

City of College Place, Washington

ORDINANCE NO. 20-020

AN ORDINANCE OF THE CITY OF COLLEGE PLACE, WASHINGTON ADOPTING A SIX-YEAR CITYWIDE INFORMATION TECHNOLOGY PLAN FOR THE YEARS 2021 THROUGH 2026

WHEREAS, the City of College Place is a non-charter code city with powers set forth in RCW Title 35A.24.010; and

WHEREAS, a six-year Information Technology Plan is not required by any Federal, State, or Local statute but are a matter of good public policy for future planning of citywide services; and

WHEREAS, updates to the six-year Information technology Planning documents have been posted on the city budget portal website:

http://www.cpwa.us/departments/finance/budget_2021.php

NOW THEREFORE, THE CITY COUNCIL OF COLLEGE PLACE DO ORDAIN AS FOLLOWS

Section 1. Ordinance No. 20-020 that adopts the 2021 to 2026 Information Technology, Plan as shown in Exhibit 2 attached to this Ordinance.

Section 2. City staff is authorized to apply for state, federal, and private foundation grants in support of the projects identified in the Citywide Information Technology Plan.

Section 3: Clerical Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 4: Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 5: Effective Date. This ordinance shall take effect and be in full force five days after its passage and publication as provided by law.

PASSED by the City Council of the City of College Place, Washington, this 24th day of November, 2020.

DocuSigned by:

Norma L. Hernandez

Norma L. Hernández, Mayor

Attest:

DocuSigned by:

Lisa R. Neissl

Lisa R. Neissl, City Clerk

Approved as to form:

DocuSigned by:

Rea Culwell

Rea Culwell, City Attorney

Zoom	High - Existing Maintenance	Budgeted	Clerk - Professional Services	Maintenance expense for econferencing software for City Council and Commission meetings.	Software	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 18,000.00
ESRI Business Analyst	High	Budgeted	Technology Reserve	Maintenance expense on software to pull economic development data and reports	Software	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 9,000.00
Intermountain Education Service District (IMESD) IT Staff Support	High	Budgeted	Technology Reserve	Outsource information technology staffing to IMESD for 12 hours a week. Available 24/7 though.	Staffing	\$ 61,800.00	\$ 63,036.00	\$ 64,296.72	\$ 65,582.65	\$ 66,894.31	\$ 68,232.19	\$ 389,841.88
Association of Washington Cities GIS Consortium: Tier II Membership	High	Budgeted	Technology Reserve	Association of Washington Cities GIS Consortium. Get web data viewers and 45	Staffing	\$ 6,600.00	\$ 6,600.00	\$ 6,732.00	\$ 6,732.00	\$ 6,866.64	\$ 6,866.64	\$ 40,397.28
Administration: Total						\$ 212,887.00	\$ 158,823.00	\$ 217,315.72	\$ 151,601.65	\$ 166,047.95	\$ 173,385.83	\$ 1,080,061.16
Community Development												
Computers	High - Replacement	Budgeted	Technology Reserve	Computer Replacement Plan (Seven Year Schedule).	Hardware	\$ 2,000.00		\$ 1,000.00	\$ 1,000.00			\$ 4,000.00
Azavar - Short Term Vacation Rental Software Maintenance Expense	High - Maintenance	Budgeted	Technology Reserve	Software utilized for short term vacation rental registration	Software	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 3,000.00
Iworq - Community Development	High - Maintenance	Budgeted	Technology Reserve	Maintenance expense on Community Development/Permitting Portal	Software	\$ 11,800.00	\$ 11,800.00	\$ 11,800.00	\$ 11,800.00	\$ 11,800.00	\$ 11,800.00	\$ 70,800.00
Survey Monkey	Medium	Budgeted	Technology Reserve	Software to allow city staff to put together surveys on various topics. Unlimited participants can take surveys.	Software	\$ 1,188.00	\$ 1,188.00	\$ 1,188.00	\$ 1,188.00	\$ 1,188.00	\$ 1,188.00	\$ 7,128.00
Community Development: Total						\$ 15,488.00	\$ 13,488.00	\$ 14,488.00	\$ 14,488.00	\$ 13,488.00	\$ 13,488.00	\$ 84,928.00
Fire												
Computers	High - Replacement	Budgeted	Technology Reserve	Computer Replacement Plan (Seven Year Schedule).	Hardware	\$ 2,000.00	\$ 1,000.00			\$ 1,000.00		\$ 4,000.00
MDT's	Medium - Replacement	Budgeted	Current Expense	Needed for Fire Department.	Hardware	\$ 6,000.00						\$ 6,000.00
Portable Radio Replacement	High - Replacement	Budgeted	Current Expense	Covered by 50% grant match from State Department of Natural Resources.	Hardware	\$ 19,500.00		\$ 19,500.00		\$ 19,500.00		\$ 58,500.00
Firehouse Software Update	High - Existing Maintenance	Budgeted	Current Expense	Software maintenance for Fire Department/Ambulance Software.	Software	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 45,000.00
Fire: Total						\$ 35,000.00	\$ 8,500.00	\$ 27,000.00	\$ 7,500.00	\$ 28,000.00	\$ 7,500.00	\$ 113,500.00
Police												
Copier Replacement	Medium - Replacement	Planned	Technology Reserve	Replacement Police Copier.	Hardware			\$ 13,000.00				\$ 13,000.00
Body Cameras, Redaction Software, and Replacement Tasers with Warantee	High	Budgeted	Tech Reserve - Body Cameras; Current Expense - Tasers	New body cameras to use to capture interactions with the public for officer/resident safety. Redaction Software. Also, replacement tasers since current ones are out of warranty. (\$17,000 a year for Taser portion in Equipment Replacement)	Hardware	\$ 30,182.58	\$ 21,792.86	\$ 21,792.86	\$ 21,792.86	\$ 21,792.86	\$ 14,772.00	\$ 132,126.02
Security Camera - City Parks	Medium	Planned	Forfeited Proceeds	Install Cameras in following areas: 2022 - Lamperti/Meadowbrook, 2024 - Whitman Dr/Academy Way, 2026 - 12th/Larch Intersection	Hardware		\$ 9,000.00		\$ 9,000.00		\$ 9,000.00	\$ 27,000.00
Computers	High - Replacement	Budgeted	Technology Reserve	Computer Replacement Plan (Seven Year Schedule).	Hardware	\$ 5,000.00	\$ 4,000.00	\$ 7,000.00	\$ 3,000.00	\$ 1,000.00	\$ 5,000.00	\$ 25,000.00
Server Replacement - Dispatch/911	High	Budgeted	Current Expense	Pay propotional share of replacement of server, New World, CAD software for dispatch.	Software	\$ 16,600.00						\$ 16,600.00
NetMotion	High - Existing Maintenance	Budgeted	Current Expense	Software renewal for Net Motion	Software	\$ 945.00	\$ 945.00	\$ 945.00	\$ 945.00	\$ 945.00	\$ 945.00	\$ 5,670.00
Police: Total						\$ 52,727.58	\$ 35,737.86	\$ 42,737.86	\$ 34,737.86	\$ 23,737.86	\$ 29,717.00	\$ 219,396.02

Public Works												
Computers	High - Replacement	Budgeted	Technology Reserve	Computer Replacement Plan (Seven Year Schedule).	Hardware	\$ 1,000.00			\$ 1,000.00		\$ 2,000.00	\$ 4,000.00
Iworq Asset Management & Backflow Software Maintenance	High - Existing Maintenance	Budgeted	Utilities	Software maintenance for software used for Asset Management and Backflow.	Software	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 63,000.00
ESRI ArcGIS - Maintenance	High - Existing Maintenance	Budgeted	Current Expense	Annual software maintenance on ESRI ArcGIS software.	Software	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 18,000.00
Public Works: Total						\$ 14,500.00	\$ 13,500.00	\$ 13,500.00	\$ 14,500.00	\$ 13,500.00	\$ 15,500.00	\$ 85,000.00
Total Cost						\$ 330,602.58	\$ 230,048.86	\$ 315,041.58	\$ 222,827.51	\$ 244,773.81	\$ 239,590.83	\$ 1,582,885.18