchase - PD Repl	0.00	0.00	0.00	0.0%
521 Law Enforcement		0.00	0.00	0.00	0.0%

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500 Equipment Rental & Replacement Expenditures		2017 Budget	2018 Proposed	Difference	Remarks
560 Equipment Replacement					
594 48 64 00	Machinery / Equipment	0.00	0.00	0.00	0.0%
560	Equipment Replacement	0.00	0.00	0.00	0.0%
596	Capital Expenditures	0.00	0.00	0.00	0.0%
Fund Expenditures:		372,597.00	313,406.00	(59,191.00)	84.1%
Fund Excess/(Deficit):		(64,998.00)	(5,107.00)		

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625 Flexible Benefits Plan Fund				
Revenues	2017 Budget	2018 Proposed	Difference	Remarks
<b>025 Miscellaneous</b>				
025 Miscellaneous				
389 40 00 73 Trust Contribs Employee	17,000.00	13,000.00	(4,000.00)	76.5% Contributions by employees to flexible benefits plan
025 Miscellaneous	17,000.00	13,000.00	(4,000.00)	76.5%
<b>025 Miscellaneous</b>	<b>17,000.00</b>	<b>13,000.00</b>	<b>(4,000.00)</b>	<b>76.5%</b>
<b>Fund Revenues:</b>	<b>17,000.00</b>	<b>13,000.00</b>	<b>(4,000.00)</b>	<b>76.5%</b>
Expenditures	2017 Budget	2018 Proposed	Difference	Remarks
<b>516 Human Resources</b>				
041 Employee Benefits				
517 38 20 01 Dependent Care Payments	0.00	0.00	0.00	0.0%
589 40 00 73 Unreimbursed Medical Pays	17,000.00	13,000.00	(4,000.00)	76.5%
041 Employee Benefits	17,000.00	13,000.00	(4,000.00)	76.5%
<b>516 Human Resources</b>	<b>17,000.00</b>	<b>13,000.00</b>	<b>(4,000.00)</b>	<b>76.5%</b>
<b>Fund Expenditures:</b>	<b>17,000.00</b>	<b>13,000.00</b>	<b>(4,000.00)</b>	<b>76.5%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

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## Fund Totals

Fund	Revenues			Expenditures		
	2017 Budget	2018 Proposed	Difference	2017 Budget	2018 Proposed	Difference
001 Current Expense Fund	5,182,189.00	5,694,113.00	511,924.00	5,941,887.00	6,321,909.00	380,022.00
012 Technology Reserve Fund	166,072.00	175,500.00	9,428.00	122,822.00	142,557.00	19,735.00
061 Employee Benefit Reserve Fund	50,250.00	50,500.00	250.00	36,065.00	31,365.00	(4,700.00)
100 Street Fund	613,371.00	721,800.00	108,429.00	1,152,984.00	839,600.00	(313,384.00)
120 Criminal Justice Fund	12,511.00	12,950.00	439.00	8,471.00	11,010.00	2,539.00
121 Forfeited Proceeds Fund	2,515.00	2,525.00	10.00	2,505.00	3,005.00	500.00
130 Hotel/Motel Tax	0.00	4,000.00	4,000.00	0.00	0.00	0.00
201 ULTGO Bond Fund	490,490.00	489,490.00	(1,000.00)	490,500.00	490,475.00	(25.00)
202 LTGO Bond Fund	52,924.00	52,924.00	0.00	52,914.00	52,914.00	0.00
235 Commercial Drive Bond Debt Service	140,634.00	140,684.00	50.00	140,525.00	140,495.00	(30.00)
301 Street Capital Contribution Fund	115,015.00	85,015.00	(30,000.00)	115,000.00	85,000.00	(30,000.00)
305 Capital Improvement Fund (REET)	110,025.00	120,300.00	10,275.00	273,106.00	70,000.00	(203,106.00)
306 Capital Improvement Fund (REET 2	100,000.00	110,150.00	10,150.00	90,000.00	0.00	(90,000.00)
311 Street Improvement Fund	928,619.00	500.00	(928,119.00)	923,644.00	25.00	(923,619.00)
315 Facility Maintenance Reserve Fund	500.00	750.00	250.00	215,100.00	77,100.00	(138,000.00)
320 Equipment Reserve Fund	391,000.00	511,500.00	120,500.00	0.00	265,000.00	265,000.00
330 Economic Development Fund	115,200.00	85,050.00	(30,150.00)	280,050.00	10,000.00	(270,050.00)
340 Economic Development Reserve Fund	0.00	0.00	0.00	1.00	0.00	(1.00)
400 Water Fund	1,061,594.00	1,163,544.00	101,950.00	1,166,808.00	1,283,527.00	116,719.00
401 Wastewater Fund	1,672,975.00	1,835,000.00	162,025.00	2,084,599.00	2,012,067.00	(72,532.00)
410 Water Capital Reserve Fund	3,324,300.00	466,300.00	(2,858,000.00)	3,068,070.00	125,070.00	(2,943,000.00)
411 Wastewater Capital Reserve Fund	710,800.00	247,800.00	(463,000.00)	665,175.00	50.00	(665,125.00)
412 Wastewater Debt Service Fund	766,000.00	711,500.00	(54,500.00)	1,153,639.00	640,718.00	(512,921.00)
413 Water Capital Improvement Reserve	741,000.00	815,500.00	74,500.00	749,086.00	545,147.00	(203,939.00)
425 Water & Sewer Revenue Bond Reserve Fund	223,175.00	106,575.00	(116,600.00)	106,570.00	106,570.00	0.00
426 2007 Water/Sewer Bond Reserve Fund	280,150.00	200.00	(279,950.00)	256,645.00	140,045.00	(116,600.00)
431 Water System Construction Fund	2,000,100.00	0.00	(2,000,100.00)	770,050.00	50.00	(770,000.00)
500 Equipment Rental & Replacement	307,599.00	308,299.00	700.00	372,597.00	313,406.00	(59,191.00)
625 Flexible Benefits Plan Fund	17,000.00	13,000.00	(4,000.00)	17,000.00	13,000.00	(4,000.00)
<b>Excess/(Deficit):</b>	<b>19,576,008.00</b>	<b>13,925,469.00</b>	<b>(5,650,539.00)</b>	<b>20,255,813.00</b>	<b>13,720,105.00</b>	<b>(6,535,708.00)</b>
			<b>71.1%</b>			<b>67.7%</b>